

CITY OF OVILLA MINUTES
Monday 12 April 2010
Regular City Council Meeting
105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Vansyckle called the Regular Council Meeting of the Ovilla City Council to order at 7:00 P.M. The following City Council Members were present:

Tom Leverentz	Mayor Pro-Tem, Place 1
Michael Dickey	Council Member, Place 2
Jo Ann Graham	Council Member, Place 3
Doug Hunt	Council Member, Place 4
James Wade	Council Member, Place 5

All members were present, thus constituting a quorum.
City Administrator Randy Whiteman and various department-head staff members were also present.

Council Member Hunt gave the invocation.
Council Member Dickey led the Pledge of Allegiance.

Comments, Presentations and Reports and Appointments

Proclamation for Motorcycle Safety and Awareness Month was read by Mayor Vansyckle.

Mayor Vansyckle announced NCTCOG nominations for Council consideration:

1. Consider an invitation to submit recommendations for the election of officers and directors for 2010-2011 Executive Board positions to the North Central TX Council of Governments.
2. Consider a nomination for North Central TX Council of Government's (NCTCOG) Linda Keithley Award for Women in Public Management.
3. Consider a nomination for North Central TX Council of Government's (NCTCOG) William J. Pitstick Regional Excellence Award.

Mayor Vansyckle stated that interested Council Members may respond to him.

• **Citizen Comments**

1. Ms Sheila Kutach thanked Council for two items: Motorcycle Awareness and the free mulch provided for all citizens.
2. Mr. Charlie Morton had five items to address with Council:
 - o Reminder – Republican Election Day Run-Off, April 13
 - o A Citizen & Council questions & answers Forum (for the May 08 Council Election) to be held at the First Baptist Church on April 22.
 - o Reminder of the Veteran's Memorial.
 - o Commended Council regarding the Ovilla Service Auto-improvements had been made and appreciated Council working with Mr. Tennison.
 - o "Thank you" to Mayor Vansyckle for assisting with Meals-On-Wheels.

DEPARTMENTAL REPORTS:

- | | |
|---------------------|---------------------------|
| ▪ Police Department | Chief Mike Moon |
| ▪ Fire Department | Fire Chief Donnie Pickard |

Bill Vansyckle, Mayor
Tom Leverentz, Mayor Pro-Tem
Michael Dickey, Place Two

Doug Hunt, Place Four
Jo Ann Graham, Place Three
James Wade, Place Five

- Fire/Police departments and dispatch are struggling with the new dispatch system. It crashed resulting in difficulty with recording response times.
- Attended National Weather Service Class.
- Public Works Department PW Director Jason Robinson
 - Code Enforcement Mike Dooly had been doing wood repair/replacement work on the outside of city hall-getting ready for painting.
- Finance Department Accountant Sharon Jungman
 - Municipal Court Report-38 warrants issued.
- Administration Department CA Randy Whiteman
 - Probably close to 400- tons went to the landfill, resulting from the winter storm. The City will still have some additional costs for the continued clean-up. The City saved approximately \$16,000 by mulching.
 - TXDot removed the Shiloh Road Bridge project through year 2012.

CONSENT ITEMS:

- ◆ Minutes of the Regular Council Meeting of February 22, 2010
- ◆ Minutes of the Regular Council Meeting of March 08, 2010
- ◆ Monthly Financial Transactions paid in March 2010
- ◆ An Inter-local Cooperation Contract for the Lease of Voting Machines between Ellis County, TX and the City of Ovilla.

Council Member Wade asked to pull both sets of minutes (February 22 & March 08) from the consent agenda for discussion. Mayor Vansyckle pulled the minutes to be addressed and listed as Items 5 and 6, respectively.

The remaining items were considered for consent.

Council Member Hunt made a motion to approve the consent items as listed, excluding the February 22 and March 08 minutes. Mayor Pro-Tem Leverentz seconded the motion.

VOTE: The motion carried unanimously.

INDIVIDUAL CONSIDERATION:

ITEM 1. Discussion/Action – Consider Council approval of a recommended appointment from Chief Mike Moon of an “unpaid” police officer (reserve) to carry a weapon (LGC §341.012) as a participating representative of the Ovilla Police Reserve Program. *The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).*

***Mayor Vansyckle called Council to an Executive Session at 7:45 P.M.
Council reconvened to Regular Session at 7:50 P.M.***

Under the Local Government Code 341.012, the governing body must approve any and all reserve officers to carry a weapon in the city.

Council Member Graham made a motion that under the LGC 241.012, Council approve the appointment of James D. Nottingham to act in the capacity of and perform the duties as an Ovilla Police Reserve Officer for the City of Ovilla. Council Member Dickey seconded the motion.

VOTE: The motion carried unanimously.

ITEM 2. Discussion/Action – Consider Council authorization to purchase a microwave transmitter from JTS Architects and Builders, reimbursable under the CRIMES Grant, and as the City’s agreed obligation to provide connection between Ovilla Police Department and the Regional Dispatch Unit in Midlothian.

January 11, 2010, Council approved Resolution 2010.002 authorizing the application for a CRIMES Grant to cover the expense of various CRIMES approved purchases. Included in the approved purchases is the microwave transmitter for \$45,360.36, reimbursable through CRIMES.

Council Member Dickey made a motion that Council approve the reimbursable purchase of a microwave transmitter in the amount of \$45,360.36, through the CRIMES Grant Funds, Criminal Justice Division. Mayor Pro-Tem Leverentz seconded the motion.

VOTE: The motion carried unanimously.

ITEM 3. Discussion/Action – Receive and Consider staff recommendation and assessment of the received *Request for Qualifications* (RFQ) to provide architectural services for the public works facility and consider selection.

Mayor Pro-Tem Leverentz noted that the city had previously gone out for RFQ’s and received only one response, therefore Council directed staff to solicit again. Deadline date for this second run of RFQ’s was March 30, 2010. Staff received 5 responses. Along with Mayor Pro-Tem Leverentz, four additional city staff members participated in the evaluations. Those evaluators were: PW Director Jason Robinson, City Administrator Randy Whiteman, Water/wastewater Superintendent Mark Haase and Code Enforcement Officer Mike Dooly. Evaluations were conducted separately, and yet, the scoring from highest to lowest qualified on the RFQs was very close. Schrickel, Rollins & Assoc. received the top scores. Based on qualifications, staff made their recommendation to Council to select Schrickel. Council gave CA Randy Whiteman and PW Director Jason Robinson guidelines for cost negotiations – not to exceed 15% of the total cost for the building. Council Member Hunt voiced his displeasure that he felt excluded from the evaluations and hesitant to allow the Public Works Director to handle cost negotiations.

Council Member Dickey made a motion that Council approve and select the RFQ to Schrickel, Rollins & Associates to provide architectural services for the design of a public works facility and authorize the city administrator to proceed with negotiations for the cost of services. Mayor Pro-Tem Leverentz seconded the motion.

Council Member Hunt voted in opposition.

VOTE: The motion passed- 4 in favor, 1 in opposition.

ITEM 4. Discussion Only – Discuss and review road rehabilitation report updates and projects.

Mayor Vansyckle stated this was an ongoing priority. The Council, CA Randy Whiteman and PW Director Jason Robinson discussed the feasibility to afford the repair of so many streets in town and that some of them required much more than filling potholes. PW Director Robinson advised Council his expense line-item for road repairs was at \$33,000 – not nearly adequate for the street repairs necessary. Council Member Hunt stated that the plans for a new public works facility could be put on hold so as to use those funds toward street repairs. Council agreed to keep this discussion item on each agenda in the future for continued debate.

THERE WAS NO ACTION. DISCUSSION ONLY.

ITEM 5. Discussion/Action – Consider approval of the minutes of February 22, 2010.

Council Member Wade had asked to pull the minutes from the consent agenda. When asked what comments or corrections he had regarding the minutes, Council Member Wade stated none. He only wanted an open discussion about certain items in the minutes.

Council Member Graham made a motion that Council approve the minutes of February 22, 2010. Council Member Hunt seconded the motion.

VOTE: The motion carried unanimously.

ITEM 6. Discussion/Action – Consider approval of the minutes of March 08, 2010.

Council Member Wade had asked to pull the minutes from the consent agenda. There was no comment or concern with the minutes.

Council Member Wade made a motion that Council approve the minutes of March 08, 2010. Council Member Hunt seconded the motion.

VOTE: The motion carried unanimously.

Council's Request for Consideration of Future Agenda Items

Mayor Pro-Tem Leverentz: Continued discussion on road repairs.

Council Member Dickey: None

Council Member Graham: Commented that Ovilla has 76% 2010 Census participation.

Council Member Hunt: None.

Council Member Wade:

- 1) Employee Handbook
- 2) Guidelines for Council Rules of Procedure
- 3) Audio files/webinar for Council meetings
- 4) Cost for large banners that cross the roadway

Mayor Vansyckle:

- 1) Commented he met with Council Members Dickey and Hunt for the NECC (North Ellis Co. Coalition) of Cities meeting.
- 2) Received preliminary weekly updates of values from Ellis County Appraisal District.
- 3) Announced Council Member Graham had an upcoming birthday.

Adjournment

Council Member Wade made a motion to adjourn the meeting of April 12, 2010, at 9:00 PM. Council Member Dickey seconded the motion.

VOTE: The motion carried unanimously.

ATTEST:

Pamela Higgins, City Secretary

Bill Vansyckle, Mayor

**Approved:
May 10, 2010**