

CITY OF OVILLA MINUTES
Monday, 08 February 2010
Regular City Council Meeting
105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Pro-Tem Leverentz officiated the Regular Council Meeting of the Ovilla City Council to order at 7:08 P.M., as Mayor Vansyckle was absent. The following City Council Members were present:

Tom Leverentz	Mayor Pro-Tem, Place 1
Michael Dickey	Council Member, Place 2
Jo Ann Graham	Council Member, Place 3
Doug Hunt	Council Member, Place 4
James Wade	Council Member, Place 5

Absent: Bill Vansyckle Mayor

All remaining members were present, thus constituting a quorum. City Administrator Randy Whiteman and various department-head staff members were also present.

Council Member Hunt gave the Invocation.
Council Member Dickey led the Pledge of Allegiance.

Comments, Presentations and Reports and Appointments

• **Citizen Comments**

There was none.

DEPARTMENTAL REPORTS:

- Police Department Chief of Police Mike Moon
 - Chief Moon briefed Council on his monthly report. There were no comments.
- Fire Department Fire Chief Donnie Pickard
 - Chief Pickard discussed the following with Council:
 1. Possible address changes on Westmoreland Road later this year
 2. Received a grant from the TFS HB 3667 Insurance program for \$3230.
 3. COG SHSP Grant Program for radio equipment
 4. Volunteers that completed and passed paramedic school. (2 passed)
 5. Volunteer that completed and passed EMT-B school.
 6. Volunteers currently attending Navarro Fire Academy. (4 attending)
- Public Works Department Director Jason Robinson
 - PW Director Robinson explained his and Mike Dooly's TCEQ required certifications for on-site septic system inspections and reporting.
 - Discussed meter lid replacements and possible changes to the color of the covers.
 - Mike Dooly initiated the repair work on the outside of the city hall building. Safety is a continual concern.
 - Brush on Westmoreland is a concern; however, it is not in the city limits of Ovilla. PW Director advised he would contact Ron Brown with Ellis County to see if removal of the debris could be arranged.

- Finance Department
 - CA Randy Whiteman announced that City Accountant Ms Jungman was absent and briefed Council on the Municipal Court Report.
- Administration City Administrator Randy Whiteman
 - Council Inquiry Log – CA Randy Whiteman responded to questions on the log.
 - Potential Road and Water Projects – Council Member Graham asked for a complete review of all potential projects and what needs repair. PW Director stated he had made an entire list during the budget process and would provide that list to Council.

CONSENT ITEMS:

- Financial Transactions that occurred during January 2010.

Council Member Graham made a motion that Council approve the consent items as presented. Council Member Hunt seconded the motion.

VOTE: The motion carried unanimously.

INDIVIDUAL CONSIDERATION:

ITEM 1. Discussion/Action – Consider Ordinance 2010-XXX , amending and updating Ordinance 244, Section 5, clarifying the placement, location, and visibility of numbering relating to street and alley addressing.

Mayor Pro-Tem Leverentz discussed home and alleyway addressing with Council during the January 25 Council meeting and was ready to address it as an action item. Council Member Wade inquired if city hall was compliant with this proposed ordinance. CA Randy Whiteman stated the building was in compliance.

Council Member Hunt made a motion that Council approve the proposed ordinance amending Ordinance 244, Section 5, clarifying the placement, location and visibility of numbering related to street and alleyway addressing. Council Member Dickey seconded the motion.

VOTE: The motion carried unanimously.

ITEM 2. Discussion/Action – Consider the recommendation and *Findings of Fact* presented from the Ovilla Planning and Zoning Commission resulting from a public hearing and meeting on February 01, 2010, regarding an appeal from the Ovilla Church of Christ for a site plan review and consideration to place a metal storage container (accessory building) in a residential district (but for non-residential use) at the church property, 3420 Ovilla Road.

As required by law, a public hearing and discussion was conducted during the February 01, 2010 Planning and Zoning Commission meeting. The P&Z received comments from staff, the applicant, and a citizen. Recommendations for approval of the site plan review and placement of a metal storage container included specific stipulations that were forwarded to Council:

1. Address all safety concerns: locks, skirting, security;
2. Require adequate fencing completely covering the height of the container and any area that may be visible.

The site plan showed the container (pod) to be at least 300 ft off the road – barely visible and hidden among trees. Council wanted to ensure the placement of the container would be level, would match the color of the main building, and would be aesthetically pleasing. Applicant, Mr. Craig Wilson assured Council all stipulations would be followed. Additionally, Mr. Wilson advised Council the container would be temporary, dependant on available funds to build a permanent structure/storage building in the future. Council Member Wade questioned if there should be more study on the container and placement of it before voting.

Council Member Graham made a motion that Council approve the site plan review and placement of a storage container at the Ovilla Church of Christ as presented in the appeal request. The City Secretary confirmed with Council Member Graham that the motion included the safety concerns and the fencing requirements as recommended by the Planning and Zoning Commission. Council Member Dickey seconded the motion.

Council Member Wade voted in opposition.

VOTE: Motion carried four in favor, one against.

ITEM 3. Discussion/Action – Consider a “Request for Statements of Qualifications” from architectural services for the design of a Public Works Facility.

Council Member Hunt, Mayor Pro-Tem Leverentz, and City Administrator Randy Whiteman met to discuss the progress of this project. The potential 3200 square foot building would be located on S. Duncanville Road at the pump station and would office the Water/Wastewater Superintendent and a vehicle maintenance employee, plus all public works equipment. Security fencing would encompass the area. A sample RFQ was presented to Council for review and modification. City staff was prepared to proceed with the legal requirements based on the TX Procurement Laws.

Council Member Hunt made a motion that the Council authorize staff to proceed with the publication of notice for a *Request for Statements of Qualifications* for architectural services for the design of a public works facility. Council Member Graham seconded the motion.

VOTE: The motion carried unanimously.

EXECUTIVE SESSION

N/A

Council’s Request for Consideration of Future Agenda Items

Council Member Wade: Commented that he was working on a list.

Council Member Hunt: Reminded everyone of the Spaghetti Dinner hosted by the Service League to aid the Fire Department is scheduled for February 19, 2010 at 6:00 P.M. at the Ovilla Road Baptist Church, 3251 Ovilla Road.

Council Member Graham: Requested to review the application of the proposed new/upcoming police reserve officer.

Stated that she would like to see inventory of city equipment as she had recently been advised (through departmental reports) of two missing chainsaws. The city needs to assure better security and control, as she knows employees have used city equipment in the past for personal use.

Adjournment

Mayor Pro-Tem Leverentz made a motion to adjourn the meeting of February 08, 2010, at 8:26 PM. Council Member Wade seconded the motion.

VOTE: The motion carried unanimously.

Tom Leverentz, Mayor Pro-Tem

ATTEST:

Pamela Higgins, City Secretary

***APPROVED:
22 February 2010***