

**CITY OF OVILLA MINUTES**  
**Monday, 19 August 2009**  
**Special Meeting and Budget Workshop**  
**Meeting Location at the Larry C. Marlow Fire Department**  
**105 S. Cockrell Hill Road**

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Mayor Pro-Tem Leverentz called a Special Council Meeting of the Ovilla City Council to order at 7:08 P.M. with the following City Council Members present:

Tom Leverentz	Mayor Pro-Tem, Place 1
Michael Dickey	Council Member, Place 2
Jo Ann Graham	Council Member, Place 3
Doug Hunt	Council Member, Place 4
James Wade	Council Member, Place 5

Council Member Graham gave the invocation.  
Council Member Dickey led the Pledge of Allegiance.

City Administrator Randy Whiteman and department-head staff members were also present.

**COMMENTS, PRESENTATIONS, REPORTS, AND APPOINTMENTS:**

- None

**DEPARTMENTAL REPORTS:**

- None

**PUBLIC HEARINGS:**

- None

**CONSENT ITEMS:**

- None

**INDIVIDUAL CONSIDERATION:**

**ITEM 1.      Workshop –**

- ❖ Review and discuss FY2009-2010 Proposed Annual Budget

Mayor Pro-Tem Leverentz opened and turned the meeting over to City Administrator Randy Whiteman. Mr. Whiteman began explaining that staff was still waiting on a final report from TML underwriting to complete the liability portion of the proposed budget. A recap of the previous meeting was reiterated in directing department heads to make budget cuts and revisions. Each department's line items were scrutinized for noted decreases/increases.

- ❖ The Police Department cut their expenses over \$50,000 by removing the proposed police officer position and reducing the vehicle line item.
- ❖ The Fire Department moved \$75,000 from the Emergency Services District (ESD) Account to aid in the fire department expenses, combining the two funds. At the request of Council Member Graham, Chief Pickard summarized his "membership dues" line item.
- ❖ Making a few changes to revenue and liability account codes under the Court Fund was discussed and staff would seek the advice of the city auditor, Witherspoon.

- ❖ Jason Robinson stated his street department still detailed a few increased expenditures. The secretarial position he was requesting and an additional truck (to be split between GF & Water) were still in the proposed budget. The repair cost to the older truck (currently in service) versus the purchase of new one was discussed. Council Member Hunt asked Mr. Robinson to explain certain engineering fees. Mr. Robinson stated they were for the required Storm Water Management Plan and drainage fees. Mr. Robinson also confirmed with Council Member Wade that his line item “training” has added Storm Water Management training. The need for improved roads was discussed with the overall understanding that Ovilla could not afford big road projects.
- ❖ The landscaping budget in the Park Department was removed.
- ❖ Trinity River Authority (TRA) rates in the Water/Sewer Fund increased approximately \$1400 annually.

**Mayor Pro-Tem Leverentz called a ten-minute recess at 8:20 P.M.**

**Mayor Vansyckle arrived at 8:21 P.M.**

**Mayor Vansyckle called the workshop back to order at 8:40 P.M.**

- ❖ Mr. Robinson stated that there were no notable changes in the Water & Sewer Administration. There was a slight expense increase listed under the “insurance” line item as Jimmy Bryan’s employment status changed from part-time to fulltime.
- ❖ Some planned purchases were removed as a cost savings.
- ❖ Council suggested reviewing and making recommendations to amend court fees by checking to see if Ovilla was in line with other cities.

City Administrator Randy Whiteman reminded Council of the upcoming Texas Municipal League (TML) Conference. Ms Jungman confirmed with the Mayor the need for one final workshop, tentatively set for September 09, 2009.

Mayor Vansyckle offered his appreciation to Mr. Whiteman and staff for completing the recommending budget cuts.

**Adjournment**

Council Member Wade made a motion to adjourn the meeting. Council Member Graham seconded the motion.

**VOTE: The motion carried unanimously.**

ATTEST:

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Bill Vansyckle, Mayor

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Pamela Higgins, City Secretary

**APPROVED**