

# CITY OF OVILLA

Ralph G. Hall, Place One  
Larry Stevenson, Place Two  
David Griffin, Place Three

Tom Leverentz, Mayor

Doug Hunt, Place Four  
Richard Dormier, Mayor Pro-Tem/Place Five  
Randy Whiteman, City Administrator

## *Ovilla City Council Agenda*

105 S. Cockrell Hill Road, Ovilla, TX 75154

Monday, August 13, 2012

7:00 P.M.

Council Chamber Room

Pursuant to the provisions of Chapter 551 VTCA Government Code, NOTICE is hereby given of a **Regular Meeting** of the City Council of the City of Ovilla, to be held on **Monday, August 13, 2012** at **7:00 P.M.** in the **City Hall Council Chamber Room, 105 S. Cockrell Hill Road, Ovilla, Texas, 75154**, for the purpose of considering the following items.

### **I. CALL TO ORDER**

- ◆ Invocation
- ◆ Pledge of Allegiance

### **II. COMMENTS, PRESENTATIONS, ANNOUNCEMENTS & REPORTS**

1. Constitution Week Proclamation, Old Chisholm Trail Chapter, NSDAR
2. Payroll Week Proclamation

#### ◆ **Citizen Comments**

*The City Council welcomes comments from Citizens. Those wishing to speak must sign in before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised, or make any decision at this time. Speakers under citizen's comments must observe a three-minute time limit. Inquiries regarding matters not listed on the Agenda may be referred to Staff for research and possible future action.*

#### ◆ **Department Activity Reports / Discussion**

- ◆ Police Department Chief M. Moon
  - ◆ Monthly Report
- ◆ Fire Department Assistant Chief P. Brancato
  - ◆ Monthly Report
- ◆ Public Works Director B. Piland
  - ◆ Monthly Report
- ◆ Finance Department Accountant S. Jungman
  - ◆ Monthly Municipal Court Report
- ◆ Administration City Administrator R. Whiteman
  - ◆ Monthly Reports – Code Enforcement/Animal Control
- ◆ Committees
  - ◆ PL4 Hunt to report on Heritage Day 2012 plans & progress

### **III. CONSENT AGENDA**

- ◆ Financial transactions

*The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration.*

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## PUBLIC HEARING

**Public Hearing & Discussion** – Discuss and consider the proposed changes to the Comprehensive Zoning Ordinance:

**Case No. PZ12-008:** A request by The City of Ovilla, to amend the text of Article 2, Section 11.3 of the Ovilla Comprehensive Zoning Ordinance No. 2010-013, by removing pawnshops from the General Commercial Zoning Classification; retaining pawnshops as a permitted use in the Industrial Zoning Classification.

## **IV. REGULAR AGENDA**

**ITEM 1. *DISCUSSION/ACTION* – Case No. PZ12-008:** Consider the Planning & Zoning Commission's recommendation to approve a request by The City of Ovilla, to amend the text of Article 2, Section 11.3 of the Ovilla Comprehensive Zoning Ordinance No. 2010-013, by removing pawnshops from the General Commercial Zoning Classification; retaining pawnshops as a permitted use in the Industrial Zoning Classification.

**ITEM 2. *DISCUSSION/ACTION* – Case No. PZ12-009:** Consider the Planning & Zoning Commission's recommendation to approve a preliminary plat application from applicant Doug Connell, representative of Ovilla Road Baptist Church, to combine three current tracts into one developable tract described as Lot 1, Block A, of the Ovilla Road Baptist Church Addition. Lot #1 will be for the combined Ovilla Road Baptist Church and Ovilla Christian School. The subject property is located at the southeast corner of Main Street and Ovilla Road.

**ITEM 3. *DISCUSSION/ACTION* –** Consider authorizing staff to publish and advertise RFQ's (Request for Qualifications) for long-range strategic planning services.

**ITEM 4. *DISCUSSION Only* –** Discuss West Nile mosquito spraying and options.

## **V. EXECUTIVE SESSION**

*The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).*

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## VI. ADJOURNMENT

This is to certify that a copy of the Notice of the Regular City Council Meeting for August 13, 2012, was posted on the bulletin board at City Hall, 105 S. Cockrell Hill Road, Ovilla, on the 10th day of August 2012 prior to 6:00 p.m.



Pamela Woodall  
City Secretary

**CERTIFICATION:** I hereby certify that the Ovilla City Council Agenda was removed from the City Hall Bulletin Board, located at 105 S. Cockrell Hill Road, Ovilla, TX 75154, (a place accessible to the public at all times) on the \_\_\_\_\_ day of \_\_\_\_\_ 2012, at \_\_\_\_\_ am/pm, after having been posted for at least 72 continuous hours preceding the scheduled time of the posted meeting. \_\_\_\_\_

Pam Woodall, City Secretary

**IF YOU OR YOUR REPRESENTATIVE HAVE A DISABILITY THAT REQUIRES SPECIAL ARRANGEMENTS AND YOU PLAN TO ATTEND THIS PUBLIC MEETING, PLEASE CALL THE CITY SECRETARY AT 972-617-7262 WITHIN 24 HOURS OF THE MEETING. REASONABLE ACCOMMODATIONS WILL BE MADE TO MEET YOUR NEEDS AT THE MEETING. PLEASE SILENCE ALL PAGERS, CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.**

# *City of Ovilla*

## *~PROCLAMATION~*

**WHEREAS**, September 17, 2012, marks the two hundred twenty-fifth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

**WHEREAS**, It is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and

**WHEREAS**, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week;

**NOW THEREFORE**, I, **Thomas Leverentz**, by virtue of the authority vested in me as the **Mayor** of the **City of Ovilla** in the **State of Texas** do hereby proclaim the week of September 17 through 23, 2012 to be

### **CONSTITUTION WEEK**

In **Ovilla, TX**, and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused to be affixed the Seal of the **City of Ovilla, TX** on this thirteenth day of August, in the year of our Lord two-thousand twelve.

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**Thomas Leverentz, Mayor**

*City of Ovilla*

**~ PROCLAMATION ~**

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**Whereas** the American Payroll Association and its 23,000 members have launched a nationwide public awareness campaign that pays tribute to the more than 156 million people who work in the United States and the payroll professionals who support the American system by paying wages, reporting worker earnings and withholding federal employment taxes; and

**Whereas** payroll professionals in Ovilla, Texas play a key role in maintaining the economic health of Ovilla, carrying out such diverse tasks as paying into the unemployment insurance system, providing information for child support enforcement, and carrying out tax withholding, reporting and depositing; and

**Whereas** payroll departments collectively spend more than \$15 billion annually complying with the myriad federal and state wage and tax laws; and Whereas payroll professionals play an increasingly important role ensuring the economic security of American families by helping to identify noncustodial parents and making sure they comply with their child support mandates; and

**Whereas** payroll professionals have become increasingly proactive in educating both the business community and the public at large about the payroll tax withholding systems; and

**Whereas** payroll professionals meet regularly with federal and state tax officials to discuss both improving compliance with government procedures and how compliance can be achieved at less cost to both government and businesses; and

**Whereas** the week in which Labor Day falls has been proclaimed National Payroll Week, I hereby give additional support to the efforts of the people who work in Ovilla, Texas and of the payroll profession by proclaiming the first full week of September Payroll week for this Ovilla, Texas.

**NOW THEREFORE**, I, Tom Leverentz, Mayor of the City of Ovilla, do hereby proclaim the first full week of September 2012 as

***“NATIONAL PAYROLL WEEK”***

Proclaimed this the 13<sup>th</sup> day of August, 2012.

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Tom Leverentz, MAYOR OF OVILLA

# OVILLA POLICE DEPARTMENT

105 S. Cockrell Hill Rd.

Ovilla, TX 75154

(972) 617-7262

Mayor Tom Leverentz, Mr. Randy Whiteman,  
and the Ovilla City Council

Subject: Police Department Monthly Activity Report:

Jul-12	YTD
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<u>Calls For Service</u>	<u>Total</u>	<u>Total</u>
ACCIDENT	3	16
ALARMS	14	106
ARREST	3	13
ASSAULT	2	2
ASSISTS: Agency/Unit: 20 EMS/Fire: 7 Motorist: 0	27	225
BLDG / HOUSE SECURITY CHECK	1821	10717
BURGLARY	0	3
BURGLARY OF MOTOR VEHICLE	1	3
CRIMINAL MISCHIEF	4	6
DISTURBANCE	8	34
NEIGHBORHOOD CHECK	1962	11699
OTHER CALLS FOR SERVICE	81	546
SUSPICIOUS PERSON	8	41
SUSPICIOUS VEHICLE	7	62
THEFT	2	11
TRAFFIC ASSIGNMENT	44	339
<b>TOTAL CALLS FOR SERVICE</b>	<b>3987</b>	<b>23823</b>
RESERVE OFFICER HOURS	51.75	63.25
AVERAGE RESPONSE TIME (MINUTES)	4.5	4.44
TRAFFIC STOP (WARNINGS)	68	377
CITATIONS	44	255
TOTAL	112	632
PERCENT OF STOPS RECEIVING CITATIONS	39.3	40.3

OVILLA PD VEHICLE MILEAGE									
October-11		November-11		December-11		January-12		February-12	
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued	Unit #	Beginning
100	41943	43207	1264	100	43207	44765	1558	100	46041
101	110758	112163	1405	101	112163	113174	1011	101	114058
102	50237	51292	1055	102	51292	52317	1025	102	53215
103	40304	41557	1253	103	41557	42384	827	103	43384
104	12171	14880	2709	104	14880	17477	2597	104	19769
<b>December-11</b>									
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued	Unit #	Beginning
100	44765	46041	1276	100	46041	46750	709	100	48024
101	113174	114058	884	101	114058	114504	446	101	115745
102	52317	53215	898	102	53215	54104	889	102	54980
103	42384	43384	1000	103	43384	45540	2156	103	47051
104	17477	19769	2292	104	19769	22414	2645	104	24970
<b>February-12</b>									
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued	Unit #	Beginning
100	46750	48024	1274	100	48024	49472	1448	100	50794
101	114504	115745	1241	101	115745	117706	1961	101	118938
102	54104	54980	876	102	54980	55610	630	102	56837
103	45540	47051	1511	103	47051	48658	1607	103	51315
104	22414	24970	2556	104	24970	27358	2388	104	29002
<b>April-12</b>									
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued	Unit #	Beginning
100	49472	50794	1322	100	50794	52169	1375	100	53194
101	117706	118938	1232	101	118938	120445	1507	101	122230
102	55610	56837	1227	102	56837	58087	1250	102	59570
103	48658	51315	2657	103	51315	54274	2959	103	56996
104	27358	29002	1644	104	29002	30278	1276	104	32010
<b>June-12</b>									
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued	Unit #	Beginning
100	52169	53194	1025	100	53194	54543	1349	100	55610
101	120445	122230	1785	101	122230	123103	873	101	56837
102	58087	59570	1483	102	59570	60504	934	102	58087
103	54274	56996	2722	103	56996	59495	2499	103	48658
104	30278	32010	1732	104	32010	33906	1896	104	45540

Ovilla Fire Department

Copy of Year-to-date Incident Participation

Activity Date Between {07/01/2012} And  
{07/31/2012} and Career = "1 "

Staff Id/Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Percent
718 Beets, Randy L	0	0	0	0	0	0	2	0	0	0	0	0	2	4.25
708 Brancato, Phillip M.	0	0	0	0	0	0	1	0	0	0	0	0	1	2.12
715 Cates, Jason	0	0	0	0	0	0	2	0	0	0	0	0	2	4.25
729 Garza, Carlos	0	0	0	0	0	0	1	0	0	0	0	0	1	2.12
731 Godfrey, Jake W	0	0	0	0	0	0	4	0	0	0	0	0	4	8.51
743 Hudson, Ryan A	0	0	0	0	0	0	4	0	0	0	0	0	4	8.51
721 Kennedy, Brandon Kobby	0	0	0	0	0	0	3	0	0	0	0	0	3	6.38
734 Lehmann, Matthew M	0	0	0	0	0	0	3	0	0	0	0	0	3	6.38
748 Lindsey, Kevin Ray	0	0	0	0	0	0	5	0	0	0	0	0	5	10.63
730 Lucia, Kevin B	0	0	0	0	0	0	1	0	0	0	0	0	1	2.12
728 Muirhead, Brad R	0	0	0	0	0	0	6	0	0	0	0	0	6	12.76
719 Ray, Kevin	0	0	0	0	0	0	1	0	0	0	0	0	1	2.12
712 Rogers, Brandon Steve	0	0	0	0	0	0	9	0	0	0	0	0	9	19.14
733 Rudd, Justin E.	0	0	0	0	0	0	7	0	0	0	0	0	7	14.89
739 Sodek, Larry Ray	0	0	0	0	0	0	7	0	0	0	0	0	7	14.89
736 Terry, David	0	0	0	0	0	0	6	0	0	0	0	0	6	12.76
742 Turner, Cole A.	0	0	0	0	0	0	2	0	0	0	0	0	2	4.25
720 Wesson, Geoffrey S	0	0	0	0	0	0	6	0	0	0	0	0	6	12.76
725 Wolf, Darrell G.	0	0	0	0	0	0	5	0	0	0	0	0	5	10.63

Total Runs by Month											
Jan	0	Feb	0	Mar	0	Apr	0	May	0	Jun	0
Jul	47	Aug	0	Sep	0	Oct	0	Nov	0	Dec	0

Grand Total Runs: 47

Ovilla Fire Department

Inspections by Inspector

Date Completed Between {07/01/2012} And  
{07/31/2012}

Date	Time	Inspection Type/Occupancy	Hours
<b>730 Lucia, Kevin B</b>			
07/03/2012	10:00	200 INSPECTION - General ORBC Ovilla Road Baptist Church 3251 Ovilla RD	3.00
07/03/2012	14:30	200 INSPECTION - General ALAMO01 Alamo Fireworks 3617 S Ovilla RD	0.50
07/18/2012	08:00	110 PLAN REVIEW - Site ORBC Ovilla Road Baptist Church 3251 Ovilla RD	1.00
<b>Total for Staff: 3</b>			<b>Total Hours: 4.50</b>
<b>Grand Total Activities: 3</b>			<b>Grand Totals: 4.50</b>

Ovilla Fire Department

OFD Fuel Usage Report

Date Between {07/01/2012} And {07/31/2012}

Date	Fuel Type	Gallons	Cost	Unit
<b>FA Fuel Apparatus</b>				
<b>Diesel</b>				
07/06/2012	Diesel	7.563	\$27.22	744
	748 Lindsey, Kevin Ray			
07/07/2012	Diesel	10.058	\$36.20	703
	743 Hudson, Ryan A			
07/13/2012	Diesel	14.720	\$53.00	751
	718 Beets, Randy L			
07/13/2012	Diesel	14.370	\$51.72	703
	718 Beets, Randy L			
07/13/2012	Diesel	14.720	\$53.00	751
	733 Rudd, Justin E.			
07/13/2012	Diesel	14.370	\$51.72	703
	733 Rudd, Justin E.			
07/13/2012	Diesel	14.720	\$53.00	751
	720 Wesson, Geoffrey S			
07/13/2012	Diesel	14.370	\$51.72	703
	720 Wesson, Geoffrey S			
07/14/2012	Diesel	15.680	\$56.44	755
	741 Bailey, Randall S.			
	717 Witherspoon, Jacki D			
07/19/2012	Diesel	9.860	\$33.61	755
	718 Beets, Randy L			
07/21/2012	Diesel	15.418	\$57.00	755
	749 Chapman, John Daniel			
	722 Spencer, Everett H			
07/21/2012	Diesel	7.622	\$28.19	703
	717 Witherspoon, Jacki D			
	712 Rogers, Brandon Steve			
07/25/2012	Diesel	12.340	\$45.65	704
	719 Ray, Kevin			
07/25/2012	Diesel	13.961	\$51.64	755
	719 Ray, Kevin			
07/25/2012	Diesel	12.340	\$45.65	704
	725 Wolf, Darrell G.			
07/25/2012	Diesel	13.961	\$51.64	755
	725 Wolf, Darrell G.			
	736 Terry, David			

Ovilla Fire Department

OFD Fuel Usage Report

Date Between {07/01/2012} And {07/31/2012}

Date	Fuel Type	Gallons	Cost	Unit
<b>FA Fuel Apparatus</b>				
07/25/2012	Diesel	12.340	\$45.65	704
	736 Terry, David			
07/28/2012	Diesel	10.370	\$38.37	700
	749 Chapman, John Daniel			
07/28/2012	Diesel	8.375	\$30.98	703
	741 Bailey, Randall S.			
	<b>Diesel Totals:</b>	<b>237.158 Gal</b>	<b>\$862.40</b>	

Ovilla Fire Department

Average Response Time by District/Incident Type (M

Alarm Date Between {07/01/2012} And {07/31/2012}

**CEDAR City of Cedar Hill**

Incident	Alarm Date & Time	Arrival Date & Time	Stn	Shift	Response Time
<b>111 Building fire</b>					
12-2000327	07/15/2012 16:01:37	07/15/2012 16:23:51	1	C	00:22:14
12-2000331	07/18/2012 01:45:49	07/18/2012 02:08:21	1	C	00:22:32
<b>Average Response Time for District/Incident Type</b>					<b>00:22:23</b>

Overall Average Response Time for District 00:22:23

**DESOT City of DeSoto**

Incident	Alarm Date & Time	Arrival Date & Time	Stn	Shift	Response Time
<b>111 Building fire</b>					
12-2000335	07/20/2012 18:50:00	07/20/2012 19:11:31	1	B	00:21:31
12-2000336	07/21/2012 17:21:53	07/21/2012 17:46:41	1	C	00:24:48
<b>Average Response Time for District/Incident Type</b>					<b>00:23:10</b>

Overall Average Response Time for District 00:23:10

**ESD2 Midlothian ESD#2**

Incident	Alarm Date & Time	Arrival Date & Time	Stn	Shift	Response Time
<b>142 Brush or brush-and-grass mixture fire</b>					
12-0000306	07/04/2012 22:54:40	07/04/2012 23:03:21	1	A	00:08:41
12-0000307	07/05/2012 03:46:02	07/05/2012 03:54:46	1	A	00:08:44
<b>Average Response Time for District/Incident Type</b>					<b>00:08:43</b>

**143 Grass fire**

12-0000304	07/04/2012 21:25:25	07/04/2012 21:32:18	1	A	00:06:53
12-0000305	07/04/2012 21:33:37	07/04/2012 21:43:18	1	A	00:09:41
12-0000309	07/05/2012 15:10:00	07/05/2012 15:20:04	1	B	00:10:04
<b>Average Response Time for District/Incident Type</b>					<b>00:08:53</b>

**311 Medical assist, assist EMS crew**

12-0000300	07/02/2012 03:35:00	07/02/2012 03:43:54	1	A	00:08:54
12-0000301	07/02/2012 22:30:00	07/02/2012 22:38:52	1	B	00:08:52
12-0000302	07/04/2012 11:15:01	07/04/2012 11:22:34	1	A	00:07:33
12-0000312	07/06/2012 12:36:12	07/06/2012 12:44:54	1	C	00:08:42
12-0000316	07/07/2012 18:54:00	07/07/2012 19:01:51	1	A	00:07:51
12-2000332	07/18/2012 20:46:00	07/18/2012 20:52:37	1	C	00:06:37
<b>Average Response Time for District/Incident Type</b>					<b>00:08:05</b>

**321 EMS call, excluding vehicle accident with injury**

12-2000339	07/24/2012 23:28:53	07/24/2012 23:38:17	1	C	00:09:24
<b>Average Response Time for District/Incident Type</b>					<b>00:09:24</b>

Ovilla Fire Department

Average Response Time by District/Incident Type (M

Alarm Date Between {07/01/2012} And {07/31/2012}

**ESD2 Midlothian ESD#2**

Incident	Alarm Date & Time	Arrival Date & Time	Stn	Shift	Response Time
<b>322 Motor vehicle accident with injuries</b>					
12-0000345	07/29/2012 10:24:22	07/29/2012 10:28:45	1	B	00:04:23
Average Response Time for District/Incident Type					00:04:23
<b>324 Motor Vehicle Accident with no injuries</b>					
12-2000323	07/12/2012 06:49:10	07/12/2012 06:53:28	1	B	00:04:18
Average Response Time for District/Incident Type					00:04:18
<b>522 Water or steam leak</b>					
12-2000337	07/21/2012 21:30:00	07/21/2012 21:40:05	1	C	00:10:05
Average Response Time for District/Incident Type					00:10:05
<b>622 No Incident found on arrival at dispatch address</b>					
12-2000340	07/25/2012 00:58:18	07/25/2012 01:06:48	1	C	00:08:30
Average Response Time for District/Incident Type					00:08:30
<b>735 Alarm system sounded due to malfunction</b>					
12-2000328	07/17/2012 14:11:20	07/17/2012 14:19:52	1	B	00:08:32
Average Response Time for District/Incident Type					00:08:32
-----					
Overall Average Response Time for District					00:08:06

**ESD4 Red Oak ESD#4**

Incident	Alarm Date & Time	Arrival Date & Time	Stn	Shift	Response Time
<b>111 Building fire</b>					
12-2000325	07/13/2012 19:20:26	07/13/2012 19:37:28	1	A	00:17:02
Average Response Time for District/Incident Type					00:17:02
<b>142 Brush or brush-and-grass mixture fire</b>					
12-0000313	07/06/2012 13:45:13	07/06/2012 13:49:00	1	C	00:03:47
Average Response Time for District/Incident Type					00:03:47
-----					
Overall Average Response Time for District					00:10:25

**LANC City of Lancaster**

Incident	Alarm Date & Time	Arrival Date & Time	Stn	Shift	Response Time
<b>111 Building fire</b>					
12-0000303	07/04/2012 19:23:14	07/04/2012 19:47:59	1	A	00:24:45
12-0000308	07/05/2012 05:58:12	07/05/2012 06:25:30	1	A	00:27:18
Average Response Time for District/Incident Type					00:26:02
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Overall Average Response Time for District					00:26:02

Ovilla Fire Department

Average Response Time by District/Incident Type (M

Alarm Date Between {07/01/2012} And {07/31/2012}

OAKLF City of Oak Leaf - Ovilla Response Area

Incident	Alarm Date & Time	Arrival Date & Time	Stn	Shift	Response Time
<b>311 Medical assist, assist EMS crew</b>					
12-0000311	07/06/2012 10:49:00	07/06/2012 10:59:42	1	C	00:10:42
12-0000317	07/08/2012 06:06:00	07/08/2012 06:15:41	1	A	00:09:41
12-2000333	07/19/2012 17:28:23	07/19/2012 17:38:25	1	A	00:10:02
<b>Average Response Time for District/Incident Type</b>					<b>00:10:08</b>
-----					
<b>Overall Average Response Time for District 00:10:08</b>					

OVILA City of Ovilla

Incident	Alarm Date & Time	Arrival Date & Time	Stn	Shift	Response Time
<b>311 Medical assist, assist EMS crew</b>					
12-2000321	07/10/2012 09:59:00	07/10/2012 10:20:07	1	A	00:21:07
12-2000341	07/25/2012 18:56:16	07/25/2012 19:03:24	1	C	00:07:08
12-2000350	07/31/2012 20:37:00	07/31/2012 20:43:29	1	A	00:06:29
<b>Average Response Time for District/Incident Type</b>					<b>00:11:35</b>
<b>321 EMS call, excluding vehicle accident with injury</b>					
12-2000322	07/11/2012 16:11:04	07/11/2012 16:14:12	1	B	00:03:08
12-2000324	07/13/2012 01:29:00	07/13/2012 01:36:44	1	C	00:07:44
12-2000344	07/28/2012 10:31:00	07/28/2012 10:35:20	1	A	00:04:20
12-0000346	07/29/2012 23:38:16	07/29/2012 23:44:16	1	B	00:06:00
<b>Average Response Time for District/Incident Type</b>					<b>00:05:18</b>
<b>322 Motor vehicle accident with injuries</b>					
12-2000343	07/27/2012 09:49:08	07/27/2012 09:55:31	1	C	00:06:23
<b>Average Response Time for District/Incident Type</b>					<b>00:06:23</b>
<b>511 Lock-out</b>					
12-2000342	07/27/2012 09:21:32	07/27/2012 09:28:20	1	C	00:06:48
12-2000348	07/30/2012 21:50:00	07/30/2012 21:57:56	1	C	00:07:56
<b>Average Response Time for District/Incident Type</b>					<b>00:07:22</b>
<b>554 Assist invalid</b>					
12-0000318	07/08/2012 23:57:00	07/09/2012 00:05:11	1	A	00:08:11
12-0000319	07/09/2012 09:33:35	07/09/2012 09:38:20	1	C	00:04:45
<b>Average Response Time for District/Incident Type</b>					<b>00:06:28</b>
<b>622 No Incident found on arrival at dispatch address</b>					
12-2000349	07/31/2012 16:52:00	07/31/2012 16:58:25	1	A	00:06:25
<b>Average Response Time for District/Incident Type</b>					<b>00:06:25</b>
-----					
<b>Overall Average Response Time for District 00:07:25</b>					

Ovilla Fire Department

Average Response Time by District/Incident Type (M

Alarm Date Between {07/01/2012} And {07/31/2012}

REDOK City of Red Oak

Incident	Alarm Date & Time	Arrival Date & Time	Stn	Shift	Response Time
<b>111 Building fire</b>					
12-2000338	07/23/2012 22:25:44	07/23/2012 22:48:06	1	B	00:22:22
Average Response Time for District/Incident Type					00:22:22
-----					
Overall Average Response Time for District 00:22:22					

WAXAH City of Waxahachie

Incident	Alarm Date & Time	Arrival Date & Time	Stn	Shift	Response Time
<b>111 Building fire</b>					
12-2000320	07/09/2012 21:42:25	07/09/2012 22:10:52	1	C	00:28:27
12-2000326	07/13/2012 23:03:30	07/13/2012 23:33:03	1	A	00:29:33
Average Response Time for District/Incident Type					00:29:00
-----					
Overall Average Response Time for District 00:29:00					

Total Incident Count: 44

Overall Average Response Time: 00:11:34

Ovilla Fire Department

Staff with No Activities

Date >= {07/01/2012} and )Career = "2 "

Staff Member	Staff ID	Status	Status Date	Rank	Station
Bell, Warren J	726	VO	03/16/2010	FFE	1
Blanchet, Shawn M.	738	VO	11/24/2009	FF	1
Graham, Justin L.	723	VO	01/18/2011	PR	1
Hanson, Jim L.	706	VO	06/06/2012	FF	1
Jungman, Michael L	746	VO	09/01/2011	PR	1
Mentzel, Clinton Ray	737	VO	11/01/2011	PR	1
Velasquez, Adrian C.	745	VO	11/24/2009	FFI	1
Weaver, Ryan Tyler	760	VO	11/01/2011	PR	1



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**DATE:** August 2, 2012

**TO:** Honorable Mayor and City Council Members

**FROM:** Brad Piland Public Works Director

**TOPIC:** Public Works Monthly Report for July

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- Patched potholes - Thorntree, Suburban, Water, Cockrell Hill, Westmoreland, Joe Wilson
- Lay asphalt on Joe Willson Rd
- Sewer Lift Station Repairs- pulled pump 1 at Heritage lift station removed pump 1 from Highland Meadows lift station for repair Pulled pump from Cumberland
- Pump Station - mow and weed eat
- Removed tree limbs from Cockrell Hill Road
- Placed statue in Heritage Park
- Read Water meters, Service Disconnects and Reconnects
- Planted grass at Fire station flower bed
- Mow vacant lots in Ovilla Park
- Update marquee as needed
- Daily water maintenance residual and pressure test
- Heritage Park, Silver Spur Park and Baseball fields and park - tree and grass maintenance

- Repaired water leak at , West main, 120 Water St,
- Installation of new playground equipment and bedding underneath
- New service tap for 1860 Duncanville Rd
- Built and installed night drop box
- ❖ Jimmy Bryan -
  - Serviced PD Units 101 & 103
  - Repaired Kabota Tractor
  - Replaced headlight on PD 100
  - Service new animal control truck

\*\*Flushed Hydrants

- Collect water samples for TCEQ reporting
- Water Maintenance – routine flushing mains and hydrant
- Meter Box repair and replace lids as needed

\*\*Water plants at City Hall and park



Jessica Foresman  
Court Clerk

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**DATE:** August 13, 2012  
**TO:** Honorable Mayor Leverentz and City Council Members  
**CC:** City Administrator, Randy Whiteman  
**FROM:** Jessica Foresman, Court Clerk  
**SUBJECT:** Monthly Staff Report

44 traffic, 5 penal code, and 1 non-traffic state law related cases were filed for the month of July. 12 warrants were issued

Court Collection for the month of July was \$7,789.80

\$4,686.01 is kept by the City    FYTD \$44,858.39  
\$3,103.79 is remitted to State    FYTD \$29,680.29

## **CODE ENFORCEMENT REPORT JULY 2011**

- COMPLAINTS/VIOLATIONS –73
- FOLLOW-UPS – 83
- EDUCATION - 85
- LETTERS SENT – 7
- NUISANCE ABATED – PAYMENTS RECEIVED \$900
- DOOR HANGER NOTICES – 38 (20 GRASS/BRUSH, 10 PERMIT, 2 JUNK VEHICLE, 6 PARKING IN YARD)
- SIGNS REMOVED – 34 (10 BUSINESS, 24 GARAGE SALE)
- PICTURES TAKEN – 70
- GARAGE SALE PERMITS –FOR 10 A TTL \$ 50
- COURT – PLEA GUILTY \$ 150, CONSTRUCTION NO PERMIT
- BOA – 5 REQUESTS (4 SPECIAL EXCEPTION 1 VARIANCE) 1 SPECIAL EXCEPTION PASSED, 1 VARIANCE AND 3 SPECIAL EXCEPTIONS DENIED
- PERMITS   ▫ REVIEWS – 11   INSPECTIONS - 15

**ANIMAL CONTROL REPORT  
JULY 2012**

- COMPLAINTS/VIOLATIONS – 38
- FOLLOW-UPS – 51
- ANIMALS PICKED UP – 6 DOGS(4 TRANSPORTED 2 RETURNED TO OWNER)
  - ANIMAL RELOCATED – 10 (3 RACCOONS 5 POSSUM 1 FOX1 ARMADILLO)
- TAG RENEWAL NOTICES SENT –23
- DOOR HANGERS – 10
- PICTURES TAKEN – 50
- EDUCATION – 41
- IMPOUND FEES - \$170
- DECEASED / REMOVED –13
- CITY TAGS – ISSUED 12 = \$ 144
- OAK LEAF CALLS – 2 DOGS
- TRAPS CHECKED OUT – 9



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**DATE: 08-13-12**

**TO: Honorable Mayor and Council Members**

**FROM: Sharon Jungman**

**SUBJECT: Expenditures in July 2012 over \$5,000**

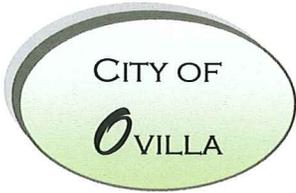
**City of Ovilla Expenditures in July 2012 Over \$5,000**

**General Fund**

Date	Check#	Payee	Description	Amount
7/25/2012	40412	Ameritex Member Group	Wolf Pack 3100 Packer/Roller	\$5,100.00
7/26/2012	40406	Blue Cross/Blue Shield	Insurance	\$7,956.77
7/23/2012	40397	City of Midlothian	4th Qtr. Payment for Emergency Transport Services	\$15,318.00
7/20/2012	40382	Community Waste Disposal	Garbage Pickup	\$16,444.70
7/18/2012	40378	Flat Rock Investments	Playground Equipment	\$9,499.00
7/5/2012	ACH	Quick Books Payroll Service	Payroll	\$32,513.97
7/19/2012	ACH	Quick Books Payroll Service	Payroll	\$32,424.65
7/9/2012	40359	State Comptroller	Quarterly Payment of Police Fines	\$6,869.38
7/11/2012	40360	T.M.R.S.	Retirement	\$8,279.91
7/6/2012	40352	Texas Municipal League	Quarterly Insurance Payment	\$12,559.22
7/6/2012	ACH	US Treasury	Payroll Taxes	\$6,459.13
7/20/2012	ACH	US Treasury	Payroll Taxes	\$6,324.98
Total General Fund Transactions Paid in July 2012 \$5,000 and Over				<u>\$159,749.71</u>

**Water & Sewer Fund**

Date	Check#	Payee	Description	Amount
7/13/2012	14854	City of Dallas	Water Purchase	\$35,771.94
7/26/2012	14867	City of Dallas	Payment for Water usage April-Oct. 2011 due to faulty meter	\$136,465.35
7/31/2012	14875	City of Ovilla General Fund	Balance of Transfer out to General Fund	\$60,986.00
7/31/2012	14875	City of Ovilla General Fund	Garbage Transfer for July	\$16,279.37
7/31/2012	14876	City of Ovilla I&S	Transfer to Debt Fund of remaining balance due	\$83,394.00
Total Water & Sewer Fund Transactions Paid in July 2012 \$5,000 and Over				<u>\$332,896.66</u>



# Ovilla City Council

## AGENDA ITEM REPORT

REGULAR AGENDA

Item(s): 1 (City Secretary use only)

Meeting Date: August 13, 2012

Department: Administration

Discussion  Action

Budgeted Expense:  YES  NO  N/A

### Attachments:

1. Proposed Ordinance
2. Chapter 14, Article 2, Section 11.3 Land Use Table Legend from the Ovilla codification
3. Zoning map (in your books)
4. Planning & Zoning Commission's recommendation form

### Agenda Item / Topic:

**Public Hearing & Discussion** – Discuss and consider the proposed changes to the Comprehensive Zoning Ordinance:

**Case No. PZ12-008:** A request by The City of Ovilla, to amend the text of Article 2, Section 11.3 of the Ovilla Comprehensive Zoning Ordinance No. 2010-013, by removing pawnshops from the General Commercial Zoning Classification; retaining pawnshops as a permitted use in the Industrial Zoning Classification.

**ITEM I. DISCUSSION/ACTION – Case No. PZ12-008:** Consider the Planning & Zoning Commission's recommendation to approve a request by The City of Ovilla, to amend the text of Article 2, Section 11.3 of the Ovilla Comprehensive Zoning Ordinance No. 2010-013, by removing pawnshops from the General Commercial Zoning Classification; retaining pawnshops as a permitted use in the Industrial Zoning Classification.

### Discussion / Justification:

Ovilla's legal counsel recommended this zoning change based on the required special use permit.

### Recommendation / Staff Comments:

Staff recommends approval.

### Sample Motion(s):

**"I MAKE A MOTION THAT THE COUNCIL APPROVES / DENIES THE PROPOSED ORDINANCE 2012-005 AMENDING ARTICLE 2, SECTION 11.3 REGARDING PAWNSHOPS IN CASE PZ12-008 AS PRESENTED AND RECOMMENDED BY THE PLANNING & ZONING COMMISSION."**

**ORDINANCE NO. 2012-005**

**AN ORDINANCE OF THE CITY OF OVILLA, TEXAS AMENDING THE TEXT OF THE ARTCILE 2, SECTION 11.3 OF THE OVILLA COMPREHENSIVE ZONING ORDINANCE NO. 2010.013, BY REMOVING PAWNSHOPS FROM THE GENERAL COMMERCIAL ZONING CLASSIFICATON; RETAINING PAWNSHOPS AS A PERMITTED USE IN THE INDUSTRIAL ZONING CLASSIFICATION; PROVIDING A SAVINGS CLAUSE, PROVIDING A SEVERABILITY CLAUSE, PROVIDING AN EFFECTIVE DATE; AND PROVIDING FOR PUBLICATION.**

**WHEREAS**, the City Council adopted Ordinance No. 2010.013 establishing comprehensive zoning regulations for the City of Ovilla on June 14, 2010 (herein the "Zoning Ordinance"); and

**WHEREAS**, the Zoning Ordinance contains a section Article 2, Section 11.3, entitled "Land Use Table" which specifies the uses that are authorized in each zoning classification; and

**WHEREAS**, Section 211.0035(b) of the Texas Local Government Code provides that municipalities must designate pawnshops that have been licensed to transact business by the Consumer Credit Commissioner, under Chapter 371 of the Texas Finance Code, as a permitted use in one or more zoning classifications; and

**WHEREAS**, Section 211.0035(c) of the Texas Local Government Code prohibits a municipality from imposing a specific use permit requirement on a pawnshop that has been licensed to transact business by the Consumer Credit Commissioner;

**WHEREAS**, Article 2, Section 11.3 of the Zoning Ordinance provides that pawnshops are a permitted use within the Industrial zoning classification; and

**WHEREAS**, Article 2, Section 11.3 of the Zoning Ordinance imposes a specific use permit requirement on pawnshops within the General Commercial zoning classification; and

**WHEREAS**, the City of Ovilla Planning and Zoning Commission recommends the amendment of Article 2, Section 11.3 of the Zoning Ordinance to comply with the provisions of Section 211.0035 of the Tex Local Government Code as set forth above; and

**WHEREAS**, the City of Ovilla caused a notice of the public hearings, regarding a change to this portion of the Ordinance to be published in *The Waxahachie Daily Light* newspaper on July 22, 2012; and

**WHEREAS**, the City of Ovilla Planning and Zoning Commission held a public hearing regarding the adoption of this Ordinance on August 06, 2012; and

**WHEREAS**, following its public hearing, the Planning and Zoning Commission forwarded its recommendation regarding this Ordinance to the City Council; and

**WHEREAS**, the City Council held a public hearing and accepted comments from the public regarding this Ordinance on August 13, 2012.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS, THAT:**

**SECTION 1. AMENDMENT**

Article 2, Section 11.3, entitled "Land Use Table" of the Ovilla Zoning Ordinance is hereby amended by removing pawnshops from the Commercial General zoning classification and retaining pawnshops as a permitted use in the Industrial zoning classification as shown below:

<b>Table 11.A City of Ovilla Land Use Table</b>											
<b>Residential</b>							<b>Land Use</b>	<b>Nonresidential</b>			<b>Conditions</b>
R-C	R-E	R-22	R-15	R-D	MF	MH		CR	CG	I	
							Pawn Shop			P	g

**SECTION 2. SAVINGS CLAUSE**

In the event that any other Ordinance of the City of Ovilla, Texas, heretofore enacted is found to conflict with the provisions of the Ordinance, this Ordinance shall prevail.

**SECTION 3. SEVERANCE CLAUSE**

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court or competent jurisdiction, such shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

**SECTION 4. EFFECTIVE DATE**

Because of the nature of interest and safeguard sought to be protected by this Ordinance and in the interest of the citizens of the City of Ovilla, Texas, this Ordinance shall take effect immediately after passage, approval and publication, as required by law.

**SECTION 5. PUBLICATION**

The City Secretary is hereby authorized and directed to cause publication of the descriptive caption and penalty clause hereof as an alternative method of publication provided by law.

**PASSED AND APPROVED** by the City Council of the City of Ovilla, Texas, on this the 13<sup>th</sup> day of August 2012.

\_\_\_\_\_  
Tom Leverentz, Mayor

**ATTEST:**

\_\_\_\_\_  
Pamela Woodall, City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Ron G. MacFarlane, Jr., City Attorney

**Table 11.A  
City of Ovilla Land Use Table**

R-C	Residential				Land Use Descriptions	Nonresidential			Conditions		
	R-E	R-22	R-15	R-D		MF	MH	CR		CG	I
					<b>Professional Uses</b>						
					Bank, Bank with Drive-Through, Savings and Loan Association, Financial Institution			P	P	P	g
					Office, Business			P	P	P	g
					Office, Professional			P	P	P	g
					Office, Real Estate			P	P	P	g
					Development Tract or Field Office			P	P	P	g
					<b>Commercial, Retail &amp; Service Uses</b>						
					Ambulance Service			P	P	P	g
S					Animal Grooming			S	P	P	b, g
					Antique Shop			P	P	P	g
					Apparel Alteration and Repair or Tailor Shop			P	P	P	g
					Appliance Repair, Household			P	P	P	g
					Art Gallery			P	P	P	g
					Arts, Crafts, and Hobby Shop			P	P	P	g
					Auction House, Indoor			S	P	P	b, c, g
					Bakery, Retail			P	P	P	g
					Confectonery						
					Bakery, Wholesale Candy			P	P	P	g
					Barber Shop, Beauty Salon, other Personal Shop			P	P	P	g
					Building Material Sales			S	P	P	b, c, g
					Cabinet &/or Upholstery Shop			S	P	P	g
					Catering Service			S	P	P	b, g
					Collectibles Shop			P	P	P	g
					Contractor, no Outside Storage Permitted			S	P	P	b, g
					Contractor, Outside Storage Permitted			S	P	P	a, c, g, m
					Contractor Storage or Equipment Yard			S	P	P	a, c, g, m
					Convenience Store, with or without Fuel Sales			P	P	P	a, g
					Copy Shop			P	P	P	b, g
					Cosmetic Tattoo Establishment			P	P	P	a, g

**Table 11.A  
City of Ovilla Land Use Table**

R-C	Residential				Land Use Descriptions	Nonresidential			Conditions			
	R-E	R-22	R-15	R-D		MF	MH	CR		CG	I	
					Day Care Center, Adult	P				P	P	g
					Day Care Center, Child	P				P	P	g
					Day Care, in the Home	P				P	P	j
					Department Store					P	P	a, e
					Exterminating Service					S	P	b, g
					Factory Outlet, Retail or Wholesale Store					S	P	b, g
S					Farmers Market, Outdoor					S	P	P
					Flea Market							
					Funeral Home, Mortuary					P	P	b, g
					Furniture, Fixture & Appliance Store					P	P	g
					Gift Shop					P	P	g
S					Greenhouse or Plant Nursery					S	P	a, c, g
					Grocery Store					P	P	a, e
					Hardware Store					P	P	b, c, g
					Health Club, Recreation Facility					S	P	a, g
					Hobby Studio, Private					P	P	g
					Hotel, Motel					P	P	a, e
					Kennel					S	P	b, e, i
					Landscape Service					S	P	a, c, g
					Laundry, Dry Cleaning Full Service					S	P	g
					Laundry, Dry Cleaning Pickup & Receiving Station					P	P	g
					Laundry, Dry Cleaning Self Service					S	P	b, g
					Lithography or Print Shop					S	P	g
					Locksmith Shop					P	P	g
					Machinery Sales or Repair							a, c, g, m
					Manufactured or Industrialized Home Sales or Rental							a, c, g, m
					Meat Market					S	P	a, e
					Music Store					P	P	g
					Office Machine Sales & Service					P	P	g
					Office Supply Store					P	P	g
					<b>Pawn Shop</b>					S	P	g
					Pet Shop					P	P	g
					Pharmacy					P	P	g

**Table 11.A  
City of Ovilla Land Use Table**

R-C	Residential					Land Use Descriptions	Nonresidential			Conditions	
	R-E	R-22	R-15	R-D	MF		CR	CG	I		
						Photographic Equipment Sales & Service	P	P	P	P	g
						Photographic Service	P	P	P	P	g
						Radio, Television Studio	P	P	P	P	a, g, n, o
						Recycling Collection Center		S	P	P	a, c, g
						Rental Store		S	P	P	a, g
						Rental Yard, Commercial & Heavy Equipment				S	b, c, e, m
						Restaurant	S	S	S	S	b, g
						Restaurant, Drive-in / Drive-thru	S	S	S	S	b, g
						Restaurant, Refreshment Stand (Temporary or Seasonal)	S	S	S	S	b, g
						Sexually Oriented Business		S	S	S	r
						Shoe Repair		P	P	P	g
						Sign Shop, Painted or Silk-screened			P	P	g
						Studio		P	P	P	g
						Store Monument Sales			S	P	a, c, g
						Tattoo Parlor/Body Piercing Studio					
						Taxidermist Studio			S	P	g
						Taxidermist Shop		P	P	P	a, g
						Tobacco Shop		P	P	P	g
						Video / Game Rental		P	P	P	b, g
						Watch &/or Jewelry Sales & Repair		P	P	P	g
						<b>Manufacturing &amp; Industrial Uses</b>					
						Assembly Plant				P	a, c, g
						Bottling Works				P	a, g
						Building Materials Manufacturing				P	a, c, g
						Dairy Processing				P	a, g
						Electronics Manufacturing				P	a, g
						Laundry, Dry Cleaning & Dyeing Plant				P	a, g
						Machine Shop				P	a, g
						Manufacturing Facility (Light)				P	a, c, g
						Ment Product Processing					
						Mini-warehouse	S	P	P	P	a, g

**Table 11.A  
City of Ovilla Land Use Table**

R-C	Residential					Land Use Descriptions	Nonresidential			Conditions		
	R-E	R-22	R-15	R-D	MF		CR	CG	I			
						Pharmaceutical Plant					P	a, g
						Plastic Products Manufacturing					P	a, c, g
						Radio Transmission or Receiving Facility						(As regulated by Section 37)
						Salvage Yard						
						Stockyard						
						Storage and Warehousing Establishment					P	a, c, g, k
						Storage Yard					P	a, c, g, k
						Textile Manufacturing					P	a, g
						Warehousing, Freight Office and/or Storage					P	a, c, g, k
						Welding or Machine Shop					P	a, c, g
						<b>Accessory Uses</b>						
P	P	P	P	P	P	Accessory building				P	P	a, p
P	P	P	P	P	P	Attached Carport, Residential						
P	P	P	P	P	P	Christmas tree sales				P	P	f
						Home Occupation						
						Temporary Construction Building				P	P	d
P	P	P	P	P	P	Utility buildings and structures				P	P	P

**Section 12 - Special Conditions for Listed Uses**

**12.1 DESCRIPTION OF LAND USE TABLE CONDITIONS AND SPECIAL REGULATIONS**

The following describe conditions and special regulations for uses listed in the Permitted Use Table. Additional requirements may be added to these herein by the Planning and Zoning Commission or City Council, as deemed necessary, to protect the health, safety, and general welfare of the citizens of Ovilla. No construction or occupancy shall commence for any permitted use until the conditions herein stated or required by the Planning and Zoning Commission and City Council have been met.

- A. A site plan will be required in accordance with Section 26 Site Plan Requirements.



**City of OVILLA Planning & Zoning Commission  
Recommendation**

**Case No. PZ12-008:** A request by The City of Ovilla, to amend the text of Article 2, Section 11.3 of the Ovilla Comprehensive Zoning Ordinance No. 2010-013, by removing pawnshops from the General Commercial Zoning Classification; retaining pawnshops as a permitted use in the Industrial Zoning Classification.

\*\*\*\*\*

**PLANNING AND ZONING Members present, and upon a record vote of:**

PL 1 Rarick	<u>✓</u> AYE	PL5 Edmiston	<u>✓</u> AYE
PL2 Yordy	<u>✓</u> AYE	PL6 Lamar	<u>✓</u> AYE
PL3 Silva	<u>✓</u> AYE	PL7 Zimmermann	<u>✓</u> AYE
PL4 Fox	<u>✓</u> AYE		

7 FOR

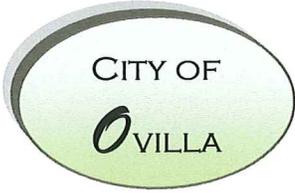
0 AGAINST

0 ABSTAIN

\*\*\*\*\*

*James A. Rarick*  
Presiding Officer of P&Z

8-6-12  
Date



# Ovilla City Council

## AGENDA ITEM REPORT

REGULAR AGENDA

Item(s): 2 (City Secretary use only)

Meeting Date: August 13, 2012

Department: Administration

Discussion  Action

Budgeted Expense:  YES  NO  N/A

### Attachments:

1. Preliminary Plat
2. Engineer's letter
3. Planning & Zoning Commission's recommendation form

### Agenda Item / Topic:

**ITEM 2. DISCUSSION/ACTION – Case No. PZ12-009:** Consider approval for a preliminary plat application from applicant Doug Connell, representative of Ovilla Road Baptist Church. The request is to combine three current tracts into one developable tract described as Lot 1, Block A, of the Ovilla Road Baptist Church Addition. Lot #1 will be for the combined Ovilla Road Baptist Church and Ovilla Christian School. The subject property is located at the southeast corner of Main Street and Ovilla Road.

### Discussion / Justification:

Ovilla Road Baptist Church Addition PRELIMINARY PLAT

SUBDIVISION NAME

**OWNER:** Ovilla Road Baptist Church

**ENGINEER:** Davis & McDill, Inc.

**DATE FILED WITH CITY:** July 12, 2012

**LOCATION:** Southeast corner of East Main and Ovilla Road

**UTILITIES:** CITY WATER AND SEWER

**ZONING:** CG & R22

**PROPOSED LAND USE:** Ovilla Road Baptist Church and Ovilla Christian School

**MAJOR THOROUGHFARE:** Highway 664 Ovilla Road

**APPLICANT'S PROPOSAL:** To combine three existing lots into one lot to house the church and school.

#### DISCUSSION:

The following comments are offered:

1. Staff cites that on the Final Plat that the utilities need to be shown on a separate plat.

**As indicated in the engineer's report #10.**

2. Staff cites that for the Final Plat, all drainage and storm sewer plans be completed with required calculations and specifications to code.

**As indicated in the engineer's report numbers #16, 17 and 19.**

- 3.** Staff has cited that there was an error in the calculation of run-off coefficients. The correct coefficient for churches in Ovilla is .08. The applicant has agreed to do an addendum to the plat and supply the revised calculations. **Addendum COMPLETED.**

***As indicated in engineer's report numbers #20 and #21.***

- 4.** Staff cites that the applicant's engineer has requested a variance to City ordinance not allowing dead-end water lines. The applicant proposes to extend the line if there is continued growth. Staff has no objection, to the granting of the variance, as the acting Fire Marshal believes there is adequate flow and pressure.

***As indicated in engineer's report #23.***

- 5.** Staff cites that before the Final Plat is approved, that the applicant's engineer complies with items #24 & 25 of the engineer's report. Staff has no objection to delaying the required information as the applicant is working with the City on an alternative to the lift station.

- 6.** Staff cites that before considering the Final Plat that the applicant procures a drainage easement.

***As indicated in Engineers report #26.***

**Recommendation / Staff Comments:**

Staff recommends approval that the Preliminary Plat be approved.

**Sample Motion(s):**

***"I MAKE A MOTION THAT COUNCIL APPROVES / DENIES THE ORBC PRELIMINARY PLAT IN CASE PZ12-009 AS PRESENTED."***

**BIRKHOFF, HENDRICKS & CARTER, L.L.P.**  
**PROFESSIONAL ENGINEERS**

11910 Greenville Ave., Suite 600

Dallas, Texas 75243

Fax (214) 461-8390

Phone (214) 361-7900

JOHN W. BIRKHOFF, P.E.  
GARY C. HENDRICKS, P.E.  
JOE R. CARTER, P.E.  
PAUL A. CARLINE, P.E.  
MATT HICKEY, P.E.  
ANDREW MATA, JR., P.E.  
JOSEPH T. GRAJEWSKI, III, P.E.  
DEREK B. CHANEY, P.E.

August 1, 2012

Mr. Randy Whiteman  
City of Ovilla  
105 S. Cockrell Hill Road  
Ovilla, Texas 75154-5047

Re: Ovilla Road Baptist Church – Preliminary Plat Review

Dear Mr. Whiteman:

We have reviewed the Preliminary Plat and Preliminary Drainage Plan for the Ovilla Road Baptist Church Addition prepared by Davis & McDill, Inc., dated July 23, 2012. We received these plans from you on July 30, 2012.

Our review of the Preliminary Plat and Preliminary Drainage Plan is for general compliance with the City's development requirements and good engineering practice, and does not relieve the engineer of record of his responsibilities under the Texas Engineering Practice Act. This is our fourth review of the Preliminary Plat. As such, we will repeat our initial review comments in *italics text* and then indicate the status for this review in **bold text**. Additional comments have been made.

**Comments**

1. *The plat shall be labeled as a preliminary plat, not final plat.*
  - **Status this review: Complete**
2. *The acreage listed in the legal description does not match the plan.*
  - **Status this review: Complete**
3. *Several portions of the legal description are missing sections or are incomplete.*
  - **Status this review: Complete**
4. *Provide the date for the FEMA Firm Map listed.*
  - **Status this review: Complete**
5. *All monuments set for corners or referenced in the legal description are required to be stamped or have a cap with the surveyor of record's RPLS number in accordance with the Texas Board of Professional Land Surveyors General Rules of Procedures and Practices.*
  - **Status this review: Complete**

6. *Replace the word "declare" with "certify" in the surveyors signature block, as required in the City's ordinance.*
  - **Status this review: Complete**
7. *Location of all existing and proposed easements, streets (including right-of-way width), and alleys within and adjacent to the tract shall be labeled.*
  - **Status this review: Complete**
8. *Show contours with intervals of 2-feet, or less.*
  - **Status this review: Complete**
9. *Areas contributing to drainage shall be shown.*
  - **Status this review: Complete. Preliminary drainage plans were submitted.**
10. *Provide the engineering plans of water, sewer, and other infrastructure (including sizes) of the existing and proposed lines.*
  - **Status this review: Not Complete. Preliminary Utilities were shown on the preliminary Drainage Plan.**
11. *The arc length in the legal description does not match that shown on the plan.*
  - **Status this review: Complete**
12. *Plat shall be sealed by a Registered Professional Land Surveyor licensed in the State of Texas.*
  - **Status this review: Complete**
13. *It appears that a fire lane easement is located within a building. Clarify.*
  - **Status this review: Complete. See enclosed responses from Davis & McDill, Inc.**
14. *Remove the word "approximate" when describing existing utility sizes.*
  - **Status this review: Complete**
15. *It appears that proposed storm sewer is shown on the preliminary plat. It is unclear what it is designed for.*
  - **Status this review: Complete. As stated in the enclosed response letter, the storm sewer previously shown is existing storm sewer.**
16. *Minimum storm sewer size is 18-inches, and shall be reinforced concrete pipe (RCP).*
  - **Status this review: Proposed storm sewer plans shall be provided with final engineering plan set. Storm sewer plans shall include plan & profiles, calculations with hydraulic grade line (HGL), applicable channel calculations, and time of concentration calculations.**
17. *Label the radius shown in the storm sewer. Verify that this radius can be constructed and the joints remain water tight.*
  - **Status this review: See comment #16.**
18. *The area shown on the drainage calculations does not match the acreage on the plat.*
  - **Status this review: Complete**

Mr. Randy Whiteman  
City of Ovilla  
August 1, 2012  
Page 3 of 3

19. *Provide time of concentration calculations.*
  - **Status this review: Not Complete**
20. *The pond shall be sized with regards to volume and an appropriate outfall device for the proposed improvements.*
  - **Status this review: Not Complete. The Ovilla Storm Drainage Plan states that the run-off coefficient for churches is 0.8. Revise calculations.**
21. *Run-off coefficients provided in the table do not match those in the drainage areas. If weighted run-off coefficients were used, provide the weighted calculations.*
  - **Status this review: Not Complete. See comment #20**
22. *Include all areas in the pond calculations. It appears that parking lots are proposed adjacent to the playing fields, but drainage calculations with an increased run-off coefficient were not provided.*
  - **Status this review: Complete**
23. *Dead end water lines are not allowed.*
  - **Status this review: Not Complete. A note has been added to the preliminary plat stating that the water line will be extended in the future. This is a City discretionary item.**
24. *Will the lift station be privately maintained? A copy of the TCEQ approval for the privately maintained lift station shall be provided to the City prior to construction.*
  - **Status this review: A note has been added to the plans for a copy of the TCEQ approval for the proposed privately maintained lift station approval to be provided to the City.**
25. *Provide sanitary sewer flow calculations as well as the privately maintained lift station calculations.*
  - **Status this review: Not Complete**
26. *An off-site drainage easement will be required for the storm water discharge to be conveyed to the receiving waters.*

The plans provided for our review have been marked-up to represent the comments above and are attached with this letter. We are available to discuss our review comments further at your convenience.

Sincerely,



Craig M. Kerkhoff, P.E.

Enclosures  
Cc: Davis & McDill

# REVIEW COMMENTS

Bill Vansjckse, Mayor  
Tom Leverenz, Mayor Pro-Tem, Place 1  
Michael Dickey, Councilmember, Place 2



James Wade, Councilmember, Place 3  
Doug Hunt, Councilmember, Place 4  
Richard Dornier, Councilmember, Place 5  
Randy Whiteman, City Administrator

July 18, 2012

Doug Connell  
ORBC  
3251 E. Main St.  
Ovilla, Texas 76082

RE: Ovilla Road Baptist Church Preliminary Plat

Dear Mr. Connell:

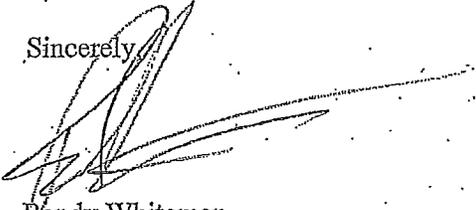
The third review of the above referenced plat has been completed, and the following items must still be addressed before the application is deemed complete and a hearing can be set with the Planning and Zoning Commission. My initial email did not have the latest Fire Dept reviews and I asked you to refer to the notes from the 2<sup>nd</sup> review located on the margins of the plans. You stated you felt the notes were unclear. For the 3<sup>rd</sup> review the Fire Marshall tried to be more specific. He also addressed some new concerns brought on by the newly inserted concession stand.

1. The attached review from the City's Engineer Craig Kerkhoff
2. The attached review from Fire Marshall Kevin Lucia.

If your engineer has some technical questions he can contact our engineer Craig Kerkhoff directly at 214 361-7900.

The deficiencies marked on the plat need to be addressed and the proper information be provided within 45 days, after the date the plat was resubmitted (June 18, 2012) or the application will expire and a new application must be submitted along with new filing fees. Please contact me if you wish to meet to discuss the plat.

Sincerely,

  
Randy Whiteman  
City Administrator



# OVILLA FIRE DEPARTMENT

July 18, 2012

To: Randy Whiteman  
City Administrator

From: Kevin Lucia  
Fire Marshal



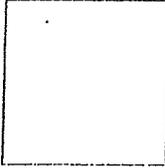
Subject: Recommendations for ORBC Athletic Complex additions

Mr. Whiteman,

After reviewing the site plan for the ORBC Athletic Complex additions, I submit the following recommendations:

- NO DROVE PICNIC PAVILION*
1. Make the entire walking path of all-weather construction and capable of supporting and accommodating Fire/EMS apparatus up to the size of a Class-A fire engine. *REMOVED PICNIC PAVILION*
  2. Provide all-weather, direct access for Fire/EMS apparatus from the parking area on the North side to the field house/concession stand area. *PROVIDE 22' CONCRETE DRIVE*
  3. Provide a Knox Box for key access to the field house/concession stand and any other locked areas within the Athletic Complex. *PROVIDING 22' WIDE CONCRETE DRIVE TO FIELD HOUSE/CONCESSION STAND AREA*
  4. Provide Knox padlocks for any gates or secured access routes. *SEE FIRE DEPT. NOTES ON PRELIM. PLAT*
  5. Leave the additional fire hydrant as drawn. *SEE FIRE DEPT. NOTES ON PRELIM. PLAT*

*Handwritten signature and initials, possibly 'K. Lucia' and 'R. Whiteman'.*



**BIRKHOFF, HENDRICKS & CARTER, L.L.P.**  
**PROFESSIONAL ENGINEERS**

11910 Greenville Ave., Suite 600      Dallas, Texas 75243      Fax (214) 461-8390      Phone (214) 361-7900

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DEREK B. CHANEY, P.E.

July 12, 2012

Mr. Randy Whiteman  
City of Ovilla  
105 S. Cockrell Hill Road  
Ovilla, Texas 75154-5047

Re: Ovilla Road Baptist Church – Preliminary Plat Review

Dear Mr. Whiteman:

We have reviewed the Preliminary Plat and Preliminary Drainage Plan for the Ovilla Road Baptist Church Addition prepared by Davis & McDill, Inc., dated July 6, 2012. We received these plans from you on July 11, 2012.

Our review of the Preliminary Plat and Preliminary Drainage Plan is for general compliance with the City's development requirements and good engineering practice, and does not relieve the engineer of record of his responsibilities under the Texas Engineering Practice Act. This is our third review of the Preliminary Plat. As such, we will repeat our initial review comments in *italics text* and then indicate the status for this review in **bold text**. Additional comments may be added and are so indicated.

**Comments**

1. *The plat shall be labeled as a preliminary plat, not final plat.*
  - **Status this review: Complete**
2. *The acreage listed in the legal description does not match the plan.*
  - **Status this review: Complete**
3. *Several portions of the legal description are missing sections or are incomplete.*
  - **Status this review: Complete**
4. *Provide the date for the FEMA Firm Map listed.*
  - **Status this review: Complete**
5. *All monuments set for corners or referenced in the legal description are required to be stamped or have a cap with the surveyor of record's RPLS number in accordance with the Texas Board of Professional Land Surveyors General Rules of Procedures and Practices.*
  - **Status this review: Complete**

6. Replace the word "declare" with "certify" in the surveyors signature block, as required in the City's ordinance.
  - Status this review: Complete
7. Location of all existing and proposed easements, streets (including right-of-way width), and alleys within and adjacent to the tract shall be labeled.
  - Status this review: Complete
8. Show contours with intervals of 2-feet, or less.
  - Status this review: Complete
9. Areas contributing to drainage shall be shown.
  - Status this review: Complete. Preliminary drainage plans were submitted.
10. Provide the engineering plans of water, sewer, and other infrastructure (including sizes) of the existing and proposed lines.
  - Status this review: Not Complete. Preliminary Utilities were shown on the preliminary Drainage Plan.
11. The arc length in the legal description does not match that shown on the plan.
  - Status this review: Complete
- OK 12. Plat shall be sealed by a Registered Professional Land Surveyor licensed in the State of Texas.
13. It appears that a fire lane easement is located within a building. Clarify. **THAT PORTION OF FIRE LANE ESMT. PER PLAT FROM 1996 (NOT FILED, SO WE REMOVED IT)**
- OK 14. Remove the word "approximate" when describing existing utility sizes.
15. It appears that proposed storm sewer is shown on the preliminary plat. It is unclear what it is designed for. **EXISTING STORM SEWER**
16. Minimum storm sewer size is 18-inches, and shall be reinforced concrete pipe (RCP). **IT IS EXISTING STORM SEWER**
17. Label the radius shown in the storm sewer. Verify that this radius can be constructed and the joints remain water tight. **IT IS EXISTING STORM SEWER**
- OK 18. The area shown on the drainage calculations does not match the acreage on the plat.
- OK 19. Provide time of concentration calculations.
- OK 20. The pond shall be sized with regards to volume and an appropriate outfall device for the proposed improvements.
- OK 21. Run-off coefficients provided in the table do not match those in the drainage areas. If weighted run-off coefficients were used, provide the weighted calculations.
- OK 22. Include all areas in the pond calculations. It appears that parking lots are proposed adjacent to the playing fields, but drainage calculations with an increased run-off coefficient were not provided.
- OK 23. Dead end water lines are not allowed. **SEE NOTE ON PRELIM. PLAT**

Mr. Randy Whiteman  
City of Ovilla  
July 12, 2012  
Page 3 of 3

- OK 24. Will the lift station be privately maintained? A copy of the TCEQ approval for the privately maintained lift station shall be provided to the City prior to construction.  
PRIVATE, SEE NOTE ON PRELIM. PLAT
25. Provide sanitary sewer flow calculations as well as the privately maintained lift station calculations.

The plans provided for our review have been marked-up to represent the comments above and are attached with this letter. We are available to discuss our review comments further at your convenience.

Sincerely,



Craig M. Kerkhoff, P.E.

Enclosures  
Cc: Davis & McDill

---

*Texas American Public Works Association 2011 Awardee  
Environmental Project of the Year \$2-\$10 Million – Columbian Pump Station Rehabilitation*



**City of OVILLA Planning & Zoning Commission  
Recommendation**

**Case No. PZ12-009:** Consider approval for a preliminary plat application from applicant Doug Connell, representative of Ovilla Road Baptist Church. The request is to combine three current tracts into one developable tract described as Lot 1, Block A, of the Ovilla road Baptist Church Addition. Lot #1 will be for the combined Ovilla Road Baptist Church and Ovilla Christian School. The subject property is located at the southeast corner of Main Street and Ovilla Road.

\*\*\*\*\*

**PLANNING AND ZONING Members present, and upon a record vote of:**

PL 1 Rarick Y AYE  
PL2 Yordy Y AYE  
PL3 Silva Y AYE  
PL4 Fox Y AYE

PL5 Edmiston Y AYE  
PL6 Lamar Y AYE  
PL7 Zimmermann Y AYE

7 FOR

0 AGAINST

0 ABSTAIN

\*\*\*\*\*

  
Presiding Officer of P&Z

8-06-2012  
Date



AGENDA ITEM REPORT

REGULAR AGENDA

Item(s): 3 (City Secretary use only)

Meeting Date: August 13, 2012

Department: Administration

Discussion  Action

Budgeted Expense:  YES  NO  N/A

<b>Attachments:</b>	
I. Proposed RFQ	
<b>Agenda Item / Topic:</b>	
<b>ITEM 3.</b>	<b>DISCUSSION/ACTION</b> – Consider authorizing staff to publish and advertise RFQ’s (Request for Qualifications) for long-range strategic planning services.
<b>Discussion / Justification:</b>	
Council has requested that the City complete a 5 to 10 year Strategic Plan	
<b>Recommendation / Staff Comments:</b>	
Staff recommends approval.	
<b>Sample Motion(s):</b>	
<p><b>“I MAKE A MOTION THAT THE COUNCIL AUTHORIZES/DOES NOT AUTHORIZE THE ADVERTISEMENT AND SOLICITATION OF THE PRESENTED RFQ FOR PLANNING SERVICES.”</b></p>	

**CITYOFVILLA  
REQUEST FOR QUALIFICATIONS 2012-002**

**Consultants to Provide  
Long Range Strategic Planning Services  
August 13, 2012**

**A. INTRODUCTION**

The City of Ovilla has tremendous potential and the building blocks for sustainable development: open land for development, commercially zoned area along a major east-west highway in the region as well as a historical downtown area that remains underutilized and needs a fresh vision. Ovilla proposes the development of a Strategic Plan that will give the community a vision and tools for an attractive growth.

At a minimum, the Strategic Plan will include:

- Analysis of the available undeveloped property and best use
- Analysis of existing zoning regulations and recommendations for modifications and updates for future land use plans
- Analysis and ranking of water and sewer infrastructure, streets, drainage and parks, to determine the most critical needs for improvements
- Mixed-use development potential, particularly in the use of the historic downtown area
- Additional housing options
- Additional green space development
- Any other items identified by the selected consultant and included in the scope of work
- A 5 to 10 year plan to deal with financial constraints

**B. BACKGROUND**

The City of Ovilla does not currently have an adopted Strategic Plan. The City has a Comprehensive Land Use Plan last updated in January 2010.

**C. PURPOSE AND NEED**

The purpose of this study is to prepare a Strategic Plan that creates an attractive, vital and vibrant Ovilla. The Plan should be obtainable and sustainable, and when implemented, provide an Ovilla that is a destination for Ovilla residents and visitors alike. The study should include an analysis of the current condition of Ovilla's infrastructure and streets and should identify potential growth areas within the city limits and extraterritorial jurisdiction (ETJ). The study should determine funding needs and sources and provide appropriate zoning and future land use recommendations for the growth of Ovilla and the revitalization of downtown Ovilla.

**D. PROJECT SUPPORT**

The project will be conducted under the guidance and supervision of a Project Review Committee (PRC), which may include members of the City Council and or city staff as well as residents of the City and its ETJ. The responsibilities of the PRC will be to serve as the principal technical review committee for this project. The PRC will monitor progress of consultant activities and serve as a liaison between the consultant and other partners. The selected consultant will enter into a contract with the Ovilla City Council for the agreed upon scope and budget.

**CITYOFVILLA  
REQUEST FOR QUALIFICATIONS 2012-002**

**E. SCOPE OF WORK**

The proposed area of study is the entire City of Ovilla and its ETJ. The planning process will focus on evaluating current conditions and recommending the direction of future development and methods to achieve those ends. The proposed master plan will give the city the tools it needs for effective and sustainable downtown revitalization, identify areas for economic development, and provide transportation and infrastructure improvement planning. A successful plan will engage the community through collaborative planning.

The City of Ovilla seeks a consultant to spearhead and coordinate the development of a Strategic Plan. The selected consultant will have effective communication skills for community forums and collaborate with key stakeholder groups, city staff, and elected officials. The successful firm will also work with stakeholders to communicate the vision at City Council and community meetings, and will assist the community to offer creative solutions. Ultimately, the City's Strategic Plan, will serve to energize the City of Ovilla around a shared vision.

**F. TERM OF CONTRACT**

The term of the contract is intended to extend until completion of approval by the Project Review Committee and acceptance by the City Council.

**G. RESPONSE DELIVERY**

The response may be mailed or delivered to the office of the City Secretary, 105 S. Cockrell Hill Road, Ovilla, TX 75154.

**H. STATEMENT OF QUALIFICATION**

Eight (8) copies of the response should be submitted in bound volumes on standard 8 ½" x 11" paper. Minimum font size is 10 point for charts and resumes, and 11 point for text. The response shall be limited to fifteen (15) pages; single sided and may include typed text, graphics, charts and photographs. Brochure material will not be counted in the fifteen (15) pages nor are the front and back covers.

**The following sections (at a minimum) are to be included:**

**Introduction**

Provide a brief overview of the Consultant and all proposed team members (including sub-consultants). If sub-consultants are used, identify their home office if different from the main contractor. Include information regarding the establishment of each team member and the components of the services that will be provided by each. Identify major roles and/or assignments expected to be undertaken by each team member, including the name, address, e-mail address and phone number of the primary contact person for the team.

**CITYOFVILLA**  
**REQUEST FOR QUALIFICATIONS 2012-002**

**Prime Firm Focus**

List relevant planning projects in the past 3 years and include the following for each listed project;

- Project name, location, completion date
- Brief description of the work performed
- References, names, job titles, with addresses and current verified phone contacts

**Understanding of Services**

Present a discussion of the Consultant's understanding of the necessary services to be provided.

**Organizational Chart**

Provide an organizational chart that identifies the key personnel that would be assigned to perform the services and their area of expertise and responsibility. In the chart, clearly include the following data for each individual;

- Name
- Position
- Certifications, licenses, degrees
- Anticipated time on the project beginning October 2012 (indicated by percentage)

**Resumes**

Resumes, list the project person for each task

**I. EVALUATION CRITERIA**

Qualifications will be reviewed by the Consultant Selection Committee (CSC), based upon the following criteria;

1. Ability to perform the required services
2. Understanding of the project requirements
3. Recent experience with similar projects
4. Professional background, availability, and caliber of key personnel
5. Ability to meet schedules and deadlines; and
6. Past work history with other municipalities

No contact and/or lobbying of the Consultant Selection Committee members, City Officials, or City Council members will be permitted or tolerated during the evaluation process.

**J. CONSULTANT SELECTION CRITERIA**

The CSC will review all submittals and rank each of the firms in order of qualification. The following criteria will be used to evaluate the firms:

1. Project Understanding 25 percent
2. Scope of Services 25 percent
3. Project Manager/Staff Qualifications 20 percent
4. Firm Qualifications/Consultant References 15 percent
5. Study Schedule 15 percent

Depending on the outcome of the ranking of firms, the CSC may conduct interviews with a minimum of the top two ranking firms to make a final selection of the most qualified firm with which to negotiate a contract.

**CITYOFVILLA  
REQUEST FOR QUALIFICATIONS 2012-002**

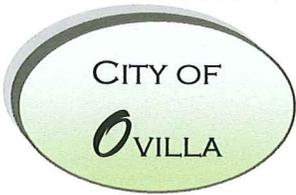
**K. EVALUATION AWARD SCHEDULE**

At this time the anticipated schedule is as follows,

- Open RFQ's at 2:00 pm      Sept. 4, 2012
- Evaluate RFQ information      September 4-Sept. 7, 2012
- Interview firms (if required)      September 11-13, 2012
- Negotiate contract      September 17-19, 2012
- Award contract      September 24, 2012

**Depending on circumstances unknown, this schedule could be modified before or after submittal of RFQ's.**

All questions regarding the services required shall be directed in writing by email to Randy Whiteman City Administrator, by the close of business on Friday, August 24, 2012. All questions and responses will be posted on the City's website at [cityofovilla.org](http://cityofovilla.org) by the close of business on Wednesday, August 29, 2012. The City of Ovilla reserves the right to respond to inquiries as it deems necessary.



AGENDA ITEM REPORT

REGULAR AGENDA

Item(s): 4 (City Secretary use only)

Meeting Date: August 13, 2012

Department: Administration

Discussion  Action

Budgeted Expense:  YES  NO  N/A

<b>Attachments:</b>	
I. Public Works Director email	
<b>Agenda Item / Topic:</b>	
<b>ITEM 4.</b>	<b>DISCUSSION Only</b> – Discuss West Nile mosquito spraying and options.
<b>Discussion / Justification:</b>	
<b>Recommendation / Staff Comments:</b>	
<b>Sample Motion(s):</b>	
N/A	

## Pam Higgins

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**From:** Brad Piland [bpiland@cityofovilla.org]  
**Sent:** Thursday, August 09, 2012 2:31 PM  
**To:** Pam Higgins  
**Subject:** FW: Mosquito update

---

**From:** Randy Whiteman [mailto:rwhiteman@cityofovilla.org]  
**Sent:** Wednesday, August 08, 2012 4:13 PM  
**To:** Brad Piland  
**Subject:** RE: Mosquito update

[Add it to your report](#)

---

**From:** Brad Piland [mailto:bpiland@cityofovilla.org]  
**Sent:** Wednesday, August 08, 2012 4:04 PM  
**To:** Randy Whiteman  
**Subject:** RE: Mosquito update

Randy

Dallas Co confirmed that they will spray a ½ mile radius around any positive sample site for 200 dollars/ hour. We also can negotiate other spray areas if they have time in there schedual. The rental equipment from Adapco is 400/mounth plus chemicals at 25 to 50/gallon and the driver from Dallas Co or Wax 25/hour.

---

**From:** Randy Whiteman [mailto:rwhiteman@cityofovilla.org]  
**Sent:** Wednesday, August 08, 2012 2:48 PM  
**To:** Brad Piland  
**Subject:** RE: Mosquito update

[What about borrowing the equipment or renting vs purchasing? Are we only on the list if we test positive or will they spray either way?](#)

---

**From:** Brad Piland [mailto:bpiland@cityofovilla.org]  
**Sent:** Wednesday, August 08, 2012 2:39 PM  
**To:** Randy Whiteman  
**Subject:** Mosquito update

Randy

With the help from Dallas County and several other city agencies here is the progress report for the mosquito control in Ovilla. Mike met with Scott Sawlis from Dallas County Mosquito Control on Tuesday. As you know we were loaned a mosquito trap to be used in certain areas of the city to harvest adult mosquitoes for testing. Once the mosquitoes are trapped and tested if any test positive for the virus Dallas County will assist us in spraying these areas. Mike and I have checked into purchasing or renting the spray equipment. The equipment used for public application must be calibrated and approved for public use. A licensed person is also required to do the application. Mike spoke to Daryl Beck from Dallas Co and Terri Munoz from Waxahachie both are licensed applicators and willing to work for 25 dollars an hour. We have two quotes for purchasing the equipment , 1 Clarke Sprayer ( 8145.00 for sprayer and control unit)and 25 to 50 dollars per gallon for chemical, Adapco Sprayer (6500 for sprayer and 5300 for control unit) 25 to 50 dollars for chemicals. Do to the requirements for public application these sprayers and personnel must be used.

Dallas Co has put us one there list of areas to be sprayed. When they give us a date we will be required to mail a letter to all residents in the affected areas informing them of the event.

Information has been added to the city web site about mosquito control and links to other websites on west Nile virus and mosquito control.