



# CITY OF OVILLA

Tom Leverentz, Mayor Pro-Tem  
Vacant, Place Two  
James Wade, Place Three

Vacant, Mayor

Doug Hunt, Place Four  
Richard Dormier, Place Five  
Randy Whiteman, City Administrator

## 5. EXECUTIVE SESSION

The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

## 6. Conflict of Interest

If a Council Member elects to refrain from an item(s) on this agenda, please see the City Secretary for an affidavit prior to the convening of the meeting.

## 7. Council's Request for Consideration of Future Agenda Items

No action or in-depth discussion may occur during this item. It is intended to provide an opportunity for the Council to inform each other and the public about events and situations that are of general interest.

## 8. Adjournment

This is to certify that a copy of the Notice of the Regular City Council Meeting for April 09, 2012, was posted on the bulletin board at City Hall, 105 S. Cockrell Hill Road, Ovilla, on the 05<sup>th</sup> day of April 2012 prior to 6:00 p.m.



Pamela Woodall  
City Secretary

**CERTIFICATION:** I hereby certify that the Ovilla City Council Agenda was removed from the City Hall Bulletin Board, located at 105 S. Cockrell Hill Road, Ovilla, TX 75154, (a place accessible to the public at all times) on the \_\_\_\_\_ day of \_\_\_\_\_ 2012, at \_\_\_\_\_ am/pm, after having been posted for at least 72 continuous hours preceding the scheduled time of the posted meeting. \_\_\_\_\_

Pam Woodall, City Secretary

**IF YOU OR YOUR REPRESENTATIVE HAVE A DISABILITY THAT REQUIRES SPECIAL ARRANGEMENTS AND YOU PLAN TO ATTEND THIS PUBLIC MEETING, PLEASE CALL THE CITY SECRETARY AT 972-617-7262 WITHIN 24 HOURS OF THE MEETING. REASONABLE ACCOMMODATIONS WILL BE MADE TO MEET YOUR NEEDS AT THE MEETING. PLEASE SILENCE ALL PAGERS, CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.**

# OVILLA POLICE DEPARTMENT

105 S. Cockrell Hill Rd.

Ovilla, TX 75154

(972) 617-7262

Mayor Pro-Tem Tom Leverentz, Mr. Randy Whiteman,  
and the Ovilla City Council

Subject: Police Department Monthly Activity Report:

<b>Mar-12</b>	<b>YTD</b>
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<u>Calls For Service</u>	<u>Total</u>	<u>Total</u>
ACCIDENT	1	5
ALARMS	17	47
ARREST	4	6
ASSAULT	0	0
ASSISTS: Agency/Unit: 33 EMS/Fire: 5 Motorist: 1	39	94
BLDG / HOUSE SECURITY CHECK	1793	4227
BURGLARY	1	2
BURGLARY OF MOTOR VEHICLE	0	1
CRIMINAL MISCHIEF	0	0
DISTURBANCE	6	14
NEIGHBORHOOD CHECK	1726	4492
OTHER CALLS FOR SERVICE	74	249
SUSPICIOUS PERSON	8	16
SUSPICIOUS VEHICLE	11	22
THEFT	2	5
TRAFFIC ASSIGNMENT	66	161
<b>TOTAL CALLS FOR SERVICE</b>	<b>3748</b>	<b>9341</b>
RESERVE OFFICER HOURS	0	0
AVERAGE RESPONSE TIME (MINUTES)	5.48	4.11
TRAFFIC STOP (WARNINGS)	46	140
CITATION	36	111
TOTAL	82	251
<b>PERCENT OF STOPS RECEIVING CITATIONS</b>	<b>43.9</b>	<b>44.2</b>

OVILLA PD VEHICLE MILEAGE									
October-11		November-11		December-11		January-12		February-12	
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued	Unit #	Beginning
100	41943	43207	1264	100	43207	44765	1558	100	44765
101	110758	112163	1405	101	112163	113174	1011	101	113174
102	50237	51292	1055	102	51292	52317	1025	102	52317
103	40304	41557	1253	103	41557	42384	827	103	42384
104	12171	14880	2709	104	14880	17477	2597	104	17477
<b>December-11</b>				<b>January-12</b>					
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued	Unit #	Beginning
100	44765	46041	1276	100	46041	46750	709	100	46750
101	113174	114058	884	101	114058	114504	446	101	114504
102	52317	53215	898	102	53215	54104	889	102	54104
103	42384	43384	1000	103	43384	45540	2156	103	45540
104	17477	19769	2292	104	19769	22414	2645	104	22414
<b>February-12</b>				<b>March-12</b>					
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued	Unit #	Beginning
100	46750	48024	1274	100	48024	49472	1448	100	49472
101	114504	115608	1104	101	115608	117706	2098	101	117706
102	54104	54980	876	102	54980	55610	630	102	55610
103	45540	47051	1511	103	47051	48658	1607	103	48658
104	22414	24970	2556	104	24970	27358	2388	104	27358
<b>April-12</b>				<b>May-12</b>					
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued	Unit #	Beginning
100			0	100			0	100	
101			0	101			0	101	
102			0	102			0	102	
103			0	103			0	103	
104			0	104			0	104	
<b>June-12</b>				<b>July-12</b>					
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued	Unit #	Beginning
100			0	100			0	100	
101			0	101			0	101	
102			0	102			0	102	
103			0	103			0	103	
104			0	104			0	104	



Donnie Pickard  
Fire Chief

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**DATE: March 2012**

**TO: Honorable Mayor and City Council Members**

**FROM: Chief Donnie Pickard**

**TOPIC: Monthly Department Report**

- **Average over all response time in the City of Ovilla** -5:12
- **Average response time in the city 07:30-17:30** - 4:20
- **Average response time in the city 17:30-23:59** - 4:57
- **Average response time in the city 00:00-07:30** - 7:21
- **Average over all EMS response time in the City of Ovilla** - 4:34
- **Average EMS response time in the city 07:30-17:30** - 4:26
- **Average EMS response time in the city 17:30-23:59** - 3:22
- **Average EMS response time in the city 00:00-07:30** - 7:12
- **Average over all response time in OOPA** - 6:20
- **Average response time in OOPA 07:30-17:30** - 6:21
- **Average response time in OOPA 17:30-23:59** - 6:19
- **Average response time in OOPA 00:00-07:30** - No Runs
- **Average over all EMS response time in OOPA** - 6:56
- **Average EMS response time in OOPA 07:30-17:30** - 6:58
- **Average EMS response time in OOPA 17:30-23:59** - 6:53
- **Average EMS response time in OOPA 00:00-07:30** - No Runs

# OVILLA FIRE DEPARTMENT

## March 2012 MONTHLY REPORT

**TOTAL RESPONSES TO: 49**

<b>Automatic Fire/Med Alarms</b>	<b>1</b>	Disregarded & Misc.	<b>12</b>
Brush/Grass Fires	<b>2</b>	Public Service Assist	<b>0</b>
Carbon Monoxide Alarm	<b>0</b>	Air/Rehab	<b>3</b>
Emergency Medical Service	<b>25</b>	Structure Fire	<b>6</b>
Hazardous Condition	<b>3</b>	Trash Fire	<b>0</b>
Investigation of Smoke/Odor	<b>0</b>	Fill In/Move Up	<b>0</b>
Lockout	<b>2</b>	Vehicle/Trailer Fire	<b>0</b>
Vehicle/Airplane Crash	<b>5</b>	Controlled Burning	<b>0</b>

**STRUCTURE FIRES/REHAB LOCATIONS - 9**

<b>See Attached List</b>	

**EMS RESPONSES - 30**

Vehicle/Airplane Crash	<b>5</b>
Medical Emergencies	<b>25</b>
Basic Life Support Given (BLS)	<b>22</b>
Advanced Life Support Given (ALS)	<b>3</b>
Public Service Assist	<b>0</b>

**MONTHLY STATISTICS:**

Total Fire & EMS Responses	<b>49</b>	Total Gasoline Consumption	<b>74.8</b>
Total Fire/EMS Training Hours	<b>202</b>	Total Diesel Consumption	<b>128.6</b>
Total Personnel Attending Fire/EMS Schools	<b>0</b>	Approximate City Water Consumption in Gallons	<b>6,000</b>
Total Apparatus Training Hours	<b>14</b>	Fire Calls Made By Daytime FF	<b>8</b>
Extra Station Duty Hours	<b>551</b>	EMS Calls Made By Daytime FF	<b>14</b>
Total Donations Received	<b>\$10,700</b>	Total Calls Made By Daytime FF	<b>22</b>
		Overlapping Incidents	<b>2</b>

**HOURS DONATED BY FIREFIGHTERS**

Training Hours / Extra Station Duty	<b>202/551</b>
Responding To Fire/EMS Calls	<b>241</b>
Total Hours	<b>994</b>
Total Hours Savings @ \$21.47 per hour	<b>\$ 21,341.18</b>
Year To Date Savings	<b>\$ 80,619.85</b>

## Ovilla Fire Department Structure Fires/Rehab Calls

For: March 2012

Lonquist Road	Midlothian
Locustberry Drive	Red Oak
Keri Lane	Midlothian
Shorewood Drive	Duncanville
Eastridge Circle	Red Oak
Partridge Run Drive	Duncanville
Kolter Lane	Midlothian
Rock Creek Drive	Oak Leaf
Overlook Drive SW	Midlothian



**DATE: April 2, 2012**

**TO:** Honorable Mayor and City Council Members

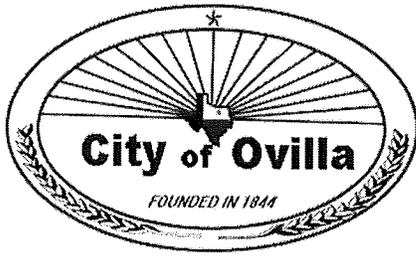
**FROM:** Brad Piland Public Works Director

**TOPIC:** Public Works Monthly Report for March

- Repaired concrete on Split Rock
- Patched potholes Thorntree, Suburban, Water, Cockrell hill, Westmoreland, Joe Wilson
- Patched Cockrellhill Rd
- Sewer Lift Station Repairs- pulled pump 1 at Heritage lift station removed pump 1 from Hiland Medowes lift station for repair
- Pump Station mow and weed eat
- Removed tree limbs from Johnson Ln
- Cleaned ditches Red Oak Creek Rd
- Read Water meters Service Disconnects and Reconnects
- Cleaned and tilled flower beds at PD
- Cleaned culverts
- Update marquee as needed
- Daily Water Maintenance residual and pressure test
- Heritage Park and Silver Spur Park and Baseball fields and park- tree and grass maintenance
- Removed and replaced sand in toddler park
- Repaired water leak at 705 Georgetown

- Saw cut concrete on Split Rock
- Removed debris from sewer line in Cumberland Forest
- Cleaned drainage ditch from installation of new culverts
- Jimmy Bryan -
  - Serviced PD # 101 ,water leak, AC, and tire repair
  - Repaired hose – John Deer
  - Repaired JCB backhoe
  - Repaired lights on trailer
  - Repaired concrete saw
- Flushed Hydrants
- Collect water samples for TCEQ reporting
- Water Maintenance – routine flushing mains and hydrant
- Meter Box repair and replace lids as needed

Water plants at City Hall and park



Jessica Foresman  
Court Clerk

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**DATE:** April 9, 2012  
**TO:** Honorable Mayor Pro Tem and City Council Members  
**CC:** City Administrator, Randy Whiteman  
**FROM:** Jessica Foresman, Court Clerk  
**SUBJECT:** Monthly Staff Report

50 traffic, and 1 non-traffic state law and 2 ordinance related cases were filed for the month of March. 4 warrants were issued

Court Collection for the month of March was \$9,499.90

\$5,817.41 is kept by the City    FYTD \$34,804.71  
\$3,682.49 is remitted to State    FYTD \$22,463.87

## **MARCH 2012 CODE ENFORCEMENT REPORT**

- COMPLAINTS/VIOLATIONS – 64
- FOLLOW-UPS – 76
- EDUCATION – 83
- LETTERS SENT – 9 (2 PARKING IN YARD 5 PUBLIC NUISANCE, 2 PERMIT VIOLATION)
- NUISANCE ABATED – 5 (1 VEHICLES 3 DEBRIS AND 1 GRASS)
- DOOR HANGER NOTICES – 21 (5 PARKING IN YARD, 4 PERMIT, 5 BRUSH AND DEBRIS 7 GRASS)
- SIGNS REMOVED – 19 (9 BUSINESS, 8 GARAGE SALE)
- PICTURES TAKEN – 89
- GARAGE SALE PERMITS – 6 FOR A TTL \$30
- COURT – 1 PLEA-GUILTY- \$179
- STREET LIGHT REPORT COMPLAINTS – 2 FOLLOW-UPS – 3
- PERMITS REVIEWS – 18 INSPECTIONS – 8  
1 SEPTIC TANK PERMIT- EAST UNIVERSITY
- ILLEGAL DUMPING – 3 (1 BRUSH JOHNSON LANE, RED OAK CREEK 1 TRASH AND 1 BRUSH )
- BOARD OF ADJUSTMENT - 3 SPECIAL EXCEPTIONS GRANTED

**MARCH 2012**

**ANIMAL CONTROL REPORT**

- COMPLAINTS/VIOLATIONS – 56
- FOLLOW-UPS – 65
- ANIMALS PICKED UP – 6 (3 DOGS ,1 CAT, 1 EMU)
- ANIMAL RELOCATED – 3(1 SKUNK,1 SQUIRREL ,1 RACCOON)
- TAG RENEWAL NOTICES SENT –8
- DOOR HANGERS – 14 (5 DOG AT LARGE,9 REGISTRATION )
- PICTURES TAKEN – 117
- EDUCATION – 58
- IMPOUND FEES -\$45.00 (1 IMPOUND)
- DECEASED / REMOVED –12
- CITY TAGS – 32 ISSUED = TTL \$396 .00
- OAK LEAF CALLS –2 (1-CAT, 1 SKUNK)
- 5 TRAPS CHECKED OUT
- 1 REPORTS OF BOBCAT IN YARD

**CITY OF OVILLA MINUTES**  
**Monday, 26 March 2012**  
**Regular City Council Meeting**  
**105 S. Cockrell Hill Road, Ovilla, TX 75154**

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Mayor Pro-Tem Leverentz called the Regular Council Meeting of the Ovilla City Council to order at 7:00 P.M. The following City Council Members were present:

Tom Leverentz	Mayor Pro-Tem, Place 1
James Wade	Council Member, Place 3
Doug Hunt	Council Member, Place 4
Richard Dormier	Council Member, Place 5

Vacant: Place 2  
Mayor

Mayor Pro-Tem Leverentz noted present members, thus constituting a quorum. City Administrator Randy Whiteman and various department-head staff members were also present.

PL4 Hunt gave the Invocation.  
PL5 Dormier led the Pledge of Allegiance.

**Comments, Presentations and Reports and Appointments**

Mr. Robert Medigovich, representative from CWD (Community Waste Disposal) gave an annual report and presentation of Ovilla refuse service.

***CITIZENS COMMENTS / CITIZENS FORUM:***

1. There was none.

◆ **Department Activity Reports / Discussion**

- Police Department Chief M. Moon
  - Presented the Monthly Report
- Fire Department Asst. Fire Chief P. Brancato
  - Presented the Monthly Report
- Public Works Director B. Piland
  - Presented the Monthly Report and answered Council inquiries.
  - Gave a reminder of Ovilla's Annual Clean-up Day set for April 21.
- Finance Department Accountant S. Jungman
  - Presented Monthly Municipal Court Report
  - Presented Monthly Financials
- Administration City Administrator R. Whiteman
  - Monthly Reports – Code Enforcement/Animal Control-no questions.
  - City secretary shared election information.

◆ **CONSENT ITEMS:**

- Minutes of the February 27, 2012 Regular Council Meeting.
- RESOLUTION 2012-003 appointing an Election Judge, Alternate Election Judge, appointing Early Voting Ballot Board, appointing the early voting clerk and deputies and setting the method for tallying votes.
- Financial transactions

PL4 Hunt made a motion to approve the consent items as presented.

Mayor Pro-Tem Leverentz seconded the motion.

Mayor Pro-Tem Leverentz asked for a record vote by announcement of AYE or NAY.

Present Council announced AYE in favor. No oppositions, no abstentions.

**VOTE: The motion carried unanimously: 4-0.**

## REGULAR AGENDA

### INDIVIDUAL CONSIDERATION:

- ITEM 1. Discussion/Action** – Consider recommendation from the City Administrator and authorize the City Administrator to sign a letter of agreement for legal counsel.
- Presented by the City Administrator

Staff and Council had recently shown interest in getting new counsel. City Administrator Randy Whiteman recommended Mr. Ron MacFarlane, an independent attorney that has represented Cedar Hill for quite some time. The City Administrator further explained that Ovilla would like to retain TOASE and Nichols firms for specific needs or purpose.

PL4 Hunt made a motion that Council accept the City Administrator's recommendation and appoint Mr. Ron MacFarlane as Ovilla's General Counsel.

PL5 Dormier seconded the motion.

Mayor Pro-Tem Leverentz asked for a record vote by announcement of AYE or NAY.

Present Council announced AYE in favor. No oppositions, no abstentions.

**VOTE: The motion carried unanimously: 4-0.**

- ITEM 2. Discussion/Action** – Consider recommendations from the Capital Improvement Projects Committee for Fiscal Year 2011-2012. Council will take any action deemed necessary.
- Presented by CIP Representative

Public Works Director Brad Piland shared discussion with Council from the last CIP (Capital Improvements Projects) meeting. Streets were reviewed, but the focus stayed on the Water Street waterline. Mr. Piland advised that a 12" line would carry the necessary volume. Based on the cost of materials alone prompted the requirement for engineering services. Council discussed the financial obligations for engineering services to be attained during the FY2012 and the installation of the line during the FY2013.

**VOTE: There was no action on this item.**

- ITEM 3. Discussion/Action** – Report of vacancy on the Municipal Development District Board.
- Presented by Administrative staff

The City Administrator stated there was no necessary action for this item. Staff merely informed Council that the Municipal Development District still had one vacant position and was soliciting applications.

**VOTE: There was no action on this item.**

- ITEM 4. Discussion/Action** – Consider request from the Ovilla Service League to plant a Crepe Myrtle in honor of Mike Dickey at the Veteran's Memorial.
- Presented by Ms Huber, President of the Ovilla Service League

Ms Huber was present and informed Council that, if approved, the Service League asked that city maintenance crews maintain the care of the tree once planted. Additionally, a marker would be placed at the tree.

PL4 Hunt made a motion that Council allows the planting of a Crepe Myrtle at the Veteran's Memorial in honor of Mike Dickey.

Mayor Pro-Tem Leverentz seconded the motion.

Mayor Pro-Tem Leverentz asked for a record vote by announcement of AYE or NAY.

Present Council announced AYE in favor. No oppositions, no abstentions.

**VOTE: The motion carried unanimously: 4-0.**

**ITEM 5. Discussion/Action** – Consider Blackboard Connect amendment regarding weather alerts. Council will take any action deemed necessary.

- Presented by Administrative staff

Storms of Monday, March 19 and the subsequent flash flood warnings that notified residents numerous times in the middle of the night prompted some residents asking for removal of such notifications. Staff and Council reviewed various options for revisions and decided to allow the notifications to remain as listed on the agreement.

PL4 Hunt made a motion that Council leaves the weather alerts with CTY as per the account set-up agreement.

PL5 Dormier seconded the motion.

Mayor Pro-Tem Leverentz asked for a record vote by announcement of AYE or NAY.

Present Council announced AYE in favor. No oppositions, no abstentions.

**VOTE: The motion carried unanimously: 4-0.**

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**Council's Request for Consideration of Future Agenda Items**

Mayor Pro-Tem Leverentz asked Council to submit future agenda items to the City Secretary.

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**Adjournment**

PL4 Hunt made a motion to adjourn the meeting of March 26, 2012 at 7:53 P.M.

PL5 Dormier seconded the motion.

**VOTE: The motion carried unanimously.**

\_\_\_\_\_  
Thomas Leverentz, Mayor Pro-Tem

ATTEST:

\_\_\_\_\_  
Pamela Woodall, City Secretary

*Approved April 09, 2012*

VACANT, Mayor  
Tom Leverentz, Place One/ Mayor Pro-Tem  
VACANT, Place Two

Doug Hunt, Place Four  
James Wade, Place Three  
Richard Dormier, Place Five



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**DATE:** 4-9-12

**TO:** Honorable Mayor and Council Members

**FROM:** Sharon Jungman

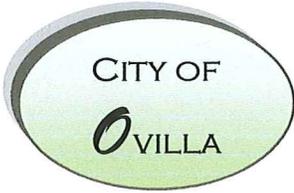
**SUBJECT:** Account Payable Transactions Paid  
in March 2012 over \$5,000

## Accounts Payable Paid Transactions in March 2012 Over \$5,000

### General Fund

Date	Check#	Payee	Description	Amount
3/29/2012	40041	Blue Cross/Blue Shield	Health Insurance	\$7,956.77
3/9/2012	40000	Community Waste Disposal	Garbage Pickup - Jan. 2012	\$16,380.05
3/30/2012	40051	Community Waste Disposal	Garbage Pickup - Feb. 2012	\$16,405.91
3/1/2012	ACH	Quick Books Payroll Service	Payroll	\$33,406.39
3/15/2012	ACH	Quick Books Payroll Service	Payroll	\$32,806.42
3/29/2012	ACH	Quick Books Payroll Service	Payroll	\$33,397.36
3/13/2012	40001	T.M.R.S.	Retirement	\$8,635.24
3/2/2012	ACH	US Treasury	Payroll Taxes	\$6,800.71
3/16/2012	ACH	US Treasury	Payroll Taxes	\$6,581.69
3/30/2012	ACH	US Treasury	Payroll Taxes	\$6,735.52
Total General Fund Transactions Paid in March 2012 \$5,000 and Over				<u>\$169,106.06</u>

Date	Check#	Payee	Description	Amount
Water & Sewer Fund				
3/28/2012	14756	Ashburne Glen Homeowners	Quarterly HOA Pmt. And Back Payment	\$8,029.24
3/30/2012	14764	City of Dallas	Purchase Water	\$14,090.76
3/29/2012	14760	City of Ovilla General Fund	Quarterly Payroll Transfer	\$12,360.63
3/29/2012	14761	City of Ovilla General Fund	1/2 of Transfer from W&S to General Fund per Budget	\$60,986.00
3/29/2012	14763	City of Ovilla General Fund	Garbage Transfer for March	\$15,895.67
3/29/2012	14762	City of Ovilla I&S	1/2 of Budgeted transfer from W&S to Debt Fund	\$83,394.00
Total Water & Sewer Fund Transactions Paid in March 2012 \$5,000 and Over				<u>\$194,756.30</u>



AGENDA ITEM REPORT

Item(s): 1 (City Secretary use only)

Meeting Date: April 09, 2012

Department: Admin

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted By: Administrative Staff

<b>Attachments:</b>	
1. Army letter	
2. Resolution	
<b>Agenda Item / Topic:</b>	
<b>ITEM I.</b>	<b>Discussion/Action</b> – Consider Resolution 2012-004 Accepting responsibility for the demilitarization, transportation, site preparation, and maintenance of an obsolete, condemned Army asset for static display from the Army Donations Program Office in the Integrated Logistics Support Center. <ul style="list-style-type: none"> <li>Presented by the City Administrator</li> </ul>
<b>Discussion / Justification:</b>	
Charlie Morton approached the Council about securing an armament for Heritage Park. I sent a letter to Congressman Joe Barton’s Office and they provided us with the proper Army Department contact.	
<b>Recommendation / Staff Comments:</b>	
To obtain a retired piece we would need to budget an estimated expense of at least \$10,000.	
<b>Sample Motion(s):</b>	

JOE BARTON

SIXTH DISTRICT, TEXAS

2109 RAYBURN HOUSE OFFICE BUILDING  
WASHINGTON, DC 20515-4306  
TELEPHONE: (202) 225-2002  
FAX: (202) 225-3052  
[www.JoeBarton.house.gov](http://www.JoeBarton.house.gov)



CHAIRMAN EMERITUS  
COMMITTEE ON  
ENERGY AND COMMERCE  
TELEPHONE: (202) 225-2927

<http://energycommerce.house.gov>

Congress of the United States  
House of Representatives  
Washington, DC 20515-4306  
March 16, 2012

Mr. Randy Whiteman  
City Administrator  
City of Ovilla  
105 South Cockrell Hill Road  
Ovilla, TX 75154-1492

Dear Mr. Whiteman:

In response to the inquiry I made on your behalf, I have received the enclosed letter from the Department of the Army. I apologize for the length of time it has taken for me to get a response for you.

I hope the agency's reply provides information you find helpful. If you have any questions about this process, please feel free to contact Ms. Audrey Clarke, Chief of the Army Donations Program, at 586-467-6296 or Michael Hefferan, Donations Specialist, at 586-467-6301.

I appreciate the opportunity to have been of service. If I can be of further assistance I hope you won't hesitate to contact my office.

Sincerely,

A handwritten signature in black ink that reads "Joe Barton".

Joe Barton  
Member of Congress

JB: dr  
Enclosure

ARLINGTON OFFICE:  
6001 INTERSTATE 20 WEST, SUITE 200  
RONALD REAGAN MEMORIAL HIGHWAY  
ARLINGTON, TX 76017  
(817) 543-1000  
1 (877) 263-2833 (6TH DISTRICT ONLY)

CROCKETT OFFICE:  
P.O. Box 958  
CROCKETT, TX 75835  
(936) 544-8488

ENNIS OFFICE:  
2106A WEST ENNIS AVENUE  
ENNIS, TX 75119  
(972) 875-8488



DEPARTMENT OF THE ARMY  
UNITED STATES ARMY TACOM LIFE CYCLE MANAGEMENT COMMAND  
6501 EAST 11 MILE ROAD  
WARREN, MICHIGAN 48397-5000

REPLY TO  
ATTENTION OF:

March 9, 2012

Executive Director, Integrated Logistics Support Center

The Honorable Joe Barton  
Representative in Congress  
6001 West I-20, Suite 200  
Arlington, Texas 76017-2811

Dear Mr. Barton:

This letter is in response to your inquiry dated July 19, 2011, on behalf of Mr. Randy Whiteman, City Administrator for the City of Ovilla, Texas. Mr. Whiteman requested assistance with procuring a piece of military armament to display in the City Park next to the Veterans Memorial.

The Army Donations Program Office in the Integrated Logistics Support Center has the mission to qualify civilian organizations to receive an obsolete, condemned Army asset for static display under Title 10 United States Code 2572. The Army Donations Program Office provided the enclosed Qualification Checklist for Donations of Combat Materiel Municipalities to assist Mr. Whiteman with obtaining a static display asset. The submission of the documents listed in the checklist will fulfill the initial requirements a civilian organization must meet in order to receive a piece of equipment.

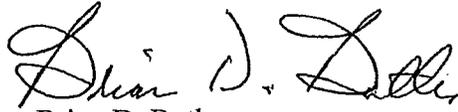
At this time, the availability of equipment is limited. However, it is recommended the organization apply for a static piece in order to maintain an open request until an asset becomes available.

There are some expenses to the requester. Once equipment is located and offered to the City of Ovilla, the municipality is required to construct a pad to place the item upon or they may obtain a pedestal for a helicopter display. The organization is also responsible to pay transportation costs. Any limited demilitarization costs (renders the asset as inoperable and removes the ability to perform intended function) and/or costs to remove radiological materiel is also at the customer's expense.

I trust this information is beneficial to you and to your constituent. If you have any further questions, please contact Ms. Audrey Clarke, Chief of the Army Donations Program Office at (586) 467-6296 or e-mail DAMI\_donations@conus.army.mil.

Thank you for your interest in the Army, our Soldiers, civilians and their families.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian D. Butler". The signature is written in a cursive style with a large initial "B".

Brian D. Butler  
Executive Director  
Integrated Logistics Support Center

Enclosure

## Qualification Checklist for Donations of Combat Materiel Municipalities

Written request signed by the Mayor, City Manager, County Commissioner, or Governor as appropriate addressed to:

US Army TACOM Life Cycle Management Command  
6501 East 11 Mile Road  
ATTN: AMSTA-LCL-IWD, M/S: 419D  
Warren, MI 48397-5000

The request should include the quantity desired, intended use of the item, street, mailing addresses and phone number of the requesting governmental body, and the name, address and phone for the point of contact if other than the requesting official.

Please complete the following questionnaire and return this form with the other required documents outlined below:

Full Name of Organization: \_\_\_\_\_

Organization Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ FAX Number: \_\_\_\_\_

Organization E-mail Address: \_\_\_\_\_

Name of Representative: \_\_\_\_\_

Mailing Address (if different than above): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ FAX Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Type of Static Display equipment required: \_\_\_\_\_

Who owns the land where the item will be displayed: \_\_\_\_\_

Address of Display site (if different than above): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

- Certificate of Incorporation under State Law, City/County Charter or other legal documentation substantiating recognition as a governmental entity of the state.
- Copy of the approval by the City/Township Council, County Board of Commissioners and/or other appropriate law making governing body. This document must show that the appropriate governing body will assume all responsibility for the upkeep and safety of the display item.
- Site photograph(s) depicting the proposed display site of the donated item(s).
- Photograph(s) of any display equipment your organization has. This includes display items in parks and cemeteries that your organization has obtained.
- Map of the area with directions pinpointing the location of the organization and the display site if different. Must be detailed enough to permit visitors/inspectors unfamiliar with local area to easily find.

Upon receipt and approval of your application, you will be offered a suitable display piece as they become available. If the exact item you are requesting does not become available within a reasonable amount of time, you may be offered a suitable substitute item.

Be advised that upon acceptance of an item your organization will be responsible for all release, demilitarization, display site preparation and transportation costs associated with the loan of display equipment. Demilitarization/ release costs can range anywhere from \$225 to \$6000 depending upon the type of equipment you are willing to accept.

The transportation of an item must be at your expense via a commercial carrier. This cost will be dependant upon the carrier you hire to move the item for you and the distance from its current location to your display site.

**RESOLUTION 2012-004**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS, APPROVING THE APPLICATION WITH THE DEPARTMENT OF THE UNITED STATES ARMY TACOM LIFE CYCLE MANAGEMENT COMMAND TO RECEIVE AN OBSOLETE, CONDEMNED ARMY ASSET FOR STATIC DISPLAY UNDER TITLE 10 UNITED STATES CODE 2572 FROM THE ARMY DONATIONS PROGRAM OFFICE**

**WHEREAS**, the City Council of the City of Ovilla has been approached by several residents of Ovilla about adding to the Veteran's area of Heritage Park; and

**WHEREAS**, the City Council of the City of Ovilla has requested assistance from Congressman Joe Barton's Office in the locating and subsequent acquisition of a static display of military equipment to complement our Veteran's Memorial in Heritage Park; and

**WHEREAS**, specific parameters must be resolved regarding the acceptance of Army Combat Material, and

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS;**

**SECTION ONE**

The City Manager is hereby authorized and directed to act on the City's behalf in all matters pertaining to this application and the anticipated award of equipment.

**SECTION TWO**

The City Council has reviewed and hereby agrees to comply with all assurances executed in connection with the application and, if honored the award. The City Council has reviewed and hereby agrees to construct a suitable pad to place the item, pay transportation costs, and will pay any limited demilitarization costs and/or costs to remove radiological material.

***Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2012.***

\_\_\_\_\_  
Tom Leverentz, MAYOR PROTEM

ATTEST:

\_\_\_\_\_  
Pam Woodall, CITY SECRETARY

Sample letter

US Army TACOM Life Cycle Management Command  
6501 East 11 Mile Road  
ATTN: AMSTA-LCL-IWD,MS:419D  
Warren, MI 48397-5000

April 10, 2012

Dear Sir or Madam,

The City of Ovilla in assistance with Congressman Joe Barton's office is requesting a static display of military equipment to complement our Veteran's Memorial area of the City's Heritage Park. We are requesting a non motorized ordnance that was used in one of our country's wars to display in our park. We would prefer an artillery piece, Howitzer or large gun that we would place on a cement slab roughly twice as large as the donation. As our City is small and our resources also, we would like to limit the donation to something that weighs less than 5,000 pounds.

My phone number is 972 617-7262 and I am available whenever you need to assist in the procurement.

Thank you,

Randy Whiteman  
City Administrator  
City of Ovilla