

**CITY OF OVILLA MINUTES**  
**Monday, 25 January 2010**  
**Regular City Council Meeting**  
**105 S. Cockrell Hill Road, Ovilla, TX 75154**

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Mayor Vansyckle called a Regular Council Meeting of the Ovilla City Council to order at 7:06 P.M. with the following City Council Members present:

Bill Vansyckle	Mayor
Tom Leverentz	Mayor Pro-Tem, Place 1
Michael Dickey	Council Member, Place 2
Jo Ann Graham	Council Member, Place 3
Doug Hunt	Council Member, Place 4
James Wade	Council Member, Place 5

All members were present, thus constituting a quorum.  
City Administrator Randy Whiteman and various department-head staff members were also present.

Council Member Dickey gave the Invocation.  
Council Member Hunt led the Pledge of Allegiance.

**Comments, Presentations and Reports and Appointments**

**Best Southwest Presentation:** Mr. Joe Johnson, Lancaster Chamber of Commerce, and Mr. David Vedral, Legal Advisor for the Best Southwest were present. Mr. Johnson briefed Council on the organization and quarterly luncheon meetings. Ovilla's Economic Development Corporation agreed to become an associate member.

Ms Donna Hunt from the Ovilla Service League gave a brief presentation regarding the Ovilla Service League Firefighters Benefit dinner, scheduled on February 19, at 6:00 P.M.

- **Citizen Comments**  
There was none.

**DEPARTMENTAL REPORTS:**

- **Police Department** Chief Mike Moon
  - Chief Moon briefed Council on the mandatory annual Tier 1 Report Data. (Racial Profiling Report)
- **Finance** City Accountant Sharon Jungman
  - Briefed Council on the December 2009 Financials.
  - Advised Council that there were 96.7 days in the reserve fund balance.
- **Administration** City Administrator Randy Whiteman
  - Reviewed possible options on the Shiloh Road Bridge repair/replacement.
  - Reviewed the SECO and Oncor Grants.

**CONSENT ITEMS:**

- Minutes of the Regular Council Meeting of 11 January 2010.
- Quarterly Investment Report.

Mayor Pro-Tem Leverentz made a motion that Council approve the consent items as presented. Council Member Hunt seconded the motion.

**VOTE: The motion carried unanimously.**

#### **INDIVIDUAL CONSIDERATION:**

**ITEM 1. Discussion/Action** – Consider and accept the resignation of Place 5, Council Member James Wade.

During the January 11, 2010 meeting, Council Member Wade announced he was vacating his seat on the Council. Council Member Wade read a statement that rescinded his intent to leave. Council Member Hunt acknowledged the statement by responding he was glad to have James stay.

**VOTE: There was no action.**

**ITEM 2. Discussion/Action** – Consider an appointment to fill the Place 5, Council Seat vacancy.

**VOTE: There was no action.**

**ITEM 3. Discussion/Action** – Consider proposals and recommendations for in-house email services for the City of Ovilla.

Ovilla's IT Tech, Denny Lassetter was present. Mr. Lassetter prepared a cost analysis with three viable options and advised Council that with the installation of the server, the city could host their own email and save a substantial amount of money.

Council Member Graham made a motion that Council authorize the City Administrator to contract with AT&T (Option 2) for Outlook Email Services for the City of Ovilla. Council Member Dickey seconded the motion.

**VOTE: The motion carried unanimously.**

**ITEM 4. Discussion/Action** – Consider an ordinance establishing *No Parking, Stopping, or Standing of vehicles on either side of the roadway along FM 664* within the City of Ovilla.

There had been previous inquiries as to the needed enforcement of "No Parking" on the state Right-of-Way (ROW) of FM 664. Once the governing body passes an ordinance, the city may post signs (with the approval of the state) and begin enforcement.

Council Member Hunt made a motion that Council pass and approve an ordinance establishing no parking, stopping, or standing of vehicles on either side of the roadway along FM 664 from the north intersection of E. Main Street to the Red Oak Creek Bridge (both directions) within the City of Ovilla. Council Member Dickey seconded the motion.

**VOTE: The motion carried unanimously.**

**ITEM 5. Discussion/Action** – Consider a Resolution to Order a General Election to be held on May 8, 2010, and designate the early voting period dates. (TX Election Code Sections §3.004, §3.006, §4.008, §85.004, §85.007)

State Legislation requires the Mayor and City Council to authorize the Order of a General Election for May 08, 2010. City Council seats up for election are Place 1, Place 3, & Place 5. Early voting by personal appearance will begin on April 26, through May 04 at city hall. Two extended hours of voting days will be April 27, 7a-7p and May 04, 7a-7p.

Council Member Dickey made a motion that Council approve Resolution 2010.002 authorizing the Order of General Election for May 08, 2010, designating the early voting period and posting notice for two days of 7am to 7pm during early voting by personal appearance to be held on April 27, 2010 and May 04, 2010. Council Member Graham seconded the motion.

**VOTE: The motion carried unanimously.**

**ITEM 6. Discussion/Action** – Consider approval of a joint election agreement between the Midlothian Independent School District and the City of Ovilla to share the use of voting equipment and one common polling place on Election Day. (Ovilla City Hall)

As in previous years, Ovilla and Midlothian Independent School District (MISD) have shared the use and expenses of an Auto-mark voting machine (provided by Ellis County), including sharing a polling place of 105 S. Cockrell Hill Road on voting day. Staff was requesting the approval to continue this joint agreement with MISD again for this election year.

Mayor Pro-Tem Leverentz made a motion that Council approve the Joint Election Agreement Between the Midlothian Independent School District and the City of Ovilla. Council Member Wade seconded the motion.

**VOTE: The motion carried unanimously.**

**ITEM 7. Discussion Only** – Review and discuss the options and necessity to update or repeal Ordinance 244 in its entirety and establish a new ordinance relating to street addressing.

Mayor Pro-Tem Leverentz recognized that Ordinance 244 needed to be updated after first responders found it difficult to locate an Ovilla resident because home addressing was not clearly visible. Mayor Pro-Tem Leverentz, Fire Chief Pickard, and Police Chief Moon agreed to update the ordinance by requiring better-defined and visible home addressing. Ordinance 244 and suggestions for an update were presented to Council for discussion. Staff would re-write the ordinance under the suggestions of Mayor Pro-Tem and department heads and return to Council for action.

**VOTE: There was no action.**

**Mayor Vansyckle called a five-minute break at 8:05 P.M.**

**Council resumed to regular session at 8:10 P.M.**

**ITEM 8. Discussion Only** – Review and discussion to conduct a workshop with Marc Kurbansade with Kimley-Horn on the update of the CLUP.

Once the CLUP completed the update of the Comprehensive Land Use Plan, Council asked Kimley-Horn to review the remaining chapters that were not listed in the original contract for probable updating. Council reviewed the proposed chapters for update. Representatives from Kimley-Horn agreed to review the remaining chapters combined with the entire plan and bring back to Council for action including conducting the formal legal notices for approval.

**VOTE: There was no action.**

### **EXECUTIVE SESSION**

**N/A**

**Council's Request for Consideration of Future Agenda Items**

**Council Member Wade:** N/A  
**Council Member Hunt:** N/A  
**Council Member Graham:** N/A  
**Council Member Dickey:** N/A  
**Mayor Pro-Tem Leverentz:** Continue to work on the revision of Ordinance 244 with Chief Moon and Chief Pickard, pertaining to improving visibility of addresses on homes.  
**CA Randy Whiteman:** Review Audit with Council.

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**Adjournment**

Council Member Wade made a motion to adjourn the meeting of January 25, 2010, at 8:50 PM. Council Member Hunt seconded the motion.  
***VOTE: The motion carried unanimously.***

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Bill Vansyckle, Mayor

ATTEST:

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Pamela Higgins, City Secretary

***APPROVED:  
22 February 2010***