

# City of *OVILLA* City Council

Rachel Huber, Place One  
Larry Stevenson, Place Two  
David Griffin, Place Three, Mayor Pro Tem

Richard Dormier, Mayor

Doug Hunt, Place Four  
Michael Myers, Place Five  
Dennis Burn, City Manager

NOTICE OF CITY COUNCIL BRIEFING SESSION  
105 S. Cockrell Hill Road, Ovilla, TX 75154

Monday, August 08, 2016

6:00 P.M.

Council Chamber Room

## AGENDA

- I. CALL TO ORDER
- II. CONDUCT A BRIEFING SESSION to review and discuss agenda items for the 6:30 p.m. regular meeting.
- III. CONDUCT A BRIEFING SESSION to review and discuss future agenda items.
  1. Presentation by Police Chief Windham on proposed and essential renovations to the Police building.
- IV. ADJOURNMENT

THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF the August 08, 2016 Briefing Session Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, [www.cityofovilla.org](http://www.cityofovilla.org), on the 05<sup>th</sup> day of August 2016 prior to 6:00 p.m., in compliance with Chapter 551, Texas Government Code.



Pamela Woodall, City Secretary

DATE OF POSTING: 8.5.2016 TIME: 10:30  am/pm  
DATE TAKEN DOWN: \_\_\_\_\_ TIME: \_\_\_\_\_ am/pm

This facility is ADA compliant. If you plan to attend this public meeting and have a disability that requires special arrangements, please call 972-617-7262 at least 48 hours in advance. Reasonable accommodation will be made to assist your needs. PLEASE SILENCE ALL PAGERS, CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.

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Monday, August 08, 2016  
105 S. Cockrell Hill Road, Ovilla, TX 75154  
6:30 P.M.

Council Chamber Room

## AGENDA

NOTICE is hereby given of a Regular Meeting of the City Council of the City of Ovilla, to be held on Monday, August 08, 2016 at 6:30 P.M. in the Ovilla Municipal Building, Council Chamber Room, 105 S. Cockrell Hill Road, Ovilla, Texas, 75154, for the purpose of considering the following items:

### I. CALL TO ORDER

- Invocation
- Pledge of Allegiance

### II. COMMENTS, PRESENTATIONS & REPORTS

#### ▪ Citizen Comments

*The City Council welcomes comments from Citizens. Those wishing to speak must sign in before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised, or make any decisions at this time. Speakers under citizen's comments must observe a three-minute time limit. Inquiries regarding matters not listed on the Agenda may be referred to Staff for research and possible future action.*

#### ▪ Department Activity Reports / Discussion

- |  |                                 |
|--|---------------------------------|
| • Police Department                              | Police Chief B. Windham         |
| ○ Monthly Report                                 |                                 |
| • Fire Department                                | Fire Chief B. Kennedy           |
| ○ Monthly Report                                 |                                 |
| • Public Works                                   | Public Works Director B. Piland |
| ○ Monthly Report                                 |                                 |
| 1. Monthly Park Maintenance                      |                                 |
| • Finance Department                             | Accountant L. Harding           |
| ○ May 2016 Financials                            |                                 |
| • Administration                                 | City Manager D. Burn            |
| ○ City Manager Reports                           |                                 |
| 1. Ms. Rachel Sackett, Cockrell Hill Road update |                                 |
| ○ Monthly Municipal Court Report                 | City Secretary P. Woodall       |
| ○ Monthly Code/Animal Control Reports            | Code/AC Officer M. Dooly        |
| 1. Permits                                       |                                 |

### III. CONSENT AGENDA

*The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration on the regular agenda during this meeting.*

- C1. June 2016 Financial Transactions over \$5,000
- C2. Committed Fund Balance
- C3. Quarterly Investment Report ending June 30, 2016
- C4. Trinity River Authority of Texas Annual Contract for Services for FY 2017 (Fee schedules)
- C5. Council Minutes of the July 20, 2016 Special Budget Workshop meeting
- C6. Briefing Session and Regular Minutes of the July 11, 2016 Council Meeting
- C7. Council Minutes of the June 29, 2016 Special Budget Workshop meeting
- C8. Council Minutes of the June 27, 2016 Special Budget Workshop meeting

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## IV. PUBLIC HEARING

Receive presentation, recommendation and citizen comments on an update of the 2010 Ovilla Comprehensive Land Use Plan.

- a. **PRESENTATION** made by City Manager Dennis Burn.
- b. **PUBLIC HEARING** to receive comments from the public regarding the update of the Comprehensive Land Use Plan.
- c. **RECEIVE** recommendation from the Comprehensive Land Use Plan (CLUP) Review Committee and the Planning and Zoning Commission to consider Ordinance 2016-12 adopting the 2016 Comprehensive Land Use Plan. Mr. John Knight, President of the Comprehensive Land Use Plan (CLUP) Review Committee and MS Carol Lynch, Chair of the P&Z and V-President of the CLUP Review Committee will be present.

## V. REGULAR AGENDA

- ITEM 1. **DISCUSSION/ACTION** – Consideration of and action on Ordinance 2016-12, adopting a new Comprehensive Plan, known as the 2016 Ovilla Comprehensive Land Use Plan, and providing a mechanism for amendments to the Ovilla Comprehensive Land Use Plan; providing that this Ordinance shall be cumulative of all ordinances; providing a severability clause; and providing an effective date.
- ITEM 2. **DISCUSSION/ACTION** – *Case PZ16.04*, Receive recommendation from the Planning and Zoning Commission to consider and act upon a preliminary plat application for Hidden Valley Estates Subdivision, 117.758 acres James McNamarra Survey, Abstract No, 693, Westmoreland Road, to include approval of variances of no curb or gutters, no sidewalks, no enclosed storm sewer system and no concrete-lined open channels.
- ITEM 3. **DISCUSSION** – Receive comments and discussion from Mr. James Finley regarding his desires to submit a zoning change application from “I” Industrial to “R15” Residential minimum 15,000 sq. ft. lots at his property of 19.34 acres of land, located at 1906 Bear Creek Road.
- ITEM 4. **DISCUSSION/ACTION** – Consideration of and action on Ordinance 2016-13 of the City of Ovilla, Texas, amending Chapter 5 “Fire Prevention and Protection” of the Ovilla Code of Ordinances by the addition and adoption of Article 5.06, providing regulations for outdoor burning; providing for permits and fees; providing for penalties; providing for a savings clause; providing for a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.
- ITEM 5. **DISCUSSION/ACTION** – Receive recommendation from the Ovilla Park Board to consider and act on Resolution R2016-10 of the City Council of the City of Ovilla, Texas, adopting the publication of the United States Consumer Product Safety Commission entitled *Public Playground Safety Handbook* and providing an effective date.
- ITEM 6. **DISCUSSION/ACTION** – Consideration of and action on a Meritorious Exception, as permitted by Section 3.06.012 in the Ovilla Code of Ordinances, filed by the Midlothian Independent School District for a 12’ 4 3/8” x 8’ monument sign with an electronic reader board at the McClatchey Elementary School, 6631 Shiloh Road, Ovilla, TX 75154.
- ITEM 7. **DISCUSSION/ACTION** – Consideration of and action on a contract proposal with Ridgeline General Contractors for the renovation of the police department building, authorizing the city manager to execute said contract.

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- ITEM 8. **DISCUSSION/ACTION** – Consideration of and action on Ordinance 2016-14 of the City of Ovilla, Texas, Amending the Fiscal Year 2015-2016 General Fund Budget and Annual Program of Services for the City of Ovilla to allow for an adjustment of \$5,000 appropriating funds for increased expenditures for the 2016 Annual Heritage Day Event, appropriating said funds from the General Fund Balance; providing that expenditures for FY 2015-2016 be made in accordance with said amended budget; providing a severability clause; providing an effective date.
- ITEM 9. **DISCUSSION/ACTION** – Consideration of and action on any budget revision(s) from the August 04, 2016 Special Budget Workshop Meeting.
- ITEM 10. **DISCUSSION/ACTION** – Consideration of any item(s) pulled from the Consent Agenda above for individual consideration and action.

## VI. EXECUTIVE SESSION

The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

- ITEM 11. **DISCUSSION/ACTION** – Deliberate the appointment, employment, evaluation, reassignment and/or duties of the City Secretary.

## VII. REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS BY COUNCIL AND STAFF

## VIII. ADJOURNMENT

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