

# CITY OF OVILLA MINUTES

*Monday, September 10, 2012*

*Regular City Council Meeting*

*105 S. Cockrell Hill Road, Ovilla, TX 75154*

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Mayor Leverentz called the Regular Council Meeting of the Ovilla City Council to order at 7:00 P.M. The following City Council Members were present:

Larry Stevenson	Council Member Place 2
David Griffin	Council Member Place 3
Doug Hunt	Council Member Place 4
Richard Dormier	Council Member Place 5/Mayor Pro-Tem

Absent: Ralph Hall Council Member Place 1

Mayor Leverentz noted present members thus constituting a quorum. City Administrator Randy Whiteman and various department-heads and staff were also present.

PL2 Stevenson gave the Invocation  
Pledge of Allegiance – led by guest students from DT Shields Elementary.

## **COMMENTS, PRESENTATIONS, REPORTS AND/OR APPOINTMENTS**

### ◆ ***Citizens Comments / Citizens Forum:***

1. Mr. Ed Wilson offered a “thank you” to PW Director Brad Piland and work crews for the road resurfacing in his neighborhood, Brookwood Addition. Additionally, Mr. Wilson asked for speed limit signs in his neighborhood.
2. Ms Juanita Porter also voiced appreciation for the roadwork in her neighborhood but shared concerns of speeding and asked Council for speed limit signs in Brookwood Addition.
3. Mr. Phil Lynch commended the public work crews, stating they were courteous and professional workers. Mr. Lynch also commended all present that participated in the workings of Heritage Day.

### ◆ ***Department Activity Reports / Discussion***

Department representatives were available for Council comments or questions on their monthly reports.

- Police Department Chief M. Moon
  - Monthly Report – Nothing significant was discussed.
  - Reminded all of National Night Out, Tuesday, October 2 at 7:00 p.m.
- Fire Department Assistant Chief P. Brancato
  - Monthly Report-Nothing significant was discussed.
- Public Works Director B. Piland
  - Monthly Report-Nothing significant was discussed.
- Finance Department Accountant S. Jungman
  - Monthly Municipal Court Report- YTD collections down slightly from this time last year.
- Administration City Administrator Randy Whiteman
  - Update report on Ovilla Auto Code Enforcement Officer Mike Dooly
  - Code Enforcement Officer Mike Dooly shared he had talked with Mr. Tennison of Ovilla Auto and asked that Mayor ProTem Dormier attend the next meeting of negotiations.
  - Monthly Reports – Code Enforcement/Animal Control
  - Reported that all mosquito traps returned negative results for West Nile.

**ITEM 3. DISCUSSION/ACTION** – Consider Resolution 2012-012 establishing energy conservation goals as required by TX Health and Safety Code §388.005.

The 82<sup>nd</sup> TX Legislature mandates the adoption of energy conservation goals. City Administrator noted that Ovilla does have an energy conservation plan in effect through a Seco Grant. Last fiscal year Ovilla received new a/c units in multiple buildings, new air ducts and lighting.

PL2 Stevenson made a motion that the Council approves the proposed Resolution 2012-012 as presented.

PL4 Hunt seconded the motion.

Mayor Leverentz asked for a record vote by announcement of AYE or NAY.

Present Council announced AYE in favor. No oppositions, no abstentions.

PL1 Hall was noted absent.

**VOTE: The motion carried unanimously: 4-0, 1 absent.**

**ITEM 4. DISCUSSION/ACTION** – Consider Ordinance 2012-014, providing for the inclusion of an area receiving longstanding treatment as part of the Municipality pursuant to Section 41.003 of the TX Local Government Code.

PL2 Stevenson made a motion that Council approves the proposed Ordinance 2012-014 as presented.

PL4 Hunt seconded the motion.

Mayor Leverentz asked for a record vote by announcement of AYE or NAY.

Present Council announced AYE in favor. No oppositions, no abstentions.

PL1 Hall was noted absent.

**VOTE: The motion carried unanimously: 4-0, 1 absent.**

**ITEM 5. DISCUSSION/ACTION** – Consider the appointment, employment, evaluation, reassignment, or duties of the following: (Section 551.074 Personnel Matters)

- Randy Whiteman, City Administrator
- Pam Woodall, City Secretary

***The City Council adjourned into Executive Session at 8:40 p.m.***

**EXECUTIVE SESSION**

*The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).*

- ◆ Consider the appointment, employment, evaluation, reassignment, or duties of the following: (Section 551.074 Personnel Matters)
  - ◆ Randy Whiteman, City Administrator
  - ◆ Pam Woodall, City Secretary

***The City Council reconvened into Open Session at 9:07 p.m.***

- ◆ Consider action as a result of discussion.

Mayor Leverentz announced that no decisions were made in the Executive Session.

Mayor ProTem Dormier made a motion that the Council approves the evaluation of the City Administrator Randy Whiteman with an annual salary of \$86,000 and that Council approves the evaluation of the City Secretary Pam Woodall with an annual salary of \$48,000.

Mayor Leverentz asked for a record vote by announcement of AYE or NAY.

Present Council announced AYE in favor. No oppositions, no abstentions.

PL1 Hall was noted absent.

**VOTE: The motion carried unanimously: 4-0, 1 absent.**

Following the vote, PL2 Stevenson asked for an agenda item at a subsequent meeting to review the goals and objectives with the City Administrator and City Secretary.

**Adjournment**

PL4 Hunt made a motion to adjourn the meeting of September 10, 2012 at 9:10 p.m.

PL2 Stevenson seconded the motion.

**VOTE: The motion carried unanimously.**

  
Thomas Leverentz, Mayor

ATTEST:

  
Pamela Woodall, City Secretary

Approved October 9, 2012

**\* Executive Agenda sealed and filed separately.**

Council reviews of City Administrator and City Secretary filed in HR.