

CITY OF OVILLA MINUTES
Monday 09 June 2010
Special City Council Meeting
105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Vansyckle called the Special Council Meeting and Workshop of the Ovilla City Council to order at 6:04 P.M. The following City Council Members were present:

Tom Leverentz	Mayor Pro-Tem, Place 1
Mike Dickey	Council Member, Place 2
Doug Hunt	Council Member, Place 4
Richard Dormier	Council Member, Place 5

Absent: James Wade Council Member, Place 3

Noted members were present, thus constituting a quorum.

City Administrator Randy Whiteman and various department-head staff members were also present.

Place 5, Dormier gave the invocation.

Place 2, Dickey led the Pledge of Allegiance.

Comments, Presentations and Reports and Appointments

None

• **Citizen Comments**

1. Mr. David Griffin, Chair of the Board of Adjustment asked for Council's consideration for the renewal of appointments to Julia Cearley, Stephanie Albright and Linda Edmiston. Mr. Griffin stated that they were a great group of dedicated board members.

DEPARTMENTAL REPORTS:

- ◆ None

CONSENT ITEMS:

- ◆ None

INDIVIDUAL CONSIDERATION:

ITEM 1. Discussion Only – Discuss and review the proposed Public Works Facility.

Mayor Pro-Tem Leverentz noted that there was limited parking area at City Hall now and that the facility would confine public parking even more. Additionally, the equipment of a public works facility would be an eyesore. Mayor Pro-Tem Leverentz recommended moving the building site to the water tower on Duncanville Road. This would allow for plenty employee parking and free parking area at City Hall. Place 4, Hunt suggested that Council place the Public Works Facility on hold until a more definitive decision was made on the road repairs. Place 5, Dormier concurred with Place 4, Hunt. Place 5, Dormier also suggested that staff and Council consider fencing for security and safety of the equipment if stored at the water tower. Also, contemplate for future expansion at the water tower. Place 2, Dickey concurred with Place 4, Hunt that Council focus on the roads and postpone plans for a Public Works Facility.

Bill Vansyckle, Mayor
Tom Leverentz, Mayor Pro-Tem
Michael Dickey, Place Two

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Doug Hunt, Place Four
James Wade, Place Three
Richard Dormier, Place Five

Mayor Vansyckle suggested getting dimensions and pricing for a less expensive building/cover for the equipment. Mayor Vansyckle stated that maybe a less expensive “lean-to” shed could be assembled to cover the equipment. Council still questioned location.

NO ACTION. DISCUSSION ITEM ONLY.

ITEM 2. Discussion Only – Discuss Heritage Day Plans and Festivities.

This was actually listed on the Agenda as Item 4; however, Mayor Vansyckle decided to address it secondly. September 25, 2010 is the scheduled Ovilla Heritage Day. Mayor Vansyckle asked for volunteers and had hoped that Place 3, Wade was present to volunteer his assistance. Mayor Vansyckle, Mayor Pro-Tem Leverentz and Place 5, Dormier all agreed to work together in the planning process.

NO ACTION. DISCUSSION ITEM ONLY.

AT 6:20 P.M., MAYOR VANSYCKLE ANNOUNCED THAT COUNCIL WOULD MOVE TO THE FIRE DEPARTMENT ANNEX TRAINING ROOM TO CONTINUE DISCUSSION ON THE REMAINING AGENDA ITEMS LISTED IN THE WORKSHOP.

THE WORKSHOP RECONVENED AT 6:30 P.M.

ITEM 3. Discussion Only – Discuss and review Council Policies and Procedures to include a Council Ethics Policy.

Place 2, Dickey carefully reviewed various policies of Council rules and policies to create a policy fitting to Ovilla’s Mayor and Council. Place 5, Dormier questioned if this policy prevailed over Robert’s Rules of Order. That was confirmed by Place 2, Dickey. Mayor and Council reviewed each section, directing the city secretary to make the noted modifications before bringing back to Council for action. Place 5, Dormier questioned the Mayor’s right to make a motion and suggested that portion be reviewed by the city attorney prior to Council action.

NO ACTION. DISCUSSION ITEM ONLY.

Mayor Vansyckle called a recess at 8:38 P.M.

Council reconvened at 8:55 P.M.

ITEM 4. Discussion Only – Discuss and review an Ovilla Employee Personnel Manual.

Mayor Pro-Tem Leverentz volunteered to assume responsibility of modifying the draft manual. Mayor Pro-Tem Leverentz suggested adding a safety statement to the “Welcome Page”. Mayor Vansyckle and Council reviewed and discussed through page 9 and agreed to resume discussion of the manual at a later date. The city secretary was directed to make the noted changes.

NO ACTION. DISCUSSION ITEM ONLY.

TABLED ITEM – May 24, 2010

Discussion/Action – Consider letter of proposal from Schrickel, Rollins & Associates to conduct a feasibility study for the proposed Public Works Facility.

THE TABLED ITEM WAS NOT ADDRESSED.

Council's Request for Consideration of Future Agenda Items

Place 5, Dormier: Workshop on roads.
Place 4, Hunt: Newsletter.
Place 3, Wade: Absent -
Place 2, Dickey: Newsletter.
Mayor Pro-Tem Leverentz: City's liability insurance regarding property and assets/
replacement value of equipment verses "agreed" value.
Mayor Vansyckle: None.

Adjournment

Place 2, Dickey made a motion to adjourn the Special City Council Meeting and Workshop of June 09, 2010 at 9:45 PM. Place 4, Hunt seconded the motion.

VOTE: The motion carried unanimously.

Bill Vansyckle, Mayor

ATTEST:

Pamela Higgins, City Secretary

Approved: July 26, 2010