

**CITY OF OVILLA MINUTES**  
**Monday, 28 March 2011**  
**Regular City Council Meeting**  
**105 S. Cockrell Hill Road, Ovilla, TX 75154**

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Mayor Vansyckle called the Regular Council Meeting of the Ovilla City Council to order at 7:00 P.M. The following City Council Members were present:

Tom Leverentz	Mayor Pro-Tem, Place 1
James Wade	Council Member, Place 3
Doug Hunt	Council Member, Place 4
Richard Dormier	Council Member, Place 5
Michael Dickey	Council Member, Place 2

All members were present, thus constituting a quorum.

City Administrator Randy Whiteman and various department-head staff members were also present.

Place 2 Dickey gave the Invocation.

Place 5 Wade led the Pledge of Allegiance.

**Comments, Presentations and Reports and Appointments**

1. Mayor Vansyckle read aloud a Proclamation honoring Adam Brown in achieving the rank of Eagle Scout.
2. Mayor proudly announced the arrival of his new grandson.

**CITIZENS COMMENTS / CITIZENS FORUM:**

- ◆ None

**DEPARTMENTAL REPORTS:**

- ◆ Finance Department City Accountant S. Jungman
  - Monthly Financials

City Accountant Ms Jungman briefed Council with the monthly financials and advised that the beginning of the mid-year budget review was about a month away.

**CONSENT ITEMS:**

- ◆ Minutes of the February 28, 2011 Regular Council Meeting.
- ◆ Resolution updating authorized signatures on the Park Improvement Fund
- ◆ Lease Agreement with Ellis County Elections Administration office for the handicap voting machine (Auto-Mark).
- ◆ An Ordinance of the City of Ovilla amending the Fiscal Year 2010-2011 General Fund Budget and annual program of services for an adjustment of \$17,507 for an expenditure for the purchase of a 2011 Ford Crown Vic for the Police Department.

Mayor Pro-Tem Leverentz made a motion that Council approve the consent items as presented. Place 4 Hunt seconded the motion.

*Mayor Vansyckle asked for a record vote by announcement of "AYE" or "NAY" from Council. All announced Aye. No oppositions, no abstentions.*

**VOTE: The motion carried unanimously; 5-0.**

*Bill Vansyckle, Mayor*

*Tom Leverentz, Mayor Pro-Tem*

*Michael Dickey, Place Two*

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*Doug Hunt, Place Four*

*James Wade, Place Three*

*Richard Dormier, Place Five*

## INDIVIDUAL CONSIDERATION:

- ITEM 1. Discussion/Action** – Consider options presented by the City’s Bond Counsel, First Southwest consultant Boyd London to do bond refunding or new issuance.

Mayor Vansyckle stated that he and the City Administrator had met with First Southwest representatives last week regarding this item. The market is to our advantage right now for issuing debt, so it would benefit the city to be aware of any projected savings. Mr. Boyd London was unable to attend. Ms Marti Shew with First Southwest was present and distributed a brief analysis packet that explained the refunding options for Council’s review. Ovilla has three series of bonds and the analysis packet offered four options for consideration. The average interest cost at this time was 3.5%. City Administrator Randy Whiteman advised Council that we had a while to make any decisions before the deadline and/or maturity date(s).

Mayor Vansyckle asked that Council review their analysis packets and return prepared with recommendations. This item would be listed on a future agenda.

**VOTE: There was no action on this item.**

- ITEM 2. Discussion/Action** – Consider a proposed use of Park Development Fees to construct a public restroom facility at Heritage Park.

Mayor Vansyckle asked Place 3 Wade to assume discussion on this item. Place 3 Wade advised he did not have cost estimates thus far, but was still researching. Place 5 Dormier distributed sample plans acquired from another municipality, with associated costs of a restroom facility building made of cinder block. It was a little larger than what Ovilla was envisioning, but it gave Council an image of what was achievable. The cost was about \$120 per square foot. Council would continue to review this possibility as additional information was presented.

Mayor Vansyckle asked Place 3 Wade to return with additional information.

**VOTE: There was no action on this item.**

- ITEM 3. Discussion/Action** – Consider a proposed Ordinance of the City of Ovilla amending the Fiscal Year 2010-2011 General Fund Budget and annual program of services for an adjustment of \$23,030 for revenues and expenditures to account for the receipt of federal funds in the form of a SECO Stimulus American Recovery and Reinvestment Act (ARRA) Grant.

Council previously authorized the application and the grant was awarded. The grant provided Ovilla with new air conditioners, lights, fans and ductwork on the city hall building and police building. The proposed ordinance will amend the FY2010-2011 Budget to account for the grant revenues and expenditures, including payment(s) to the contractors.

Place 4 Hunt made a motion that the council approve an ordinance authorizing the budget revisions as provided and authorize the payment(s) to contractor(s) up to the amount of the grant.

Place 5 Dormier seconded the motion.

*Mayor Vansyckle asked for a record vote by announcement of “Aye” or “Nay” from Council. All announced Aye. No oppositions, no abstentions.*

**VOTE: The motion carried 5-0.**

**ITEM 4. Discussion/Action** – Consider a proposed Ordinance of the City of Ovilla amending the Fiscal Year 2010-2011 General Fund Budget and annual program of services for an adjustment of \$18,253 for revenues and expenditures to account for the receipt of a grant from ONCOR Electric Delivery.

The Council authorized the application and the grant was awarded. The proposed ordinance will amend the FY 2010-2011 Budget to account for the grant revenues and expenditures, including any payment(s) to contractor(s).

Place 4 Hunt made a motion that Council approve an ordinance authorizing the budget revisions as provided and authorize the payment(s) to the contractor(s) up to the amount of the grant.

Place 5 Dormier seconded the motion.

*Mayor Vansyckle asked for a record vote by announcement of “Aye” or “Nay” from Council. All announced Aye. No oppositions, no abstentions.*

**VOTE: The motion carried 5-0.**

**ITEM 5. Discussion/Action** – Consider a proposed Ordinance of the City of Ovilla amending the Fiscal Year 2010-2011 General Fund Budget and annual program of services for an adjustment of \$46,740 for revenues and expenditures to account for the receipt of federal funds in the form of a \$46,740 FEMA Homeland Security Grant.

The Council authorized the application and the grant was awarded. This grant provides for matching funds from the municipality. The proposed ordinance will authorize the amendment of the FY2010-2011 Budget.

Place 5 Dormier made a motion that Council approve an ordinance authorizing the budget revisions as provided and authorize the payments to contractor(s) up to the amount of the grant.

Place 4 Hunt seconded the motion.

*Mayor Vansyckle asked for a record vote by announcement of “Aye” or “Nay” from Council. All announced Aye. No oppositions, no abstentions.*

**VOTE: The motion carried 5-0.**

**ITEM 6. Discussion/Action** – Consider a proposed Ordinance of the City of Ovilla amending the Fiscal Year 2010-2011 General Fund Budget and annual program of services for an adjustment of \$2,460 from the General Fund Contingency Account to the FEMA Grant Expense account to fund the matching grant expense required in the \$49,200 FEMA Homeland Security Grant.

The proposed ordinance will amend the FY2010-2011 Budget to move the required matching funds from the General Fund Contingency account to an expense account in the Fire Department FY2010-2011 Budget.

Place 2 Dickey made a motion that Council approve the proposed ordinance authorizing the budget revisions as provided.

Mayor Pro-Tem Leverentz seconded the motion.

*Mayor Vansyckle asked for a record vote by announcement of “Aye” or “Nay” from Council. All announced Aye. No oppositions, no abstentions.*

**VOTE: The motion carried 5-0.**

**ITEM 7. Discussion/Action** – Consider expenditures using excess funds identified in the FY2009-2010 Audit.

This item was addressed during the previous two Council meetings. To date, Council approved the payoff of the police vehicle. There were ample other choices that Council was considering. Mayor Pro-Tem Leverentz brought up the purchase of audio/visual equipment for placement in the Council Chamber room. Mayor Vansyckle had been in contact with a technician that indicated he might install the equipment free, but needed to confirm. Mayor Vansyckle stated that there would be no action today, but asked that this same item be placed on the upcoming agenda.

**VOTE: There was no action on this item.**

**ITEM 8. Discussion Only** – Discuss and review road rehabilitation reports, updates, projects, and consider the purchase of street equipment.

Mayor Vansyckle stated he had been conversing with individuals (including the Ovilla Garden Club) wanting to restore landscaping and have road repairs done at the Brookwood Entrance. Mayor Pro-Tem Leverentz said Brookwood would be addressed during the upcoming April 11, Capital Improvement Projects (CIP) Committee meeting. City staff could have Ron Brown with Ellis County prepare an assessment/proposal and advise the extent of the repair and cost associated.

City Administrator Randy Whiteman briefed Council on Red Oak Creek and other scheduled road repairs:

The concrete contractor has attached a rock wall to the concrete wing-walls on Red Oak Creek. Additionally, they completed a chip & seal base over the culverts. Since there was no objection, staff will not pursue guardrails further at this time, as the wider roads and wing-walls have mitigated the concern. The County has begun to stock pile base material to be used on Willow Creek, East University, Meadow Lark and Cardinal.

**DISCUSSION ONLY. There was no action on this item.**

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**Council’s Request for Consideration of Future Agenda Items**

- Place 5, Dormier:** Would like an update on the Impact Fee Study.
- Place 4, Hunt:** Purchasing Plat Books.
- Place 3, Wade:** None.
- Mayor:** Follow through with repairs & landscaping to Brookwood Entrance.
- Place 2, Dickey:** None.
- Mayor Pro-Tem Leverentz:** None.

## **Adjournment**

Place 3 Wade made a motion to adjourn the meeting of March 28, 2011 at 8:14 P.M. Place 4 Hunt seconded the motion.

***VOTE: The motion carried unanimously.***

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Bill Vansyckle, Mayor

ATTEST:

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Pam Woodall Higgins, City Secretary

***Approved: April 25, 2011***