

City of *OVILLA* City Council

Rachel Huber, Place One
Larry Stevenson, Place Two
David Griffin, Place Three, Mayor Pro Tem

Richard Dormier, Mayor

Doug Hunt, Place Four
Michael Myers, Place Five
Dennis Burn, City Manager

NOTICE OF CITY COUNCIL BRIEFING SESSION
105 S. Cockrell Hill Road, Ovilla, TX 75154

Monday, November 14, 2016

6:00 P.M.

Council Chamber Room

AGENDA

- I. CALL TO ORDER
- II. CONDUCT A BRIEFING SESSION to review and discuss agenda items for the 6:30 p.m. regular meeting.
- III. ADJOURNMENT

THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF the November 14, 2016 Briefing Session Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofovilla.org, on the 10th day of November 2016 prior to 6:00 p.m., in compliance with Chapter 551, Texas Government Code.





Pamela Woodall, City Secretary

DATE OF POSTING: 11-10-16 TIME: 11:00 am/pm
DATE TAKEN DOWN: _____ TIME: _____ am/pm

This facility is ADA compliant. If you plan to attend this public meeting and have a disability that requires special arrangements, please call 972-617-7262 at least 48 hours in advance. Reasonable accommodation will be made to assist your needs. PLEASE SILENCE ALL PAGERS, CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.

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6:30 P.M.

Council Chamber Room

AGENDA

NOTICE is hereby given of a Regular Meeting of the City Council of the City of Ovilla, to be held on Monday, November 14, 2016 at 6:30 P.M. in the Ovilla Municipal Building, Council Chamber Room, 105 S. Cockrell Hill Road, Ovilla, Texas, 75154, for the purpose of considering the following items:

I. CALL TO ORDER

- Invocation
- Pledge of Allegiance

II. COMMENTS, PRESENTATIONS & REPORTS

• Presentations

1. Farmers Insurance Company
2. Collection Agency – Perdue, Brandon, Fielder, Collins and Mott, LLP
3. Proclamation for Municipal Court Week

▪ Citizen Comments

The City Council welcomes comments from Citizens. Those wishing to speak must sign in before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised, or make any decisions at this time. Speakers under citizen's comments must observe a three-minute time limit. Inquiries regarding matters not listed on the Agenda may be referred to Staff for research and possible future action.

▪ Department Activity Reports / Discussion

- Police Department Police Chief B. Windham
 - Monthly Report
- Fire Department Fire Chief B. Kennedy
 - Monthly Report
- Public Works Public Works Director B. Piland
 - Monthly Report
 1. Monthly Park Maintenance Reports
- Finance Department Accountant L. Harding
 - September 2016 Financials
- Administration City Manager D. Burn
 - City Manager Reports
 - Monthly Municipal Court Report City Secretary P. Woodall
 - Monthly Code/Animal Control Reports Code/AC Officer M. Dooly
 1. Permits

III. CONSENT AGENDA

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration on the regular agenda during this meeting.

- C1. September 2016 Financial Transactions over \$5,000
- C2. Quarterly Investment Report ending September 30, 2016
- C3. Committed Fund Report ending September 30, 2016
- C4. Minutes of the October 28, 2016 Special Council Meeting
- C5. Briefing Session and Minutes of the October 11, 2016 Regular Council Meeting

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IV. REGULAR AGENDA

- ITEM 1. *DISCUSSION/ACTION* – Consideration of and action on an Ad-Hoc member replacement to the Planning and Zoning Commission Advisory Committee for the purpose of the Water and Wastewater Impact Fee Study and Update for the City of Ovilla.
- ITEM 2. *DISCUSSION/ACTION* – Consideration of and action on Park Maintenance Guidelines, directing staff as necessary.
- ITEM 3. *DISCUSSION/ACTION* – Consideration of and action on an appointment to fill a permanent member vacancy to serve the remaining term of Place 2, Board of Adjustment and directing staff as necessary to advertise for a Board pool.
- ITEM 4. *DISCUSSION/ACTION* – Consideration of and action on nominations and appointments/reappointment to serve volunteer terms on the Municipal Development District Board of Directors and direct staff as necessary to advertise for a Board pool.
- ITEM 5. *DISCUSSION/ACTION* – Consideration of and action on an engineering services agreement with Birkhoff, Hendricks and Carter, LLP, for the preparation of bid documents for Heritage Park restrooms and authorize the Mayor to execute said document.
- ITEM 6. *DISCUSSION* – Review and discuss the requirements of a selected newspaper in a general law city and direct staff as necessary.
- ITEM 7. *DISCUSSION* – Review and consider water meters in new subdivisions.
- ITEM 8. *DISCUSSION* – Review and discuss the current fee schedule, Article A7.001 Garbage Collection Fees, and consider amending the time at which the fees shall be assessed for new residential properties.
- ITEM 9. *DISCUSSION* – Review and discuss the current and future maintenance plan for pavement, ditches and culverts.
- ITEM 10. *DISCUSSION* – Review and discuss the success of Heritage Day 2016.
- ITEM 11. *DISCUSSION/ACTION* – Consideration of any item(s) pulled from the Consent Agenda above for individual consideration and action.

V. EXECUTIVE SESSION

The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

- ITEM 12. *DISCUSSION/ACTION* – Closed session called pursuant to § 551.072 of the Texas Government Code to deliberate the purchase, exchange, lease, or value of real property.

VI. REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS BY COUNCIL AND STAFF

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