

# CITY OF OVILLA MINUTES

**Monday, October 9, 2012**

**Regular City Council Meeting**

**105 S. Cockrell Hill Road, Ovilla, TX 75154**

---

Mayor Leverentz called the Regular Council Meeting of the Ovilla City Council to order at 7:00 P.M. The following City Council Members were present:

Ralph Hall	Council Member Place 1
Larry Stevenson	Council Member Place 2
David Griffin	Council Member Place 3
Doug Hunt	Council Member Place 4
Richard Dormier	Council Member Place 5/Mayor Pro-Tem

Mayor Leverentz noted present members thus constituting a quorum. City Administrator Randy Whiteman, various department-heads and staff were also present.

Mayor ProTem Dormier gave the Invocation  
PL3 Griffin led the recitation of the Pledge of Allegiance

## **COMMENTS, PRESENTATIONS, REPORTS AND/OR APPOINTMENTS**

### **◆ Citizens Comments / Citizens Forum:**

1. No one spoke during the citizens' forum.

### **◆ Department Activity Reports / Discussion**

- Police Department Police Chief M. Moon
  - Briefed Council on monthly report.
  - There was one vehicle burglary during Heritage Day.
  - Chief Moon voiced his appreciation to contributors for National Night Out.
  - Chief Moon read aloud a commendation prepared by Lt. Dox regarding Officer Ortegon's actions on duty involving a life-saving incident. Chief Moon also commended Lt. Dox for her insight.
- Fire Department Asst. Fire Chief P. Brancato
  - Briefed Council on monthly report.
  - Advised the department would be selling pink bracelets acknowledging *Breast Cancer Awareness Month* in October.
  - Commended Officer Ortegon for his actions on same life-saving incident as noted earlier by Chief Moon.
- Public Works Department PW Director Brad Piland
  - Briefed Council on monthly report.
  - Advised that road refurbishing would begin on Red Oak Creek next Thursday.
- Finance Department City Administrator Randy Whiteman
  - Briefed Council on monthly Court report: collections were up for the year.
- Administration City Administrator Randy Whiteman
  - Code Enforcement/Animal Control monthly reports were reviewed.
- Committees
  - Mayor Leverentz thanked PL4 Hunt for his relentless efforts in his planning of and hard work during Heritage Day.

**CONSENT ITEMS**

- Financial transactions
- Minutes of the August 22, 2012 Special Budget Workshop Meeting
- Minutes of the August 27, 2012 Regular Council Meeting
- Minutes of the September 10, 2012 Regular Council Meeting

PL4 Hunt made a motion to approve the consent items as presented.

PL2 Stevenson seconded the motion.

*Mayor Leverentz asked for a record vote by announcement of AYE or NAY.*

*Present Council announced AYE in favor. No oppositions, no abstentions.*

***VOTE: The motion carried unanimously: 5-0.***

**REGULAR AGENDA**

**ITEM 1.        *DISCUSSION/ACTION*** – Consider authorizing the Mayor to sign a contract to sell a 1991 Ford Rescue Truck surplus on the America's Source for Used Fire Apparatus (FIRETEC) sales.

City Administrator Randy Whiteman stated that FIRETEC was a reliable source and that the company worked with few restraints. Mayor Leverentz and Assistant Fire Chief Brancato echoed the statement. The Ford Rescue truck had already been declared surplus and did not carry much value.

PL3 Griffin made a motion that the Council approves the mayor to sign a contract to sell the 1991 Ford Rescue Truck (surplus) on the America's Source of Used Fire Apparatus Sales (FIRETEC).

PL4 Hunt seconded the motion.

*Mayor Leverentz asked for a record vote by announcement of AYE or NAY.*

*Present Council announced AYE in favor. No oppositions, no abstentions.*

***VOTE: The motion carried unanimously: 5-0.***

**ITEM 2.        *DISCUSSION/ACTION*** – Consider approval of proposed Ordinance 2012-019 declaring a new design as the City of Ovilla's official logo.

City employee Tammy McCoy worked with staff in creating a newly proposed logo for Council's review. A proposed ordinance was prepared for the adoption, if approved. PL4 Hunt suggested staff solicit additional ideas from local schools and residents. Council agreed.

***There was no action on this item.***

**ITEM 3.        *DISCUSSION ONLY*** – Review bids and consider a budget amendment to authorize the remodel of the city hall front lobby offices.

Council approved a budget amendment with the FY2011-2012 funds to remodel the front lobby offices. Staff received two bids that exceeded the anticipated cost that included the budget amendment. Therefore, the project never initiated. Based on the need for additional funds, staff inquired with Council whether to pursue. Council instructed staff to continue accepting bids (at least 1-2 more) and return with the documents before deciding. Mayor ProTem Dormier suggested having a clear set of bid specifications. PL3 Griffin advised that staff aim to lower the cost of the project.

***There was no action on this item.***

*Tom Leverentz, Mayor  
Ralph Hall, Place One  
Larry Stevenson, Place Two*

2

*Doug Hunt, Place Four  
David Griffin, Place Three  
Richard Dormier, Place Five/Mayor ProTem*

**ITEM 4. DISCUSSION ONLY** – Discussion related to the Texas Comptrollers Leadership Circle Awards.

Copies of the criteria and explanations of the Leadership Circle transparency program were presented. PL1 Hall encouraged staff to strive in achieving this award on the city's website. PL1 Hall speculated that the city's website was already at a Bronze Level and felt confident that Ovilla could achieve the Gold Award with some work. Staff needed to set a goal to complete this.

**There was no action on this item.**

**EXECUTIVE SESSION**

**ITEM 5. DISCUSSION/ACTION** – Consultation with attorney on a matter in which the duty of the attorney under the Texas Disciplinary Rules of Conduct of the State Bar of Texas conflicts with the provisions of the Texas Open Meetings Act.

- Closed session pursuant to Texas Local Government Code section 551.071(2)

**Mayor Leverentz announced the adjournment of Council to the Executive Session at 7:50 p.m. Mayor Leverentz and Council reconvened into Open Session at 8:40 p.m.**

Mayor Leverentz stated that no action was taken during the Executive Session.

**There was no action on this item.**

**Adjournment**

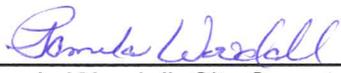
PL2 Stevenson made a motion to adjourn the meeting of October 9, 2012 at 8:40 p.m.

PL3 Griffin seconded the motion.

**VOTE: The motion carried unanimously.**

  
 \_\_\_\_\_  
 Thomas Leverentz, Mayor

ATTEST:

  
 \_\_\_\_\_  
 Pamela Woodall, City Secretary

**Approved October 22, 2012**

**\*Executive Agenda sealed and filed separately.**