

Ovilla City Council
105 S. Cockrell Hill Road
Ovilla, Texas

Monday, August 22, 2011

7:00 P.M.

Council Chamber Room

Pursuant to the provisions of Chapter 551 VTCA Government Code, NOTICE is hereby given of a Regular Meeting of the City Council of the City of Ovilla, to be held on Monday, August 22, 2011 at 7:00 P.M. in the City Hall Council Chamber Room, 105 S. Cockrell Hill Road, Ovilla, Texas, 75154, for the purpose of considering the following items.

CALL TO ORDER

- ◆ Invocation
- ◆ Pledge of Allegiance

COMMENTS, PRESENTATIONS, ANNOUNCEMENTS & REPORTS

Proclamation declaring September 17-23, 2011 as Constitution Week.
Mayor's update for proposed audio/visual improvements at City Hall.

◆ **Citizen Comments**

The City Council welcomes comments from Citizens. Those wishing to speak must sign in before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised, or make any decision at this time. Speakers under citizen's comments must observe a three-minute time limit. Inquiries regarding matters not listed on the Agenda may be referred to Staff for research and possible future action.

◆ **Department Activity Reports / Discussion**

- ◆ Finance Department Accountant S. Jungman
 - Monthly Financials

CONSENT AGENDA

- ◆ Minutes of the July 25, 2011 Regular Council Meeting.

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration.

REGULAR AGENDA / INDIVIDUAL CONSIDERATION

- ITEM 1. **Discussion/Action** – Consider authorizing the Mayor to enter into a Master Professional Services Agreement with Bureau VERITAS for Fire Inspections.
- ITEM 2. **Discussion/Action** – Consider the adoption of impact fees for water and wastewater facilities. The amount of the proposed maximum allowable impact fee per living unit equivalent for water is \$3,923 and the maximum allowable impact fee for wastewater is \$848 and direct staff to prepare an ordinance for Council consideration and presentation at the next regularly scheduled meeting.
- ITEM 3. **Discussion Only** – Review and discuss upcoming Heritage Day progress.

- ITEM 4. **WORKSHOP** – Continuation of FY 2011-2012 Budget workshop.
- ITEM 5. **Discussion/Action** – Consider acceptance of recommended CIP Projects for the Fiscal Year 2011-2012.

TABLED ITEM(S) from August 08, 2011 Council Meeting

- ITEM 1. **Discussion/Action** – Consider a proposed ordinance authorizing updated service credits on an annual basis for City of Ovilla qualifying members of the TX Municipal Retirement System and allowing increased municipal contributions.

Receive presentation from Texas Municipal Retirement System representative.

Discussion/Action – Consider action on tabled item(s).

EXECUTIVE SESSION

The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

Conflict of Interest

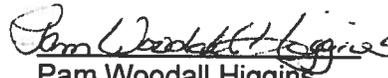
If a Council Member elects to refrain from an item(s) on this agenda, please see the City Secretary for an affidavit prior to the convening of the meeting.

Council's Request for Consideration of Future Agenda Items

No action or in-depth discussion may occur during this item. It is intended to provide an opportunity for the Council to inform each other and the public about events and situations that are of general interest.

Adjournment

This is to certify that a copy of the Notice of the Regular City Council Meeting for August 22, 2011, was posted on the bulletin board at City Hall, 105 S. Cockrell Hill Road, Ovilla, on this 19th day of August prior to 6:00 p.m.


Pam Woodall Higgins
City Secretary

IF YOU OR YOUR REPRESENTATIVE HAVE A DISABILITY THAT REQUIRES SPECIAL ARRANGEMENTS AND YOU PLAN TO ATTEND THIS PUBLIC MEETING, PLEASE CALL THE CITY SECRETARY AT 972-617-7262 WITHIN 24 HOURS OF THE MEETING. REASONABLE ACCOMMODATIONS WILL BE MADE TO MEET YOUR NEEDS AT THE MEETING.

PLEASE SILENCE ALL PAGERS, CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.

CERTIFICATION:

I hereby certify that the Ovilla City Council Agenda was removed from the City Hall Bulletin Board, located at 105 S. Cockrell Hill Road, Ovilla, TX 75154, (a place accessible to the public at all times) on the _____ day of _____ 2011, at _____ am/pm, after having been posted for at least 72 continuous hours preceding the scheduled time of the posted meeting.

Pam Woodall Higgins, City Secretary



PROCLAMATION

WHEREAS, September 17, 2011, marks the two hundred twenty-fourth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, It is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and

WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week;

NOW THEREFORE, I, **William (Bill) Vansyckle**, by virtue of the authority vested in me as the Mayor of the **City of Ovilla** in the State of **Texas** do hereby proclaim the week of September 17 through 23, 2011 to be

CONSTITUTION WEEK

In **Ovilla, TX**, and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Seal of the **City of Ovilla, TX** on this twenty-second day of August, in the year of our Lord two-thousand eleven.

William (Bill) Vansyckle, Mayor



DATE: 08-22-2011

TO: Honorable Mayor and Council Members

FROM: Sharon Jungman

**SUBJECT: Financial Statements
As of July 31, 2011**

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
 October 2010 through July 2011

	Oct '10 - Jul 11	Budget	\$ Over Budget	% of Budget Thru July 84%
Income				
4000100 · Taxes				
4000105 · Ad Valorem, Current	1,121,361.36	1,120,000.00	1,361.36	100.12%
4000110 · Ad Valorem, Delinquent	12,212.25	14,000.00	(1,787.75)	87.23%
4000113 · Interest/Penalties - Prop Tax	9,958.31	8,000.00	1,958.31	124.48%
4000120 · Sales Tax	102,013.01	135,000.00	(32,986.99)	75.57%
4000125 · Sales Tax - Street Improvement	25,503.23	34,000.00	(8,496.77)	75.01%
4000130 · Franchise Tax	132,668.91	142,000.00	(9,331.09)	93.43%
4000190 · Miscellaneous Taxes	11.00	0.00	11.00	100.0%
Total 4000100 · Taxes	1,403,728.07	1,453,000.00	(49,271.93)	96.61%
4000200 · Licenses and Permits				
4000208 · Building Permits				
4000210 · Residential Building Permits	2,011.60	1,500.00	511.60	134.11%
4000214 · Misc Building Permits	8,132.23	10,000.00	(1,867.77)	81.32%
Total 4000208 · Building Permits	10,143.83	11,500.00	(1,356.17)	88.21%
4000230 · Plan Review Fee	1,443.80	4,000.00	(2,556.20)	36.1%
4000260 · Alarm Permits	1,985.00	1,500.00	485.00	132.33%
4000270 · Animal Tag Fees	4,132.00	3,000.00	1,132.00	137.73%
4000272 · Impound Fees	1,160.00	2,000.00	(840.00)	58.0%
4000290 · Misc Licenses and Permits	2,008.85	2,000.00	8.85	100.44%
Total 4000200 · Licenses and Permits	20,873.48	24,000.00	(3,126.52)	86.97%
4000400 · Charges for Services				
4000325 · ESD #2	70,000.00	110,000.00	(40,000.00)	63.64%
4000330 · ESD #4	16,334.64	40,000.00	(23,665.36)	40.84%
4000411 · Copies and Maps	100.45	75.00	25.45	133.93%
4000415 · Police Reports	84.00	100.00	(16.00)	84.0%
4000420 · Park Lights	700.00	500.00	200.00	140.0%
4000440 · Oak Leaf Animal Control	1,674.00	1,500.00	174.00	111.6%
4000480 · Solid Waste (Garbage)	162,018.41	194,000.00	(31,981.59)	83.52%
4000490 · Misc Charges for Services	1,336.06	2,000.00	(663.94)	66.8%
Total 4000400 · Charges for Services	252,247.56	348,175.00	(95,927.44)	72.45%
4000500 · Fines and Forfeitures				
4000510 · Fines - Police	68,180.07	82,000.00	(13,819.93)	83.15%
4000520 · Fines - Animal Control	1,967.00	3,500.00	(1,533.00)	56.2%
4000525 · Fines - Code Enforcement	2,762.99	2,500.00	262.99	110.52%
4000590 · Misc Fines and Forfeitures	192.00	100.00	92.00	192.0%
Total 4000500 · Fines and Forfeitures	73,102.06	88,100.00	(14,997.94)	82.98%
4000800 · Other Revenue				
4000810 · Heritage Day	1,045.00	2,500.00	(1,455.00)	41.8%
4000817 · Donations - Newsletter	150.00	200.00	(50.00)	75.0%

	Oct '10 - Jul 11	Budget	\$ Over Budget	% of Budget Thru July 84%
4000818 · Lease Proceeds	1,174.27	1,175.00	(0.73)	99.94%
4000820 · Water Tower Lease	73,109.53	78,762.00	(5,652.47)	92.82%
4000840 · Interest Earned	(516.69)	750.00	(1,266.69)	(68.89%)
4000860 · Grant Proceeds	328.48	600.00	(271.52)	54.75%
4000861 · ESD #2 Cert Grant	2,018.56	2,018.00	0.56	100.03%
4000863 · Firefighter Grant Award	0.00	46,740.00	(46,740.00)	0.0%
4000865 · HB 2604 TX Forest Service Grant	0.00	173,000.00	(173,000.00)	0.0%
4000867 · HB3667 TX.Forest Service Grant	3,330.00	3,330.00	0.00	100.0%
4000868 · SECO Grant DE-EE000893	0.00	23,030.00	(23,030.00)	0.0%
4000869 · Oncor Grant	18,253.00	18,253.00	0.00	100.0%
4000870 · Insurance Proceeds	22,521.46	25,500.00	(2,978.54)	88.32%
4000885 · Proceeds from Sale of Assets	1,168.80	0.00	1,168.80	100.0%
4000887 · HOA Revenue	2,030.00	2,030.00	0.00	100.0%
4000890 · Misc Other Revenue	6,324.99	5,000.00	1,324.99	126.5%
Total 4000800 · Other Revenue	130,937.40	382,888.00	(251,950.60)	34.2%
4000900 · Transfers In				
4000925 · Transfer In - 4B-EDC	0.00	5,000.00	(5,000.00)	0.0%
4000930 · Transfer In From W&S Fund	0.00	70,686.00	(70,686.00)	0.0%
Total 4000900 · Transfers In	0.00	75,686.00	(75,686.00)	0.0%
Total Income	1,880,888.57	2,371,849.00	(490,960.43)	79.3%
Gross Profit	1,880,888.57	2,371,849.00	(490,960.43)	79.3%
Expense				
10 · Administration				
5101100 · Salaries & Wages				
5101110 · City Administrator	47,468.36	59,900.00	(12,431.64)	79.25%
5101115 · City Secretary	24,521.01	31,000.00	(6,478.99)	79.1%
5101117 · City Accountant	26,167.37	33,750.00	(7,582.63)	77.53%
5101120 · Part Time- Admin. Support	4,191.26	7,000.00	(2,808.74)	59.88%
Total 5101100 · Salaries & Wages	102,348.00	131,650.00	(29,302.00)	77.74%
5102100 · Employee Benefits				
5102110 · Group Insurance	13,495.00	18,396.00	(4,901.00)	73.36%
5102135 · TMRS	7,693.20	9,000.00	(1,306.80)	85.48%
5102160 · Worker's Compensation	546.91	575.00	(28.09)	95.12%
5102170 · Payroll Taxes	2,470.72	3,175.00	(704.28)	77.82%
5102180 · Unemployment Taxes	0.00	1,000.00	(1,000.00)	0.0%
5102196 · Indiv. Membership Dues	707.00	975.00	(268.00)	72.51%
Total 5102100 · Employee Benefits	24,912.83	33,121.00	(8,208.17)	75.22%
5102200 · Special Services				
5102210 · Tax Assessing & Collecting Fees	1,587.00	1,600.00	(13.00)	99.19%
5102220 · Tax Appraisal Fee	11,947.74	17,000.00	(5,052.26)	70.28%
5102230 · Legal Fees	30,455.44	30,000.00	455.44	101.52%
5102240 · Audit	7,500.00	7,500.00	0.00	100.0%

	Oct '10 - Jul 11	Budget	\$ Over Budget	% of Budget Thru July 84%
5102250 · Accounting	587.80	1,000.00	(412.20)	58.78%
5102260 · Engineering Fees	434.75	1,000.00	(565.25)	43.48%
Total 5102200 · Special Services	52,512.73	58,100.00	(5,587.27)	90.38%
5102300 · Contractual Services				
5102310 · Consultant Fees	1,839.18	2,000.00	(160.82)	91.96%
Total 5102300 · Contractual Services	1,839.18	2,000.00	(160.82)	91.96%
5102500 · Operating Services				
5102530 · Custodial Service Contract	2,950.00	3,500.00	(550.00)	84.29%
Total 5102500 · Operating Services	2,950.00	3,500.00	(550.00)	84.29%
5102600 · Special Expenses				
5102610 · Election - Payroll	545.00	525.00	20.00	103.81%
5102620 · Election - Supplies	2,022.38	2,200.00	(177.62)	91.93%
5102630 · Election Meeting Expense	0.00	100.00	(100.00)	0.0%
5102650 · Codification Book Update	0.00	2,000.00	(2,000.00)	0.0%
Total 5102600 · Special Expenses	2,567.38	4,825.00	(2,257.62)	53.21%
5103100 · General Supplies				
5103110 · Office Supplies	4,398.59	6,800.00	(2,401.41)	64.69%
Total 5103100 · General Supplies	4,398.59	6,800.00	(2,401.41)	64.69%
5103400 · Maintenance Supplies / Parts				
5103410 · Supplies - Custodial	711.37	1,000.00	(288.63)	71.14%
5103460 · Miscellaneous	53.39	200.00	(146.61)	26.7%
Total 5103400 · Maintenance Supplies / Parts	764.76	1,200.00	(435.24)	63.73%
5104200 · Travel Expenses				
5104210 · Travel - Local	6.00	500.00	(494.00)	1.2%
5104220 · Professional Development	986.50	1,500.00	(513.50)	65.77%
5104222 · Professional Develop - Council	543.39	700.00	(156.61)	77.63%
5104230 · Professional Develop - In-House	9.50	100.00	(90.50)	9.5%
Total 5104200 · Travel Expenses	1,545.39	2,800.00	(1,254.61)	55.19%
5105200 · Data Processing Expenses				
5105230 · Data Proc-Maintenance & Repair	2,774.56	3,500.00	(725.44)	79.27%
5105240 · Data Processing - Software	4,098.59	4,000.00	98.59	102.47%
Total 5105200 · Data Processing Expenses	6,873.15	7,500.00	(626.85)	91.64%
5105300 · Printing Expense				
5105310 · Copier Expense	7,925.17	10,190.00	(2,264.83)	77.77%
5105320 · Printing - Newsletters	1,153.68	3,100.00	(1,946.32)	37.22%
5105330 · Printing - Forms	658.14	1,800.00	(1,141.86)	36.56%
5105350 · Printing - Other	0.00	500.00	(500.00)	0.0%
Total 5105300 · Printing Expense	9,736.99	15,590.00	(5,853.01)	62.46%
5105400 · Utilities				

	Oct '10 - Jul 11	Budget	\$ Over Budget	% of Budget Thru July 84%
5105410 · Telephone	961.54	1,150.00	(188.46)	83.61%
5105415 · Cellular Phone	942.09	1,000.00	(57.91)	94.21%
5105417 · Internet	591.73	730.00	(138.27)	81.06%
5105430 · Natural Gas	1,372.97	1,700.00	(327.03)	80.76%
5105450 · Electricity	50,407.90	76,000.00	(25,592.10)	66.33%
Total 5105400 · Utilities	54,276.23	80,580.00	(26,303.77)	67.36%
5105500 · Repairs & Bldg Improvements				
5105520 · Repairs - Buildings	1,719.56	3,500.00	(1,780.44)	49.13%
5105540 · Repairs - Machinery & Equipment	0.00	1,000.00	(1,000.00)	0.0%
5105590 · Repairs - Other	135.00	500.00	(365.00)	27.0%
Total 5105500 · Repairs & Bldg Improvements	1,854.56	5,000.00	(3,145.44)	37.09%
5105600 · Insurance				
5105610 · Insurance - Property	2,703.80	2,670.00	33.80	101.27%
5105620 · Insurance - Liability	8,312.00	8,081.00	231.00	102.86%
5105630 · Insurance - Fidelity Bond	550.00	250.00	300.00	220.0%
5105635 · Public Officials Surety Bonds	600.00			
Total 5105600 · Insurance	12,165.80	11,001.00	1,164.80	110.59%
5105700 · Other Expenses				
5105705 · Postage	2,608.52	6,500.00	(3,891.48)	40.13%
5105710 · Cash - Over/Short	0.00	10.00	(10.00)	0.0%
5105725 · Records Management Expense	0.00	250.00	(250.00)	0.0%
5105730 · City - Memberships	200.00	200.00	0.00	100.0%
5105740 · Advertising	1,432.99	3,200.00	(1,767.01)	44.78%
5105760 · Bank Service Charge	5.00	25.00	(20.00)	20.0%
5105762 · SECO Grant Exp. DE-EE000893	23,030.00	23,030.00	0.00	100.0%
5105763 · Oncor Grant Expense	13,475.00	13,553.00	(78.00)	99.42%
5105765 · Miscellaneous	1,387.47	2,500.00	(1,112.53)	55.5%
Total 5105700 · Other Expenses	42,138.98	49,268.00	(7,129.02)	85.53%
5106400 · Minor Capital Outlay				
5106440 · Machinery & Equipment	0.00	500.00	(500.00)	0.0%
5106465 · Furniture	0.00	500.00	(500.00)	0.0%
Total 5106400 · Minor Capital Outlay	0.00	1,000.00	(1,000.00)	0.0%
5107400 · Capitalized Assets				
5107440 · Machinery & Equipment	0.00	2,000.00	(2,000.00)	0.0%
Total 5107400 · Capitalized Assets	0.00	2,000.00	(2,000.00)	0.0%
5109000 · Reserves				
5109001 · Reserve for Contingency	0.00	60,240.00	(60,240.00)	0.0%
Total 5109000 · Reserves	0.00	60,240.00	(60,240.00)	0.0%
Total 10 · Administration	320,884.57	476,175.00	(155,290.43)	67.39%

20 · Police

	Oct '10 - Jul 11	Budget	\$ Over Budget	% of Budget Thru July 84%
5201100 · Salaries & Wages				
5201120 · Police Chief	46,149.83	57,970.00	(11,820.17)	79.61%
5201143 · Command Staff	36,142.80	45,350.00	(9,207.20)	79.7%
5201150 · Certification Pay	1,255.28	1,700.00	(444.72)	73.84%
Total 5201100 · Salaries & Wages	83,547.91	105,020.00	(21,472.09)	79.55%
5201400 · Support Salaries				
5201405 · Support Staff	16,331.74	20,615.00	(4,283.26)	79.22%
5201410 · Patrol	184,193.62	230,485.00	(46,291.38)	79.92%
5201415 · Certification Pay	2,446.27	3,600.00	(1,153.73)	67.95%
5201490 · Overtime	2,746.28	9,600.00	(6,853.72)	28.61%
Total 5201400 · Support Salaries	205,717.91	264,300.00	(58,582.09)	77.84%
5202100 · Employee Benefits				
5202110 · Group Insurance	55,127.04	66,520.00	(11,392.96)	82.87%
5202135 · TMRS	16,924.71	19,935.00	(3,010.29)	84.9%
5202160 · Worker's Compensation	10,473.45	11,700.00	(1,226.55)	89.52%
5202170 · Payroll Taxes	4,476.58	5,600.00	(1,123.42)	79.94%
5202196 · Membership Dues	51.00	200.00	(149.00)	25.5%
Total 5202100 · Employee Benefits	87,052.78	103,955.00	(16,902.22)	83.74%
5202300 · Contractual Services				
5202355 · Contract Labor - Individual	266.25	500.00	(233.75)	53.25%
5202380 · Dispatch	13,520.00	13,550.00	(30.00)	99.78%
Total 5202300 · Contractual Services	13,786.25	14,050.00	(263.75)	98.12%
5202500 · Operating Services				
5202540 · Computer Maintenance	331.25	300.00	31.25	110.42%
5202560 · Internet Subscriptions	295.00	350.00	(55.00)	84.29%
Total 5202500 · Operating Services	626.25	650.00	(23.75)	96.35%
5203100 · General Supplies				
5203110 · Office Supplies	1,408.66	1,500.00	(91.34)	93.91%
5203140 · Uniforms	1,460.20	1,400.00	60.20	104.3%
5203170 · Evidence Gathering	65.54	200.00	(134.46)	32.77%
Total 5203100 · General Supplies	2,934.40	3,100.00	(165.60)	94.66%
5203400 · Maintenance Supplies & Parts				
5203410 · Supplies - Custodial	266.49	500.00	(233.51)	53.3%
Total 5203400 · Maintenance Supplies & Parts	266.49	500.00	(233.51)	53.3%
5204200 · Travel Expenses				
5204210 · Travel - Local	0.00	300.00	(300.00)	0.0%
5204220 · Professional Development	635.00	1,000.00	(365.00)	63.5%
5204225 · Professional Dev - LEOSE	654.82	1,311.00	(656.18)	49.95%
5204270 · Vehicle Expenses	18,175.26	22,000.00	(3,824.74)	82.62%
Total 5204200 · Travel Expenses	19,465.08	24,611.00	(5,145.92)	79.09%

	Oct '10 - Jul 11	Budget	\$ Over Budget	% of Budget Thru July 84%
5205200 · Data Processing Expenses				
5205220 · Data Proc - Equipment Rental	0.00	400.00	(400.00)	0.0%
5205240 · Data Processing - Software	949.67	1,000.00	(50.33)	94.97%
Total 5205200 · Data Processing Expenses	949.67	1,400.00	(450.33)	67.83%
5205300 · Printing Expenses				
5205310 · Copier Expense	962.58	1,285.00	(322.42)	74.91%
5205330 · Printing - Forms	311.00	600.00	(289.00)	51.83%
5205350 · Printing - Other	162.54	300.00	(137.46)	54.18%
Total 5205300 · Printing Expenses	1,436.12	2,185.00	(748.88)	65.73%
5205400 · Utilities				
5205410 · Telephone	1,035.50	1,400.00	(364.50)	73.96%
5205415 · Cellular Phone	1,475.00	2,000.00	(525.00)	73.75%
5205417 · Internet - PD	739.58	900.00	(160.42)	82.18%
5205420 · Wireless Cards	1,900.85	2,300.00	(399.15)	82.65%
Total 5205400 · Utilities	5,150.93	6,600.00	(1,449.07)	78.04%
5205500 · Repairs & Building Improvements				
5205520 · Repairs - Building	166.12	250.00	(83.88)	66.45%
5205540 · Repairs- Machinery & Equipment	373.30	700.00	(326.70)	53.33%
5205550 · Repairs - Vehicles	4,303.07	7,500.00	(3,196.93)	57.37%
Total 5205500 · Repairs & Building Improvements	4,842.49	8,450.00	(3,607.51)	57.31%
5205600 · Insurance				
5205610 · Insurance - Property	1,090.28	1,100.00	(9.72)	99.12%
5205620 · Insurance - Liability	6,657.00	6,643.00	14.00	100.21%
5205640 · Insurance - Vehicle	2,199.68	2,620.00	(420.32)	83.96%
Total 5205600 · Insurance	9,946.96	10,363.00	(416.04)	95.99%
5205700 · Other Expenses				
5205765 · Miscellaneous	3,007.56	3,200.00	(192.44)	93.99%
Total 5205700 · Other Expenses	3,007.56	3,200.00	(192.44)	93.99%
5206400 · Minor Capital Outlay				
5206440 · Machinery & Equipment	0.00	650.00	(650.00)	0.0%
5206445 · Personal Protective Equipment	1,970.85	2,000.00	(29.15)	98.54%
Total 5206400 · Minor Capital Outlay	1,970.85	2,650.00	(679.15)	74.37%
5207400 · Capitalized Assets				
5207440 · Machinery & Equipment	0.00	500.00	(500.00)	0.0%
5207450 · Vehicles	42,506.52	42,507.00	(0.48)	100.0%
Total 5207400 · Capitalized Assets	42,506.52	43,007.00	(500.48)	98.84%
Total 20 · Police	483,208.17	594,041.00	(110,832.83)	81.34%
25 · Municipal Court				

	Oct '10 - Jul 11	Budget	\$ Over Budget	% of Budget Thru July 84%
5251100 · Salaries & Wages				
5251140 · Municipal Judge	3,520.00	5,280.00	(1,760.00)	66.67%
Total 5251100 · Salaries & Wages	3,520.00	5,280.00	(1,760.00)	66.67%
5251400 · Support Staff				
5251405 · Support Staff	20,064.00	24,612.00	(4,548.00)	81.52%
5251420 · Jury Fees	36.00	250.00	(214.00)	14.4%
5251425 · City Prosecutor	3,812.50	7,000.00	(3,187.50)	54.46%
5251490 · Overtime	546.46	1,000.00	(453.54)	54.65%
Total 5251400 · Support Staff	24,458.96	32,862.00	(8,403.04)	74.43%
5252100 · Employee Benefits				
5252110 · Group Insurance	5,621.00	6,652.00	(1,031.00)	84.5%
5252135 · TMRS	1,111.59	1,350.00	(238.41)	82.34%
5252160 · Worker's Compensation	75.57	80.00	(4.43)	94.46%
5252170 · Payroll Taxes	287.29	375.00	(87.71)	76.61%
5252196 · Membership Dues	85.00	85.00	0.00	100.0%
Total 5252100 · Employee Benefits	7,180.45	8,542.00	(1,361.55)	84.06%
5252300 · Contractual Services				
5252375 · Traffic Fines	32,688.23	32,000.00	688.23	102.15%
Total 5252300 · Contractual Services	32,688.23	32,000.00	688.23	102.15%
5252500 · Operating Services				
5252540 · Computer Maintenance	0.00	125.00	(125.00)	0.0%
Total 5252500 · Operating Services	0.00	125.00	(125.00)	0.0%
5253100 · General Supplies				
5253110 · Office Supplies	1.40	75.00	(73.60)	1.87%
Total 5253100 · General Supplies	1.40	75.00	(73.60)	1.87%
5255200 · Data Processing Expenses				
5255240 · Data Processing - SW Maint.	1,529.85	1,530.00	(0.15)	99.99%
Total 5255200 · Data Processing Expenses	1,529.85	1,530.00	(0.15)	99.99%
5255300 · Printing Expense				
5255350 · Printing - Other	355.00	400.00	(45.00)	88.75%
Total 5255300 · Printing Expense	355.00	400.00	(45.00)	88.75%
5255700 · Other Expenses				
5255765 · Miscellaneous	17.34	100.00	(82.66)	17.34%
Total 5255700 · Other Expenses	17.34	100.00	(82.66)	17.34%
Total 25 · Municipal Court	69,751.23	80,914.00	(11,162.77)	86.2%
30 · Fire				
5301100 · Salaries & Wages				
5301125 · Fire Chief	43,292.14	53,500.00	(10,207.86)	80.92%

	Oct '10 - Jul 11	Budget	\$ Over Budget	% of Budget Thru July 84%
5301130 · Asst. Fire Chief	22,579.21	30,500.00	(7,920.79)	74.03%
Total 5301100 · Salaries & Wages	65,871.35	84,000.00	(18,128.65)	78.42%
5301400 · Support Salaries				
5301440 · Firefighters	80,690.02	102,000.00	(21,309.98)	79.11%
5301485 · Volunteer Incentive Program	9,280.00	13,500.00	(4,220.00)	68.74%
Total 5301400 · Support Salaries	89,970.02	115,500.00	(25,529.98)	77.9%
5302100 · Employee Benefits				
5302110 · Group Insurance	3,500.00	4,632.00	(1,132.00)	75.56%
5302135 · TMRS	3,896.81	5,000.00	(1,103.19)	77.94%
5302137 · Volunteer Retirement	2,340.00	4,500.00	(2,160.00)	52.0%
5302160 · Worker's Compensation	7,522.45	7,600.00	(77.55)	98.98%
5302170 · Payroll Taxes	7,641.06	9,400.00	(1,758.94)	81.29%
5302196 · Membership Dues	2,151.50	1,920.00	231.50	112.06%
Total 5302100 · Employee Benefits	27,051.82	33,052.00	(6,000.18)	81.85%
5302300 · Contractual Services				
5302310 · Consultant Fees	1,000.00	1,500.00	(500.00)	66.67%
5302380 · Dispatch	11,520.00	11,525.00	(5.00)	99.96%
5302385 · Emergency Transport Service	61,272.00	61,272.00	0.00	100.0%
Total 5302300 · Contractual Services	73,792.00	74,297.00	(505.00)	99.32%
5302500 · Operating Services				
5302510 · Maintenance Agreements	3,704.95	4,500.00	(795.05)	82.33%
5302540 · Computer Maintenance	130.00	1,500.00	(1,370.00)	8.67%
5302570 · Warning System Maintenance	730.00	1,000.00	(270.00)	73.0%
5302580 · Generator Maintenance	1,379.00	1,400.00	(21.00)	98.5%
Total 5302500 · Operating Services	5,943.95	8,400.00	(2,456.05)	70.76%
5302600 · Special Expenses				
5302675 · National Night Out	0.00	600.00	(600.00)	0.0%
5302680 · Heritage Day	0.00	500.00	(500.00)	0.0%
Total 5302600 · Special Expenses	0.00	1,100.00	(1,100.00)	0.0%
5303100 · General Supplies				
5303110 · Office Supplies	1,423.52	2,000.00	(576.48)	71.18%
5303140 · Uniforms	1,214.21	4,000.00	(2,785.79)	30.36%
5303160 · Medical Supplies	6,459.17	7,000.00	(540.83)	92.27%
5303165 · Medical Support	562.74	1,000.00	(437.26)	56.27%
5303170 · Evidence Gathering	217.95	250.00	(32.05)	87.18%
5303175 · Education Aids	0.00	250.00	(250.00)	0.0%
Total 5303100 · General Supplies	9,877.59	14,500.00	(4,622.41)	68.12%
5303400 · Maintenance Supplies & Parts				
5303410 · Supplies - Custodial	986.37	1,400.00	(413.63)	70.46%
5303420 · Building Alarm Maintenance	420.00	420.00	0.00	100.0%
Total 5303400 · Maintenance Supplies & Parts	1,406.37	1,820.00	(413.63)	77.27%

	Oct '10 - Jul 11	Budget	\$ Over Budget	% of Budget Thru July 84%
5304200 · Travel Expenses				
5304220 · Professional Development	1,269.00	3,000.00	(1,731.00)	42.3%
5304240 · Medical Training	487.68	1,000.00	(512.32)	48.77%
5304270 · Vehicle Expenses	7,313.58	14,000.00	(6,686.42)	52.24%
Total 5304200 · Travel Expenses	9,070.26	18,000.00	(8,929.74)	50.39%
5305200 · Data Processing Expenses				
5305230 · Data Proc-Maintenance & Repair	372.52	1,250.00	(877.48)	29.8%
5305240 · Data Processing - Software	949.66	4,200.00	(3,250.34)	22.61%
Total 5305200 · Data Processing Expenses	1,322.18	5,450.00	(4,127.82)	24.26%
5305300 · Printing Expense				
5305310 · Copier Expense	2,518.34	3,300.00	(781.66)	76.31%
5305330 · Printing - Forms	0.00	200.00	(200.00)	0.0%
Total 5305300 · Printing Expense	2,518.34	3,500.00	(981.66)	71.95%
5305400 · Utilities				
5305410 · Telephone	1,737.00	2,100.00	(363.00)	82.71%
5305415 · Cellular Phone	3,171.69	4,000.00	(828.31)	79.29%
5305417 · Internet - Fire Dept.	1,379.15	1,750.00	(370.85)	78.81%
Total 5305400 · Utilities	6,287.84	7,850.00	(1,562.16)	80.1%
5305500 · Repairs & Bldg Improvements				
5305520 · Repairs - Building	2,028.06	2,950.00	(921.94)	68.75%
5305540 · Repairs - Machinery & Equipment	8,930.47	19,500.00	(10,569.53)	45.8%
5305545 · Repairs - Apparatus	6,004.46	12,000.00	(5,995.54)	50.04%
5305550 · Repairs - Vehicles	15,086.01	4,000.00	11,086.01	377.15%
Total 5305500 · Repairs & Bldg Improvements	32,049.00	38,450.00	(6,401.00)	83.35%
5305600 · Insurance				
5305610 · Insurance - Property	109.76	110.00	(0.24)	99.78%
5305620 · Insurance - Liability	7,810.00	7,810.00	0.00	100.0%
5305640 · Insurance - Vehicle	10,869.52	10,817.00	52.52	100.49%
Total 5305600 · Insurance	18,789.28	18,737.00	52.28	100.28%
5305700 · Other Expenses				
5305705 · Postage	159.22	200.00	(40.78)	79.61%
5305765 · Flags & Miscellaneous	250.40	400.00	(149.60)	62.6%
5305770 · Matching Fire Grant Expense	0.00	190,300.00	(190,300.00)	0.0%
5305772 · FEMA Grant EMW-2010-FO-06107 Ex	49,317.14	49,200.00	117.14	100.24%
5305774 · ESD #2 Cert Grant Expense	980.48	2,018.00	(1,037.52)	48.59%
Total 5305700 · Other Expenses	50,707.24	242,118.00	(191,410.76)	20.94%
5306400 · Minor Capital Outlay				
5306440 · Machinery & Equipment	6,021.98	9,100.00	(3,078.02)	66.18%
5306445 · Personal Protective Equipment	10,505.95	10,500.00	5.95	100.06%
Total 5306400 · Minor Capital Outlay	16,527.93	19,600.00	(3,072.07)	84.33%

	Oct '10 - Jul 11	Budget	\$ Over Budget	% of Budget Thru July 84%
Total 30 · Fire	411,185.17	686,374.00	(275,188.83)	59.91%
40 · Community Services				
5401100 · Salaries & Wages				
5401135 · ACO/Code Enforcement Officer	26,074.47	32,420.00	(6,345.53)	80.43%
5401190 · Overtime	62.45	150.00	(87.55)	41.63%
Total 5401100 · Salaries & Wages	26,136.92	32,570.00	(6,433.08)	80.25%
5402100 · Employee Benefits				
5402110 · Group Insurance	3,500.00	4,632.00	(1,132.00)	75.56%
5402135 · TMRS	1,525.54	1,930.00	(404.46)	79.04%
5402160 · Worker's Compensation	257.54	270.00	(12.46)	95.39%
5402170 · Payroll Taxes	444.94	555.00	(110.06)	80.17%
5402190 · License	111.00	175.00	(64.00)	63.43%
Total 5402100 · Employee Benefits	5,839.02	7,562.00	(1,722.98)	77.22%
5402300 · Contractual Services				
5402315 · Contract Building Inspections	7,543.86	6,500.00	1,043.86	116.06%
5402370 · Impound Fees	1,457.00	2,000.00	(543.00)	72.85%
Total 5402300 · Contractual Services	9,000.86	8,500.00	500.86	105.89%
5402500 · Operating Services				
5402540 · Computer Maintenance	0.00	150.00	(150.00)	0.0%
Total 5402500 · Operating Services	0.00	150.00	(150.00)	0.0%
5402600 · Special Expenses				
5402685 · Clean up Day	26.50	100.00	(73.50)	26.5%
Total 5402600 · Special Expenses	26.50	100.00	(73.50)	26.5%
5403100 · General Supplies				
5403110 · Office Supplies	186.83	250.00	(63.17)	74.73%
5403120 · Animal Care	0.00	150.00	(150.00)	0.0%
5403122 · Pet Supplies	42.24	125.00	(82.76)	33.79%
5403140 · Uniforms	311.95	350.00	(38.05)	89.13%
Total 5403100 · General Supplies	541.02	875.00	(333.98)	61.83%
5403400 · Maintenance Supplies & Parts				
5403460 · Miscellaneous	49.46	50.00	(0.54)	98.92%
Total 5403400 · Maintenance Supplies & Parts	49.46	50.00	(0.54)	98.92%
5404200 · Travel Expenses				
5404210 · Travel - Local	0.00	50.00	(50.00)	0.0%
5404220 · Professional Development	0.00	325.00	(325.00)	0.0%
5404222 · Professional Development B&C	0.00	50.00	(50.00)	0.0%
5404270 · Vehicle Expenses	1,246.03	1,300.00	(53.97)	95.85%
Total 5404200 · Travel Expenses	1,246.03	1,725.00	(478.97)	72.23%

	Oct '10 - Jul 11	Budget	\$ Over Budget	% of Budget Thru July 84%
5405300 · Printing Expense				
5405330 · Printing - Forms	0.00	150.00	(150.00)	0.0%
5405350 · Printing - Other	91.50			
Total 5405300 · Printing Expense	91.50	150.00	(58.50)	61.0%
5405400 · Utilities				
5405415 · Cellular Phone	509.48	650.00	(140.52)	78.38%
Total 5405400 · Utilities	509.48	650.00	(140.52)	78.38%
5405600 · Insurance				
5405640 · Insurance - Vehicle	302.00	302.00	0.00	100.0%
Total 5405600 · Insurance	302.00	302.00	0.00	100.0%
5406400 · Minor Capital Outlay				
5406440 · Machinery & Equipment	313.13	1,070.00	(756.87)	29.26%
Total 5406400 · Minor Capital Outlay	313.13	1,070.00	(756.87)	29.26%
Total 40 · Community Services	44,055.92	53,704.00	(9,648.08)	82.04%
45 · Solid Waste				
5455400 · Utilities				
5455465 · Solidwaste Pickup (Garbage)	160,037.45	193,000.00	(32,962.55)	82.92%
Total 5455400 · Utilities	160,037.45	193,000.00	(32,962.55)	82.92%
Total 45 · Solid Waste	160,037.45	193,000.00	(32,962.55)	82.92%
50 · Streets				
5501400 · Support Staff				
5501415 · Maintenance Crew	15,056.85	19,320.00	(4,263.15)	77.93%
5501490 · Overtime	631.78	2,000.00	(1,368.22)	31.59%
5501500 · Streets - On Call	550.00	650.00	(100.00)	84.62%
Total 5501400 · Support Staff	16,238.63	21,970.00	(5,731.37)	73.91%
5502100 · Employee Benefits				
5502110 · Group Insurance	4,116.00	5,182.00	(1,066.00)	79.43%
5502135 · TMRS	1,087.65	1,425.00	(337.35)	76.33%
5502160 · Worker's Compensation	3,620.44	3,700.00	(79.56)	97.85%
5502170 · Payroll Taxes	296.30	400.00	(103.70)	74.08%
5502190 · License	61.00	65.00	(4.00)	93.85%
Total 5502100 · Employee Benefits	9,181.39	10,772.00	(1,590.61)	85.23%
5502200 · Special Services				
5502260 · Engineering Fees	0.00	500.00	(500.00)	0.0%
5502280 · NCTCOG- SWMP Fees	2,319.00	2,320.00	(1.00)	99.96%
Total 5502200 · Special Services	2,319.00	2,820.00	(501.00)	82.23%
5503100 · General Supplies				

	Oct '10 - Jul 11	Budget	\$ Over Budget	% of Budget Thru July 84%
5503140 · Uniforms	229.96	405.00	(175.04)	56.78%
Total 5503100 · General Supplies	229.96	405.00	(175.04)	56.78%
5503400 · Maintenance Supplies & Parts				
5503420 · Supplies - Street Signs	463.71	1,425.00	(961.29)	32.54%
5503460 · Miscellaneous	161.11	250.00	(88.89)	64.44%
Total 5503400 · Maintenance Supplies & Parts	624.82	1,675.00	(1,050.18)	37.3%
5504200 · Travel Expenses				
5504220 · Professional Development	36.81	1,150.00	(1,113.19)	3.2%
5504270 · Vehicle Expenses	3,105.90	4,300.00	(1,194.10)	72.23%
Total 5504200 · Travel Expenses	3,142.71	5,450.00	(2,307.29)	57.66%
5505500 · Repairs & Bldg Improvements				
5505540 · Repairs - Machinery & Equipment	1,940.53	2,500.00	(559.47)	77.62%
5505550 · Repairs - Vehicles	266.60	1,895.00	(1,628.40)	14.07%
5505560 · Repairs -Street Maint.& Repairs	12,749.21	45,000.00	(32,250.79)	28.33%
5505565 · Repairs - Infrastruct Drainage	200.00	6,000.00	(5,800.00)	3.33%
5505590 · Repairs - Other	29.61	1,500.00	(1,470.39)	1.97%
Total 5505500 · Repairs & Bldg Improvements	15,185.95	56,895.00	(41,709.05)	26.69%
5505600 · Insurance				
5505640 · Insurance - Vehicle	2,613.16	2,616.00	(2.84)	99.89%
Total 5505600 · Insurance	2,613.16	2,616.00	(2.84)	99.89%
5506400 · Minor Capital Outlay				
5506440 · Machinery & Equipment	2,613.42	3,850.00	(1,236.58)	67.88%
5506445 · Personal Protective Equipment	108.73	315.00	(206.27)	34.52%
5506490 · Other	21.51	540.00	(518.49)	3.98%
Total 5506400 · Minor Capital Outlay	2,743.66	4,705.00	(1,961.34)	58.31%
5507400 · Capitalized Assets				
5507420 · Buildings	28,730.00	30,035.00	(1,305.00)	95.66%
5507440 · Machinery & Equipment	14,805.00	14,805.00	0.00	100.0%
5507460 · Infrastructure	189,032.59	189,032.59	0.00	100.0%
Total 5507400 · Capitalized Assets	232,567.59	233,872.59	(1,305.00)	99.44%
Total 50 · Streets	284,846.87	341,180.59	(56,333.72)	83.49%
60 · Parks				
5602400 · Rentals				
5602490 · Rental - Other	2,163.88	2,500.00	(336.12)	86.56%
Total 5602400 · Rentals	2,163.88	2,500.00	(336.12)	86.56%
5602600 · Special Expenses				
5602680 · Heritage Day	15.00	3,800.00	(3,785.00)	0.4%
Total 5602600 · Special Expenses	15.00	3,800.00	(3,785.00)	0.4%

	Oct '10 - Jul 11	Budget	\$ Over Budget	% of Budget Thru July 84%
5605400 · Utilities				
5605450 · Electricity	2,209.93	3,700.00	(1,490.07)	59.73%
Total 5605400 · Utilities	2,209.93	3,700.00	(1,490.07)	59.73%
5605500 · Repairs & Bldg Improvements				
5605530 · REPAIRS-IMP OTHER THAN BLDGS	1,634.72	1,500.00	134.72	108.98%
Total 5605500 · Repairs & Bldg Improvements	1,634.72	1,500.00	134.72	108.98%
5605700 · Other Expenses				
5605765 · Miscellaneous	120.61	200.00	(79.39)	60.31%
Total 5605700 · Other Expenses	120.61	200.00	(79.39)	60.31%
5606400 · Minor Capital Outlay				
5606410 · Land Improvements	172.39	300.00	(127.61)	57.46%
Total 5606400 · Minor Capital Outlay	172.39	300.00	(127.61)	57.46%
Total 60 · Parks	6,316.53	12,000.00	(5,683.47)	52.64%
Total Expense	1,780,285.91	2,437,388.59	(657,102.68)	73.04%
Net Income	100,602.66	(65,539.59)	166,142.25	(153.5%)

Ovilla W&S Utility Fund
Profit & Loss Budget vs. Actual
 October 2010 through July 2011

10:48 AM
 08/11/2011
 Accrual Basis

	Oct '10 - Jul 11	Budget	\$ Over Budget	% of Budget Thru July 84%
Income				
4000400 · Charges for Services				
4000460 · Water Sales	708,738.61	864,568.00	-155,829.39	81.98%
4000461 · Sewer Service	115,421.52	133,500.00	-18,078.48	86.46%
4000465 · Water & Sewer Penalties	14,615.63	17,000.00	-2,384.37	85.97%
4000471 · Reconnect Fees	3,916.57	4,500.00	-583.43	87.04%
4000473 · Connect Fees	1,525.00	1,500.00	25.00	101.67%
4000474 · Sewer Fees	825.00	1,000.00	-175.00	82.5%
4000478 · Infrastructure Improvement Fee	46,225.48	54,500.00	-8,274.52	84.82%
Total 4000400 · Charges for Services	891,267.81	1,076,568.00	-185,300.19	82.79%
4000800 · Other Revenue				
4000840 · Interest Earned	1,561.55	1,700.00	-138.45	91.86%
4000890 · Misc Other Revenue	4,040.00	500.00	3,540.00	808.0%
Total 4000800 · Other Revenue	5,601.55	2,200.00	3,401.55	254.62%
Total Income	896,869.36	1,078,768.00	-181,898.64	83.14%
Gross Profit	896,869.36	1,078,768.00	-181,898.64	83.14%
Expense				
70 · Administration				
5701100 · Salaries & Wages				
5701120 · Part Time Admin. Support	806.24	1,600.00	-793.76	50.39%
5701110 · City Administrator	14,863.47	20,000.00	-5,136.53	74.32%
5701115 · City Secretary	7,358.47	10,275.00	-2,916.53	71.62%
5701117 · Finance Accountant	8,426.57	11,100.00	-2,673.43	75.92%
5701130 · Public Works Director	13,005.25	23,000.00	-9,994.75	56.55%
Total 5701100 · Salaries & Wages	44,460.00	65,975.00	-21,515.00	67.39%
5702100 · Employee Benefits				
5702110 · Group Insurance	2,044.00	3,132.00	-1,088.00	65.26%
5702135 · TMRS	876.51	1,400.00	-523.49	62.61%
5702160 · Worker's Compensation	1,906.32	1,700.00	206.32	112.14%
5702170 · Payroll Taxes	191.84	350.00	-158.16	54.81%
Total 5702100 · Employee Benefits	5,018.67	6,582.00	-1,563.33	76.25%
5702200 · Special Services				
5702230 · Legal Fees	0.00	500.00	-500.00	0.0%
5702240 · Audit	6,500.00	6,500.00	0.00	100.0%
Total 5702200 · Special Services	6,500.00	7,000.00	-500.00	92.86%
5702300 · Contractual Services /Personnel				
5702310 · Consultant Fees	0.00	1,000.00	-1,000.00	0.0%
Total 5702300 · Contractual Services /Personnel	0.00	1,000.00	-1,000.00	0.0%

	Oct '10 - Jul 11	Budget	\$ Over Budget	% of Budget Thru July 84%
5703100 · General Supplies				
5703110 · Office Supplies	348.99	700.00	-351.01	49.86%
Total 5703100 · General Supplies	348.99	700.00	-351.01	49.86%
5703400 · Maintenance Supplies / Parts				
5703410 · Supplies - Custodial	24.32	150.00	-125.68	16.21%
Total 5703400 · Maintenance Supplies / Parts	24.32	150.00	-125.68	16.21%
5704200 · Travel Expenses				
5704210 · Travel - Local	0.00	200.00	-200.00	0.0%
5704220 · Professional Development	0.00	750.00	-750.00	0.0%
Total 5704200 · Travel Expenses	0.00	950.00	-950.00	0.0%
5705200 · Data Processing Expenses				
5705240 · Data Processing - Software	400.00	1,000.00	-600.00	40.0%
Total 5705200 · Data Processing Expenses	400.00	1,000.00	-600.00	40.0%
5705300 · Printing Expense				
5705350 · Printing - Other	309.27	500.00	-190.73	61.85%
Total 5705300 · Printing Expense	309.27	500.00	-190.73	61.85%
5705400 · Utilities				
5705410 · Telephone	961.53	1,200.00	-238.47	80.13%
5705415 · Cellular Phone	375.57	500.00	-124.43	75.11%
5705417 · Internet	591.72	850.00	-258.28	69.61%
5705450 · Electricity	25,856.27	32,000.00	-6,143.73	80.8%
Total 5705400 · Utilities	27,785.09	34,550.00	-6,764.91	80.42%
5705600 · Insurance				
5705640 · Insurance - Vehicle	1,551.80	1,570.00	-18.20	98.84%
Total 5705600 · Insurance	1,551.80	1,570.00	-18.20	98.84%
5705700 · Other Expenses				
5705705 · Postage	5,050.60	5,500.00	-449.40	91.83%
5705740 · Advertising	0.00	200.00	-200.00	0.0%
5705760 · Bank Service Charge	125.00	250.00	-125.00	50.0%
5705765 · Miscellaneous	0.00	100.00	-100.00	0.0%
Total 5705700 · Other Expenses	5,175.60	6,050.00	-874.40	85.55%
5706400 · Minor Capital Outlay				
5706440 · Machinery & Equipment	0.00	500.00	-500.00	0.0%
Total 5706400 · Minor Capital Outlay	0.00	500.00	-500.00	0.0%
5707400 · Capitalized Assets				
5707420 · Buildings	16,051.52	37,491.00	-21,439.48	42.81%
Total 5707400 · Capitalized Assets	16,051.52	37,491.00	-21,439.48	42.81%

	Oct '10 - Jul 11	Budget	\$ Over Budget	% of Budget Thru July 84%
5709000 · Reserve				
5708215 · Transfer Out - General Fund	0.00	70,686.00	-70,686.00	0.0%
Total 5709000 · Reserve	0.00	70,686.00	-70,686.00	0.0%
Total 70 · Administration	107,625.26	234,704.00	-127,078.74	45.86%
75 · Water				
5751100 · Salaries & Wages				
5751133 · Superintendent	31,086.21	40,150.00	-9,063.79	77.43%
Total 5751100 · Salaries & Wages	31,086.21	40,150.00	-9,063.79	77.43%
5751400 · Support Salaries				
5751430 · Seasonal Crew	2,486.75	3,000.00	-513.25	82.89%
5751500 · Water - On Call	850.00	1,050.00	-200.00	80.95%
5751405 · Support Staff	18,412.01	23,150.00	-4,737.99	79.53%
5751415 · Maintenance Crew	39,492.35	49,000.00	-9,507.65	80.6%
5751490 · Overtime	3,929.50	5,350.00	-1,420.50	73.45%
Total 5751400 · Support Salaries	65,170.61	81,550.00	-16,379.39	79.92%
5752100 · Employee Benefits				
5752110 · Group Insurance	15,316.63	22,995.00	-7,678.37	66.61%
5752135 · TMRS	5,559.42	7,000.00	-1,440.58	79.42%
5752160 · Worker's Compensation	3,439.36	3,500.00	-60.64	98.27%
5752170 · Payroll Taxes	2,043.54	2,300.00	-256.46	88.85%
5752190 · Licenses	283.00	295.00	-12.00	95.93%
Total 5752100 · Employee Benefits	26,641.95	36,090.00	-9,448.05	73.82%
5752300 · Contractual Services/Personnel				
5752380 · Dispatch	8,460.00	8,451.00	9.00	100.11%
Total 5752300 · Contractual Services/Personnel	8,460.00	8,451.00	9.00	100.11%
5752400 · Rentals				
5752420 · Rental - Machinery & Equipment	0.00	150.00	-150.00	0.0%
5752490 · Rental - Other	0.00	600.00	-600.00	0.0%
Total 5752400 · Rentals	0.00	750.00	-750.00	0.0%
5752500 · Operating Services				
5752580 · Water Testing	536.25	1,100.00	-563.75	48.75%
5752590 · TCEQ Fees	2,689.65	3,300.00	-610.35	81.51%
Total 5752500 · Operating Services	3,225.90	4,400.00	-1,174.10	73.32%
5753100 · General Supplies				
5753140 · Uniforms	989.28	1,410.00	-420.72	70.16%
Total 5753100 · General Supplies	989.28	1,410.00	-420.72	70.16%
5753400 · Maintenance Supplies & Parts				
5753460 · Miscellaneous	202.02	150.00	52.02	134.68%

	Oct '10 - Jul 11	Budget	\$ Over Budget	% of Budget Thru July 84%
Total 5753400 · Maintenance Supplies & Parts	202.02	150.00	52.02	134.68%
5754200 · Travel Expenses				
5754220 · Professional Development	885.00	1,000.00	-115.00	88.5%
5754270 · Vehicle Expenses	6,802.84	11,000.00	-4,197.16	61.84%
Total 5754200 · Travel Expenses	7,687.84	12,000.00	-4,312.16	64.07%
5755200 · Data Processing Expenses				
5755230 · Data Proc-Maintenance & Repairs	3,357.00	4,500.00	-1,143.00	74.6%
5755240 · Data Processing - Software	0.00	500.00	-500.00	0.0%
5755250 · Data Proc - Computer Repair	130.00	500.00	-370.00	26.0%
Total 5755200 · Data Processing Expenses	3,487.00	5,500.00	-2,013.00	63.4%
5755300 · Printing Expenses				
5755310 · Copier Expense	1,238.00	5,000.00	-3,762.00	24.76%
5755350 · Printing - Other	975.78	1,600.00	-624.22	60.99%
Total 5755300 · Printing Expenses	2,213.78	6,600.00	-4,386.22	33.54%
5755400 · Utilities				
5755415 · Cellular Phone	1,094.88	1,400.00	-305.12	78.21%
5755460 · Water, wholesale	167,114.48	273,265.00	-106,150.52	61.16%
Total 5755400 · Utilities	168,209.36	274,665.00	-106,455.64	61.24%
5755500 · Repairs & Building Improvements				
5755540 · Repairs- Machinery & Equipment	1,736.50	3,000.00	-1,263.50	57.88%
5755550 · Repairs - Vehicles	2,101.43	3,000.00	-898.57	70.05%
5755570 · Inventory Expense	15,567.60	20,000.00	-4,432.40	77.84%
5755590 · Repairs - Other	4,358.23	6,050.00	-1,691.77	72.04%
Total 5755500 · Repairs & Building Improvements	23,763.76	32,050.00	-8,286.24	74.15%
5755600 · Insurance				
5755610 · Insurance - Property	7,398.04	7,958.00	-559.96	92.96%
Total 5755600 · Insurance	7,398.04	7,958.00	-559.96	92.96%
5756400 · Minor Capital Outlay				
5756440 · Machinery & Equipment	1,025.35	2,000.00	-974.65	51.27%
5756490 · Other	306.58	300.00	6.58	102.19%
Total 5756400 · Minor Capital Outlay	1,331.93	2,300.00	-968.07	57.91%
5757400 · Capitalized Assets				
5757440 · Machinery & Equipment	301.62	3,000.00	-2,698.38	10.05%
5757450 · Vehicles	23,338.66	23,400.00	-61.34	99.74%
5757470 · Infrastructure - Water	3,302.57	6,450.00	-3,147.43	51.2%
Total 5757400 · Capitalized Assets	26,942.85	32,850.00	-5,907.15	82.02%
5757900 · Long-Term Debt				
5708225 · Transfer to I & S 02 Bond	0.00	25,500.00	-25,500.00	0.0%
5708227 · Interest - 2002	0.00	31,147.00	-31,147.00	0.0%

	Oct '10 - Jul 11	Budget	\$ Over Budget	% of Budget Thru July 84%
5757910 · Principal - 2005	51,000.00	51,000.00	0.00	100.0%
5757925 · Interest - 2005	4,381.17	5,141.00	-759.83	85.22%
5757926 · Principal - Infrastructure Fee	25,000.00	25,000.00	0.00	100.0%
5757927 · Interest - Infrastructure Fee	14,835.00	29,133.00	-14,298.00	50.92%
Total 5757900 · Long-Term Debt	95,216.17	166,921.00	-71,704.83	57.04%
Total 75 · Water	472,026.70	713,795.00	-241,768.30	66.13%
80 · Sewer				
5801400 · Support Salaries				
5801500 · Sewer - On Call	600.00	1,100.00	-500.00	54.55%
5801405 · Support Staff	6,990.37	8,900.00	-1,909.63	78.54%
5801415 · Maintenance Crew	30,631.86	47,000.00	-16,368.14	65.17%
5801490 · Overtime	-283.59	1,000.00	-1,283.59	-28.36%
Total 5801400 · Support Salaries	37,938.64	58,000.00	-20,061.36	65.41%
5802100 · Employee Benefits				
5802110 · Group Insurance	7,616.53	11,797.00	-4,180.47	64.56%
5802135 · TMRS	1,893.97	2,875.00	-981.03	65.88%
5802160 · Worker's Compensation-Sewer	1,869.96	1,900.00	-30.04	98.42%
5802170 · Payroll Taxes	556.94	850.00	-293.06	65.52%
5802190 · Licenses	111.00	115.00	-4.00	96.52%
Total 5802100 · Employee Benefits	12,048.40	17,537.00	-5,488.60	68.7%
5802300 · Contractual Services/Personnel				
5802350 · Contract Labor - Company	10.00	750.00	-740.00	1.33%
Total 5802300 · Contractual Services/Personnel	10.00	750.00	-740.00	1.33%
5802500 · Operating Services				
5802590 · TCEQ Fees - Sewer	0.00	50.00	-50.00	0.0%
Total 5802500 · Operating Services	0.00	50.00	-50.00	0.0%
5803100 · General Supplies				
5803140 · Uniforms	516.88	810.00	-293.12	63.81%
Total 5803100 · General Supplies	516.88	810.00	-293.12	63.81%
5804200 · Travel Expenses				
5804220 · Professional Development	502.87	600.00	-97.13	83.81%
5804270 · Vehicle Expense	132.49	500.00	-367.51	26.5%
Total 5804200 · Travel Expenses	635.36	1,100.00	-464.64	57.76%
5805400 · Utilities				
5805450 · Electricity	1,155.13	3,000.00	-1,844.87	38.5%
5805463 · TRA Wastewater Treatment	29,338.00	40,000.00	-10,662.00	73.35%
Total 5805400 · Utilities	30,493.13	43,000.00	-12,506.87	70.91%
5805500 · Repairs & Bldg Improvements				
5805510 · Repairs - Land Improvements	0.00	500.00	-500.00	0.0%

	Oct '10 - Jul 11	Budget	\$ Over Budget	% of Budget Thru July 84%
5805570 · Inventory Expense	389.08	750.00	-360.92	51.88%
5805590 · Repairs - Other	6,076.40	7,500.00	-1,423.60	81.02%
Total 5805500 · Repairs & Bldg Improvements	6,465.48	8,750.00	-2,284.52	73.89%
5805600 · Insurance				
5805610 · Insurance - Property	221.12	225.00	-3.88	98.28%
5805620 · Insurance - Liability	41.84	47.00	-5.16	89.02%
Total 5805600 · Insurance	262.96	272.00	-9.04	96.68%
Total 80 · Sewer	88,370.85	130,269.00	-41,898.15	67.84%
Total Expense	668,022.81	1,078,768.00	-410,745.19	61.93%
Net Income	228,846.55	0.00	228,846.55	100.0%

Ovilla Debt Service
Profit & Loss Budget vs. Actual
 October 2010 through July 2011

	Oct '10 - Jul 11	Budget	\$ Over Budget	% of Budget Thru July 84%
Income				
4000100 · Taxes				
4000107 · Ad Valorem, Current I & S	586,632.28	575,000.00	11,632.28	102.02%
4000111 · Ad Valorem, Delinquent I & S	5,029.66	4,000.00	1,029.66	125.74%
4000114 · Interest/Penalties - I & S	4,857.60	3,000.00	1,857.60	161.92%
Total 4000100 · Taxes	596,519.54	582,000.00	14,519.54	102.5%
4000800 · Other Revenue				
4000840 · Interest Earned	1,250.66	1,050.00	200.66	119.11%
4000900 · Reduction of Fund Balance	28,574.34			
Total 4000800 · Other Revenue	29,825.00	1,050.00	28,775.00	2,840.48%
Total Income	626,344.54	583,050.00	43,294.54	107.43%
Expense				
5157900 · Long-Term Debt				
5157910 · Bond Principal	255,000.00	229,500.00	25,500.00	111.11%
5157925 · Bond Interest Expense	155,733.13	285,781.00	(130,047.87)	54.49%
5157930 · Paying Agent Fees	0.00	500.00	(500.00)	0.0%
Total 5157900 · Long-Term Debt	410,733.13	515,781.00	(105,047.87)	79.63%
5159000 · Reserves				
5159015 · Debt Reserves	0.00	67,269.00	(67,269.00)	0.0%
Total 5159000 · Reserves	0.00	67,269.00	(67,269.00)	0.0%
Total Expense	410,733.13	583,050.00	(172,316.87)	70.45%
Net Income	215,611.41	0.00	215,611.41	100.0%

City of Ovilla Capital Projects Fund
Profit & Loss Budget vs. Actual
 October 2010 through July 2011

	Oct '10 - Jul 11	Budget	\$ Over Budget	% of Budget Thru July 84%
Income				
4000800 · Other Revenue				
4000840 · Interest Earned - Texpool	0.00	1.00	-1.00	0.0%
4000845 · Interest Earned - Texstar	1.60	1.00	0.60	160.0%
4000850 · Interest Earned - Prosperity	1,055.22	1,300.00	-244.78	81.17%
Total 4000800 · Other Revenue	1,056.82	1,302.00	-245.18	81.17%
Total Income	1,056.82	1,302.00	-245.18	81.17%
Expense				
5879000 · Reserves				
5879010 · Admin Reserves	0.00	1,302.00	-1,302.00	0.0%
Total 5879000 · Reserves	0.00	1,302.00	-1,302.00	0.0%
Total Expense	0.00	1,302.00	-1,302.00	0.0%
Net Income	1,056.82	0.00	1,056.82	100.0%

City of Ovilla - Park Impact Fund
Profit & Loss Budget vs. Actual
 October 2010 through July 2011

	Oct '10 - Jul 11	Budget	\$ Over Budget	% of Budget Thru July 84%
Income				
4000400 · Charges for Services				
4000460 · Park Impact	1,003.56	800.00	203.56	125.45%
Total 4000400 · Charges for Services	1,003.56	800.00	203.56	125.45%
4000800 · Other Revenue				
4000840 · Interest Earned	5.17	(180.00)	185.17	(2.87%)
Total 4000800 · Other Revenue	5.17	(180.00)	185.17	(2.87%)
Total Income	1,008.73	620.00	388.73	162.7%
Expense				
5606400 · Minor Capital Outlay				
5606410 · Land Improvements	0.00	500.00	(500.00)	0.0%
5606440 · Machinery and Equipment	0.00	50.00	(50.00)	0.0%
5606490 · Other	0.00	70.00	(70.00)	0.0%
Total 5606400 · Minor Capital Outlay	0.00	620.00	(620.00)	0.0%
Total Expense	0.00	620.00	(620.00)	0.0%
Net Income	1,008.73	0.00	1,008.73	100.0%

Ovilla W&S Impact Fee Fund
Profit & Loss Budget vs. Actual
 October 2010 through July 2011

	Oct '10 - Jul 11	Budget	\$ Over Budget	% of Budget Thru July 84%
Income				
4000800 · Other Revenue				
4000840 · Interest Earned	21.14	(275.00)	296.14	(7.69%)
Total 4000800 · Other Revenue	21.14	(275.00)	296.14	(7.69%)
Total Income	21.14	(275.00)	296.14	(7.69%)
Expense				
5102300 · Contractual Services				
5102310 · Consultant Fees	10,700.00	22,100.00	(11,400.00)	48.42%
Total 5102300 · Contractual Services	10,700.00	22,100.00	(11,400.00)	48.42%
5755500 · Repairs				
5755560 · Repairs- Water Lines	1,775.46	1,775.00	0.46	100.03%
Total 5755500 · Repairs	1,775.46	1,775.00	0.46	100.03%
5859000 · Reserves				
5859020 · Water Impact Fees Reserve	170.62	(14,200.00)	14,370.62	(1.2%)
5859030 · Sewer Impact Fees Reserve	0.00	(9,950.00)	9,950.00	0.0%
Total 5859000 · Reserves	170.62	(24,150.00)	24,320.62	(0.71%)
Total Expense	12,646.08	(275.00)	12,921.08	(4,598.58%)
Net Income	(12,624.94)	0.00	(12,624.94)	100.0%

Ovilla 4B Economic Development Corporation
Profit & Loss Budget vs. Actual
October 2010 through July 2011

	Oct '10 - Jul 11	Budget	\$ Over Budget	% of Budget Thru July 84%
Income				
4000100 · Taxes				
4000120 · Sales tax	51,006.62	60,000.00	(8,993.38)	85.01%
Total 4000100 · Taxes	51,006.62	60,000.00	(8,993.38)	85.01%
4000800 · Other Revenue				
4000840 · Interest Income	382.92	400.00	(17.08)	95.73%
Total 4000800 · Other Revenue	382.92	400.00	(17.08)	95.73%
Total Income	51,389.54	60,400.00	(9,010.46)	85.08%
Expense				
8102200 · Special Services				
8102230 · Legal Fees	0.00	500.00	(500.00)	0.0%
8102240 · Audit	1,000.00	1,000.00	0.00	100.0%
Total 8102200 · Special Services	1,000.00	1,500.00	(500.00)	66.67%
8102300 · Consultant Services				
8102310 · Consultant Fees	12,750.00	19,000.00	(6,250.00)	67.11%
Total 8102300 · Consultant Services	12,750.00	19,000.00	(6,250.00)	67.11%
8103100 · General Supplies				
8103110 · Office Supplies	35.90	100.00	(64.10)	35.9%
Total 8103100 · General Supplies	35.90	100.00	(64.10)	35.9%
8104200 · Travel Expense				
8104220 · Professional Development	1,596.64	2,374.00	(777.36)	67.26%
Total 8104200 · Travel Expense	1,596.64	2,374.00	(777.36)	67.26%
8105600 · Insurance				
8105620 · Insurance - Liability	0.00	175.00	(175.00)	0.0%
Total 8105600 · Insurance	0.00	175.00	(175.00)	0.0%
8105700 · Other Expenses				
8105705 · Postage	0.00	200.00	(200.00)	0.0%
8105730 · Memberships	1,600.00	1,500.00	100.00	106.67%
Total 8105700 · Other Expenses	1,600.00	1,700.00	(100.00)	94.12%
8109000 · Reserves				
8109015 · Administrative Reserves	0.00	30,551.00	(30,551.00)	0.0%
8109215 · Transfer Out - General Fund	0.00	5,000.00	(5,000.00)	0.0%
Total 8109000 · Reserves	0.00	35,551.00	(35,551.00)	0.0%
Total Expense	16,982.54	60,400.00	(43,417.46)	28.12%
Net Income	34,407.00	0.00	34,407.00	100.0%

Ovilla Municipal Development District
Profit & Loss Budget vs. Actual
 October 2010 through July 2011

	Oct '10 - Jul 11	Budget	\$ Over Budget	% of Budget Thru July 84%
Income				
4000100 · Taxes				
4000120 · Sales tax	12,869.59	14,500.00	-1,630.41	88.76%
Total 4000100 · Taxes	12,869.59	14,500.00	-1,630.41	88.76%
4000800 · Other Revenue				
4000840 · Interest Income	6.20	5.00	1.20	124.0%
Total 4000800 · Other Revenue	6.20	5.00	1.20	124.0%
Total Income	12,875.79	14,505.00	-1,629.21	88.77%
Expense				
9102200 · Special Services				
9102230 · Legal Fees	0.00	250.00	-250.00	0.0%
9102240 · Audit	1,000.00	1,000.00	0.00	100.0%
9102250 · Accounting	0.00	0.00	0.00	0.0%
Total 9102200 · Special Services	1,000.00	1,250.00	-250.00	80.0%
9102300 · Consultant Services				
9102310 · Consultant Fees	0.00	500.00	-500.00	0.0%
Total 9102300 · Consultant Services	0.00	500.00	-500.00	0.0%
9103100 · General Supplies				
9103110 · Office Supplies	83.50	100.00	-16.50	83.5%
Total 9103100 · General Supplies	83.50	100.00	-16.50	83.5%
9104200 · Travel Expense				
9104220 · Professional Development	0.00	250.00	-250.00	0.0%
Total 9104200 · Travel Expense	0.00	250.00	-250.00	0.0%
9105600 · Insurance				
9105620 · Insurance - Liability	0.00	0.00	0.00	0.0%
Total 9105600 · Insurance	0.00	0.00	0.00	0.0%
9105700 · Other Expenses				
9105705 · Postage	0.00	25.00	-25.00	0.0%
Total 9105700 · Other Expenses	0.00	25.00	-25.00	0.0%
9109000 · Reserves				
9109015 · Administrative Reserves	0.00	12,380.00	-12,380.00	0.0%
Total 9109000 · Reserves	0.00	12,380.00	-12,380.00	0.0%
Total Expense	1,083.50	14,505.00	-13,421.50	7.47%
Net Income	11,792.29	0.00	11,792.29	100.0%

**Ovilla Police Department Special Fund
Profit & Loss Budget vs. Actual
October 2010 through July 2011**

	Oct '10 - Jul 11	Budget	\$ Over Budget	% of Budget Thru July 84%
Income				
4000800 · Other Revenue				
4000815 · Gifts	8,065.00	8,065.00	0.00	100.0%
Total 4000800 · Other Revenue	8,065.00	8,065.00	0.00	100.0%
Total Income	8,065.00	8,065.00	0.00	100.0%
Expense				
5232600 · Special Expenses				
5232675 · National Night Out	0.00	400.00	(400.00)	0.0%
5232690 · Special Expenses - Other	3,093.00	3,100.00	(7.00)	99.77%
Total 5232600 · Special Expenses	3,093.00	3,500.00	(407.00)	88.37%
5235500 · Repairs and Bldg Improvements				
5235540 · Repairs - Machinery & Equipment	0.00	300.00	(300.00)	0.0%
Total 5235500 · Repairs and Bldg Improvements	0.00	300.00	(300.00)	0.0%
5235700 · Other Expense				
5235735 · Official Functions	269.73	300.00	(30.27)	89.91%
5235765 · Miscellaneous	204.26	200.00	4.26	102.13%
Total 5235700 · Other Expense	473.99	500.00	(26.01)	94.8%
5236400 · Minor Capital Outlay				
5236440 · Machinery and Equipment	1,152.00	1,200.00	(48.00)	96.0%
Total 5236400 · Minor Capital Outlay	1,152.00	1,200.00	(48.00)	96.0%
5239000 · Reserves				
5239010 · Administrative Reserves	0.00	2,565.00	(2,565.00)	0.0%
Total 5239000 · Reserves	0.00	2,565.00	(2,565.00)	0.0%
Total Expense	4,718.99	8,065.00	(3,346.01)	58.51%
Net Income	3,346.01	0.00	3,346.01	100.0%

Ovilla Fire Department Auxiliary
Profit & Loss Budget vs. Actual
 October 2010 through July 2011

	Oct '10 - Jul 11	Budget	\$ Over Budget	% of Budget Thru July 84%
Income				
4000800 · Other Revenue				
4000815 · Gifts	2,422.00	4,000.00	(1,578.00)	60.55%
4000830 · Vending Machines	0.00	100.00	(100.00)	0.0%
Total 4000800 · Other Revenue	2,422.00	4,100.00	(1,678.00)	59.07%
Total Income	2,422.00	4,100.00	(1,678.00)	59.07%
Expense				
5332100 · Employee Benefits				
5332196 · Membership Dues	196.00	100.00	96.00	196.0%
Total 5332100 · Employee Benefits	196.00	100.00	96.00	196.0%
5333400 · Maintenance Supplies and Parts				
5333460 · Supplies - Miscellaneous	2,915.32	2,000.00	915.32	145.77%
Total 5333400 · Maintenance Supplies and Parts	2,915.32	2,000.00	915.32	145.77%
5334200 · Travel Expenses				
5334220 · Professional Development	150.00	0.00	150.00	100.0%
Total 5334200 · Travel Expenses	150.00	0.00	150.00	100.0%
5335700 · Other Expense				
5335735 · Official Functions	1,782.15	2,000.00	(217.85)	89.11%
5335765 · Miscellaneous	0.00	0.00	0.00	0.0%
Total 5335700 · Other Expense	1,782.15	2,000.00	(217.85)	89.11%
Total Expense	5,043.47	4,100.00	943.47	123.01%
Net Income	(2,621.47)	0.00	(2,621.47)	100.0%

CITY COUNCIL OF THE CITY OF OVILLA MINUTES

Monday, 25 July 2011

Regular City Council Meeting

105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Vansyckle called the Regular Council Meeting of the Ovilla City Council to order at 7:00 P.M. The following City Council Members were present:

Michael Dickey	Council Member, Place 2
James Wade	Council Member, Place 3
Doug Hunt	Council Member, Place 4
Richard Dormier	Council Member, Place 5

Absent: Tom Leverentz Mayor Pro-Tem, Place 1

Noted members were present, thus constituting a quorum.

City Administrator Randy Whiteman and various department-head staff members were also present.

Place 4 Hunt gave the Invocation.

Place 5 Dormier led the Pledge of Allegiance.

Comments, Presentations and Reports and Appointments

1. Mayor Vansyckle presented a plaque to Mr. David Griffin, departing member of the Board of Adjustment. Mr. Griffin offered his appreciation and encouraged residents to volunteer and become involved in their city. Mr. Griffin stated he would continue his involvement.
2. Chief Mike Moon shared his letter of commendation to Lt. Mollie Dox he had previously submitted for placement in her personnel file.

CITIZENS COMMENTS / CITIZENS FORUM:

1. Mr. David Griffin voiced his support to the Ovilla Fire Department and presented a check for \$250 (to include an additional \$250 anonymous donation) to aid in the purchase of a fire shelter.
2. Ms Betty Freeman appealed to Council to ask the Planning & Zoning Commission to revise and recommend an update to the ordinance pertaining to accessory buildings.
Others signed up to speak during specific Items.

DEPARTMENTAL REPORTS:

- ◆ Finance Department City Accountant S. Jungman
 - Monthly Financials / 90-day Reserve Fund Balance

City Accountant Ms Jungman briefed Council on the monthly financials and gave a reminder of the upcoming scheduled budget workshop for Wednesday, July 27, 2011 at 6:00pm.

CONSENT ITEMS:

- ◆ Quarterly Investment Report
- ◆ Council Minutes of the June 27, 2011 Meeting

Place 4 Hunt made a motion that Council approves the consent items as presented.

Place 5 Dormier seconded the motion.

Mayor Vansyckle asked for a record vote by the raising of hands in favor.

Mayor Vansyckle asked for a record vote by the raising of hands against.

Present Council raised hands in favor. No oppositions, no abstentions.

Mayor Pro-Tem Leverentz was noted absent.

VOTE: The motion carried unanimously: 4-0.

PUBLIC HEARING, DISCUSSION & CONSIDERATION:

ITEM 1. PUBLIC HEARING - The City Council of the City of Ovilla, Texas will hold a public hearing at 7:00 p.m. on Monday July 25, 2011, for the purpose of receiving comments regarding its consideration of the adoption of impact fees for water and wastewater facilities.

The amount of the proposed maximum allowable impact fee per living unit equivalent for water is \$3,923 and the maximum allowable impact fee for wastewater is \$848.

Mayor Vansyckle read the item aloud and opened the Public Hearing at 7:18 P.M.

Mayor Vansyckle asked if there was anyone with questions or anyone needing clarifications. There was no response.

Mayor Vansyckle asked if there was anyone speaking in favor on this item.

There was no one.

Mayor Vansyckle asked if there was anyone speaking in opposition on this item.

There was no one.

Mayor Vansyckle closed the Public Hearing at 7:20 P.M.

Discussion/Action – Receive written recommendation from the Planning and Zoning Commission to consider adopting the presented proposed impact fees and direct staff to prepare an ordinance for Council consideration and present at the next meeting.

Mr. Andrew Mata with Birkhoff, Hendricks & Carter, L.L.P., (firm that prepared the Five-Year Water & Wastewater Impact Fee Study) was present for Council discussion. It was noted that a math error incurred in the previous study that actually caused Ovilla to undercharge customers. Place 4 Hunt inquired if Birkhoff's firm planned to reimburse Ovilla for the error.

Place 5 Dormier asked Council to hold any action(s) on this item as he had questions for Mr. Mata. Mayor Vansyckle acknowledged the request and stated that there would be no action on this item this evening.

VOTE: No Action.

REGULAR AGENDA:

ITEM 1. Discussion/Action – Review applications and consider a new alternate member appointment to the Board of Adjustment.

During the June 13, 2011 City Council Meeting, Council voted 3-2 not to reappoint Mr. David Griffin to the Board of Adjustment and appointed Ms Patricia Rarick (BOA Alternate Member) to replace Mr. Griffin's full member status. This left her alternate status on the BOA vacant. Mayor Vansyckle interviewed two applicants and recommended Council appoints Mr. Louis Grinage to the vacant alternate position on the Board of Adjustment.

Place 4 Hunt made a motion that Council appoints Mr. Louis Grinage as the new alternate member to the Board of Adjustment for a two-year term effective immediately.

Place 2 Dickey seconded the motion.

Mayor Vansyckle asked for a record vote by the raising of hands in favor.

Mayor Vansyckle asked for a record vote by the raising of hands against.

Place 5 Dormier opposed. There were no abstentions.

Mayor Pro-Tem Leverentz was noted absent.

VOTE: The motion carried: 3-1.

Bill Vansyckle, Mayor
Tom Leverentz, Mayor Pro-Tem
Michael Dickey, Place Two

Doug Hunt, Place Four
James Wade, Place Three
Richard Dormier, Place Five

ITEM 2. Discussion/Action – Accept Bill Vansyckle’s resignation as a member of the Municipal Development District (MDD) Board.

Place 2 Dickey made a motion that Council accepts the resignation of Bill Vansyckle as Board Director to the Municipal Development District effective immediately.

Place 4 Hunt seconded the motion.

Mayor Vansyckle asked for a record vote by the raising of hands in favor.

Mayor Vansyckle asked for a record vote by the raising of hands against.

Present Council raised hands in favor. No oppositions, no abstentions.

Mayor Pro-Tem Leverentz was noted absent.

VOTE: The motion carried unanimously: 4-0.

ITEM 3. Discussion/Action – Review application and consider Ms Sandra Fitzgerald as the replacement MDD Board Member.

Mayor Vansyckle stated he interviewed Ms Fitzgerald and recommended her appointment as a Board Director to the MDD (Municipal Development District) to fill the vacancy created by his resignation through the remaining term.

Place 5 Dormier made a motion that Council appoints Ms Sandra Fitzgerald as a new/replacement member to the Municipal Development District Board for the remainder of the term, effective immediately.

Place 4 Hunt seconded the motion.

Mayor Vansyckle asked for a record vote by the raising of hands in favor.

Mayor Vansyckle asked for a record vote by the raising of hands against.

Present Council raised hands in favor. No oppositions, no abstentions.

Mayor Pro-Tem Leverentz was noted absent.

VOTE: The motion carried unanimously: 4-0.

ITEM 4. Discussion/Action – Consider a request from the City’s solid waste contractor, CWD (Community Waste Disposal) for a rate modification, in accordance with Article 12.02 of the Waste Services Contract. (Mr. Robert Medigovich, Municipal Coordinator from CWD attended.)

This was the second year CWD had submitted a rate modification request. The previous year the request was not received within the allowed timeline. This year’s submittal was received within the required timeline, as noted in the contract. Mr. Robert Medigovich, Municipal Coordinator with CWD was present to answer Council’s questions regarding the proposed rate revisions and explained the CPI (Consumer Price Index) component of the annual increase.

Place 5 Dormier made a motion that Council approves the proposed rate modifications submitted by CWD as presented, effective December 01, 2011, and as documented on the contract. Place 2 Dickey seconded the motion.

Mayor Vansyckle asked for a record vote by the raising of hands in favor.

Mayor Vansyckle asked for a record vote by the raising of hands against.

Present Council raised hands in favor. No oppositions, no abstentions.

Mayor Pro-Tem Leverentz was noted absent.

VOTE: The motion carried unanimously: 4-0.

ITEM 5. Discussion Only – Discuss safety issues, parking and utilities on Water and Main Streets.

Mayor Vansyckle opened discussion stating that the item primarily pertained to commercial growth, specifically in the downtown area. Mayor Vansyckle added that he intends to address the laying of sewer lines on Main Street, with the financial support of the Municipal Development District and the Economic Development District. Mayor Vansyckle felt this would not only benefit those local businesses and property owners but also eliminate parking problems by allowing new parking areas where septic systems were currently placed. The Mayor also mentioned the idea of closing part of Water Street for a parking area.

Mayor Vansyckle allowed those signed up to speak:

1. Mr. Steve Fiedler was in support of placing sewer lines in the downtown area.
2. Ms Jimmie Wade was in support of placing sewer lines in the downtown area, especially at the city's expense and asked when it might occur. Mayor Vansyckle responded as soon as possible.

Place 2 Dickey questioned Ms Wade's expectation of having the city cover the entire expense. Ms Wade replied yes, adding that she had offered to pay the expense years ago, but the project never transpired.

VOTE: There was no action on this item: discussion only.

ITEM 6. Discussion/Action – Discuss the current Blackboard Connect terms and consider directing the City Administrator to negotiate a revised contract to include weather alerts and present a proposed revised contract to Council for the 2011-2012 FY Budget.

Mayor Vansyckle stated he initiated this item with a proposed plan to enhance the current CTY system for automatic weather alerts. Ovilla does not have an EOC (Emergency Operations System). CTY will automatically generate notices. Chief Moon concurred with his opinion of this enhancement. A proposed contract amendment was presented for review.

Place 5 Dormier made a motion that Council directs the city administrator to negotiate a revised contract with Blackboard Connect (CTY) to include weather alerts and present the updated contract to Council for consideration in the FY2011-2012 Budget.

Place 2 Dickey seconded the motion.

Mayor Vansyckle asked for a record vote by the raising of hands in favor.

Mayor Vansyckle asked for a record vote by the raising of hands against.

Present Council raised hands in favor. No oppositions, no abstentions.

Mayor Pro-Tem Leverentz was noted absent.

VOTE: The motion carried unanimously: 4-0.

ITEM 7. Discussion Only – Discuss a proposed ordinance regarding public safety with parking on certain streets within the City.

Mayor Vansyckle opened discussion by allowing citizens that had signed up to speak:

1. Ms Jimmie Wade – *Against proposed ordinance*- stated she realized this ordinance was directed to affect her business at 711 Main Street and she wanted to inform all present that there had not been any accidents or citations issued at her business.
2. Mr. Morris Gresham – *Against proposed ordinance*- voiced confusion based on the original & planned format to be "discussion/action" on the agenda and questioned the Mayor's involvement in the day-to-day activities of city operation.

3. Pastor Joel Robbins – *Against proposed ordinance*- stated this “political agenda” is not his issue, but his church is his concern. Please leave local churches alone and out of this proposed ordinance.
4. Mr. David Griffin - *Against proposed ordinance*- stated he wanted to “go on record” as opposed to the proposed ordinance. He stated the ordinance was ill conceived.

Mayor Vansyckle advised that this issue was brought to his attention as a safety hazard and that this was a proposed ordinance only, for discussion only. He commented that he took offense to the personal attacks. Mayor Vansyckle agreed with Pastor Robbins and said he would certainly reconsider the mention of the churches in the proposed ordinance. Place 5 Dormer surmised the dislike of the ordinance from residents. There was also the expense of signage; the purchasing as well as the implementation to consider in accordance to this proposed ordinance.

Place 2 Dickey displayed photos of various vehicles that were haphazardly parked at the area of the cleaners at 711 Main Street. He voiced safety concerns.

VOTE: There was no action on this item, discussion only.

EXECUTIVE SESSION

ITEM 1. The City Council may meet in closed session pursuant to Section 551.074 of the Texas Government Code for consultation and review of department evaluations.

1. Consider the appointment, employment, **evaluation**, reassignment, or duties of the following: (Section 551.074 Personnel Matters)
 - Randy Whiteman, City Administrator
The City Council will reconvene into Open Session.
2. Consider action as a result of discussion.

Prior to moving to executive session, City Administrator Randy Whiteman asked that Council conduct his evaluation in open session. Mayor Vansyckle and the governing body were all given a Performance Evaluation to complete prior to the meeting. The Mayor began to address each performance standard and asked every member of Council to share their performance rating(s). (5-outstanding, 4-exceeds expectations, 3-meet expectations, 2-below expectations, 1-unsatisfactory)

At the rating of the second performance standard, Place 2 Dickey interceded with a motion to table this evaluation until Mayor Pro-Tem Leverentz was present. Place 4 Hunt seconded the motion.

Place 3 Wade and Place 5 Dormier voted “Nay” to table the item and to continue with the evaluation.

Mayor Vansyckle broke the tie with a vote of “Nay” to table the item and to proceed with the evaluation.

Mayor Pro-Tem Leverentz was noted absent.

VOTE: The motion carried 3 in favor to proceed with the evaluation, 2 wishing to table.

Council continued the evaluation process. At the conclusion, the Mayor noted Randy’s overall ratings to be about four (exceeds expectations) and asked for any overall comments. Place 5 Dormier stated he was glad Randy was working for the City of Ovilla. The City Administrator told Council he appreciated their constructive criticism and would work on those areas that were noted with low rating(s).

Council's Request for Consideration of Future Agenda Items

Place 5, Dormier: None.
 Place 4, Hunt: None.
 Place 3, Wade: Proposed Ordinance for open government and transparency.
 Mayor: Update on Heritage Day.
 Place 2, Dickey: None.
 Mayor Pro-Tem Leverentz: Absent.

Adjournment

Place 2 Dickey made a motion to adjourn the meeting of July 25, 2011 at 10:19 P.M. Place 4 Hunt seconded the motion.

VOTE: The motion carried unanimously.

Bill Vansyckle, Mayor

ATTEST:

Pam Woodall Higgins, City Secretary

Approved August 22, 2011

**OVILLA CITY COUNCIL
AGENDA ITEM I
August 22, 2011**

SUBJECT: **Discussion/Action** – Consider authorizing the Mayor to enter into a Master Professional Services Agreement with Bureau VERITAS for Fire Inspections.

BACKGROUND: The legislature passed a law requiring certified fire inspectors. Our Fire Marshal does not have that certification and the training will take years. Our current inspection services company BV (Bureau VERITAS) will conduct the inspections for an additional contracted amount.

ATTACHMENT(S): Proposed Contract / Agreement

SAMPLE MOTION: ***“I MAKE A MOTION THAT COUNCIL APPROVES THE MAYOR TO ENTER INTO A MASTER PROFESSIONAL SERVICES AGREEMENT / CONTRACT WITH BUREAU VERITAS FOR FIRE INSPECTIONS.”***

OR

“I MAKE A MOTION THAT COUNCIL DENIES THE PROPOSED MASTER PROFESSIONAL SERVICES AGREEMENT.”



MASTER PROFESSIONAL SERVICES AGREEMENT

This Agreement is made and entered into as of the ____ day of _____, by and between the City of Ovilla, TX ("Client") and Bureau Veritas North America, Inc., and its parent, affiliates, divisions, subsidiaries, agents, successors and assigns, hereinafter the Consultant, ("Consultant").

WHEREAS, Consultant is specially trained, experienced and competent to perform the special services which will be required by this Agreement; and

WHEREAS, Consultant is willing to render the professional services described herein on the following terms and conditions.

NOW, THEREFORE, the parties agree as follows:

1. **Scope of Services:** The Consultant shall furnish the following services in a professional manner:

"Consultant shall perform the services described on Exhibit A which is attached hereto and incorporate herein by reference. Consultant shall provide said services at the time, place, and in the manner specified in Exhibit A, subject to the direction of the Client through its staff that it may provide from time to time."
2. **Time of Performance:** The services of Consultant are to commence upon execution of this Agreement and shall continue until all authorized work is approved by the Client. Consultant shall not be responsible for delays caused by circumstances beyond its reasonable control.
3. **Compensation:** Compensation to be paid to Consultant shall be in accordance with the Schedule of Fees set forth in Exhibit B, which is attached hereto and incorporated herein by reference. Payment by Client under this Agreement shall not be deemed a waiver of defects even if such defects were known to the Client at the time of payment.
4. **Method of Payment:** Consultant shall submit an invoice for services rendered in accordance with Exhibit A as set in Exhibit B on a monthly basis, due net 30 days.
5. **Ownership of Documents:** All plans, studies, documents and other writings prepared by and for Consultant, its officers, employees and agents and subcontractors in the course of implementing this Agreement, except working notes and internal documents, shall become the property of the Client upon payment to Consultant for such work, and the Client shall have the sole right to use such materials in its discretion without further compensation to Consultant or to any other party. Consultant shall, at Consultant's expense, provide such reports, plans, studies, documents and other writings to Client upon written request.
The Consultant shall not be responsible for damage caused by subsequent changes to or uses of the plans or specifications, where the subsequent changes or uses are not authorized or approved by the Consultant.
6. **Independent Contractor:** It is understood that Consultant, in the performance of the work and services agreed to be performed, shall act as and be an independent contractor and shall not act as an agent or employee of the Client. Consultant shall obtain no rights to retirement benefits or other benefits which accrue to Client's employees, and Consultant hereby expressly waives any claim it may have to any such rights.
7. **Professional Ability of Consultant:** Client has relied upon the professional training and ability of Consultant to perform the services hereunder as a material inducement to enter into this Agreement. Consultant shall, therefore, provide properly skilled professional and technical personnel to perform all services under this Agreement. All work performed by Consultant under this Agreement shall be in accordance with applicable legal requirements and shall meet the standard of quality ordinarily to be expected of competent professionals in Consultant's field of expertise.
8. **Indemnity:** Consultant shall indemnify and hold harmless Client from and against all losses, liabilities, and reasonable costs and expenses for property damage and bodily injury (including reasonable attorney's fees), to the extent directly and proximately arising from Consultant's negligent performance of services or breach of warranty under this Agreement. Client shall defend, indemnify and hold harmless Consultant, its employees, directors, officers, and agents, from and against any and all claims, losses, liabilities, and reasonable costs and expenses (including reasonable attorney's fees) that are: i) related to, or caused in any way by, the negligence or willful misconduct of Client, its employees, or agents; ii) related to this Agreement or the work to be performed by Consultant for which Consultant is not expressly responsible; or iii) the expressed responsibility of the Client under this Agreement.
9. **Insurance:** Consultant, at Consultant's own cost and expense, shall procure and maintain, for the duration of the contract, the following insurance policies with insurers possessing a Best's rating of no less than A:VII:
 - a. **Workers' Compensation Coverage:** Consultant shall maintain Workers' Compensation Insurance and Employer's Liability Insurance for his/her employees in accordance with the laws of the state where the services are being performed. In addition, Consultant shall require each subcontractor to similarly maintain Workers' Compensation Insurance and Employer's Liability Insurance in accordance with the laws of the state where the services are being performed for all of the subcontractor's employees. Any notice of cancellation or non-renewal of all Workers' Compensation policies must be received by the Client at least thirty (30) days prior to such change.

- b. **General Liability Coverage:** Consultant shall maintain commercial general liability insurance in an amount not less than one million dollars (\$1,000,000) per occurrence for bodily injury, personal injury and property damage. If a commercial general liability insurance form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit.
- c. **Automobile Liability Coverage:** Consultant shall maintain automobile liability insurance covering bodily injury and property damage for all activities of the Consultant arising out of or in connection with the work to be performed under this Agreement, including coverage for owned, hired and non-owned vehicles, in an amount of not less than one million dollars (\$1,000,000) combined single limit for each occurrence.
- d. **Professional Liability Coverage:** Consultant shall maintain professional errors and omissions liability for protection against claims alleging negligent acts, errors or omissions which may arise from Consultant's operations under this Agreement, whether such operations are by the Consultant or by its employees, subcontractors, or subconsultants. The amount of this insurance shall not be less than one million dollars (\$1,000,000) on a claims-made annual aggregate basis.
- e. **Policy Endorsements:** Each general liability and automobile liability insurance policy shall be endorsed with the following specific language:
- 1) The Client, its officers, employees, and agents are to be covered as additional insureds with respect to liability arising out of work performed by or on behalf of the Consultant, including materials, parts or equipment furnished in connection with such work or operations.
 - 2) This policy shall be considered primary insurance as respects the Client, its officers, employees, and agents. Any insurance maintained by the Client, including any self-insured retention the Client may have shall be considered excess insurance only and shall not contribute with it.
 - 3) This insurance shall act for each insured and additional insured as though a separate policy had been written for each, except with respect to the limits of liability of the insuring company.
 - 4) The insurer waives all rights of subrogation against the Client, its officers, employees or agents.
 - 5) Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the Client, its officers, employees, and agents.
 - 6) The insurance provided by this policy shall not be suspended, voided, canceled, or reduced in coverage or in limits except after thirty (30) days written notice has been received by the Client.
- f. **Certificates of Insurance and Endorsements:** Consultant shall provide certificates of insurance with original endorsements to Client as evidence of the insurance coverage required herein. Certificates of such insurance shall be filed with the Client on or before commencement of performance of this Agreement, if requested to do so by Client. Current certification of insurance shall be kept on file with the Client at all times during the term of this Agreement.
10. **Risk Allocation and Limitation of Liability:** to the fullest extent permitted by law, and notwithstanding any other provision of this agreement, the total liability, in the aggregate, of the Consultant, and its officers, directors, partners, employees, agents and sub-consultants, and any of them, to the Client and anyone claiming by, through or under the Client, for any and all claims, losses, costs or damages of any nature whatsoever arising out of, resulting from or in any way related to the project or the Agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability, breach of contract or warranty, express or implied, of the Consultant, and its officers, directors, employees, agents or sub-consultants, or any of them, shall not exceed the total compensation received by the Consultant, under this Agreement, or the total amount of \$50,000.00, whichever is greater. Client also agrees that Consultant shall not be responsible for the means, methods, procedures performance or safety of the construction contractors or subcontractors, or for their errors or omissions.
11. **Compliance with Laws:** Consultant shall use the standard of care in its profession to comply with all applicable federal, state and local laws, codes, ordinance and regulations.
12. **Resolution of Disputes:** All claims, disputes, controversies or matters in question arising out of, or relating to, this Agreement or any breach thereof, including but not limited to disputes arising out of alleged design defects, breaches of contract, errors, omissions, or acts of professional negligence, (collectively "Disputes") shall be submitted to mediation before and as a condition precedent to pursuing any other remedy. Upon written request by either party to this Agreement for mediation of any dispute, Client and Consultant shall select a neutral mediator by mutual agreement. Such selection shall be made within ten (10) calendar days of the date of receipt by the other party of the written request for mediation. In the event of failure to reach such agreement or in any instance when the selected mediator is unable or unwilling to serve and a replacement mediator cannot be agreed upon by Client and Consultant within ten (10) calendar days, a mediator shall be chosen as specified in the Mediation Rules of the American Arbitration Association then in effect, or any other appropriate rules upon which the parties may agree. Any cause of action brought against Consultant shall be brought within one (1) year of the work or services performed under this Agreement.

Should either party to this Agreement commence any legal action against the other party arising out of this Agreement, the prevailing party shall be entitled to recover its reasonable litigation expenses, including court costs, expert witness fees, discovery expenses, and attorney's fees.

13. **Governing Law**

This Agreement shall be governed by and construed in accordance with the laws of the state where the services are being performed in a court of competent jurisdiction.

14. **Waiver of Jury Trial**

Each party waives its right to a jury trial in any court action arising between the parties, whether under this Agreement or otherwise related to the work being performed under this Agreement.

15. **Third Party Beneficiary**

It is expressly understood and agreed that the enforcement of these terms and conditions shall be reserved to the Client and the Consultant. Nothing contained in the agreement shall give or allow any claim or right of action whatsoever by any third person. It is the express intent of the Client and the Consultant that any such person or entity, other than Client or consultant, receiving services or benefits under this agreement shall be deemed an incidental beneficiary.

16. **Licenses:** Consultant represents and warrants to Client that it has all licenses, permits, qualifications, insurance and approvals of whatsoever nature which are legally required of Consultant to practice its profession. Consultant represents and warrants to Client that Consultant shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this Agreement, any licenses, permits, insurance and approvals which are legally required of Consultant to practice its profession. Consultant shall maintain a Client business license if required.

17. **Written Notification:** Any notice, demand, request, consent, approval or communication that either party desires or is required to give to the other party shall be in writing and either served personally or sent prepaid, first class mail. Any such notice, demand, etc., shall be addressed to the other party at the address set forth herein below. Either party may change its address by notifying the other party of the change of address. Notice shall be deemed communicated within 48 hours from the time of mailing if mailed as provided in this section.

If to Client:

If to Consultant:

Bureau Veritas North America, Inc.
Attn: Contract Processing
1000 Jupiter Road, Suite 800
Plano, Texas 75074

With cc to:

Bureau Veritas North America Inc.
Attn: Legal Department
1601 Sawgrass Corporate Parkway, Suite 400
Fort Lauderdale, Florida 33323

18. **Consultant's Books and Records:**

- a. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services, or expenditures and disbursements charged to Client for a minimum period of seven (7) years, or for any longer period required by law, from the date of final payment to Consultant to this Agreement.
- b. Consultant shall maintain all documents and records which demonstrate performance under this Agreement for a minimum period of seven (7) years, or for any longer period required by law, from the date of termination or completion of this Agreement.
- c. Any records or documents required to be maintained pursuant to this Agreement shall be made available for inspection or audit, at any time during regular business hours, upon written request by the Client.

19. **Assignment and Subcontracting:** Neither party may assign this Agreement or any right or obligation hereunder without the prior written consent of the other party, which shall not be unreasonably withheld or delayed; provided, however, that no consent shall be necessary in the event of an assignment to a successor entity resulting from a merger, acquisition or consolidation by either party or an assignment to an Affiliate of either party if such successor or Affiliate assumes all obligations under this Agreement. Any attempted assignment, which requires consent hereunder, shall be void and shall constitute a material breach of this Agreement if such consent is not obtained.

20. **Waiver:** No failure on the part of either party to exercise any right or remedy hereunder shall operate as a waiver of any other right or remedy that party may have hereunder.

21. **Amendments:** This Agreement may be modified or amended only by a written document executed by both Consultant and Client.

22. **Entire Agreement:** This Agreement constitutes the complete and exclusive statement of Agreement between the Client and Consultant. All prior written and oral communications, including correspondence, drafts, memoranda, and representations, are superseded in total by this Agreement.

- 23. **Execution:** This Agreement may be executed in several counterparts, each of which shall constitute one and the same instrument and shall become binding upon the parties when at least one copy hereof shall have been signed by both parties hereto. In approving this Agreement, it shall not be necessary to produce or account for more than one such counter part.
- 24. **Termination:** This Agreement may be terminated immediately for cause or by either party without cause upon ninety (90) days written notice of termination. Upon termination, Consultant shall be entitled to compensation for services performed up to the effective date of termination.
- 25. **Interpretation of Agreement:** This Agreement shall be interpreted as though prepared by all parties and shall not be construed unfavorably against either party.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date first written above.

CLIENT:

Signature

Title

Date: _____

CONSULTANT:

Signature

Title

Date: _____

Attachments: Exhibit A - Scope of Services
 Exhibit B - Schedule of Fees

**EXHIBIT A
SCOPE OF SERVICES**

BVNA and the representatives of BVNA are charged with the enforcement of the provisions of the Jurisdiction's Fire Code acting in good faith and without malice in the discharge of the duties required by these codes or other pertinent law or ordinance shall not thereby be rendered personally liable for damages that may accrue to persons or property as a result of an act or by reason of an act or omission in the discharge of such duties.

Fire Alarm and Fire Sprinkler System Plan Review

Fire Alarm and Fire Sprinkler System Plan Review shall be conducted as required by the Jurisdiction's Fire Code, and other provided code related documents, as approved by the Jurisdiction. Applicants will be notified of Plan Review Comments and are responsible for addressing comments to the satisfaction of the Jurisdiction. The Jurisdiction has final interpretive authority over all plans and specifications. Permits are issued by the Jurisdiction.

Fire Alarm and Fire Sprinkler System Inspections

Fire Alarm and Fire Sprinkler System Inspection services shall be conducted as required by the Jurisdiction's Fire Code. Any violations of the Jurisdiction's codes or concealment of any work prior to approval by BVNA will be reported to the Building Official of the Jurisdiction. The Building Official of the Jurisdiction is the final interpretive authority.

Annual Fire Safety Inspections

Annual Fire Safety Inspections will be conducted in accordance with the city adopted fire code for commercial establishments and public buildings subject to an annual operation permit. Services include: Upload of commercial properties into web-based tracking system, scheduling and tracking of existing and new annual fire inspections, notification to city personnel of inspections scheduled and status of compliance.

**EXHIBIT B
SCHEDULE OF FEES**

Fire Code Plan Review Services (Fire Alarm and/or Sprinkler System)

Valuation*	Fee
\$1. ⁰⁰ to \$250,000. ⁰⁰	\$500. ⁰⁰
\$250,001. ⁰⁰ to \$500,000. ⁰⁰	\$850. ⁰⁰
\$500,001. ⁰⁰ to \$1,000,000. ⁰⁰	\$1100. ⁰⁰
\$1,000,001. ⁰⁰ to \$3,000,000. ⁰⁰	\$1600. ⁰⁰
\$3,000,001. ⁰⁰ to \$6,000,000. ⁰⁰	\$2400. ⁰⁰
\$6,000,001. ⁰⁰ and up	\$2400. ⁰⁰ for the first \$6,000,000. ⁰⁰ plus \$0.25 for each additional \$1000. ⁰⁰

Fire Code Inspection Services (Fire Alarm and/or Sprinkler System)

Valuation*	Fee
\$1. ⁰⁰ to \$250,000. ⁰⁰	\$750. ⁰⁰
\$250,001. ⁰⁰ to \$500,000. ⁰⁰	\$1050. ⁰⁰
\$500,001. ⁰⁰ to \$1,000,000. ⁰⁰	\$1350. ⁰⁰
\$1,000,001. ⁰⁰ to \$3,000,000. ⁰⁰	\$1900. ⁰⁰
\$3,000,001. ⁰⁰ to \$6,000,000. ⁰⁰	\$2850. ⁰⁰
\$6,000,001. ⁰⁰ and up	\$2850. ⁰⁰ for the first \$6,000,000. ⁰⁰ plus \$0.25 for each additional \$1000. ⁰⁰

*Valuation is based upon construction valuation for project

Annual Fire Safety Inspections

Annual Fire Safety Inspection Program setup for City (one-time fee)	\$1000.00
Annual Fire Safety Inspection and each re-inspection (per location)	\$150.00

OVILLA CITY COUNCIL
AGENDA ITEM 2
August 22, 2011

SUBJECT: **Discussion/Action** – Consider the adoption of impact fees for water and wastewater facilities. The amount of the proposed maximum allowable impact fee per living unit equivalent for water is \$3,923 and the maximum allowable impact fee for wastewater is \$848 and direct staff to prepare an ordinance for Council consideration and presentation at the next regularly scheduled meeting.

BACKGROUND: Andrew Mata with Birkhoff, Hendricks and Conway addressed the Council concerning the new Impact Fee Study at the last meeting. Richard asked that no action be taken so that he could study the analysis. The Council appreciated Richard’s offer and agreed to take no action. Richard has provided his recommendation and now the Council must decide whether to adopt the new fees and at what rate.

ATTACHMENT(S): Memorandum from Place 5 Dormier
Five-Year Water & Wastewater Impact Fee Review

SAMPLE MOTION: **“I MAKE A MOTION THAT COUNCIL _____.”**

MEMORANDUM

August 17, 2011

To: Mayor and City Council
From: Richard Dormier, Place 5

Re: City of Ovilla
Five Year Water and Wastewater Impact Fee Review

The City of Ovilla has re-evaluated the water and wastewater impact fees as required by Chapter 395 of the Local Government Code. The study prepared by the City Engineer was presented to the City Council on July 25, 2011 and included recommendations from the Advisory Committee regarding land use assumptions, growth rates, anticipated location of growth in the next ten years, and a proposed water and wastewater Capital Improvement Plan (CIP) for the ten year planning period. Two methods of calculating the wastewater impact fee were presented. These were developer initiated and city initiated. The water impact fee was calculated using the city initiated method, only.

The current water and impact fees for water and wastewater are as follows:

Water Domestic and Irrigation (3/4" meter)	\$1,105
Wastewater (3/4" domestic meter)	<u>\$ 51</u>
Total	\$1,105

Option 1 - City Initiated Water and Developer Initiated Sewer:

Water Domestic and Irrigation (3/4" meter)	\$3,923	
Wastewater (3/4" domestic meter)	<u>\$ 848</u>	
Total	\$4,771	(50% of project costs)

Option 2 - City Initiated Water and Sewer:

Water Domestic and Irrigation (3/4" meter)	\$3,923	
Wastewater (3/4" domestic meter)	<u>\$1,441</u>	
Total	\$5,364	(50% of project costs)

The City advertised Option 1 in the public notice for a maximum of \$4,771. However, we can approve Option 2 as long as we set the initial fees to be no more than those in Option 1. A second public hearing would be required to exceed the Option 1 amount. Remember, the total costs represent one-half of the total project cost. The remainder of the cost must be made up from the general fund or utility funds.

We can revise the impact fees amount in the future by having another public hearing.

OVILLA CITY COUNCIL
AGENDA ITEM 3
August 22, 2011

SUBJECT: **Discussion Only** – Review and discuss upcoming Heritage Day progress.

BACKGROUND: As coordinator to Heritage Day planning and festivities, Place 4 Hunt will address this item.

ATTACHMENT(S): Any attachments will be distributed at the meeting.

SAMPLE MOTION: **None**

OVILLA CITY COUNCIL
AGENDA ITEM 4
August 22, 2011

SUBJECT: **WORKSHOP** – Continuation of FY2011-2012 Budget workshop.

BACKGROUND: Continuing discussion & updates to the proposed FY2011-2012 budget.

ATTACHMENT(S):

1. Miscellaneous budget adjustments requested during the last budget workshop.
2. City Administrator's notes from ESD Meeting with Mr. Ray Reed.

SAMPLE MOTION: **NONE**

Budget Adjustments made From 8-08-11 Council Meeting

Fund	Dept.	Account #	Description	Change Increase/ (Decrease)	New Amount	Explanation
GF	Revenue	4000480	Solid Waste (Garbage) Revenue	5,760	200,760	Council Agreed to increase rates
GF	Admin	5109001	Reserve for Contingency	5,760	92,570	Added Garbage increase to reserve account
			Total Net Changes in Gen.Fund	11,520	293,330	
Fund	Dept.	Account #	Description	Change Increase/ (Decrease)	New Amount	Explanation
W&S	Revenue	4000460	Water Sales Revenue	11,040	912,040	Council Approved Increase in water rate
W&S	Revenue	4000461	Sewer Sales Revenue	2,851	137,851	Council Approved Increase in Sewer Rate
W&S	Admin.	5709002	Capital Improv. Water Reserves	11,040	11,040	Set up new Reserve account to hold water rate increase funds
W&S	Admin.	5709003	Capital Improv. Sewer Reserves	2,851	2,851	Set up new Reserve account to hold sewer rate increase funds
			Total Net Changes in W&S Fund	27,782	1,063,782	

**City Of Ovilla
General Fund
Budget Summary 2011-2012**

	Budget 2011- 2012	Amended Budget 2010- 2011	Difference	% Increase /(Decrease)
Income				
General Fund Revenue	2,225,938.00	2,371,849.00	(145,911.00)	-6.15%
Total Income	2,225,938.00	2,371,849.00	(145,911.00)	-6.15%

Expense

General Fund

Admin	498,510.00	476,175.00	22,335.00	4.69%
Police	599,660.00	594,041.00	5,619.00	0.95%
Court	79,330.00	80,914.00	(1,584.00)	-1.96%
Fire	491,493.00	686,374.00	(194,881.00)	-28.39%
Community Service	60,217.00	53,704.00	6,513.00	12.13%
Garbage	197,450.00	193,000.00	4,450.00	2.31%
Streets	284,078.00	341,180.59	(57,102.59)	-16.74%
Parks	15,200.00	12,000.00	3,200.00	26.67%
Total Expense	2,225,938.00	2,437,388.59	(211,450.59)	-8.68%

Net Profit/(Loss) 0.00

City of Ovilla
General Fund - Revenue
Budget 2011-2012

GF-Revenue	Actual Rev./Expend. 2007-2008	Actual Rev./Expend. 2008-2009	Actual Rev./Expend. 2009-2010	Amended Budget 2010-2011	Actual		Net Increase/ (Decrease) in Budget
					Rev/Expenditures Oct.1, 2010 to May 31, 2011	Proposed 2011-2012 Budget	
Income							
4000100 - Taxes							
4000105 - Ad Valorem, Current	1,200,707.34	1,276,666.18	1,224,442.03	1,120,000.00	1,104,869.70	1,210,000.00	90,000.00
4000110 - Ad Valorem, Delinquent	32,858.47	20,983.07	35,053.51	14,000.00	10,477.11	15,000.00	1,000.00
4000113 - Interest/Penalties - Prop Tax	19,974.27	14,244.90	13,491.22	8,000.00	7,413.16	11,000.00	3,000.00
4000120 - Sales Tax	113,107.89	111,550.69	121,980.87	135,000.00	85,994.89	130,000.00	(5,000.00)
4000125 - Sales Tax - Street Improvement	8,400.34	27,257.68	30,495.22	34,000.00	21,498.67	32,000.00	(2,000.00)
4000130 - Franchise Tax	134,899.77	139,005.55	138,212.96	142,000.00	40,681.48	142,000.00	0.00
4000190 - Miscellaneous Taxes	0.00	0.00	0.00	0.00	11.00	0.00	0.00
Total 4000100 - Taxes	1,509,948.08	1,589,708.07	1,563,675.81	1,453,000.00	1,270,946.01	1,540,000.00	87,000.00
4000200 - Licenses and Permits							
4000208 - Building Permits							
4000210 - Residential Building Permits	31,730.70	1,617.74	2,552.17	1,500.00	2,011.60	2,500.00	1,000.00
4000214 - Misc Building Permits	10,941.80	10,656.76	11,190.98	10,000.00	6,483.92	14,000.00	4,000.00
Total 4000208 - Building Permits	42,672.50	12,274.50	13,743.15	11,500.00	8,495.52	16,500.00	5,000.00
4000200 - Licenses & Permits - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4000230 - Plan Review Fee	7,087.10	323.55	883.34	4,000.00	1,354.14	4,000.00	0.00
4000240 - Sign Permits	25.00	0.00	0.00	0.00	0.00	0.00	0.00
4000260 - Alarm Permits	2,110.00	909.00	2,130.00	1,500.00	1,510.00	1,500.00	0.00
4000270 - Animal Tag Fees	2,835.00	3,437.00	3,216.00	3,000.00	3,587.00	1,000.00	(2,000.00)
4000272 - Impound Fees	3,060.00	2,091.00	1,945.00	2,000.00	1,090.00	2,000.00	0.00
4000290 - Misc Licenses and Permits	1,111.92	508.00	2,110.00	2,000.00	1,813.85	2,000.00	0.00
Total 4000200 - Licenses and Permits	58,901.52	19,543.05	24,027.49	24,000.00	17,850.51	27,000.00	3,000.00
4000400 - Charges for Services							
4000325 ESD #2	0.00	0.00	110,000.00	110,000.00	70,000.00	110,000.00	0.00
4000330 ESD #4	0.00	0.00	40,128.33	40,000.00	16,334.64	40,000.00	0.00
4000411 - Copies and Maps	238.08	50.20	47.65	75.00	50.15	50.00	(25.00)
4000415 - Police Reports	138.00	144.00	66.90	100.00	60.00	100.00	0.00
4000420 - Park Lights	525.00	0.00	700.00	500.00	0.00	500.00	0.00
4000440 - Oak Leaf Animal Control	1,070.00	2,299.00	1,020.00	1,500.00	919.00	1,000.00	(500.00)
4000450 - Subdivision Fees	200.00	1,006.10	1,090.00	0.00	0.00	0.00	0.00
4000480 - Solid Waste (Garbage)	143,006.88	181,659.56	195,500.26	194,000.00	129,013.81	200,760.00	6,760.00
4000490 - Misc Charges for Services	5,257.52	2,898.00	4,689.95	2,000.00	1,158.98	2,000.00	0.00
Total 4000400 - Charges for Services	150,435.48	188,056.86	353,243.09	348,175.00	217,534.58	354,410.00	6,235.00

**City of Ovilla
General Fund - Revenue
Budget 2011-2012**

	Actual				Actual		Actual		Proposed 2011-2012 Budget	Net Increase/ (Decrease) in Budget
	Rev./Expend. 2007-2008	Rev./Expend. 2008-2009	Rev./Expend. 2009-2010	Amended Budget 2010-2011	Rev/Expenditures Oct.1, 2010 to May 31, 2011	Actual Rev/Expenditures Oct.1, 2010 to May 31, 2011				
GF-Revenue										
4000500 - Fines and Forfeitures										
4000510 - Fines - Police	79,939.72	64,137.92	79,736.86	82,000.00	50,696.76	83,000.00	1,000.00			
4000520 - Fines - Animal Control	1,408.00	4,581.00	1,686.00	3,500.00	1,778.00	3,000.00	(500.00)			
4000525 - Fines - Code Enforcement	592.00	2,424.00	1,936.00	2,500.00	2,046.99	2,500.00	0.00			
4000550 - Municipal Court Technology	0.00	0.00	1,788.07	0.00	0.00	0.00	0.00			
4000551 - Municipal Court Security	0.00	0.00	1,341.12	0.00	0.00	0.00	0.00			
4000590 - Misc Fines and Forfeitures	1,020.17	786.32	45.00	100.00	20.00	150.00	50.00			
4000500 - Fines and Forfeitures - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
Total 4000500 - Fines and Forfeitures	82,959.89	71,929.24	86,533.05	88,100.00	54,541.75	88,650.00	550.00			
4000800 - Other Revenue										
4000810 - Heritage Day	2,608.00	2,309.00	7,260.00	2,500.00	670.00	2,500.00	0.00			
4000816 - Donations - Police	0.00	0.00	217.00	0.00	0.00	0.00	0.00			
4000817 - Donations- Newsletters	0.00	0.00	0.00	200.00	150.00	0.00	(200.00)			
4000818 - Lease Proceeds	0.00	0.00	1,182.22	1,175.00	1,174.27	1,175.00	0.00			
4000820 - Water Tower Lease	50,520.96	51,385.67	79,960.54	78,762.00	60,107.70	80,716.00	1,954.00			
4000840 - Interest Earned	35,366.32	14,339.10	12,904.04	750.00	(1,286.27)	500.00	(250.00)			
4000860 - Grant Proceeds	2,250.00	16,831.54	36,219.53	600.00	328.48	0.00	(600.00)			
4000861 - ESD #2 Cert Grant	0.00	0.00	0.00	2,018.00	2,018.56	0.00	(2,018.00)			
4000862 - ARRA 232101 Grant Proceeds	0.00	0.00	76,976.52	0.00	0.00	0.00	0.00			
4000863 - Firefighter Grant Award	0.00	0.00	0.00	46,740.00	0.00	0.00	(46,740.00)			
4000865 - HB 2604 TX Forest Service Grant	0.00	0.00	0.00	173,000.00	0.00	0.00	(173,000.00)			
4000867 - HB3667 TX Forest Service Grant	0.00	0.00	0.00	3,330.00	3,330.00	0.00	(3,330.00)			
4000868 - SECO Grant DE-EE000893	0.00	0.00	0.00	23,030.00	0.00	0.00	(23,030.00)			
4000869 - Oncor Grant	0.00	0.00	0.00	18,253.00	0.00	0.00	(18,253.00)			
4000870 - Insurance Proceeds	4,719.48	10,144.89	0.00	25,500.00	17,410.53	0.00	(25,500.00)			
4000875 - Lease Purchase Proceeds	60,704.00	0.00	34,395.00	0.00	0.00	0.00	0.00			
4000877 - Proceeds from Notes Payable	67,000.00	0.00	140,842.10	0.00	0.00	0.00	0.00			
4000885 - Proceeds from Sale of Assets	27,500.00	0.00	5,446.43	0.00	1,168.80	0.00	0.00			
4000887 - HOA Revenue	0.00	0.00	1,015.00	2,030.00	1,264.00	1,015.00	(1,015.00)			
4000890 - Misc Other Revenue	23,804.20	25,234.23	19,354.57	5,000.00	5,011.50	5,000.00	0.00			
Total 4000800 - Other Revenue	274,472.96	120,244.43	415,772.95	382,888.00	91,347.57	90,906.00	(291,982.00)			
4000900 - Transfers In										
4000925 - Transfer In 4B-EDC	0.00	0.00	0.00	5,000.00	0.00	2,500.00	(2,500.00)			
4000930 - Transfer In Water & Sewer	8,000.00	22,000.00	46,688.00	70,686.00	0.00	121,972.00	51,286.00			
4000940 - Transfer in MDD Fund	0.00	0.00	0.00	0.00	0.00	500.00	500.00			
4000990 - Reduction in Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
Total 4000900 - Transfers In	8,000.00	22,000.00	46,688.00	75,686.00	0.00	124,972.00	49,286.00			
Total Income	2,084,717.93	2,011,481.65	2,489,940.39	2,371,849.00	1,652,220.42	2,225,938.00	(145,911.00)			
Gross Profit	2,084,717.93	2,011,481.65	2,489,940.39	2,371,849.00	1,652,220.42	2,225,938.00	(145,911.00)			

City of Ovilla
General Fund - Administration
Budget 2011-2012

	Actual Rev./Expend. 2007-2008	Actual Rev./Expend. 2008-2009	Actual Rev./Expend. 2009-2010	Amended Budget 2010-2011	Actual Rev/Expenditures Oct.1, 2010 to May 31, 2011	Proposed 2011-2012 Budget	Net Increase/ (Decrease) in Budget
GF - Administration							
10 - Administration							
5101100 - Salaries & Wages							
5101110 - City Administrator (75%)	46,121.04	55,471.98	58,743.09	59,900.00	40,733.86	59,900.00	0.00
5101115 - City Secretary (75%)	27,668.90	29,597.14	30,122.99	31,000.00	20,984.33	31,000.00	0.00
5701117 - City Accountant (75%)	28,983.83	25,501.22	31,819.99	33,750.00	22,505.13	33,750.00	0.00
5101120 - Part Time - Admin. Support (75%)	0.00	0.00	0.00	7,000.00	3,386.88	7,500.00	500.00
5101180 - Merit Raises, Staff	0.00	0.00	0.00	0.00	0.00	4,150.00	4,150.00
Total 5101100 - Salaries & Wages	102,773.77	110,570.34	120,686.07	131,650.00	87,610.20	136,300.00	4,650.00
5102100 - Employee Benefits							
5102110 - Group Insurance	12,752.00	13,172.99	14,902.44	18,396.00	10,898.20	19,480.00	1,084.00
5102135 - TMRS	9,607.73	8,649.12	8,748.70	9,000.00	6,248.36	8,750.00	(250.00)
5102160 - Worker's Compensation	1,066.24	1,695.32	546.04	575.00	409.41	475.00	(100.00)
5102170 - Payroll Taxes	2,249.69	2,236.97	2,451.04	3,175.00	1,973.60	3,250.00	75.00
5102180 - Unemployment taxes	9,334.00	2,215.78	0.00	1,000.00	0.00	1,000.00	0.00
5102196 - Membership Dues-Individuals	668.00	370.00	868.58	975.00	707.00	600.00	(375.00)
Total 5102100 - Employee Benefits	35,677.66	28,340.18	27,516.80	33,121.00	20,236.57	33,555.00	434.00
5102200 - Special Services							
5102210 - Tax Assessing & Collecting Fees	1,767.00	1,596.00	1,585.00	1,600.00	1,587.00	1,600.00	0.00
5102220 - Tax Appraisal Fee	19,156.56	17,140.52	17,046.44	17,000.00	11,947.74	17,000.00	0.00
5102230 - Legal Fees	97,649.11	65,068.05	52,544.74	30,000.00	14,007.88	30,000.00	0.00
5102240 - Audit	4,750.00	4,250.00	6,856.00	7,500.00	7,500.00	6,120.00	(1,380.00)
5102250 - Accounting	0.00	(75.00)	0.00	1,000.00	587.80	1,500.00	500.00
5102260 - Engineering Fees	10,747.52	631.80	308.29	1,000.00	434.75	1,000.00	0.00
Total 5102200 - Special Services	134,070.19	88,611.37	78,340.47	58,100.00	36,065.17	57,220.00	(880.00)
5102300 - Contractual Services /Personnel							
5102310 - Consultant Fees	20,656.93	2,606.15	12,935.67	2,000.00	795.55	20,000.00	18,000.00
Total 5102300 - Contractual Services /Personnel	20,656.93	2,606.15	12,935.67	2,000.00	795.55	20,000.00	18,000.00
5102500 - Operating Services							
5102530 - Custodial Service Contract	3,875.00	3,850.00	3,900.00	3,500.00	2,420.00	3,200.00	(300.00)
Total 5102500 - Operating Services	3,875.00	3,850.00	3,900.00	3,500.00	2,420.00	3,200.00	(300.00)
5102600 - Special Expenses							
5102610 - Election - Payroll	1,005.00	540.00	891.70	525.00	545.00	600.00	75.00
5102620 - Election - Supplies	3,833.05	2,229.85	3,505.93	2,200.00	2,022.38	2,200.00	0.00

City of Ovilla
General Fund - Administration
Budget 2011-2012

	Actual Rev./Expend. 2007-2008	Actual Rev./Expend. 2008-2009	Actual Rev./Expend. 2009-2010	Amended Budget 2010-2011	Actual Rev/Expenditures Oct.1, 2010 to May 31, 2011	Proposed 2011-2012 Budget	Net Increase/ (Decrease) in Budget
GF - Administration							
5102630 · Election Meeting Expense	591.62	40.14	0.00	100.00	0.00	100.00	0.00
5102650 · Codification Book Update	0.00	6,582.50	7,592.50	2,000.00	0.00	2,000.00	0.00
Total 5102600 · Special Expenses	5,429.67	9,392.49	11,990.13	4,825.00	2,567.38	4,900.00	75.00
5103100 · General Supplies							
5103110 · Office Supplies	7,267.73	6,389.75	7,647.70	6,800.00	3,618.49	7,000.00	200.00
5103140 · Uniforms	0.00	0.00	0.00	0.00	0.00	300.00	300.00
Total 5103100 · General Supplies	7,267.73	6,389.75	7,647.70	6,800.00	3,618.49	7,300.00	500.00
5103400 · Maintenance Supplies / Parts							
5103410 · Supplies - Custodial	669.65	1,001.16	805.05	1,000.00	670.08	1,500.00	500.00
5103440 · Maintenance Agreements	0.00	0.00	0.00	0.00	0.00	900.00	900.00
5103460 · Miscellaneous	263.30	22.53	0.00	200.00	53.39	200.00	0.00
Total 5103400 · Maintenance Supplies / Parts	932.95	1,023.69	805.05	1,200.00	723.47	2,600.00	1,400.00
5104200 · Travel Expenses							
5104210 · Travel - Local	655.65	1,379.11	453.32	500.00	0.00	500.00	0.00
5104220 · Professional Development	2,479.89	2,849.57	2,893.21	1,500.00	986.50	5,000.00	3,500.00
5104222 · Professional Development - council	179.00	1,704.49	1,139.23	700.00	110.23	350.00	(350.00)
5104225 · City Council Meal Expense	0.00	0.00	0.00	0.00	0.00	400.00	400.00
5104230 · Professional Develop - In-House	0.00	0.00	41.47	100.00	9.50	100.00	0.00
Total 5104200 · Travel Expenses	3,314.54	5,933.17	4,527.23	2,800.00	1,106.23	6,350.00	3,550.00
5105200 · Data Processing Expenses							
5105230 · Data Proc-Maintenance & Repair	1,017.34	3,711.58	4,546.42	3,500.00	2,248.95	4,500.00	1,000.00
5105240 · Data Processing - Software	3,075.00	5,093.92	4,079.74	4,000.00	3,403.34	11,350.00	7,350.00
Total 5105200 · Data Processing Expenses	4,092.34	8,805.50	8,626.16	7,500.00	5,652.29	15,850.00	8,350.00
5105300 · Printing Expense							
5105310 · Copier Expense	1,371.65	6,475.70	5,102.00	10,190.00	4,705.87	5,000.00	(5,190.00)
5105320 · Printing - Newsletters	3,946.87	858.60	2,191.88	3,100.00	1,153.68	4,800.00	1,700.00
5105330 · Printing - Forms	753.13	332.54	1,097.24	1,800.00	467.89	1,800.00	0.00
5105350 · Printing - Other	0.00	774.77	262.15	500.00	0.00	500.00	0.00
Total 5105300 · Printing Expense	6,071.65	8,441.61	8,653.27	15,590.00	6,327.44	12,100.00	(3,490.00)
5105400 · Utilities							
5105410 · Telephone	8,530.22	12,122.55	998.45	1,150.00	769.46	1,200.00	50.00
5105415 · Cellular Phone	833.88	2,042.13	1,100.31	1,000.00	643.14	1,000.00	0.00
5105417 · internet	0.00	0.00	1,197.99	730.00	473.52	750.00	20.00

City of Ovilla
General Fund - Administration
Budget 2011-2012

	Actual Rev./Expend. 2007-2008	Actual Rev./Expend. 2008-2009	Actual Rev./Expend. 2009-2010	Amended Budget 2010-2011	Actual Rev/Expenditures Oct.1, 2010 to May 31, 2011	Proposed 2011-2012 Budget	Net Increase/ (Decrease) in Budget
GF - Administration							
5105420 · Wireless Cards	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5105430 · Natural Gas	1,685.42	996.52	2,036.42	1,700.00	1,328.21	0.00	(1,700.00)
5105450 · Electricity	65,948.60	62,364.56	69,777.60	76,000.00	38,916.32	70,000.00	(6,000.00)
5105465 · Solid waste pickup	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 5105400 · Utilities	76,998.12	77,525.76	75,110.77	80,580.00	42,130.65	72,950.00	(7,630.00)
5105500 · Repairs & Bldg Improvements							
5105520 · Repairs - Buildings	2,728.84	9,561.67	11,261.89	3,500.00	1,242.40	3,500.00	0.00
5105540 · Repairs - Machinery & Equipment	0.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00
5105590 · Repairs - Other	679.62	927.00	661.00	500.00	0.00	500.00	0.00
Total 5105500 · Repairs & Bldg Improvements	3,408.46	10,488.67	11,922.89	5,000.00	1,242.40	5,000.00	0.00
5105600 · Insurance							
5105610 · Insurance - Property	13,735.00	12,775.00	2,636.21	2,670.00	2,027.85	2,500.00	(170.00)
5105620 · Insurance - Liability	6,716.67	10,489.00	8,312.00	8,081.00	6,234.00	780.00	(7,301.00)
5105630 · Insurance - Fidelity Bond	250.00	250.00	250.00	250.00	250.00	250.00	0.00
5105635 · Public Official Surety Bond	0.00	0.00	0.00	0.00	0.00	900.00	900.00
Total 5105600 · Insurance	20,701.67	23,514.00	11,198.21	11,001.00	8,511.85	4,430.00	(6,571.00)
5105700 · Other Expenses							
5105705 · Postage	5,484.32	4,846.59	3,750.93	6,500.00	2,013.82	6,000.00	(500.00)
5105710 · Cash - Over/Short	18.44	9.32	10.00	10.00	0.00	10.00	0.00
5105725 · Records Management Expense	0.00	0.00	273.00	250.00	0.00	1,000.00	750.00
5105730 · City Memberships	430.00	400.00	1,390.00	200.00	200.00	2,100.00	1,900.00
5105740 · Advertising	3,495.31	2,079.38	5,545.16	3,200.00	1,191.39	5,000.00	1,800.00
5105752 · Pre-Employment Screening	0.00	0.00	0.00	0.00	0.00	300.00	300.00
5105760 · Bank Service Charge	0.00	15.00	10.00	25.00	5.00	25.00	0.00
5105762 · SECO Grant Exp. DE-EE000893	0.00	0.00	0.00	23,030.00	23,030.00	0.00	(23,030.00)
5105763 · Oncor Grant Exp.	0.00	0.00	0.00	13,553.00	13,475.00	0.00	(13,553.00)
5105764 · Filing Fees	0.00	0.00	0.00	0.00	0.00	250.00	250.00
5105765 · Miscellaneous	2,171.59	2,416.12	1,517.50	2,500.00	1,367.47	2,000.00	(500.00)
5105700 · Other Expenses - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 5105700 · Other Expenses	11,599.66	9,766.41	12,496.59	49,268.00	41,282.68	16,685.00	(32,583.00)
5106400 · Minor Capital Outlay							
5106420 · Buildings	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5106430 · Improvements Other Than Bldgs	0.00	0.00	0.00	0.00	0.00	0.00	0.00

City of Ovilla
General Fund - Administration
Budget 2011-2012

	Actual Rev./Expend. 2007-2008	Actual Rev./Expend. 2008-2009	Actual Rev/Expend. 2009-2010	Amended Budget 2010-2011	Actual Rev/Expenditures Oct.1, 2010 to May 31, 2011	Proposed 2011-2012 Budget	Net Increase/ (Decrease) in Budget
GF - Administration							
5106440 · Machinery & Equipment	1,064.51	1,000.00	1,224.99	500.00	0.00	1,000.00	500.00
5106465 · Furniture	0.00	0.00	0.00	500.00	0.00	500.00	0.00
5106490 · Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 5106400 · Minor Capital Outlay	1,064.51	1,000.00	1,224.99	1,000.00	0.00	1,500.00	500.00
5107400 · Capitalized Assets							
5107440 · Machinery & Equipment	3,657.97	17,034.94	0.00	2,000.00	0.00	1,000.00	(1,000.00)
5107470 · Audio & Visual Equipment	0.00	0.00	0.00	0.00	0.00	5,000.00	5,000.00
Total 5107400 · Capitalized Assets	3,657.97	17,034.94	0.00	2,000.00	0.00	6,000.00	4,000.00
5107900 · Long-Term Debt							
5107910 - Principle	21,414.79	0.00	0.00	0.00	0.00	0.00	0.00
5107940 · Bond Issue Cost	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 5107900 · Long-Term Debt	21,414.79	0.00	0.00	0.00	0.00	0.00	0.00
5109000 · Reserves							
5109001 - Reserve for Contingency	0.00	65,000.00	0.00	60,240.00	0.00	92,570.00	32,330.00
5109005 - Reserve for Sales Tax Street	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 5109000- Reserves	0.00	65,000.00	0.00	60,240.00	0.00	92,570.00	32,330.00
Total 10 · Administration	463,007.61	478,294.03	397,582.00	476,175.00	260,290.37	498,510.00	22,335.00

**City Of Ovilla
Water & Sewer
Budget Summary 2011-2012**

	Proposed Budget 2011-2012	% of Budget 2011-2012
Income		
Water Sales	<u>912,040</u>	<u>80.50%</u>
Sewer Sales	137,851	12.17%
Penalties	17,000	1.50%
Fees	7,600	0.67%
Infrastructure Improvement Fee	55,000	4.85%
Interest Revenue	1,500	0.13%
Misc. Revenue	2,000	0.18%
Total Income	<u><u>1,132,991</u></u>	<u><u>100.00%</u></u>
Expense		
Water and Sewer Utility Fund		
Admin.	290,923	26%
Water	693,433	61%
Sewer	148,635	13%
Total Expense	<u><u>1,132,991</u></u>	<u><u>100%</u></u>
Net Profit/(Loss)	0	

**City of Ovilla
Water and Sewer
Fund - Revenue
Budget 2011-2012**

W&S Fund-Revenue		Actual Rev./Expend. 2007-2008	Actual Rev./Expend. 2008-2009	Actual Rev/Expend. 2009-2010	Amended Budget 2010-2011	Actual Rev/Expenditures Oct.1, 2010 to May 31, 2011	Proposed 2011-2012 Budget	Net Increase/ (Decrease) in Budget
Income								
	4000400- Charges for Services							
	4000460- Water Sales	824,825.31	815,251.59	805,564.78	864,568.00	529,534.64	912,040.00	47,472.00
	4000461- Sewer Service	153,505.75	165,616.12	131,583.86	133,500.00	86,488.75	137,851.00	4,351.00
	4000465- Water & Sewer Penalties	16,728.70	18,147.12	16,938.39	17,000.00	11,188.08	17,000.00	0.00
	4000471- Reconnect Fees	2,294.69	3,870.84	6,133.68	4,500.00	3,146.12	5,000.00	500.00
	4000472- Meters	10,104.67	(2,031.08)	0.00	0.00	0.00	0.00	0.00
	4000473- Connect Fees	2,300.00	2,050.00	1,800.00	1,500.00	975.00	1,500.00	0.00
	4000474- Sewer Fees	4,875.00	501.36	1,334.50	1,000.00	739.00	1,100.00	100.00
	4000475- Impact Fees	0.00	41.80	0.00	0.00	0.00	0.00	0.00
	4000478- Infrastructure Improvement Fee	56,503.64	52,288.74	55,988.66	54,500.00	36,770.52	55,000.00	500.00
	4000480- Solid Waste Fees (Garbage)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	4000481- Maintenance Fee	881.60	0.00	0.00	0.00	0.00	0.00	0.00
	4000490- Misc. Charges for Services	1,806.00	0.00	0.00	0.00	0.00	0.00	0.00
	Total 4000400 - Charges for Services	1,073,825.36	1,055,736.49	1,019,343.87	1,076,568.00	668,842.11	1,129,491.00	52,923.00
	4000800- Other Revenue							
	4000840 - Interest Earned	8,706.77	3,375.76	3,416.47	1,700.00	1,176.87	1,500.00	(200.00)
	4000890 - Misc. Other Revenue	3,731.76	2,136.62	2,500.00	500.00	1,361.00	2,000.00	1,500.00
	4000900 - Developer Contributions	0.00	10,000.00	0.00	0.00	0.00	0.00	0.00
	5958210 - Transfer In	0.00	29,377.91	0.00	0.00	0.00	0.00	0.00
	Total 4000800 - Other Revenue	12,438.53	44,890.29	5,916.47	2,200.00	2,537.87	3,500.00	1,300.00
	Total Income	1,086,263.89	1,100,626.78	1,025,260.34	1,078,768.00	671,379.98	1,132,991.00	54,223.00
	Gross Profit	1,086,263.89	1,100,626.78	1,025,260.34	1,078,768.00	671,379.98	1,132,991.00	54,223.00

City of Ovilla
Water and Sewer Fund Administration
Budget 2011-2012

	Actual Rev./Expend. 2007-2008	Actual Rev./Expend. 2008-2009	Actual Rev/Expend. 2009-2010	Amended Budget 2010-2011	Actual Rev/Expenditures Oct.1, 2010 to May 31, 2011	Proposed 2011-2012 Budget	Net Increase/ (Decrease) in Budget
Water - Administration							
5701100 · Salaries & Wages							
5701110 · City Administrator (25%)	14,593.59	18,828.51	20,481.01	20,000.00	9,314.41	20,500.00	500.00
5701115 · City Secretary (25%)	8,500.00	9,500.81	10,380.57	10,275.00	4,607.71	10,300.00	25.00
5701117 · Finance Analyst (25%)	10,200.00	8,885.01	11,919.00	11,100.00	5,267.05	11,200.00	100.00
5701120 · Part Time Admin. Support (25%)	0.00	0.00	0.00	1,600.00	190.62	2,525.00	925.00
5701130 · Public Works Director	45,545.24	48,716.29	40,303.84	23,000.00	6,159.09	44,500.00	21,500.00
5701180 · Merit Raises, Staff	0.00	0.00	0.00	0.00	0.00	2,000.00	2,000.00
5701405 · Support Staff	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 5701100 · Salaries & Wages	78,838.83	85,930.62	83,084.42	65,975.00	25,538.88	91,025.00	25,050.00
5702100 · Employee Benefits							
5702110 · Group Insurance	4,519.35	4,487.34	3,092.06	3,132.00	1,022.00	6,500.00	3,368.00
5702135 · TMRS	3,320.12	3,036.29	2,712.27	1,400.00	486.95	2,375.00	975.00
5702160 · Worker's Compensation	0.00	0.00	1,925.04	1,700.00	1,429.74	1,250.00	(450.00)
5702170 · Payroll Taxes	660.40	839.21	1,077.11	350.00	92.57	700.00	350.00
5702196 · Membership Dues	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 5702100 · Employee Benefits	8,499.87	8,362.84	8,806.48	6,582.00	3,031.26	10,825.00	4,243.00
5702200 · Special Services							
5702230 · Legal Fees	342.67	301.00	658.75	500.00	0.00	500.00	0.00
5702240 · Audit	2,500.00	3,000.00	8,154.00	6,500.00	6,500.00	4,760.00	(1,740.00)
5702250 · Accounting	0.00	0.00	0.00	0.00	0.00	1,500.00	1,500.00
Total 5702200 · Special Services	2,842.67	3,301.00	8,812.75	7,000.00	6,500.00	6,760.00	(240.00)
5302300 · Contractual Services/Personnel							
5302310 · Consultant Fees	983.75	0.00	4,890.56	1,000.00	0.00	5,000.00	4,000.00
Total 5302300 · Contractual Services/Personnel	983.75	0.00	4,890.56	1,000.00	0.00	5,000.00	4,000.00
5703100 · General Supplies							
5703110 · Office Supplies	1,856.22	783.70	1,500.00	700.00	305.24	800.00	100.00
Total 5703100 · General Supplies	1,856.22	783.70	1,500.00	700.00	305.24	800.00	100.00
5703400- Maintenance Supplies/Parts							
5703410 · Supplies - Custodial	0.00	100.52	83.32	150.00	24.32	150.00	0.00
Total 5703400- Maintenance Supplies/Parts	0.00	100.52	83.32	150.00	24.32	150.00	0.00
5704200 · Travel Expenses							
5704210 · Travel - Local	0.00	0.00	0.00	200.00	0.00	200.00	0.00
5704220 · Professional Development	625.34	0.00	0.00	750.00	0.00	750.00	0.00
Total 5704200 · Travel Expenses	625.34	0.00	0.00	950.00	0.00	950.00	0.00

City of Ovilla
Water and Sewer Fund Administration
Budget 2011-2012

	Actual Rev./Expend. 2007-2008	Actual Rev./Expend. 2008-2009	Actual Rev./Expend. 2009-2010	Amended Budget 2010-2011	Actual Rev/Expenditures Oct.1, 2010 to May 31, 2011	Proposed 2011-2012 Budget	Net Increase/ (Decrease) in Budget
Water - Administration							
5705200 - Data Processing Expenses							
5705240 - Data Processing - Software	3,099.00	2,441.73	1,001.00	1,000.00	400.00	1,000.00	0.00
Total 5705200 - Data Processing Expenses	3,099.00	2,441.73	1,001.00	1,000.00	400.00	1,000.00	0.00
5705300 - Printing Expense							
5705330 - Printing Forms	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5705350 - Printing Other	0.00	0.00	0.00	500.00	133.52	250.00	(250.00)
Total 5705300 - Printing Expenses	0.00	0.00	0.00	500.00	133.52	250.00	(250.00)
5705400 - Utilities							
5705410 - Telephone	3,275.92	778.93	998.45	1,200.00	769.46	1,200.00	0.00
5705415 - Cell Phone	0.00	1,128.40	797.81	500.00	298.34	1,000.00	500.00
5705417 - Internet	0.00	198.45	1,199.22	850.00	473.52	750.00	(100.00)
5705450 - Electricity	28,562.51	23,986.32	32,334.15	32,000.00	17,245.83	28,000.00	(4,000.00)
5705465 - Solidwaste Pickup	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 5705400 - Utilities	31,838.43	26,092.10	35,329.63	34,550.00	18,787.15	30,950.00	(3,600.00)
5705600 - Insurance							
5755640 - Insurance - Vehicles	0.00	0.00	1,551.80	1,570.00	1,163.85	0.00	(1,570.00)
Total 5705600 - Insurance	0.00	0.00	1,551.80	1,570.00	1,163.85	0.00	(1,570.00)
5705700 - Other Expenses							
5705705 - Postage	4,700.29	5,399.83	6,491.28	5,500.00	3,480.94	6,000.00	500.00
5705740 - Advertising	1,481.70	394.11	421.82	200.00	0.00	500.00	300.00
5705760 - Bank Service Charge	256.50	240.00	215.00	250.00	115.00	250.00	0.00
5705765 - Maintenance fee expense	1,878.55	0.00	0.00	0.00	0.00	0.00	0.00
5705765 - Miscellaneous	0.00	36.50	71.51	100.00	0.00	100.00	0.00
Total 5705700 - Other Expenses	8,317.04	6,070.44	7,199.61	6,050.00	3,595.94	6,850.00	800.00
5706400 - Minor Capital Outlay							
5706440 - Machinery & Equipment	0.00	0.00	0.00	500.00	0.00	500.00	0.00
Total 5706400 - Minor Capital Outlay	0.00	0.00	0.00	500.00	0.00	500.00	0.00
5707400 - Capitalized Assets							
5707420 - Buildings	0.00	0.00	0.00	37,491.00	0.00	0.00	(37,491.00)
Total 5707400 - Capitalized Assets	0.00	0.00	0.00	37,491.00	0.00	0.00	(37,491.00)
5709000 - Reserve							
5708215 - Transfer Out- General Fund	0.00	22,000.00	46,688.00	70,686.00	0.00	121,972.00	51,286.00
5709002 - Capital Improv. Water Reserve	0.00	0.00	0.00	0.00	0.00	11,040.00	11,040.00
5709003 - Capital Improv. Sewer Reserve	0.00	0.00	0.00	0.00	0.00	2,851.00	2,851.00
5709010 - Administrative Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00

City of Ovilla
Water and Sewer Fund Administration
Budget 2011-2012

	Actual Rev./Expend. 2007-2008	Actual Rev./Expend. 2008-2009	Actual Rev./Expend. 2009-2010	Amended Budget 2010-2011	Actual Rev./Expenditures Oct.1, 2010 to May 31, 2011	Proposed 2011-2012 Budget	Net Increase/ (Decrease) in Budget
Water - Administration	0.00	22,000.00	46,688.00	70,686.00	0.00	135,863.00	65,177.00
Total 5709000 - Reserve	136,901.15	155,082.95	198,947.57	234,704.00	59,480.16	290,923.00	56,219.00
Totals							

Cost of Three Full Time Firefighter/Parmedic

Starting Salary	Overtime	Health Ins.	TMRS	Payroll TXs.	Certification Pay	Worker's Comp	Total Cost	Total for 3	Proposed 2011-2012 Budget	Difference Increase/ (Decrease)
\$36,000.00	\$840.00	\$541.00	\$1,904.63	\$2,818.26	\$2,400.00	\$713.96	\$45,217.85	\$135,653.54	\$0.00	(\$135,653.54)
Fire Chief										
Donnie Pickard	Raise	Health Ins.	TMRS	Payroll TXs.		Worker's Comp		Total		
\$54,640.56	\$1,912.42	\$4,200.00	\$2,895.95	\$820.02		\$1,096.00		\$65,564.95	\$64,820.80	(\$744.15)
Asst. Fire Chief										
Phillip Brancato	Raise	Health Ins.	TMRS	Payroll TXs.		Worker's Comp		Total		
\$28,575.00	\$1,000.13	\$0.00	\$1,529.04	\$429.00		\$574.00		\$32,107.17	\$32,558.75	\$451.58
Part-Time										
166 Hrs. Per Week @ Avg. Pay 14.06	Raise	Health Ins.	TMRS	Payroll TXs.		Worker's Comp	Hours 1314 @ 14.06	Total		
\$121,365.92	\$4,250.00	\$0.00	\$0.00	\$9,609.62		\$7,148.00	(\$18,475.00)	\$123,898.54	\$143,369.55	\$19,471.01
Volunteer Costs (No more than 1040 Hrs. per Year)										
365 * \$70.00	For 12 Hr. shift.		TMRS	Payroll TXs.	Vol. Retirement	Worker's Comp		Total		
\$25,550.00	\$0.00	\$0.00	\$0.00	\$1,955.00	\$4,000.00	\$500.00		\$32,005.00	\$4,500.00	(\$27,505.00)
\$5.00 Per Run						\$250.00		\$13,010.00	\$14,000.00	\$990.00
\$12,760.00										
								Total Firefighters Pay & Benefits	\$259,249.10	(\$142,990.10)

Does not include other Additional Expenses:

Memberships

Uniforms

Training Expense

BUDGET Suggested Adjustments to the 2011 – 2012 Budget

By: Tom Leverentz

General Fund

Dept.	Account #	Account Description	Increase/ (Decrease)
Police	5202675	National Night out	\$500.00
Fire	5301440	Firefighter Salary	\$11,700.00
		Increase for an additional firefighter for 16 hours per week	
		Avg. Hourly Pay 14.06 X16 = 224.96 x 52 Wks. =11,697.92	
Fire	5302675	National Night out	\$500.00
Fire	5302570	Eliminate warning siren	(\$2,000.00)
Streets	5502620	Emergency Clean Up	\$1,540.00
Streets	5507460	Capital - Infrastructure	\$40,000.00
			<u>\$52,240.00</u>

Water and Sewer – No change

I think all utilities for the City should be listed under one number and listed under Administration.

Salaries

I am not in favor of across-the-board raises. I believe the raises should be based on years of service.

The City is being asked to pick up the increase in hospitalization and also a match two to one for the retirement fund.

I am in favor of this.

Notes from ESD Meeting with Ray Reed

Ray said that that since Midlothian has built station two closer to the ESD 2 service area, they believe they can serve them through Midlothian and not with Ovilla. So there requirement to renew with Ovilla for Oct. 2011 is requiring Ovilla to go to 24hr paid staff . They decided to require us to do so by March 2012 as originally presented was probably too soon and that they are now offering that we commit to hiring 3 now at contract renewal of Oct. 2011 and hire them by June 2012. If we do that then they will consider renewing with us in October 2012. They said they may be able to offer support in 2012 but they aren't promising anything. Otherwise they are prepared to go with Midlothian.

OVILLA CITY COUNCIL
AGENDA ITEM 5
August 22, 2011

SUBJECT: **Discussion/Action** – Consider acceptance of recommended CIP Projects for the Fiscal Year 2011-2012.

BACKGROUND: The Capital Improvements Projects Committee met at 6:00 P.M., prior to Council on this date. Mayor Pro-Tem Leverentz will share the findings and the Committee's recommendations for the upcoming Fiscal Year 2011-2012.

ATTACHMENT(S): Current 10-year CIP road list.
Any updates will be distributed at the meeting.

SAMPLE MOTION: ***"I MAKE A MOTION THAT COUNCIL _____."***

**10 YEAR PAVING CIP
CITY OF OVILLA**

YEAR	STREET	WIDTH, FT	LENGTH, FT	PAVEMENT TYPE	2 COARSE PEN, LF	2-INCH HMAC OVERLAY, SY
2007						
	Lariat Trail	22	5,280	HMAC		12,907
	TOTALS					12,907
2008						
	Cockrell Hill Ph 1	22	3,500	HMAC		8,556
	Johnson Lane	22	10,600	2 COARSE PEN	10,600	
	Duncanville Road	22	2,500	2 COARSE PEN	2,500	
	TOTALS				13,100	8,556
2009						
	Cockrell Hill Ph 2	22	7,500	HMAC		18,333
	TOTALS					18,333
2010						
	Westmoreland North	21	3,770	2 COARSE PEN	3,770	
	Hosford		partial	2 COARSE PEN	1,000	
	Red Oak Creek Road (West)	18	4,835	2 COARSE PEN	4,835	
	TOTALS				9,605	
2011						
	East University	18	435	2 COARSE PEN	435	
	Cardinal	21	1,760	2 COARSE PEN	1,760	
	Meadowlark	21	1,760	2 COARSE PEN	1,760	
	Willow Creek Lane (300 Blk)	20	2,200	2 COARSE PEN	2,200	
	Brookwood Court		350		350	
	TOTALS				6,505	
2012						
	Malloy Lane	20	2,400	2 COARSE PEN	2,400	
	Buckboard			2 COARSE PEN		
	Red Oak Creek Road (East)	17	2,740	2 COARSE PEN	2,740	
	Westmoreland South	21	4,630	2 COARSE PEN	4,630	
	Lariat Trail	22	5,280	HMAC OVERLAY		12,907
	Thorntree					Evaluate
	Cockrell Hill Ph 1	22	3,500	HMAC OVERLAY		8,556
	TOTALS				7,370	12,907
2013						
	Green Meadows					Evaluate
	Shadowwood-300 blk to Elmwood			2 COARSE PEN		Recommended
	Cockrell Hill Ph 2	22	7,500	HMAC OVERLAY		Evaluate
	Johnson Lane	22	10,600		10,600	Evaluate
	Duncanville Road					Evaluate
	Georgetown			2 COARSE PEN		Recommended
	Silverwood			2 COARSE PEN		Recommended
	TOTALS					

**10 YEAR PAVING CIP
CITY OF OVILLA**

YEAR	STREET	WIDTH, FT	LENGTH, FT	PAVEMENT TYPE	2 COARSE PEN, LF	2-INCH HMAC OVERLAY, SY
2014						
	East Main	18	2,500	2 COARSE PEN	2,500	Recommended
	Winding Way	23	1,200	2 COARSE PEN	1,200	Recommended
	Ovilla Oaks Drive-E Highland to 664			2 COARSE PEN		Recommended
	Culdesacs-Ovilla Oaks					Recommended
*	East Highland					
2015						
	Water Street(14' wtr line-cost share with Impact Fees)			2 COARSE PEN		Recommended
	WestLawn			2 COARSE PEN		Recommended
	Silverwood Drive-moved to 2013	20	2,000	2 COARSE PEN	2,000	Recommended
	Westmoreland East					Evaluate
2016						
	Cardinal					Evaluate
	Meadowlark					Evaluate
	University					Evaluate
	Red Oak Creek West					Evaluate

OVILLA CITY COUNCIL
AGENDA ITEM I-TABLED
August 22, 2011

SUBJECT: **TABLED ITEM(S) from August 08, 2011 Council Meeting**

Discussion/Action – Consider a proposed ordinance authorizing updated service credits on an annual basis for City of Ovilla qualifying members of the TX Municipal Retirement System and allowing increased municipal contributions.

Receive presentation from Texas Municipal Retirement System representative.

BACKGROUND: During the August 8 meeting, Place 4 Hunt asked for further explanation from a TMRS representative.

ATTACHMENT(S): Presentation from Texas Municipal Retirement System representative.
Plan Change Study
Proposed Ordinance

SAMPLE MOTION: ***"I MAKE A MOTION THAT COUNCIL APPROVES THE PROPOSED ORDINANCE 2011-017 AUTHORIZING THE UPDATED SERVICE CREDITS UNDER TMRS & ALLOWING INCREASED MUNICIPAL CONTRIBUTIONS."***

Or

"I MAKE A MOTION THAT COUNCIL DENIES THE PROPOSED ORDINANCE."



Plan Change Study

00961 Ovilla

Proposed Plans

	<u>Current</u>	<u>1</u>
Plan Provisions		
Deposit Rate	7.00%	7.00%
Matching Ratio	1.5 to 1	2 to 1
Updated Service Credit	100% (Repeating)	100% (Repeating)
Transfer USC **	Yes	Yes
Annuity Increase	0%	0%
20 Year/Any Age Ret.	Yes	Yes
Vesting	5 years	5 years
Contribution Rates		
Normal Cost Rate	<u>2012</u>	<u>2012</u>
Prior Service Rate	1.80%	3.49%
Retirement Rate	<u>0.42%</u>	<u>1.54%</u>
Supplemental Death Rate	<u>2.22%</u>	<u>5.03%</u>
Total Rate	<u>0.15% (A & R)</u>	<u>0.15% (A & R)</u>
Unfunded Actuarial Liability	<u>2.37%</u>	<u>5.18%</u>
Amortization Period	\$56,652	\$221,384
Funded Ratio	25 years	25 years
Phase-In Total Rate	95.7%	85.2%
Study exceeds 11.50% stat max	N/A	N/A
	No	No

**This is the addition to the Initial Prior Service Rate for USC for transfers. There were 4 eligible transfer employees on the valuation date.

2011 TMRS - City of Ovilla

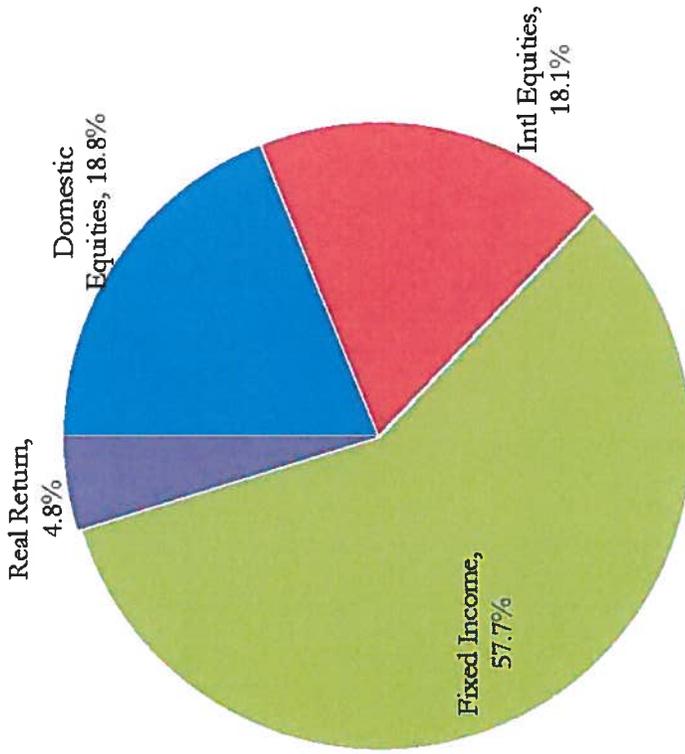
Making sense of your city's
contribution rate and plan options



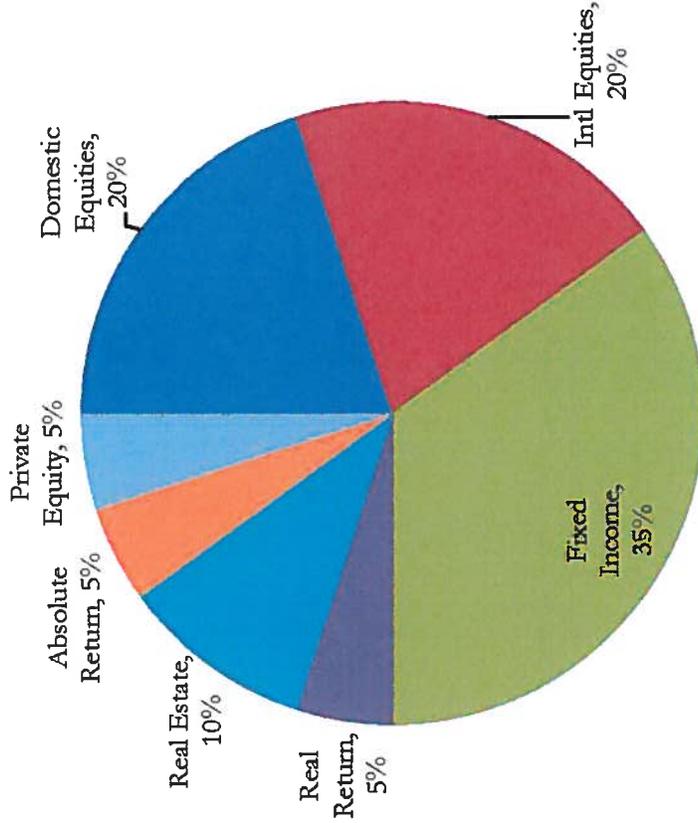
Recent History

- 2007 – TMRS changed actuarial funding method and approved diversification of investments
- 2008 – Cities with large increases in contribution rates were allowed an 8-year “phase-in” beginning with 2009 contributions; began investment diversification
- 2009 – HB 360 de-linked interest credits to member and city accounts
 - Guaranteed 5% to members
 - City accounts receive variable rate, based on investment return and Board policy
 - Allowed investment diversification to continue

Asset Allocation - Total Fund Progress



Current Asset Allocation
May 2011



Target Asset Allocation

Total Market Value: \$18.8 billion

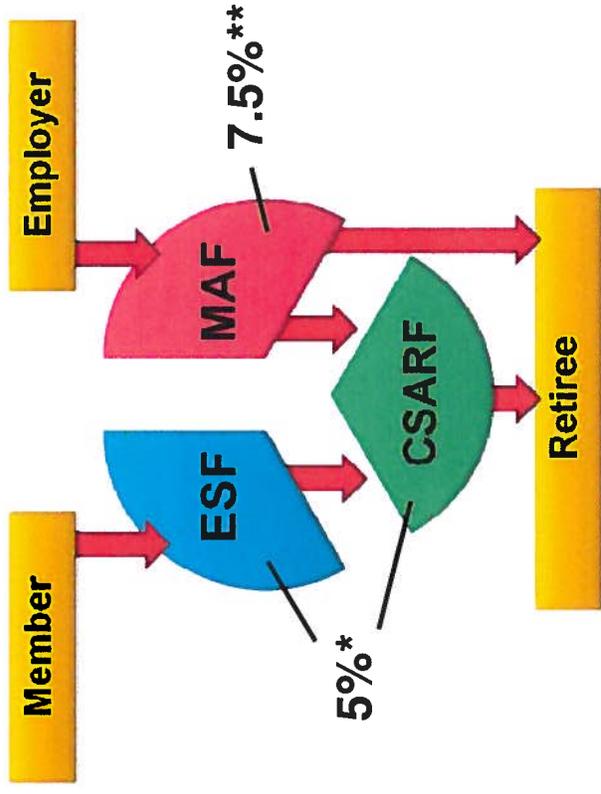
Source: R.V. Kuhns, May 2011

Recent Legislative Change

- SB 350 by Senator Williams (House sponsor Truitt) passed in the 82nd Legislature
 - Enacted TMRS Board's and Advisory Committee's recommendation for fund restructuring
 - Amends the TMRS Act, signed into law on June 17, effective immediately

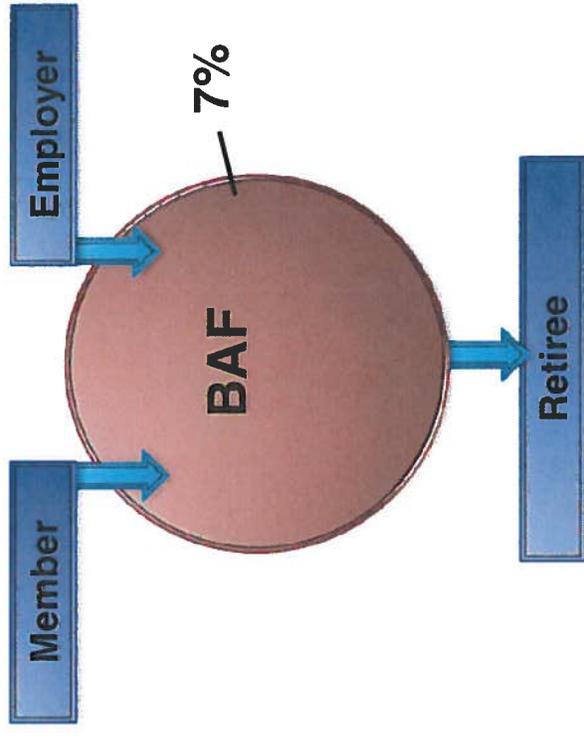
How Fund Structure Changes Under SB 350

Annual Investment Return Assumption: 7%



* Guaranteed annual interest

** Assumed MAF credit



Member accounts still receive 5%

Effects of Restructuring

- Eliminates “leveraged returns” to MAF
- Reduces volatility in city contribution rates
- Reduces contribution requirements for many cities
- Improves funded ratios and decreases UAAL for most cities
- Eliminates requirement to maintain a large reserve

Actuarial Experience Study

- Performed every four-five years
- Examines accuracy of actuarial assumptions
- Recommended assumption changes where appropriate and should assist with rate stabilization
- This year, performed in conjunction with annual valuation and restructuring

Summary of Assumption Changes from Experience Study

- Flexible retirement and refund assumptions, based on individual city plan provisions
- Decreased employee termination probabilities
- Modified amortization periods for cities under 20 employees

System-Wide Valuation Results

Following Restructuring

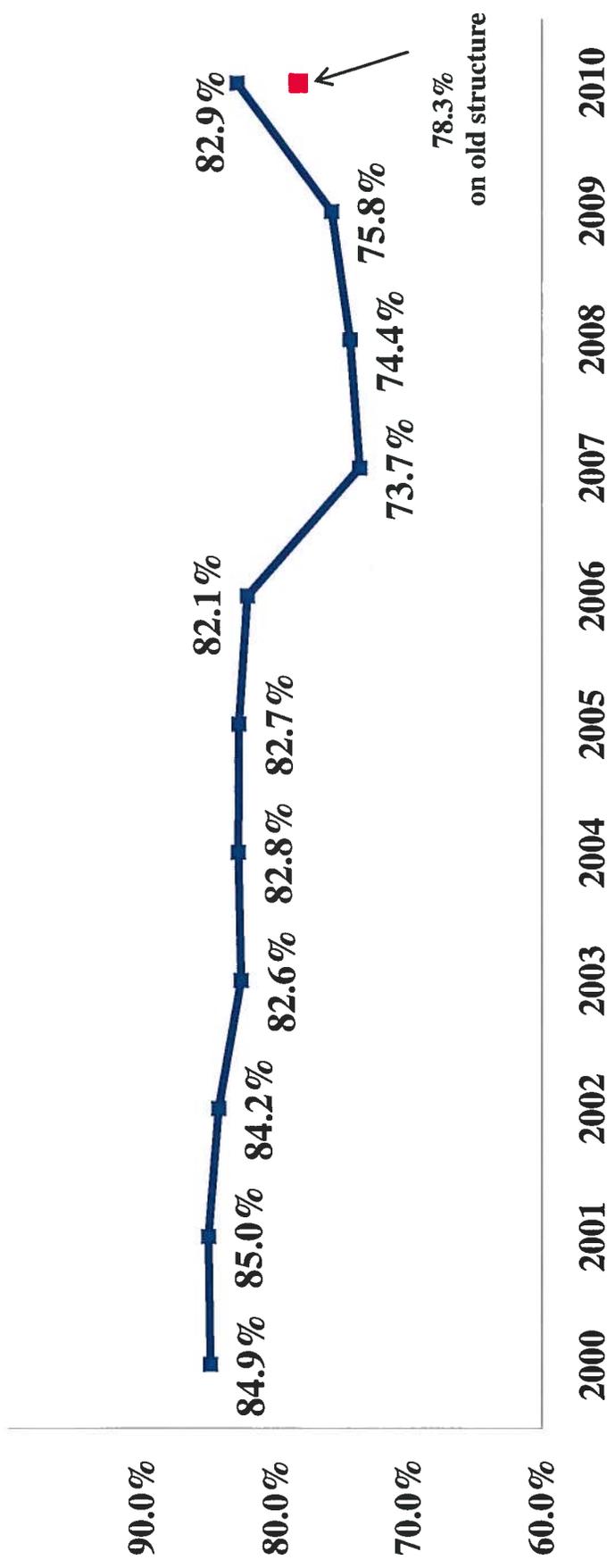
	December 31, 2010		December 31, 2009
	New Structure	Old Structure	
Actuarial Accrued Liability	\$20,481	\$22,990	\$21,525
Actuarial Value of Assets	<u>\$16,986</u>	<u>\$17,992</u>	<u>\$16,306</u>
Unfunded Actuarial Accrued Liability	\$3,495	\$4,998	\$5,219
Funded Ratio	82.9%	78.3%	75.8%
Minimum Contribution Rates:			
Straight Average	8.04%	9.39%	9.20%
Payroll Weighted Average	12.92%	14.69%	14.25%
Payroll Weighted Average - Full Rate	13.31%	16.07%	16.41%

\$ amounts are in Millions

Source: GRS

Funded Ratio Percentages

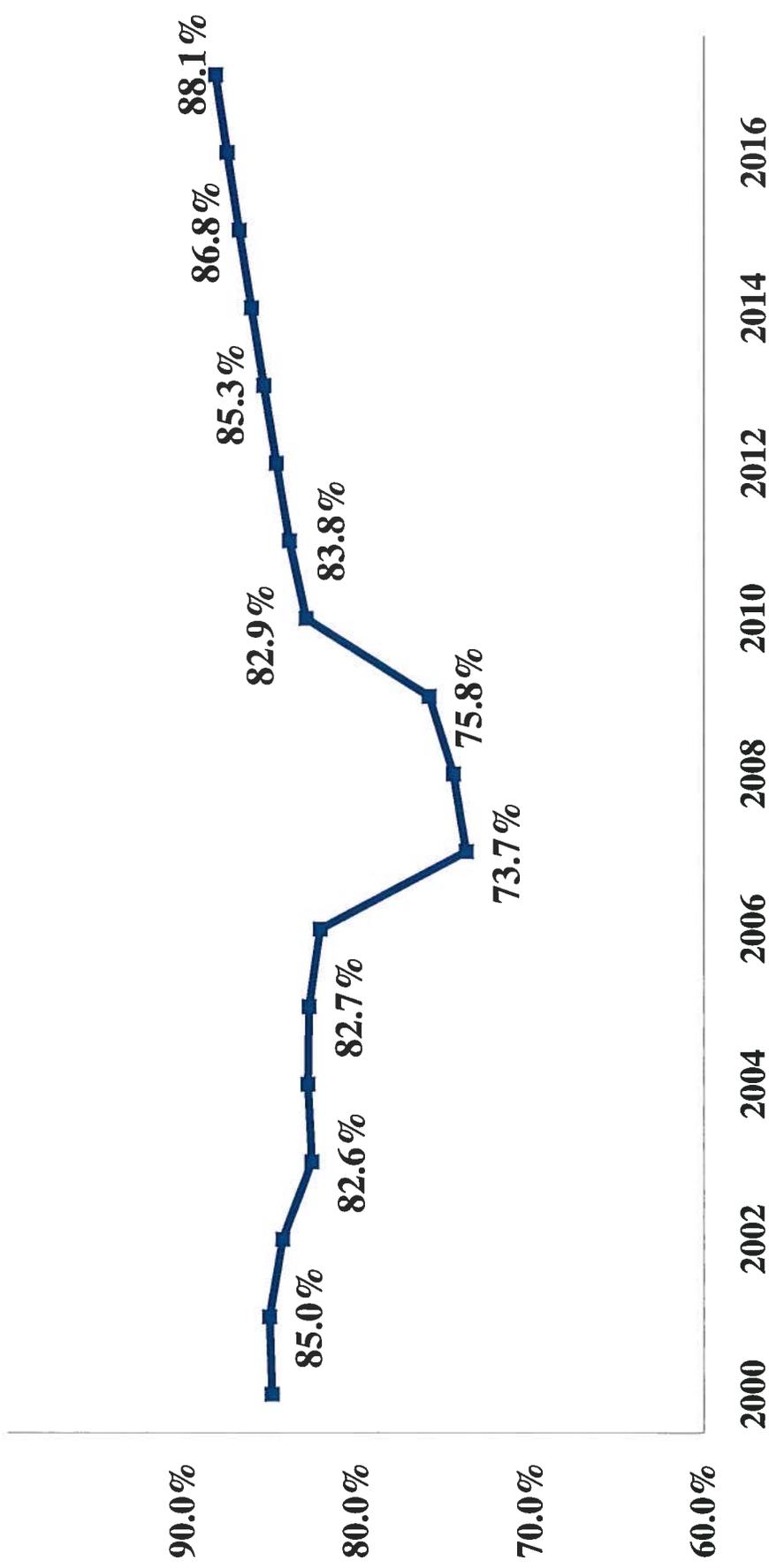
The System-wide Funded Ratio has increased 3 years in a row!



(12/31/10 would have been 81.8% without benefit changes)

Source: GRS

Projected Funded Ratios



(Assumes all assumptions exactly met and Phase-In minimum contributions and no changes to benefits)

Source: GRS

Summary of Benefit Changes

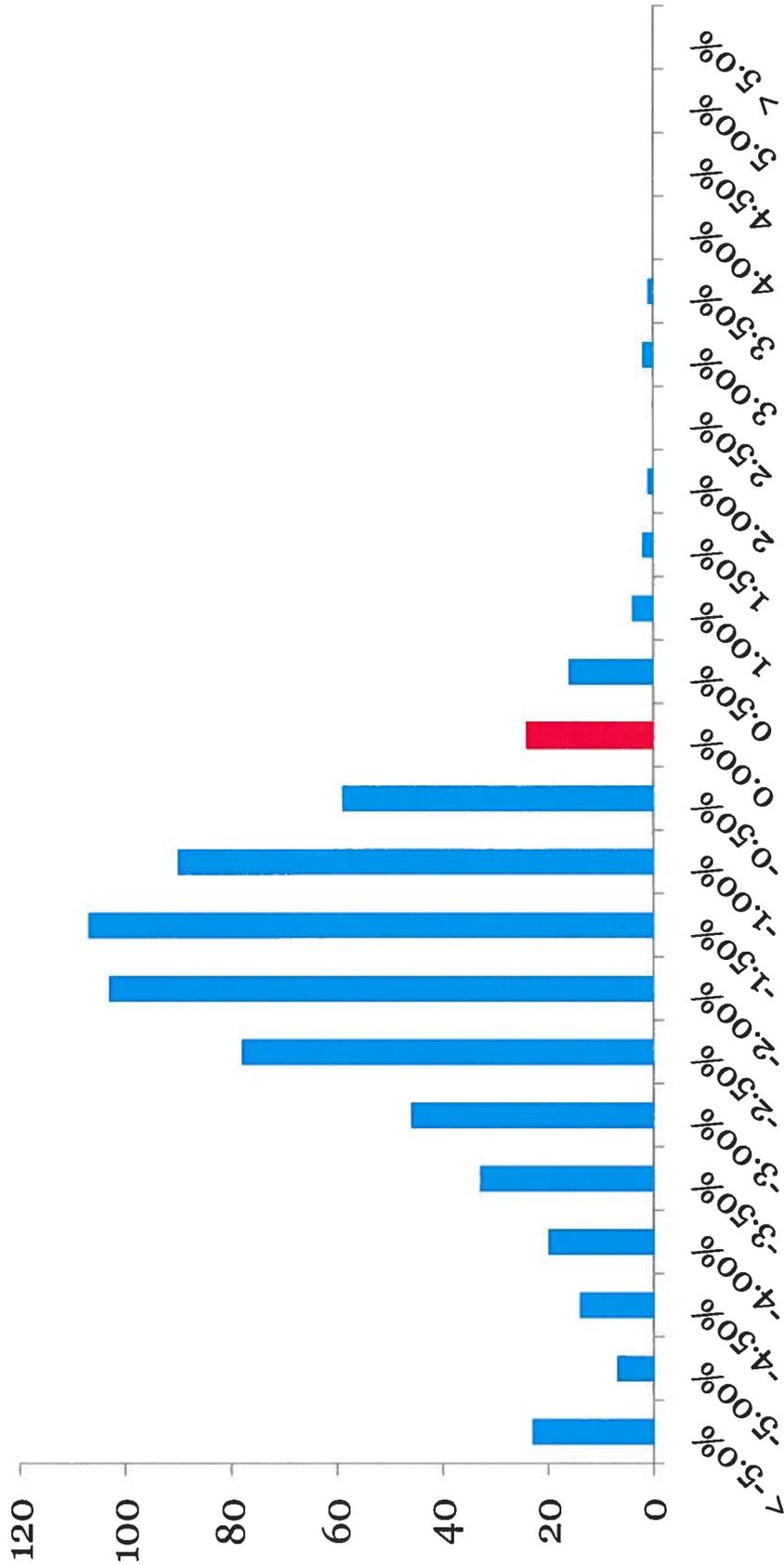
Cities that:	2008	2009	2010
• Adopted Updated Service Credit (USC)	597	589	587
• Reduced percentage or rescinded USC	2	5	4
• Adopted Annuity Increases to Retirees (AI)	491	475	474
• Reduced or rescinded AI	3	14	14
• Increased Employee Contribution Rate	13	11	7
• Increased City Matching Ratio	14	14	6
• Reduced City Matching Ratio	1	4	3
• Adopted Supplemental Death Benefits	3	3	-
• Rescinded Supplemental Death Benefits	5	1	2
• Adopted 5-Year Vesting	2	-	1
• Adopted 20-Year, Any Age Retirement	9	7	5

Distribution of Reserve

- Board voted to distribute \$1.1 billion of Reserve to the BAF
- Large Reserve fund not needed after restructuring
- Reserve distribution will be treated as an interest gain – interest credit smoothed over 10 years

2012 City Contribution Rates

Total Change – TMRS Cities with more than 10 Members



Source: GRS

The red highlight represents +/- 0.0%

What Caused Rate Changes?

- Restructuring
- Plan design changes
- Assumption changes from Experience Study
- Individual city experience
 - Economy limited payroll growth for many cities
 - Payroll growth less than assumed rate is negative experience
 - Lower than expected turnover resulted in increased aging of the group

TMRS Plan Provisions

- Each TMRS participating city has its own retirement plan within the general framework of the enabling legislation. Provisions may vary from city to city, depending on the options selected by that individual municipality.
- The plans are essentially cash balance plans, a hybrid of defined contribution and defined benefit elements.

TMRS Plan Provisions

Retirement Eligibility

- Age 60 and vested 5 or 10 years
- Any age with 20 or 25 years of service

Options at Retirement

- Life only option
- Length of benefit payments (minimum 5, 10, or 15 years)
- Survivor benefits (none, 50%, 75%, or 100%)
- Partial lump sum payments (12x, 24x, or 36x maximum monthly payment from employee's contributions)

TMRS Benefit Variables

Defined contribution

- The employee contribution rate – 5, 6 or 7%
- The city matching ratio – 1, 1.5, or 2 to 1
- The interest credited during the employee's working career
- The age at which payment begins
- The age of beneficiaries
- Benefit options

Defined benefit

- Updated service credit, other service credits

Ovilla Benefits

- The employee contribution rate 7%
 - The city matching ratio 1.5 to 1
 - Updated service credits
 - 20 year retirement
 - 5 year vesting
 - Restricted prior service credit
 - Supplemental death benefits
 - Disability benefits
-
- Ovilla 95.7% funded

Ovilla Plan Changes

- Increase city matching to 2 to 1
- Cost – 5.18%

**CITY OF OVILLA ORDINANCE 2011-017
TEXAS MUNICIPAL RETIREMENT SYSTEM**

AN ORDINANCE AUTHORIZING AND ALLOWING, UNDER THE ACT GOVERNING THE TEXAS MUNICIPAL RETIREMENT SYSTEM, "UPDATED SERVICE CREDITS" IN SAID SYSTEM ON AN ANNUAL BASIS FOR SERVICE PERFORMED BY QUALIFYING MEMBERS OF SUCH SYSTEM WHO AT THE EFFECTIVE DATE OF THE ALLOWANCE ARE MEMBERS OF THE CITY OF OVILLA; PROVIDING FOR INCREASED MUNICIPAL CONTRIBUTIONS TO THE CURRENT SERVICE ANNUITY RESERVE AT RETIREMENT AND ESTABLISHING AN EFFECTIVE DATE FOR THE ORDINANCE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS:

Authorization of Updated Service Credits.

(a) On the terms and conditions set out in Sections 853.401 through 853.404 of Subtitle G of Title 8, Government Code, as amended, (hereinafter referred to as the "TMRS Act"), each member of the Texas Municipal Retirement System (hereinafter referred to as the "System") who has current service credit or prior service credit in the System in force and effect on the 1st day of January of the calendar year preceding such allowance, by reason of service in the employment of the City (hereinafter called the "City") and on such date had at least 36 months of credited service with the System, shall be and is hereby allowed "Updated Service Credit" (as that term is defined in subsection (d) of Section 853.402 of the TMRS Act).

(b) On the terms and conditions set out in Section 853.601 of the TMRS Act, any member of the System who is eligible for Updated Service Credits on the basis of service with this City, who has unforfeited credit for prior service and/or current service with another participating municipality or municipalities by reason of previous service, and was a contributing member on the 1st day of January of the calendar year preceding such allowance shall be credited with Updated Service Credits pursuant to, calculated in accordance with, and subject to adjustment as set forth in said Section 853.601, both as to the initial grant thereunder and all future grants under this ordinance.

(c) The Updated Service Credit hereby allowed and provided for shall be **100%** of the "base Updated Service Credit" of the member (calculated as provided in subsection (c) of Section 853.402 of the TMRS Act).

(d) Each Updated Service Credit allowed thereunder shall replace any Updated Service Credit, prior service credit, special prior service credit, or antecedent service credit previously authorized for part of the same service.

(e) The initial allowance of Updated Service Credit hereunder shall be effective on January 1, 2012, subject to approval by the Board of Trustees of the System. An allowance shall be made hereunder on January 1 of each subsequent year until this ordinance ceases to be in effect under subsection (e) of Section 853.404 of the TMRS Act, provided that, as to such subsequent year, the actuary for the System has made the determination set forth in subsection (d) of Section 853.404 of the TMRS Act.

(f) In accordance with the provisions of subsection (d) of Section 853.401 of the TMRS Act, the deposits required to be made to the System by employees of the several participating departments on account of current service shall be calculated from and after the effective date of this ordinance on the full amount of such person's compensation as an employee of the City.

BE IT FURTHER ORDAINED:

That effective January 1, 2012, for each month of current service thereafter rendered by each of its employees who are members of the Texas Municipal Retirement System, the City will contribute to the current service annuity reserve of each such member at the time of his or her retirement, a sum that is **200%** (100%, 150%, or 200%) of such member's accumulated deposits for such month of employment; and said sum shall be contributed from the City's account in the municipality accumulation fund.

Effective Date: Subject to approval by the Board of Trustees of the System, this ordinance shall be and become effective on the 1st day of January, 2012.

Passed and approved this the _____ day of _____,
20____.

APPROVED:

Mayor

ATTEST:

City Secretary Clerk

