

**Ovilla City Council**  
105 S. Cockrell Hill Road, Ovilla, TX 75154

**Monday, September 12, 2011**

**7:00 P.M.**

**Council Chamber Room**

Pursuant to the provisions of Chapter 551 VTCA Government Code, NOTICE is hereby given of a Regular Meeting of the City Council of the City of Ovilla, to be held on Monday, September 12, 2011 at 7:00 P.M. in the City Hall Council Chamber Room, 105 S. Cockrell Hill Road, Ovilla, Texas, 75154, for the purpose of considering the following items.

**CALL TO ORDER**

- ◆ Invocation
- ◆ Pledge of Allegiance

**COMMENTS, PRESENTATIONS, ANNOUNCEMENTS & REPORTS**

Resolution in Remembrance of 911

◆ **Citizen Comments**

*The City Council welcomes comments from Citizens. Those wishing to speak must sign in before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised, or make any decision at this time. Speakers under citizen's comments must observe a three-minute time limit. Inquiries regarding matters not listed on the Agenda may be referred to Staff for research and possible future action.*

◆ **Department Activity Reports / Discussion**

- ◆ Police Department Chief M. Moon
  - Monthly Report
- ◆ Fire Department Fire Chief D. Pickard
  - Monthly Report
  - ESD (Emergency Services District) Update
- ◆ Public Works Director B. Piland
  - Monthly Report
- ◆ Finance Department Accountant S. Jungman
  - Monthly Municipal Court Report
- ◆ Administration City Administrator R. Whiteman
  - Monthly Report – Code Enforcement/Animal Control

**CONSENT AGENDA**

- ◆ Monthly Financial Transactions.
- ◆ Declare Brush Truck 751 as surplus.

***The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration.***

**PUBLIC HEARING**

**ITEM 1. Public Hearing and Discussion** of an ordinance to adopt and approve the Proposed Budget for the Fiscal Year 2011-2012.

**REGULAR AGENDA / INDIVIDUAL CONSIDERATION**

- ITEM 2.**      **Discussion/Action** – Consider Adoption of Ordinance 2011-019 Adopting and Approving the Proposed Budget for the Fiscal Year 2011-2012.
- ITEM 3.**      **Discussion/Action** – Consider Adoption of Ordinance 2011-020 Approving the Tax Rate for the Fiscal Year 2011-2012.
- ITEM 4.**      **Discussion/Action** – Consider Resolution of candidate nominations for the Ellis Appraisal District Board of Directors for the Years 2012-2013.
- ITEM 5.**      **Discussion/Action** – Consider and approve FY2011-2012 City Calendar and approve scheduled meetings of the Ovilla City Council.
- ITEM 6.**      **Discussion/Action** – Consider and approve the purchase of technical equipment for the Council Chamber Room.
- ITEM 7.**      **Discussion/Action** – Consider awarding a Meritorious Exception as allowed under Chapter 3, Section 3.06.012 of the Ovilla Code of Ordinances to allow Ms Dana Phillips to place a new cover on an old portable sign in front of her business located at 3322 Ovilla Road.
- ITEM 8.**      **Discussion/Action** – Consider approval to Ellis County Precinct #4 for a two-course chip & seal on Malloy Lane as listed on the CIP.
- ITEM 9.**      **Discussion/Action** – Consider an Ordinance of the City of Ovilla, amending the Fiscal Year 2010-2011 General Fund Budget and Annual Program of Services to allow for an Adjustment of \$41,500 to Account for the Use of Undesignated Reserve Funds to Increase the Street Line Item Infrastructure for the Renovation of Malloy Lane.
- ITEM 10.**     **Discussion/Action** – Consider the declaration of Brush Truck 751 as surplus property and authorize city staff to proceed with the legal requirements for the sale of such.
- ITEM 11.**     **Discussion Only** – Review and discuss a proposed ordinance presented by Place 5 Wade regarding Open Government & Transparency.
- ITEM 12.**     **Discussion Only** – Review and discuss upcoming Heritage Day and Council progress reports regarding their assignments to aid in the success of Heritage Day.
- ITEM 13.**     **Discussion/Action** – Consider the authority of the City Administrator to terminate the employment of Rodney Ramsey as City Prosecutor, pursuant to Section 9.03.034 of the City Code, and approving and ratifying such action.
- ITEM 14.**     **Discussion/Action** – Consider the employment, evaluation, reassignment, discipline, termination, or duties of the City Administrator, including the acceptance of the resignation of the City Administrator and approval of a proposed severance agreement providing for continuation of salary and benefits and other terms relating to such resignation.

Bill Vansyckle, Mayor  
Tom Leverentz, Mayor Pro-Tem  
Michael Dickey, Place Two

## CITY OF OVILLA

# AGENDA

James Wade, Place Three  
Doug Hunt, Place Four  
Richard Dormier, Place Five  
Randy Whiteman, City Administrator

### EXECUTIVE SESSION

The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

### Conflict of Interest

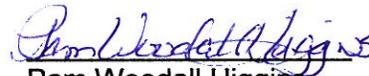
If a Council Member elects to refrain from an item(s) on this agenda, please see the City Secretary for an affidavit prior to the convening of the meeting.

### Council's Request for Consideration of Future Agenda Items

No action or in-depth discussion may occur during this item. It is intended to provide an opportunity for the Council to inform each other and the public about events and situations that are of general interest.

### Adjournment

This is to certify that a copy of the Notice of the Regular City Council Meeting for September 12, 2011, was posted on the bulletin board at City Hall, 105 S. Cockrell Hill Road, Ovilla, on this 9th day of September prior to 6:00 p.m.



Pam Woodall Higgins  
City Secretary

**IF YOU OR YOUR REPRESENTATIVE HAVE A DISABILITY THAT REQUIRES SPECIAL ARRANGEMENTS AND YOU PLAN TO ATTEND THIS PUBLIC MEETING, PLEASE CALL THE CITY SECRETARY AT 972-617-7262 WITHIN 24 HOURS OF THE MEETING. REASONABLE ACCOMMODATIONS WILL BE MADE TO MEET YOUR NEEDS AT THE MEETING.**

**PLEASE SILENCE ALL PAGERS, CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.**

### **CERTIFICATION:**

I hereby certify that the Ovilla City Council Agenda was removed from the City Hall Bulletin Board, located at 105 S. Cockrell Hill Road, Ovilla, TX 75154, (a place accessible to the public at all times) on the \_\_\_\_\_ day of \_\_\_\_\_ 2011, at \_\_\_\_\_ am/pm, after having been posted for at least 72 continuous hours preceding the scheduled time of the posted meeting.

\_\_\_\_\_  
Pam Woodall Higgins, City Secretary

## RESOLUTION 2011-019

**Expressing the sense of the Senate regarding coming together as a Nation and ceasing all work or other activity for a moment of remembrance beginning at 1:00 PM Eastern Daylight on September 11, 2011, in honor of the 10<sup>th</sup> anniversary of the terrorist attacks committed against the United States on September 11, 2011.**

**Whereas** at 8:45 AM, on September 11, 2001, hijacked American Airlines Flight 11 crashed into the upper portion of the North Tower of the World Trade Center in New York City, New York;

**Whereas** 17 minutes later, at 9:03 AM, hijacked United Airlines Flight 175 crashed into the South Tower of the World Trade Center;

**Whereas** at 9:37 AM, the west wall of the Pentagon was hit by hijacked American Airlines Flight 77, the impact of which caused immediate and catastrophic damage to the headquarters of the Department of Defense;

**Whereas** at approximately 10:00 AM, the passengers and crew of hijacked United Airlines Flight 93 acted heroically to retake control of the airplane and thwart the taking of additional American lives by crashing the airliner in Shanksville, Pennsylvania, and, in doing so, gave their lives to save countless others;

**Whereas** nearly 3,000 innocent civilians were killed in the heinous attacks of September 11, 2001;

**Whereas** tens of thousands of individuals narrowly escaped the attacks at the Pentagon and World Trade Center and, as witnesses to this tragedy, are forever changed;

**Whereas** countless fire departments, police departments, first responders, governmental officials, workers, emergency medical personnel, and volunteers responded immediately and heroically to those horrific events;

**Whereas** the Fire Department of New York suffered 343 fatalities on September 11, 2001, the largest loss of life of any emergency response agency in the United States history;

**Whereas** the Port Authority Police Department suffered 37 fatalities in the attacks, the largest loss of life of any police force in the United States history in a single day;

**Whereas** the New York Police Department suffered 23 fatalities as a result of the terrorist attacks;

**Whereas** the impact of that day on public health continues through 2011, as nearly 90,000 people are at risk of or suffering from negative health effects as a result of the events of September 11, 2001, including 14,000 workers and 2,400 community residents who are sick, and tens of thousands of others whose health is being monitored;

**Whereas** 10 years later, the people of the United States and people around the world continue to mourn the tremendous loss of innocent life on that fateful day;

## RESOLUTION 2011-019

**Whereas** 10 years later, thousands of men and women in the United States Armed Forces remain in harm's way defending the United States against those who seek to threaten the United States.

**Whereas** on the 10<sup>th</sup> anniversary of this tragic day, the thoughts of the people of the United States are with all of the victims of the events of September 11, 2001 and their families;

**Whereas** the lives of Americans were changed forever on September 11, 2001, when events threatened the American way of life;

**Whereas** in 2009, Congress and the President joined together to designate September 11 as a National Day of Service and Remembrance under the Serve America Act (Public Law 111-13; 123 Stat. 1460);

**Whereas** in September 2009 and 2010, President Obama issued Proclamation 8413 (74 Fed. Reg. 47045) and Proclamation 8559 (75 Fed. Reg. 56463) proclaiming September 11, 2009, and September 11, 2010, respectively, as Patriot Day and National Day of Service and Remembrance; and

**Whereas** September 11 will never, and should never, be just another day in the hearts and minds of all people of the United States:

**Now, therefore, be it resolved, that the Senate –**

1. Recognizes September 11, 2011, as a day of solemn commemoration of the events of September 11, 2001, and a day to come together as a Nation;
2. Offers its deepest and most sincere condolences to the families, friends, and loved ones of the innocent victims of the September 11, 2001, terrorist attacks;
3. Honors the heroic service, actions, and sacrifices of first responders, law enforcement personnel, State and local officials, volunteers, and countless others who aided the innocent victims of those attacks and, in doing so, bravely risked and often gave their own lives;
4. Recognizes the valiant service, actions, and sacrifices of United States personnel, including members of the United States armed Forces, the United States intelligence agencies, the United States diplomatic service, homeland security and law enforcement personnel, and their families, who have given so much, including their lives and well-being, to support the cause of freedom and defend the security of the United States;
5. Reaffirms that the people of the United States will never forget the challenges our country endured on and since September 11, 2001, and will work tirelessly to defeat those who attacked the United States; and
6. On the 10<sup>th</sup> anniversary of this tragic day in United States history –
  - a. Calls upon all of the people and institutions of the United States to observe a moment of remembrance on September 11, 2011, including –
    - i. Media outlets;
    - ii. Houses of worship;
    - iii. Military organizations;

## RESOLUTION 2011-019

- iv. Veterans organizations;
  - v. Airlines;
  - vi. Airports;
  - vii. Railroads;
  - viii. Sports teams;
  - ix. The Federal Government;
  - x. State and local governments;
  - xi. Police, fire, and other public institutions;
  - xii. Educational institutions;
  - xiii. Businesses; and
  - xiv. Other public and private institutions; and
- b. Encourages the observance of the moment of remembrance for last for 1 minute beginning at 1:00 PM Eastern Daylight Time by, to the maximum extent practicable –
- i. Ceasing all work or other activity; and
  - ii. Making the moment in an appropriate manner, including by ringing bells, blowing whistles, or sounding sirens.

***PASSED AND APPROVED ON THIS 12<sup>TH</sup> DAY OF SEPTEMBER 2011.***

---

**Bill Vansyckle, Mayor**

---

**Pam Woodall Higgins, City Secretary**

# OVILLA POLICE DEPARTMENT

105 S. Cockrell Hill Rd.

Ovilla, TX 75154

(972) 617-7262

Mayor Bill Vansyckle, Mr. Randy Whiteman,  
and the Ovilla City Council

Subject: Police Department Monthly Activity Report:

<b>Aug-11</b>	<b>YTD</b>
---------------	------------

<u>Calls For Service</u>	<u>Total</u>	<u>Total</u>
ACCIDENT	0	11
ALARMS: False: 8 Alarms: 8	16	110
ARREST	7	16
ASSAULT	2	5
ASSISTS: Agency/Unit: 24 EMS/Fire: 6 Motorist: 4	34	234
BLDG / HOUSE SECURITY CHECK	911	7255
BURGLARY	1	6
BURGLARY OF MOTOR VEHICLE	0	1
CRIMINAL MISCHIEF	4	12
DISTURBANCE	2	39
NEIGHBORHOOD CHECK	1456	8918
OTHER CALLS FOR SERVICE	120	1029
SUSPICIOUS PERSON	7	50
SUSPICIOUS VEHICLE	8	65
THEFT	5	11
TRAFFIC ASSIGNMENT	63	266
<b>TOTAL CALLS FOR SERVICE</b>	<b>2636</b>	<b>18028</b>
RESERVE OFFICER HOURS	0	55.5
AVERAGE RESPONSE TIME (MINUTES)	4.4	4.5575
TRAFFIC STOP (WARNINGS)	42	404
CITATION	26	311
TOTAL	68	715
PERCENT OF STOPS RECEIVING CITATIONS	38.2	43.5

**OVILLA PD VEHICLE MILEAGE**

<b>December-10</b>						<b>January-11</b>			
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued	Unit #	Beginning
100	31192	32111	919	100	32111	33020	909		
101	93743	95870	2127	101	95870	98901	3031		
102	33658	36015	2357	102	36015	38576	2561		
103	20975	23744	2769	103	23744	24837	1093		
<b>February-11</b>				<b>March-11</b>					
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued	Unit #	Beginning
100	33020	33799	779	100	33799	34892	1093		
101	98901	100750	1849	101	100750	103304	2554		
102	38576	40584	2008	102	40584	43028	2444		
103	24837	26631	1794	103	26631	28390	1759		
				104	0	733	733		
<b>April-11</b>				<b>May-11</b>					
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued	Unit #	Beginning
100	34892	36133	1241	100	36133	37578	1445		
101	103304	104381	1077	101	104381	105737	1356		
102	43028	45153	2125	102	45153	46619	1466		
103	28390	30742	2352	103	30742	32899	2157		
104	733	2112	1379	104	2112	3219	1107		
<b>June-11</b>				<b>July-11</b>					
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued	Unit #	Beginning
100	37578	38854	1276	100	38854	40108	1254		
101	105737	106890	1153	101	106890	107716	826		
102	46619	47408	789	102	47408	48714	1306		
103	32899	34524	1625	103	34524	36560	2036		
104	3219	4950	1731	104	4950	7021	2071		
<b>August-11</b>				<b>September-11</b>					
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued	Unit #	Beginning
100	40108	40662	554	100	40662		-40662		
101	107716	109619	1903	101	109619		-109619		
102	48714	49373	659	102	49373		-49373		
103	36560	38600	2040	103	38600		-38600		
104	7021	9465	2444	104	9465		-9465		



Donnie Pickard  
Fire Chief

---

**DATE: August 2011**

**TO: Honorable Mayor and City Council Members**

**FROM: Chief Donnie Pickard**

**TOPIC: Monthly Department Report**

- **Average over all response time in the City of Ovilla 5:45**
- **Average fire response time in the city 07:30-17:30 4:43**
- **Average fire response time in the city 17:30-23:59 5:22**
- **Average fire response time in the city 00:00- 07:30 10:17**
- **Average over all EMS response time in the City of Ovilla 6:08**
- **Average EMS response time in the city 07:30-17:30 4:60**
- **Average EMS response time in the city 17:30-23:59 5:22**
- **Average EMS response time in the city 00:00-07:30 10:17**
- **8/1/11 ESD #4 meeting in Red Oak**
- **8/3/11 Siren test all ok**
- **8/3/11 Meeting with ESD #2**
- **8/4/11 Meeting at Texas A&M**
- **8/8/11 EDUCT meeting**
- **8/9/11 Received a nice Thank You on a fire we made**
- **8/10/11 Damaged generator switch changed out**
- **8/10/11 Found more damage to generator panel insurance notified**
- **8/11/11 Attended the Ellis County FF Association meeting in Ennis**
- **8/15/11 ESD #2 meeting**

# OVILLA FIRE DEPARTMENT

## August 2011 MONTHLY REPORT

**TOTAL RESPONSES TO: 68**

<b>Automatic Fire/Med Alarms</b>	<b>1</b>	Disregarded & Misc.	<b>12</b>
Brush/Grass Fires	<b>10</b>	Public Service Assist	<b>2</b>
Carbon Monoxide Alarm	<b>0</b>	Air/Rehab	<b>14</b>
Emergency Medical Service	<b>21</b>	Structure Fire	<b>10</b>
Hazardous Condition	<b>2</b>	Trash Fire	<b>0</b>
Investigation of Smoke/Odor	<b>0</b>	Fill In/Move Up	<b>3</b>
Lockout	<b>2</b>	Vehicle/Trailer Fire	<b>0</b>
Vehicle/Airplane Crash	<b>3</b>	Controlled Burning	<b>0</b>

**STRUCTURE FIRES/REHAB LOCATIONS - 24**

<b>See Attached List</b>	

**EMS RESPONSES: 24**

Vehicle/Airplane Crash	<b>3</b>
Medical Emergencies	<b>21</b>
Basic Life Support Given (BLS)	<b>14</b>
Advanced Life Support Given (ALS)	<b>5</b>
Public Service Assist	<b>2</b>

**MONTHLY STATISTICS:**

Total Fire & EMS Responses	<b>68</b>	Total Gasoline Consumption	<b>102.6</b>
Total Fire/EMS Training Hours	<b>212</b>	Total Diesel Consumption	<b>243.7</b>
Total Personnel Attending Fire/EMS Schools	<b>0</b>	Approximate City Water Consumption in Gallons	<b>6,000</b>
Total Apparatus Training Hours	<b>18</b>	Fire Calls Made By Daytime FF	<b>2</b>
Extra Station Duty Hours	<b>781</b>	EMS Calls Made By Daytime FF	<b>6</b>
Total Donations Received	<b>\$500.00</b>	Total Calls Made By Daytime FF	<b>8</b>
		Overlapping Incidents	<b>8</b>

**HOURS DONATED BY FIREFIGHTERS**

Training Hours / Extra Station Duty	<b>230/781</b>
Responding To Fire/EMS Calls	<b>712</b>
Total Hours	<b>1723</b>
Total Hours Savings @ \$21.47 per hour	<b>\$ 36,992.81</b>
Year To Date Savings	<b>\$ 240,485.47</b>

## Ovilla Fire Department Structure Fires/Rehab Calls

**For: August 2011**

Presidential Parkway	Midlothian
S. 3 <sup>rd</sup> Street	Midlothian
S. Oak Branch Road	Waxahachie
Springer Road	Midlothian
Tanner Farm Road	Ferris
Montclair Street	Lancaster
Brandi Ridge Drive	Midlothian
Ross Drive	Midlothian
N. College Street	Waxahachie
Howard Road	Waxahachie
S. Hwy. 67	Cedar Hill
Omar Street	DeSoto
Ovilla Road	Ovilla
Cedar Ridge	Red Oak
FM 66	Waxahachie
East Ridge Drive	Midlothian
Marion Road	Maypearl
Hickerson Street	Cedar Hill
Ragland Drive	Cedar Hill
E. Indiana Avenue	Midlothian

Sreamside Drive

DeSoto

FM 661

Grand Prairie

FM 875 & V.V. Jones Road

Midlothian

W. Pleasant Run Road

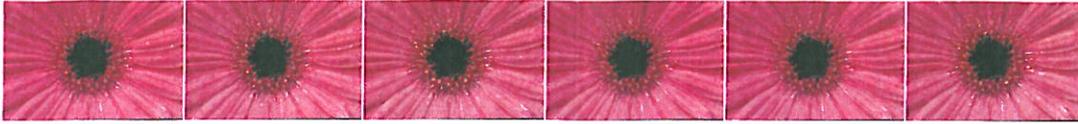
Wilmer

# Ovilla Fire Department

## Monthly equipment mileage report

Date	Unit	Mileage	Hours	Comments
8-31-11	C705	49,944.0		
8-31-11	C708	131,127.9		
8-31-11	R703	25,231.0	230.3	
8-31-11	S747	122,829.0	1214.6	
8-31-11	R755R	13011.1	804.7	
8-31-11	E704	17485.6	1949.5	
8-31-11	R755	9810	1034.3	
8-31-11	E700	13923.9	1036.8	
8-31-11	E702R	15,887.0	1665.6	
8-31-11	B744	51,027.9	513.8	
8-31-11	B753	18,823.4	1836	
8-31-11	B751	12657.9	544.8	

# THANK YOU



August 9, 2011

Ovilla Fire Fighters,

We are extra thankful today!

Your fire trucks were no longer located directly behind our home this morning, but the smell of smoke still lingered strongly and heavily as I opened the garage door to leave for work. I wondered if the fire was truly out and said a quick prayer. As I drove down the street and on to the back road leading me to 661 I saw your trucks. I should have known you'd still be in the area watching over it all.

I smiled and said a prayer for each of you.

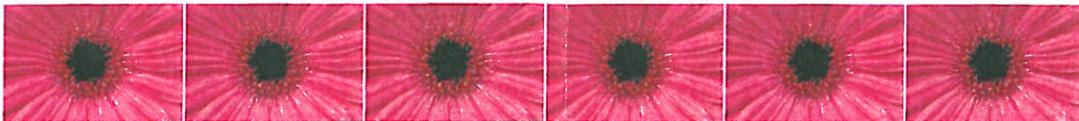
We were sitting in our home last night watching from the kitchen window and didn't realize the magnitude of the fire nor the damage. Watching the 9:00 news, we were flabbergasted and taken a back by it all. We know our guardian angels were watching over our home, the neighborhood and guiding each of you.

Thank you for everything you do. Thank you for working so hard, selflessly, and tirelessly so that we (strangers you've never met and maybe never will) are safe.

Thank you! Thank you so very much! God Bless you!!

April & Gene Tennon

April & Gene Tennon



## **CODE ENFORCEMENT REPORT AUGUST 2011**

- COMPLAINTS/VIOLATIONS – 62
- FOLLOW-UPS – 69
- EDUCATION - 64
- LETTERS SENT –5 (1 BRUSH 4 ILLEGAL DUMPING )
- ILLEGAL DUMPING – 2 RED OAK CREEK (TRASH)
- DOOR HANGER NOTICES –14 (8 IRRIGATION RUNOFF, 4 PERMIT, 2 JUNK VEHICLE,)
- SIGNS REMOVED – 18(8 BUSINESS, 10 GARAGE SALE)
- PICTURES TAKEN – 89
- GARAGE SALE PERMITS –6 FOR A TTL \$30
- COURT – 1 GUILTY PLEA \$174, 1 GUILTY PLEA \$174,1 DISMISSED BY ATTORNEY, 1 POSTPONED BY ATTORNEY
- STREET LIGHT REPORTED
  - COMPLAINTS – 2 FOLLOW-UPS –3
- PERMITS ▫ REVIEWS – 6 INSPECTIONS - 4

## **ANIMAL CONTROL – AUGUST 2011**

- COMPLAINTS/VIOLATIONS – 62 (28 Animal Welfare)
- FOLLOW-UPS – 71
- ANIMALS PICKED UP – 8 (3 RETURNED TO OWNER 4 TRANSPORTED)
- ANIMAL RELOCATED – 10 (6 POSSUM 3 RACCOON 1 ARMADILLO)
- TAG RENEWAL NOTICES SENT – 29
- DOOR HANGERS – 25
- PICTURES TAKEN – 120
- EDUCATION – 54
- IMPOUND FEES - \$195
- DECEASED / REMOVED – 19
- CITY TAGS – ISSUED - 25 TTL \$ 312
- OAK LEAF CALLS – 3(3 DOG, 1 TRAP)
- COURT – 1 PLEA GUILTY- \$164



Jessica Foresman  
Court Clerk

---

**DATE:** September 12, 2011  
**TO:** Honorable Mayor and City Council Members  
**CC:** City Administrator, Randy Whiteman  
**FROM:** Jessica Foresman, Court Clerk  
**SUBJECT:** Monthly Staff Report

43 new traffic and 9 state related cases were filed for the month of August. 46 warrants were issued

Court Collection for the month of August was \$10,492.65  
Fiscal YTD Court Revenue is \$83,695.59

OFFICE of COURT ADMINISTRATION  
TEXAS JUDICIAL COUNCIL

Official Municipal Court Monthly Report

For the Month of August, 2011

CITY OF OVILLA

Please check below  
if new Judge or Clerk:

\_\_\_\_\_ Presiding Judge SCOTT KURTH  
\_\_\_\_\_ If New, Date Assumed Office \_\_\_\_\_  
\_\_\_\_\_ Court Clerk JESSICA FORESMAN  
\_\_\_\_\_ Mailing address 105 S COCKRELL HILL RD  
\_\_\_\_\_ City OVILLA Texas 75154  
\_\_\_\_\_ Fax Number 972-515-3221  
\_\_\_\_\_ Court's Public E-Mail JFORESMAN@CITYOFOVILLA.ORG  
\_\_\_\_\_ Court Web Site http://

The attached report is a true and accurate reflection of the records of  
this court

Prepared by Jessie Mesman  
Date 9-6-11 Phone: (972) 617-7262

OFFICE OF COURT ADMINISTRATION  
P.O. Box 12066  
Austin, Texas 78711-2066  
(512) 463-1625  
Fax: (512) 463-1648

CITY OF OVILLA

For the Month of August, 2011	TRAFFIC		NON-TRAFFIC	
	Non-Park	Parking	State Law	Ordinance
1. New Cases Filed During Month	43		9	
2. Dispositions Prior to Trial:				
A. Bond Forfeited				
B. Fined	22		1	8
C. Cases Dismissed	67		25	1
3. Dispositions at Trial:				
A. (1) Trial by Judge - Guilty				1
(2) Trial by Judge - N-Glty				
B. (1) Trial by Jury - Guilty				
(2) Trial by Jury - N-Glty				
C. Dismissed at Trial	2		1	
4. Cases Dismissed:				
A. After Driver Safety Course	12			
B. After Deferred Disposition	5			
C. After Proof Fin. Respons.	1			
D. Compliance Dismissal	5			
5. Community Service Ordered:				
6. Cases Appealed				

## CITY OF OVILLA

7. Juvenile/Minor Activity		8. Parent Contributing to Nonattendance	
A. Transportation Code Case	1	9. Safety Responsibility and DL Susp Hearings Held	
B. ABC Code Offenses filed		10. Search Warrants Issued	
C. DUI Alcohol filed		11. Arrest Warrants Issued:	
D. H&S(Tab) Offenses filed		A. Class C Misdemeanors	46
E. Failure to Attend School		B. Felonies Class A-B Misd	
F. Education Code		12. Magistrate Warnings Given	
G. Violation Curfew Ord.		A. Class A/B	
H. Non-Traf Offenses		B. Felonies	
I. Waive Jurisdiction Non-T		13. Emer. Men. Health Hearing	
J. Referred Juvenile Court		14. Mag. Ord. of Protection	
K. Held in Contempt, Fined			
Magistrate Warnings (Juv)			
L. Warnings Administered			
M. Statements Cert		15. TOTAL REVENUE	\$10,492.65



---

**DATE: 09-12-11**

**TO: Honorable Mayor and Council Members**

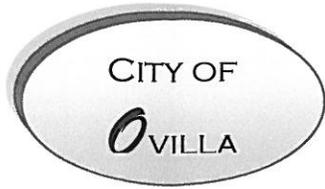
**FROM: Sharon Jungman**

**SUBJECT: Account Payable Transactions Paid  
in August 2011 over \$5,000**

# Accounts Payable Paid Transactions in August 2011 Over \$5,000

General Fund			Description	Amount
Date	Check#	Payee		
8/26/2011	39334	Blue Cross Blue Shield	September Health Insurance	\$6,978.86
8/30/2011	39350	Clifford Power Systems	Repairs on Generator from Lightning	\$5,815.00
8/11/2011	39280	Community Waste Disposal	Trash Pick up for June	\$16,036.40
8/30/2011	39351	Community Waste Disposal	Trash Pick up for July	\$16,049.05
8/4/2011	ACH	Quick Books Payroll Service	Payroll	\$28,577.85
8/18/2011	ACH	Quick Books Payroll Service	Payroll	\$29,523.67
8/10/2011	39269	T.M.R.S.	Retirement	\$8,537.10
8/5/2011	39263	TXU	Electricity Expense	\$5,131.69
8/5/2011	ACH	US Treasury	Payroll Taxes	\$5,817.76
8/19/2011	ACH	US Treasury	Payroll Taxes	\$5,932.81
Total General Fund Transactions Paid in August 2011 \$5,000 and Over				\$128,400.19

Water & Sewer Fund			Description	Amount
Date	Check#	Payee		
8/19/2011	14531	City of Dallas	Purchase Water	\$34,515.68
8/30/2011	14549	City of Ovilla General Fund	Garbage Transfer for August 2011 & \$70,686 transfer to GF	\$86,547.97
8/5/2011	14524	Mueller Inc.	Parts for Public Works Bldg.	\$6,855.37
Total Water & Sewer Fund Transactions Paid in August 2011 \$5,000 and Over				\$127,919.02



AGENDA ITEM REPORT

Item(s): 1 & 2 (City Secretary use only)

Meeting Date : September 12, 2011

Department: FINANCE DEPARTMENT

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted By: Sharon Jungman

Attachments:
Proposed FY2011-2012 Budget City Administrator's letter Copy of Proposed Ordinance
Agenda Item / Topic:
ITEM 1. Public Hearing and Discussion of an ordinance to adopt and approve the Proposed Budget for the Fiscal Year 2011-2012.  <b>REGULAR AGENDA / INDIVIDUAL CONSIDERATION</b>  ITEM 2. Discussion/Action – Consider Adoption of Ordinance 2011-019 Adopting and Approving the Proposed Budget for the Fiscal Year 2011-2012.
Discussion / Justification:
Attached is the proposed FY Budget and Ordinance 2011-019 adopting the budget for FY2011-2012 (October 1, 2011 – September 30, 2012). This budget is based on the proposed tax rate of 0.6638 per \$100 dollars of valuation as proposed by Council. Mayor Vansyckle and Council have not proposed any revenue increases.
Recommendation / Staff Comments:
Staff recommends approval.
Sample Motion(s):
<b><i>"I MAKE A MOTION THAT COUNCIL ADOPT / NOT ADOPT ORDINANCE 2011-019 SETTING THE BUDGET AND MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY GOVERNMENT OF THE CITY OF OVILLA FOR THE FISCAL YEAR 2011-2012 AS PRESENTED."</i></b>  <b>THIS MOTION ASKS FOR A RECORDED VOTE.</b>

**RECORD VOTE:**

**MAYOR PRO-TEM LEVERENTZ** \_\_\_\_\_

**PLACE 2 COUNCIL MEMBER DICKEY** \_\_\_\_\_

**PLACE 3 COUNCIL MEMBER WADE** \_\_\_\_\_

**PLACE 4 COUNCIL MEMBER HUNT** \_\_\_\_\_

**PLACE 5 COUNCIL MEMBER DORMIER** \_\_\_\_\_



**AN ORDINANCE APPROVING AND ADOPTING THE BUDGET AND MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY GOVERNMENT OF THE CITY OF OVILLA FOR THE FISCAL YEAR BEGINNING OCTOBER 01, 2011 AND ENDING SEPTEMBER 30, 2012; PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Administrator submitted to the City Council a budget for the fiscal year beginning October 1, 2011 and ending September 30, 2012;

**WHEREAS**, the City Council reviewed the submitted budget and held a duly posted Public Hearing and notices as required by state law and city ordinance; and

**WHEREAS**, the City Council having reviewed and studied the submitted budget is of the opinion that such budget should be approved and adopted.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS:**

### **SECTION ONE**

That the proposed budget of the revenues and expenditures necessary for conducting the affairs of the City of Ovilla, said budget providing a complete financial plan for the ensuring fiscal year beginning October 01, 2011 and ending September 30, 2012, as submitted by the City Administrator, attached hereto as Exhibit A, be and the same is hereby adopted as the Budget of the City of Ovilla for the Fiscal Year October 01, 2011 through September 30, 2012.

### **SECTION TWO**

The amounts listed on the attached budget (Exhibit A) are hereby appropriated out of their respective and designated funds unless otherwise authorized by a duly enacted ordinance of the City.

### **SECTION THREE**

That this ordinance shall take effect immediately from and after its passage as the law in such cases provides, and the City Secretary is directed to furnish a copy of this budget to the County Clerk of Ellis County as required by Chapter 102 of the TEXAS LOCAL GOVERNMENT CODE.

***PASSED AND APPROVED ON THIS 12<sup>th</sup> DAY OF September, 2011.***

\_\_\_\_\_  
MAYOR, William Vansyckle

\_\_\_\_\_  
CITY SECRETARY, Pamela Higgins



**City of Ovilla  
Fiscal Year 2011-2012  
Budget**



# **City Administrator's Budget Message**

September 12, 2011

**To the Honorable Mayor and Members of the City Council:**

In accordance with the Civil Statutes of the State of Texas a projected Budget and Program of Services for FY 2011-2012 beginning October 1, 2011 is submitted for your review. The Budget is intended to present the overall plan for providing services for the coming year.

**SUMMARY FY 2010-2011**

FY 2010-2011 the City began to see a small upturn in housing starts. The permits went from two housing starts in 2010 to four in 2011. Enterprise Fund revenue increased as the long hot summer drought forced water usage. Even with voluntary water restrictions in place, revenues increased over the previous wet year of 2010. The City completed several capital improvement projects in 2010. The erosion problem of Shiloh Bridge was addressed with a new concrete wall and culverts were replaced on Red Oak Creek Road and Willow Creek Lane. A new Public Works equipment shed was erected at City Hall as well as a new enclosed Animal Control Building. The City continued its street program in conjunction with Ellis County with the County chip & sealing East University, Willow Creek, Meadowlark, Cardinal and the entry way to the Brookwood Subdivision. The City received two large grants in FY 2010-2011, a Fire Grant for a new brush truck valued at \$197,000 and a SECO energy grant for \$23,030 that was coupled with an ONCOR Utility grant for \$18,252 to replace HVAC and lights with more energy efficient units. The biggest accomplishment in FY 2010-2011 was the refunding of all of the City's outstanding debt resulting in a total savings over the life of the bonds of over \$800,000. An immediate outcome of the refunding allowed the Council to adopt a overall tax rate for FY 2011-2012 that was below the Tax Rate of FY 2010-011.

## **CHALLENGES FY 2011-2012**

The challenge for FY 2011-2012 is to continue to provide services on a lean budget. The budget turned in by all departments has been trimmed by the Council and the trimmed funds have been placed in contingency funds. Emphasis for FY 2011-2012 remains on streets. The Budget includes funds to update the City's official map and create plat books. These will both reduce confusion and minimize wasted effort searching old files. The Budget calls for adopting the Rollback rate which is less than the effective rate. The Rollback rate allows the City to recoup some of the lost M&O funds of previous budget years. However, even with the Rollback Tax Rate the projected revenue is still below the previous year's tax revenue. The City received increases from their providers for both wholesale water and sewer treatment. These increases plus a small increase approved for the City's garbage contractor (CWD), will be passed on to the residents in utility rate increases. These increases only offset the additional charges by the providers. In the budget process revenue projections for FY 2011-2012 are conservative and expenditures have been reduced to bare minimums for the second year in a row.

## **SUMMATION**

For FY 2011-2012 Ovilla is leaner and more efficient. Emphasis remains on streets. From year to year the components of the budget change but the overall goal is constant: the City of Ovilla, with an emphasis on services and economic development, will promote, encourage, guide, provide, and maintain a quality environment in which Ovilla citizens can work, play, learn, and live.

Respectfully,

Randy Whiteman  
City Administrator

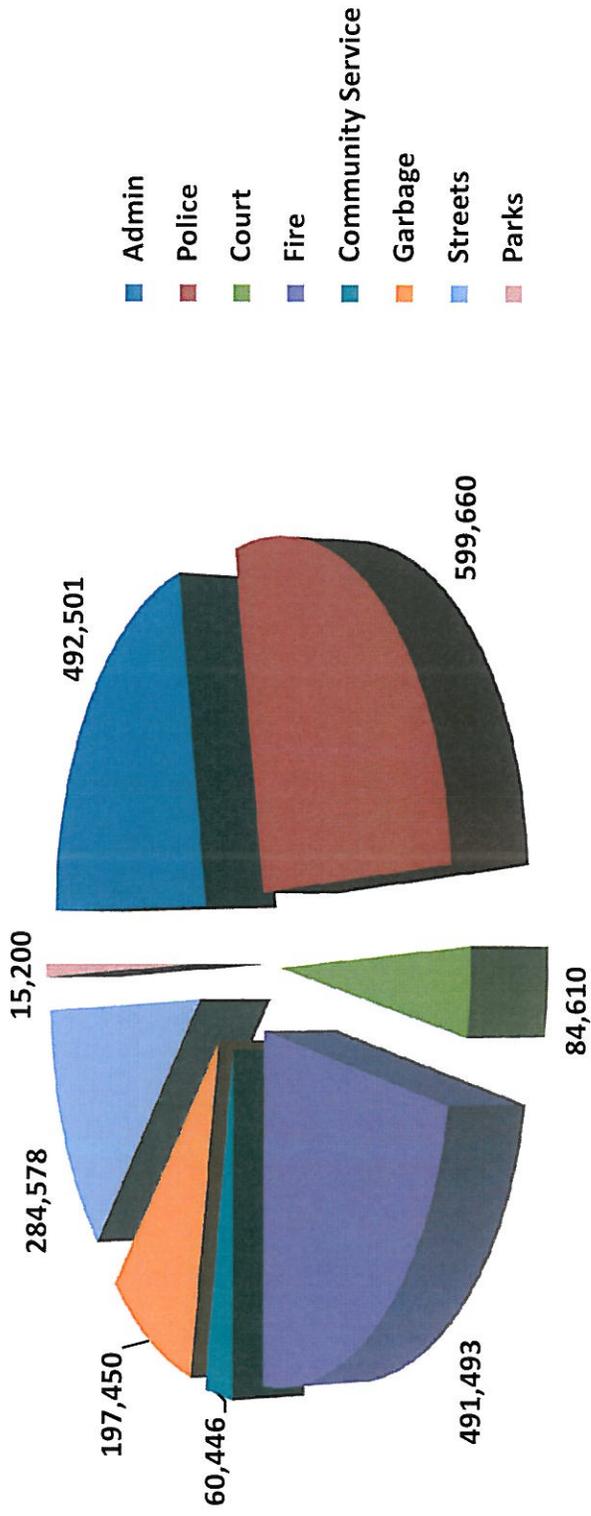


# Budget Summary Recap

**City Of Ovilla  
 General Fund  
 Budget Summary 2011-2012**

	Budget		% of Budget	
	2011-2012	2011-2012	2011-2012	2011-2012
<b>Income</b>				
General Fund Revenue	2,225,938.00		100.00%	
<b>Total Income</b>	<u>2,225,938.00</u>		<u>100.00%</u>	
<b>Expense</b>				
General Fund				
Admin	492,501.00		22.13%	
Police	599,660.00		26.94%	
Court	84,610.00		3.80%	
Fire	491,493.00		22.08%	
Community Service	60,446.00		2.72%	
Garbage	197,450.00		8.87%	
Streets	284,578.00		12.78%	
Parks	15,200.00		0.68%	
<b>Total Expense</b>	<u>2,225,938.00</u>		<u>100.00%</u>	
<b>Net Profit/(Loss)</b>				0.00

# General Fund Budget 2011-2012



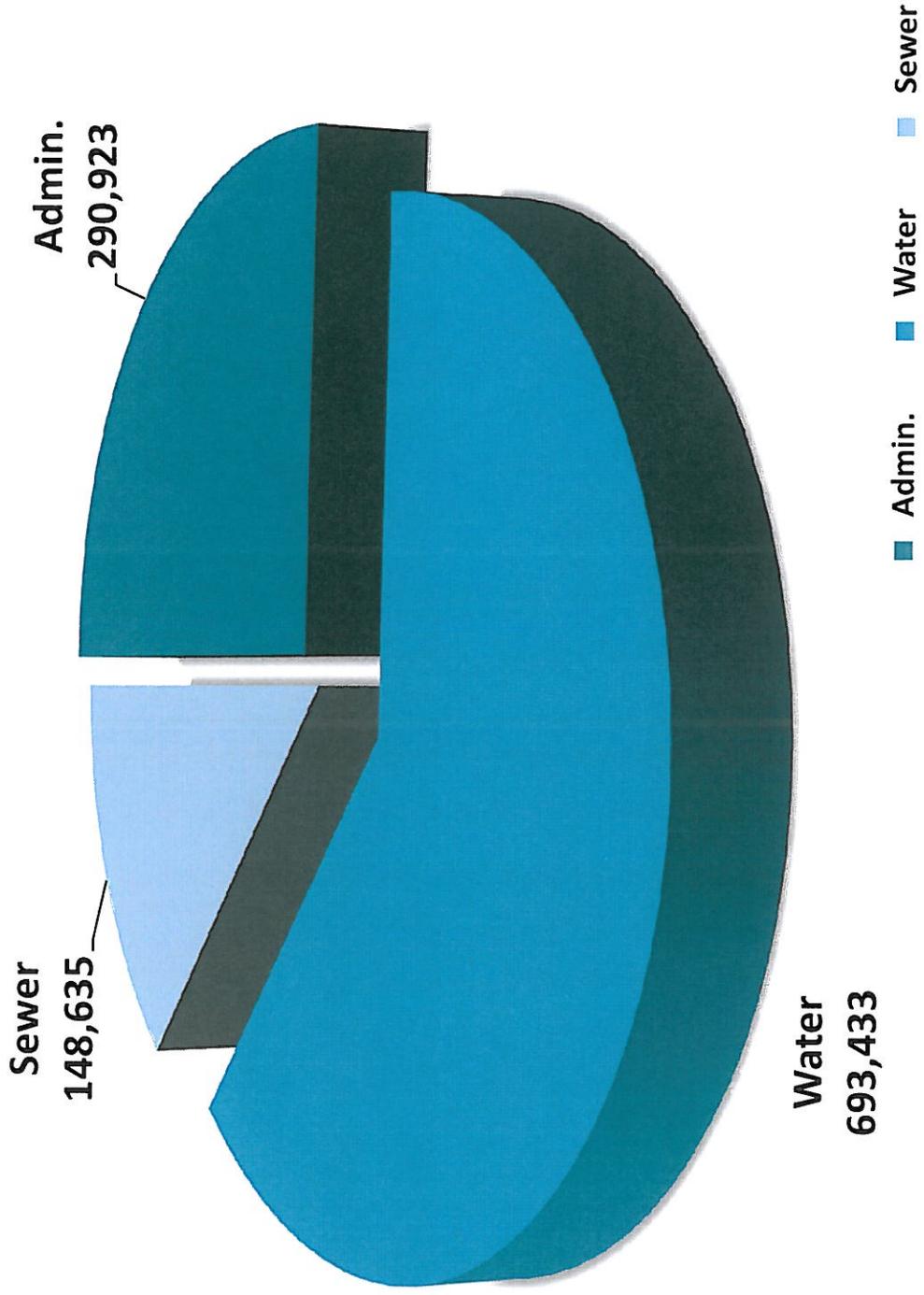
# Budget Summary 2011-2012

Income	Budget 2011- 2012	Amended Budget 2010- 2011	Difference	% Increase /(Decrease)
General Fund Revenue	2,225,938.00	2,371,849.00	(145,911.00)	-6.15%
Total Income	2,225,938.00	2,371,849.00	(145,911.00)	-6.15%
Expense				
General Fund				
Admin	492,501.00	476,175.00	16,326.00	3.43%
Police	599,660.00	594,041.00	5,619.00	0.95%
Court	84,610.00	80,914.00	3,696.00	4.57%
Fire	491,493.00	686,374.00	(194,881.00)	-28.39%
Community Service	60,446.00	53,704.00	6,742.00	12.55%
Garbage	197,450.00	193,000.00	4,450.00	2.31%
Streets	284,578.00	341,180.59	(56,602.59)	-16.59%
Parks	15,200.00	12,000.00	3,200.00	26.67%
Total Expense	2,225,938.00	2,437,388.59	(211,450.59)	-8.68%
Net Profit/(Loss)				0.00

**City Of Ovilla  
Water & Sewer  
Budget Summary 2011-2012**

	Proposed Budget 2011-2012	% of Budget 2011-2012
<b>Income</b>		
Water Sales	912,040	80.50%
Sewer Sales	137,851	12.17%
Penalties	17,000	1.50%
Fees	7,600	0.67%
Infrastructure Improvement Fee	55,000	4.85%
Interest Revenue	1,500	0.13%
Misc. Revenue	2,000	0.18%
<b>Total Income</b>	<u>1,132,991</u>	<u>100.00%</u>
<b>Expense</b>		
Water and Sewer Utility Fund		
Admin.	290,923	26%
Water	693,433	61%
Sewer	148,635	13%
<b>Total Expense</b>	<u>1,132,991</u>	<u>100%</u>
<b>Net Profit/(Loss)</b>	<b>0</b>	

# City of Ovilla Water & Sewer Fund



City Of Ovilla  
Budget Summary Comparison

	Proposed Budget		Budget	Amended	Difference	% Increase/ Decrease
	2011-2012	2010-2011				
Income						
General Fund	2,225,938.00	2,445,136.00	2,437,388.59	(211,450.59)	-8.68%	
Water and Sewer Utility Fund	1,132,991.00	1,065,768.00	1,078,768.00	54,223.00	5.03%	
Debt Service Fund	696,366.00	517,750.00	583,050.00	113,316.00	19.44%	
Capital Projects Fund	578.00	1,308.00	1,302.00	(724.00)	-55.61%	
Park Impact Fund	725.00	1,020.00	620.00	105.00	16.94%	
Police Special Fund	1,000.00	3,000.00	8,065.00	(7,065.00)	-87.60%	
Fire Auxiliary Fund	5,100.00	4,100.00	4,100.00	1,000.00	24.39%	
4B EDC	60,550.00	52,125.00	60,400.00	150.00	0.25%	
Municipal Devel. District	15,008.00	10,025.00	14,505.00	503.00	100.00%	
W&S Impact Fund	5,880.00	1,425.00	(275.00)	6,155.00	-2238.18%	
<b>Total Income</b>	<b>4,144,136.00</b>	<b>4,101,657.00</b>	<b>4,187,923.59</b>	<b>(43,787.59)</b>	<b>-2224.03%</b>	

	Proposed Budget		Budget	Amended	Difference	% Increase/ Decrease
	2011-2012	2010-2011				
Expense						
General Fund						
Admin	492,501.00	526,370.00	476,175.00	16,326.00	3.43%	
Police	599,660.00	586,491.00	594,041.00	5,619.00	0.95%	
Court	84,610.00	72,264.00	80,914.00	3,696.00	4.57%	
Fire	491,493.00	697,046.00	686,374.00	(194,881.00)	-28.39%	
Community Service	60,446.00	55,154.00	53,704.00	6,742.00	12.55%	
Garbage	197,450.00	193,000.00	193,000.00	4,450.00	2.31%	
Streets	284,578.00	367,850.59	341,180.59	(56,602.59)	-16.59%	
Parks	15,200.00	12,500.00	12,000.00	3,200.00	26.67%	
<b>Total Expense General Fund</b>	<b>2,225,938.00</b>	<b>2,510,675.59</b>	<b>2,437,388.59</b>	<b>(211,450.59)</b>	<b>-14.41%</b>	

Water and Sewer Utility Fund

Admin.	290,923.00	225,183.00	234,704.00	56,219.00	23.95%
Water	693,433.00	710,356.00	713,795.00	(20,362.00)	-2.85%
Sewer	148,635.00	130,229.00	130,269.00	18,366.00	14.10%
<b>Total Expense W &amp; S Fund</b>	<b>1,132,991.00</b>	<b>1,065,768.00</b>	<b>1,078,768.00</b>	<b>54,223.00</b>	<b>35.20%</b>

Expense	Proposed Budget		Amended	Difference	% Increase/ Decrease
	2011-2012	Budget 2010-2011			

Misc. Funds					
Debt Service Fund	696,366.00	517,750.00	583,050.00	113,316.00	19.44%
Capital Projects Fund	578.00	1,308.00	1,302.00	(724.00)	-55.61%
Park Impact Fund	725.00	1,020.00	620.00	105.00	16.94%
Police Special Fund	1,000.00	3,000.00	8,065.00	(7,065.00)	-87.60%
Fire Auxiliary Fund	5,100.00	4,100.00	4,100.00	1,000.00	24.39%
4B EDC	60,550.00	52,125.00	60,400.00	150.00	0.25%
Municipal Devel. District	15,008.00	10,025.00	14,505.00	503.00	100.00%
W&S Impact Fund	5,880.00	1,425.00	(275.00)	6,155.00	-2238.18%
<b>Total Other Fund Expense</b>	<b>785,207.00</b>	<b>590,753.00</b>	<b>671,767.00</b>	<b>113,440.00</b>	<b>-2220.38%</b>

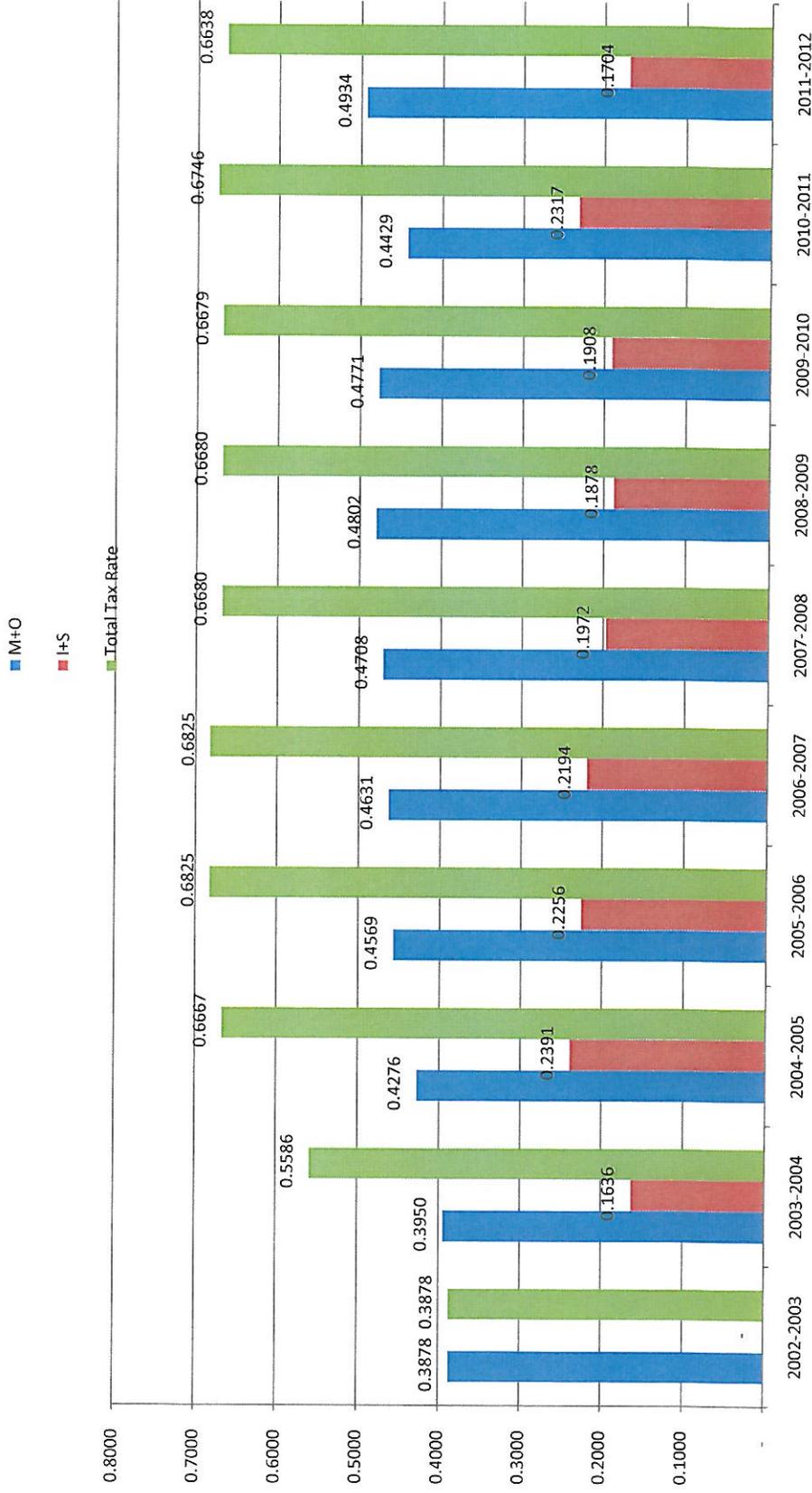
<b>Total Expenses</b>	<b>4,144,136.00</b>	<b>4,167,196.59</b>	<b>4,187,923.59</b>	<b>(43,787.59)</b>	<b>(22.00)</b>
-----------------------	---------------------	---------------------	---------------------	--------------------	----------------

<b>Net Profit/(Loss)</b>	<b>0.00</b>	<b>(65,539.59)</b>	<b>0.00</b>	<b>0.00</b>	<b>(0.24)</b>
--------------------------	-------------	--------------------	-------------	-------------	---------------



# General Fund

# City of Ovilla Tax Rate History



**Fiscal Year**    2002-2003 2003-2004 2004-2005 2005-2006 2006-2007 2007-2008 2008-2009 2009-2010 2010-2011 2011-2012

**M & O**            0.3878   0.3950   0.4276   0.4569   0.4631   0.4631   0.4708   0.4802   0.4771   0.4429   0.4934

**Debt Service**        -        0.1636   0.2391   0.2256   0.2194   0.1972   0.1878   0.1908   0.2317   0.1704

**Total Tax Rate**    0.3878   0.5586   0.6667   0.6825   0.6825   0.6680   0.6680   0.6679   0.6746   0.6638

General Fund	2011-2012 Budget
General Fund Revenue	
Income	
4000100 · Taxes	
4000105 · Ad Valorem, Current	1,210,000.00
4000110 · Ad Valorem, Delinquent	15,000.00
4000113 · Interest/Penalties - Prop Tax	11,000.00
4000120 · Sales Tax	130,000.00
4000125 · Sales Tax - Street Improvement	32,000.00
4000130 · Franchise Tax	142,000.00
Total 4000100 · Taxes	<u>1,540,000.00</u>
4000200 · Licenses and Permits	
4000208 · Building Permits	
4000210 · Residential Building Permits	2,500.00
4000214 · Misc Building Permits	14,000.00
Total 4000208 · Building Permits	<u>16,500.00</u>
4000200 - Licenses & Permits - Other	0.00
4000230 · Plan Review Fee	4,000.00
4000240 · Sign Permits	0.00
4000260 · Alarm Permits	1,500.00
4000270 · Animal Tag Fees	1,000.00
4000272 · Impound Fees	2,000.00
4000290 · Misc Licenses and Permits	2,000.00
Total 4000200 · Licenses and Permits	<u>27,000.00</u>

<b>4000400 · Charges for Services</b>		
4000325	ESD #2	110,000.00
4000330	ESD #4	40,000.00
4000411	Copies and Maps	50.00
4000415	Police Reports	100.00
4000420	Park Lights	500.00
4000440	Oak Leaf Animal Control	1,000.00
4000450	Subdivision Fees	0.00
4000480	Solid Waste (Garbage)	200,760.00
4000490	Misc Charges for Services	<u>2,000.00</u>
<b>Total 4000400 · Charges for Services</b>		<b>354,410.00</b>
<b>4000500 · Fines and Forfeitures</b>		
4000510	Fines - Police	83,000.00
4000520	Fines - Animal Control	3,000.00
4000525	Fines - Code Enforcement	2,500.00
4000550	Municipal Court Technology	0.00
4000551	Municipal Court Security	0.00
4000590	Misc Fines and Forfeitures	150.00
4000500	Fines and Forfeitures - Other	<u>0.00</u>
<b>Total 4000500 · Fines and Forfeitures</b>		<b>88,650.00</b>

4000800 · Other Revenue	
4000810 · Heritage Day	2,500.00
4000816 · Donations - Police	0.00
4000817 · Donations- Newsletters	0.00
4000818 - Lease Proceeds	1,175.00
4000820 · Water Tower Lease	80,716.00
4000840 · Interest Earned	500.00
4000860 · Grant Proceeds	0.00
4000870 · Insurance Proceeds	0.00
4000875 - Lease Purchase Proceeds	0.00
4000877 - Proceeds from Notes Payable	0.00
4000885 - Proceeds from Sale of Assets	0.00
4000887 · HOA Revenue	1,015.00
4000890 · Misc Other Revenue	5,000.00
Total 4000800 · Other Revenue	<u>90,906.00</u>
4000900 · Transfers In	
4000925 - Transfer In 4B-EDC	2,500.00
4000930 · Transfer In Other	121,972.00
4000940 · Transfer in MDD Fund	500.00
4000990 · Reduction in Fund Balance	0.00
Total 4000900 · Transfers In	<u>124,972.00</u>
Total Income	<u>2,225,938.00</u>
Gross Profit	<u>2,225,938.00</u>

10 · Administration		
5101100 · Salaries & Wages		
5101110 · City Administrator (75%)		59,900.00
5101115 · City Secretary (75%)		31,000.00
5701117 · City Accountant (75%)		33,750.00
5101120 · Part Time - Admin. Support		7,500.00
5101180 · Merit Raises, Staff		4,150.00
Total 5101100 · Salaries & Wages		<u>136,300.00</u>
5101400 · Support Staff		
5101405 · Support Staff		0.00
5101480 · Merit Raises		0.00
5101490 · Overtime		0.00
Total 5101400 · Support Staff		<u>0.00</u>
5102100 · Employee Benefits		
5102110 · Group Insurance		19,480.00
5102135 · TMRS		8,750.00
5102160 · Worker's Compensation		475.00
5102170 · Payroll Taxes		3,250.00
5102180 · Unemployment taxes		1,000.00
5102196 · Membership Dues		600.00
Total 5102100 · Employee Benefits		<u>33,555.00</u>
5102200 · Special Services		
5102210 · Tax Assessing & Collecting Fees		1,600.00
5102220 · Tax Appraisal Fee		17,000.00
5102230 · Legal Fees		30,000.00
5102240 · Audit		6,120.00
5102250 · Accounting		1,500.00
5102260 · Engineering Fees		1,000.00
Total 5102200 · Special Services		<u>57,220.00</u>
5102300 · Contractual Services /Personnel		
5102310 · Consultant Fees		20,000.00
Total 5102300 · Contractual Services /Personnel		<u>20,000.00</u>
5102500 · Operating Services		
5102530 · Custodial Service Contract		3,200.00
Total 5102500 · Operating Services		<u>3,200.00</u>

<b>5102600 · Special Expenses</b>	
5102610 · Election - Payroll	600.00
5102620 · Election - Supplies	2,200.00
5102630 · Meeting Expense	100.00
5102650 · Codification Book Update	2,000.00
<b>Total 5102600 · Special Expenses</b>	<b>4,900.00</b>
<b>5103100 · General Supplies</b>	
5103110 · Office Supplies	7,000.00
5103140 · Uniforms	300.00
<b>Total 5103100 · General Supplies</b>	<b>7,300.00</b>
<b>5103400 · Maintenance Supplies / Parts</b>	
5103410 · Supplies - Custodial	1,500.00
5103440 · Maintenance Agreements	900.00
5103460 · Miscellaneous	200.00
<b>Total 5103400 · Maintenance Supplies / Parts</b>	<b>2,600.00</b>
<b>5104200 · Travel Expenses</b>	
5104210 · Travel - Local	500.00
5104220 · Professional Development	5,000.00
5104222 · Professional Development - council	350.00
5104225 · City Council Meal Expense	400.00
5104230 · Professional Develop - In-House	100.00
<b>Total 5104200 · Travel Expenses</b>	<b>6,350.00</b>
<b>5105200 · Data Processing Expenses</b>	
5105230 · Data Proc-Maintenance & Repair	4,500.00
5105240 · Data Processing - Software	11,350.00
<b>Total 5105200 · Data Processing Expenses</b>	<b>15,850.00</b>
<b>5105300 · Printing Expense</b>	
5105310 · Copier Expense	5,000.00
5105320 · Printing - Newsletters	4,800.00
5105330 · Printing - Forms	1,800.00
5105350 · Printing - Other	500.00
<b>Total 5105300 · Printing Expense</b>	<b>12,100.00</b>

<b>5105400 · Utilities</b>	
5105410 · Telephone	1,200.00
5105415 · Cellular Phone	1,000.00
5105417 - internet	750.00
5105420 · Wireless Cards	0.00
5105430 · Natural Gas	0.00
5105450 · Electricity	70,000.00
5105465 · Solid waste pickup	0.00
<b>Total 5105400 · Utilities</b>	<b>72,950.00</b>
<b>5105500 · Repairs &amp; Bldg Improvements</b>	
5105520 · Repairs - Buildings	3,500.00
5105540 - Repairs - Machinery & Equipment	1,000.00
5105590 · Repairs - Other	500.00
<b>Total 5105500 · Repairs &amp; Bldg Improvements</b>	<b>5,000.00</b>
<b>5105600 · Insurance</b>	
5105610 · Insurance - Property	2,500.00
5105620 · Insurance - Liability	780.00
5105630 · Insurance - Fidelity Bond	250.00
5105635 - Public Official Surety Bond	900.00
<b>Total 5105600 · Insurance</b>	<b>4,430.00</b>

5105700 · Other Expenses		
5105705 · Postage		6,000.00
5105710 - Cash - Over/Short		10.00
5105725 - Records Management Expense		1,000.00
5105730 · Memberships		2,100.00
5105740 · Advertising		5,000.00
5105752 - Pre-Employment Screening		300.00
5105760 · Bank Service Charge		25.00
5105764 - Filing Fees		250.00
5105765 · Miscellaneous		2,000.00
5105700- Other Expenses - Other		0.00
Total 5105700 · Other Expenses		<u>16,685.00</u>
5106400 · Minor Capital Outlay		
5106420 · Buildings		0.00
5106430 · Improvements Other Than Bldgs		0.00
5106440 · Machinery & Equipment		1,000.00
5106465 · Furniture		500.00
5106490 · Other		0.00
Total 5106400 · Minor Capital Outlay		<u>1,500.00</u>
5107400 · Capitalized Assets		
5107420 · Buildings		0.00
5107430 · Improvements Other Than Bldgs		0.00
5107440 · Machinery & Equipment		1,000.00
5107470 - Audio & Visual Equipment		5,000.00
5107490 · Other		0.00
Total 5107400 · Capitalized Assets		<u>6,000.00</u>
5107900 · Long-Term Debt		
5107910 - Principle		0.00
5107940 · Bond Issue Cost		0.00
Total 5107900 · Long-Term Debt		<u>0.00</u>
5109000 · Reserves		
5109001 - Reserve for Contingency		86,561.00
5109005 - Reserve for Sales Tax Street		0.00
Total 5109000- Reserves		<u>86,561.00</u>
Total 10 · Administration		<u>492,501.00</u>

## Police Budget

5201120 - Police Chief	58,000.00
5201143 - Command Staff	45,400.00
5201150 - Certification Pay	2,400.00
5201180 - Merit Raises - Staff	3,650.00
Total 5201100 - Salaries & Wages	<u>109,450.00</u>
5201400 - Support Salaries	
5201405 - Support Staff	20,615.00
5201410 - Patrol	228,000.00
5201415 - Certification Pay	5,500.00
5201480 - Merit Raises	8,700.00
5201490 - Overtime	9,600.00
Total 5201400 - Support Salaries	<u>272,415.00</u>
5202100 - Employee Benefits	
5202110 - Group Insurance	79,000.00
5202135 - TMRS	18,650.00
5202160 - Worker's Compensation	8,500.00
5202170 - Payroll Taxes	5,300.00
5202196 - Membership Dues	315.00
Total 5202100 - Employee Benefits	<u>111,765.00</u>
5202300 - Contractual Services/Personnel	
5202355 - Contract Labor - Individual	500.00
5202356 - Gingerbread House	1,000.00
5202380 - Dispatch & jail	13,550.00
Total 5202300 - Contractual Services/Personnel	<u>15,050.00</u>

5202500 · Operating Services	
5202540 · Computer Maintenance	500.00
5202560 · Internet Subscriptions	<u>350.00</u>
Total 5202500 · Operating Services	850.00
5202600 · Special Expenses	
5202675 · National Night Out	<u>500.00</u>
Total 5202600 · Special Expenses	500.00
5203100 · General Supplies	
5203110 · Office Supplies	1,500.00
5203140 · Uniforms	1,400.00
5203170 · Evidence Gathering	<u>300.00</u>
Total 5203100 · General Supplies	3,200.00
5203400 · Maintenance Supplies & Parts	
5203410 · Supplies - Custodial	<u>500.00</u>
Total 5203400 · Maintenance Supplies & Parts	<u>500.00</u>

5204200 · Travel Expenses	
5204210 · Travel - Local	300.00
5204220 · Professional Development	500.00
5204225 · Professional Dev - LEOSE	0.00
5204270 · Vehicle Expenses	<u>22,000.00</u>
Total 5204200 · Travel Expenses	22,800.00
5205200 · Data Processing Expenses	
5205220 · Data Proc - Equipment Rental	400.00
5205240 · Data Processing - Software	<u>17,850.00</u>
Total 5205200 · Data Processing Expenses	18,250.00
5205300 · Printing Expenses	
5205310 · Copier Expense	1,500.00
5205330 · Printing - Forms	600.00
5205350 · Printing - Other	<u>400.00</u>
Total 5205300 · Printing Expenses	2,500.00
5205400 · Utilities	
5205410 · Telephone	1,400.00
5205415 · Cellular Phone	1,700.00
5205417 - Internet PD	950.00
5205420 · Wireless Cards	<u>2,350.00</u>
Total 5205400 · Utilities	6,400.00

5205500 · Repairs & Building Improvements	
5205520 - Repairs - Building	300.00
5205540 · Repairs- Machinery & Equipment	700.00
5205550 · Repairs - Vehicles	7,500.00
Total 5205500 · Repairs & Building Improvements	8,500.00
5205600 · Insurance	
5205610 - Insurance - Property	1,060.00
5205620 · Insurance - Liability	5,400.00
5205640 - Insurance - Vehicles	2,500.00
Total 5205600 · Insurance	8,960.00

5205700 · Other Expenses

5205742 · Public Relations

400.00

5205752 · Pre-Employment Screening

600.00

5205765 · Miscellaneous

1,500.00

Total 5205700 · Other Expenses

2,500.00

5206400 · Minor Capital Outlay

5206440 · Machinery & Equipment

650.00

5206445 · Personal Protective Equipment

2,000.00

Total 5206400 · Minor Capital Outlay

2,650.00

5207400 · Capitalized Assets

5207440 · Machinery & Equipment

1,000.00

5207450 · Vehicles

12,370.00

Total 5207400 · Capitalized Assets

13,370.00

Total 20 · Police

599,660.00

<b>25 · Municipal Court</b>	
5251100 · Salaries & Wages	
5251140 · Municipal Judge	5,280.00
5251180 · Merit Raises - Staff	0.00
<b>Total 5251100 · Salaries &amp; Wages</b>	<b>5,280.00</b>
5251400 · Support Staff	
5251405 · Support Staff	27,000.00
5251420 · Jury Fees	108.00
5251425 · City Prosecutor	5,000.00
5251490 · Merit Raises	945.00
5251490 - Overtime	1,000.00
<b>Total 5251400 · Support Staff</b>	<b>34,053.00</b>
5252100 · Employee Benefits	
5252110 · Group Insurance	6,492.00
5252135 - TMRS	1,450.00
5252160 - Workers Compensation	125.00
5252170 · Payroll Taxes	410.00
5252196 · Membership Dues	80.00
<b>Total 5252100 · Employee Benefits</b>	<b>8,557.00</b>
5252300 · Contractual Services/Personnel	
5252375 · Traffic Fines	34,000.00
<b>Total 5252300 · Contractual Services/Personnel</b>	<b>34,000.00</b>
5252500 · Operating Services	
5252540 · Computer Maintenance	150.00
<b>Total 5252500 · Operating Services</b>	<b>150.00</b>
5253100 · General Supplies	
5253110 · Office Supplies	75.00
5253140 - Uniforms	50.00
<b>Total 5253100 · General Supplies</b>	<b>125.00</b>

5254200 · Travel Expenses	
5254210 · Travel - Local	25.00
5254220 · Professional Development	50.00
Total 5254200 · Travel Expenses	<u>75.00</u>
5255200 · Data Processing Expenses	
5255230 · Data Proc-Maintenance & Repair	0.00
5255240 · Data Processing - Software	1,670.00
Total 5255200 · Data Processing Expenses	<u>1,670.00</u>
5255300 · Printing Expense	
5255350 · Printing - Other	200.00
5255300- Printing Expenses - Other	0.00
Total 5255300 · Printing Expense	<u>200.00</u>
5255600 - Insurance	
5255620 - Insurance Liab. & E&O	275.00
5255630 - Bond Liab.	50.00
Total 5255600 - Insurance	<u>325.00</u>
5255700 · Other Expenses	
5255752 - Pre-Employment Screening	100.00
5255765 · Miscellaneous	75.00
5255775 · Transfer to Court Fund	0.00
5255780 · Court Technology Expense	0.00
5255782 · Court Security Expense	0.00
Total 5255700 · Other Expenses	<u>175.00</u>
5257400 · Capitalized Assets	
5256440 · Machinery & Equipment	0.00
Total 5257400 · Capitalized Assets	<u>0.00</u>
5259000 - Restricted	
5239010-Restricted for Court Security	0.00
Total 5239000 - Restricted	<u>0.00</u>
Total 25 · Municipal Court	<u><u>84,610.00</u></u>

GF - Fire Budget	
5301100 · Salaries & Wages	
5301125 · Fire Chief	54,700.00
5301130 · Asst. Fire Chief	31,000.00
5301180 · Merit Raises - Staff	3,000.00
Total 5301100 · Salaries & Wages	<u>88,700.00</u>
5301400 · Support Salaries	
5301440 · Firefighters	121,700.00
5301440 · Firefighters - on call	0.00
5301480 · Merit Raises	4,300.00
5301485 · Volunteer Incentive Program	14,000.00
Total 5301400 · Support Salaries	<u>140,000.00</u>
5302100 · Employee Benefits	
5302110 · Group Insurance	6,500.00
5302135 · TMRS	4,550.00
5302137 · Volunteer Retirement	4,500.00
5302160 · Worker's Compensation	8,100.00
5302170 · Payroll Taxes	11,900.00
5302196 · Membership Dues	2,500.00
Total 5302100 · Employee Benefits	<u>38,050.00</u>
5302300 · Contractual Services/Personnel	
5302310 · Consultant Fees	1,600.00
5302380 · Dispatch	11,525.00
5302385 · Emergency Transport Service	59,410.00
Total 5302300 · Contractual Services/Personnel	<u>72,535.00</u>
5302500 · Operating Services	
5302510 · Maintenance Agreements	12,005.00
5302540 · Computer Maintenance	2,000.00
5302570 · Warning System Maintenance	730.00
5302580 · Generator Maintenance	1,650.00
Total 5302500 · Operating Services	<u>16,385.00</u>

5302600 · Special Expenses	
5302675 · National Night Out	500.00
5302680 · Heritage Day	<u>0.00</u>
Total 5302600 · Special Expenses	500.00
5303100 · General Supplies	
5303110 · Office Supplies	2,000.00
5303140 · Uniforms	4,000.00
5303160 · Medical Supplies	7,000.00
5303165- Medical Support	1,000.00
5303170 · Evidence Gathering	250.00
5303175 · Education Aids	<u>250.00</u>
Total 5303100 · General Supplies	14,500.00
5303400 · Maintenance Supplies & Parts	
5303410 · Supplies - Custodial	1,400.00
5303420 - Building alarm Monitoring	<u>420.00</u>
Total 5303400 · Maintenance Supplies & Parts	1,820.00
5304200 · Travel Expenses	
5304210 · Travel - Local	0.00
5304220- Professional Development	4,500.00
5304230 - Professional Devel. - In House	0.00
5304240 · Medical Training	1,000.00
5304270 · Vehicle Expenses	<u>12,000.00</u>
Total 5304200 · Travel Expenses	17,500.00
5305200 · Data Processing Expenses	
5305230 · Data Proc-Maintenance & Repair	1,250.00
5305240 · Data Processing - Software	<u>2,850.00</u>
Total 5305200 · Data Processing Expenses	4,100.00

5305300 · Printing Expense	
5305310 · Copier Expense	3,300.00
5305330 · Printing - Forms	200.00
5305350 · Printing - Other	0.00
Total 5305300 · Printing Expense	<u>3,500.00</u>
5305400 · Utilities	
5305410 · Telephone	2,100.00
5305415 · Cellular Phone	4,000.00
5305417 - Internet Fire Dept.	1,750.00
5305430 - Natural Gas	2,200.00
Total 5305400 · Utilities	<u>10,050.00</u>
5305500 · Repairs & Bldg Improvements	
5305520 · Repairs- Building	5,000.00
5305540 · Repairs - Machinery & Equipment	19,500.00
5305545 · Repairs - Apparatus	12,000.00
5305550 · Repairs - Vehicles	4,000.00
5305500 - Repairs & Bldg. Improv.-Other	0.00
Total 5305500 · Repairs & Bldg Improvements	<u>40,500.00</u>
5305600 · Insurance	
5305610 · Insurance- Property	75.00
5305620 · Insurance - Liability	8,960.00
5305640 · Insurance - Vehicle	11,718.00
Total 5305600 · Insurance	<u>20,753.00</u>
5305700 · Other Expenses	
5305705 · Postage	200.00
5305765- Flags	500.00
5305770 - Matching Fire Grant Expense	400.00
5305775 - Transfer from ESD	0.00
Total 5305700 · Other Expenses	<u>1,100.00</u>

5306400 · Minor Capital Outlay	
5306440 · Machinery & Equipment	11,000.00
5306445 · Personal Protective Equipment	10,500.00
5306450 · Vehicles	0.00
5306455 · Apparatus	0.00
5306490 · Other	<u>0.00</u>
Total 5306400 · Minor Capital Outlay	21,500.00
5307400 · Capitalized Assets	
5307420 · Buildings	0.00
5307440 · Machinery & Equipment	0.00
5307450 · Vehicles	0.00
5307490 · Other	<u>0.00</u>
Total 5307400 · Capitalized Assets	<u>0.00</u>
Total 30 - Fire Dept.	491,493.00

<b>40 · Community Services</b>		
<b>5401100 · Salaries &amp; Wages</b>		
5401135 · ACO/Code Enforcement Officer		33,000.00
5401145 · Permit Clerk		0.00
5401180 · Merit Raises - Staff		1,200.00
5401190 · Overtime		<u>150.00</u>
<b>Total 5401100 · Salaries &amp; Wages</b>		<b>34,350.00</b>
<b>5402100 · Employee Benefits</b>		
5402110 · Group Insurance		6,492.00
5402135 · TMRS		1,450.00
5402160 · Worker's Compensation		325.00
5402170 · Payroll Taxes		500.00
5402190 · Licenses		<u>200.00</u>
<b>Total 5402100 · Employee Benefits</b>		<b>8,967.00</b>
<b>5402300 · Contractual Services/Personnel</b>		
5402315 · Contract Building Inspections		10,500.00
5402370 · Impound Fees		<u>2,000.00</u>
<b>Total 5402300 · Contractual Services/Personnel</b>		<b>12,500.00</b>
<b>5402500 · Operating Services</b>		
5402540 · Computer Maintenance		<u>100.00</u>
<b>Total 5402500 · Operating Services</b>		<b>100.00</b>
<b>5402600 · Special Expenses</b>		
5402685 · Clean up Day		<u>100.00</u>
<b>Total 5402600 · Special Expenses</b>		<b>100.00</b>

5403100 · General Supplies	
5403110 · Office Supplies	125.00
5403120 · Animal Care	150.00
5403122 · Pet Supplies	100.00
5403140 · Uniforms	<u>350.00</u>
Total 5403100 · General Supplies	725.00
5403400 · Maintenance Supplies & Parts	
5403460 · Miscellaneous	<u>100.00</u>
Total 5403400 · Maintenance Supplies & Parts	100.00
5404200 · Travel Expenses	
5404210 · Travel - Local	25.00
5404220 · Professional Development	200.00
5404222 · Professional Development B&C	0.00
5404270 · Vehicle Expenses	<u>1,400.00</u>
Total 5404200 · Travel Expenses	1,625.00
5405200 · Data Processing Expenses	
5405230 · Data Proc-Maintenance & Repairs	100.00
5405240 · Data Processing - Software	<u>0.00</u>
Total 5405200 · Data Processing Expenses	100.00

5405300 · Printing Expense	
5405330 · Printing - Forms	150.00
Total 5405300 · Printing Expense	<u>150.00</u>
5405400-Utilities	
5405410 - Telephone	0.00
5405415 - Cellular Phone	675.00
Total 5405400- Utilities	<u>675.00</u>
5405600 - Insurance	
5405610 - Insurance Property	35.00
5405620 - Insurance Liab. & E&O	194.00
5405640 - Insurance Vehicle	275.00
Total 5405640 - Insurance	<u>504.00</u>
5405700 · Other Expenses	
5405765 · Miscellaneous	100.00
Total 5405700 · Other Expenses	<u>100.00</u>
5406400 · Minor Capital Outlay	
5406440 · Machinery & Equipment	450.00
Total 5406400 · Minor Capital Outlay	<u>450.00</u>
5407400 · Capitalized Assets	
5407440 · Machinery & Equipment	0.00
Total 5407400 · Capitalized Assets	<u>0.00</u>
Total 40 · Community Services	<u>60,446.00</u>

**Solid Waste**

**5455400 - Utilities**

**5455465 - Solidwaste Pickup (Garbage)**

**197,450.00**

**Total Solid Waste 5455400**

**197,450.00**

55 - Streets

5501405 - Support Staff	0.00
5501415 - Maintenance Crew	21,350.00
5501480 - Merit Raises	750.00
5501490 - Overtime	2,000.00
5501500 - Streets - On Call	<u>850.00</u>
Total 5501400 - Support Staff	24,950.00
5502100 - Employee Benefits	
5502110 - Group Insurance	6,500.00
5502135 - TMRS	1,150.00
5502160 - Worker's Compensation	1,400.00
5502170 - Payroll Taxes	325.00
5502190 - License	<u>85.00</u>
Total 5502100 - Employee Benefits	9,460.00
5502200 - Special Services	
5502260 - Engineering Fees	500.00
5502280 - NCTCOG SWMP Fees	<u>3,500.00</u>
Total 5502200 - Special Services	4,000.00
5502400 - Rentals	
5502490 - Rental - Other	<u>0.00</u>
Total 5502400 - Rentals	0.00
5502600 - Special Expenses	
5502620 - Emergency Clean Up	<u>2,500.00</u>
Total 5502600 - Special Expenses	2,500.00
5503100 - General Supplies	
5503110 - Office Supplies	100.00
5503140 - Uniforms	<u>400.00</u>
Total 5503100 - General Supplies	500.00

5503400 · Maintenance Supplies & Parts	
5503405 - Drainage Maintenance	500.00
5503420 · Supplies - Street Signs	1,200.00
5503460 · Miscellaneous	<u>250.00</u>
Total 5503400 · Maintenance Supplies & Parts	1,950.00
5504200 · Travel Expenses	
5504210 · Travel - Local	0.00
5504220 · Professional Development	500.00
5504270 · Vehicle Expenses	<u>4,000.00</u>
Total 5504200 · Travel Expenses	4,500.00
5505300 · Printing Expense	
5505330 · Printing - Forms	0.00
5505350 · Printing - Other	<u>300.00</u>
Total 5505300 · Printing Expense	300.00
5505400 - Utilities	
5505415 - Cellular Phone	<u>0.00</u>
Total 5505400 - Utilities	0.00
5505500 · Repairs & Bldg Improvements	
5505540 · Repairs - Machinery & Equipment	3,500.00
5505550 · Repairs - Vehicles	<u>3,000.00</u>
5505560 · Repairs - Infrastructure	50,000.00
5505565 · Repairs - Infrastructure Drainage	6,000.00
5505570 - Repairs - Street Signs	0.00
5505590 · Repairs - Other	<u>1,500.00</u>
Total 5505500 · Repairs & Bldg Improvements	64,000.00

5505600 · Insurance	
5505610- Insurance - Property	100.00
5505620 · Insurance - Liability	1,000.00
5505640 - Insurance - Vehicles	2,965.00
Total 5505600 · Insurance	<u>4,065.00</u>
5505700 · Other Expenses	
5505752 - Pre-Employment Screening	100.00
5505765 · Miscellaneous	0.00
Total 5505700 · Other Expenses	<u>100.00</u>
5506400 · Minor Capital Outlay	
5506440 · Machinery & Equipment	8,453.00
5506445 · Personal Protective Equipment	300.00
5506450 · Vehicles	0.00
5506460 · Infrastructure	0.00
5506470 - Signs	0.00
5506490 · Other	500.00
Total 5506400 · Minor Capital Outlay	<u>9,253.00</u>
5507400 · Capitalized Assets	
5507420 · Buildings	7,500.00
5507440 · Machinery & Equipment	6,500.00
5507450 · Vehicles	0.00
5507460 · Infrastructure	145,000.00
5507465 - Drainage	0.00
Total 5507400 · Capitalized Assets	<u>159,000.00</u>
Total 50 · Streets	<u>284,578.00</u>

60 · Parks

5602400 · Rentals	
5602490 · Rental - Other	<u>2,700.00</u>
Total 5602400 · Rentals	2,700.00
5602600 · Special Expenses	
5602680 · Heritage Day	<u>4,000.00</u>
Total 5602600 · Special Expenses	4,000.00
5603400 · Maintenance Supplies & Parts	
5603460 · Miscellaneous	<u>0.00</u>
Total 5603400 · Maintenance Supplies & Parts	0.00
5605400 · Utilities	
5605450 · Electricity	<u>3,000.00</u>
Total 5605400 · Utilities	3,000.00
5605500 · Repairs & Bldg Improvements	
5605530 · REPAIRS-IMP OTHER THAN BLDGS	1,500.00
5605590 · Repairs - Tank Clean Up	<u>0.00</u>
Total 5605500 · Repairs & Bldg Improvements	1,500.00

5605700 · Other Expenses	
5605765 · Miscellaneous	<u>200.00</u>
Total 5605700 · Other Expenses	200.00
5606400 · Minor Capital Outlay	
5606410 · Land Improvements	300.00
5606440 · Machinery & Equipment	500.00
5606490 · Other	<u>0.00</u>
Total 5606400 · Minor Capital Outlay	<u>800.00</u>
5607400 · Capitalized Assets	
5607440 · Machinery & Equipment	<u>3,000.00</u>
Total 5607400 · Capitalized Assets	<u>3,000.00</u>
Total 60 · Parks	15,200.00
Total General Fund Expenses	<u>2,225,938.00</u>
Net Income General Fund	<u>0.00</u>



# Water and Sewer Fund

W&S Fund	2011-2012 Budget
Income	
4000400- Charges for Services	
4000460- Water Sales	912,040.00
4000461- Sewer Service	137,851.00
4000465- Water & Sewer Penalties	17,000.00
4000471- Reconnect Fees	5,000.00
4000472- Meters	0.00
4000473- Connect Fees	1,500.00
4000474- Sewer Fees	1,100.00
4000475- Impact Fees	0.00
4000478- Infrastructure Improvement Fee	55,000.00
4000480- Solid Waste Fees (Garbage)	0.00
4000481- Maintenance Fee	0.00
4000490- Misc. Charges for Services	0.00
Total 4000400 - Charges for Services	<u>1,129,491.00</u>
4000800- Other Revenue	
4000840 - Interest Earned	1,500.00
4000890 - Misc. Other Revenue	2,000.00
4000900 - Developer Contributions	0.00
5958210 - Transfer In	0.00
Total 4000800 - Other Revenue	<u>3,500.00</u>
Total Income	<u>1,132,991.00</u>
Gross Profit	<u>1,132,991.00</u>

5701110 · City Administrator (25%)	20,500.00
5701115 · City Secretary (25%)	10,300.00
5701117 · Finance Analyst (25%)	11,200.00
5701120 - Part Time Admin. Support (25%)	2,525.00
5701130 · Public Works Director	44,500.00
5701180 · Merit Raises, Staff	2,000.00
5701405 · Support Staff	0.00
	<hr/>
	91,025.00
5702110 · Group Insurance	6,500.00
5702135 · TMRS	2,375.00
5702160 · Worker's Compensation	1,250.00
5702170 · Payroll Taxes	700.00
5702196 · Membership Dues	0.00
	<hr/>
	10,825.00
5702230 · Legal Fees	500.00
5702240 · Audit	4,760.00
5702250 · Accounting	1,500.00
	<hr/>
	6,760.00
5302310 · Consultant Fees	5,000.00
	<hr/>
	5,000.00
5703110 · Office Supplies	800.00
	<hr/>
	800.00

5703400- Maintenance Supplies/Parts	
5703410 - Supplies - Custodial	
Total 5703400- Maintenance Supplies/Parts	<u>150.00</u>
5704200 · Travel Expenses	
5704210 · Travel - Local	200.00
5704220 · Professional Development	
Total 5704200 · Travel Expenses	<u>750.00</u>
5705200 · Data Processing Expenses	
5705240 · Data Processing - Software	
Total 5705200 · Data Processing Expenses	<u>1,000.00</u>
5705300- Printing Expense	
5705330 - Printing Forms	0.00
5705350 - Printing Other	
Total 5705300 - Printing Expenses	<u>250.00</u>
5705400 · Utilities	
5705410 · Telephone	1,200.00
5705415- Cell Phone	1,000.00
5705417 - Internet	750.00
5705450 · Electricity	28,000.00
5705465 · Solidwaste Pickup	
Total 5705400 · Utilities	<u>0.00</u>
	<u>30,950.00</u>

5705600 - Insurance		<u>0.00</u>
5755640 - Insurance - Vehicles		
Total 5705600 - Insurance		0.00
5705700 - Other Expenses		
5705705 - Postage	6,000.00	
5705740 - Advertising	500.00	
5705760 - Bank Service Charge	250.00	
5705765 - Maintenance fee expense	0.00	
5705765 - Miscellaneous	<u>100.00</u>	
Total 5705700 - Other Expenses	6,850.00	
5706400- Minor Capital Outlay		
5706440 - Machinery & Equipment	<u>500.00</u>	
Total 5706400 - Minor Capital Outlay	500.00	
5709000 - Reserve		
5708215 - Transfer Out- General Fund	121,972.00	
5709002 - Capital Improv. Water Reserve	11,040.00	
5709003 - Capital Improv. Sewer Reserve	2,851.00	
5709010 - Administrative Reserves	<u>0.00</u>	
Total 5709000 - Reserve	<u>135,863.00</u>	
Total Admin Expenses	<u><u>290,923.00</u></u>	

75 · Water

5751100 · Salaries & Wages	
5751133 · Superintendent	41,200.00
5751180 · Merit Raises - Staff	1,450.00
5751190 · Overtime	<u>0.00</u>
Total 5751100 · Salaries & Wages	42,650.00
5751400 · Support Salaries	
5751405 · Support Staff	26,000.00
5751415 · Maintenance Crew	45,000.00
5751430 · Seasonal Crew	3,000.00
5751480 · Merit Raises	2,400.00
5751490 · Overtime	6,000.00
5751500 · Water - On Call	<u>850.00</u>
Total 5751400 · Support Salaries	83,250.00
5752100 · Employee Benefits	
5752110 · Group Insurance	21,100.00
5752135 · TMRS	5,000.00
5752160 · Worker's Compensation	2,150.00
5752170 · Payroll Taxes	1,650.00
5752190 · Licenses	285.00
5752196 · Membership Dues	<u>0.00</u>
Total 5752100 · Employee Benefits	30,185.00
5752200 · Special Services	
5752260 · Engineering Fees	<u>0.00</u>
Total 5752200 · Special Services	0.00

5752300 · Contractual Services/Personnel	
5752320 · Security	0.00
5752350 · Contract Labor - Company	1,000.00
5752380 · Dispatch	8,460.00
Total 5752300 · Contractual Services/Personnel	<u>9,460.00</u>
5752400 · Rentals	
5752420 - Rental - Machinery & Equip.	200.00
5752420 · Rental - Furniture/Equipment	0.00
5752480 · Rental - Uniforms	0.00
5752490 Rental - Other	500.00
Total 5752400 · Rentals	<u>700.00</u>
5752500 · Operating Services	
5752580 · Water Testing	1,200.00
5752590 · TCEQ Fees	3,000.00
Total 5752500 · Operating Services	<u>4,200.00</u>
5753100 · General Supplies	
5753140 · Uniforms	1,500.00
Total 5753100 · General Supplies	<u>1,500.00</u>
5753400 · Maintenance Supplies & Parts	
5753460 · Miscellaneous	250.00
Total 5753400 · Maintenance Supplies & Parts	<u>250.00</u>
5754200 · Travel Expenses	
5754220 · Professional Development	1,000.00
5754270 · Vehicle Expenses	9,000.00
Total 5754200 · Travel Expenses	<u>10,000.00</u>

5755200 · Data Processing Expenses	
5755230 · Data Proc-Maintenance & Repairs	4,500.00
5755240 · Data Processing - Software	500.00
5755250 · Data Proc - Computer Repair	<u>500.00</u>
Total 5755200 · Data Processing Expenses	5,500.00
5755300 Printing Expense	
5755310 - Copier Expense	4,000.00
5755350 Printing-Other	<u>1,400.00</u>
Total 5755300 Printing Expense	5,400.00
5755400 · Utilities	
5755410 · Telephone	0.00
5755415 - Celluar Telephone	1,200.00
5755460 · Water, wholesale	<u>283,250.00</u>
Total 5755400 · Utilities	284,450.00
5755500 · Repairs & Building Improvements	
5755500 - Repairs & Building Improv.- Other	0.00
5755540 · Repairs- Machinery & Equipment	5,000.00
5755550 · Repairs - Vehicles	3,000.00
5755570 · Inventory Expense	16,000.00
5755590 · Repairs - Other	<u>5,000.00</u>
Total 5755500 · Repairs & Building Improvements	29,000.00

5755600 · Insurance		
5755610 - Insurance - Property		6,900.00
5755620 · Insurance - Liability		1,450.00
5755640 - Insurance - Vehicle		<u>2,450.00</u>
Total 5755600 · Insurance		10,800.00
5755700 - Other Expenses		
5755752 - Employment Screening		<u>300.00</u>
Total 5755700 - Other Expenses		300.00
5756400 · Minor Capital Outlay		
5756440 · Machinery & Equipment		2,000.00
5756490 · Other		<u>500.00</u>
Total 5756400 · Minor Capital Outlay		2,500.00
5757400 · Capitalized Assets		
5757440 · Machinery & Equipment		0.00
5507450 · Vehicles		0.00
5507470 · Infrastructure - water		<u>6,500.00</u>
Total 5757400 · Capitalized Assets		<u>6,500.00</u>
5757900 · Long-Term Debt		
5758225 - Transfer out Debt fund		166,788.00
5757930 - Agent Fees		<u>0.00</u>
Total 5757900 · Long-Term Debt		<u>166,788.00</u>
Total 75 · Water		693,433.00

80 - Sewer

5801400 · Support Salaries	
5801405 · Support Staff	9,000.00
5801415 · Maintenance Crew	49,000.00
5801480 - Merit Raises	2,010.00
5801490 · Overtime	1,500.00
5801500 - Sewer - On Call	850.00
Total 5801400 · Support Salaries	<u>62,360.00</u>
5802100 · Employee Benefits	
5802110 · Group Insurance	14,625.00
5802135 · TMRS	2,800.00
5802160 - Worker's Compensation-Sewer	2,100.00
5802170 · Payroll Taxes	875.00
5802190 · Licenses	285.00
5802196 · Membership Dues	0.00
Total 5802100 · Employee Benefits	<u>20,685.00</u>
5802200 · Special Services	
5802260 · Engineering Fees	0.00
Total 5802200 · Special Services	<u>0.00</u>
5802300 · Contractual Services/Personnel	
5802350 · Contract Labor - Company	2,000.00
Total 5802300 · Contractual Services/Personnel	<u>2,000.00</u>
5802500 - Operating Services	
58023590 - TCEQ Fees - Sewer	50.00
Total 5802500 - Operating Services	<u>50.00</u>

5803100- General Supplies	810.00
5803140 - Uniforms	
5803160 - Misc. Supplies	<u>200.00</u>
Total General Supplies	1,010.00
5804200 . Travel Expenses	
5804210 Travel-Local	0.00
5804220 Professional Development	600.00
5804270 Vehicle Expenses	<u>1,600.00</u>
Total	2,200.00
5805400 · Utilities	
5805450 · Electricity	2,500.00
5805463 · TRA Wastewater Treatment	<u>42,230.00</u>
Total 5805400 · Utilities	44,730.00
5805500 · Repairs & Bldg Improvements	
5805510 · Land Improvements	300.00
5805570 · Inventory Expense	750.00
5805590 · Repairs - Other	<u>5,000.00</u>
Total 5805500 · Repairs & Bldg Improvements	6,050.00
5805600 - Insurance	
5805610 - Insurance - Property	100.00
5805620 - Insurance Liab. & E&O	1,150.00
5805640 - Insurance - Vehicles	<u>100.00</u>
Total 5805600 - Insurance	1,350.00

5805700 - Other Expenses	
5805752 - Employment Screening	<u>200.00</u>
Total 5805700 - Other Expenses	200.00
5806400 - Minor Capital Outlay	
5806440 - Machinery & Equipment	0.00
5806450 - Vehicles	<u>0.00</u>
Total 5806400 - Minor Capital Outlay	0.00
5807400 - Capitalized Assets	
5807410 - Land Improvements	0.00
5807440 - Machinery & Equipment	8,000.00
5805530 - Improvements Other Than Bldgs	<u>0.00</u>
Total 5807400 - Capitalized Assets	<u>8,000.00</u>
Total 80 - Sewer	<u>148,635.00</u>
Total Expenses in Water & Sewer Fund	<u>1,132,991.00</u>
Net Income	<u>0.00</u>



# Debt Service Fund

Debt Service Fund

	<u>2011-2012 Budget</u>
Income	
4000100 · Taxes	
4000107 · Ad Valorem, Current I & S	517,478.00
4000111 · Ad Valorem, Delinquent I & S	5,000.00
4000114 · Interest/Penalties - I & S	6,000.00
Total 4000100 · Taxes	<u>528,478.00</u>
4000800 · Other Revenue	
4000840 · Interest Earned	1,100.00
5158225 · Transfer In - Water and Sewer	166,788.00
Total 4000800 · Other Revenue	<u>167,888.00</u>
Total Income	696,366.00
Expense	
5157900 · Long-Term Debt	
5157930 · Paying Agent Fees	500.00
5157935 - 2011 Bond Issue Principle	400,000.00
5157940 - 2011 Bond Issue Interest	233,425.00
Total 5157900 · Long-Term Debt	<u>633,925.00</u>
5159000 · Reserves	
5159015 · Debt Reserves	62,441.00
Total 5159000 · Reserves	<u>62,441.00</u>
Total Expense	696,366.00
Net Income	<u>0.00</u>



# Capital Projects Fund

	<u>2011-2012 Budget</u>
<b>Capital Projects</b>	
Income	
4000800 · Other Revenue	
4000840 · Interest Earned - Texpool	1.00
4000845 · Interest Earned - Texstar	2.00
4000850 - Interest Earned - Jefferson	575.00
4000880 · Reduce Fund Bal - Texpool	0.00
4000885 · Reduce Fund Bal - Texstar	0.00
Total 4000800 · Other Revenue	<u>578.00</u>
Total Income	578.00
Expense	
5877400 · Capitalized Assets	
5877430 · Improv other than Buildings	0.00
Total 5877400 · Capitalized Assets	<u>0.00</u>
5879000 · Reserves	
5879010 · Admin Reserves	578.00
Total 5879000 · Reserves	<u>578.00</u>
Total Expense	<u>578.00</u>
Net Income	<u><u>0.00</u></u>



# Park Impact Fund

	<u>2011-2012 Budget</u>
<b>Park Impact Fund</b>	
<b>Income</b>	
4000400 · Charges for Services	
4000460 · Park Impact	670.00
<b>Total 4000400 · Charges for Services</b>	<b>670.00</b>
4000800 · Other Revenue	
4000840 · Interest Earned	55.00
4000900 · Reduction of Fund Balance	
<b>Total 4000800 · Other Revenue</b>	<b>55.00</b>
<b>Total Income</b>	<b>725.00</b>
<b>Expense</b>	
5606400 · Minor Capital Outlay	
5606410 · Land Improvements	-
5606440 · Machinery & Equipment	-
5606490 · Other	-
<b>Total 5606400 · Minor Capital Outlay</b>	<b>-</b>
5607400 · Capitalized Assets	
5607440 · Machinery & Equipment	
<b>Total 5607400 · Capitalized Assets</b>	<b>3,000.00</b>
5609000 · Reserves	
5609035 · Park Impact Reserves	(2,275.00)
<b>Total 5609000 · Reserves</b>	<b>(2,275.00)</b>
<b>Total Expense</b>	<b>725.00</b>
<b>Net Income</b>	<b>0.00</b>



# **Water and Sewer Impact Fee Fund**

<u>2011-2012 Budget</u>	
<b>W&amp;S Impact Fund</b>	
<b>Income</b>	
4000400 · Charges for Services	
4000476 · Water Impact Fee	3,500.00
4000477 · Sewer Impact Fee	1,600.00
<b>Total 4000400 · Charges for Services</b>	<u>5,100.00</u>
4000800 · Other Revenue	
4000840 · Interest Earned	780.00
4000845 · Interest Earned - Sewer	0.00
4000880 · Transfer In - Water Impact	0.00
4000885 · Transfer In - Sewer Impact	0.00
4000990 · Reduction in Fund Balance	0.00
<b>Total 4000800 · Other Revenue</b>	<u>780.00</u>
<b>Total Income</b>	<b>5,880.00</b>
<b>Expense</b>	
5755500 - Repairs	
5755560 - Repairs - Water Lines	
<b>Total 5755500 - Repairs</b>	<u>2,000.00</u>
5857400 · Capitalized Assets	
5857430 - Improv Other Than Buildings	0.00
5857480 · Sewer Lines	0.00
<b>Total 5857400 · Capitalized Assets</b>	<u>0.00</u>
5859000 · Reserves	
5859020 · Water Impact Fees Reserve	2,280.00
5859025 · Sewer Impact Fees Reserve	1,600.00
<b>Total 5859000 · Reserves</b>	<u>3,880.00</u>
<b>Total Expense</b>	<u>5,880.00</u>
<b>Net Income</b>	<u>0.00</u>



## 4B Economic Development Corporation

<b>4B EDC</b>	<b>2011-2012 Budget</b>
5000100 · Taxes	
5000120 · Sales Tax	60,000.00
Total 5000100 · Taxes	60,000.00
5000800 · Other Revenue	
5000840 · Interest Earned	550.00
Total 5000800 · Other Revenue	550.00
8102200 · Special Services	60,550.00
8102220- Website Support & Maint.	
8102230 · Legal Fees	5,000.00
8102240 · Audit	500.00
8102250 · Accounting	1,360.00
Total 8102200 · Special Services	6,860.00
8102300 Consultant Services	
8102310 - Consultant Fees	7,500.00
8102350 - Contract Labor	5,000.00
Total 8102300 Consultant Services	12,500.00
8103100 · General Supplies	
8103110 · Office Supplies	100.00
Total 8103100 · General Supplies	100.00

8104200 - Travel Expenses	
8104210 - Travel Expense	1,500.00
8104220- Professional Development	1,500.00
Total 8104200 - Travel Expenses	<u>3,000.00</u>
8105600 - Insurance	
8105620 - Insurance - Liability	175.00
Total 8105600 - Insurance	<u>175.00</u>
8105700 - Other Expenses	
8105705 - Postage	200.00
8105730 - Memberships	1,100.00
8105765 - Miscellaneous	1,000.00
Total 8105700 - Other Expenses	<u>2,300.00</u>
8109000 - Reserves	
8109015 - Administrative Reserves	33,115.00
8109215 - Transfer out General Fund	2,500.00
Total 8109000 - Reserves	<u>35,615.00</u>
Total Expense	<u>60,550.00</u>
Net Income	<u>0.00</u>



# **Municipal Development District Fund**

Municipal Devel. District

2011-2012 Budget

Income

4000100 - Taxes  
4000120 - Sales Tax  
Total 4000100 - Taxes  
  
4000800 - Other Revenue  
4000840 - Interest Income  
Total 4000800 - Other Revenue

15,000.00  
15,000.00

8.00  
8.00

Total Income

15,008.00

Expense

9102200 - Special Services  
9102230 - Legal Fees  
9102240 - Audit  
9102250 - Accounting  
Total 8102200 - Special Services  
9102300 Consultant Services  
9102310 - Consultant Fees  
Total 9102300 Consultant Services  
  
9103100 - General Supplies  
9103110 - Office Supplies  
Total 9103100 - General Supplies

250.00  
1,360.00  
250.00  
1,860.00

500.00  
500.00

100.00  
100.00

9104200 - Travel Expenses	
9104220- Professional Development	<u>250.00</u>
Total 9104200 - Travel Expenses	250.00
9105600 - Insurance	
9105620 - Insurance - Liability	<u>200.00</u>
Total 9105600 - Insurance	200.00
9105700 - Other Expenses	
9105705 - Postage	<u>25.00</u>
Total 9105700 - Other Expenses	25.00
9109000 - Reserves	
9109015 - Administrative Reserves	11,573.00
9109215 - Transfer Out General Fund	<u>500.00</u>
Total 9109000 - Reserves	<u>12,073.00</u>
Total Expense	<u>15,008.00</u>
Net Income	<u>0.00</u>



# **Police Special Fund**

Police Special Fund	2011-2012 Budget
4000800 · Other Revenue	
4000815 · Gifts	1,000.00
4000816 · National Night Out	0.00
4000830 · Vending Machines	0.00
4000860 · Grant Proceeds	0.00
4000880 · Fund Balance Decrease	0.00
Total 4000800 · Other Revenue	<u>1,000.00</u>
Total Income	1,000.00
Expense	
5232600 · Special Expenses	
5232675 · National Night Out	0.00
5232600- Special Expenses - Other	1,565.00
Total 5232600 · Special Expenses	<u>1,565.00</u>
5234200 · Travel Expense	
5234220 · Professional Development	0.00
5234225 · Professional Development- LEOSE	0.00
Total 5234200 · Travel Expense	<u>0.00</u>
5235500 · Repairs and Bldg Improvements	
5235540 · Repairs - Machinery & Equipment	1,000.00
Total 5235500 · Repairs and Bldg Improvements	<u>1,000.00</u>
5235700 · Other Expense	
5235735 · Official Functions	1,000.00
5235765 · Miscellaneous	0.00
Total 5235700 · Other Expense	<u>1,000.00</u>

5236400 · Minor Capital Outlay	
5236440 · Machinery and Equipment	0.00
5236445 · Personal Protective Equipment	0.00
5236400 - Minor Capital Outlay Other	<u>0.00</u>
Total 5236400 · Minor Capital Outlay	<u>0.00</u>
5239000 · Reserves	
5239010 · Administrative Reserves	<u>(2,565.00)</u>
Total 5239000 · Reserves	<u>(2,565.00)</u>
Total Expense	<u>1,000.00</u>
Net Income	<u><u>0.00</u></u>



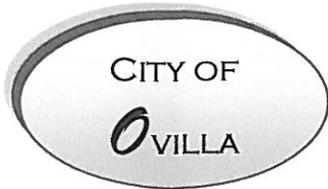
# **Fire Auxiliary Fund**

2011-2012  
Budget

Fire Auxiliary Fund

Income	
4000800 · Other Revenue	5,000.00
4000815 · Gifts	100.00
4000830 · Vending Machines	0.00
4000880 · Transfer In	<u>5,100.00</u>
Total 4000800 · Other Revenue	<u>5,100.00</u>
Total Income	5,100.00
Expense	
5332100 - Empolyee Benefits	<u>100.00</u>
5332196 - Membership Dues	100.00
Total 5332100 - Employee Benefits	100.00
5333400 · Maintenance Supplies and Parts	0.00
5333410 - Supplies - Custodial	<u>2,000.00</u>
5333460 · Supplies - Miscellaneous	2,000.00
Total 5333400 · Maintenance Supplies and Parts	<u>2,000.00</u>
5334200 - Travel Expense	
5334220 -Professional Development	<u>150.00</u>
Total 5334200 - Travel Expenses	<u>150.00</u>
5335500 · Repairs and Bldg Improvements	
5335550 · Repairs - Vehicle	<u>0.00</u>
Total 5335500 · Repairs and Bldg Improvements	<u>0.00</u>

5335700 · Other Expense	2,000.00
5335735 · Official Functions	
5335765 · Miscellaneous	<u>0.00</u>
Total 5335700 · Other Expense	<u>2,000.00</u>
66900 - Reconciliation Discrepancies	<u>0.00</u>
Total Expense	<u>4,150.00</u>
Net Ordinary Income	950.00
Other Income/Expense	
Other Expense	
5239000 · Reserve	
5239010 · Admin Reserves	<u>0.00</u>
Total 5239000 · Reserve	<u>0.00</u>
Total Other Expense	<u>0.00</u>
Net Other Income	<u>0.00</u>
Net Income	<u><u>5,100.00</u></u>



AGENDA ITEM REPORT

Item(s): 3 (City Secretary use only)

Meeting Date : September 12, 2011

Department: FINANCE DEPARTMENT

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted By: Sharon Jungman

Attachments:	
Proposed Ordinance 2011-020	
Agenda Item / Topic:	
<b>ITEM 3.</b>	<b>Discussion/Action</b> – Consider Adoption of Ordinance 2011-020 Approving the Tax Rate for the Fiscal Year 2011-2012.
Discussion / Justification:	
During the August 01, 2011 Special Council Meeting and Budget Workshop, Council took a record vote for the proposed rollback rate for Fiscal Year 2011-2012.	
Attached is an ordinance to adopt the tax rate for FY 2011-2012 as proposed.	
	M&O 0.4934 cents per \$100.00 of valuation
	Debt Service 0.1704 cents per \$100.00 of valuation
<b>Total</b>	<b>0.6638 cents per \$100.00 of valuation</b>
The Law requires that the governing body adopt the tax rate as an official action and set it out in a written ordinance or resolution. Staff has prepared an ordinance.	
This year’s proposed tax rate is the rollback rate, which is less than the effective rate.	
Recommendation / Staff Comments:	
Staff recommends approval of Ordinance 2011-020.	
Sample Motion(s):	
<b>RECOMMENDED CITY COUNCIL ACTION:</b>	
<b>BACKGROUND INFORMATION:</b> The Texas Constitution and Property Tax Code states that a taxing unit (City) must comply with certain steps in adopting their tax rates. The Truth-in-Taxation Law was passed for two purposes. The first is to make taxpayers aware of tax rate proposals and the second is to allow taxpayers, to rollback or limit the tax increase. The Texas Comptroller of Public Accounts publishes a guide every year with all the updated laws to make this process easier for Cities to follow. The four major principles of truth-in-taxation is that the property owners have the right to know about increases, the tax unit must publish the effective and rollback tax rates, the taxing unit must publish a special notice and hold two public hearing if the rate exceeds the effective rate and if the rate exceeds the	

rollback rate - then the voters may petition for an election.

The Effective rate is the rate that is a calculated rate that would provide the taxing unit with the same amount of revenue it received in the year before on properties taxed in both years. If property values rise, the effective tax rate will go down. If property values fall as we have seen with our appraisals then the effective rate goes up.

The Rollback rate is the calculated rate that is the maximum rate allowed by law without voter approval. This year's rate is less than the effective maintenance and operation rate.

**The tax rate is split into two parts. The first part is the maintenance and operation rate or commonly referred to as the M&O rate. This rate is used to fund the day-to-day operations and is unrestricted revenue. This rate is set by the Council.**

**The Second part is the debt rate or commonly referred to as the I&S rate. This rate is used to fund any bonds that have been issued by the City. This rate is set by the amount of debt the City currently is paying and is calculated by the Tax Office.**

#### **SUPPORTING MATERIALS:**

Texas cities have been impacted by several law changes. The first is that wording for adopting the tax rate. Attached is the wording for the motion based on the law changes. Some other law changes that have affected the appraisals are Disabled Vet Legislation. This legislation has lowered the taxable value of veterans and their spouses that are disabled.

The Ellis Central Appraisal District Certified a 2011 taxable value of \$257,169,638 for the City of Ovilla, which is a decrease of \$8,546,849 under the 2010 taxable value of \$265,716,487. However the City's decision to use \$115,000 in Debt Fund Reserves Balance reduces the IS tax rate for 2011 to 0.1704 a .0613 decrease under the 2010 IS rate of 0.2317. The reduction in IS tax rate creates a situation where the rollback of 0.6638 is below the Effective Tax Rate of 0.6956. In 2011 the tax base amount subject to a tax ceiling freeze is \$46,630,995 resulting taxes of \$324,365.

#### **FINANCIAL IMPACT:**

1. If Council proposes a rate that is the same rate as last year, (.6746) taxes will decrease \$45,245.
2. If Council proposes the Effective Tax Rate, (.6956) taxes will decrease \$2,129.
3. If Council proposes the roll back rate (.6638) taxes will decrease \$67,313.
4. **Please see attached options sheet before making the motion.**

### ***THIS MOTION REQUIRES A RECORD VOTE***

**REQUIRED LANGUAGE FOR MAKING THE MOTION  
CHOICE OF SAMPLE THE MOTIONS / ONE MUST BE MADE AS FOLLOWS:**

***If the same rate as last year is proposed:***

***"I move that the Council hereby propose the 2012 property tax rate be a total of 0.6746 with Maintenance and Operation rate of .5002 and a debt rate of 1704."***

***If the Effective Rate (ETR) is proposed:***

***"I move that the Council hereby propose the 2011 property tax rate be a total of 0.6956 with a***

***Maintenance and Operation rate of .5252 and a debt rate of .1704"***

***If the Rollback Rate is proposed:***

***"I move that the Council hereby propose the 2011 property tax rate be a total of 0.6638 with a Maintenance and Operation rate of .4934 and a debt rate of .1704.***

***This is the proposed tax rate voted by Council on August 01, 2011 in public forum.***

***"I MAKE THE MOTION THAT COUNCIL APPROVE THE PROPERTY TAXES FOR THE FY2011-2012 BY THE ADOPTION OF A TAX RATE OF 0.4934 CENTS PER \$100.00 OF VALUATION FOR MAINTENANCE AND OPERATIONS AND 0.1704 CENTS PER \$100.00 OF VALUATION FOR DEBT SERVICE, FOR A TOTAL TAX RATE OF 0.6638 CENTS PER \$100.00 OF VALUATION BY THE APPROVAL AND ADOPTION OF ORDINANCE 2011.020."***

## ORDINANCE 2011-020



**AN ORDINANCE LEVYING, ASSESSING AND FIXING THE TAX RATE FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF OVILLA, TEXAS, AND PROVIDING FOR THE DEBT SERVICE FUND FOR FISCAL YEAR 2011-2012 AND APPORTIONING EACH LEVY FOR THE SPECIFIC PURPOSE, AND PROVIDING FOR COLLECTION OF ALL ANNUAL TAXES PROVIDED BY STATE LAW; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Ovilla is a Type A general law city located in Ellis and Dallas Counties, created in accordance with the provisions of Chapter 6 of the Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

**WHEREAS**, the City Council of the City of Ovilla hereby finds that the tax for the fiscal year beginning October 1, 2011 and ending September 30, 2012, hereinafter levied for current expenses of the City and the general improvements of the City and its property must be levied to provide the revenue requirement of the budget for the ensuing year; and

**WHEREAS**, the City Council of the City of Ovilla has approved, by a separate ordinance, the budget for the fiscal year beginning October 1, 2011 and ending September 30, 2012; and

**WHEREAS**, the City Council has complied with all statutory and constitutional requirements concerning the levying and assessing of ad valorem taxes.

***NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS*** that there is hereby levied and there shall be assessed and collected for the Maintenance and Operation of the municipal government of the City of Ovilla, Texas, and to meet Interest and Sinking requirements for fiscal year 2011-2012, upon all property, real, personal and mixed within the corporate limits of the City subject to taxation, a total tax of **0.6638** cents on each one-hundred dollars (\$100.00) of assessed valuation based on 100% of market value of said property, said tax being so levied an apportioned to the specific purpose herein set forth.

### **SECTION ONE**

For the maintenance and operation of the general government and for general improvements of the City and its property, known as the General Fund, a tax rate of **0.4934** Cents on each one-hundred dollars (\$100.00) of assessed valuation of all taxable property shall be adopted, and

### **SECTION TWO**

For the purpose of paying interest and principle for the redemption of bonds and other long-term obligations heretofore legally issued by the City, known as the Debt Service Fund, a tax rate of **0.1704** Cents on each one-hundred dollars (\$100.00) of assessed valuation of all taxable property shall be adopted.

**ORDINANCE 2011-020**

Taxes are payable in Ovilla, TX, at the office of the Ellis County Tax Collector. The City shall have available all rights and remedies provided by law for the enforcement of the collection of taxes levied under this Ordinance.

***PASSED AND APPROVED ON THIS 12th DAY OF September, 2011.***

---

MAYOR, William "Bill" Vansyckle

---

CITY SECRETARY, Pamela Higgins



AGENDA ITEM REPORT

Item(S): 4 (City Secretary use only)

Meeting Date : September 12, 2011

Department: Administrative

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted By: Administrative Staff

Attachments:
Proposed Resolution 2011.020 Taxing Unit Voting Entitlement / Board of Directors Eligibility/ History
Agenda Item / Topic:
ITEM 4. Discussion/Action – Consider Resolution of candidate nominations for the Ellis Appraisal District Board of Directors for the Years 2012-2013.
Discussion / Justification:
Each eligible taxing unit is entitled to nominate one candidate for each position to be filled on the board of directors. The governing body shall determine its vote by resolution and submit it to the chief appraiser before October 15, 2011.
Recommendation / Staff Comments:
N/A
Sample Motion(s):
<b><i>"I MAKE A MOTION THAT COUNCIL NOMINATE BY RESOLUTION 2011-019 THE FOLLOWING INDIVIDUALS FOR THE ELLIS APPRAISAL DISTRICT BOARD OF DIRECTORS FOR THE YEARS 2012-2013."</i></b>
Chair _____
Vice-chair _____
Secretary _____
Member _____
Member _____
Non-Voting Member _____

**RESOLUTION 2011-020**

**RESOLUTION OF CANDIDATE NOMINATIONS FOR THE ELLIS APPRAISAL DISTRICT BOARD OF DIRECTORS FOR THE YEARS 2012- 2013.**

**WHEREAS**, Section 6.03 (g) of the Texas Property Tax Code, requires that each taxing unit entitled to vote may nominate by Resolution one candidate for each of the five positions to be filled and submit those nominations to the Chief Appraiser of the Ellis Appraisal District before October 15, 2011.

**THEREFORE**, the **CITY OF OVILLA** submits the following nomination(s) for the Board of Directors of the Ellis Appraisal District for 2012 – 2013:

**ACTION TAKEN THIS 12th** day of **September**, 2011, in Session of the governing body of the above mentioned taxing unit; as authorized under Section 6.03 of the Texas Property Tax Code, for the purpose of nominating candidates to the Board of Directors of the Ellis Appraisal District.

---

---

---

---

---

---

\_\_\_\_\_  
Bill Vansyckle, Mayor

ATTEST:

\_\_\_\_\_  
Pam Woodall Higgins, City Secretary

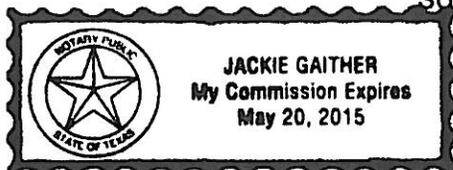
**ELLIS APPRAISAL DISTRICT  
2012-2013 BOARD OF DIRECTORS  
TAXING UNIT VOTING ENTITLEMENT**

TAXING UNITS	2010 CERT FRZ ADJ TAXABLE VALUES (as of 07/19/08)	2010 TAX RATE	TAX LEVY ON ACCTS WITH CEILING	2010 TOTAL LEVY	% OF TOTAL LEVY	2012 VOTES	2010 VOTES
ELLIS COUNTY & FM ROAD	9,377,013,606	.360091	2,985,587	36,751,369			
AVALON ISD	9,303,285,851	.033508	286,348	3,403,693	17.91%	896	904
ENNIS ISD	30,980,308	1.236550	30,758	413,845	0.18%	9	9
FERRIS ISD	1,617,238,475	1.540000	973,557	25,879,030	11.55%	577	569
FROST ISD	279,344,921	1.317850	257,745	3,939,093	1.76%	88	88
ITALY ISD	1,573,895	1.255000	362	20,114	0.01%	0	0
MIDLOTHIAN ISD	91,013,288	1.241000	89,999	1,219,474	0.54%	27	28
MILFORD ISD	2,884,714,622	1.397500	1,916,300	42,230,187	18.84%	942	1,022
PALMER ISD	47,200,830	1.171700	27,739	580,791	0.26%	13	9
RED OAK ISD	197,200,886	1.267610	234,050	2,733,788	1.22%	61	63
WAXAHACHIE ISD	1,062,239,750	1.540000	1,562,823	17,921,315	8.00%	400	406
MAYPEARL ISD	2,578,071,853	1.428900	2,296,887	39,134,956	17.46%	873	831
BARDWELL CITY	241,541,220	1.359000	238,746	3,521,292	1.57%	79	64
CEDAR HILL CITY	10,504,657	.210900		22,154	0.01%	0	0
ENNIS CITY	100,605,616	.670000		674,058	0.30%	15	16
FERRIS CITY	1,307,574,814	.695000		9,087,645	4.05%	203	197
GARRETT CITY	93,857,811	.687134		644,929	0.29%	14	14
GLENN HEIGHTS CITY	11,994,959	.395259		47,411	0.02%	1	1
GRAND PRAIRIE CITY	121,750,186	.795000		967,914	0.43%	22	20
ITALY CITY	12,623,726	.669998	383	84,962	0.04%	2	1
MANSFIELD CITY	52,515,925	.943573	49,975	545,501	0.24%	12	12
MAYPEARL CITY	16,214,722	.710000	2,994	118,118	0.05%	3	1
MIDLOTHIAN CITY	27,405,459	.688756	20,015	208,772	0.09%	5	5
MILFORD CITY	2,028,299,309	.650000		13,183,946	5.88%	294	304
OAK LEAF CITY	12,113,332	.409146	17,692	67,253	0.03%	1	2
OVILLA CITY	95,977,060	.350785		336,673	0.15%	8	8
PALMER CITY	196,695,426	.674600	252,673	1,579,580	0.70%	35	37
PECAN HILL CITY	59,327,048	.629200		373,286	0.17%	8	9
RED OAK CITY	30,779,362	.311275		95,808	0.04%	2	2
VENUS CITY	527,239,698	.649000	277,073	3,698,858	1.65%	83	81
WAXAHACHIE CITY	12,578,559	.841506		105,849	0.05%	2	2
<b>TOTAL</b>	<b>2,016,950,486</b>	<b>.680000</b>	<b>849,094</b>	<b>14,564,357</b>	<b>6.50%</b>	<b>325</b>	<b>294</b>
				<b>224,156,021</b>	<b>100.00%</b>	<b>5,000</b>	<b>5,000</b>

I, KATHY A. RODRIGUE, DO HEREBY CERTIFY THAT THE ABOVE VOTING ENTITLEMENTS ARE TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

*Kathy Rodrigue*

SUBSCRIBED AND SWORN BEFORE ME THIS 19th DAY OF August, 2011.



*Jackie Gaither*  
NOTARY

**ELLIS APPRAISAL DISTRICT  
BOARD OF DIRECTORS**

**Eligibility:**

Person must have resided in the appraisal district for at least two years. Person may not be an employee of a taxing unit served by the appraisal district, but may be an elected official or a member of the governing body. A person may not be appointed if related within the second degree of consanguinity or affinity to either an appraiser who appraiser property for use in the appraisal district's appraisal review board proceedings or a tax representative who represents taxpayers for compensation before the appraisal district's appraisal review board. A person may not have delinquent taxes for more than 60 days after the date the person knew or should have known of the delinquency.

**Term:**

All directors other than the county tax assessor-collector serve a two-year term.

**Meetings:**

Meetings are typically held once a month at the convenience of the majority of the board members.

**Compensation:**

Directors may not receive a salary, per diem, or other compensation. They are reimbursed for reasonable and necessary expenses incurred in the performance of a director's duties if included in the appraisal district budget.

**General Statement of Functions:**

The board of directors has the following primary responsibilities:

- Establish the appraisal district's appraisal office;
- Adopt the appraisal district's annual operating budget and reappraisal plan;
- Contract for necessary services;
- Hire a chief appraiser;
- Hire a taxpayer liaison officer (districts in counties having a population of over 125,000);
- Appoint appraisal review board members, chairman and secretary; and
- Make general policy on the appraisal district's operation.



**ELLIS APPRAISAL DISTRICT**  
400 Ferris Ave \* PO Box 878  
Waxahachie, Texas 75168  
972-937-3552 \* Toll Free 1-866-348-3552  
ecad@elliscad.com

**Board of Directors**  
Phillip Lynch, Chairman  
Johnny Johnson, Vice Chairman  
Linda Alvarez, Secretary  
John Bridges, Member  
Ken Marks, Member  
Joe Pitts, Member  
  
Kathy Rodrigue, Chief Appraiser

---

## 2010-2011 Board of Directors History

### **Phillip Lynch**

Chairman 2010-2011, 2008-2009, 2006-2007, 2004-2005, 2002-2003, Vice-Chairman 2000-2001, Member 1998-1999, 1996-1997

### **Johnny Johnson**

Vice-Chairman 2010-2011, 2008-2009, 2006-2007, 2004-2005, 2002-2003, Secretary 2000-2001

### **Linda Alvarez**

Secretary 2010-2011, 2008-2009, 2006-2007

### **Ken Marks**

Member 2010-2011, 2008-2009, 2006-2007, 2002-2003, Secretary 2004-2005

### **Joe Pitts**

Member 2010-2011, 2008-2009, 2006-2007

### **John Bridges**

Non-Voting Member as the Ellis County Tax Assessor/Collector 1998-2011

This group works well together to serve the property owners and taxing units of Ellis County.

### **Legislation:**

In 2003, the 78<sup>th</sup> Legislative Session, we worked with Jim Pitts to change the number of ARB members that a Board of Directors can appoint. With the success of this change the district was able to set up panels for hearings and to save approximately \$20,000 annually in ARB hearings costs. This also has enabled us to complete hearings earlier and to certify 100% of the appraisal roll on time.

### **Property Value Study:**

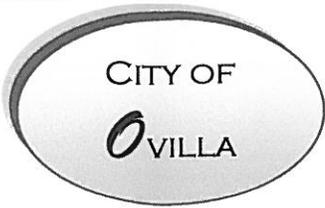
The appraisal district has been successful in the last nine years with having local property value assignments to all 11 of our school districts. With four of those years being assigned without appeal, this is a very unusual tract record and is a result of supporting the efforts of the staff to follow their constitutional requirements to appraise property at market value fairly and equitably.

### **Budgeting:**

Through the use of technology, the Board has been able to reduce the size of our staff from 31 to 25 budgeted positions for 2011 to handle a \$13 Billion appraisal roll. The budget is less than 1% of the total levy of the taxing units, which is extremely rare for a district of our size and makeup.

### **Technology:**

This Board looks forward each year to sharing with each of you the latest technological investment in aerial and oblique photography, Pictometry. The entities of EAD receive the data and software at no charge. We also dramatically improved our website and have been amazed at the response and number of visitors.



AGENDA ITEM REPORT

Item(s): 5 (City Secretary use only)

Meeting Date : September 12, 2011

Department: Administrative

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted By: City Staff

<b>Attachments:</b>
FY2011-2012 Proposed Council Meetings FY2011-2012 Proposed Calendar of Dates
<b>Agenda Item / Topic:</b>
ITEM 5. Discussion/Action – Consider and approve FY2011-2012 City Calendar and approve scheduled meetings of the Ovilla City Council.
<b>Discussion / Justification:</b>
In an effort to improve efficiency and maintain professional productivity, it benefits staff as well as Council to rely on and have preparation of certain scheduled meeting dates. The calendar sets the dates but they are subject to amendment upon Council decision.  The <i>City Calendar of Dates</i> is customarily dates that the majority would normally already be aware of and unquestionable/undisputable.  Having a visual, documented city calendar offers positive and accountable planning.  An approved holiday schedule is beneficial for employees and citizens and normally approved along with the presentation and adoption of a new fiscal year budget and/or personnel manual.  The approved <i>City Calendar</i> will be placed on the city’s website.
<b>Recommendation / Staff Comments:</b>
Staff recommends approval.
<b>Sample Motion(s):</b>
<b><i>“I MAKE THE MOTION THAT COUNCIL (APPROVES / DOES NOT APPROVE) THE FISCAL YEAR 2011-2012 CITY CALENDAR AND SCHEDULED MEETING DATES AND ALTERNATE COUNCIL MEETING DATES AS PROPOSED.”</i></b>

## **FY 2011-2012 SCHEDULED COUNCIL MEETINGS**

Meeting dates may be subject to revision, rescheduling or the calling of a Special meeting should the City Council of Ovilla have the need.

Monday, October 3, 2011  
Monday, October 24, 2011

Monday, November 14, 2011  
Monday, November 28, 2011

Monday, December 12, 2011

Monday, January 9, 2012  
Monday, January 23, 2012

Monday, February 13, 2012  
Monday, February 27, 2012

Monday, March 12, 2012  
Monday, March 26, 2012

Monday, April 9, 2012  
Monday, April 23, 2012

Monday, May 14, 2012  
\_\_\_\_\_, May \_\_\_, 2011-Canvass Election  
Tuesday, May 29, 2012

Monday, June 11, 2012  
Monday, June 25, 2012

Monday, July 9, 2012  
Monday July 23, 2012

Monday, August 13, 2012  
Monday, August 27, 2012

Monday, September 10, 2012  
Monday, September 24, 2012



### Ovilla City Council Members

Mayor Bill Vansyckle

Mayor Pro-Tem, Place 1	Tom Leverentz
Place 2	Michael Dickey
Place 3	James Wade
Place 4	Doug Hunt
Place 5	Richard Dormier
 City Administrator	 Randy Whiteman

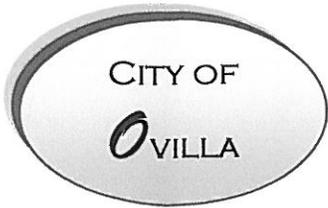
All City Council meetings will be posted and conducted in accordance with the Open Meetings Act, Chapter 551 of the Local Government Code.

**2011-2012**  
***Fiscal Year Calendar & Holidays***

Columbus Day	Monday	October 10, 2011
Thanksgiving Holiday	Thursday Friday	November 24, 2011 November 25, 2011
Christmas Holiday	Friday Monday	December 23, 2011 December 26, 2011
New Year's Holiday	Monday	January 2, 2012
Martin Luther King Day	Monday	January 16, 2012
Presidents' Day	Monday	February 20, 2012
Good Friday (Easter)	Friday	April 6, 2012
<b>*General Election</b>	<b>Saturday</b>	<b>To be Announced</b>
Memorial Day	Monday	May 28, 2012
Independence Day Holiday	Wednesday	July 04, 2012
Labor Day	Monday	September 03, 2012
<b>*Heritage Day</b>	<b>Saturday</b>	<b>September 22, 2012</b>
Personal Day!		

**Approved by Council during the  
September 12, 2011 Council Meeting**  
**\*Not Holidays-Special Marked Calendar Days**





AGENDA ITEM REPORT

Item(s): 6 (City Secretary use only)

Meeting Date : September 12, 2011

Department: Administrative

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted By:

<b>Attachments:</b>
Email quote from Best Buy to Mayor Vansyckle.
<b>Agenda Item / Topic:</b>
ITEM 6. Discussion/Action – Consider and approve the purchase of technical equipment for the Council Chamber Room.
<b>Discussion / Justification:</b>
Attached is the latest bid for the purchase of audio-visual and computer equipment. This equipment will bring us to our goal of better quality audio and visual during council meetings. Additionally, we will have faster communication with council and public regarding agenda items.  During the FY2011-2012 budget meetings, Council included new audio / visual equipment.
<b>Recommendation / Staff Comments:</b>
N/A
<b>Sample Motion(s):</b>
“I MAKE A MOTION THAT COUNCIL _____.”

**Sharon Jungman**

2nd Quote

**From:** Bill Vansyckle [mayorvansyckle@cityofovilla.org]  
**Sent:** Wednesday, September 07, 2011 3:52 PM  
**To:** Sharon Jungman  
**Subject:** FW: Your Best Buy For Business Quote - [224793560]

**Bill Vansyckle**  
**Mayor, City of Ovilla**  
**105 S. Cockrell Hill Rd.**  
**Ovilla, Tx 75154**  
**972-617-7262**

---

**From:** Quinn, John [mailto:John.Quinn@bestbuy.com]  
**Sent:** Wednesday, September 07, 2011 10:01 AM  
**To:** Bill Vansyckle  
**Subject:** Your Best Buy For Business Quote - [224793560]

Good morning Mayor, Here is the revised, kitchen-sink approach to taking care of both phase 1 & 2 for Ovilla City Hall, installation included. Install charges are \$470. I also was able to tighten pricing as a whole to get us closer. I'll follow up with you shortly. Thank you.

At your service,

John Quinn  
Account Manager  
817-525-5946 direct  
952-430-0833 fax  
John.Quinn@bestbuy.com



**Quotation Number:** 224793560

Best Buy For Business  
7601 Penn Avenue South  
Richfield, MN 55422-3645

**To:** Bill Vansyckle  
City of Ovilla  
105 COCKRELL HILL RD  
OVILLA, TX 75154

**Info:**  
Requested Date: 09/05/11  
Expiration Date: 09/19/11  
Customer Number: 1337875  
Customer PO#: N/A  
Payment Type: TBD

**From:**  
[John.Quinn@bestbuy.com](mailto:John.Quinn@bestbuy.com)  
Business Professional  
Best Buy For Business  
Phone: 8175255946  
Fax: (952) 430-0833  
Cell: 8175255946

Dear Bill Vansyckle,

Thank you for requesting the following quote from Best Buy For Business.

---

**Sold To:**  
 Bill Vansyckle  
 City of Ovilla  
 105 COCKRELL HILL RD  
 OVILLA, TX 75154

**Bill To:**  
 Bill Vansyckle  
 City of Ovilla  
 105 COCKRELL HILL RD  
 OVILLA, TX 75154

**Ship To:**  
 Bill Vansyckle  
 City of Ovilla  
 105 COCKRELL HILL RD  
 OVILLA, TX 75154

QTY	DESCRIPTION	ITEM#/MFR#	PRICE	EXT. PRICE
1	<u>NADY 15 INPUT MINI MIXER WITHUSB INTERFACE NIC</u>	BB11284099 149670 MM-15USB	\$142.67	\$142.67
	Availability: In Stock Catalog: Business			
-----				
5	<u>Nady SPC-15 - microphone</u>	BB11286710 149670 SPC-15 NADY	\$37.49	\$187.45
	Availability: In Stock Catalog: Business			
-----				
1	<u>Cables to Go TruLink Wireless USB to VGA Kit - wireless video extender</u>	BB11272109 10760 29356	\$158.82	\$158.82
	Availability: In Stock Catalog: Business			
-----				
3	<u>Cables To Go Pro-Audio - audio cable - 25 ft</u>	BB10962624 10760 40049	\$17.91	\$53.73
	Availability: In Stock Catalog: Business			
-----				
2	<u>Cables To Go Pro-Audio - audio cable - 12 ft</u>	BB10962547 10760 40054	\$12.86	\$25.72
	Availability: In Stock Catalog: Business			
-----				
1	<u>Elite Manual Series M71XWS1 - projection screen - 71 in ( 180 cm )</u>	BB10879699 63220 M71XWS1	\$63.59	\$63.59
	Availability: In Stock			

**Sold To:**  
 Bill Vansyckle  
 City of Ovilla  
 105 COCKRELL HILL RD  
 OVILLA, TX 75154

**Bill To:**  
 Bill Vansyckle  
 City of Ovilla  
 105 COCKRELL HILL RD  
 OVILLA, TX 75154

**Ship To:**  
 Bill Vansyckle  
 City of Ovilla  
 105 COCKRELL HILL RD  
 OVILLA, TX 75154

QTY	DESCRIPTION	ITEM#/MFR#	PRICE	EXT. PRICE
1	<u>NADY 15 INPUT MINI MIXER WITHUSB INTERFACE NIC</u>	BB11284099 149670 MM-15USB	\$142.67	\$142.67
	Availability: In Stock Catalog: Business			
5	<u>Nady SPC-15 - microphone</u>	BB11286710 149670 SPC-15 NADY	\$37.49	\$187.45
	Availability: In Stock Catalog: Business			
1	<u>Cables to Go TruLink Wireless USB to VGA Kit - wireless video extender</u>	BB11272109 10760 29356	\$158.82	\$158.82
	Availability: In Stock Catalog: Business			
3	<u>Cables To Go Pro-Audio - audio cable - 25 ft</u>	BB10962624 10760 40049	\$17.91	\$53.73
	Availability: In Stock Catalog: Business			
2	<u>Cables To Go Pro-Audio - audio cable - 12 ft</u>	BB10962547 10760 40054	\$12.86	\$25.72
	Availability: In Stock Catalog: Business			
1	<u>Elite Manual Series M71XWS1 - projection screen - 71 in ( 180 cm )</u>	BB10879699 63220 M71XWS1	\$63.59	\$63.59
	Availability: In Stock			

Catalog: Business

1	<u>Lenovo G560 0679 - P P6200 2.13 GHz - 15.6" TFT</u>	BB11184470 62810 0679ALU	\$507.53	\$507.53
	Availability: In Stock Catalog: Business			
7	<u>ASUS Eee Pad Transformer TF101 - tablet - Android 3.x (Honeycomb) - 16 GB - 10.1" - espresso</u>	BB11271140 20100 TF101-A1	\$387.22	\$2,710.54
	Availability: In Stock Catalog: Business			
7	<u>ASUS case for web tablet</u>	BB11218022 20100 90-OK02SP20000Q	\$54.35	\$380.45
	Availability: In Stock Catalog: Business			
7	<u>Trend Micro Mobile Essentials</u>	BB11306279 14700 MOBE7967	\$9.99	\$69.93
	Availability: Usually ships in 3 - 5 days Catalog: Business			
7	<u>ZAGG InvisibleSHIELD for Asus Transformer Tablets</u>	BB11278032 63810 ASUSTRANS	\$9.88	\$69.16
	Availability: Usually ships in 3 - 5 days Catalog: Business			
1	<u>Optoma XGA DLP Multimedia Projector</u>	BB11206016 13480 PRO260X	\$524.99	\$524.99
	Availability: Usually ships in 3 - 5 days Catalog: Business			

-----

1	<u>2YR PROJO Commercial Geek Squad Black Tie Protection</u>	BB11191631 6490073 1713508	\$149.99	\$149.99
---	---	----------------------------------	----------	----------

Availability: Usually ships in 3 - 5 days  
Catalog: Business

-----

5	<u>Quik Lok Desktop Tripod Microphone Stand - Black</u>	BB11241092 78070 A-188	\$12.77	\$63.85
---	---	------------------------------	---------	---------

Availability: In Stock  
Catalog: Business

-----

3	<u>Commercial Component Installation (Add On)</u>	BB11306211 62610 2248523	\$79.99	\$239.97
---	---	--------------------------------	---------	----------

Availability: In Stock  
Catalog: Business

-----

1	<u>Commercial Component Installation</u>	BB11216078 62610 2247427	\$129.99	\$129.99
---	--	--------------------------------	----------	----------

Availability: In Stock  
Catalog: Business

-----

1	<u>Adobe Soundbooth CS4 - ( v. 2 ) - media</u>	BB11063380 10160 65008171AD00A00	\$26.99	\$26.99
---	--	--	---------	---------

Availability: Call to order  
Catalog: Business

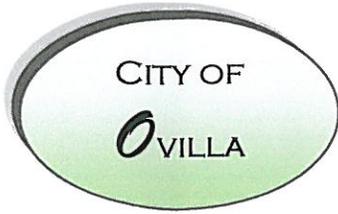
**Notes:**

-----

Product Total:	\$5,505.37
Est. Tax:	\$0.00
Quote Total:	\$5,505.37
=====	

If you have questions or require additional information, please contact me. If you would like to place this order online simply use this link: <http://www.bestbuybusiness.com/bbfb/en/US/direct/bestbuy?cmd=QuoteDisplay&ShoppingCartKey=224793560>

Best Buy For Business is pleased to provide the quote you requested. We realize you have numerous options for procuring IT Products and appreciate that you contacted us. We will honor the prices on this quote through the expiration date identified above.



AGENDA ITEM REPORT

Item(s): 7 (City Secretary use only)

Meeting Date : September 12, 2011

Department: Administrative

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted By:

<b>Attachments:</b>
Proposed Sign Code of Ordinances Chapter 3, relating to Meritorious Exceptions.
<b>Agenda Item / Topic:</b>
ITEM 7. Discussion/Action – Consider awarding a Meritorious Exception as allowed under Chapter 3, Section 3.06.012 of the Ovilla Code of Ordinances to allow Ms Dana Phillips to place a new cover on an old portable sign in front of her business located at 3322 Ovilla Road.
<b>Discussion / Justification:</b>
Ms Dana Phillips contacted Mayor Vansyckle to ask for an exemption to recover an old sign at her business, One-on-One Tutoring.  The current revision of the Ovilla Code of Ordinances does not allow portable signs.
<b>Recommendation / Staff Comments:</b>
N/A
<b>Sample Motion(s):</b>
<b><i>"I MAKE A MOTION THAT COUNCIL (APPROVE AND ALLOW/ NOT APPROVE) A MERITORIOUS EXECEPTION AS PRESENTED TO MS DANA PHILLIPS AT HER BUSINESS OF ONE-ON-ONE TUTORING LOCATED AT 3322 OVILLA ROAD."</i></b>



*Alana Stebbins*  
*214-274-2695*  
*3323 Quella Rd*



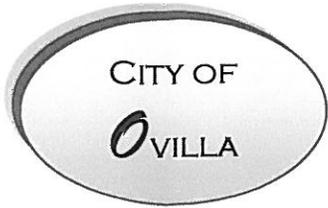
OVILLA CODE OF ORDINANCES

CHAPTER 3

BUILDING REGULATIONS

Sec. 3.06.012 Granting of exceptions

- (a) Generally. It is not the intention of these criteria to discourage innovation. It is entirely conceivable that signage proposals could be made that, while clearly nonconforming to this article and thus not allowable under these criteria, have obvious merit in not only being appropriate to the particular site or location, but also in making a positive contribution to the visual environment.
- (b) Request for exception. Upon request of an interested party, the city council, upon recommendation by the administrative official, shall hear and shall seriously and fairly consider a request for a meritorious exception under this section.
- (c) Conditions. The city council may impose conditions on the granting of an exception if the council deems such condition further carries out the intent and purpose of this article.



AGENDA ITEM REPORT

Item(s): 8 (City Secretary use only)

Meeting Date : September 12, 2011

Department: Public Works

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted By:

<b>Attachments:</b>
Proposal / quote from Ellis County
<b>Agenda Item / Topic:</b>
ITEM 8. Discussion/Action – Consider approval to Ellis County Precinct #4 for a two-course chip & seal on Malloy Lane.
<b>Discussion / Justification:</b>
Under the city’s current CIP, Malloy Lane is listed for repair.  Ellis County Precinct 4 submitted a quote for \$41,500.  If approved before this fiscal year end, an ordinance for a budget amendment would require approval. If Council approves the roadwork, the next item (9) is the ordinance for the budget adjustment.
<b>Recommendation / Staff Comments:</b>
N/A
<b>Sample Motion(s):</b>
<b><i>“I MAKE A MOTION THAT COUNCIL ( APPROVES / NOT APPROVES) THE CHIP / SEAL LABOR AND MATERIALS FOR THE RENOVATION OF MALLOY LANE AS PROPOSED AND QUOTED AT \$41,500 FROM ELLIS COUNTY.”</i></b>

**QUOTE**

ELLIS COUNTY PRECINCT 4  
1011 EASTGATE  
MIDLOTHIAN, TX. 76065

OFFICE: 972-723-8017 FAX: 972-723-8613

Date: August 31, 2011

Customer: City of Ovilla  
105 S. Cockrell Hill Road  
Ovilla, TX. 75154  
972-617-7262

Attn: Randy & Brad

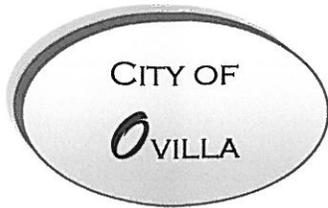
2,640 feet / ½ mile Malloy Ln.

Make ready, two course chip seal

Base as needed \$ 41,500.00

TOTAL \$ 41,500.00

APPROVED BY: \_\_\_\_\_  
City of Ovilla



AGENDA ITEM REPORT

Item(s): 9 (City Secretary use only)

Meeting Date : September 12, 2011

Department: Public Works

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted By: Staff

<b>Attachments:</b>
Proposed Ordinance 2011-XXX
<b>Agenda Item / Topic:</b>
ITEM 9. Discussion/Action – Consider an Ordinance of the City of Ovilla, amending the Fiscal Year 2010-2011 General Fund Budget and Annual Program of Services to allow for an Adjustment of \$41,500 to Account for the Use of Undesignated Reserve Funds to Increase the Street Line Item Infrastructure for the Renovation of Malloy Lane.
<b>Discussion / Justification:</b>
N/A
<b>Recommendation / Staff Comments:</b>
Staff recommends the approval.
<b>Sample Motion(s):</b>
<i>"I MAKE A MOTION THAT COUNCIL (APPROVES / NOT APPROVES) THE PROPOSED ORDINANCE AMENDING THE FISCAL YEAR 2010-2011 GENERAL FUND BUDGET AND ANNUAL PROGRAM OF SERVICES TO ALLOW FOR AN ADJUSTMENT OF \$41,500 TO ACCOUNT FOR THE USE OF UNDESIGNATED RESERVE FUNDS TO INCREASE THE STREET LINE ITEM INFRASTRUCTURE FOR THE RENOVATION OF MALLOY LANE."</i>
<b>RECORD VOTE:</b>
Mayor Pro-Tem Leverentz _____
Place 2 Dickey _____
Place 3 Wade _____
Place 4 Hunt _____
Place 5 Dormier _____

## ORDINANCE 2011-XXX

**AN ORDINANCE OF THE CITY OF OVILLA, TEXAS, AMENDING THE FISCAL YEAR 2010-11 GENERAL FUND BUDGET AND ANNUAL PROGRAM OF SERVICES FOR THE CITY OF OVILLA TO ALLOW FOR AN ADJUSTMENT OF \$41,500 TO ACCOUNT FOR THE USE OF UNDESIGNATED RESERVE FUNDS IDENTIFIED IN THE 2009-2010 FISCAL YEAR AUDIT TO INCREASE THE STREET LINE ITEM INFRASTRUCTURE; DIRECTING PUBLICATION OF THE ORDINANCE AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, pursuant to Ordinance 2010-018, the City Council of the City of Ovilla, Texas approved the Fiscal Year 2010-11 Operating Budget and Annual Program of Services (the Budget);

**WHEREAS**, the City annually allocates funds to Street Infrastructure expense; and

**WHEREAS**, the 2009-2010 FY Audit identified excess funds that were not previously allocated in any budget; and

**WHEREAS**, the Council has identified additional Street /Drainage projects not previously funded in the 2010-2011 FY Budget; and

**WHEREAS**, the City Council approves the use of \$41,500 in Excess Funds to be used to increase the General Fund Street Infrastructure expense by \$41,500 in the 2010-2011 Operating Budget and that will be used to fund additional Street/Drainage projects approved by the Council. and

**WHEREAS**, the City Council finds that this budget amendment also serves an important municipal purpose, consistent with §102.010 of the Texas Local Government Code;

**THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS:**

### SECTION ONE

The FY 2010-11 General Fund Budget findings set forth in the above preamble to this ordinance are true and correct, and hereby adopted.

### SECTION TWO

The General Fund 2010-11 Budget is hereby amended by the City Council to allow for the Expenditures of \$41,500 to fund road/drainage improvements on Malloy Lane. The amount listed on the attached Budget Revision Request is hereby appropriated out of the respective and designated fund(s).

### SECTION THREE Publication

The City Secretary of the City of Ovilla, Texas, is hereby directed to publish a descriptive caption of this Ordinance in the official newspaper of the City of Ovilla, Texas. It is found

**ORDINANCE 2011-XXX**

and determined that the meeting at which this Ordinance was considered was open to the public, as required by Chapter 551 of the Texas Government Code, and that advance public notice of the time, place, and purpose of the meeting was given.

**SECTION FOUR  
Severability**

In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part of provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Ovilla, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

**SECTION FIVE**

All ordinances or parts of inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

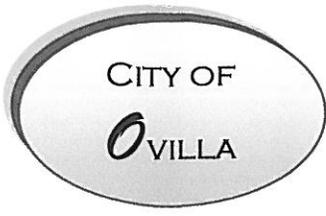
***READ, PASSED AND APPROVED AS SET OUT BELOW AT THE MEETING OF THE CITY COUNCIL OF THE CITY OF OVILLA HELD ON THE 12TH DAY OF SEPTEMBER, 2011.***

Mayor Pro-Tem Leverentz	_____
Place 2 Dickey	_____
Place 3 Wade	_____
Place 4 Hunt	_____
Place 5 Dormier	_____

***PASSED AND APPROVED ON THIS 12<sup>th</sup> DAY OF September 2011.***

\_\_\_\_\_  
Bill Vansyckle, MAYOR

\_\_\_\_\_  
Pam Woodall Higgins, CITY SECRETARY



AGENDA ITEM REPORT

Item(s): 10 (City Secretary use only)

Meeting Date : September 12, 2011

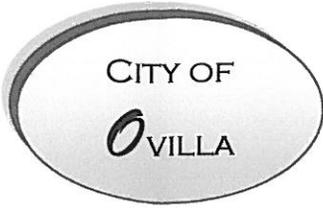
Department: Fire

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted By: City Staff

<b>Attachments:</b>
N/A
<b>Agenda Item / Topic:</b>
ITEM 10. Discussion/Action – Consider the declaration of Brush Truck 751 as surplus property and authorize city staff to proceed with the legal requirements for the sale of such.
<b>Discussion / Justification:</b>
The City of Ovilla received a grant from the Texas Forest Service earlier this year to replace our Brush Truck 751. We went through the city process on the new replacement of Brush 751 and it was ordered. The company building our truck is looking at Sept. 20th 2011, as the completion date. At the time of the bid award, we asked that when the new truck arrived we would like to sale the old truck and use the funds to offset the 10% matching funds portion that the Texas Forest Service requires.
<b>Recommendation / Staff Comments:</b>
Staff recommends Council approval.
<b>Sample Motion(s):</b>
<b><i>"I MAKE A MOTION THAT COUNCIL (DECLARES / DOES NOT DECLARE OR APPROVE) BRUSH TRUCK 751 AS SURPLUS PROPERTY AND AUTHORIZE THE CITY STAFF TO SALE IN ACCORDANCE WITH STATE LAW."</i></b>



AGENDA ITEM REPORT

Item(s): 11 (City Secretary use only)

Meeting Date : September 12, 2011

Department: Other

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted By:

<b>Attachments:</b>
Proposed Ordinance
<b>Agenda Item / Topic:</b>
ITEM 11. Discussion Only – Review and discuss a proposed ordinance presented by Place 5 Wade regarding Open Government & Transparency.
<b>Discussion / Justification:</b>
Place 5 Wade submitted a request to Mayor Vansyckle to place the proposed ordinance on the agenda for discussion and possible future action in an effort to improve the current practices and establish regulations for the publication and dissemination of all ordinances, rules, agenda items, discussions, finances and any supporting documentation.  Place 5 Wade will share his suggestions.
<b>Recommendation / Staff Comments:</b>
N/A
<b>Sample Motion(s):</b>
<b>NO MOTION / DISCUSSION ONLY</b>

CITY OF OVILLA ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE CITY OF OVILLA ENTITLED THE OPEN GOVERNMENT AND TRANSPARANCY ORDINANCE ENACTING REGULATIONS REQUIRING THE PUBLICATION OF ALL PROPOSED ORDINANCES, RULES, AGENDA ITEMS, DISCUSSION ITEMS, FINANCIAL IMPACTS, BUDGETS, AND ALL SUPPORTING DOCUMENTS RELATING TO EACH CITY COUNCIL AGENDA AND WORKSHOP AGENDA TO BE PLACED ON THE CITY'S WEBSITE FOR THE CITY COUNCIL AND ALL INTERESTED VOTERS TO VIEW SEVEN DAYS PRIOR TO COUNCIL MEETINGS OR WORKSHOPS WITH THE EXCEPTION OF TIME SENSITIVE MATERIAL OF WHICH THE CITY ADMINISTRATOR WILL USE DISCRETION IN DETERMINANCE OF SAID EXCEPTION,THE ADMINISTRATOR SHALL PLACE ON THE CITY'S WEBSITE AND SEND TO COUNCILPERSONS THE TIME SENSITIVE MATERIAL FOUR (4) DAYS OR NINTY-SIX (96) HOURS PRIOR TO CITY COUNCIL MEETINGS OR WORKSHOPS. THE ORDINANCE SHALL REQUIRE EACH ACTIONABLE OR DISCUSSION ITEM TO IDENTIFY WITH THE ITEM THE SPONSOR AND/OR CO-SPONSOR(S). THE ORDINANCE SHALL REQUIRE EACH ORDINANCE, ACTIONABLE OR DISCUSSION ITEM TO OFFER WITH THE ITEM A BRIEF HISTORY WRITTEN BY THE SPONSOR OR CITY ADMINISTRATOR IDENTIFYING IN THEIR OPINION WHY THE ITEM IS NECESSITY FOR ACTION OR DISCUSSION. THE ORDINANCE SHALL REQUIRE EACH, ACTIONABLE OR DISCUSSION ITEM TO IDENTIFY WITH THE ITEM THE FINANCIAL IMPACT ON EACH ,IF ANY OF THE GENERAL FUND, CITY'S CORPORATIONS, TAXPAYERS, RESIDENCE OWNERS, CHURCHES OR CITY BUSINESSES. THIS ORDINANCE SHALL PROVIDE THE ENTIRE TEXT IN CHOICES BETWEEN WORD OR PDF FORMAT. PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION AS REQUIRED BY LAW; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Ovilla is a type A general law municipality located in Dallas and Ellis Counties, created in accordance with the provisions of Chapter 6 of the Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, the City is authorized by state law to enact regulations relating to the public's need to review the language used in proposed rules, ordinances and statutes seven days prior to city council discussion and action; and

WHEREAS, the State of Texas has adopted Open Meetings Law article 6252-17 of the Revised Civil Statutes Texas Govt. Code 551, and Freedom of Information Act Tex. Govt. Code 552.002 (VTCS 2004). to protect citizens in cities from elected officials doing the people's business out of sight of the people; and

WHEREAS, existing State Law requires open governance so that the people shall have the right to view all conversations between elected officials concerning the public's business in a public meeting; and

WHEREAS, The Texas Open Meetings Act was adopted to help make all governmental decision-making accessible to the public. It requires conversations of officials concerning city related matters to be regulated by the Open Meetings Law and be in clear view of the public.

WHEREAS, the City of Ovilla desires to operate in the letter and spirit of the Texas Open Meetings Law and the Texas Freedom of Information Law; and

WHEREAS, the City is hereby authorized to reveal to the public and the city council on the city's website, seven (7) days prior to a city council meeting or workshop where discussion and or action will occur, all information and supporting documents which are included in the councilperson's packet that will be the topic of discussion and/or action of the city council, and continually available the city's annual operating budgets, comprehensive annual reports, check register, ordinances, codes, rules, fee schedules and archived items; and

WHEREAS, the City is hereby authorized an exception to the seven (7) days prior notification above, the City Administrator may place on the city's website and provide councilpersons individual time sensitive agenda items at the City Administrator's discretion, up to four (4) days prior to council meetings or workshop meetings. The time sensitive agenda items are bound by the same requirements as all other agenda items with regard to sponsor, history and financial impact, if any; and

WHEREAS, on the city's website seven days prior to the subject meetings of this ordinance the city is authorized to reveal the author, co-author(s), or the sponsor or co-sponsor(s) for each Agenda Item; and

WHEREAS, on the city's website seven days prior to the subject meetings of this ordinance the city is required to reveal the sponsor's brief history revealing why the sponsor requests the discussion and/or action item on the agenda; and

WHEREAS, on the city's website seven days prior to the subject meetings of this ordinance the city is required to reveal, if any, the financial impact on the city's general fund, the city's corporations, the city's taxpayers, the city's residences, the city's churches, and the city's businesses; and

WHEREAS, the city is required to offer the text of the above requirements, excluding audio and video requirements in word or pdf format; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS:

(Instruct the City Administrator or City Attorney to complete the required Sections below denoting each of the paragraphs above, down to Rights and Remedies Saved)

1

SECTION 1.

RIGHTS AND REMEDIES SAVED

All rights and remedies of the City are expressly saved as to any and all violations of the provisions of the City Code amended or revised herein, or any other ordinances affecting the matters regulated herein which have accrued at the time of the effective date of this ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this ordinance but may be prosecuted until final disposition by the courts.

SECTION 3.

PUBLICATION

The City Secretary is directed to publish the caption, penalty clause, publication clause and effective date of this Ordinance to the extent required by law.

SECTION 4.

PUBLICATION IN BOOK OR PAMPHLET FORM

The City Secretary is hereby authorized to publish this ordinance and the exhibits to this ordinance in book or pamphlet form for general distribution among the public, and the operative provisions of this ordinance and the exhibits to this ordinance as so published shall be admissible in evidence in all courts without further proof than the production thereof.

SECTION 5.

EFFECTIVE DATE

This ordinance shall be in full force and effect from and after its passage and publication as required by law, and it is so ordained.

PASSED AND APPROVED ON THIS \_\_\_ DAY OF \_\_\_\_\_, 2011.

---

VANSYCKLE, MAYOR

THE HONORABLE BILL

ATTEST:

---

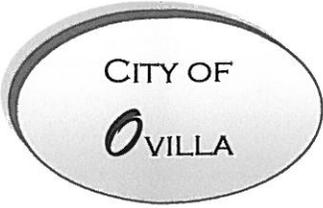
PAM HIGGINS, CITY SECRETARY

APPROVED AS TO FORM AND LEGALITY:

---

TIM G. SRALLA, CITY ATTORNEY

EFFECTIVE DATE: \_\_\_\_\_



AGENDA ITEM REPORT

Item(s): 12 (City Secretary use only)

Meeting Date : September 12, 2011

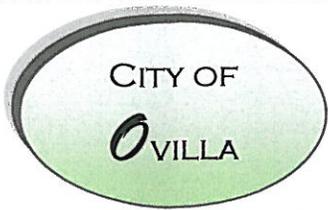
Department: Administrative

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted By:

<b>Attachments:</b>
Any attachments will be distributed at the Council meeting.
<b>Agenda Item / Topic:</b>
ITEM 12. Discussion Only – Review and discuss upcoming Heritage Day and Council progress reports regarding their assignments to aid in the success of Heritage Day.
<b>Discussion / Justification:</b>
As coordinator to Heritage Day planning and festivities, Place 4 Hunt will address this item.
<b>Recommendation / Staff Comments:</b>
N/A
<b>Sample Motion(s):</b>
NO MOTION / DISCUSSION ONLY



AGENDA ITEM REPORT

Item(s):13 (City Secretary use only)

Meeting Date : September 12, 2011

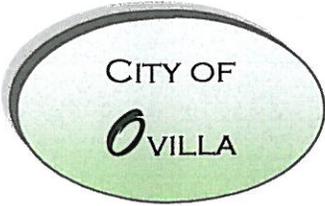
Department: Administrative

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted By: -

<b>Attachments:</b>
N/A – Already received both the complaint and response.
<b>Agenda Item / Topic:</b>
ITEM 13. Discussion/Action – Consider the authority of the City Administrator to terminate the employment of Rodney Ramsey as City Prosecutor, pursuant to Section 9.03.034 of the City Code, and approving and ratifying such action.
<b>Discussion / Justification:</b>
<b>Recommendation / Staff Comments:</b>
N/A
<b>Sample Motion(s):</b>
<i>"I MAKE A MOTION THAT COUNCIL _____."</i>



AGENDA ITEM REPORT

Item(s):14 (City Secretary use only)

Meeting Date : September 12, 2011

Department: Administrative

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted By: -

<b>Attachments:</b>
Letter of agreement prepared by Tim Sralla of T.O.A.S.E.
<b>Agenda Item / Topic:</b>
ITEM 14. Discussion/Action – Consider the employment, evaluation, reassignment, discipline, termination, or duties of the City Administrator, including the acceptance of the resignation of the City Administrator and approval of a proposed severance agreement providing for continuation of salary and benefits and other terms relating to such resignation.
<b>Discussion / Justification:</b>
<b>Recommendation / Staff Comments:</b>
<b>Sample Motion(s):</b>
"I MAKE A MOTION THAT COUNCIL _____."

## AGREEMENT

The City of Ovilla, Texas (“the City”), and Randy Whiteman (“Whiteman”), the current City Administrator of the City of Ovilla, Texas, enter into this Agreement.

Effective September \_\_\_\_\_, 2011, Whiteman hereby resigns as City Administrator, such resignation to be effective upon approval by the City Council of a severance agreement on terms acceptable to both the City and Whiteman, to be negotiated in good faith between the parties, such agreement to include payment of salary and benefits for a period to be agreed upon, and a full and complete release by Whiteman of any claims against the City.

The parties agree that Whiteman is resigning for personal reasons, and not based upon any misconduct or wrongdoing, all of which are expressly denied by Whiteman.

Agreed and approved this \_\_\_\_\_ day of September, 2011.

THE CITY OF OVILLA

---

The Honorable Bill Vansyckle

---

Randy Whiteman