

# City of *OVILLA* City Council Agenda

Ralph G. Hall, Place One  
Larry Stevenson, Place Two  
David Griffin, Place Three

Tom Leverentz, Mayor

Doug Hunt, Place Four  
Richard Dormier, Mayor Pro-Tem/Place Five  
Vacant, City Administrator

105 S. Cockrell Hill Road, Ovilla, TX 75154

Monday, February 25, 2013

7:00 P.M.

Council Chamber Room

Pursuant to the provisions of Chapter 551 VTCA Government Code, NOTICE is hereby given of a Regular Meeting of the City Council of the City of Ovilla, to be held on Monday, February 25, 2013 at 7:00 P.M. in the City Hall Council Chamber Room, 105 S. Cockrell Hill Road, Ovilla, Texas, 75154, for the purpose of considering the following items.

## **I. CALL TO ORDER**

- ◆ Invocation
- ◆ Pledge of Allegiance

## **II. COMMENTS, PRESENTATIONS, ANNOUNCEMENTS & REPORTS**

### **• Citizen Comments**

*The City Council welcomes comments from Citizens. Those wishing to speak must sign in before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised, or make any decisions at this time. Speakers under citizen's comments must observe a three-minute time limit. Inquiries regarding matters not listed on the Agenda may be referred to Staff for research and possible future action.*

### **• Department Activity Reports / Discussion**

- Finance Department City Accountant S. Jungman
  - Monthly Financials, January 2013
- Administration Mayor ProTem R. Dormier
  - Update: FEMA
  - Update: Solid Waste Contract
  - Update: EDC Meeting
  - Update: Engineering Design Standards
  - Update: Residential Development
- Committees

## **III. CONSENT AGENDA**

*The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration.*

- Minutes of the February 06, 2013 Special City Council Meeting
- Inter-local Cooperation Contract for the lease of voting machine(s) between Ellis County and the City of Ovilla.

## **IV. REGULAR AGENDA**

- ITEM 1. DISCUSSION/ACTION** – Consider acceptance of the Annual Financial Audit Report for the year ending September 30, 2012, prepared by Yeldell, Wilson and Company, C.P.A., P.C.

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- ITEM 2.** **DISCUSSION/ACTION** – Receive update on material costs, city labor requirements and discuss possible development agreement with property owners along the proposed Main Street Sanitary Sewer.
- ITEM 3.** **DISCUSSION/ACTION** – Consider authorizing proposed Resolution 2013-001 executing an optional one-year extension of the depository services contract between the City of Ovilla and Prosperity Bank.
- ITEM 4.** **DISCUSSION** – Review the Ovilla Code of Ordinances relating to Sections 33.8 & 33.9, Residential Off-Street Parking and Residential Parking Development Standards.
- ITEM 5.** **DISCUSSION** – Consider entering into a contract with Texas First Group to provide interim city administrator services.
- ITEM 6.** **DISCUSSION** – Consider hiring an executive fee-based management firm to successfully identify and locate qualified applicants for the permanent city administrator's position.
- ITEM 7.** **DISCUSSION/ACTION** – Deliberate the appointment employment, compensation and/or duties of the interim City Administrator and/or permanent City Administrator.

## V. EXECUTIVE SESSION

*The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).*

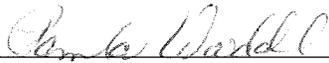
- ◆ Closed session pursuant to Texas Local Government Code section 551.074
- ITEM 7.** **DISCUSSION/ACTION** – Deliberate the appointment employment and/or duties of the interim City Administrator and/or permanent City Administrator.

### **COUNCIL WILL RECONVENE INTO OPEN SESSION, AND TAKE ACTION NECESSARY PURSUANT TO EXECUTIVE SESSION, IF NEEDED.**

- ◆ Consider action as a result of discussion on each item.

## VI. ADJOURNMENT

I, Pam Woodall, City Secretary, do hereby certify that a copy of the February 25, 2013, City Council Agenda was posted on the City Hall bulletin board, 105 S. Cockrell Hill Road, Ovilla, TX 75154, a place convenient and readily accessible to the general public at all times, on the 22<sup>nd</sup> day of February 2013 prior to 6:00 p.m., and to the City's website, [www.cityofovilla.org](http://www.cityofovilla.org), in compliance with Chapter 551, Texas Government Code.

  
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Pamela Woodall, City Secretary

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DATE/TIME OF POSTING:

2-22-13 11:30A

DATE/TIME TAKEN DOWN:

\_\_\_\_\_

\_\_\_\_\_, Pamela Woodall

**IF YOU OR YOUR REPRESENTATIVE HAVE A DISABILITY THAT REQUIRES SPECIAL ARRANGEMENTS AND YOU PLAN TO ATTEND THIS PUBLIC MEETING, PLEASE CALL THE CITY SECRETARY AT 972-617-7262 WITHIN 24 HOURS OF THE MEETING. REASONABLE ACCOMMODATIONS WILL BE MADE TO MEET YOUR NEEDS AT THE MEETING. PLEASE SILENCE ALL PAGERS, CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.**



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**DATE: 02-25-13**

**TO: Honorable Mayor and Council Members**

**FROM: Sharon Jungman**

**SUBJECT: Financial Statements  
For October thru January 31, 2012**

**City of Ovilla General Fund**  
**Profit & Loss Budget vs. Actual**  
October 2012 through January 2013

	Oct '12 - Jan 13	Budget	\$ Over Budget	% of Budget thru Jan. 34%
<b>Income</b>				
<b>4000100 · Taxes</b>				
4000105 · Ad Valorem, Current	1,091,029	1,235,000	(143,971)	88%
4000110 · Ad Valorem, Delinquent	1,449	20,000	(18,551)	7%
4000113 · Interest/Penalties - Prop Tax	609	10,000	(9,391)	6%
4000120 · Sales Tax	53,642	155,000	(101,358)	35%
4000125 · Sales Tax - Street Improvement	13,411	32,500	(19,089)	41%
4000130 · Franchise Tax	11,083	150,000	(138,917)	7%
<b>Total 4000100 · Taxes</b>	<b>1,171,223</b>	<b>1,602,500</b>	<b>(431,277)</b>	<b>73%</b>
<b>4000200 · Licenses and Permits</b>				
<b>4000208 · Building Permits</b>				
4000210 · Residential Building Permits	3,052	6,500	(3,448)	47%
4000213 · Fire Inspection Permits	300	1,000	(700)	30%
4000214 · Misc Building Permits	2,984	10,000	(7,016)	30%
<b>Total 4000208 · Building Permits</b>	<b>6,336</b>	<b>17,500</b>	<b>(11,164)</b>	<b>36%</b>
4000230 · Plan Review Fee	1,068	3,000	(1,932)	36%
4000260 · Alarm Permits	610	2,000	(1,390)	31%
4000270 · Animal Tag Fees	528	3,000	(2,472)	18%
4000272 · Impound Fees	535	1,550	(1,015)	35%
4000290 · Misc Licenses and Permits	345	1,000	(655)	35%
<b>Total 4000200 · Licenses and Permits</b>	<b>9,422</b>	<b>28,050</b>	<b>(18,628)</b>	<b>34%</b>
<b>4000400 · Charges for Services</b>				
4000325 · ESD #2	0	145,000	(145,000)	0%
4000330 · ESD #4	0	39,000	(39,000)	0%
4000411 · Copies and Maps	11	75	(64)	15%
4000415 · Police Reports	78	100	(22)	78%
4000440 · Oak Leaf Animal Control	391	2,000	(1,609)	20%
4000450 · Subdivision Fees	43,268	1,000	42,268	4,327%
4000480 · Solid Waste (Garbage)	68,246	196,000	(127,754)	35%
4000490 · Misc Charges for Services	599	2,500	(1,901)	24%
<b>Total 4000400 · Charges for Services</b>	<b>112,593</b>	<b>385,675</b>	<b>(273,082)</b>	<b>29%</b>
<b>4000500 · Fines and Forfeitures</b>				
4000510 · Fines - Police	20,618	85,000	(64,382)	24%
4000520 · Fines - Animal Control	1,028	1,000	28	103%
4000525 · Fines - Code Enforcement	408	2,000	(1,592)	20%
4000590 · Misc Fines and Forfeitures	25	150	(125)	17%
<b>Total 4000500 · Fines and Forfeitures</b>	<b>22,079</b>	<b>88,150</b>	<b>(66,071)</b>	<b>25%</b>
<b>4000800 · Other Revenue</b>				
4000810 · Heritage Day	1,318	5,500	(4,182)	24%
4000820 · Water Tower Lease	22,917	82,000	(59,083)	28%
4000840 · Interest Earned	1,022	4,000	(2,978)	26%
4000867 · HB3667 TX.Forest Service Grant	0	3,840	(3,840)	0%
4000870 · Insurance Proceeds	3,401			

**City of Ovilla General Fund**  
**Profit & Loss Budget vs. Actual**  
October 2012 through January 2013

	Oct '12 - Jan 13	Budget	\$ Over Budget	% of Budget thru Jan. 34%
4000885 · Proceeds from Sale of Assets	14,400			
4000887 · HOA Revenue	0	1,015	(1,015)	0%
4000890 · Misc Other Revenue	810	4,500	(3,690)	18%
<b>Total 4000800 · Other Revenue</b>	<b>43,868</b>	<b>100,855</b>	<b>(56,987)</b>	<b>43%</b>
4000900 · Transfers In				
4000925 · Transfer In - 4B-EDC	0	2,500	(2,500)	0%
4000930 · Transfer In From W&S Fund	29,075	116,301	(87,226)	25%
4000940 · Transfer in MDD Fund	0	500	(500)	0%
<b>Total 4000900 · Transfers In</b>	<b>29,075</b>	<b>119,301</b>	<b>(90,226)</b>	<b>24%</b>
<b>Total Income</b>	<b>1,388,260</b>	<b>2,324,531</b>	<b>(936,271)</b>	<b>60%</b>
<b>Gross Profit</b>	<b>1,388,260</b>	<b>2,324,531</b>	<b>(936,271)</b>	<b>60%</b>
<b>Expense</b>				
10 · Administration				
5101100 · Salaries & Wages				
5101110 · City Administrator	14,667	63,225	(48,558)	23%
5101115 · City Secretary	11,836	36,375	(24,539)	33%
5101117 · City Accountant	12,238	37,500	(25,262)	33%
5101120 · Part Time- Admin. Support	1,747	7,700	(5,953)	23%
<b>Total 5101100 · Salaries &amp; Wages</b>	<b>40,488</b>	<b>144,800</b>	<b>(104,312)</b>	<b>28%</b>
5102100 · Employee Benefits				
5102110 · Group Insurance	4,115	16,350	(12,235)	25%
5102135 · TMRS	2,612	7,550	(4,938)	35%
5102160 · Worker's Compensation	216	440	(224)	49%
5102170 · Payroll Taxes	900	3,250	(2,350)	28%
5102180 · Unemployment Taxes	0	1,000	(1,000)	0%
5102196 · Indiv. Membership Dues	230	700	(470)	33%
<b>Total 5102100 · Employee Benefits</b>	<b>8,073</b>	<b>29,290</b>	<b>(21,217)</b>	<b>28%</b>
5102200 · Special Services				
5102210 · Tax Assessing & Collecting Fees	1,553	1,800	(247)	86%
5102220 · Tax Appraisal Fee	3,407	14,000	(10,593)	24%
5102230 · Legal Fees	2,295	40,000	(37,705)	6%
5102240 · Audit	6,592	7,155	(563)	92%
5102250 · Accounting	0	2,000	(2,000)	0%
5102260 · Engineering Fees	11	1,000	(989)	1%
<b>Total 5102200 · Special Services</b>	<b>13,858</b>	<b>65,955</b>	<b>(52,097)</b>	<b>21%</b>
5102300 · Contractual Services				
5102310 · Consultant Fees	4,379	30,000	(25,621)	15%
<b>Total 5102300 · Contractual Services</b>	<b>4,379</b>	<b>30,000</b>	<b>(25,621)</b>	<b>15%</b>
5102500 · Operating Services				
5102530 · Custodial Service Contract	1,060	3,600	(2,540)	29%

**City of Ovilla General Fund**  
**Profit & Loss Budget vs. Actual**  
October 2012 through January 2013

	Oct '12 - Jan 13	Budget	\$ Over Budget	% of Budget thru Jan. 34%
<b>Total 5102500 · Operating Services</b>	1,060	3,600	(2,540)	29%
<b>5102600 · Special Expenses</b>				
5102610 · Election - Payroll	0	850	(850)	0%
5102620 · Election - Supplies	139	2,725	(2,586)	5%
5102630 · Election Meeting Expense	0	100	(100)	0%
5102650 · Codification Book Update	375	2,000	(1,625)	19%
<b>Total 5102600 · Special Expenses</b>	514	5,675	(5,161)	9%
<b>5103100 · General Supplies</b>				
5103110 · Office Supplies	2,122	6,000	(3,878)	35%
5103140 · Uniforms	0	300	(300)	0%
<b>Total 5103100 · General Supplies</b>	2,122	6,300	(4,178)	34%
<b>5103400 · Maintenance Supplies / Parts</b>				
5103410 · Supplies - Custodial	157	1,916	(1,759)	8%
5103440 · Maintenance Agreement Expense	235	900	(665)	26%
5103460 · Miscellaneous	0	200	(200)	0%
<b>Total 5103400 · Maintenance Supplies / Parts</b>	392	3,016	(2,624)	13%
<b>5104200 · Travel Expenses</b>				
5104210 · Travel - Local	161	500	(339)	32%
5104220 · Professional Development	839	5,000	(4,161)	17%
5104222 · Professional Develop - Council	260	1,500	(1,240)	17%
5104225 · City Council Meal Expense	674	800	(126)	84%
5104230 · Professional Develop - In-House	0	100	(100)	0%
<b>Total 5104200 · Travel Expenses</b>	1,934	7,900	(5,966)	24%
<b>5105200 · Data Processing Expenses</b>				
5105230 · Data Proc-Maintenance & Repair	1,258	4,500	(3,242)	28%
5105240 · Data Processing - Software	4,779	10,000	(5,221)	48%
<b>Total 5105200 · Data Processing Expenses</b>	6,037	14,500	(8,463)	42%
<b>5105300 · Printing Expense</b>				
5105310 · Copier Expense	1,021	4,800	(3,779)	21%
5105320 · Printing - Newsletters	0	4,800	(4,800)	0%
5105330 · Printing - Forms	320	2,000	(1,680)	16%
5105350 · Printing - Other	237	500	(263)	47%
<b>Total 5105300 · Printing Expense</b>	1,578	12,100	(10,522)	13%
<b>5105400 · Utilities</b>				
5105410 · Telephone	422	1,200	(778)	35%
5105415 · Cellular Phone	329	1,100	(771)	30%
5105417 · Internet	260	775	(515)	34%
5105450 · Electricity	887	6,500	(5,613)	14%
<b>Total 5105400 · Utilities</b>	1,898	9,575	(7,677)	20%
<b>5105500 · Repairs &amp; Bldg Improvements</b>				

**City of Ovilla General Fund**  
**Profit & Loss Budget vs. Actual**  
October 2012 through January 2013

	Oct '12 - Jan 13	Budget	\$ Over Budget	% of Budget thru Jan. 34%
5105520 · Repairs - Buildings	1,029	7,000	(5,971)	15%
5105540 · Repairs - Machinery & Equipment	208	1,000	(792)	21%
5105590 · Repairs - Other	0	500	(500)	0%
<b>Total 5105500 · Repairs &amp; Bldg Improvements</b>	<b>1,237</b>	<b>8,500</b>	<b>(7,263)</b>	<b>15%</b>
<b>5105600 · Insurance</b>				
5105610 · Insurance - Property	561	1,250	(689)	45%
5105620 · Insurance - Liability	692	1,385	(693)	50%
5105630 · Insurance - Fidelity Bond	250	500	(250)	50%
5105635 · Public Officials Surety Bonds	0	900	(900)	0%
<b>Total 5105600 · Insurance</b>	<b>1,503</b>	<b>4,035</b>	<b>(2,532)</b>	<b>37%</b>
<b>5105700 · Other Expenses</b>				
5105705 · Postage	375	6,000	(5,625)	6%
5105710 · Cash - Over/Short	0	10	(10)	0%
5105725 · Records Management Expense	100	1,000	(900)	10%
5105730 · City - Memberships	1,340	2,100	(760)	64%
5105740 · Legal Notices/Advertisement	249	6,000	(5,751)	4%
5105752 · Employment Screening	65	300	(235)	22%
5105760 · Bank Service Charge	6	25	(19)	24%
5105764 · Filing Fees	248	250	(2)	99%
5105765 · Miscellaneous	133	2,000	(1,867)	7%
<b>Total 5105700 · Other Expenses</b>	<b>2,516</b>	<b>17,685</b>	<b>(15,169)</b>	<b>14%</b>
<b>5106400 · Minor Capital Outlay</b>				
5106440 · Machinery & Equipment	1,615	2,500	(885)	65%
5106465 · Furniture	0	1,375	(1,375)	0%
5106470 · Audio & Visual Equipment	0	2,000	(2,000)	0%
<b>Total 5106400 · Minor Capital Outlay</b>	<b>1,615</b>	<b>5,875</b>	<b>(4,260)</b>	<b>27%</b>
<b>5109000 · Reserves</b>				
5109001 · Reserve for Contingency	0	44,644	(44,644)	0%
<b>Total 5109000 · Reserves</b>	<b>0</b>	<b>44,644</b>	<b>(44,644)</b>	<b>0%</b>
<b>Total 10 · Administration</b>	<b>89,204</b>	<b>413,450</b>	<b>(324,246)</b>	<b>22%</b>
<b>20 · Police</b>				
<b>5201100 · Salaries &amp; Wages</b>				
5201120 · Police Chief	18,944	59,995	(41,051)	32%
5201143 · Command Staff	14,821	46,950	(32,129)	32%
5201150 · Certification Pay	738	2,400	(1,662)	31%
5201180 · Merit Raises - Staff	0	3,208	(3,208)	0%
<b>Total 5201100 · Salaries &amp; Wages</b>	<b>34,503</b>	<b>112,553</b>	<b>(78,050)</b>	<b>31%</b>
<b>5201400 · Support Salaries</b>				
5201405 · Support Staff	6,638	21,029	(14,391)	32%
5201410 · Patrol	71,203	236,392	(165,189)	30%
5201415 · Certification Pay	646	5,100	(4,454)	13%

**City of Ovilla General Fund**  
**Profit & Loss Budget vs. Actual**  
 October 2012 through January 2013

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5201480 · Merit Raises	0	7,092	(7,092)	0%
5201490 · Overtime	2,128	6,600	(4,472)	32%
<b>Total 5201400 · Support Salaries</b>	<b>80,615</b>	<b>276,213</b>	<b>(195,598)</b>	<b>29%</b>
<b>5202100 · Employee Benefits</b>				
5202110 · Group Insurance	15,617	54,360	(38,743)	29%
5202135 · TMRS	6,163	21,405	(15,242)	29%
5202160 · Worker's Compensation	4,278	8,550	(4,272)	50%
5202170 · Payroll Taxes	1,725	5,445	(3,720)	32%
5202196 · Membership Dues	125	315	(190)	40%
<b>Total 5202100 · Employee Benefits</b>	<b>27,908</b>	<b>90,075</b>	<b>(62,167)</b>	<b>31%</b>
<b>5202300 · Contractual Services</b>				
5202355 · Contract Labor - Individual	0	500	(500)	0%
5202356 · Gingerbread House	1,000	1,000	0	100%
5202380 · Dispatch	6,198	13,135	(6,937)	47%
5202385 · Jail Expense	1,000	2,000	(1,000)	50%
<b>Total 5202300 · Contractual Services</b>	<b>8,198</b>	<b>16,635</b>	<b>(8,437)</b>	<b>49%</b>
<b>5202500 · Operating Services</b>				
5202540 · Computer Maintenance	319	500	(181)	64%
5202560 · Internet Subscriptions	0	620	(620)	0%
<b>Total 5202500 · Operating Services</b>	<b>319</b>	<b>1,120</b>	<b>(801)</b>	<b>28%</b>
<b>5202600 · Special Expenses</b>				
5202675 · National Night Out	306	500	(194)	61%
<b>Total 5202600 · Special Expenses</b>	<b>306</b>	<b>500</b>	<b>(194)</b>	<b>61%</b>
<b>5203100 · General Supplies</b>				
5203110 · Office Supplies	335	1,500	(1,165)	22%
5203140 · Uniforms	555	1,400	(845)	40%
5203170 · Evidence Gathering	31	300	(269)	10%
<b>Total 5203100 · General Supplies</b>	<b>921</b>	<b>3,200</b>	<b>(2,279)</b>	<b>29%</b>
<b>5203400 · Maintenance Supplies &amp; Parts</b>				
5203410 · Supplies - Custodial	63	600	(537)	11%
<b>Total 5203400 · Maintenance Supplies &amp; Parts</b>	<b>63</b>	<b>600</b>	<b>(537)</b>	<b>11%</b>
<b>5204200 · Travel Expenses</b>				
5204210 · Travel - Local	0	300	(300)	0%
5204220 · Professional Development	100	2,000	(1,900)	5%
5204270 · Vehicle Expenses	7,578	24,000	(16,422)	32%
<b>Total 5204200 · Travel Expenses</b>	<b>7,678</b>	<b>26,300</b>	<b>(18,622)</b>	<b>29%</b>
<b>5205200 · Data Processing Expenses</b>				
5205220 · Data Proc - Equipment Rental	0	400	(400)	0%
5205240 · Data Processing - Software	18,326	18,330	(4)	100%
<b>Total 5205200 · Data Processing Expenses</b>	<b>18,326</b>	<b>18,730</b>	<b>(404)</b>	<b>98%</b>

**City of Ovilla General Fund**  
**Profit & Loss Budget vs. Actual**  
October 2012 through January 2013

	Oct '12 - Jan 13	Budget	\$ Over Budget	% of Budget thru Jan. 34%
<b>5205300 · Printing Expenses</b>				
5205310 · Copier Expense	441	1,500	(1,059)	29%
5205330 · Printing - Forms	0	600	(600)	0%
5205350 · Printing - Other	25	600	(575)	4%
<b>Total 5205300 · Printing Expenses</b>	<b>466</b>	<b>2,700</b>	<b>(2,234)</b>	<b>17%</b>
<b>5205400 · Utilities</b>				
5205410 · Telephone	455	1,300	(845)	35%
5205415 · Cellular Phone	425	1,550	(1,125)	27%
5205417 · Internet - PD	477	950	(473)	50%
5205420 · Wireless Cards	760	2,350	(1,590)	32%
5205450 · Electricity	828	4,000	(3,172)	21%
<b>Total 5205400 · Utilities</b>	<b>2,945</b>	<b>10,150</b>	<b>(7,205)</b>	<b>29%</b>
<b>5205500 · Repairs &amp; Building Improvements</b>				
5205520 · Repairs - Building	0	300	(300)	0%
5205540 · Repairs- Machinery & Equipment	0	700	(700)	0%
5205550 · Repairs - Vehicles	2,135	7,500	(5,365)	28%
<b>Total 5205500 · Repairs &amp; Building Improvements</b>	<b>2,135</b>	<b>8,500</b>	<b>(6,365)</b>	<b>25%</b>
<b>5205600 · Insurance</b>				
5205610 · Insurance - Property	800	1,600	(800)	50%
5205620 · Insurance - Liability	2,572	5,200	(2,628)	49%
5205640 · Insurance - Vehicle	1,109	2,600	(1,491)	43%
<b>Total 5205600 · Insurance</b>	<b>4,481</b>	<b>9,400</b>	<b>(4,919)</b>	<b>48%</b>
<b>5205700 · Other Expenses</b>				
5205752 · Employment Screeing	65	600	(535)	11%
5205742 · Public Relations	0	100	(100)	0%
5205765 · Miscellaneous	333	1,800	(1,467)	19%
<b>Total 5205700 · Other Expenses</b>	<b>398</b>	<b>2,500</b>	<b>(2,102)</b>	<b>16%</b>
<b>5206400 · Minor Capital Outlay</b>				
5206440 · Machinery & Equipment	1,098	1,150	(52)	95%
5206445 · Personal Protective Equipment	0	2,000	(2,000)	0%
<b>Total 5206400 · Minor Capital Outlay</b>	<b>1,098</b>	<b>3,150</b>	<b>(2,052)</b>	<b>35%</b>
<b>Total 20 · Police</b>	<b>190,360</b>	<b>582,326</b>	<b>(391,966)</b>	<b>33%</b>
<b>25 · Municipal Court</b>				
<b>5251100 · Salaries &amp; Wages</b>				
5251140 · Municipal Judge	1,760	6,000	(4,240)	29%
<b>Total 5251100 · Salaries &amp; Wages</b>	<b>1,760</b>	<b>6,000</b>	<b>(4,240)</b>	<b>29%</b>
<b>5251400 · Support Staff</b>				
5251405 · Support Staff	8,826	27,975	(19,149)	32%
5251420 · Jury Fees	36	200	(164)	18%

**City of Ovilla General Fund**  
**Profit & Loss Budget vs. Actual**  
October 2012 through January 2013

	Oct '12 - Jan 13	Budget	\$ Over Budget	% of Budget thru Jan. 34%
5251425 · City Prosecutor	2,357	8,500	(6,143)	28%
5251480 · Merit Raises	0	850	(850)	0%
5251490 · Overtime	287	1,000	(713)	29%
<b>Total 5251400 · Support Staff</b>	<b>11,506</b>	<b>38,525</b>	<b>(27,019)</b>	<b>30%</b>
<b>5252100 · Employee Benefits</b>				
5252110 · Group Insurance	1,810	5,440	(3,630)	33%
5252135 · TMRS	479	1,600	(1,121)	30%
5252160 · Worker's Compensation	54	110	(56)	49%
5252170 · Payroll Taxes	130	425	(295)	31%
5252196 · Membership Dues	0	80	(80)	0%
<b>Total 5252100 · Employee Benefits</b>	<b>2,473</b>	<b>7,655</b>	<b>(5,182)</b>	<b>32%</b>
<b>5252300 · Contractual Services</b>				
5252375 · Traffic Fines	15,226	38,000	(22,774)	40%
<b>Total 5252300 · Contractual Services</b>	<b>15,226</b>	<b>38,000</b>	<b>(22,774)</b>	<b>40%</b>
<b>5252500 · Operating Services</b>				
5252540 · Computer Maintenance	0	150	(150)	0%
<b>Total 5252500 · Operating Services</b>	<b>0</b>	<b>150</b>	<b>(150)</b>	<b>0%</b>
<b>5253100 · General Supplies</b>				
5253110 · Office Supplies	17	75	(58)	23%
5253140 · Uniforms	0	75	(75)	0%
<b>Total 5253100 · General Supplies</b>	<b>17</b>	<b>150</b>	<b>(133)</b>	<b>11%</b>
<b>5254200 · Travel Expenses</b>				
5254210 · Travel - Local	0	25	(25)	0%
5254220 · Professional Development	24	100	(76)	24%
<b>Total 5254200 · Travel Expenses</b>	<b>24</b>	<b>125</b>	<b>(101)</b>	<b>19%</b>
<b>5255200 · Data Processing Expenses</b>				
5255240 · Data Processing - SW Maint.	1,687	1,735	(48)	97%
<b>Total 5255200 · Data Processing Expenses</b>	<b>1,687</b>	<b>1,735</b>	<b>(48)</b>	<b>97%</b>
<b>5255300 · Printing Expense</b>				
5255350 · Printing - Other	0	150	(150)	0%
<b>Total 5255300 · Printing Expense</b>	<b>0</b>	<b>150</b>	<b>(150)</b>	<b>0%</b>
<b>5255600 · Insurance</b>				
5255620 · Insurance - Liability	87	250	(163)	35%
5255630 · Insurance - Fidelity Bond	0	50	(50)	0%
<b>Total 5255600 · Insurance</b>	<b>87</b>	<b>300</b>	<b>(213)</b>	<b>29%</b>
<b>5255700 · Other Expenses</b>				
5255752 · Employment Screening	0	35	(35)	0%
5255765 · Miscellaneous	0	75	(75)	0%
<b>Total 5255700 · Other Expenses</b>	<b>0</b>	<b>110</b>	<b>(110)</b>	<b>0%</b>

**City of Ovilla General Fund**  
**Profit & Loss Budget vs. Actual**  
October 2012 through January 2013

	Oct '12 - Jan 13	Budget	\$ Over Budget	% of Budget thru Jan. 34%
<b>Total 25 · Municipal Court</b>	32,780	92,900	(60,120)	35%
<b>30 · Fire</b>				
<b>5301100 · Salaries &amp; Wages</b>				
5301130 · Asst. Fire Chief	12,000	39,000	(27,000)	31%
5301140 · Fire Captains	23,371	93,600	(70,229)	25%
5301180 · Merit Raises - Staff	0	2,000	(2,000)	0%
<b>Total 5301100 · Salaries &amp; Wages</b>	35,371	134,600	(99,229)	26%
<b>5301400 · Support Salaries</b>				
5301440 · Firefighters	63,051	196,200	(133,149)	32%
5301480 · Merit Raises	0	5,800	(5,800)	0%
5301485 · Volunteer Incentive Program	4,400	13,000	(8,600)	34%
<b>Total 5301400 · Support Salaries</b>	67,451	215,000	(147,549)	31%
<b>5302100 · Employee Benefits</b>				
5302135 · TMRS	642	2,300	(1,658)	28%
5302137 · Volunteer Retirement	756	2,500	(1,744)	30%
5302160 · Worker's Compensation	5,918	12,500	(6,582)	47%
5302170 · Payroll Taxes	6,785	23,500	(16,715)	29%
5302196 · Membership Dues	1,255	2,000	(745)	63%
<b>Total 5302100 · Employee Benefits</b>	15,356	42,800	(27,444)	36%
<b>5302300 · Contractual Services</b>				
5302310 · Consultant Fees	0	1,600	(1,600)	0%
5302380 · Dispatch	6,198	12,500	(6,302)	50%
5302385 · Emergency Transport Service	30,685	61,400	(30,715)	50%
<b>Total 5302300 · Contractual Services</b>	36,883	75,500	(38,617)	49%
<b>5302500 · Operating Services</b>				
5302510 · Maintenance Agreements	140	10,505	(10,365)	1%
5302540 · Computer Maintenance	225	2,000	(1,775)	11%
5302570 · Warning System Maintenance	780	780	0	100%
5302580 · Generator Maintenance	0	1,380	(1,380)	0%
<b>Total 5302500 · Operating Services</b>	1,145	14,665	(13,520)	8%
<b>5302600 · Special Expenses</b>				
5302675 · National Night Out	0	500	(500)	0%
<b>Total 5302600 · Special Expenses</b>	0	500	(500)	0%
<b>5303100 · General Supplies</b>				
5303110 · Office Supplies	293	1,400	(1,107)	21%
5303140 · Uniforms	1,714	4,000	(2,286)	43%
5303160 · Medical Supplies	1,904	5,000	(3,096)	38%
5303165 · Medical Support	149	500	(351)	30%
5303170 · Evidence Gathering	0	50	(50)	0%
5303175 · Education Aids	0	50	(50)	0%

**City of Ovilla General Fund**  
**Profit & Loss Budget vs. Actual**  
October 2012 through January 2013

	Oct '12 - Jan 13	Budget	\$ Over Budget	% of Budget thru Jan. 34%
<b>Total 5303100 · General Supplies</b>	4,060	11,000	(6,940)	37%
<b>5303400 · Maintenance Supplies &amp; Parts</b>				
5303410 · Supplies - Custodial	505	2,400	(1,895)	21%
5303420 · Building Alarm Maintenance	420	420	0	100%
<b>Total 5303400 · Maintenance Supplies &amp; Parts</b>	925	2,820	(1,895)	33%
<b>5304200 · Travel Expenses</b>				
5304220 · Professional Development	630	1,000	(370)	63%
5304270 · Vehicle Expenses	2,943	10,000	(7,057)	29%
<b>Total 5304200 · Travel Expenses</b>	3,573	11,000	(7,427)	32%
<b>5305200 · Data Processing Expenses</b>				
5305230 · Data Proc-Maintenance & Repair	506	500	6	101%
5305240 · Data Processing - Software	1,783	2,850	(1,067)	63%
<b>Total 5305200 · Data Processing Expenses</b>	2,289	3,350	(1,061)	68%
<b>5305300 · Printing Expense</b>				
5305310 · Copier Expense	893	3,100	(2,207)	29%
5305330 · Printing - Forms	0	100	(100)	0%
<b>Total 5305300 · Printing Expense</b>	893	3,200	(2,307)	28%
<b>5305400 · Utilities</b>				
5305410 · Telephone	661	2,100	(1,439)	31%
5305415 · Cellular Phone	229	1,200	(971)	19%
5305417 · Internet - Fire Dept.	1,345	3,600	(2,255)	37%
5305430 · Natural Gas	702	1,200	(498)	59%
5305450 · Electricity	1,163	8,000	(6,837)	15%
<b>Total 5305400 · Utilities</b>	4,100	16,100	(12,000)	25%
<b>5305500 · Repairs &amp; Bldg Improvements</b>				
5305520 · Repairs - Building	729	4,500	(3,771)	16%
5305540 · Repairs - Machinery & Equipment	4,423	19,000	(14,577)	23%
5305545 · Repairs - Apparatus	1,777	12,000	(10,223)	15%
5305550 · Repairs - Vehicles	183	3,500	(3,317)	5%
<b>Total 5305500 · Repairs &amp; Bldg Improvements</b>	7,112	39,000	(31,888)	18%
<b>5305600 · Insurance</b>				
5305610 · Insurance - Property	0	60	(60)	0%
5305620 · Insurance - Liability	5,015	6,500	(1,485)	77%
5305640 · Insurance - Vehicle	4,883	10,000	(5,117)	49%
<b>Total 5305600 · Insurance</b>	9,898	16,560	(6,662)	60%
<b>5305700 · Other Expenses</b>				
5305705 · Postage	0	200	(200)	0%
5305752 · Employment Screening	140	700	(560)	20%
5305770 · Matching Fire Grant Expense	0	50	(50)	0%
<b>Total 5305700 · Other Expenses</b>	140	950	(810)	15%

**City of Ovilla General Fund**  
**Profit & Loss Budget vs. Actual**  
October 2012 through January 2013

	Oct '12 - Jan 13	Budget	\$ Over Budget	% of Budget thru Jan. 34%
<b>5306400 · Minor Capital Outlay</b>				
5306440 · Machinery & Equipment	26	10,800	(10,774)	0%
5306445 · Personal Protective Equipment	10,449	20,500	(10,051)	51%
<b>Total 5306400 · Minor Capital Outlay</b>	<b>10,475</b>	<b>31,300</b>	<b>(20,825)</b>	<b>33%</b>
<b>Total 30 · Fire</b>	<b>199,671</b>	<b>618,345</b>	<b>(418,674)</b>	<b>32%</b>
<b>40 · Community Services</b>				
<b>5401100 · Salaries &amp; Wages</b>				
5401135 · ACO/Code Enforcement Officer	10,756	34,200	(23,444)	31%
5401180 · Merit Raises - Staff	0	1,025	(1,025)	0%
5401190 · Overtime	0	150	(150)	0%
<b>Total 5401100 · Salaries &amp; Wages</b>	<b>10,756</b>	<b>35,375</b>	<b>(24,619)</b>	<b>30%</b>
<b>5402100 · Employee Benefits</b>				
5402110 · Group Insurance	1,400	5,440	(4,040)	26%
5402135 · TMRS	584	2,000	(1,416)	29%
5402160 · Worker's Compensation	110	275	(165)	40%
5402170 · Payroll Taxes	179	550	(371)	33%
5402190 · License	0	200	(200)	0%
<b>Total 5402100 · Employee Benefits</b>	<b>2,273</b>	<b>8,465</b>	<b>(6,192)</b>	<b>27%</b>
<b>5402300 · Contractual Services</b>				
5402315 · Contract Building Inspections	4,307	10,000	(5,693)	43%
5402325 · Fire Inspections	0	600	(600)	0%
5402370 · Impound Fees	225	2,000	(1,775)	11%
<b>Total 5402300 · Contractual Services</b>	<b>4,532</b>	<b>12,600</b>	<b>(8,068)</b>	<b>36%</b>
<b>5402500 · Operating Services</b>				
5402540 · Computer Maintenance	0	100	(100)	0%
<b>Total 5402500 · Operating Services</b>	<b>0</b>	<b>100</b>	<b>(100)</b>	<b>0%</b>
<b>5402600 · Special Expenses</b>				
5402685 · Clean up Day	0	100	(100)	0%
<b>Total 5402600 · Special Expenses</b>	<b>0</b>	<b>100</b>	<b>(100)</b>	<b>0%</b>
<b>5403100 · General Supplies</b>				
5403110 · Office Supplies	26	35	(9)	74%
5403120 · Animal Care	185	240	(55)	77%
5403122 · Pet Supplies	120	200	(80)	60%
5403140 · Uniforms	116	350	(234)	33%
<b>Total 5403100 · General Supplies</b>	<b>447</b>	<b>825</b>	<b>(378)</b>	<b>54%</b>
<b>5403400 · Maintenance Supplies &amp; Parts</b>				
5403460 · Miscellaneous	0	100	(100)	0%
<b>Total 5403400 · Maintenance Supplies &amp; Parts</b>	<b>0</b>	<b>100</b>	<b>(100)</b>	<b>0%</b>

**City of Ovilla General Fund**  
**Profit & Loss Budget vs. Actual**  
 October 2012 through January 2013

	Oct '12 - Jan 13	Budget	\$ Over Budget	% of Budget thru Jan. 34%
<b>5404200 · Travel Expenses</b>				
5404210 · Travel - Local	0	25	(25)	0%
5404220 · Professional Development	0	200	(200)	0%
5404270 · Vehicle Expenses	462	1,800	(1,338)	26%
<b>Total 5404200 · Travel Expenses</b>	<b>462</b>	<b>2,025</b>	<b>(1,563)</b>	<b>23%</b>
<b>5405200 · Data Processing Expenses</b>				
5405230 · Data Proc-Maintenance & Repairs	0	100	(100)	0%
<b>Total 5405200 · Data Processing Expenses</b>	<b>0</b>	<b>100</b>	<b>(100)</b>	<b>0%</b>
<b>5405300 · Printing Expense</b>				
5405330 · Printing - Forms	0	150	(150)	0%
<b>Total 5405300 · Printing Expense</b>	<b>0</b>	<b>150</b>	<b>(150)</b>	<b>0%</b>
<b>5405400 · Utilities</b>				
5405415 · Cellular Phone	167	700	(533)	24%
<b>Total 5405400 · Utilities</b>	<b>167</b>	<b>700</b>	<b>(533)</b>	<b>24%</b>
<b>5405600 · Insurance</b>				
5405610 · Insurance - Property	4	8	(4)	50%
5405620 · Insurance - Liability	103	205	(102)	50%
5405640 · Insurance - Vehicle	262	525	(263)	50%
<b>Total 5405600 · Insurance</b>	<b>369</b>	<b>738</b>	<b>(369)</b>	<b>50%</b>
<b>5405700 · Other Expenses</b>				
5405765 · Miscellaneous	65	100	(35)	65%
<b>Total 5405700 · Other Expenses</b>	<b>65</b>	<b>100</b>	<b>(35)</b>	<b>65%</b>
<b>5406400 · Minor Capital Outlay</b>				
5406440 · Machinery & Equipment	0	826	(826)	0%
<b>Total 5406400 · Minor Capital Outlay</b>	<b>0</b>	<b>826</b>	<b>(826)</b>	<b>0%</b>
<b>Total 40 · Community Services</b>	<b>19,071</b>	<b>62,204</b>	<b>(43,133)</b>	<b>31%</b>
<b>45 · Solid Waste</b>				
<b>5455400 · Utilities</b>				
5455465 · Solidwaste Pickup (Garbage)	49,747	198,000	(148,253)	25%
<b>Total 5455400 · Utilities</b>	<b>49,747</b>	<b>198,000</b>	<b>(148,253)</b>	<b>25%</b>
<b>Total 45 · Solid Waste</b>	<b>49,747</b>	<b>198,000</b>	<b>(148,253)</b>	<b>25%</b>
<b>50 · Streets</b>				
<b>5501400 · Support Staff</b>				
5501415 · Maintenance Crew	5,658	22,500	(16,842)	25%
5501480 · Merit Raises	0	700	(700)	0%
5501490 · Overtime	261	1,500	(1,239)	17%
5501500 · Streets - On Call	50	750	(700)	7%

**City of Ovilla General Fund**  
**Profit & Loss Budget vs. Actual**  
October 2012 through January 2013

	Oct '12 - Jan 13	Budget	\$ Over Budget	% of Budget thru Jan. 34%
<b>Total 5501400 · Support Staff</b>	5,969	25,450	(19,481)	23%
<b>5502100 · Employee Benefits</b>				
5502110 · Group Insurance	1,358	5,440	(4,082)	25%
5502135 · TMRS	322	1,350	(1,028)	24%
5502160 · Worker's Compensation	872	1,745	(873)	50%
5502170 · Payroll Taxes	87	375	(288)	23%
5502190 · License	0	122	(122)	0%
<b>Total 5502100 · Employee Benefits</b>	2,639	9,032	(6,393)	29%
<b>5502200 · Special Services</b>				
5502280 · NCTCOG- SWMP Fees	2,425	6,250	(3,825)	39%
<b>Total 5502200 · Special Services</b>	2,425	6,250	(3,825)	39%
<b>5502600 · Special Expenses</b>				
5502620 · Emergency Clean Up	0	2,500	(2,500)	0%
<b>Total 5502600 · Special Expenses</b>	0	2,500	(2,500)	0%
<b>5503100 · General Supplies</b>				
5503110 · Office Supplies	0	100	(100)	0%
5503140 · Uniforms	224	400	(176)	56%
<b>Total 5503100 · General Supplies</b>	224	500	(276)	45%
<b>5503400 · Maintenance Supplies &amp; Parts</b>				
5503405 · Drainage Maintenance	0	500	(500)	0%
5503420 · Supplies - Street Signs	380	2,000	(1,620)	19%
5503460 · Miscellaneous	88	214	(126)	41%
<b>Total 5503400 · Maintenance Supplies &amp; Parts</b>	468	2,714	(2,246)	17%
<b>5504200 · Travel Expenses</b>				
5504220 · Professional Development	0	500	(500)	0%
5504270 · Vehicle Expenses	1,039	6,000	(4,961)	17%
<b>Total 5504200 · Travel Expenses</b>	1,039	6,500	(5,461)	16%
<b>5505300 · Printing Expense</b>				
5505350 · Printing - Other	0	300	(300)	0%
<b>Total 5505300 · Printing Expense</b>	0	300	(300)	0%
<b>5505400 · Utilities</b>				
5505450 · Electricity	10,758	45,500	(34,742)	24%
<b>Total 5505400 · Utilities</b>	10,758	45,500	(34,742)	24%
<b>5505500 · Repairs &amp; Bldg Improvements</b>				
5405520 · Repairs - Building	0	1,000	(1,000)	0%
5505540 · Repairs - Machinery & Equipment	1,013	3,000	(1,987)	34%
5505550 · Repairs - Vehicles	1,023	2,500	(1,477)	41%
5505560 · Repairs -Street Maint.& Repairs	12,237	50,000	(37,763)	24%
5505565 · Repairs - Infrastruct Drainage	1,851	5,000	(3,149)	37%

**City of Ovilla General Fund**  
**Profit & Loss Budget vs. Actual**  
October 2012 through January 2013

	Oct '12 - Jan 13	Budget	\$ Over Budget	% of Budget thru Jan. 34%
5505590 · Repairs - Other	207	1,500	(1,293)	14%
<b>Total 5505500 · Repairs &amp; Bldg Improvements</b>	<b>16,331</b>	<b>63,000</b>	<b>(46,669)</b>	<b>26%</b>
<b>5505600 · Insurance</b>				
5505610 · Insurance - Property	79	100	(21)	79%
5505620 · Insurance - Liability	491	1,000	(509)	49%
5505640 · Insurance - Vehicle	1,590	3,400	(1,810)	47%
<b>Total 5505600 · Insurance</b>	<b>2,160</b>	<b>4,500</b>	<b>(2,340)</b>	<b>48%</b>
<b>5505700 · Other Expenses</b>				
5505752 · Employment Screening	90	100	(10)	90%
<b>Total 5505700 · Other Expenses</b>	<b>90</b>	<b>100</b>	<b>(10)</b>	<b>90%</b>
<b>5506400 · Minor Capital Outlay</b>				
5506440 · Machinery & Equipment	0	8,100	(8,100)	0%
5506445 · Personal Protective Equipment	0	300	(300)	0%
5506490 · Other	32	500	(468)	6%
<b>Total 5506400 · Minor Capital Outlay</b>	<b>32</b>	<b>8,900</b>	<b>(8,868)</b>	<b>0%</b>
<b>5507400 · Capitalized Assets</b>				
5507440 · Machinery & Equipment	0	8,000	(8,000)	0%
5507460 · Infrastructure	0	148,000	(148,000)	0%
<b>Total 5507400 · Capitalized Assets</b>	<b>0</b>	<b>156,000</b>	<b>(156,000)</b>	<b>0%</b>
<b>Total 50 · Streets</b>	<b>42,135</b>	<b>331,246</b>	<b>(289,111)</b>	<b>13%</b>
<b>60 · Parks</b>				
<b>5602400 · Rentals</b>				
5602490 · Rental - Other	838	2,900	(2,062)	29%
<b>Total 5602400 · Rentals</b>	<b>838</b>	<b>2,900</b>	<b>(2,062)</b>	<b>29%</b>
<b>5602600 · Special Expenses</b>				
5602680 · Heritage Day	0	8,000	(8,000)	0%
<b>Total 5602600 · Special Expenses</b>	<b>0</b>	<b>8,000</b>	<b>(8,000)</b>	<b>0%</b>
<b>5603400 · Maintenance Supplies &amp; Parts</b>				
5603460 · Miscellaneous	0	250	(250)	0%
<b>Total 5603400 · Maintenance Supplies &amp; Parts</b>	<b>0</b>	<b>250</b>	<b>(250)</b>	<b>0%</b>
<b>5605400 · Utilities</b>				
5605450 · Electricity	2,085	9,000	(6,915)	23%
<b>Total 5605400 · Utilities</b>	<b>2,085</b>	<b>9,000</b>	<b>(6,915)</b>	<b>23%</b>
<b>5605500 · Repairs &amp; Bldg Improvements</b>				
5605530 · REPAIRS-IMP OTHER THAN BLDGS	200	1,500	(1,300)	13%
<b>Total 5605500 · Repairs &amp; Bldg Improvements</b>	<b>200</b>	<b>1,500</b>	<b>(1,300)</b>	<b>13%</b>
<b>5605600 · Insurance</b>				

**City of Ovilla General Fund**  
**Profit & Loss Budget vs. Actual**  
 October 2012 through January 2013

	Oct '12 - Jan 13	Budget	\$ Over Budget	% of Budget thru Jan. 34%
5605610 · Insurance - Property	0	160	(160)	0%
5605620 · Insurance - Liability	23	50	(27)	46%
<b>Total 5605600 · Insurance</b>	<b>23</b>	<b>210</b>	<b>(187)</b>	<b>11%</b>
<b>5605700 · Other Expenses</b>				
5605765 · Miscellaneous	130	200	(70)	65%
<b>Total 5605700 · Other Expenses</b>	<b>130</b>	<b>200</b>	<b>(70)</b>	<b>65%</b>
<b>5606400 · Minor Capital Outlay</b>				
5606410 · Land Improvements	96	500	(404)	19%
5606440 · Machinery & Equipment	241	500	(259)	48%
<b>Total 5606400 · Minor Capital Outlay</b>	<b>337</b>	<b>1,000</b>	<b>(663)</b>	<b>34%</b>
<b>5607400 · Capitalized Assets</b>				
5607440 · Machinery & Equipment	0	3,000	(3,000)	0%
<b>Total 5607400 · Capitalized Assets</b>	<b>0</b>	<b>3,000</b>	<b>(3,000)</b>	<b>0%</b>
<b>Total 60 · Parks</b>	<b>3,613</b>	<b>26,060</b>	<b>(22,447)</b>	<b>14%</b>
<b>Total Expense</b>	<b>626,581</b>	<b>2,324,531</b>	<b>(1,697,950)</b>	<b>27%</b>
<b>Net Income</b>	<b>761,679</b>	<b>0</b>	<b>761,679</b>	<b>100%</b>

Ovilla W&S Utility Fund  
Profit & Loss Budget vs. Actual  
October 2012 through January 2013

	Oct '12 - Jan 13	Budget	\$ Over Budget	% of Budget thru Jan. 34%
<b>Income</b>				
4000400 · Charges for Services				
4000460 · Water Sales	342,425	1,100,000	-757,575	31%
4000461 · Sewer Service	51,487	150,000	-98,513	34%
4000465 · Water & Sewer Penalties	7,009	19,000	-11,991	37%
4000471 · Reconnect Fees	1,919	5,000	-3,081	38%
4000473 · Connect Fees	650	2,000	-1,350	33%
4000478 · Infrastructure Improvement Fee	18,879	55,000	-36,121	34%
<b>Total 4000400 · Charges for Services</b>	<b>422,369</b>	<b>1,331,000</b>	<b>-908,631</b>	<b>32%</b>
4000800 · Other Revenue				
4000840 · Interest Earned	927	2,500	-1,573	37%
4000890 · Misc Other Revenue	1,250	5,000	-3,750	25%
<b>Total 4000800 · Other Revenue</b>	<b>2,177</b>	<b>7,500</b>	<b>-5,323</b>	<b>29%</b>
<b>Total Income</b>	<b>424,546</b>	<b>1,338,500</b>	<b>-913,954</b>	<b>32%</b>
<b>Gross Profit</b>	<b>424,546</b>	<b>1,338,500</b>	<b>-913,954</b>	<b>32%</b>
<b>Expense</b>				
70 · Administration				
5701100 · Salaries & Wages				
5701120 · Part Time Admin. Support	371	2,550	-2,179	15%
5701110 · City Administrator	4,889	21,220	-16,331	23%
5701115 · City Secretary	2,714	12,225	-9,511	22%
5701117 · Finance Accountant	3,147	12,500	-9,353	25%
5701130 · Public Works Director	14,544	46,150	-31,606	32%
5701180 · Merit Raises, Staff	0	2,100	-2,100	0%
<b>Total 5701100 · Salaries &amp; Wages</b>	<b>25,665</b>	<b>96,745</b>	<b>-71,080</b>	<b>27%</b>
5702100 · Employee Benefits				
5702110 · Group Insurance	1,810	5,440	-3,630	33%
5702135 · TMRS	786	2,700	-1,914	29%
5702170 · Payroll Taxes	213	800	-587	27%
<b>Total 5702100 · Employee Benefits</b>	<b>2,809</b>	<b>8,940</b>	<b>-6,131</b>	<b>31%</b>
5702200 · Special Services				
5702230 · Legal Fees	0	1,382	-1,382	0%
5702240 · Audit	5,128	5,600	-472	92%
5702250 · Accounting	0	1,500	-1,500	0%
<b>Total 5702200 · Special Services</b>	<b>5,128</b>	<b>8,482</b>	<b>-3,354</b>	<b>60%</b>
5702300 · Contractual Services /Personnel				
5702310 · Consultant Fees	0	5,000	-5,000	0%
<b>Total 5702300 · Contractual Services /Personnel</b>	<b>0</b>	<b>5,000</b>	<b>-5,000</b>	<b>0%</b>

Ovilla W&S Utility Fund  
Profit & Loss Budget vs. Actual  
October 2012 through January 2013

	Oct '12 - Jan 13	Budget	\$ Over Budget	% of Budget thru Jan. 34%
<b>5703100 · General Supplies</b>				
5703110 · Office Supplies	157	800	-643	20%
<b>Total 5703100 · General Supplies</b>	<b>157</b>	<b>800</b>	<b>-643</b>	<b>20%</b>
<b>5703400 · Maintenance Supplies / Parts</b>				
5703410 · Supplies - Custodial	0	200	-200	0%
<b>Total 5703400 · Maintenance Supplies / Parts</b>	<b>0</b>	<b>200</b>	<b>-200</b>	<b>0%</b>
<b>5704200 · Travel Expenses</b>				
5704210 · Travel - Local	0	200	-200	0%
5704220 · Professional Development	0	750	-750	0%
<b>Total 5704200 · Travel Expenses</b>	<b>0</b>	<b>950</b>	<b>-950</b>	<b>0%</b>
<b>5705200 · Data Processing Expenses</b>				
5705240 · Data Processing - Software	0	1,000	-1,000	0%
<b>Total 5705200 · Data Processing Expenses</b>	<b>0</b>	<b>1,000</b>	<b>-1,000</b>	<b>0%</b>
<b>5705300 · Printing Expense</b>				
5705350 · Printing - Other	0	250	-250	0%
<b>Total 5705300 · Printing Expense</b>	<b>0</b>	<b>250</b>	<b>-250</b>	<b>0%</b>
<b>5705400 · Utilities</b>				
5705410 · Telephone	422	1,300	-878	32%
5705415 · Cellular Phone	149	1,100	-951	14%
5705417 · Internet	260	800	-540	33%
<b>Total 5705400 · Utilities</b>	<b>831</b>	<b>3,200</b>	<b>-2,369</b>	<b>26%</b>
<b>5705700 · Other Expenses</b>				
5705705 · Postage	2,428	6,000	-3,572	40%
5705740 · Advertising	0	500	-500	0%
5705760 · Bank Service Charge	48	250	-202	19%
5705765 · Miscellaneous	0	100	-100	0%
5705775 · Credit Card Transaction Fee	1,016	3,400	-2,384	30%
<b>Total 5705700 · Other Expenses</b>	<b>3,492</b>	<b>10,250</b>	<b>-6,758</b>	<b>34%</b>
<b>5706400 · Minor Capital Outlay</b>				
5706440 · Machinery & Equipment	0	500	-500	0%
<b>Total 5706400 · Minor Capital Outlay</b>	<b>0</b>	<b>500</b>	<b>-500</b>	<b>0%</b>
<b>5709000 · Reserve</b>				
5708215 · Transfer Out - General Fund	29,075	116,301	-87,226	25%
5709002 · Capital Improv. Water Reserve	0	84,000	-84,000	0%
5709003 · Capital Improv. Sewer Reserve	0	18,659	-18,659	0%
5709010 · Administrative Reserves	0	750	-750	0%
<b>Total 5709000 · Reserve</b>	<b>29,075</b>	<b>219,710</b>	<b>-190,635</b>	<b>13%</b>

**Ovilla W&S Utility Fund**  
**Profit & Loss Budget vs. Actual**  
October 2012 through January 2013

	Oct '12 - Jan 13	Budget	\$ Over Budget	% of Budget thru Jan. 34%
<b>Total 70 · Administration</b>	67,157	356,027	-288,870	19%
<b>75 · Water</b>				
<b>5751100 · Salaries &amp; Wages</b>				
5751133 · Superintendent	13,377	44,000	-30,623	30%
5751180 · Merit Raises - Staff	0	1,350	-1,350	0%
<b>Total 5751100 · Salaries &amp; Wages</b>	13,377	45,350	-31,973	29%
<b>5751400 · Support Salaries</b>				
5751405 · Support Staff	8,776	27,000	-18,224	33%
5751415 · Maintenance Crew	15,394	49,000	-33,606	31%
5751430 · Seasonal Crew	0	2,000	-2,000	0%
5751450 · Certification Pay	242	1,200	-958	20%
5751480 · Merit Raises	0	2,250	-2,250	0%
5751490 · Overtime	624	4,000	-3,376	16%
5751500 · Water - On Call	150	1,000	-850	15%
<b>Total 5751400 · Support Salaries</b>	25,186	86,450	-61,264	29%
<b>5752100 · Employee Benefits</b>				
5752110 · Group Insurance	6,010	22,000	-15,990	27%
5752135 · TMRS	2,196	7,000	-4,804	31%
5752160 · Worker's Compensation	1,392	2,800	-1,408	50%
5752170 · Payroll Taxes	656	2,000	-1,344	33%
5752190 · Licenses	0	222	-222	0%
<b>Total 5752100 · Employee Benefits</b>	10,254	34,022	-23,768	30%
<b>5752300 · Contractual Services/Personnel</b>				
5752350 · Contract Labor - Company	0	1,500	-1,500	0%
5752380 · Dispatch	4,355	9,230	-4,875	47%
<b>Total 5752300 · Contractual Services/Personnel</b>	4,355	10,730	-6,375	41%
<b>5752400 · Rentals</b>				
5752420 · Rental - Machinery & Equipment	99	500	-401	20%
5752490 · Rental - Other	0	200	-200	0%
<b>Total 5752400 · Rentals</b>	99	700	-601	14%
<b>5752500 · Operating Services</b>				
5752580 · Water Testing	1,490	4,000	-2,510	37%
5752590 · TCEQ Fees	2,690	3,000	-310	90%
<b>Total 5752500 · Operating Services</b>	4,180	7,000	-2,820	60%
<b>5753100 · General Supplies</b>				
5753140 · Uniforms	1,413	1,500	-87	94%
<b>Total 5753100 · General Supplies</b>	1,413	1,500	-87	94%

**Ovilla W&S Utility Fund**  
**Profit & Loss Budget vs. Actual**  
October 2012 through January 2013

	Oct '12 - Jan 13	Budget	\$ Over Budget	% of Budget thru Jan. 34%
<b>5753400 · Maintenance Supplies &amp; Parts</b>				
5753460 · Miscellaneous	176	250	-74	70%
<b>Total 5753400 · Maintenance Supplies &amp; Parts</b>	<b>176</b>	<b>250</b>	<b>-74</b>	<b>70%</b>
<b>5754200 · Travel Expenses</b>				
5754220 · Professional Development	0	1,000	-1,000	0%
5754270 · Vehicle Expenses	2,070	9,000	-6,930	23%
<b>Total 5754200 · Travel Expenses</b>	<b>2,070</b>	<b>10,000</b>	<b>-7,930</b>	<b>21%</b>
<b>5755200 · Data Processing Expenses</b>				
5755230 · Data Proc-Maintenance & Repairs	3,805	4,500	-695	85%
5755240 · Data Processing - Software	0	500	-500	0%
5755250 · Data Proc - Computer Repair	0	500	-500	0%
<b>Total 5755200 · Data Processing Expenses</b>	<b>3,805</b>	<b>5,500</b>	<b>-1,695</b>	<b>69%</b>
<b>5755300 · Printing Expenses</b>				
5755310 · Copier Expense	657	2,700	-2,043	24%
5755350 · Printing - Other	0	1,500	-1,500	0%
<b>Total 5755300 · Printing Expenses</b>	<b>657</b>	<b>4,200</b>	<b>-3,543</b>	<b>16%</b>
<b>5755400 · Utilities</b>				
5755415 · Cellular Phone	463	900	-437	51%
5755450 · Electricity	5,234	28,370	-23,136	18%
5755460 · Water, wholesale	71,399	375,000	-303,601	19%
<b>Total 5755400 · Utilities</b>	<b>77,096</b>	<b>404,270</b>	<b>-327,174</b>	<b>19%</b>
<b>5755500 · Repairs &amp; Building Improvements</b>				
5755540 · Repairs- Machinery & Equipment	504	8,000	-7,496	6%
5755550 · Repairs - Vehicles	465	2,000	-1,535	23%
5755570 · Inventory Expense	7,204	18,705	-11,501	39%
5755590 · Repairs - Other	974	4,601	-3,627	21%
<b>Total 5755500 · Repairs &amp; Building Improvements</b>	<b>9,147</b>	<b>33,306</b>	<b>-24,159</b>	<b>27%</b>
<b>5755600 · Insurance</b>				
5755610 · Insurance - Property	1,296	2,600	-1,304	50%
5755620 · Insurance - Liability	863	1,750	-887	49%
5755640 · Insurance - Vehicle	918	2,000	-1,082	46%
<b>Total 5755600 · Insurance</b>	<b>3,077</b>	<b>6,350</b>	<b>-3,273</b>	<b>48%</b>
<b>5755700 · Other Expenses</b>				
5755752 · Employment Screening	0	300	-300	0%
<b>Total 5755700 · Other Expenses</b>	<b>0</b>	<b>300</b>	<b>-300</b>	<b>0%</b>
<b>5756400 · Minor Capital Outlay</b>				
5756440 · Machinery & Equipment	270	1,000	-730	27%

**Ovilla W&S Utility Fund**  
**Profit & Loss Budget vs. Actual**  
October 2012 through January 2013

	Oct '12 - Jan 13	Budget	\$ Over Budget	% of Budget thru Jan. 34%
5756490 · Other	62	500	-438	12%
<b>Total 5756400 · Minor Capital Outlay</b>	<b>332</b>	<b>1,500</b>	<b>-1,168</b>	<b>22%</b>
<b>5757400 · Capitalized Assets</b>				
5757470 · Infrastructure - Water	0	6,000	-6,000	0%
<b>Total 5757400 · Capitalized Assets</b>	<b>0</b>	<b>6,000</b>	<b>-6,000</b>	<b>0%</b>
<b>5757900 · Long-Term Debt</b>				
5758225 · Transfer out to Debt Fund	40,653	162,610	-121,957	25%
<b>Total 5757900 · Long-Term Debt</b>	<b>40,653</b>	<b>162,610</b>	<b>-121,957</b>	<b>25%</b>
<b>Total 75 · Water</b>	<b>195,877</b>	<b>820,038</b>	<b>-624,161</b>	<b>24%</b>
<b>80 · Sewer</b>				
<b>5801400 · Support Salaries</b>				
5801405 · Support Staff	2,390	8,800	-6,410	27%
5801415 · Maintenance Crew	16,090	52,000	-35,910	31%
5801450 · Certification Pay	92	1,200	-1,108	8%
5801480 · Merit Raises	0	2,000	-2,000	0%
5801490 · Overtime	1,072	1,800	-728	60%
5801500 · Sewer - On Call	350	850	-500	41%
<b>Total 5801400 · Support Salaries</b>	<b>19,994</b>	<b>66,650</b>	<b>-46,656</b>	<b>30%</b>
<b>5802100 · Employee Benefits</b>				
5802110 · Group Insurance	3,620	10,900	-7,280	33%
5802135 · TMRS	928	3,500	-2,572	27%
5802160 · Worker's Compensation-Sewer	1,338	2,700	-1,362	50%
5802170 · Payroll Taxes	251	875	-624	29%
5802190 · Licenses	0	222	-222	0%
<b>Total 5802100 · Employee Benefits</b>	<b>6,137</b>	<b>18,197</b>	<b>-12,060</b>	<b>34%</b>
<b>5802300 · Contractual Services/Personnel</b>				
5802350 · Contract Labor - Company	5,713	7,400	-1,687	77%
<b>Total 5802300 · Contractual Services/Personnel</b>	<b>5,713</b>	<b>7,400</b>	<b>-1,687</b>	<b>77%</b>
<b>5802500 · Operating Services</b>				
5802515 · Sardis Collection Expense	673	2,400	-1,727	28%
5802590 · TCEQ Fees - Sewer	0	60	-60	0%
<b>Total 5802500 · Operating Services</b>	<b>673</b>	<b>2,460</b>	<b>-1,787</b>	<b>27%</b>
<b>5803100 · General Supplies</b>				
5803140 · Uniforms	835	1,000	-165	84%
<b>Total 5803100 · General Supplies</b>	<b>835</b>	<b>1,000</b>	<b>-165</b>	<b>84%</b>
<b>5803400 · Maintenance Supplies &amp; Parts</b>				
5803460 · Miscellaneous	0	343	-343	0%

Ovilla W&S Utility Fund  
Profit & Loss Budget vs. Actual  
October 2012 through January 2013

	Oct '12 - Jan 13	Budget	\$ Over Budget	% of Budget thru Jan. 34%
Total 5803400 · Maintenance Supplies & Parts	0	343	-343	0%
5804200 · Travel Expenses				
5804220 · Professional Development	0	500	-500	0%
5804270 · Vehicle Expense	328	1,600	-1,272	21%
Total 5804200 · Travel Expenses	328	2,100	-1,772	16%
5805400 · Utilities				
5805450 · Electricity	810	3,300	-2,490	25%
5805463 · TRA Wastewater Treatment	12,384	41,000	-28,616	30%
Total 5805400 · Utilities	13,194	44,300	-31,106	30%
5805500 · Repairs & Bldg Improvements				
5805510 · Repairs - Land Improvements	0	300	-300	0%
5805540 · Repairs - Machinery & Equipment	0	6,000	-6,000	0%
5805570 · Inventory Expense	0	750	-750	0%
5805590 · Repairs - Other	2,109	5,000	-2,891	42%
Total 5805500 · Repairs & Bldg Improvements	2,109	12,050	-9,941	18%
5805600 · Insurance				
5805610 · Insurance - Property	27	100	-73	27%
5805620 · Insurance - Liability	168	335	-167	50%
5805640 · Insurance - Vehicle	19	50	-31	38%
Total 5805600 · Insurance	214	485	-271	44%
5805700 · Other Expenses				
5805752 · Employment Screening	0	200	-200	0%
Total 5805700 · Other Expenses	0	200	-200	0%
5807400 · Capitalized Assets				
5807440 · Machinery & Equipment	4,250	7,250	-3,000	59%
Total 5807400 · Capitalized Assets	4,250	7,250	-3,000	59%
Total 80 · Sewer	53,447	162,435	-108,988	33%
Total Expense	316,481	1,338,500	-1,022,019	24%
Net Income	108,065	0	108,065	100%

**Ovilla Debt Service**  
**Profit & Loss Budget vs. Actual**  
October 2012 through January 2013

	Oct '12 - Jan 13	Budget	\$ Over Budget	% of Budget thru Jan. 34%
<b>Income</b>				
4000100 · Taxes				
4000107 · Ad Valorem, Current I & S	372,814	425,942	(53,128)	88%
4000111 · Ad Valorem, Delinquent I & S	603	7,000	(6,397)	9%
4000114 · Interest/Penalties - I & S	255	4,000	(3,745)	6%
<b>Total 4000100 · Taxes</b>	<b>373,672</b>	<b>436,942</b>	<b>(63,270)</b>	<b>86%</b>
4000800 · Other Revenue				
4000840 · Interest Earned	163	1,000	(837)	16%
4000900 · Reduction of Reserve Fund Bal.	0	36,873	(36,873)	0%
4000930 · Transfer In - Water & Sewer	40,653	162,610	(121,957)	25%
<b>Total 4000800 · Other Revenue</b>	<b>40,816</b>	<b>200,483</b>	<b>(159,667)</b>	<b>20%</b>
<b>Total Income</b>	<b>414,488</b>	<b>637,425</b>	<b>(222,937)</b>	<b>65%</b>
<b>Expense</b>				
5157900 · Long-Term Debt				
5157930 · Paying Agent Fees	0	500	(500)	0%
5157935 · 2011 Bond Issue Principle	0	400,000	(400,000)	0%
5157940 · 2011 Bond Issue Interest	0	225,425	(225,425)	0%
<b>Total 5157900 · Long-Term Debt</b>	<b>0</b>	<b>625,925</b>	<b>(625,925)</b>	<b>0%</b>
5159000 · Reserves				
5159015 · Debt Reserves	0	11,500	(11,500)	0%
<b>Total 5159000 · Reserves</b>	<b>0</b>	<b>11,500</b>	<b>(11,500)</b>	<b>0%</b>
<b>Total Expense</b>	<b>0</b>	<b>637,425</b>	<b>(637,425)</b>	<b>0%</b>
<b>Net Income</b>	<b>414,488</b>	<b>0</b>	<b>414,488</b>	<b>100%</b>

**City of Ovilla Capital Projects Fund**  
**Profit & Loss Budget vs. Actual**  
 October 2012 through January 2013

	Oct '12 - Jan 13	Budget	\$ Over Budget	% of Budget thru Jan. 34%
<b>Income</b>				
4000800 · Other Revenue				
4000845 · Interest Earned - Texstar	1	2	-1	50%
4000850 · Interest Earned - Prosperity	87	250	-163	35%
<b>Total 4000800 · Other Revenue</b>	<b>88</b>	<b>252</b>	<b>-164</b>	<b>35%</b>
<b>Total Income</b>	<b>88</b>	<b>252</b>	<b>-164</b>	<b>35%</b>
<b>Expense</b>				
5879000 · Reserves				
5879010 · Admin Reserves	0	252	-252	0%
<b>Total 5879000 · Reserves</b>	<b>0</b>	<b>252</b>	<b>-252</b>	<b>0%</b>
<b>Total Expense</b>	<b>0</b>	<b>252</b>	<b>-252</b>	<b>0%</b>
<b>Net Income</b>	<b>88</b>	<b>0</b>	<b>88</b>	<b>100%</b>

**City of Ovilla - Park Impact Fund**  
**Profit & Loss Budget vs. Actual**  
 October 2012 through January 2013

	Oct '12 - Jan 13	Budget	\$ Over Budget	% of Budget thru Jan. 34%
<b>Income</b>				
4000400 · Charges for Services				
4000460 · Park Impact	669	1,300	(631)	51%
<b>Total 4000400 · Charges for Services</b>	<b>669</b>	<b>1,300</b>	<b>(631)</b>	<b>51%</b>
4000800 · Other Revenue				
4000840 · Interest Earned	4	15	(11)	27%
4000900 · Reduction of Fund Balance	0	2,185	(2,185)	0%
<b>Total 4000800 · Other Revenue</b>	<b>4</b>	<b>2,200</b>	<b>(2,196)</b>	<b>0%</b>
<b>Total Income</b>	<b>673</b>	<b>3,500</b>	<b>(2,827)</b>	<b>19%</b>
<b>Expense</b>				
5606400 · Minor Capital Outlay				
5606410 · Land Improvements	0	500	(500)	0%
5606440 · Machinery and Equipment	0	3,000	(3,000)	0%
<b>Total 5606400 · Minor Capital Outlay</b>	<b>0</b>	<b>3,500</b>	<b>(3,500)</b>	<b>0%</b>
<b>Total Expense</b>	<b>0</b>	<b>3,500</b>	<b>(3,500)</b>	<b>0%</b>
<b>Net Income</b>	<b>673</b>	<b>0</b>	<b>673</b>	<b>100%</b>

**Ovilla W&S Impact Fee Fund**  
**Profit & Loss Budget vs. Actual**  
 October 2012 through January 2013

	Oct '12 - Jan 13	Budget	\$ Over Budget	% of Budget thru Jan. 34%
<b>Income</b>				
4000400 · Charges for Services				
4000476 · Water Impact Fee	0	1,105	(1,105)	0%
4000477 · Sewer Impact Fee	87	0	87	100%
<b>Total 4000400 · Charges for Services</b>	<b>87</b>	<b>1,105</b>	<b>(1,018)</b>	<b>8%</b>
4000800 · Other Revenue				
4000840 · Interest Earned	58	150	(92)	39%
<b>Total 4000800 · Other Revenue</b>	<b>58</b>	<b>150</b>	<b>(92)</b>	<b>39%</b>
<b>Total Income</b>	<b>145</b>	<b>1,255</b>	<b>(1,110)</b>	<b>12%</b>
<b>Expense</b>				
5859000 · Reserves				
5859020 · Water Impact Fees Reserve	0	1,205	(1,205)	0%
5859030 · Sewer Impact Fees Reserve	0	50	(50)	0%
<b>Total 5859000 · Reserves</b>	<b>0</b>	<b>1,255</b>	<b>(1,255)</b>	<b>0%</b>
<b>Total Expense</b>	<b>0</b>	<b>1,255</b>	<b>(1,255)</b>	<b>0%</b>
<b>Net Income</b>	<b>145</b>	<b>0</b>	<b>145</b>	<b>100%</b>

**Ovilla 4B Economic Development Corporation**  
**Profit & Loss Budget vs. Actual**  
October 2012 through January 2013

	Oct '12 - Jan 13	Budget	\$ Over Budget	% of Budget thru Jan. 34%
<b>Income</b>				
4000100 · Taxes				
4000120 · Sales tax	26,821	75,000	(48,179)	36%
<b>Total 4000100 · Taxes</b>	<b>26,821</b>	<b>75,000</b>	<b>(48,179)</b>	<b>36%</b>
4000800 · Other Revenue				
4000840 · Interest Income	267	650	(383)	41%
<b>Total 4000800 · Other Revenue</b>	<b>267</b>	<b>650</b>	<b>(383)</b>	<b>41%</b>
<b>Total Income</b>	<b>27,088</b>	<b>75,650</b>	<b>(48,562)</b>	<b>36%</b>
<b>Expense</b>				
8102200 · Special Services				
8102220 · Website Support & Maintenance	0	1,000	(1,000)	0%
8102230 · Legal Fees	0	500	(500)	0%
8102240 · Audit	1,590	1,590	0	100%
<b>Total 8102200 · Special Services</b>	<b>1,590</b>	<b>3,090</b>	<b>(1,500)</b>	<b>51%</b>
8102300 · Consultant Services				
8102310 · Consultant Fees	0	2,500	(2,500)	0%
8102350 · Contract Labor	0	45,000	(45,000)	0%
<b>Total 8102300 · Consultant Services</b>	<b>0</b>	<b>47,500</b>	<b>(47,500)</b>	<b>0%</b>
8103100 · General Supplies				
8103110 · Office Supplies	0	100	(100)	0%
<b>Total 8103100 · General Supplies</b>	<b>0</b>	<b>100</b>	<b>(100)</b>	<b>0%</b>
8104200 · Travel Expense				
8104210 · Travel Expense	10	1,500	(1,490)	1%
8104220 · Professional Development	270	1,500	(1,230)	18%
<b>Total 8104200 · Travel Expense</b>	<b>280</b>	<b>3,000</b>	<b>(2,720)</b>	<b>9%</b>
8105600 · Insurance				
8105620 · Insurance - Liability	145	285	(140)	51%
<b>Total 8105600 · Insurance</b>	<b>145</b>	<b>285</b>	<b>(140)</b>	<b>51%</b>
8105700 · Other Expenses				
8105705 · Postage	0	90	(90)	0%
8105730 · Memberships	1,100	2,000	(900)	55%
8105765 · Miscellaneous	0	1,000	(1,000)	0%
<b>Total 8105700 · Other Expenses</b>	<b>1,100</b>	<b>3,090</b>	<b>(1,990)</b>	<b>36%</b>

**Ovilla 4B Economic Development Corporation**  
**Profit & Loss Budget vs. Actual**  
 October 2012 through January 2013

	Oct '12 - Jan 13	Budget	\$ Over Budget	% of Budget thru Jan. 34%
<b>8109000 · Reserves</b>				
8109015 · Administrative Reserves	0	16,085	(16,085)	0%
8109215 · Transfer Out - General Fund	0	2,500	(2,500)	0%
<b>Total 8109000 · Reserves</b>	<b>0</b>	<b>18,585</b>	<b>(18,585)</b>	<b>0%</b>
<b>Total Expense</b>	<b>3,115</b>	<b>75,650</b>	<b>(72,535)</b>	<b>4%</b>
<b>Net Income</b>	<b>23,973</b>	<b>0</b>	<b>23,973</b>	<b>100%</b>

Ovilla Municipal Development District  
Profit & Loss Budget vs. Actual  
October 2012 through January 2013

	Oct '12 - Jan 13	Budget	\$ Over Budget	% of Budget thru Jan. 34%
<b>Income</b>				
<b>4000100 · Taxes</b>				
4000120 · Sales tax	7,179	20,000	-12,821	36%
<b>Total 4000100 · Taxes</b>	<b>7,179</b>	<b>20,000</b>	<b>-12,821</b>	<b>36%</b>
<b>4000800 · Other Revenue</b>				
4000840 · Interest Income	21	20	1	105%
<b>Total 4000800 · Other Revenue</b>	<b>21</b>	<b>20</b>	<b>1</b>	<b>105%</b>
<b>Total Income</b>	<b>7,200</b>	<b>20,020</b>	<b>-12,820</b>	<b>36%</b>
<b>Expense</b>				
<b>9102200 · Special Services</b>				
9102230 · Legal Fees	0	250	-250	0%
9102240 · Audit	1,590	1,600	-10	99%
9102250 · Accounting	0	250	-250	0%
<b>Total 9102200 · Special Services</b>	<b>1,590</b>	<b>2,100</b>	<b>-510</b>	<b>76%</b>
<b>9102300 · Consultant Services</b>				
9102310 · Consultant Fees	0	500	-500	0%
<b>Total 9102300 · Consultant Services</b>	<b>0</b>	<b>500</b>	<b>-500</b>	<b>0%</b>
<b>9103100 · General Supplies</b>				
9103110 · Office Supplies	0	100	-100	0%
<b>Total 9103100 · General Supplies</b>	<b>0</b>	<b>100</b>	<b>-100</b>	<b>0%</b>
<b>9104200 · Travel Expense</b>				
9104220 · Professional Development	0	250	-250	0%
<b>Total 9104200 · Travel Expense</b>	<b>0</b>	<b>250</b>	<b>-250</b>	<b>0%</b>
<b>9105600 · Insurance</b>				
9105620 · Insurance - Liability	145	200	-55	73%
<b>Total 9105600 · Insurance</b>	<b>145</b>	<b>200</b>	<b>-55</b>	<b>73%</b>
<b>9105700 · Other Expenses</b>				
9105705 · Postage	0	25	-25	0%
<b>Total 9105700 · Other Expenses</b>	<b>0</b>	<b>25</b>	<b>-25</b>	<b>0%</b>
<b>9109000 · Reserves</b>				
9109015 · Administrative Reserves	0	16,345	-16,345	0%
9109215 · Transfer Out - General Fund	0	500	-500	0%
<b>Total 9109000 · Reserves</b>	<b>0</b>	<b>16,845</b>	<b>-16,845</b>	<b>0%</b>

**Ovilla Municipal Development District**  
**Profit & Loss Budget vs. Actual**  
October 2012 through January 2013

	<b>Oct '12 - Jan 13</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget thru Jan. 34%</b>
<b>Total Expense</b>	1,735	20,020	-18,285	9%
<b>Net Income</b>	5,465	0	5,465	100%

**Ovilla Police Department Special Fund**  
**Profit & Loss Budget vs. Actual**  
 October 2012 through January 2013

	Oct '12 - Jan 13	Budget	\$ Over Budget	% of Budget thru Jan. 34%
<b>Income</b>				
4000800 · Other Revenue				
4000815 · Gifts	501	8,000	(7,499)	6%
<b>Total 4000800 · Other Revenue</b>	<b>501</b>	<b>8,000</b>	<b>(7,499)</b>	<b>6%</b>
<b>Total Income</b>	<b>501</b>	<b>8,000</b>	<b>(7,499)</b>	<b>6%</b>
<b>Expense</b>				
5232600 · Special Expenses				
5232690 · Special Expenses - Other	454	2,265	(1,811)	20%
<b>Total 5232600 · Special Expenses</b>	<b>454</b>	<b>2,265</b>	<b>(1,811)</b>	<b>20%</b>
5235500 · Repairs and Bldg Improvements				
5235540 · Repairs - Machinery & Equipment	0	100	(100)	0%
<b>Total 5235500 · Repairs and Bldg Improvements</b>	<b>0</b>	<b>100</b>	<b>(100)</b>	<b>0%</b>
5235700 · Other Expense				
5235735 · Official Functions	0	500	(500)	0%
<b>Total 5235700 · Other Expense</b>	<b>0</b>	<b>500</b>	<b>(500)</b>	<b>0%</b>
5236400 · Minor Capital Outlay				
5236440 · Machinery and Equipment	620	1,800	(1,180)	34%
<b>Total 5236400 · Minor Capital Outlay</b>	<b>620</b>	<b>1,800</b>	<b>(1,180)</b>	<b>34%</b>
5239000 · Reserves				
5239010 · Administrative Reserves	0	3,335	(3,335)	0%
<b>Total 5239000 · Reserves</b>	<b>0</b>	<b>3,335</b>	<b>(3,335)</b>	<b>0%</b>
<b>Total Expense</b>	<b>1,074</b>	<b>8,000</b>	<b>(6,926)</b>	<b>13%</b>
<b>Net Income</b>	<b>(573)</b>	<b>0</b>	<b>(573)</b>	<b>100%</b>

**Ovilla Fire Department Auxiliary**  
**Profit & Loss Budget vs. Actual**  
 October 2012 through January 2013

	Oct '12 - Jan 13	Budget	\$ Over Budget	% of Budget thru Jan. 34%
<b>Income</b>				
4000800 · Other Revenue				
4000815 · Gifts	240	1,500	(1,260)	16%
4000830 · Vending Machines	57	1,000	(943)	6%
4000880 · Reduction in Fund Balance	0	5,750	(5,750)	0%
<b>Total 4000800 · Other Revenue</b>	<b>297</b>	<b>8,250</b>	<b>(7,953)</b>	<b>4%</b>
<b>Total Income</b>	<b>297</b>	<b>8,250</b>	<b>(7,953)</b>	<b>4%</b>
<b>Expense</b>				
5332100 · Employee Benefits				
5332196 · Membership Dues	0	100	(100)	0%
<b>Total 5332100 · Employee Benefits</b>	<b>0</b>	<b>100</b>	<b>(100)</b>	<b>0%</b>
5333400 · Maintenance Supplies and Parts				
5333460 · Supplies - Miscellaneous	386	3,000	(2,614)	13%
<b>Total 5333400 · Maintenance Supplies and Parts</b>	<b>386</b>	<b>3,000</b>	<b>(2,614)</b>	<b>13%</b>
5334200 · Travel Expenses				
5334220 · Professional Development	0	150	(150)	0%
<b>Total 5334200 · Travel Expenses</b>	<b>0</b>	<b>150</b>	<b>(150)</b>	<b>0%</b>
5335700 · Other Expense				
5335735 · Official Functions	416	3,000	(2,584)	14%
5335765 · Miscellaneous	714	2,000	(1,286)	36%
<b>Total 5335700 · Other Expense</b>	<b>1,130</b>	<b>5,000</b>	<b>(3,870)</b>	<b>23%</b>
<b>Total Expense</b>	<b>1,516</b>	<b>8,250</b>	<b>(6,734)</b>	<b>18%</b>
<b>Net Income</b>	<b>(1,219)</b>	<b>0</b>	<b>(1,219)</b>	<b>100%</b>



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**DATE: 02-25-13**

**TO: Honorable Mayor and Council Members**

**FROM: Sharon Jungman**

**SUBJECT: Profit & Lost YTD Comparison  
For January 2013**

**City of Ovilla General Fund  
Profit & Loss YTD Comparison  
January 2013**

	Transactions for the Month of January 2013	Year-To-Date October 2012 Thru January 2013
<b>Income</b>		
<b>4000100 · Taxes</b>		
4000105 · Ad Valorem, Current	320,722	1,091,029
4000110 · Ad Valorem, Delinquent	30	1,449
4000113 · Interest/Penalties - Prop Tax	29	609
4000120 · Sales Tax	13,145	53,642
4000125 · Sales Tax - Street Improvement	3,286	13,411
4000130 · Franchise Tax	2,008	11,083
<b>Total 4000100 · Taxes</b>	<b>339,220</b>	<b>1,171,223</b>
<b>4000200 · Licenses and Permits</b>		
<b>4000208 · Building Permits</b>		
4000210 · Residential Building Permits	0	3,052
4000213 · Fire Inspection Permits	0	300
4000214 · Misc Building Permits	339	2,984
<b>Total 4000208 · Building Permits</b>	<b>339</b>	<b>6,336</b>
4000230 · Plan Review Fee	0	1,068
4000260 · Alarm Permits	455	610
4000270 · Animal Tag Fees	216	528
4000272 · Impound Fees	205	535
4000290 · Misc Licenses and Permits	55	345
<b>Total 4000200 · Licenses and Permits</b>	<b>1,270</b>	<b>9,422</b>
<b>4000400 · Charges for Services</b>		
4000411 · Copies and Maps	4	11
4000415 · Police Reports	30	78
4000440 · Oak Leaf Animal Control	391	391
4000450 · Subdivision Fees	39,518	43,268
4000480 · Solid Waste (Garbage)	15,611	68,246
4000490 · Misc Charges for Services	206	599
<b>Total 4000400 · Charges for Services</b>	<b>55,760</b>	<b>112,593</b>
<b>4000500 · Fines and Forfeitures</b>		
4000510 · Fines - Police	3,572	20,618
4000520 · Fines - Animal Control	300	1,028
4000525 · Fines - Code Enforcement	244	408
4000590 · Misc Fines and Forfeitures	0	25
<b>Total 4000500 · Fines and Forfeitures</b>	<b>4,116</b>	<b>22,079</b>

**City of Ovilla General Fund  
Profit & Loss YTD Comparison  
January 2013**

	Transactions for the Month of January 2013	Year-To-Date October 2012 Thru January 2013
<b>4000800 · Other Revenue</b>		
4000810 · Heritage Day	0	1,318
4000820 · Water Tower Lease	5,689	22,917
4000840 · Interest Earned	396	1,022
4000870 · Insurance Proceeds	1,545	3,401
4000885 · Proceeds from Sale of Assets	14,400	14,400
4000890 · Misc Other Revenue	0	810
<b>Total 4000800 · Other Revenue</b>	<b>22,030</b>	<b>43,868</b>
<b>4000900 · Transfers In</b>		
4000930 · Transfer In From W&S Fund	0	29,075
<b>Total 4000900 · Transfers In</b>	<b>0</b>	<b>29,075</b>
<b>Total Income</b>	<b>422,396</b>	<b>1,388,260</b>
<b>Gross Profit</b>	<b>422,396</b>	<b>1,388,260</b>
<b>Expense</b>		
<b>10 · Administration</b>		
<b>5101100 · Salaries &amp; Wages</b>		
5101110 · City Administrator	0	14,667
5101115 · City Secretary	3,692	11,836
5101117 · City Accountant	3,846	12,238
5101120 · Part Time- Admin. Support	635	1,747
<b>Total 5101100 · Salaries &amp; Wages</b>	<b>8,173</b>	<b>40,488</b>
<b>5102100 · Employee Benefits</b>		
5102110 · Group Insurance	453	4,115
5102135 · TMRS	443	2,612
5102160 · Worker's Compensation	108	216
5102170 · Payroll Taxes	158	900
5102196 · Indiv. Membership Dues	0	230
<b>Total 5102100 · Employee Benefits</b>	<b>1,162</b>	<b>8,073</b>
<b>5102200 · Special Services</b>		
5102210 · Tax Assessing & Collecting Fees	0	1,553
5102220 · Tax Appraisal Fee	0	3,407
5102230 · Legal Fees	713	2,295

**City of Ovilla General Fund  
Profit & Loss YTD Comparison  
January 2013**

	Transactions for the Month of January 2013	Year-To-Date October 2012 Thru January 2013
5102240 · Audit	2,200	6,592
5102260 · Engineering Fees	0	11
<b>Total 5102200 · Special Services</b>	<b>2,913</b>	<b>13,858</b>
 5102300 · Contractual Services		
5102310 · Consultant Fees	1,000	4,379
<b>Total 5102300 · Contractual Services</b>	<b>1,000</b>	<b>4,379</b>
 5102500 · Operating Services		
5102530 · Custodial Service Contract	265	1,060
<b>Total 5102500 · Operating Services</b>	<b>265</b>	<b>1,060</b>
 5102600 · Special Expenses		
5102620 · Election - Supplies	139	139
5102650 · Codification Book Update	375	375
<b>Total 5102600 · Special Expenses</b>	<b>514</b>	<b>514</b>
 5103100 · General Supplies		
5103110 · Office Supplies	702	2,122
<b>Total 5103100 · General Supplies</b>	<b>702</b>	<b>2,122</b>
 5103400 · Maintenance Supplies / Parts		
5103410 · Supplies - Custodial	144	157
5103440 · Maintenance Agreement Expense	0	235
<b>Total 5103400 · Maintenance Supplies / Parts</b>	<b>144</b>	<b>392</b>
 5104200 · Travel Expenses		
5104210 · Travel - Local	97	161
5104220 · Professional Development	177	839
5104222 · Professional Develop - Council	0	260
5104225 · City Council Meal Expense	0	674
<b>Total 5104200 · Travel Expenses</b>	<b>274</b>	<b>1,934</b>
 5105200 · Data Processing Expenses		
5105230 · Data Proc-Maintenance & Repair	390	1,258
5105240 · Data Processing - Software	1,039	4,779
<b>Total 5105200 · Data Processing Expenses</b>	<b>1,429</b>	<b>6,037</b>
 5105300 · Printing Expense		

**City of Ovilla General Fund  
Profit & Loss YTD Comparison  
January 2013**

	Transactions for the Month of January 2013	Year-To-Date October 2012 Thru January 2013
5105310 · Copier Expense	255	1,021
5105330 · Printing - Forms	0	320
5105350 · Printing - Other	237	237
<b>Total 5105300 · Printing Expense</b>	<b>492</b>	<b>1,578</b>
<b>5105400 · Utilities</b>		
5105410 · Telephone	111	422
5105415 · Cellular Phone	165	329
5105417 · Internet	68	260
5105450 · Electricity	285	887
<b>Total 5105400 · Utilities</b>	<b>629</b>	<b>1,898</b>
<b>5105500 · Repairs &amp; Bldg Improvements</b>		
5105520 · Repairs - Buildings	41	1,029
5105540 · Repairs - Machinery & Equipment	0	208
<b>Total 5105500 · Repairs &amp; Bldg Improvements</b>	<b>41</b>	<b>1,237</b>
<b>5105600 · Insurance</b>		
5105610 · Insurance - Property	281	561
5105620 · Insurance - Liability	346	692
5105630 · Insurance - Fidelity Bond	0	250
<b>Total 5105600 · Insurance</b>	<b>627</b>	<b>1,503</b>
<b>5105700 · Other Expenses</b>		
5105705 · Postage	325	375
5105725 · Records Management Expense	0	100
5105730 · City - Memberships	0	1,340
5105740 · Legal Notices/Advertisement	130	249
5105752 · Employment Screening	0	65
5105760 · Bank Service Charge	0	6
5105764 · Filing Fees	0	248
5105765 · Miscellaneous	0	133
<b>Total 5105700 · Other Expenses</b>	<b>455</b>	<b>2,516</b>
<b>5106400 · Minor Capital Outlay</b>		
5106440 · Machinery & Equipment	0	1,615
<b>Total 5106400 · Minor Capital Outlay</b>	<b>0</b>	<b>1,615</b>

Total 10 · Administration

18,820

89,204

**City of Ovilla General Fund  
Profit & Loss YTD Comparison  
January 2013**

	Transactions for the Month of January 2013	Year-To-Date October 2012 Thru January 2013
<b>20 · Police</b>		
<b>5201100 · Salaries &amp; Wages</b>		
5201120 · Police Chief	4,753	18,944
5201143 · Command Staff	3,719	14,821
5201150 · Certification Pay	185	738
<b>Total 5201100 · Salaries &amp; Wages</b>	<b>8,657</b>	<b>34,503</b>
<b>5201400 · Support Salaries</b>		
5201405 · Support Staff	1,666	6,638
5201410 · Patrol	18,693	71,203
5201415 · Certification Pay	162	646
5201490 · Overtime	542	2,128
<b>Total 5201400 · Support Salaries</b>	<b>21,063</b>	<b>80,615</b>
<b>5202100 · Employee Benefits</b>		
5202110 · Group Insurance	3,168	15,617
5202135 · TMRS	1,747	6,163
5202160 · Worker's Compensation	2,139	4,278
5202170 · Payroll Taxes	431	1,725
5202196 · Membership Dues	95	125
<b>Total 5202100 · Employee Benefits</b>	<b>7,580</b>	<b>27,908</b>
<b>5202300 · Contractual Services</b>		
5202356 · Gingerbread House	0	1,000
5202380 · Dispatch	0	6,198
5202385 · Jail Expense	0	1,000
<b>Total 5202300 · Contractual Services</b>	<b>0</b>	<b>8,198</b>
<b>5202500 · Operating Services</b>		
5202540 · Computer Maintenance	131	319
<b>Total 5202500 · Operating Services</b>	<b>131</b>	<b>319</b>
<b>5202600 · Special Expenses</b>		
5202675 · National Night Out	0	306
<b>Total 5202600 · Special Expenses</b>	<b>0</b>	<b>306</b>
<b>5203100 · General Supplies</b>		
5203110 · Office Supplies	0	335

**City of Ovilla General Fund  
Profit & Loss YTD Comparison  
January 2013**

	Transactions for the Month of January 2013	Year-To-Date October 2012 Thru January 2013
5203140 · Uniforms	0	555
5203170 · Evidence Gathering	0	31
<b>Total 5203100 · General Supplies</b>	<b>0</b>	<b>921</b>
 5203400 · Maintenance Supplies & Parts		
5203410 · Supplies - Custodial	63	63
<b>Total 5203400 · Maintenance Supplies &amp; Parts</b>	<b>63</b>	<b>63</b>
 5204200 · Travel Expenses		
5204220 · Professional Development	100	100
5204270 · Vehicle Expenses	2,211	7,578
<b>Total 5204200 · Travel Expenses</b>	<b>2,311</b>	<b>7,678</b>
 5205200 · Data Processing Expenses		
5205240 · Data Processing - Software	0	18,326
<b>Total 5205200 · Data Processing Expenses</b>	<b>0</b>	<b>18,326</b>
 5205300 · Printing Expenses		
5205310 · Copier Expense	110	441
5205350 · Printing - Other	0	25
<b>Total 5205300 · Printing Expenses</b>	<b>110</b>	<b>466</b>
 5205400 · Utilities		
5205410 · Telephone	120	455
5205415 · Cellular Phone	212	425
5205417 · Internet - PD	161	477
5205420 · Wireless Cards	380	760
5205450 · Electricity	316	828
<b>Total 5205400 · Utilities</b>	<b>1,189</b>	<b>2,945</b>
 5205500 · Repairs & Building Improvements		
5205550 · Repairs - Vehicles	1,155	2,135
<b>Total 5205500 · Repairs &amp; Building Improvements</b>	<b>1,155</b>	<b>2,135</b>
 5205600 · Insurance		
5205610 · Insurance - Property	400	800
5205620 · Insurance - Liability	1,286	2,572
5205640 · Insurance - Vehicle	555	1,109
<b>Total 5205600 · Insurance</b>	<b>2,241</b>	<b>4,481</b>

**City of Ovilla General Fund  
Profit & Loss YTD Comparison  
January 2013**

	Transactions for the Month of January 2013	Year-To-Date October 2012 Thru January 2013
<b>5205700 · Other Expenses</b>		
5205752 · Employment Screening	0	65
5205765 · Miscellaneous	36	333
<b>Total 5205700 · Other Expenses</b>	<b>36</b>	<b>398</b>
<b>5206400 · Minor Capital Outlay</b>		
5206440 · Machinery & Equipment	1,098	1,098
<b>Total 5206400 · Minor Capital Outlay</b>	<b>1,098</b>	<b>1,098</b>
<b>Total 20 · Police</b>	<b>45,634</b>	<b>190,360</b>
<b>25 · Municipal Court</b>		
<b>5251100 · Salaries &amp; Wages</b>		
5251140 · Municipal Judge	440	1,760
<b>Total 5251100 · Salaries &amp; Wages</b>	<b>440</b>	<b>1,760</b>
<b>5251400 · Support Staff</b>		
5251405 · Support Staff	2,214	8,826
5251420 · Jury Fees	36	36
5251425 · City Prosecutor	960	2,357
5251490 · Overtime	136	287
<b>Total 5251400 · Support Staff</b>	<b>3,346</b>	<b>11,506</b>
<b>5252100 · Employee Benefits</b>		
5252110 · Group Insurance	453	1,810
5252135 · TMRS	134	479
5252160 · Worker's Compensation	27	54
5252170 · Payroll Taxes	33	130
<b>Total 5252100 · Employee Benefits</b>	<b>647</b>	<b>2,473</b>
<b>5252300 · Contractual Services</b>		
5252375 · Traffic Fines	0	15,226
<b>Total 5252300 · Contractual Services</b>	<b>0</b>	<b>15,226</b>
<b>5253100 · General Supplies</b>		
5253110 · Office Supplies	0	17
<b>Total 5253100 · General Supplies</b>	<b>0</b>	<b>17</b>

**City of Ovilla General Fund  
Profit & Loss YTD Comparison  
January 2013**

	Transactions for the Month of January 2013	Year-To-Date October 2012 Thru January 2013
<b>5254200 · Travel Expenses</b>		
5254220 · Professional Development	0	24
<b>Total 5254200 · Travel Expenses</b>	<b>0</b>	<b>24</b>
<b>5255200 · Data Processing Expenses</b>		
5255240 · Data Processing - SW Maint.	0	1,687
<b>Total 5255200 · Data Processing Expenses</b>	<b>0</b>	<b>1,687</b>
<b>5255600 · Insurance</b>		
5255620 · Insurance - Liability	43	87
<b>Total 5255600 · Insurance</b>	<b>43</b>	<b>87</b>
<b>Total 25 · Municipal Court</b>	<b>4,476</b>	<b>32,780</b>
<b>30 · Fire</b>		
<b>5301100 · Salaries &amp; Wages</b>		
5301130 · Asst. Fire Chief	3,000	12,000
5301140 · Fire Captains	5,165	23,371
<b>Total 5301100 · Salaries &amp; Wages</b>	<b>8,165</b>	<b>35,371</b>
<b>5301400 · Support Salaries</b>		
5301440 · Firefighters	16,593	63,051
5301485 · Volunteer Incentive Program	1,178	4,400
<b>Total 5301400 · Support Salaries</b>	<b>17,771</b>	<b>67,451</b>
<b>5302100 · Employee Benefits</b>		
5302135 · TMRS	176	642
5302137 · Volunteer Retirement	0	756
5302160 · Worker's Compensation	2,959	5,918
5302170 · Payroll Taxes	1,708	6,785
5302196 · Membership Dues	25	1,255
<b>Total 5302100 · Employee Benefits</b>	<b>4,868</b>	<b>15,356</b>
<b>5302300 · Contractual Services</b>		
5302380 · Dispatch	0	6,198
5302385 · Emergency Transport Service	15,343	30,685
<b>Total 5302300 · Contractual Services</b>	<b>15,343</b>	<b>36,883</b>

**City of Ovilla General Fund  
Profit & Loss YTD Comparison  
January 2013**

	Transactions for the Month of January 2013	Year-To-Date October 2012 Thru January 2013
<b>5302500 · Operating Services</b>		
5302510 · Maintenance Agreements	0	140
5302540 · Computer Maintenance	0	225
5302570 · Warning System Maintenance	0	780
<b>Total 5302500 · Operating Services</b>	<b>0</b>	<b>1,145</b>
<b>5303100 · General Supplies</b>		
5303110 · Office Supplies	0	293
5303140 · Uniforms	0	1,714
5303160 · Medical Supplies	148	1,904
5303165 · Medical Support	0	149
<b>Total 5303100 · General Supplies</b>	<b>148</b>	<b>4,060</b>
<b>5303400 · Maintenance Supplies &amp; Parts</b>		
5303410 · Supplies - Custodial	157	505
5303420 · Building Alarm Maintenance	0	420
<b>Total 5303400 · Maintenance Supplies &amp; Parts</b>	<b>157</b>	<b>925</b>
<b>5304200 · Travel Expenses</b>		
5304220 · Professional Development	100	630
5304270 · Vehicle Expenses	700	2,943
<b>Total 5304200 · Travel Expenses</b>	<b>800</b>	<b>3,573</b>
<b>5305200 · Data Processing Expenses</b>		
5305230 · Data Proc-Maintenance & Repair	0	506
5305240 · Data Processing - Software	0	1,783
<b>Total 5305200 · Data Processing Expenses</b>	<b>0</b>	<b>2,289</b>
<b>5305300 · Printing Expense</b>		
5305310 · Copier Expense	238	893
<b>Total 5305300 · Printing Expense</b>	<b>238</b>	<b>893</b>
<b>5305400 · Utilities</b>		
5305410 · Telephone	137	661
5305415 · Cellular Phone	93	229
5305417 · Internet - Fire Dept.	534	1,345
5305430 · Natural Gas	506	702
5305450 · Electricity	374	1,163

**City of Ovilla General Fund  
Profit & Loss YTD Comparison  
January 2013**

	Transactions for the Month of January 2013	Year-To-Date October 2012 Thru January 2013
<b>Total 5305400 · Utilities</b>	1,644	4,100
<b>5305500 · Repairs &amp; Bldg Improvements</b>		
5305520 · Repairs - Building	0	729
5305540 · Repairs - Machinery & Equipment	2,975	4,423
5305545 · Repairs - Apparatus	22	1,777
5305550 · Repairs - Vehicles	109	183
<b>Total 5305500 · Repairs &amp; Bldg Improvements</b>	3,106	7,112
<b>5305600 · Insurance</b>		
5305610 · Insurance - Property	0	0
5305620 · Insurance - Liability	595	5,015
5305640 · Insurance - Vehicle	2,442	4,883
<b>Total 5305600 · Insurance</b>	3,037	9,898
<b>5305700 · Other Expenses</b>		
5305752 · Employment Screening	65	140
<b>Total 5305700 · Other Expenses</b>	65	140
<b>5306400 · Minor Capital Outlay</b>		
5306440 · Machinery & Equipment	26	26
5306445 · Personal Protective Equipment	1,792	10,449
<b>Total 5306400 · Minor Capital Outlay</b>	1,818	10,475
<b>Total 30 · Fire</b>	57,160	199,671
<b>40 · Community Services</b>		
<b>5401100 · Salaries &amp; Wages</b>		
5401135 · ACO/Code Enforcement Officer	2,699	10,756
<b>Total 5401100 · Salaries &amp; Wages</b>	2,699	10,756
<b>5402100 · Employee Benefits</b>		
5402110 · Group Insurance	0	1,400
5402135 · TMRS	161	584
5402160 · Worker's Compensation	55	110
5402170 · Payroll Taxes	40	179
<b>Total 5402100 · Employee Benefits</b>	256	2,273
<b>5402300 · Contractual Services</b>		

**City of Ovilla General Fund  
Profit & Loss YTD Comparison  
January 2013**

	Transactions for the Month of January 2013	Year-To-Date October 2012 Thru January 2013
5402315 · Contract Building Inspections	231	4,307
5402370 · Impound Fees	0	225
<b>Total 5402300 · Contractual Services</b>	<b>231</b>	<b>4,532</b>
<b>5403100 · General Supplies</b>		
5403110 · Office Supplies	26	26
5403120 · Animal Care	185	185
5403122 · Pet Supplies	50	120
5403140 · Uniforms	0	116
<b>Total 5403100 · General Supplies</b>	<b>261</b>	<b>447</b>
<b>5404200 · Travel Expenses</b>		
5404270 · Vehicle Expenses	90	462
<b>Total 5404200 · Travel Expenses</b>	<b>90</b>	<b>462</b>
<b>5405400 · Utilities</b>		
5405415 · Cellular Phone	84	167
<b>Total 5405400 · Utilities</b>	<b>84</b>	<b>167</b>
<b>5405600 · Insurance</b>		
5405610 · Insurance - Property	2	4
5405620 · Insurance - Liability	51	103
5405640 · Insurance - Vehicle	131	262
<b>Total 5405600 · Insurance</b>	<b>184</b>	<b>369</b>
<b>5405700 · Other Expenses</b>		
5405765 · Miscellaneous	0	65
<b>Total 5405700 · Other Expenses</b>	<b>0</b>	<b>65</b>
<b>Total 40 · Community Services</b>	<b>3,805</b>	<b>19,071</b>
<b>45 · Solid Waste</b>		
5455400 · Utilities		
5455465 · Solidwaste Pickup (Garbage)	0	49,747
<b>Total 5455400 · Utilities</b>	<b>0</b>	<b>49,747</b>
<b>Total 45 · Solid Waste</b>	<b>0</b>	<b>49,747</b>
<b>50 · Streets</b>		

**City of Ovilla General Fund  
Profit & Loss YTD Comparison  
January 2013**

	Transactions for the Month of January 2013	Year-To-Date October 2012 Thru January 2013
<b>5501400 · Support Staff</b>		
5501415 · Maintenance Crew	1,640	5,658
5501490 · Overtime	185	261
5501500 · Streets - On Call	50	50
<b>Total 5501400 · Support Staff</b>	<b>1,875</b>	<b>5,969</b>
<b>5502100 · Employee Benefits</b>		
5502110 · Group Insurance	453	1,358
5502135 · TMRS	110	322
5502160 · Worker's Compensation	436	872
5502170 · Payroll Taxes	27	87
<b>Total 5502100 · Employee Benefits</b>	<b>1,026</b>	<b>2,639</b>
<b>5502200 · Special Services</b>		
5502280 · NCTCOG- SWMP Fees	0	2,425
<b>Total 5502200 · Special Services</b>	<b>0</b>	<b>2,425</b>
<b>5503100 · General Supplies</b>		
5503140 · Uniforms	0	224
<b>Total 5503100 · General Supplies</b>	<b>0</b>	<b>224</b>
<b>5503400 · Maintenance Supplies &amp; Parts</b>		
5503420 · Supplies - Street Signs	0	380
5503460 · Miscellaneous	72	88
<b>Total 5503400 · Maintenance Supplies &amp; Parts</b>	<b>72</b>	<b>468</b>
<b>5504200 · Travel Expenses</b>		
5504270 · Vehicle Expenses	195	1,039
<b>Total 5504200 · Travel Expenses</b>	<b>195</b>	<b>1,039</b>
<b>5505400 · Utilities</b>		
5505450 · Electricity	3,453	10,758
<b>Total 5505400 · Utilities</b>	<b>3,453</b>	<b>10,758</b>
<b>5505500 · Repairs &amp; Bldg Improvements</b>		
5505540 · Repairs - Machinery & Equipment	850	1,013
5505550 · Repairs - Vehicles	16	1,023
5505560 · Repairs -Street Maint.& Repairs	1,555	12,237
5505565 · Repairs - Infrastruct Drainage	0	1,851

**City of Ovilla General Fund  
Profit & Loss YTD Comparison  
January 2013**

	Transactions for the Month of January 2013	Year-To-Date October 2012 Thru January 2013
5505590 · Repairs - Other	27	207
<b>Total 5505500 · Repairs &amp; Bldg Improvements</b>	<b>2,448</b>	<b>16,331</b>
<b>5505600 · Insurance</b>		
5505610 · Insurance - Property	40	79
5505620 · Insurance - Liability	245	491
5505640 · Insurance - Vehicle	795	1,590
<b>Total 5505600 · Insurance</b>	<b>1,080</b>	<b>2,160</b>
<b>5505700 · Other Expenses</b>		
5505752 · Employment Screening	0	90
<b>Total 5505700 · Other Expenses</b>	<b>0</b>	<b>90</b>
<b>5506400 · Minor Capital Outlay</b>		
5506490 · Other	32	32
<b>Total 5506400 · Minor Capital Outlay</b>	<b>32</b>	<b>32</b>
<b>Total 50 · Streets</b>	<b>10,181</b>	<b>42,135</b>
<b>60 · Parks</b>		
<b>5602400 · Rentals</b>		
5602490 · Rental - Other	210	838
<b>Total 5602400 · Rentals</b>	<b>210</b>	<b>838</b>
<b>5605400 · Utilities</b>		
5605450 · Electricity	641	2,085
<b>Total 5605400 · Utilities</b>	<b>641</b>	<b>2,085</b>
<b>5605500 · Repairs &amp; Bldg Improvements</b>		
5605530 · REPAIRS-IMP OTHER THAN BLDGS	0	200
<b>Total 5605500 · Repairs &amp; Bldg Improvements</b>	<b>0</b>	<b>200</b>
<b>5605600 · Insurance</b>		
5605620 · Insurance - Liability	12	23
<b>Total 5605600 · Insurance</b>	<b>12</b>	<b>23</b>
<b>5605700 · Other Expenses</b>		
5605765 · Miscellaneous	0	130
<b>Total 5605700 · Other Expenses</b>	<b>0</b>	<b>130</b>

City of Ovilla General Fund  
Profit & Loss YTD Comparison  
January 2013

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	Transactions for the Month of January 2013	Year-To-Date October 2012 Thru January 2013
5606400 · Minor Capital Outlay		
5606410 · Land Improvements	0	96
5606440 · Machinery & Equipment	0	241
Total 5606400 · Minor Capital Outlay	0	337
Total 60 · Parks	863	3,613
6560 · Payroll Expenses	0	0
Total Expense	140,939	626,581
Net Income	281,457	761,679

## Ovilla W&S Utility Fund Profit & Loss YTD Comparison January 2013

	Transactions for the Month of January 2013	Year-To-Date October 2012 Thru January 2013
<b>Income</b>		
4000400 · Charges for Services		
4000460 · Water Sales	53,199	342,425
4000461 · Sewer Service	9,450	51,487
4000465 · Water & Sewer Penalties	1,278	7,009
4000471 · Reconnect Fees	476	1,919
4000473 · Connect Fees	175	650
4000478 · Infrastructure Improvement Fee	3,850	18,879
4000480 · Solid Waste Fees (Garbage)	-1,167	0
<b>Total 4000400 · Charges for Services</b>	<b>67,261</b>	<b>422,369</b>
4000800 · Other Revenue		
4000840 · Interest Earned	228	927
4000890 · Misc Other Revenue	0	1,250
<b>Total 4000800 · Other Revenue</b>	<b>228</b>	<b>2,177</b>
<b>Total Income</b>	<b>67,489</b>	<b>424,546</b>
<b>Gross Profit</b>	<b>67,489</b>	<b>424,546</b>
<b>Expense</b>		
70 · Administration		
5701100 · Salaries & Wages		
5701120 · Part Time Admin. Support	0	371
5701110 · City Administrator	0	4,889
5701115 · City Secretary	0	2,714
5701117 · Finance Accountant	0	3,147
5701130 · Public Works Director	3,649	14,544
<b>Total 5701100 · Salaries &amp; Wages</b>	<b>3,649</b>	<b>25,665</b>
5702100 · Employee Benefits		
5702110 · Group Insurance	453	1,810
5702135 · TMRS	217	786
5702160 · Worker's Compensation	0	0
5702170 · Payroll Taxes	54	213
<b>Total 5702100 · Employee Benefits</b>	<b>724</b>	<b>2,809</b>
5702200 · Special Services		
5702240 · Audit	2,200	5,128
<b>Total 5702200 · Special Services</b>	<b>2,200</b>	<b>5,128</b>

**Ovilla W&S Utility Fund**  
**Profit & Loss YTD Comparison**  
January 2013

	Transactions for the Month of January 2013	Year-To-Date October 2012 Thru January 2013
<b>5703100 · General Supplies</b>		
5703110 · Office Supplies	0	157
<b>Total 5703100 · General Supplies</b>	<b>0</b>	<b>157</b>
<b>5705400 · Utilities</b>		
5705410 · Telephone	111	422
5705415 · Cellular Phone	74	149
5705417 · Internet	68	260
<b>Total 5705400 · Utilities</b>	<b>253</b>	<b>831</b>
<b>5705700 · Other Expenses</b>		
5705705 · Postage	1,230	2,428
5705760 · Bank Service Charge	6	48
5705775 · Credit Card Transaction Fee	216	1,016
<b>Total 5705700 · Other Expenses</b>	<b>1,452</b>	<b>3,492</b>
<b>5709000 · Reserve</b>		
5708215 · Transfer Out - General Fund	0	29,075
<b>Total 5709000 · Reserve</b>	<b>0</b>	<b>29,075</b>
<b>Total 70 · Administration</b>	<b>8,278</b>	<b>67,157</b>
<b>75 · Water</b>		
<b>5751100 · Salaries &amp; Wages</b>		
5751133 · Superintendent	3,356	13,377
<b>Total 5751100 · Salaries &amp; Wages</b>	<b>3,356</b>	<b>13,377</b>
<b>5751400 · Support Salaries</b>		
5751405 · Support Staff	2,802	8,776
5751415 · Maintenance Crew	3,862	15,394
5751450 · Certification Pay	69	242
5751490 · Overtime	67	624
5751500 · Water - On Call	50	150
<b>Total 5751400 · Support Salaries</b>	<b>6,850</b>	<b>25,186</b>
<b>5752100 · Employee Benefits</b>		
5752110 · Group Insurance	453	6,010
5752135 · TMRS	605	2,196
5752160 · Worker's Compensation	696	1,392

**Ovilla W&S Utility Fund**  
**Profit & Loss YTD Comparison**  
January 2013

	Transactions for the Month of January 2013	Year-To-Date October 2012 Thru January 2013
5752170 · Payroll Taxes	149	656
<b>Total 5752100 · Employee Benefits</b>	<b>1,903</b>	<b>10,254</b>
 5752300 · Contractual Services/Personnel		
5752380 · Dispatch	0	4,355
<b>Total 5752300 · Contractual Services/Personnel</b>	<b>0</b>	<b>4,355</b>
 5752400 · Rentals		
5752420 · Rental - Machinery & Equipment	0	99
<b>Total 5752400 · Rentals</b>	<b>0</b>	<b>99</b>
 5752500 · Operating Services		
5752580 · Water Testing	124	1,490
5752590 · TCEQ Fees	0	2,690
<b>Total 5752500 · Operating Services</b>	<b>124</b>	<b>4,180</b>
 5753100 · General Supplies		
5753140 · Uniforms	0	1,413
<b>Total 5753100 · General Supplies</b>	<b>0</b>	<b>1,413</b>
 5753400 · Maintenance Supplies & Parts		
5753460 · Miscellaneous	79	176
<b>Total 5753400 · Maintenance Supplies &amp; Parts</b>	<b>79</b>	<b>176</b>
 5754200 · Travel Expenses		
5754270 · Vehicle Expenses	741	2,070
<b>Total 5754200 · Travel Expenses</b>	<b>741</b>	<b>2,070</b>
 5755200 · Data Processing Expenses		
5755230 · Data Proc-Maintenance & Repairs	0	3,805
<b>Total 5755200 · Data Processing Expenses</b>	<b>0</b>	<b>3,805</b>
 5755300 · Printing Expenses		
5755310 · Copier Expense	0	657
<b>Total 5755300 · Printing Expenses</b>	<b>0</b>	<b>657</b>
 5755400 · Utilities		
5755415 · Cellular Phone	235	463
5755450 · Electricity	1,860	5,234
5755460 · Water, wholesale	22,552	71,399

**Ovilla W&S Utility Fund**  
**Profit & Loss YTD Comparison**  
January 2013

	Transactions for the Month of January 2013	Year-To-Date October 2012 Thru January 2013
<b>Total 5755400 · Utilities</b>	24,647	77,096
<b>5755500 · Repairs &amp; Building Improvements</b>		
5755540 · Repairs- Machinery & Equipment	119	504
5755550 · Repairs - Vehicles	166	465
5755570 · Inventory Expense	2,298	7,204
5755590 · Repairs - Other	750	974
<b>Total 5755500 · Repairs &amp; Building Improvements</b>	3,333	9,147
<b>5755600 · Insurance</b>		
5755610 · Insurance - Property	648	1,296
5755620 · Insurance - Liability	432	863
5755640 · Insurance - Vehicle	459	918
<b>Total 5755600 · Insurance</b>	1,539	3,077
<b>5756400 · Minor Capital Outlay</b>		
5756440 · Machinery & Equipment	0	270
5756490 · Other	32	62
<b>Total 5756400 · Minor Capital Outlay</b>	32	332
<b>5757900 · Long-Term Debt</b>		
5758225 · Transfer out to Debt Fund	0	40,653
<b>Total 5757900 · Long-Term Debt</b>	0	40,653
<b>Total 75 · Water</b>	42,604	195,877
<b>80 · Sewer</b>		
<b>5801400 · Support Salaries</b>		
5801405 · Support Staff	0	2,390
5801415 · Maintenance Crew	4,072	16,090
5801450 · Certification Pay	0	92
5801490 · Overtime	458	1,072
5801500 · Sewer - On Call	100	350
<b>Total 5801400 · Support Salaries</b>	4,630	19,994
<b>5802100 · Employee Benefits</b>		
5802110 · Group Insurance	905	3,620
5802135 · TMRS	266	928
5802160 · Worker's Compensation-Sewer	669	1,338
5802170 · Payroll Taxes	66	251

**Ovilla W&S Utility Fund**  
**Profit & Loss YTD Comparison**  
January 2013

	Transactions for the Month of January 2013	Year-To-Date October 2012 Thru January 2013
Total 5802100 · Employee Benefits	1,906	6,137
5802300 · Contractual Services/Personnel		
5802350 · Contract Labor - Company	5,508	5,713
Total 5802300 · Contractual Services/Personnel	5,508	5,713
5802500 · Operating Services		
5802515 · Sardis Collection Expense	158	673
Total 5802500 · Operating Services	158	673
5803100 · General Supplies		
5803140 · Uniforms	0	835
Total 5803100 · General Supplies	0	835
5804200 · Travel Expenses		
5804270 · Vehicle Expense	146	328
Total 5804200 · Travel Expenses	146	328
5805400 · Utilities		
5805450 · Electricity	131	810
5805463 · TRA Wastewater Treatment	3,374	12,384
Total 5805400 · Utilities	3,505	13,194
5805500 · Repairs & Bldg Improvements		
5805570 · Inventory Expense	0	0
5805590 · Repairs - Other	508	2,109
Total 5805500 · Repairs & Bldg Improvements	508	2,109
5805600 · Insurance		
5805610 · Insurance - Property	14	27
5805620 · Insurance - Liability	84	168
5805640 · Insurance - Vehicle	10	19
Total 5805600 · Insurance	108	214
5807400 · Capitalized Assets		
5807440 · Machinery & Equipment	4,250	4,250
Total 5807400 · Capitalized Assets	4,250	4,250
<b>Total 80 · Sewer</b>	<b>20,719</b>	<b>53,447</b>

Ovilla W&S Utility Fund  
Profit & Loss YTD Comparison  
January 2013

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	Transactions for the Month of January 2013	Year-To-Date October 2012 Thru January 2013
Total Expense	71,601	316,481
Net Income	-4,112	108,065

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Ovilla Debt Service  
Profit & Loss YTD Comparison  
January 2013

	Transactions for the Month of January 2013	Year-To-Date October 2012 Thru January 2013
<b>Income</b>		
4000100 · Taxes		
4000107 · Ad Valorem, Current I & S	109,594	372,814
4000111 · Ad Valorem, Delinquent I & S	14	603
4000114 · Interest/Penalties - I & S	11	255
<b>Total 4000100 · Taxes</b>	<b>109,619</b>	<b>373,672</b>
4000800 · Other Revenue		
4000840 · Interest Earned	79	163
4000930 · Transfer In - Water & Sewer	0	40,653
<b>Total 4000800 · Other Revenue</b>	<b>79</b>	<b>40,816</b>
<b>Total Income</b>	<b>109,698</b>	<b>414,488</b>
<b>Expense</b>	<b>0</b>	<b>0</b>
<b>Net Income</b>	<b>109,698</b>	<b>414,488</b>

**City of Ovilla Capital Projects Fund**  
**Profit & Loss YTD Comparison**  
January 2013

	Transactions for the Month of January 2013	Year-To-Date October 2012 Thru January 2013
<b>Income</b>		
4000800 · Other Revenue		
4000845 · Interest Earned - Texstar	0	1
4000850 · Interest Earned - Prosperity	22	87
<b>Total 4000800 · Other Revenue</b>	<b>22</b>	<b>88</b>
<b>Total Income</b>	<b>22</b>	<b>88</b>
<b>Expense</b>	<b>0</b>	<b>0</b>
<b>Net Income</b>	<b>22</b>	<b>88</b>

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02/20/13  
Accrual Basis

City of Ovilla - Park Impact Fund  
Profit & Loss YTD Comparison  
January 2013

	Transactions for the Month of January 2013	October 2012 Thru January 2013
<b>Income</b>		
4000400 · Charges for Services		
4000460 · Park Impact	0	669
<b>Total 4000400 · Charges for Services</b>	<b>0</b>	<b>669</b>
4000800 · Other Revenue		
4000840 · Interest Earned	1	4
<b>Total 4000800 · Other Revenue</b>	<b>1</b>	<b>4</b>
<b>Total Income</b>	<b>1</b>	<b>673</b>
<b>Expense</b>	<b>0</b>	<b>0</b>
<b>Net Income</b>	<b>1</b>	<b>673</b>

Ovilla W&S Impact Fee Fund  
Profit & Loss YTD Comparison  
January 2013

	Transactions for the Month of January 2013	Year-To-Date October 2012 Thru January 2013
<b>Income</b>		
4000400 · Charges for Services		
4000477 · Sewer Impact Fee	0	87
<b>Total 4000400 · Charges for Services</b>	<b>0</b>	<b>87</b>
4000800 · Other Revenue		
4000840 · Interest Earned	12	58
<b>Total 4000800 · Other Revenue</b>	<b>12</b>	<b>58</b>
<b>Total Income</b>	<b>12</b>	<b>145</b>
<b>Expense</b>	<b>0</b>	<b>0</b>
<b>Net Income</b>	<b>12</b>	<b>145</b>

**Ovilla 4B Economic Development Corporation**  
**Profit & Loss YTD Comparison**  
 January 2013

	Transactions for the Month of January 2013	Year-To-Date October 2012 Thru January 2013
<b>Income</b>		
4000100 · Taxes		
4000120 · Sales tax	6,573	26,821
<b>Total 4000100 · Taxes</b>	<b>6,573</b>	<b>26,821</b>
4000800 · Other Revenue		
4000840 · Interest Income	70	267
<b>Total 4000800 · Other Revenue</b>	<b>70</b>	<b>267</b>
<b>Total Income</b>	<b>6,643</b>	<b>27,088</b>
<b>Expense</b>		
8102200 · Special Services		
8102240 · Audit	1,590	1,590
<b>Total 8102200 · Special Services</b>	<b>1,590</b>	<b>1,590</b>
8104200 · Travel Expense		
8104210 · Travel Expense	0	10
8104220 · Professional Development	0	270
<b>Total 8104200 · Travel Expense</b>	<b>0</b>	<b>280</b>
8105600 · Insurance		
8105620 · Insurance - Liability	72	145
<b>Total 8105600 · Insurance</b>	<b>72</b>	<b>145</b>
8105700 · Other Expenses		
8105730 · Memberships	1,000	1,100
<b>Total 8105700 · Other Expenses</b>	<b>1,000</b>	<b>1,100</b>
<b>Total Expense</b>	<b>2,662</b>	<b>3,115</b>
<b>Net Income</b>	<b>3,981</b>	<b>23,973</b>

Ovilla Municipal Development District  
**Profit & Loss YTD Comparison**  
 January 2013

	Transactions for the Month of January 2013	Year-To-Date October 2012 Thru January 2013
<b>Income</b>		
4000100 · Taxes		
4000120 · Sales tax	2,092	7,179
<b>Total 4000100 · Taxes</b>	<b>2,092</b>	<b>7,179</b>
4000800 · Other Revenue		
4000840 · Interest Income	13	21
<b>Total 4000800 · Other Revenue</b>	<b>13</b>	<b>21</b>
<b>Total Income</b>	<b>2,105</b>	<b>7,200</b>
<b>Expense</b>		
9102200 · Special Services		
9102240 · Audit	1,590	1,590
<b>Total 9102200 · Special Services</b>	<b>1,590</b>	<b>1,590</b>
9105600 · Insurance		
9105620 · Insurance - Liability	72	145
<b>Total 9105600 · Insurance</b>	<b>72</b>	<b>145</b>
<b>Total Expense</b>	<b>1,662</b>	<b>1,735</b>
<b>Net Income</b>	<b>443</b>	<b>5,465</b>

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Accrual Basis

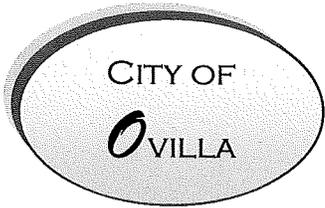
## Ovilla Police Department Special Fund Profit & Loss YTD Comparison January 2013

	Transactions for the Month of January 2013	Year-To-Date October 2012 Thru January 2013
<b>Income</b>		
4000800 · Other Revenue		
4000815 · Gifts	0	501
<b>Total 4000800 · Other Revenue</b>	<b>0</b>	<b>501</b>
<b>Total Income</b>		
	0	501
<b>Expense</b>		
5232600 · Special Expenses		
5232690 · Special Expenses - Other	0	454
<b>Total 5232600 · Special Expenses</b>	<b>0</b>	<b>454</b>
5236400 · Minor Capital Outlay		
5236440 · Machinery and Equipment	0	620
<b>Total 5236400 · Minor Capital Outlay</b>	<b>0</b>	<b>620</b>
<b>Total Expense</b>	<b>0</b>	<b>1,074</b>
<b>Net Income</b>	<b>0</b>	<b>-573</b>

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02/20/13  
Accrual Basis

Ovilla Fire Department Auxiliary  
Profit & Loss YTD Comparison  
January 2013

	Transactions for the Month of January 2013	Year-To-Date October 2012 Thru January 2013
<b>Income</b>		
4000800 · Other Revenue		
4000815 · Gifts	240	240
4000830 · Vending Machines	0	57
<b>Total 4000800 · Other Revenue</b>	<b>240</b>	<b>297</b>
<b>Total Income</b>	<b>240</b>	<b>297</b>
<b>Expense</b>		
5333400 · Maintenance Supplies and Parts		
5333460 · Supplies - Miscellaneous	87	386
<b>Total 5333400 · Maintenance Supplies and Parts</b>	<b>87</b>	<b>386</b>
5335700 · Other Expense		
5335735 · Official Functions	0	416
5335765 · Miscellaneous	0	714
<b>Total 5335700 · Other Expense</b>	<b>0</b>	<b>1,130</b>
<b>Total Expense</b>	<b>87</b>	<b>1,516</b>
<b>Net Income</b>	<b>153</b>	<b>-1,219</b>



# Ovilla City Council

## CONSENT REPORT

Meeting Date: February 25, 2013

Department: Administration

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted By: Staff

### Attachments:

- ◆ Minutes of the February 06, 2013 Special City Council Meeting
- ◆ Inter-local Cooperation Contract for the lease of voting machine(s) between Ellis County and the City of Ovilla.

### Discussion / Justification:

### Recommendation / Staff Comments:

Staff recommends approval.

### Sample Motion(s):

***"I MAKE A MOTION THAT COUNCIL APPROVES THE CONSENT ITEMS AS PRESENTED."***

**CITY OF OVILLA MINUTES**  
**Wednesday, February 06, 2013**  
**Special City Council Meeting**  
**105 S. Cockrell Hill Road, Ovilla, TX 75154**

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Mayor Pro-Tem Dormier called a Special Council Meeting of the Ovilla City Council to order at 7:00 P.M. The following City Council Members were present:

Ralph Hall	Council Member Place 1
David Griffin	Council Member Place 3
Doug Hunt	Council Member Place 4
Richard Dormier	Council Member Place 5/Mayor Pro-Tem

Absent:	Tom Leverentz	Mayor
	Larry Stevenson	Council Member Place 2

PL3 Griffin gave the Invocation and Mayor ProTem Dormier led the recitation of the Pledge of Allegiance.

**COMMENTS, PRESENTATIONS, REPORTS AND/OR APPOINTMENTS**

• ***Citizens Comments/Citizens Forum:***

1. No one signed up to speak.

**CONSENT ITEMS**

None

**I. SPECIAL AGENDA**

**ITEM 1. DISCUSSION ONLY** – Evaluate and discuss monthly agreement with former city administrator.

Mayor ProTem Dormier advised of his several accounts of communication with former City Administrator Randy Whiteman. A documented list of employees and their quantity of interactions with Randy was reviewed. PL1 Hall stated that the \$1,000 monthly payments to Randy were not bad for the amount of support staff appeared to be receiving. PL3 Griffin said he liked staff keeping a log of communication with Randy and documenting the nature of the communications with him in the future would prove informative.

**DISCUSSION ONLY.**

**ITEM 2. DISCUSSION/ACTION** – Deliberate the appointment, employment, and/or duties of the interim City Administrator and/or permanent City Administrator.

Mayor ProTem Dormier and Council convened into closed session pursuant to Texas Local Government Code Section 551.074 at 7:07 p.m., to continue the review of applicants.

**COUNCIL WILL RECONVENE INTO OPEN SESSION, AND TAKE ACTION  
NECESSARY PURSUANT TO EXECUTIVE SESSION, IF NEEDED.**

Mayor ProTem Dormier and Council adjourned the Executive Session and returned to Open Session at 8:22 p.m.; Mayor ProTem Dormier stated that no action was taken in Executive Session.

**No action.**

PL4 Hunt made a motion that Council direct staff to change the posted notices for the city administrator's position to read 3-years full-time experience with 2-years in a supervisory capacity. Additionally, add "working for a city in Texas" back into the employment notice. PL1 Hall seconded the motion. Mayor ProTem Dormier asked for a record vote by announcement of AYE or NAY. Council Members PL1 Hall, PL4 Hunt and Mayor Pro-Tem PL5 Dormier announced AYE in favor. PL3 Griffin voted in opposition. PL2 Stevenson was noted absent. No abstentions.

**VOTE: The motion carried unanimously: 3-1.**

PL3 Griffin made a motion for staff to schedule interviews with two applicants: Mr. Tim James and Mr. Randall Heye, for Monday, February 11, 2013 beginning at 5:30 p.m., motion seconded by PL4 Hunt. Mayor ProTem Dormier asked for a record vote by announcement of AYE or NAY. Present Council Members AYE in favor. No opposition, no abstentions. PL2 Stevenson was noted absent.

**VOTE: The motion carried unanimously: 4-0.**

### Adjournment

There being no further business, PL1 Hall made the motion to adjourn the meeting, seconded by PL3 Griffin, at 8:40 p.m.

Richard Dormier, Mayor Pro-Tem

ATTEST:

Approved February 25, 2013

Pamela Woodall, City Secretary

\*\* Certified Executive Agenda sealed and filed separately.

# ELLIS COUNTY ELECTIONS ADMINISTRATION



Jane Anderson  
Elections Administrator  
[jane.anderson@co.ellis.tx.us](mailto:jane.anderson@co.ellis.tx.us)

7:00 a.m. – 4:00 p.m. Monday – Friday

Tel. 972-923-5195  
Fax. 972-923-5194  
<http://co.ellis.tx.us>

February 14, 2013

Greetings:

The lease agreement for the handicap voting machine (Auto Mark) is enclosed. Have it signed and return the original with payment to: Elections, 106 S. Monroe St., Waxahachie, TX. 75165. Keep copy for your records.

Make check payable to: Ellis County Treasurer, I will issue a receipt for your payment and forward your check to the County Treasurer.

As a reminder, training for election workers has been scheduled for April 25, 2013 at 6:30 p.m. at my office. There will be approximately one hour of training on qualifying the voter, use of the forms and how to set up and use the Auto Mark. Please inform your Election Day workers of this date and time. Early Voting Clerks are welcome to attend this evening training too.

The voter list and Auto Mark must be picked up on April 25<sup>th</sup> or 26<sup>th</sup>. I've scheduled a brief (approx. 10 minutes) demonstration on setting up and the use of the Auto Mark in my office at 10:00 a.m. on the 25<sup>th</sup> for whomever will be in charge or setting up and testing the handicap machine; this is a requirement per agreement.

As soon you receive the programmed flash card(s) from ES&S, send it/them to me with at least four (4) test ballots by April 18<sup>th</sup>. We will install the card and run an accuracy test. Do not bring the flash card on the day you are picking up your handicap machine, it puts too much stress on my staff to install, test and package the 45 pound machines. You should test again after the machine is set up in the poll. Remember to write "TEST" on the ballot, date and sign. Store the TEST ballots separate from the other ballots.

Don't forget to call or email if you are cancelling your election.

Best regards,

*Jane Anderson*

**INTERLOCAL COOPERATION CONTRACT FOR THE LEASE  
OF VOTING MACHINES BETWEEN ELLIS COUNTY, TEXAS AND  
CITY OF OVILLA**

THIS AGREEMENT is entered into on this 11<sup>th</sup> day of February 2013, by and between the County of Ellis, a local government as defined by Article 791.003(4) of the Texas Government Code (herein "County") and City of Ovilla, a local government as defined by Article 791.003(4) of the Texas Government Code, hereinafter referred to as Lessee.

**RECITALS:**

- WHEREAS: Article 123.032(b) of the Texas Election Code provides that a political subdivision may lease equipment from a county in which the political subdivision is wholly or partly situated; and
- WHEREAS: Article 123.032(c) of the Texas Election Code provides, with some limitations, that if a political subdivision desires to lease equipment owned by a county in which the political subdivision is wholly or partly situated, the county shall lease the equipment to the political subdivision under the terms agreed to by the parties; and
- WHEREAS: County is the owner of certain voting machines identified as AutoMark Model A-100-00; and
- WHEREAS: The purpose of Interlocal Agreements is to increase the efficiency and effectiveness of local governments by authorizing them to contract, to the greatest possible extent, with one another and with agencies of the state; and
- WHEREAS: The sharing of voting machines constitutes a "governmental function and service," as defined in Article 791.003(3) (N) of the Texas Government Code, in which the contracting parties are mutually interested; and
- WHEREAS: The lease constitutes a contract or agreement described in Article 791.011(c)(2) of the Texas Government Code to provide a governmental function or service that each party to the contract is authorized to perform individually; and
- WHEREAS: Lessee has expressed its desire to contract with County for the rental of the herein above described voting machines and certifies under Article 791.011(d)(3) of the Texas Government Code, that sufficient funds from current revenues are available to pay the obligation set out herein, in an amount, as required by Article 791.011(e), that fairly compensates County; and
- WHEREAS: County is willing to contract with Lessee to enter into an agreement for the lease of said machines upon the terms and conditions set out hereinafter.

## AGREEMENT:

NOW THEREFORE, for value received and in consideration of the covenants, conditions, and premises herein contained, the parties agree as follows;

1. County agrees to lease to Lessee the Voting Machines for a fee of **\$324.17** per machine paid in advance. Said payment is for a period of **April 25, 2013** through **May 13, 2013** and is **due by 2:00 p.m. the tenth day before the lease period begins**. Lessee agrees to pay the contract amount, prior to receiving the equipment, and no later than 10 days before the beginning of the lease period.
2. In the event the equipment leased from County to Lessee pursuant to this lease is stolen, lost, damaged, vandalized, destroyed or rendered inoperable, whether intentional or not, Lessee agrees to reimburse County for the full cost of replacement or repair of such equipment. The repair cost shall be determined by the equipment service vendor. The Lessee's payment for repair or replacement costs for damaged or lost equipment, or service cost resulting from same shall be remitted to County by Lessee within thirty (30) days of written notice of loss sent by County to Lessee.
3. County shall supply the Lessee with **ONE (1)** AutoMark Model A-100-00 machines.
4. Lessee is responsible for the following actions or functions:
  - A. Pick-Up of equipment from the Elections Administrator's Office.
  - B. Return of equipment to Elections Administration Office by 4:00 p.m. on the next business day after the election.
  - C. Ordering Optical Scan Ballots for the AutoMark.
  - D. Contacting Election System and Software, Inc., herein ES&S, for coding of AutoMark voting machines.
  - E. Reasonable care to prevent theft of or damage to the AutoMark voting machines.
5. Lessee shall designate individuals at each location to be in charge of operations who will oversee the receipt, care, custody, and control of the machines ("Designated Individuals"). Prior to delivery of the machines, Lessee shall obtain any training necessary for the proper operation and care of the machines for the Designated Individuals.
6. Lessee must designate Individuals for training in the proper operation of the AutoMark machines. ES&S may periodically provide training in the proper use of the AutoMark machines. Designated Individuals should attend such training. The Elections Administrator will also provide training to Lessees and its Designated Individuals. The Lessee shall pay any costs of training Designated Individuals, as well as other personnel it may need to properly and lawfully conduct an election. The Elections Administrator must be satisfied that the Lessee is adequately trained in the operation of the AutoMark machines prior to Lessee or its agent picking up any machines.

7. Lessee assumes full liability for the safekeeping of the Voting Machine(s) and all associated items such as inventory and supplies furnished by Ellis County. The Ellis County Elections Administrator will notify Lessee in writing of any damaged, missing, and unaccounted for machines or associated items and Lessee shall have up to thirty (30) days to research and rectify any discrepancies before payment is due. The Lessee agrees to pay for any destroyed, damaged, or missing machines or associated items.

8. Lessor is not responsible for the operation or accuracy of the machines or for the failure of the machines to operate in a proper or accurate manner. Lessee shall not be responsible for the failure of Lessee or its employees, its Designated Individual, or other agents or representatives to operate the machines properly. Lessee agrees to defend, indemnify, and hold harmless Ellis County from and against any election contest and from and against any and all claims made by any party regarding the accuracy, operation or use of the voting machines in recording or failing to record votes or for any purpose whatsoever or the training or lack of training in the proper use of the machines.

9. Lessee hereby agrees to indemnify and hold harmless County and its officers, officials, and employees from and against any loss, including claims, demands and causes of action and which loss, claim, demand or cause of action resulted from the performance or non-performance of Lessee or its agents, representatives or employees pursuant to the terms of this agreement.

10. This Agreement is entire as to all of the performance to be rendered under it. Breach of any material obligation to be performed by either party shall constitute a breach of the entire Agreement and shall give either party the right to immediately terminate this Agreement.

11. Lessee agrees to notify County of any change in the Designated Individuals within 14 calendar days of such change and will be responsible to assure the proper training of such individuals.

12. Either party hereto may voluntarily terminate this Agreement at any time upon sixty (60) days prior written notice to the other party sent as provided herein. Within seven (7) days after the date of termination, the Lessee shall return to County all Voting Machines, together with associated equipment and supplies.

13. Notice given pursuant to this Agreement shall be in writing and shall be given by United States certified mail, postage prepaid, addressed to the appropriate party as set forth below:

COUNTY: Jane Anderson, Ellis County Elections Administrator  
106 S. Monroe St.  
Waxahachie, Texas 75165

With a copy to: Patrick Wilson, County Attorney  
109 S. Jackson St.  
Waxahachie, Texas 75165



22. This agreement shall become effective after the authorization and approval of the governing body of Lessee acting through its presiding officer or official and upon approval by the Commissioners Court of Ellis County, Texas, as Lessor, acting through its County Judge.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date and year first written above.

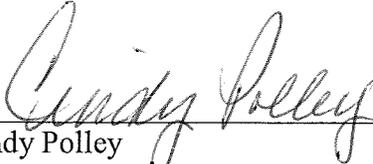
County of Ellis, State of Texas

Lessee:

  
\_\_\_\_\_  
Carol Bush  
Ellis County Judge

By: \_\_\_\_\_  
Signature of Authorized Representative

Attest:

  
\_\_\_\_\_  
Cindy Polley  
Ellis County Clerk

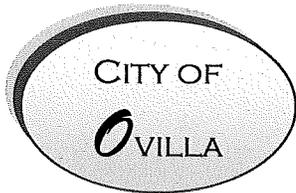
\_\_\_\_\_  
Printed Name and Title of Authorized  
Representative of Lessee (City, School, or  
Special District)

  
\_\_\_\_\_  
Jane Anderson  
Ellis County Elections Administrator

\_\_\_\_\_  
Name of Lessee (City, School District, or  
Special District)

Telephone: \_\_\_\_\_

E-Mail: \_\_\_\_\_



# Ovilla City Council

## AGENDA ITEM REPORT

Item(s): **1** (City Secretary use only)

Meeting Date: February 25, 2013

Department: Admin

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted By: Administrative Staff

<b>Attachments:</b>
1. Bound Audit for FY2011-2012 (October 2011 – September 2012)
<b>Agenda Item / Topic:</b>
<b>ITEM 1. Discussion/Action</b> – Consider acceptance of the Annual Financial Audit Report for the year ending September 30, 2012, prepared by Yeldell, Wilson and Company, C.P.A., P.C. <ul style="list-style-type: none"> <li>• Requested by Administrative Staff</li> </ul>
<b>Discussion / Justification:</b>
Yeldell, Wilson & Company CPA,PC representative Ms Tracie Wood, will present Ovilla's Annual Audit Report for the fiscal year ending September 30, 2012 at the Council meeting and will be available for questions.
<b>Recommendation / Staff Comments:</b>
Staff recommends approval.
<b>Sample Motion(s):</b>
<b><i>"I MAKE A MOTION THAT COUNCIL ACCEPT/DENY THE AUDIT REPORT FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2012."</i></b>

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# Yeldell, Wilson & Co., P.C.

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CERTIFIED PUBLIC ACCOUNTANTS (A PROFESSIONAL CORPORATION)

Members of American Institute of Certified Public Accountants / Members of Private Companies Practice Section

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Greer Yeldell, CPA / Glen D. Wilson, CPA  
Mary E. Coile, CPA / Brooke Farmer, CPA / Joyce Reeve, CPA

January 31, 2013

To the Honorable Mayor and City Council  
City of Ovilla, Texas

In planning and performing our audit of the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Ovilla, Texas as of and for the year ended September 30, 2012, in accordance with auditing standards generally accepted in the United States of America, we considered the City of Ovilla, Texas' internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Ovilla, Texas' internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Ovilla, Texas' internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses significant or deficiencies and therefore material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified a deficiency in internal control that we consider to be a material weakness.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A material weakness is a deficiency or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the following deficiency in the City of Ovilla, Texas' internal control to be a material weakness:

1. Preparation of Financial Statements – We were requested to draft the audited financial statements and related footnote disclosures as part of our regular audit services. Recent auditing standards require auditors to communicate this situation to the Council as an internal control deficiency. Ultimately, it is management's responsibility to provide for the preparation of your statements and footnotes, and the responsibility of the auditor to determine the fairness of presentation of those statements. However, based on recent auditing standards, it is our responsibility to inform you that this deficiency could result in a material misstatement to the financial statements that could have been prevented or detected by your management. Essentially, the auditors can not be part of your internal control process.

From a practical standpoint, we prepare the statements and determine the fairness of the presentation at the same time in connection with our audit. This is not unusual for us to do with municipalities of your size.

The effectiveness of the internal control system relies on enforcement by management. The effect of deficiencies in internal controls can result in undetected errors. We have instructed management to review a draft of the auditor prepared financials in detail for accuracy and we have answered any questions that management might have. We are satisfied that the appropriate steps have been taken to provide you with the completed financial statements.

Under the circumstances, the most effective controls lie in management's knowledge of the City's financial operations. It is the responsibility of management and those charged with governance to make the decisions whether to accept the degree of risk associated with this condition because of cost and other consideration. Regarding the specific situations listed above, we would offer the following specific recommendations: 1) Utilize a disclosure checklist to ensure all required disclosures are present and agree to work papers, and 2) Agree your accounting information to the amounts reported in the financial statements.

In addition, we noted the following matters we believe to be of potential benefit to the City that are not a significant deficiency or material weakness:

1. Restricted, Committed, Assigned, and Unassigned Resources – We recommend the City establish a written policy regarding whether to first apply restricted, committed, assigned, or unassigned resources when an expenditure is incurred for which amounts in any of these restricted or unrestricted fund balance classifications could be used.
2. Customer Utility Deposits – We recommend the City reconcile the utility customer deposit listing, printed from the utility billing system, to the general ledger monthly or at a minimum at year end.

This communication is intended solely for the information and use of management, the City of Ovilla, Texas, and others within the organization, and is not intended to be, and should not be, used by anyone other than these specified parties.

*Yeldell, Wilson & Co., P.C.*

Yeldell, Wilson & Co., P.C.  
Certified Public Accountants

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# Yeldell, Wilson & Co., P.C.

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CERTIFIED PUBLIC ACCOUNTANTS (A PROFESSIONAL CORPORATION)

Members of American Institute of Certified Public Accountants / Members of Private Companies Practice Section

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Greer Yeldell, CPA / Glen D. Wilson, CPA  
Mary E. Coile, CPA / Brooke Farmer, CPA / Joyce Reeve, CPA

January 31, 2013

To the Honorable Mayor and City Council  
City of Ovilla, Texas

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Ovilla, Texas for the year ended September 30, 2012. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter to you dated February 23, 2012. Professional standards also require that we communicate to you the following information related to our audit.

## Significant Audit Findings

### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City of Ovilla, Texas are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during fiscal year 2012. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the City of Ovilla, Texas' financial statements was:

Management's estimate of the allowance for accumulated depreciation is based on the estimated useful life of the capital asset. We evaluated the key factors and assumptions used to develop the allowance for accumulated depreciation in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

### *Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Honorable Mayor and City Council  
City of Ovilla  
Page Two

*Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

*Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

*Management Representations*

We have requested certain representations from management that are included in the management representation letter dated January 31, 2013.

*Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

*Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Honorable Mayor and City Council  
City of Ovilla  
Page Three

This information is intended solely for the use of City Council and management of the City of Ovilla, Texas and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

  
Yeldell, Wilson & Co., P.C.  
Certified Public Accountants

***CITY OF OVILLA, TEXAS***

ANNUAL FINANCIAL REPORT

Year Ended September 30, 2012

**CITY OF OVILLA, TEXAS**  
ANNUAL FINANCIAL REPORT  
Year Ended September 30, 2012

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**CITY OF OVILLA, TEXAS**  
ANNUAL FINANCIAL REPORT  
Year Ended September 30, 2012

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# Yeldell, Wilson & Co., P.C.

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CERTIFIED PUBLIC ACCOUNTANTS (A PROFESSIONAL CORPORATION)  
Members of American Institute of Certified Public Accountants / Members of Private Companies Practice Section

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Greer Yeldell, CPA / Glen D. Wilson, CPA  
Mary E. Colle, CPA / Brooke Farmer, CPA / Joyce Reeve, CPA

## INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and City Council  
City of Ovilla, Texas

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Ovilla, Texas, as of and for the year ended September 30, 2012, which collectively comprise the City's basic financial statements as listed in the table of contents. These financial statements are the responsibility of City of Ovilla, Texas' management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Ovilla, Texas, as of September 30, 2012, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3 through 11 and 44 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Honorable Mayor and City Council  
Page Two

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Ovilla, Texas' financial statements as a whole. The combining and individual fund statements and schedules and supplementary financial data are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining and individual fund statements and schedules and supplementary financial data are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

*Yeldell, Wilson & Co., P.C.*

Yeldell, Wilson & Co., P.C.  
*Certified Public Accountants*

January 31, 2013

# **CITY OF OVILLA, TEXAS**

105 South Cockrell Hill Road · Ovilla, Texas 75154 · (972) 617-7262 · FAX (972) 515-3221

## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

As management of the City of Ovilla, we offer readers of the City's financial statements this narrative overview and analysis of the financial activities of the City for the fiscal year ended September 30, 2012.

### **FINANCIAL HIGHLIGHTS**

- The liabilities of the City exceeded its assets at the close of the most recent fiscal year by \$1,099,204.
- The City's total net assets increased by \$344,358.
- As of the close of the current fiscal year, the City's governmental funds reported combined ending fund balances of \$1,673,545. Over 70% of this total amount, \$1,187,862 is unassigned and available for use within the City's designation and policies.
- At the end of the current fiscal year, unassigned fund balance for the general fund was \$1,187,862 or 54% of the total general fund expenditures.

### **OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements. The City's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide Financial Statements.** The government-wide financial statements are designed to provide readers with a broad overview of the City's finances, in a manner similar to a private-sector business.

The Statement of Net Assets presents information on all of the City's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The Statement of Activities presents information showing how the City's net assets changed during the most recent fiscal year. All changes in net assets are reported when the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused compensated absences).

Both of the government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (governmental activities) from functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the City include general government, public safety, streets, cultural and recreational, solid waste, economic development, and municipal development. The business-type activities of the City include water and sewer operations.

The government-wide financial statements include not only the City itself, but also a legally separate economic development corporation and municipal development district which function for all practical purposes as part of the City, and therefore has been included as blended component units as a integral part of the primary government.

The government-wide financial statements can be found on pages 12-13 of this report.

**Fund Financial Statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into two categories—governmental funds and proprietary funds.

**Governmental Funds.** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on current sources and uses of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statements of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The City maintains seven individual governmental funds. Information is presented separately in the Governmental Fund Balance Sheet and in the Governmental Fund Statement of Revenues, Expenditures, and Changes in Fund Balances for the General fund and Debt Service fund, both of which are considered to be major funds. Data from the other five funds are combined into a single, aggregated presentation. Individual fund data for each of these non-major governmental funds is provided in the form of combining statements elsewhere in this report.

The City adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

The basic governmental fund financial statements can be found on pages 14-16 of this report.

**Proprietary Funds.** The City maintains one type of proprietary fund. The enterprise fund is used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses the enterprise fund to account for its water and sewer operations.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the Water and Sewer fund since it is considered to be a major fund of the City.

The basic proprietary fund financial statements can be found on pages 17-19 of this report.

**Notes to the Financial Statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 20-42 of this report.

**Other Information.** In addition to the basic financial statements and accompanying notes, this report also presents combining statements referred to earlier in connection with non-major governmental funds. Combining and individual statements and schedules can be found on pages 43-51 of this report.

## **GOVERNMENT-WIDE FINANCIAL ANALYSIS**

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. In the case of the City, liabilities exceeded assets by \$1,099,204 as of September 30, 2012.

A large portion of the City's net assets reflects its investments in capital assets (e.g., land, buildings, improvements, machinery and equipment, and infrastructure), less any debt used to acquire those assets that is still outstanding. The City uses these capital assets to provide service to citizens; consequently these assets are not available for future spending. Although the City's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

**CITY OF OVILLA'S NET ASSETS**

	Governmental Activities		Business-Type Activities		Total	
	2012	2011	2012	2011	2012	2011
Current and other assets	\$ 2,066,332	\$ 2,113,758	\$ 1,404,293	\$ 1,418,276	\$ 3,470,625	\$ 3,532,034
Capital assets	2,006,416	2,112,138	3,000,630	3,181,391	5,007,046	5,293,529
Total assets	4,072,748	4,225,896	4,404,923	4,599,667	8,477,671	8,825,563
Long term liabilities	5,722,818	6,072,424	1,405,533	1,483,878	7,128,351	7,556,302
Other liabilities	151,700	326,554	98,416	187,861	250,116	514,415
Total liabilities	5,874,518	6,398,978	1,503,949	1,671,739	7,378,467	8,070,717
Net assets:						
Invested in capital assets, net of related debt	(3,675,509)	(3,897,667)	1,742,787	1,843,063	(1,932,722)	(2,054,604)
Restricted	485,683	416,383	119,748	118,587	605,431	534,970
Unrestricted	1,388,056	1,308,202	1,038,439	966,278	2,426,495	2,274,480
Total net assets (deficit)	\$ (1,801,770)	\$ (2,173,082)	\$ 2,900,974	\$ 2,927,928	\$ 1,099,204	\$ 754,846

Certain reclassifications have been made to the prior year data to conform with the current year presentation.

An additional portion of the City's net assets represents resources that are subject to external restriction on how they may be used.

As noted on page 9, the City's net assets invested in capital assets increased as a result of the purchase of machinery and equipment, while long-term debt decreased due to scheduled debt payments being made.

**Analysis of the City's Operations.** The following table provides a summary of the City's operations for the year ended September 30, 2012. Governmental activities increased the City's net assets by \$371,312 and business-type activities decreased the City's net assets by \$26,954.

**CITY OF OVILLA'S CHANGES IN NET ASSETS**

	Governmental Activities		Business-Type Activities		Total	
	2012	2011	2012	2011	2012	2011
Revenues:						
Program revenues:						
Charges for services	\$ 455,013	\$ 483,303	\$ 1,172,301	\$ 1,421,562	\$ 1,627,314	\$ 1,904,865
Operating grants and contributions	26,560	31,489	-	-	26,560	31,489
Capital grants and contributions	-	247,622	-	-	-	247,622
General revenues:						
Property tax	1,685,846	1,747,894	-	-	1,685,846	1,747,894
Sales tax	305,927	254,606	-	-	305,927	254,606
Franchise tax	151,591	152,286	-	-	151,591	152,286
Investment earnings	7,193	29,422	3,318	9,860	10,511	39,282
Gain on sale of capital assets	-	18,669	-	-	-	18,669
Miscellaneous	106,324	112,227	-	-	106,324	112,227
<b>Total revenues</b>	<b>2,738,454</b>	<b>3,077,518</b>	<b>1,175,619</b>	<b>1,431,422</b>	<b>3,914,073</b>	<b>4,508,940</b>
Expenses:						
General government	359,075	369,511	-	-	359,075	369,511
Public safety	1,434,719	1,313,940	-	-	1,434,719	1,313,940
Streets	291,644	277,689	-	-	291,644	277,689
Cultural and recreational	16,324	19,769	-	-	16,324	19,769
Solid waste	196,493	192,113	-	-	196,493	192,113
Economic development	7,394	21,233	-	-	7,394	21,233
Municipal development	1,650	1,103	-	-	1,650	1,103
Interest on long-term debt	197,043	322,439	-	-	197,043	322,439
Water and sewer	-	-	1,065,373	1,113,968	1,065,373	1,113,968
<b>Total expenses</b>	<b>2,504,342</b>	<b>2,517,797</b>	<b>1,065,373</b>	<b>1,113,968</b>	<b>3,569,715</b>	<b>3,631,765</b>
Increase in net assets before transfers	234,112	559,721	110,246	317,454	344,358	877,175
Transfers	137,200	53,237	(137,200)	(53,237)	-	-
Increase in net asset	371,312	612,958	(26,954)	264,217	344,358	877,175
Net assets - beginning	(2,173,082)	(2,786,040)	2,927,928	2,663,711	754,846	(122,329)
<b>Net assets - ending</b>	<b>\$ (1,801,770)</b>	<b>\$ (2,173,082)</b>	<b>\$ 2,900,974</b>	<b>\$ 2,927,928</b>	<b>\$ 1,099,204</b>	<b>\$ 754,846</b>

- The majority of the decrease in revenue resulted from a decrease in capital grants of about \$248,000 and an decrease in utility billing revenue of about \$249,000.

**FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS**

**Governmental Funds.** The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the City's governmental funds reported combined ending fund balances of \$1,673,545. Approximately 71% of this total amount \$1,187,862 constitutes unassigned fund balance. The remainder of the fund balance is reserved to indicate that it is not available for new spending because it has already been committed to pay for (1) public safety in the amount of \$16,465, (2) cultural and recreational in the amount of \$27,486, (3) economic development in the amount of \$249,770, (4) municipal development in the amount of \$45,028, and (5) debt service in the amount of \$146,934.

The general fund is the chief operating fund of the City. At the end of the current fiscal year, unassigned fund balance of the general fund was \$1,187,862. Unassigned fund balance represents 54% of total general fund expenditures.

The fund balance of the City's general fund increased \$105,190 during the current fiscal year.

The debt service fund has a total fund balance of \$146,934. The net decrease in fund balance during the current year in the debt service fund was \$25,938.

**Proprietary Funds.** The City's proprietary fund statements provide the same type of information found in the government-wide financial statements, but in more detail.

Unrestricted net assets of the Water and Sewer fund at the end of the year amounted to \$1,038,439. Net assets decreased in 2012 by \$26,954. Other factors concerning the finances of this fund have already been addressed in the analysis of the City's operations.

**General Fund Budgetary Highlights.** General fund actual revenues of \$2,167,693 exceeded budgeted revenues of \$2,132,443 by \$35,250.

Budgeted general fund expenditures of \$2,400,486 exceeded actual expenditures of \$2,164,680. This \$235,806 positive variance in expenditures was achieved through a series of expenditure restrictions imposed during the year.

The main components of the difference between original budget and final amended budget can be briefly summarized as follows:

- \$43,000 increase in sales tax revenue
- \$87,000 increase in fire protection expenditures
- \$23,000 increase in police protection expenditures
- \$85,000 increase in street expenditures

## CAPITAL ASSETS

The City's investment in capital assets for its governmental and business-type activities as of September 30, 2012 amounts to \$5,007,046 (net of accumulated depreciation). This investment in capital assets includes land, buildings, improvements, machinery and equipment, and infrastructure.

Major capital asset events during the current fiscal year included the following:

- Machinery and equipment additions of approximately \$146,000.
- Infrastructure improvements of approximately \$9,500.

### Capital Assets at Year-End Net of Accumulated Depreciation

	Governmental Activities		Business-Type Activities		Total	
	2012	2011	2012	2011	2012	2011
Land	\$ 92,685	\$ 92,685	\$ 86,700	\$ 86,700	\$ 179,385	\$ 179,385
Buildings	185,029	195,623	64,450	66,781	249,479	262,404
Improvements	-	-	2,734,201	2,897,589	2,734,201	2,897,589
Machinery and equipment	827,313	896,979	115,279	130,321	942,592	1,027,300
Infrastructure	901,389	926,851	-	-	901,389	926,851
<b>Total</b>	<b>\$ 2,006,416</b>	<b>\$ 2,112,138</b>	<b>\$ 3,000,630</b>	<b>\$ 3,181,391</b>	<b>\$ 5,007,046</b>	<b>\$ 5,293,529</b>

Additional information on the City of Ovilla's capital assets can be found in note 3 on pages 29-30 of this report.

## DEBT ADMINISTRATION

At the end of the current fiscal year, the City had a total bonded debt of \$6,930,000, all of which comprises bonded debt backed by the full faith and credit of the government.

### Outstanding Debt at Year End Bonds Payable

	Governmental Activities		Business-Type Activities		Total	
	2012	2011	2012	2011	2012	2011
General obligation refunding	\$ 5,569,830	\$ 5,891,321	\$ 1,360,170	\$ 1,438,679	\$ 6,930,000	\$ 7,330,000
<b>Total</b>	<b>\$ 5,569,830</b>	<b>\$ 5,891,321</b>	<b>\$ 1,360,170</b>	<b>\$ 1,438,679</b>	<b>\$ 6,930,000</b>	<b>\$ 7,330,000</b>

The City's General Obligation Refunding Bonds ratings are listed below.

General Obligation Refunding	<u>Standard's &amp; Poor's</u> AA+
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Additional information on the City of Ovilla's long term-debt can be found in note 3 on pages 31-32 of this report.

## **ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES**

FY 2011-2012 the City continued its small increase in home starts. There were 6 new home starts in 2012, two more than 2011. Although Ad Valorem tax valuations dropped, Sales Tax and Franchise Fees continued their steady rise. The Enterprise Fund revenue increased along with the drought conditions in North Texas. Although the regions reservoirs collected much needed rain, the City never came out of the Stage 1 drought declared by the City of Dallas. In FY 2011-2012, the City completed several capital improvement projects. Ellis County chip-n-sealed 4 miles of city streets and should complete the rehabilitation of Red Oak Creek Road before the paving season ends. The Public Works Crews repaired several stretches of asphalt that had failed on Cockrell Hill Rd., Shadowwood Trail, and Silverwood, as well as, a stretch on Joe Wilson Road and enhancements to the City Hall Police Station parking lots. All of the Public Works Crew labor was facilitated by the use of the capital items purchased in 2012. The Public Works received a newer larger roller/packer and a considerably better used dump truck. Our ACO Officer also received an animal control vehicle purchased through an online auction. All of these purchases were completed well below market prices and resulted in the city being able to upgrade its fleet. The Council funded the preparation of a new city map as the City had not updated its boundary map in several years and needed an approved annexation map. The Council also approved the use of fund balance to replace two of the City's servers and combine them into one larger server. The result should produce future savings and increase our ability to do more IT functions in house. Council also approved the use of undesignated fund balance to purchase a new police pickup and a new backhoe.

The Council agreed in the FY 2011-2012 budget, to extend one of the daytime fire fighters to 24 hours, which assured someone would be at the station 24 hours a day, 7 days a week. The increased staffing provided much needed stability and assistance to the volunteers who staff the station at night and on weekends.

The challenge for FY 2012-2013 is to continue to provide services on a lean budget. The budget turned in by all departments included a separate list of capital items including request for additional manpower. The only additional manpower honored was to extend a second daytime fire fighter to 24 hours with the use of an additional \$35,000 contribution from ESD #2. For the most part, the emphasis for FY 2012-2013 remains on the streets. In 2011-2012, the City tried a new idea in that they began to chip-n-seal a layer over the asphalt streets to try to extend the life of the asphalt streets. The CIP Committee will begin this year to re-evaluate the CIP list to utilize this technique and hopefully extend the amount of streets that can receive maintenance each year.

The Budget calls for adopting the Effective M&O rate and an overall rate which includes a slight tax increase of .0037. The recommended rate is made possible by the City continuing to make voluntary contributions to the Debt Service from Water/Sewer Utilities which reduces the City's Interest and Sinking (I&S) rate. However, even with the recommended tax rate the projected revenue is still below the previous year's tax revenue. The City received slight increases from their providers for wholesale water, sewer treatment and solid waste collection, but elected to not pass the increases on to the residents in the utility rates.

For FY 2012-2013 Ovilla is a leaner and more efficient City. Emphasis remains on streets. From year to year, the components of the budget change but the overall goal is constant: the City of Ovilla, with an emphasis on service, will promote, encourage, guide, provide, and maintain a quality environment in which Ovilla citizens can work, play, learn, and live.

#### **REQUEST FOR INFORMATION**

This financial report is designed to provide a general overview of the City's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Office of the City Secretary, 105 South Cockrell Hill Rd., Ovilla, Texas 75154.

**CITY OF OVILLA, TEXAS**  
**STATEMENT OF NET ASSETS**  
September 30, 2012

	Governmental Activities	Business-type Activities	Total
<b>ASSETS</b>			
Cash and cash equivalents	\$ 1,713,025	\$ 846,952	\$ 2,559,977
Investments	4,648	1,144	5,792
Receivables (net of allowance for uncollectibles)	101,676	219,167	320,843
Due from other governments	1,730	-	1,730
Inventories	-	20,787	20,787
Deferred charges	245,253	65,517	310,770
Restricted assets:			
Cash and cash equivalents	-	245,876	245,876
Investments	-	4,850	4,850
Capital assets:			
Non-depreciable	92,685	86,700	179,385
Depreciable (net of accumulated depreciation)	1,913,731	2,913,930	4,827,661
Total assets	<u>4,072,748</u>	<u>4,404,923</u>	<u>8,477,671</u>
<b>LIABILITIES</b>			
Accounts payable and other current liabilities	102,931	49,508	152,439
Accrued payroll payable	17,771	6,122	23,893
Accrued interest payable	22,648	5,531	28,179
Due to other governments	8,350	-	8,350
Customer deposits payable	-	37,255	37,255
Noncurrent liabilities:			
Due within one year	362,384	95,221	457,605
Due in more than one year	5,360,434	1,310,312	6,670,746
Total liabilities	<u>5,874,518</u>	<u>1,503,949</u>	<u>7,378,467</u>
<b>NET ASSETS</b>			
Invested in capital assets, net of related debt	(3,675,509)	1,742,787	(1,932,722)
Restricted for:			
Public safety	16,465	-	16,465
Cultural and recreational	27,486	-	27,486
Economic development	249,770	-	249,770
Municipal development	45,028	-	45,028
Debt service	146,934	-	146,934
Infrastructure improvements	-	119,748	119,748
Unrestricted	1,388,056	1,038,439	2,426,495
Total net assets	<u>\$ (1,801,770)</u>	<u>\$ 2,900,974</u>	<u>\$ 1,099,204</u>

See accompanying notes to financial statements.

**CITY OF OVILLA, TEXAS**  
**STATEMENT OF ACTIVITIES**  
Year Ended September 30, 2012

	Program Revenues			Net (Expense) Revenue and Changes in Net Assets		
	Expenses	Charges for Services	Operating Grants and Contributions	Governmental Activities	Business Activities	Total
<b>Function/Program Activities</b>						
<b>Primary government:</b>						
<b>Governmental activities:</b>						
General government	\$ 359,075	\$ 35,640	\$ -	\$ (323,435)	\$ -	\$ (323,435)
Public safety	1,434,719	208,840	26,560	(1,199,319)	-	(1,199,319)
Streets	291,644	-	-	(291,644)	-	(291,644)
Cultural and recreational	16,324	1,673	-	(14,651)	-	(14,651)
Solid waste	196,493	208,860	-	12,367	-	12,367
Economic development	7,394	-	-	(7,394)	-	(7,394)
Municipal development	1,650	-	-	(1,650)	-	(1,650)
Interest on long-term debt	197,043	-	-	(197,043)	-	(197,043)
Total governmental activities	<u>2,504,342</u>	<u>455,013</u>	<u>26,560</u>	<u>(2,022,769)</u>	<u>-</u>	<u>(2,022,769)</u>
<b>Business-type activities:</b>						
Water and sewer	1,065,373	1,172,301	-	-	106,928	106,928
Total business-type activities	<u>1,065,373</u>	<u>1,172,301</u>	<u>-</u>	<u>-</u>	<u>106,928</u>	<u>106,928</u>
<b>Total primary government</b>	<u>\$3,569,715</u>	<u>\$1,627,314</u>	<u>\$ 26,560</u>	<u>(2,022,769)</u>	<u>106,928</u>	<u>(1,915,841)</u>
<b>General revenues:</b>						
Property tax				1,685,846	-	1,685,846
Sales tax				305,927	-	305,927
Franchise tax				151,591	-	151,591
Investment earnings				7,193	3,318	10,511
Miscellaneous				106,324	-	106,324
Transfers				137,200	(137,200)	-
Total general revenues				<u>2,394,081</u>	<u>(133,882)</u>	<u>2,260,199</u>
Change in net assets				<u>371,312</u>	<u>(26,954)</u>	<u>344,358</u>
Net assets - beginning				<u>(2,173,082)</u>	<u>2,927,928</u>	<u>754,846</u>
Net assets - ending				<u>\$ (1,801,770)</u>	<u>\$2,900,974</u>	<u>\$1,099,204</u>

See accompanying notes to financial statements.

**CITY OF OVILLA, TEXAS**  
**BALANCE SHEET**  
**GOVERNMENTAL FUNDS**  
September 30, 2012

	General	Debt Service	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>				
Cash and cash equivalents	\$ 1,258,837	\$ 145,778	\$ 308,410	\$ 1,713,025
Investments	4,648	-	-	4,648
Receivables (net of allowance for uncollectibles)	92,412	5,900	3,364	101,676
Due from other governments	1,730	-	-	1,730
Due from other funds	-	-	14,515	14,515
<b>Total assets</b>	<b><u>\$ 1,357,627</u></b>	<b><u>\$ 151,678</u></b>	<b><u>\$ 326,289</u></b>	<b><u>\$ 1,835,594</u></b>
<b>LIABILITIES AND FUND BALANCES</b>				
<b>Liabilities:</b>				
Accounts payable	\$ 102,931	\$ -	\$ -	\$ 102,931
Accrued payroll payable	17,771	-	-	17,771
Due to other funds	14,515	-	-	14,515
Due to other governments	8,350	-	-	8,350
Deferred revenue	13,738	4,744	-	18,482
<b>Total liabilities</b>	<b><u>157,305</u></b>	<b><u>4,744</u></b>	<b><u>-</u></b>	<b><u>162,049</u></b>
<b>Fund Balances:</b>				
<b>Restricted for:</b>				
Public safety	7,489	-	8,976	16,465
Cultural and recreational	4,971	-	22,515	27,486
Economic development	-	-	249,770	249,770
Municipal development	-	-	45,028	45,028
Debt service	-	146,934	-	146,934
Unassigned	1,187,862	-	-	1,187,862
<b>Total fund balances</b>	<b><u>1,200,322</u></b>	<b><u>146,934</u></b>	<b><u>326,289</u></b>	<b><u>1,673,545</u></b>
<b>Total liabilities and fund balances</b>	<b><u>\$ 1,357,627</u></b>	<b><u>\$ 151,678</u></b>	<b><u>\$ 326,289</u></b>	

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	2,006,416
Interest payable on long-term debt does not require current financial resources. Therefore, interest payable is not reported as a liability in governmental funds balance sheet.	(22,648)
Other long-term assets are not available to pay for current-period expenditures and, therefore, are deferred in the funds.	18,482
Long-term liabilities, including bonds payable, are not due and payable in the current period and, therefore, are not reported in the governmental funds balance sheet.	
Due within one year	\$ (362,384)
Due in more than one year	(5,360,434)
Deferred charges	<u>245,253</u>
<b>Net assets of governmental activities</b>	<b><u>\$ (1,801,770)</u></b>

See accompanying notes to financial statements.

**CITY OF OVILLA, TEXAS**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**GOVERNMENTAL FUNDS**  
Year Ended September 30, 2012

	General	Debt Service	Other Governmental Funds	Total Governmental Funds
<b>REVENUES</b>				
Taxes:				
Property	\$ 1,253,786	\$ 435,447	\$ -	\$ 1,689,233
Sales	201,432	-	104,495	305,927
Franchise	151,591	-	-	151,591
Licenses and permits	30,184	-	-	30,184
Fines and forfeitures	58,844	-	-	58,844
Charges for current services	364,312	-	-	364,312
Revenues from use of money and property	5,591	929	673	7,193
Other	101,700	4,623	1,673	107,996
Intergovernmental	28,226	-	1,462	29,688
Contributions and donations	-	-	19,903	19,903
Total revenues	<u>2,195,666</u>	<u>440,999</u>	<u>128,206</u>	<u>2,764,871</u>
<b>EXPENDITURES</b>				
Current:				
General government	358,218	-	-	358,218
Public safety	1,259,383	-	23,539	1,282,922
Streets	340,034	-	-	340,034
Cultural and recreational	21,993	-	3,000	24,993
Solid waste	196,493	-	-	196,493
Economic development	-	-	7,394	7,394
Municipal development	-	-	1,650	1,650
Debt service:				
Principal retirement	11,597	321,491	-	333,088
Interest and fiscal charges	494	187,910	-	188,404
Total expenditures	<u>2,188,212</u>	<u>509,401</u>	<u>35,583</u>	<u>2,733,196</u>
Excess (deficiency) of revenues over (under) expenditures	<u>7,454</u>	<u>(68,402)</u>	<u>92,623</u>	<u>31,675</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	97,736	42,464	-	140,200
Transfers out	-	-	(3,000)	(3,000)
Total other financing sources (uses)	<u>97,736</u>	<u>42,464</u>	<u>(3,000)</u>	<u>137,200</u>
Net change in fund balances	105,190	(25,938)	89,623	168,875
Fund balances at beginning of year	<u>1,095,132</u>	<u>172,872</u>	<u>236,666</u>	<u>1,504,670</u>
Fund balances at end of year	<u>\$ 1,200,322</u>	<u>\$ 146,934</u>	<u>\$ 326,289</u>	<u>\$ 1,673,545</u>

See accompanying notes to financial statements.

**CITY OF OVILLA, TEXAS**  
**RECONCILIATION OF THE STATEMENT OF REVENUES,**  
**EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS**  
**TO THE STATEMENT OF ACTIVITIES**  
**Year Ended September 30, 2012**

Amounts reported for governmental activities in the statement of activities (page 13) are different because:

Net change in fund balance-total governmental funds (page 15) \$ 168,875

Governmental funds report capital outlay as expenditures. However, in the government-wide statement of activities and changes in net assets, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount of capital outlay recorded as capital assets in the current period. 155,388

Depreciation expense on capital assets is reported in the government-wide statement of activities and changes in net assets, but they do not require the use of current financial resources. Therefore, depreciation expense is not reported as expenditure in governmental funds. (261,110)

The issuance of long-term debt (e.g. bonds) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of issuance costs, premiums, discounts, and similar items when debt is first issued, whereas the amounts are deferred and amortized in the statement of activities. This amount is the net effect of these differences in the treatment of long-term debt and related items.

Bond principal repayments	\$	321,491	
Amortization of deferred charges		(15,834)	
Amortization of bond discount		(773)	
Amortization of bond premium		7,162	
Capital lease obligations retired		11,597	323,643

Payment of compensated absences is reported as expenditures in the governmental funds when actually paid. However, on the government-wide statement of changes in net assets compensated absences are expensed as they are accrued. Change in the compensated absences liability. 10,129

Some revenues will not be collected for several months after the city's fiscal year end. These are not considered "available" revenues in the governmental funds until received. Change in amount deferred on Fund statements. (26,417)

Accrued interest expense on long-term debt is reported in the government-wide statement of activities and changes in net assets, but does not require the use of current financial resources; therefore, accrued interest expense is not reported as expenditures in governmental funds. Change in accrued interest. 804

Change in net assets of governmental activities (page 13) \$ 371,312

See accompanying notes to financial statements.

**CITY OF OVILLA, TEXAS**  
**STATEMENT OF NET ASSETS**  
**PROPRIETARY FUND**  
September 30, 2012

	Business-type Activities - Enterprise (Water and Sewer) Fund
<b>ASSETS</b>	
Current assets:	
Cash and cash equivalents	\$ 846,952
Investments	1,144
Receivables (net of allowance for uncollectibles)	219,167
Inventory	20,787
Total current assets	1,088,050
Noncurrent assets:	
Restricted assets:	
Cash and cash equivalents	245,876
Investments	4,850
Total restricted assets	250,726
Deferred charges	65,517
Capital assets (net, where applicable of accumulated depreciation)	3,000,630
Total noncurrent assets	3,316,873
Total assets	4,404,923
<b>LIABILITIES</b>	
Current liabilities:	
Accounts payable	49,508
Accrued payroll payable	6,122
Accrued interest payable	5,531
Compensated absences	16,712
Customer deposits payable	37,255
Bonds payable	78,509
Total current liabilities	193,637
Noncurrent liabilities:	
Bonds payable	1,310,312
Total noncurrent liabilities	1,310,312
Total liabilities	1,503,949
<b>NET ASSETS</b>	
Invested in capital assets, net of related debt	1,742,787
Restricted for infrastructure improvements	119,748
Unrestricted	1,038,439
Total net assets	\$ 2,900,974

See accompanying notes to financial statements.

**CITY OF OVILLA, TEXAS**  
**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS**  
**PROPRIETARY FUND**  
Year Ended September 30, 2012

	Business-type Activities - Enterprise (Water and Sewer) Fund
Operating revenues:	
Water sales	\$ 927,450
Sewer service charge	150,117
Impact fees	3,049
Infrastructure improvement fees	55,439
Miscellaneous	36,246
Total operating revenues	1,172,301
Operating expenses:	
Water administration	145,808
Water expenses	547,333
Sewer expenses	141,052
Depreciation	180,761
Total operating expenses	1,014,954
Operating income	157,347
Nonoperating revenue (expenses):	
Investment earnings	3,318
Interest and fiscal charges	(43,947)
Bond issuance costs	(6,472)
Total nonoperating revenue (expenses)	(47,101)
Income before transfers	110,246
Transfer out	(137,200)
Change in net assets	(26,954)
Total net assets - beginning	2,927,928
Total net assets - ending	\$ 2,900,974

See accompanying notes to financial statements.

**CITY OF OVILLA, TEXAS**  
**STATEMENT OF CASH FLOWS**  
**PROPRIETARY FUND**  
Year Ended September 30, 2012

	Business-type Activities - Enterprise (Water and Sewer) Fund
Cash flows from operating activities:	
Receipts from customers and users	\$ 1,298,412
Payments to suppliers	(650,664)
Payments to employees	(282,660)
Net cash provided (used) by operating activities	365,088
Cash flows from noncapital financing activities:	
Repayment of advances to other funds	30,630
Repayment of advances from other funds	(10,081)
Transfers to other funds	(137,200)
Net cash provided (used) by noncapital financing activities	(116,651)
Cash flows from capital and related financing activities:	
Principal paid on bond maturities	(78,509)
Interest and fiscal charges paid on bonds	(45,815)
Net cash provided (used) by capital and related financing activities	(124,324)
Cash flows from investing activities:	
Interest on investments	3,318
Net cash provided (used) by investing activities	3,318
Net increase in cash and cash equivalents	127,431
Cash and cash equivalents at beginning of year	971,391
Cash and cash equivalents at end of year	\$ 1,098,822
Reconciliation of operating income to net cash provided by operating activities:	
Operating income	\$ 157,347
Adjustments to reconcile operating income to net cash provided by operating activities:	
Depreciation	180,761
(Increase) decrease in accounts receivable	119,206
(Increase) decrease in inventory	(4,813)
Increase (decrease) in accounts payable and accrued expenses	(94,318)
Increase (decrease) in customer deposits	6,905
Total adjustments	207,741
Net cash provided by operating activities	\$ 365,088

See accompanying notes to financial statements.

**CITY OF OVILLA, TEXAS**  
NOTES TO THE FINANCIAL STATEMENTS  
September 30, 2012

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting entity

The City of Ovilla, Texas (the "City") is a general law municipality and was incorporated in 1963. The accompanying financial statements present the activity of the City.

*Blended Component Units.* Following are descriptions of legally separate component units for which the City is financially accountable that are blended with the City.

The Ovilla 4B Economic Development Corporation was created under Section 4B of the Development Corporation Act of 1979, as amended, Article 5190.6, Vernon's Texas civil statutes, as amended, and is responsible for collecting and disbursing the one-half percent sales tax to be used for economic development within the City. The members of the Corporation's board are appointed by the City. The Corporation is presented as a governmental fund type and has a September 30 year-end.

The Ovilla Municipal Development District was created in accordance with Chapter 377 of the Texas Local Government Code and is responsible for collecting and disbursing the one-quarter percent sales tax to be used for municipal development within the City. The members of the District's board are appointed by the City. The District is presented as a governmental fund type and has a September 30 year-end.

Separate financial statements for the Ovilla 4B Economic Development Corporation and the Ovilla Municipal Development District are not issued.

B. Government-wide and fund financial statements

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information of the primary government and its component unit. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Certain indirect costs have been included as part of the program expenses reported for the various functional activities. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

**CITY OF OVILLA, TEXAS**  
NOTES TO THE FINANCIAL STATEMENTS  
September 30, 2012

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

C. Measurement focus, basis of accounting, and financial statement presentation

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within sixty days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, inventories of materials and supplies are considered expenditures when used and debt service expenditures, as well as expenditures related to accumulated unpaid sick pay, are recorded only when payment is due.

Property taxes, when levied for, intergovernmental revenues, when eligibility requirements are met, solid waste collection fees, interest and special assessments associated with the current fiscal year are all considered to be susceptible to accrual (measurable) and so have been recognized as revenues of the current fiscal period, if available. Available has been defined as received within sixty days of the fiscal year end. All other revenue items are considered to be measurable and available only when cash is received by the government.

The City reports the following major governmental funds:

The *general fund* is the City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *debt service fund* accounts for the resources accumulated and payments made for principal and interest and related costs on long-term general obligation debt of governmental funds.

**CITY OF OVILLA, TEXAS**  
NOTES TO THE FINANCIAL STATEMENTS  
September 30, 2012

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

C. Measurement focus, basis of accounting, and financial statement presentation (continued)

The City reports the following major proprietary fund:

The *water and sewer fund* accounts for the activities of the sewage pumping stations and collection systems, and the water distribution system.

Private-sector standards of accounting and financial reporting issued on or before November 30, 1989, generally are followed in the government-wide governmental and business type activities to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. The City has elected not to apply private-sector guidance issued after November 30, 1989.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are charges between the city's water and sewer function and various other functions of the City. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the water and sewer enterprise fund are charges to customers for sales and services and the portion of tap fees intended to recover the cost of connecting new customers to the system. Operating expenses for the water and sewer fund include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Deposits and Investments -

For purposes of the Statement of Cash Flows, the City's cash and cash equivalents are considered to be cash on hand, demand deposits, certificates of deposit and short-term investments with original maturities of three months or less from the date of acquisition.

Investments for the City are reported at fair value.

**CITY OF OVILLA, TEXAS**  
NOTES TO THE FINANCIAL STATEMENTS  
September 30, 2012

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

D. Assets, liabilities, and net assets or equity

Receivables and payables -

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

All trade and property tax receivables are shown net of an allowance for uncollectibles. Trade accounts receivables in excess of sixty days comprise the trade accounts receivable allowance for uncollectibles. The property tax receivable allowance is equal to .2 percent of taxes levied each year.

The City's property tax is levied each October 1 on the assessed value listed as of the prior January 1 for all real and personal property. Appraised values are established by the Ellis Central Tax Appraisal District as market value and assessed at 100% of appraised value. Property taxes attach as an enforceable lien on property as of January 1. The Ellis County Tax Assessor/Collector bills and collects the City's property taxes, which are due October 1. Full payment can be made prior to the next January 31 to avoid penalty and interest charges. Over time substantially all property taxes are collected.

Inventory -

All inventories are valued at cost using the first-in/first-out (FIFO) method. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased.

**CITY OF OVILLA, TEXAS**  
NOTES TO THE FINANCIAL STATEMENTS  
September 30, 2012

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

D. Assets, liabilities, and net assets or equity (continued)

Restricted assets –

Certain proceeds of the City's enterprise fund bonds are classified as restricted assets on the statement of net assets because they are maintained in separate bank accounts and their use is limited by applicable bond covenants. The "bond construction" account is used to report those proceeds of bond issuances that are restricted for use in construction. The "infrastructure impact fees" account is used to segregate resources accumulated for infrastructure improvements.

Capital assets -

Capital assets, which include property, plant, equipment and infrastructure assets (e.g., roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and lighting systems), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the City as assets with an initial, individual cost of more than \$2,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed, net of interest earned on the invested proceeds over the same period.

Property, plant, equipment and infrastructure are depreciated using the straight line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	30-40
Improvements	7-40
Machinery and equipment	3-15
Infrastructure	15-40

**CITY OF OVILLA, TEXAS**  
NOTES TO THE FINANCIAL STATEMENTS  
September 30, 2012

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

D. Assets, liabilities, and net assets or equity (continued)

Compensated absences –

It is the government's policy to permit employees to accumulate earned but unused vacation pay benefits. All vacation pay is accrued when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements. Vacation leave shall be taken annually.

Long-term obligations -

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

Fund Equity -

The governmental fund financials present fund balance categorized based on the nature and extent of the constraints placed on the specific purposes for which a government's funds may be spent. The following classifications describe the relative strength of the spending constraints:

*Restricted fund balance*—amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation.

**CITY OF OVILLA, TEXAS**  
NOTES TO THE FINANCIAL STATEMENTS  
September 30, 2012

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

D. Assets, liabilities, and net assets or equity (continued)

*Unassigned fund balance*— amounts that represent fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the general fund. Other governmental funds might report a negative balance in this classification, as the result of overspending for specific purposes for which amounts had been restricted, committed, or assigned. Positive balances are reported only in the general fund.

When both restricted and unrestricted resources are available for use, it is the government's policy to use externally restricted resources first, then unrestricted resources - committed, assigned, and unassigned, in order as needed.

In the general fund, the City strives to maintain an adequate General Fund Reserve which shall be at least the equivalent of ninety days of general fund budgeted operating revenues less capital expenditures, budgeted reserves, and one time budgeted expenditures.

NOTE 2 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Budgetary information

The annual budget is adopted on a basis consistent with generally accepted accounting principles for the debt service fund. Annual budgets for the general and water and sewer funds are prepared on the budgetary basis of accounting. All annual appropriations lapse at fiscal year end. The legal level of budgetary control is the fund level.

B. Compliance with finance related legal and contractual provisions

The City has no material violations of finance related legal and contractual provisions, including the Texas Public Funds Investment Act.

NOTE 3 – DETAILED NOTES ON ALL FUNDS

A. Deposits and investments

Deposits – State statutes require that all deposits in financial institutions be fully collateralized by U.S. Government obligations or obligations of Texas and its agencies that have a market value of not less than the principal amount of the deposits. The City's deposits were fully insured or collateralized as required by State statutes at September 30, 2012. At year end, the bank balance of the City's deposits was \$2,915,975. Of the bank balance, \$754,574 was covered by federal depository insurance and the remaining balance, \$2,161,401, was covered by collateral pledged in the City's name. The collateral was held in the City's name by the safekeeping department of the pledging bank's agent and had a fair value of approximately \$4,325,000.

**CITY OF OVILLA, TEXAS**  
**NOTES TO THE FINANCIAL STATEMENTS**  
September 30, 2012

NOTE 3 – DETAILED NOTES ON ALL FUNDS (continued)

A. Deposits and investments (continued)

Investments – Public funds of the City of Ovilla may be invested in the following obligations: (1) obligations of the United States or its agencies and instrumentalities, excluding mortgage-backed securities, (2) direct obligations of the State of Texas, or its agencies and instrumentalities, (3) other obligations which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the State of Texas or the United States or their respective agencies and instrumentalities, excluding mortgage-related securities, (4) fully insured or collateralized certificates of deposits at a national or state bank with FDIC membership, domiciled within the State of Texas, (5) investment pools meeting the criteria established by section 2256.016 of the Texas Government Code, (6) repurchase agreements, reverse repurchase agreements, bankers' acceptances, and commercial paper provided these instruments are authorized for the City to the extent that they are contained in the portfolios of approved public funds investment pools in which the City invests, and (7) regulated no-load money market mutual funds.

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Presented below is the minimum rating required by the Public Funds Investment Act, and the actual rating as of year end.

<u>Investment Type</u>	<u>Fair Value</u>	<u>Minimum Legal Rating</u>	<u>Rating as of Year End</u>
TexPool	\$ 308	N/A	AAAm
TexSTAR	10,334	N/A	AAAm
	<u>\$ 10,642</u>		

The City currently invests in 2a7-like pools. The City's investment in TexPool and TexSTAR are not categorized because they are not evidenced by securities that exist in physical or book entry form. The Texas Local Government Investment Pool (TexPool), was created under the Interlocal Cooperation Act, Texas Government Code Ann. Ch. 791 and the Texas Government Code Ann. Ch. 2256. The Texas Treasury Safekeeping Trust Company (the Trust) is trustee of TexPool and is a limited purpose trust company authorized pursuant to Texas Government Code Ann. Section 404.103 for which the Texas State Comptroller is the sole officer, director and shareholder. The advisory board of TexPool is composed of members appointed pursuant to the requirements of the Public Funds Investment Act, Texas Government Code Ann. Ch. 2256.

The daily operations of TexPool are managed by Federated Investors under a contract with the State Comptroller of Public Accounts. The state comptroller maintains oversight responsibility for TexPool including the ability to influence operations, designation of management and accountability for fiscal matters.

**CITY OF OVILLA, TEXAS**  
**NOTES TO THE FINANCIAL STATEMENTS**  
September 30, 2012

NOTE 3 – DETAILED NOTES ON ALL FUNDS (continued)

A. Deposits and investments (continued)

TexSTAR is co-administered by First Southwest Asset Management, Inc. and JPMorgan Chase, who provide investment services, participant services and marketing. Custodial, transfer agency, fund accounting and depository services are provided by JP Morgan Chase Bank and/or its subsidiary J.P. Morgan Investor Services Co.

B. Receivables

Receivables as of year end for the government's individual major funds and nonmajor funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

	General	Debt Service	Other Governmental	Water and Sewer	Total
Receivables:					
Taxes	\$ 84,198	\$ 10,857	\$ 3,364	\$ -	\$ 98,419
Accounts	20,158	-	-	229,650	249,808
Gross receivables	<u>104,356</u>	<u>10,857</u>	<u>3,364</u>	<u>229,650</u>	<u>348,227</u>
Less: allowance for uncollectibles	(11,944)	(4,957)	-	(10,483)	(27,384)
Net total receivables	<u>\$ 92,412</u>	<u>\$ 5,900</u>	<u>\$ 3,364</u>	<u>\$ 219,167</u>	<u>\$ 320,843</u>

Governmental funds report deferred revenue in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. At the end of the current fiscal year, the various components of deferred revenue reported in the governmental funds were as follows:

	Unavailable
Delinquent property taxes receivable (general fund)	\$ 13,738
Delinquent property taxes receivable (debt service fund)	4,744
Total deferred revenue for governmental funds	<u>\$ 18,482</u>

**CITY OF OVILLA, TEXAS**  
**NOTES TO THE FINANCIAL STATEMENTS**  
September 30, 2012

NOTE 3 – DETAILED NOTES ON ALL FUNDS (continued)

C. Capital assets

Capital asset activity for the year ended September 30, 2012, was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental activities:				
Capital assets not being depreciated:				
Land	\$ 92,685	\$ -	\$ -	\$ 92,685
Total capital assets not being depreciated	92,685	-	-	92,685
Capital assets being depreciated:				
Buildings	317,819	-	-	317,819
Machinery and equipment	2,670,636	145,889	-	2,816,525
Infrastructure	1,106,711	9,499	-	1,116,210
Totals capital assets being depreciated	4,095,166	155,388	-	4,250,554
Less accumulated depreciation for:				
Buildings	(122,196)	(10,594)	-	(132,790)
Machinery and equipment	(1,773,657)	(215,555)	-	(1,989,212)
Infrastructure	(179,860)	(34,961)	-	(214,821)
Total accumulated depreciation	(2,075,713)	(261,110)	-	(2,336,823)
Total capital assets, being depreciated, net	2,019,453	(105,722)	-	1,913,731
Governmental activities capital assets, net	\$ 2,112,138	\$ (105,722)	\$ -	\$ 2,006,416
Business-type activities:				
Capital assets not being depreciated:				
Land	\$ 86,700	\$ -	\$ -	\$ 86,700
Total capital assets not being depreciated	86,700	-	-	86,700
Capital assets being depreciated:				
Buildings	85,084	-	-	85,084
Improvements	4,849,490	-	-	4,849,490
Machinery and equipment	326,753	-	-	326,753
Total capital assets being depreciated	5,261,327	-	-	5,261,327
Less accumulated depreciation for:				
Buildings	(18,303)	(2,331)	-	(20,634)
Improvements	(1,951,901)	(163,388)	-	(2,115,289)
Machinery and equipment	(196,432)	(15,042)	-	(211,474)
Total accumulated depreciation	(2,166,636)	(180,761)	-	(2,347,397)
Total capital assets being depreciated, net	3,094,691	(180,761)	-	2,913,930
Business-type capital assets, net	\$ 3,181,391	\$ (180,761)	\$ -	\$ 3,000,630

**CITY OF OVILLA, TEXAS**  
**NOTES TO THE FINANCIAL STATEMENTS**  
September 30, 2012

NOTE 3 – DETAILED NOTES ON ALL FUNDS (continued)

C. Capital assets (continued)

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental activities:	
General government	\$ 11,988
Public safety	205,532
Streets	41,662
Cultural and recreational	1,928
Total depreciation expense - governmental activities	<u>\$ 261,110</u>
Business-type activities:	
Water and sewer	<u>\$ 180,761</u>
Total depreciation expense - business-type activities	<u>\$ 180,761</u>

D. Interfund receivables, payables and transfers

Due to/from other funds:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
Nonmajor governmental funds	General	<u>\$ 14,515</u>
		<u>\$ 14,515</u>

These balances resulted from the lag time between the dates that transactions are recorded in the accounting system and payments between funds are made.

Interfund transfers:

	<u>Transfer In:</u>		
	<u>General</u>	<u>Debt Service</u>	<u>Total</u>
Transfer out:			
Nonmajor Governmental	\$ 3,000	\$ -	\$ 3,000
Water and Sewer	94,736	42,464	137,200
	<u>\$ 97,736</u>	<u>\$ 42,464</u>	<u>\$ 140,200</u>

Transfers were primarily used to move funds from the Water and Sewer Fund to the Debt Service Fund for the payment of bonds and from the Water and Sewer Fund to the General Fund for operations.

**CITY OF OVILLA, TEXAS**  
**NOTES TO THE FINANCIAL STATEMENTS**  
September 30, 2012

NOTE 3 – DETAILED NOTES ON ALL FUNDS (continued)

E. Long-term debt

General Obligation Refunding Bonds -

The City issues general obligation refunding bonds to provide funds for the refunding of prior outstanding certificates of obligation. General obligation refunding bonds have been issued for both governmental and business-type activities. General obligation bonds are direct obligations and pledge the full faith and credit of the government.

General obligation refunding bonds currently outstanding and reported as liabilities of the City's governmental activities are:

Series	Issue Amount	Maturity Date	Interest Rate	Year-end Balances
2011	\$ 5,959,638	8/15/2029	2%-4%	<u>\$ 5,569,830</u>

General obligation refunding bonds currently outstanding and reported as liabilities of the City's business-type activities are:

Series	Issue Amount	Maturity Date	Interest Rate	Year-end Balances
2011	\$ 1,455,362	8/15/2029	2%-4%	<u>\$ 1,360,170</u>

Annual debt service requirements to maturity are as follows -

Year Ending September 30	Governmental Activities		Business-type Activities	
	General Obligation Refunding Bonds		General Obligation Refunding Bonds	
	Principal	Interest	Principal	Interest
2013	\$ 321,491	\$ 181,181	\$ 78,509	\$ 44,245
2014	285,323	174,751	69,677	42,675
2015	293,360	169,045	71,640	41,281
2016	301,398	163,178	73,602	39,848
2017	301,398	157,150	73,602	38,376
2018-2022	1,647,641	651,381	402,359	159,069
2023-2027	1,969,132	332,743	480,868	81,257
2028-2029	450,087	18,164	109,913	4,436
	<u>\$ 5,569,830</u>	<u>\$ 1,847,593</u>	<u>\$ 1,360,170</u>	<u>\$ 451,187</u>

**CITY OF OVILLA, TEXAS**  
**NOTES TO THE FINANCIAL STATEMENTS**  
September 30, 2012

NOTE 3 – DETAILED NOTES ON ALL FUNDS (continued)

E. Long-term debt (continued)

Changes in long-term liabilities –

Long-term liability activity for the year ended September 30, 2012, was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Primary Government					
Governmental activities:					
Bonds payable:					
General obligation					
refunding bonds	\$ 5,891,321	\$ -	\$ (321,491)	\$ 5,569,830	\$ 321,491
Less deferred amounts:					
For issuance discount	(10,438)	-	773	(9,665)	-
For issuance premium	128,922	-	(7,162)	121,760	-
Total bonds payable	<u>6,009,805</u>	<u>-</u>	<u>(327,880)</u>	<u>5,681,925</u>	<u>321,491</u>
Compensated absences	51,022	13,232	(23,361)	40,893	40,893
Capital leases	11,597	-	(11,597)	-	-
Governmental activity					
Long-term liabilities	<u>\$ 6,072,424</u>	<u>\$ 13,232</u>	<u>\$ (362,838)</u>	<u>\$ 5,722,818</u>	<u>\$ 362,384</u>
Business-type activities:					
Bonds payable:					
General obligation					
refunding bonds	\$ 1,438,679	\$ -	\$ (78,509)	\$ 1,360,170	\$ 78,509
Less deferred amounts:					
For issuance discount	(1,160)	-	77	(1,083)	-
For issuance premium	31,483	-	(1,749)	29,734	-
Total bonds payable	<u>1,469,002</u>	<u>-</u>	<u>(80,181)</u>	<u>1,388,821</u>	<u>78,509</u>
Compensated absences	14,876	9,429	(7,593)	16,712	16,712
Business-type activity					
Long-term liabilities	<u>\$ 1,483,878</u>	<u>\$ 9,429</u>	<u>\$ (87,774)</u>	<u>\$ 1,405,533</u>	<u>\$ 95,221</u>

General obligation refunding bonds issued for governmental activity purposes are liquidated by the debt service fund. General obligation bonds issued for business-type activities are repaid from those activities.

Governmental compensated absences and capital lease obligations will be liquidated by the general fund. Business-type compensated absences will be liquidated by those activities.

**CITY OF OVILLA, TEXAS**  
NOTES TO THE FINANCIAL STATEMENTS  
September 30, 2012

NOTE 3 – DETAILED NOTES ON ALL FUNDS (continued)

F. Restricted assets

The balances of the restricted asset accounts in the proprietary fund are as follows:

Bond construction account	\$ 130,978
Infrastructure impact fees	<u>119,748</u>
	<u><u>\$ 250,726</u></u>

NOTE 4 – OTHER INFORMATION

A. Risk management

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The City maintains commercial insurance coverage covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the City. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years.

B. Commitments

The City has entered into a memorandum of agreement with the City of Dallas, Texas to purchase treated water for a term of thirty years, expiring in 2039. The City pays for water based on the volume received at a flat rate as determined under the contract. The City of Dallas agrees to provide potable water to meet volume and demand requirements of the City. Delivery of potable water are subject to and limited to available system supply and system deliverability, as determined by the Director of Water Utilities of Dallas. If the City ceases to take water from the City of Dallas because other surface water supplies have been developed or acquired, the City shall for five years or the balance of this contract, whichever is less, remain liable for demand charges at the billing level in effect at such cessation.

Actual payments for the year ended September 30, 2012 were \$321,915.

The City has entered into a contract with the Trinity River Authority of Texas - Red Oak Creek Regional Wastewater System to obtain wastewater treatment services, expiring in 2017. In the contract, the Authority agreed to acquire and construct a regional wastewater treatment system to serve the City and other contractual parties, in the area of the watershed or drainage basin of Red Oak Creek, being a tributary of the Trinity River, and located in Ellis and Dallas Counties, Texas. The Trinity River Authority (TRA) is a governmental agency, which is controlled by directors appointed by the governor.

**CITY OF OVILLA, TEXAS**  
NOTES TO THE FINANCIAL STATEMENTS  
September 30, 2012

NOTE 4 – OTHER INFORMATION

B. Commitments (continued)

The City is responsible for a proportionate share of the system's annual operation, maintenance and debt service costs for the term of the contract. These costs are determined annually and are payable in monthly installments. The estimated future monthly payment due under the contract at September 30, 2012 totaled \$2,262.

Actual payments for the year ended September 30, 2012 were \$36,449.

The payments to be received from the City of Ovilla, Texas are used as collateral for the bonds issued by TRA to construct the facility.

Complete separate financial statements for the Trinity River Authority may be obtained at Trinity River Authority of Texas, 5300 South Collins, P.O. Box 60, Arlington, Texas 76004.

C. Contingencies

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor, cannot be determined at this time although the government expects such amounts, if any, to be immaterial.

D. Texas Municipal Retirement System

Plan Description -

The City provides pension benefits for all of its eligible employees through a non-traditional, joint contributory, hybrid defined benefit plan in the state-wide Texas Municipal Retirement System (TMRS), an agent multiple-employer public employee retirement system. The plan provisions that have been adopted by the City are within the options available in the governing state statutes of TMRS.

TMRS issues a publicly available comprehensive annual financial report that includes financial statements and required supplementary information (RSI) for TMRS; the report also provides detailed explanations of the contributions, benefits and actuarial methods and assumptions used by the System. This report may be obtained from TMRS' website at [www.TMRS.com](http://www.TMRS.com).

**CITY OF OVILLA, TEXAS**  
**NOTES TO THE FINANCIAL STATEMENTS**  
September 30, 2012

NOTE 4 – OTHER INFORMATION (continued)

D. Texas Municipal Retirement System (continued)

The plan provisions are adopted by the governing body of the City, within the options available in the state statutes governing TMRS. Plan provisions for the City were as follows:

	Plan Year 2011	Plan Year 2012
Employee deposit rate	7.0%	7.0%
Matching ratio (city to employee)	1.5 to 1	2 to 1
Years required for vesting	5	5
Service retirement eligibility (expressed as age / years of service)	60/5, 0/20	60/5, 0/20
Updated service credit	100% Repeating, Transfers	100% Repeating, Transfers
Annuity increase (to retirees)	0% of CPI	0% of CPI

Contributions -

Under the state law governing TMRS, the contribution rate for each city is determined annually by the actuary, using the Projected Unit Credit actuarial cost method. This rate consists of the normal cost contribution rate and the prior service cost contribution rate, which is calculated to be a level percent of payroll from year to year. The normal cost contribution rate finances the portion of an active member's projected benefit allocated annually; the prior service contribution rate amortizes the unfunded (overfunded) actuarial liability (asset) over the applicable period for that city. Both the normal cost and prior service contribution rates include recognition of the projected impact of annually repeating benefits, such as Updated Service Credits and Annuity Increases.

The City contributes to the TMRS Plan at an actuarially determined rate, which for 2012 and 2011 was 5.02% and 5.50%, respectively. Both the employees and the City make contributions monthly. Since the City needs to know its contribution rate in advance for budgetary purposes, there is a one-year delay between the actuarial valuation that serves as the basis for the rate and the calendar year when the rate goes into effect. The annual pension cost and net pension obligation/(asset) are as follows:

Annual Required Contribution (ARC)	\$ 48,607
Interest on Net Pension Obligation	-
Adjustment to the ARC	-
Annual Pension Cost (APC)	<u>48,607</u>
Contributions Made	<u>(48,607)</u>
Increase (decrease) in net pension obligation	-
Net Pension Obligation/(Asset), beginning of year	-
Net Pension Obligation/(Asset), end of year	<u><u>\$ -</u></u>

**CITY OF OVILLA, TEXAS**  
**NOTES TO THE FINANCIAL STATEMENTS**  
September 30, 2012

NOTE 4 – OTHER INFORMATION (continued)

D. Texas Municipal Retirement System (continued)

Six year historical trend information is as follows:

Fiscal Year Ending	Annual Pension Cost (APC)	Actual Contribution Made	Percentage of APC Contributed	Net Pension Obligation/ (Asset)
2007	\$ 52,233	\$ 52,233	100%	\$ -
2008	55,804	55,804	100%	-
2009	48,420	48,420	100%	-
2010	49,069	49,069	100%	-
2011	51,525	51,525	100%	-
2012	48,607	48,607	100%	-

The required contribution rates for the year ended September 30, 2012 were determined as part of the December 31, 2009 and 2010 actuarial valuations. Additional information as of the latest actuarial valuation, December 31, 2011, also follows:

Valuation Date	12/31/2009	12/31/2010	12/31/2011
Actuarial Cost Method	Projected Unit Credit	Projected Unit Credit	Projected Unit Credit
Amortization Method	Level Percent of Payroll	Level Percent of Payroll	Level Percent of Payroll
GASB 25 Equivalent Single Amortization Period	22.9 years; closed period	23.8 years; closed period	23.8 years; closed period
Amortization Period for new Gains/Losses	25 years	25 years	25 years
Asset Valuation Method	10-year Smoothed Market	10-year Smoothed Market	10-year Smoothed Market
Actuarial Assumptions:			
Investment Rate of Return*	7.5%	7.0%	7.0%
Projected Salary Increases*	Varies by age and service	Varies by age and service	Varies by age and service
* Includes Inflation at Cost-of-Living Adjustments	3.0%	3.0%	3.0%
	0%	0%	0%

Funded Status and Funding Progress – The schedule of funding progress, presenting multi-year trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liability of benefits, is as follows:

Actuarial Valuation Date	Actuarial Value of Assets	Actuarial Accrued Liability (AAL)	Funded Ratio	Unfunded AAL (UAAL)	Covered Payroll	UAAAL as a Percentage of Covered Payroll
12/31/2006	\$ 499,847	\$ 548,375	91.2%	\$ 48,528	\$ 689,402	7.0%
12/31/2007	590,205	706,706	83.5%	116,501	722,025	16.1%
12/31/2008	722,820	844,686	85.6%	121,866	854,190	14.3%
12/31/2009	857,209	976,704	87.8%	119,495	845,619	14.1%
12/31/2010	1,274,261	1,495,042	85.2%	220,781	895,775	24.6%
12/31/2011	1,417,592	1,641,208	86.4%	223,616	891,271	25.1%

**CITY OF OVILLA, TEXAS**  
NOTES TO THE FINANCIAL STATEMENTS  
September 30, 2012

NOTE 4 – OTHER INFORMATION (continued)

D. Texas Municipal Retirement System (continued)

Actuarial valuations involve estimates of the value of reported amounts and assumptions about the probability of events far into the future. Actuarially determined amounts are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future.

Actuarial calculations are based on the benefits provided under the terms of the substantive plan in effect at the time of each valuation, and reflect a long-term perspective. Consistent with that perspective, actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets.

E. Texas Emergency Services Retirement System

Plan Description -

The Fire Fighter's Pension Commissioner is the administrator of the Texas Emergency Services Retirement System (TESRS), a cost-sharing multiple employer pension system established and administered by the State of Texas to provide pension benefits for emergency services personnel who serve without significant monetary remuneration. TESRS is considered a component unit of the State of Texas financial reporting entity and is included in the State's financial reports as a pension trust fund. At August 31, 2010 there were 199 member fire or emergency services departments participating in TESRS. Eligible participants include volunteer emergency services personnel who are members in good standing of a participating department.

At August 31, 2010, the pension system membership consisted of:

Retirees and Beneficiaries Currently Receiving Benefits*	2,167
Terminated Participants Entitled to Benefits but Not Yet Receiving Them	2,106
Active Participants (Vested and Nonvested)	<u>4,371</u>
	8,644

Senate Bill 411, 65th Legislature, Regular Session (1977), created TESRS and established the applicable benefit provisions. The 79th Legislature, Regular Session (2005), recodified the provisions and gave the TESRS Board of Trustees authority to establish vesting requirements, contribution levels, benefit formulas, and eligibility requirements by board rule. The benefit provisions include retirement benefits as well as death and disability benefits. Members are 50% vested after the tenth year of service, with the vesting percent increasing 10% for each of the next five years of service so that a member becomes 100% vested with 15 years of service.

**CITY OF OVILLA, TEXAS**  
NOTES TO THE FINANCIAL STATEMENTS  
September 30, 2012

NOTE 4 – OTHER INFORMATION (continued)

E. Texas Emergency Services Retirement System (continued)

Upon reaching age 55, each vested member may retire and receive a monthly pension equal to his vested percent multiplied by six times the governing body's average monthly contribution over the member's years of qualified service. For years of service in excess of 15 years, this monthly benefit is increased at the rate of 6.2% compounded annually.

On and off-duty death benefits and on-duty disability benefits are dependent on whether or not the member was engaged in the performance of duties at the time of death or disability. Death benefits include a lump sum amount and continuing monthly payments to a member's surviving spouse and dependent children.

Funding Policy -

Contribution provisions were established by S.B. 411, 65th Legislature, Regular Session (1977) and were amended by board rule in 2006. No contributions are required by individual members of participating departments. The governing bodies of participating departments are required to contribute at least the minimum prescribed amount per month for each active member and may contribute more. Additional contributions may be made by a governing body to pay for granting credit for service before the department began participating in TESRS (prior service). The State may also be required to make annual contributions up a limited amount to make TESRS actuarially sound.

Contributions Required and Contributions Made -

The contribution requirement per active emergency services personnel member per month is not actuarially determined. Rather, the minimum contribution provisions were set by board rule. For the fiscal year ending August 31, 2010 total contributions (dues and prior service) of \$2,875,103 were paid into TESRS by the political subdivisions served by the member volunteer emergency services personnel. The state did not appropriate any maximum state contribution for the fiscal year ending August 31, 2010 and 2011. Total contributions made were greater than the contributions required by the state statute and equal to the contributions required based on the August 31, 2008 actuarial valuation.

**CITY OF OVILLA, TEXAS**  
NOTES TO THE FINANCIAL STATEMENTS  
September 30, 2012

NOTE 4 – OTHER INFORMATION (continued)

E. Texas Emergency Services Retirement System (continued)

The purpose of the biennial actuarial valuation is to test the adequacy of the contribution arrangement to determine if it is adequate to pay the benefits that are promised. The actuarial valuation as of August 31, 2010 revealed the adequacy of the expected contributions from the political subdivisions (dues and prior service contributions) together with the actual state appropriations for the fiscal year ending August 31, 2010 (\$502,491 to help pay for the System's administrative expenses) and with the assumed continuation of legislative appropriations of (1) the maximum state contribution amount in future years for up to 30 years as is necessary for the System to have a 30-year amortization period, and (2) approximately \$500,000 each year to help pay for the System's administrative expenses. Expected contributions for the fiscal year ending August 31, 2011 are less than the contributions required because of the lag in time between an actuarial valuation that shows the need for maximum state contribution amounts and the appropriations process.

Schedule of Funding Progress

Actuarial Valuation Date	Actuarial Value of Assets	Actuarial Accrued Liability <sup>1</sup> (AAL) - Entry Age	Unfunded AAL (UAAL)	Funded Ratio	Total Members Covered	UAAL Per Member Covered
08/31/2006	\$ 42,268,305	\$ 58,082,828	\$ 15,814,523	72.8%	8,061	\$ 1,962
08/31/2007	N/A	N/A	N/A	N/A	N/A	N/A
08/31/2008 <sup>2</sup>	60,987,157	64,227,341	3,240,184	95.0%	8,254	393
08/31/2009	N/A	N/A	N/A	N/A	N/A	N/A
08/31/2010 <sup>3</sup>	64,113,803	81,264,230	17,150,427	78.9%	8,644	1,984
08/31/2011	N/A	N/A	N/A	N/A	N/A	N/A

Notes:

<sup>1</sup> The actuarial accrued liability is based upon the entry age actuarial cost method.

<sup>2</sup> Changes in actuarial assumptions were reflected in this valuation.

<sup>3</sup> Changes in actuarial assumption and method were reflected in this valuation.

**CITY OF OVILLA, TEXAS**  
**NOTES TO THE FINANCIAL STATEMENTS**  
September 30, 2012

NOTE 4 – OTHER INFORMATION (continued)

E. Texas Emergency Services Retirement System (continued)

Six-year trend information is as follows:

Fiscal Year Ending	Annual Required Contributions (ARC)	Actual Contributions	Percentage of ARC Contributed
08/31/2006	\$ 2,753,035 <sup>1</sup>	\$ 2,753,035 <sup>4</sup>	100%
08/31/2007	3,162,742 <sup>2</sup>	3,162,742 <sup>5</sup>	100%
08/31/2008	3,160,764 <sup>2</sup>	11,239,339 <sup>6</sup>	356%
08/31/2009	2,698,271 <sup>3</sup>	2,698,271	100%
08/31/2010	2,875,103 <sup>3</sup>	2,875,103	100%
08/31/2011	N/A	N/A	N/A

<sup>1</sup> Based on the revised August 31, 2004 actuarial valuation.

<sup>2</sup> Based on the August 31, 2006 actuarial valuation.

<sup>3</sup> Based on the August 31, 2008 actuarial valuation.

<sup>4</sup> Includes a state contribution of \$675,307.

<sup>5</sup> Includes a state contribution of \$709,072.

<sup>6</sup> Includes a state contribution of \$8,800,000.

Valuation Date	8/31/2008	8/31/2010
Actuarial Cost Method	Entry Age	Entry Age
Amortization Method	Level dollar, open	Level dollar, open
Amortization Period	6 years	30 years
Asset Valuation Method	Market value smoothed by a 5- year deferred recognition method with a 90%/110% corridor on market value	Market value smoothed by a 5-year deferred recognition method with a 80%/120% corridor on market value
Actuarial Assumptions:		
Investment Rate of Return*	8.00% per year, net of investment expenses	7.75% per year, net of investment expenses
Projected Salary Increases	N/A	N/A
* Includes Inflation at	3.50%	3.50%
Cost-of-Living Adjustments	None	None

**CITY OF OVILLA, TEXAS**  
**NOTES TO THE FINANCIAL STATEMENTS**  
September 30, 2012

NOTE 4 – OTHER INFORMATION (continued)

F. Postemployment Benefits

Program Description:

The City also participates in the cost sharing multiple-employer defined benefit group-term life insurance plan operated by the Texas Municipal Retirement System (TMRS) known as the Supplemental Death Benefits Fund (SDBF). The City elected, by ordinance, to provide group-term life insurance coverage to both current and retired employees. The City may terminate coverage under and discontinue participation in the SDBF by adopting an ordinance before November 1 of any year to be effective the following January 1.

TMRS issues a publicly available comprehensive annual financial report that includes financial statements and required supplementary information (RSI) for TMRS; the report also provides detailed explanations of the contributions, benefits and actuarial methods and assumptions used by the System. This report may be obtained from TMRS' website at [www.TMRS.com](http://www.TMRS.com).

The death benefit for active employees provides a lump-sum payment approximately equal to the employee's annual salary (calculated based on the employee's actual earnings, for the 12-month period preceding the month of death); retired employees are insured for \$7,500; this coverage is an "other postemployment benefit," or OPEB.

The City contributes to the SDBF at a contractually required rate as determined by an annual actuarial valuation. The rate is equal to the cost of providing one-year term life insurance. The funding policy for the SDBF program is to assure that adequate resources are available to meet all death benefit payments for the upcoming year; the intent is not to pre-fund retiree term life insurance during employees' entire careers.

The City's contributions to the TMRS SDBF for the years ended 2012 and 2011 were \$1,337 and \$1,344, respectively, which equaled the required contributions each year.

Plan / Calendar Year	City's Contribution		Schedule of Contribution Rates As a Percentage of Covered Payroll		
	Annual Required Contribution	Actual Contribution Made	Annual Required Contribution	Actual Contribution Made	Percentage of ARC Contributed
	2007	\$ 1,880	\$ 1,880	0.26%	0.22%
2008	1,281	1,281	0.15%	0.26%	100.0%
2009	1,268	1,268	0.15%	0.15%	100.0%
2010	1,440	1,440	0.19%	0.15%	100.0%
2011	1,344	1,344	0.15%	0.19%	100.0%
2012	1,337	1,337	0.15%	0.15%	100.0%

**CITY OF OVILLA, TEXAS**  
NOTES TO THE FINANCIAL STATEMENTS  
September 30, 2012

NOTE 4 – OTHER INFORMATION (continued)

G. Subsequent Events

Subsequent to year end, the City entered into a contract for engineering services related to the Water Street Water Line Project and the Red Oak Creek Water Line Crossing Project totaling \$15,700.

REQUIRED SUPPLEMENTARY INFORMATION

General Fund

This supplementary schedule is included to supplement the basic financial statements as required by the Governmental Accounting Standards Board.

**CITY OF OVILLA, TEXAS**  
**SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN**  
**FUND BALANCE - BUDGET AND ACTUAL**  
**GENERAL FUND**  
Year Ended September 30, 2012

	Budget Amounts		Actual	Adjustments	Actual	Variance with
	Original	Final	GAAP Basis	Budget Basis	Budget Basis	Final Budget - Over (Under) Budget
<b>REVENUES</b>						
Taxes:						
Property	\$ 1,236,000	\$ 1,245,000	\$ 1,253,786	\$ 2,726	\$ 1,256,512	\$ 11,512
Sales	162,000	205,000	201,432	2,202	203,634	(1,366)
Franchise	142,000	147,321	151,591	2,979	154,570	7,249
Licenses and permits	27,000	28,200	30,184	-	30,184	1,984
Fines and forfeitures	54,650	50,901	58,844	(2,008)	56,836	5,935
Charges for current services	354,410	355,935	364,312	(10,842)	353,470	(2,465)
Revenues from use of money and property	500	3,500	5,591	-	5,591	2,091
Other	89,231	91,391	101,700	-	101,700	10,309
Intergovernmental	1,175	5,195	28,226	(23,030)	5,196	1
Total revenues	<u>2,066,966</u>	<u>2,132,443</u>	<u>2,195,666</u>	<u>(27,973)</u>	<u>2,167,693</u>	<u>35,250</u>
<b>EXPENDITURES</b>						
Current:						
General government	492,501	485,673	358,218	(2,035)	356,183	(129,490)
Public safety:						
Fire protection	491,493	578,548	538,599	(5,857)	532,742	(45,806)
Police protection	599,660	622,636	598,644	(2,100)	596,544	(26,092)
Municipal court	50,610	54,491	55,241	(573)	54,668	177
Code enforcement	60,446	68,719	66,899	(876)	66,023	(2,696)
Total public safety	<u>1,202,209</u>	<u>1,324,394</u>	<u>1,259,383</u>	<u>(9,406)</u>	<u>1,249,977</u>	<u>(74,417)</u>
Streets	284,578	369,676	340,034	-	340,034	(29,642)
Cultural and recreational	15,200	23,293	21,993	-	21,993	(1,300)
Solid waste	197,450	197,450	196,493	-	196,493	(957)
Debt service:						
Principal retirement	-	-	11,597	(11,597)	-	-
Interest and fiscal charges	-	-	494	(494)	-	-
Total debt service	<u>-</u>	<u>-</u>	<u>12,091</u>	<u>(12,091)</u>	<u>-</u>	<u>-</u>
Total expenditures	<u>2,191,938</u>	<u>2,400,486</u>	<u>2,188,212</u>	<u>(23,532)</u>	<u>2,164,680</u>	<u>(235,806)</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(124,972)</u>	<u>(268,043)</u>	<u>7,454</u>	<u>(4,441)</u>	<u>3,013</u>	<u>271,056</u>
<b>OTHER FINANCING SOURCES (USES)</b>						
Transfers in	124,972	124,972	97,736	12,733	110,469	(14,503)
Total other financing sources and uses	<u>124,972</u>	<u>124,972</u>	<u>97,736</u>	<u>12,733</u>	<u>110,469</u>	<u>(14,503)</u>
Net change in fund balance	-	(143,071)	105,190	8,292	113,482	256,553
Fund balance at beginning of year	-	-	1,095,132	-	1,095,132	1,095,132
Fund balance at end of year	<u>\$ -</u>	<u>\$ (143,071)</u>	<u>\$ 1,200,322</u>	<u>\$ 8,292</u>	<u>\$ 1,208,614</u>	<u>\$ 1,351,685</u>

## Nonmajor Governmental Funds

### SPECIAL REVENUE FUNDS

Special revenue funds are used to account for the proceeds of specific revenue sources that are restricted by law or administrative action to be used for specified purposes.

*Fire Department Auxiliary* - This fund is used to account for donations to the Fire Department which in turn are spent on education, firefighter awards banquet and community services such as National Night Out and Heritage Day.

*Park Impact Fees* - This fund is used to account for funds received from an impact fee assessed through new building permits and is used to purchase new park equipment and make improvements to our parks.

*Police Department Special* - This fund is used to account for donations to the Police Department which in turn are spent on education, protective equipment, police awards and community services such as National Night Out and Heritage Day.

*Ovilla 4B Economic Development Corporation* - This fund is used to account for the Ovilla 4B Economic Development Corporation created under Section 4B of the Development Corporation Act of 1979, as amended, Article 5190.6, Vernon's Texas civil statutes, as amended. The Ovilla 4B Economic Development Corporation initiative is to promote economic development in Ovilla and is currently accumulating funds to spend on future projects.

*Ovilla Municipal Development District* - This fund is used to account for the Ovilla Municipal Development District, a political subdivision of the State of Texas and the City, created in accordance with Chapter 377 of the Texas Local Government Code (the "Act"). The Ovilla Municipal Development District was established for the purpose of developing and financing all permissible projects prescribed by the Act.

**CITY OF OVILLA, TEXAS**  
**COMBINING BALANCE SHEET**  
**NONMAJOR GOVERNMENTAL FUNDS**  
**September 30, 2012**

	Fire Department Auxiliary	Park Impact Fees	Police Department Special	Ovilla 4B Economic Development Corporation	Ovilla Municipal Development District	Total Nonmajor Governmental Funds
<b>ASSETS</b>						
Cash and cash equivalents	\$ 7,272	\$ 22,515	\$ 1,704	\$ 235,255	\$ 41,664	\$ 308,410
Receivables	-	-	-	-	3,364	3,364
Due from other funds	-	-	-	14,515	-	14,515
<b>Total assets</b>	<b>\$ 7,272</b>	<b>\$ 22,515</b>	<b>\$ 1,704</b>	<b>\$ 249,770</b>	<b>\$ 45,028</b>	<b>\$ 326,289</b>

<b>LIABILITIES AND FUND BALANCES</b>						
Liabilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fund balances:						
Restricted for:						
Public safety	7,272	-	1,704	-	-	8,976
Cultural and recreational	-	22,515	-	-	-	22,515
Economic development	-	-	-	249,770	-	249,770
Municipal development	-	-	-	-	45,028	45,028
<b>Total fund balances</b>	<b>7,272</b>	<b>22,515</b>	<b>1,704</b>	<b>249,770</b>	<b>45,028</b>	<b>326,289</b>
<b>Total liabilities and fund balances</b>	<b>\$ 7,272</b>	<b>\$ 22,515</b>	<b>\$ 1,704</b>	<b>\$ 249,770</b>	<b>\$ 45,028</b>	<b>\$ 326,289</b>

**CITY OF OVILLA, TEXAS**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**NONMAJOR GOVERNMENTAL FUNDS**  
Year Ended September 30, 2012

	Fire Department Auxiliary	Park Impact Fees	Police Department Special	Ovilla 4B Economic Development Corporation	Ovilla Municipal Development District	Total Nonmajor Governmental Funds
<b>REVENUES</b>						
Sales tax	\$ -	\$ -	\$ -	\$ 80,783	\$ 23,712	\$ 104,495
Interest	-	14	-	636	23	673
Other	-	1,673	-	-	-	1,673
Intergovernmental Contributions and donations	1,462	-	-	-	-	1,462
Total revenues	18,390	-	1,513	-	-	19,903
	19,852	1,687	1,513	81,419	23,735	128,206
<b>EXPENDITURES</b>						
Current:						
Public safety	16,944	-	6,595	-	-	23,539
Cultural and recreational	-	3,000	-	-	-	3,000
Economic development	-	-	-	7,394	-	7,394
Municipal development	-	-	-	-	1,650	1,650
Total expenditures	16,944	3,000	6,595	7,394	1,650	35,583
Excess (deficiency) of revenues over expenditures	2,908	(1,313)	(5,082)	74,025	22,085	92,623
<b>OTHER FINANCING SOURCES (USES)</b>						
Transfers out	-	-	-	(2,500)	(500)	(3,000)
Total other financing sources (uses)	-	-	-	(2,500)	(500)	(3,000)
Net change in fund balances	2,908	(1,313)	(5,082)	71,525	21,585	89,623
Fund balances - beginning	4,364	23,828	6,786	178,245	23,443	236,666
Fund balances - ending	\$ 7,272	\$ 22,515	\$ 1,704	\$ 249,770	\$ 45,028	\$ 326,289

## DEBT SERVICE FUND

The *debt service fund* is used to account for the accumulation of resources for the payment of principal and interest on general long-term debt.

**CITY OF OVILLA, TEXAS**  
**SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES**  
**IN FUND BALANCE - BUDGET AND ACTUAL**  
**DEBT SERVICE FUND**  
For the Year Ended September 30, 2012

	Budgeted Amounts		Actual Amounts	Variance with Final Budget- Over (Under) Budget
	Original	Final		
Revenues:				
Property tax	\$ 528,478	\$ 436,432	\$ 435,447	\$ (985)
Interest	1,100	900	929	29
Other	-	-	4,623	4,623
Total revenues	<u>529,578</u>	<u>437,332</u>	<u>440,999</u>	<u>3,667</u>
Expenditures:				
Debt service:				
Principal on bonds	400,000	400,000	321,491	(78,509)
Interest and fiscal charges	233,925	233,925	187,910	(46,015)
Total expenditures	<u>633,925</u>	<u>633,925</u>	<u>509,401</u>	<u>(124,524)</u>
Excess (deficiency) of revenues over expenditures	<u>(104,347)</u>	<u>(196,593)</u>	<u>(68,402)</u>	<u>128,191</u>
Other financing sources (uses):				
Transfers in	166,788	166,788	42,464	(124,324)
Total other financing sources (uses)	<u>166,788</u>	<u>166,788</u>	<u>42,464</u>	<u>(124,324)</u>
Net change in fund balance	62,441	(29,805)	(25,938)	3,867
Fund balance - beginning	-	115,500	172,872	57,372
Fund balance - ending	<u>\$ 62,441</u>	<u>\$ 85,695</u>	<u>\$ 146,934</u>	<u>\$ 61,239</u>

Proprietary Fund

ENTERPRISE FUND

The City's water and sewer utility operations are accounted for in this fund.

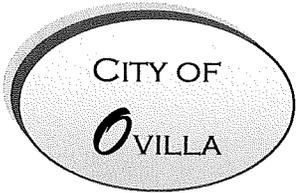
**CITY OF OVILLA, TEXAS**  
**SCHEDULE OF OPERATING REVENUES AND EXPENSES -**  
**BUDGET AND ACTUAL**  
**ENTERPRISE FUND - WATER AND SEWER**  
**Year Ended September 30, 2012**

	Budget Amounts		Actual GAAP Basis	Adjustments Budget Basis	Actual Budget Basis	Variance with Final Budget Over (Under) Budget
	Original	Final				
<b>WATER OPERATING REVENUES</b>						
Water sales	\$ 912,040	\$ 1,012,040	\$ 927,450	\$ 133,392	\$ 1,060,842	\$ 48,802
Sewer service charge	138,951	141,101	150,117	(4,796)	145,321	4,220
Impact fees	5,100	600	3,049	(1,815)	1,234	634
Infrastructure improvement fees	55,000	55,000	55,439	-	55,439	439
Miscellaneous	25,500	31,925	36,246	341	36,587	4,662
<b>TOTAL OPERATING REVENUES</b>	<b>\$1,136,591</b>	<b>\$ 1,240,666</b>	<b>\$1,172,301</b>	<b>\$ 127,122</b>	<b>\$1,299,423</b>	<b>\$ 58,757</b>
<b>OPERATING EXPENSES</b>						
Water administration	\$ 168,951	\$ 169,471	\$ 145,808	\$ (2,220)	\$ 143,588	\$ (25,883)
Water expenses	531,503	628,359	547,333	793	548,126	(80,233)
Sewer expenses	150,235	157,084	141,052	(2,563)	138,489	(18,595)
Depreciation	-	-	180,761	(180,761)	-	-
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 850,689</b>	<b>\$ 954,914</b>	<b>\$ 1,014,954</b>	<b>\$ (184,751)</b>	<b>\$ 830,203</b>	<b>\$ (124,711)</b>

Supplementary Financial Data

**CITY OF OVILLA, TEXAS**  
MISCELLANEOUS STATISTICAL FACTS  
September 30, 2012

Estimated gallons billed (in thousands)	204,860
Estimated gallons purchased (in thousands)	210,468
Percent billed to purchased	97.34%



AGENDA ITEM REPORT

Item(s): 2 (City Secretary use only)

Meeting Date: February 25, 2013

Department: Administration

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted By: Public Works B. Piland

Amount: \$ N/A

<b>Attachments:</b>
1. Material quotes from Waterworks & Fortline
<b>Agenda Item / Topic:</b>
<b>ITEM 2. DISCUSSION/ACTION</b> – Receive update on material costs, city labor requirements and discuss possible development agreement with property owners along the proposed Main Street Sanitary Sewer.
<b>Discussion / Justification:</b>
Staff has estimated the cost of materials and labor to construct the proposed Main Street Sewer. If city crews install the line, we will need to rent equipment and trench safety boxes. The estimated cost of materials, equipment rental, and city man-hours is listed below.  <ol style="list-style-type: none"> <li>1. Pipe, manholes, gravel and road base – approximately \$10,500</li> <li>2. Rental of equipment – approximately \$4,800</li> <li>3. Estimate 240 man hours of employee time to complete the project</li> </ol>
<b>Recommendation / Staff Comments:</b>
Staff recommends approval.
<b>Sample Motion(s):</b>
<b>“I MAKE A MOTION THAT COUNCIL ACCEPTS/ DENIES _____”</b>



# QUOTE

CUSTOMER NO	JOB NAME	QUOTE NO	QUOTE DATE	PAGE
	OVILLA - MANHOLES	5336851	2/15/13	1

CUSTOMER
CITY OF OVILLA PO BOX 5047 OVILLA, TX  75154

QUOTING BRANCH
FORTILINE DALLAS FAX - 214-660-3626 11200 SEAGOVILLE ROAD BALCH SPRINGS, TX  75180 Telephone: 214-660-3662

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	TOTAL PRICE
		***** MANHOLES *****		
42	FT	12" SDR35 PVC SEWER PIPE	7.1100	298.62
30	FT	6" SDR26 PVC HW SEWER PIPE	2.3300	699.00 69.90
4	EA	6"X4" SDR35 PVC WYE SW HXH	16.1000	64.40
2	EA	VRM30 MH RING DOMESTIC	199.8500	399.70
1	EA	60"X4' EXTENDED BASE W/INVERT	894.0000	894.00
1	EA	60"X2' CONE W/ 32" OPENING	395.0000	395.00
8	EA	60"X1' RISER SECTION PER VFT	127.0000	1,016.00
1	EA	48"X2' EXTENDED BASE W/ INVERT	488.0000	488.00
1	EA	48"X2' CONE W/ 30" OPENING	155.0000	155.00
3	EA	48"X1' RISER SECTION PER VFT	77.0000	231.00
				5360.72

**ALL STOCK DELIVERIES ARE SUBJECT TO SHIPPING CHARGES**

All Material is quoted for shipment within 30 days of bid or quote date. After 30 days,  
ALL quote prices are subject to review, based on current market conditions.

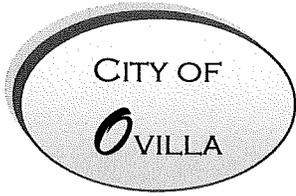
Subtotal: 4,011.62  
 Tax: .00  
 Bid Total: 4,011.62

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# Ovilla City Council

## AGENDA ITEM REPORT

Item(s): **3** (City Secretary use only)

Meeting Date: February 25, 2013

Department: Administration

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted By: Administrative Staff

Amount: \$ \_\_\_\_\_

**Attachments:**

1. Proposed Resolution
2. Accountant summary and copy of current agreement rates
3. Bank agreement letter & excerpt from contract referencing term

**Agenda Item / Topic:**

**ITEM 3.**     **DISCUSSION/ACTION** – Consider authorizing proposed Resolution 2013-001 executing an optional one-year extension of the depository services contract between the City of Ovilla and Prosperity Bank.

**Discussion / Justification:**

The City's depository agreement with Prosperity Bank began June 2010 for a period not to exceed 5-years. Following an initial contract term (3-years), the agreement provides for two optional, one-year renewals, awarded one-year at a time. This one-year renewal to April 2014 represents the first of two optional extensions. The agreement is automatically extended upon mutual agreement of the bank and the City.

\*\* We have contacted Prosperity Bank to verify their intent in renewing the existing contract and will update City Council at the meeting regarding their response.

**Recommendation / Staff Comments:**

Staff recommends approval.

**Sample Motion(s):**

***"I MAKE A MOTION THAT COUNCIL ACCEPTS & APPROVES / DENIES RESOLUTION 2013-001 EXECUTING THE ONE-YEAR EXTENSION OF THE DEPOSITORY AGREEMENT WITH PROSPERITY BANK AS PRESENTED."***

**RESOLUTION NO. 2013-001**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS EXECUTING A ONE-YEAR EXTENSION OF THE DEPOSITORY SERVICES CONTRACT BETWEEN THE CITY OF OVILLA AND PROSPERITY BANK.**

**WHEREAS**, the City of Ovilla awarded Prosperity Bank a Depository Services Contract as authorized by Chapter 105 of the Texas Local Government Code; and

**WHEREAS**, the initial term of the Contract will expire on May 31, 2013 and the Contract allows for two one-year extensions under that same contract terms and conditions, with mutual agreement of both parties; and

**WHEREAS**, this meeting is open to the public as required by law, and public notice of the time, place, and purpose of this meeting was given as required by the Texas Open Meetings Act, Chapter 551, Government Code.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS:**

**SECTION 1.** That the City Council authorizes the first extension of the Depository Services Contract currently in effect with Prosperity Bank for another year; through May 31, 2014.

**SECTION 2.** That this resolution shall take effect from and after its passage, and it is so resolved.

**Passed, Approved and Adopted** by the City Council of the City of Ovilla, Texas, this **25th** day of **February 2013**.

\_\_\_\_\_  
MAYOR, Tom Leverentz

ATTEST:

\_\_\_\_\_  
CITY SECRETARY, Pamela Woodall

## Summary of Bid Responses in 2010

When we went out for our Depository Bid in 2010, we did the following:

1. Advertised in the Waxahachie Daily Light
2. Sent Bid Proposals to the following Banks, with the Bids due back on April 6, 2010:

<u>Banks</u>	<u>Results</u>
Prosperity Bank	Responded on 4-6-2010
Wells Fargo	Response on 4-6-10, Basically said our Best Bet was to stay with Prosperity
Jefferson Bank	No Response
Chase Bank	No Response
Wachovia	No Response
Citizens National Bank	No Response

## Current Prosperity Bank Deposits and Pledges

Current Assets with Prosperity Bank as of 2-21-13	\$3,760,434
Current Pledged Assets as of 1-31-13, Market Value	\$3,749,570
Current Pledged Assets for 4B-EDC as of 1-31-13	\$490,564
Total Pledged Assets by Prosperity Bank	<u>\$4,240,134</u>

Current Agreement to Expire 5/31/13

**ATTACHMENT #2  
RATES – POLICY/METHODOLOGY**

**Interest bearing accounts:**

Rates are based on market competition and are changed upon Bank's discretion. We can set rates a number of ways. Currently, our **Interest Bearing Checking Accounts** pays interest on the net collected balance in your account at our posted NOW account rate. Prosperity will add 25 basis points to this rate for the term of the bid (current NOW rate is  $.25\% + .25\% = .50\%$ ). This is a variable rate and is subject to change from time to time.

Our **Prospect Investment Money Market Accounts**, interest would be paid on the net collected balance at the posted rate. This is a variable rate account and subject to change from time to time. The posted rates vary based on the net collected balance and are tiered as follows:

Current posted rates:			Rate	APY
Tier 1	\$0	\$9,999.99	0.25%	0.25%
Tier 2	\$10,000	\$24,999.99	0.40%	0.40%
Tier 3	\$25,000	\$49,999.99	0.50%	0.50%
Tier 4	\$50,000	\$99,999.99	0.65%	0.65%
Tier 5	\$100,000...		0.75%	0.75%

Transaction Limitations: Transfers from this account to another account or to third parties by preauthorized, automatic, or telephone transfer are limited to six (6) per statement cycle with no more than three (3) by check, draft or similar order to third parties. A debit transaction fee of \$10.00 will be charged for each debit transaction (withdrawal, check paid, automatic transfer, or payment out of this account) in excess of six (6) during a statement cycle.

**Account analysis earnings credit:**

As the City's current depository bank, there is no analysis fees charged, and therefore there are no historical schedule of rates charged to the City. If the City were charged analysis fees then an offset to the transaction fees, an earnings credit equal to the three (3) month WJS Treasury Bill auction average for the prior month (as published in the weekly Federal Reserve Statistical Release H-15) minus 75 basis points will be applied to the average collected balance less a Federal Reserve requirement of 10%.

BANKING SERVICES FEE SCHEDULE

Bank Name: Prosperity Bank

\*No Charge (N/C)

	<u>Charge per Item</u>	<u>Monthly Service Charge</u>
Account Maintenance	_____	N/C
Number of Deposits	_____	N/C
Outgoing Wire Transfers	_____	N/C
Incoming Wire Transfers	_____	N/C
Stop Payments	_____	N/C
Returned Items (nsf)	_____ <del>\$32</del> \$5 per <sup>**</sup> item 4/19	
Fine Sort Checks	_____	N/C
Research Items	_____	N/C
Locking Bank Bags	9 @ \$25 ea	N/C
Endorsement Stamps	9 @ \$18.5 ea	N/C
Direct Deposits (ACH Processing)	_____	N/C
Daily Balance Reporting	_____	N/C
Zero Balanced Accounts	_____	N/C
Reconciliation	_____	N/C
Commercial Deposits	_____	N/C
	Charge per	Monthly Service

	<u>Item</u>	<u>Charge</u>
Check Processing	_____	N/C
Check Printing (per 500)	_____	Vendors Cost
Printed Deposit Slips (per 200)	_____	N/C
Computer Access to Accounts	_____	N/C
On-line Banking	_____	N/C
Microfilming or imaging of checks	_____	N/C
Night Deposit Services	_____	N/C
Other – Specify: Night drop		Vendors
Plastic Bags	_____	Cost
Charges for handling		
Temporary Overdrafts	_____	N/C
		Vendors
Remotely Deposit Checks	_____	Cost
Machine to process Checks		Vendors
Remotely	_____	Cost
Check Cashing for Employees	_____	N/C
		N/C except for
Total Annual Service Charge	_____	Vendors Cost as outlined

\*\*Prosperity reserves the right to charge NSF fees in the future

## INTRODUCTION

The City of Ovilla (the "City") pursuant to Chapter 105, Texas Local Government Code is requesting proposals from eligible and qualified financial institutions to provide the City banking services as described below. The services provided will be in accordance with this Request for Proposal (the "RFP") and attachments. It is the City's intent that a Bank Depository Services Agreement detailing the services to be provided will be duly executed between the City of Ovilla and the selected financial institution.

Any and all charges and fees associated with the Bank Depository Services Agreement must be clearly and accurately included in the RFP response. The charges and fees represented in the RFP response shall overrule any and all previous bank service or other agreements between the City and the financial institution, as they relate to the accounts and services included herein. The City will not be obligated by any charges and fees not clearly and accurately presented in the RFP response. Services initiated after consummation of the Bank Depository Services Agreement shall carry charges and fees mutually agreed to, in writing, by the City and the financial institution. Regardless of time delay, the financial institution shall refund or credit the City for any erroneous charges and fees not agreed to in writing.

The philosophy incorporated into this RFP is to solicit bids for banking services currently utilized or considered by the City. The City intends to manage its funds to minimize service charges and optimize investment income as authorized by policy and permitted by state law. The City anticipates that future collected funds balances will be reduced and/or invested in available investment alternatives.

The new agreement period will be for a period of June 1, 2010 through May 31, 2013, with a provision for two one-year continuations under the same terms and conditions of the contract, subject to the mutual agreement of both parties. The agreement will also provide for an extension period not to exceed ninety (90) days for the transition to a new bank at the end of the term, if necessary.

The City reserves the right to open or close any number or type of accounts, as it deems necessary throughout the term of the agreement. Any fee charged for services not listed but later requested by the City will be mutually agreed upon in writing. All fees shall be fixed for the entire contract period.

The Bank Depository Services Agreement is an important component of the treasury and cash management system of the City. From this perspective, the City is seeking a financial institution that is:

- ◆ The best value to the City,
- ◆ Capable of providing the services required by the City,
- ◆ Meets the requirements of Chapter 105 of the Texas Local Government Code,
- ◆ Willing to be attentive and responsive to the City's financial matters, and
- ◆ Financially sound and meets the City's requirements.

RESOLUTION OF BOARD OF DIRECTORS

The Board of Directors of Prosperity Bank at a meeting duly called on January 19, 2010 adopted the following Resolution:

"Be it resolved, by the Board of Directors of this Bank: The Board of Directors hereby approves and accepts any and all public fund depository contracts approved and accepted by management.

Be it further resolved, by the Board of Directors, The Senior Chairman, Chairman, Vice Chairman, President, Vice President, Chief Financial Officer, and Cashier ("Officers") of this Bank are hereby authorized and directed as follows:

- Prepare and present fully, in the manner and form as required by the Political Subdivision of the State of Texas including but not limited to Cities, Counties, and School Districts, and all political subdivisions thereof, an application on behalf of this Bank to become a Depository. Upon acceptance by the Political Subdivision of the State of Texas, the application becomes a binding agreement.
- Deliver and pledge to the Political Subdivision of the State of Texas securities belonging to the Bank to guarantee and secure payment by the Bank of said deposits as required by law."

The above resolution has not been rescinded or modified and has been duly entered in the minutes book of Prosperity Bank.

Date: 4-26-10

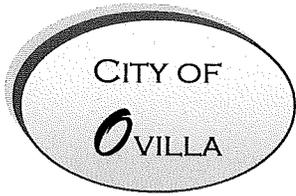
PROSPERITY BANK

By: denise Urbanovsk  
denise Urbanovsky, Secretary

On this 26<sup>th</sup> day of April, 2010, management hereby approves and accepts the depository contract of CITY OF DALLAS and will deliver and pledge securities belonging to the Bank to guarantee and secure payment by the Bank of said deposits as required by law. Upon acceptance by the Political Subdivision of the State of Texas, the application becomes a binding agreement.

PROSPERITY BANK

By: [Signature]  
Banking Center President



# Ovilla City Council

## AGENDA ITEM REPORT

Item(s): **4** (City Secretary use only)

Meeting Date: February 25, 2013

Department: Administration

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted By: PL1 Hall

Amount: \$ \_\_\_\_\_

<b>Attachments:</b>	
1. Copies of Sections 33.8 & 33.9 from the Ovilla codification	
<b>Agenda Item / Topic:</b>	
<b>ITEM 4.</b>	<b>DISCUSSION</b> – Review the Ovilla Code of Ordinances relating to Sections 33.8 & 33.9, Residential Off-Street Parking and Residential Parking Development Standards.
<b>Discussion / Justification:</b>	
PL1 Hall asked that Council review.	
<b>Recommendation / Staff Comments:</b>	
<b>Sample Motion(s):</b>	
<b>DISCUSSION ONLY</b>	

**33.8****RESIDENTIAL OFF-STREET PARKING**

A. Generally. It is recognized that uncontrolled residential off-street parking, specifically in residential front yards, is a public nuisance. The purpose of this section is to provide for the regulation of residential off-street parking and to specify the requirements for residential off-street parking as they pertain to the appearance and the health, safety, and welfare of the city.

B. Offense. A person commits an offense if the person parks or allows to be parked on any property under his control, any automobile, bus, truck, motorcycle, boat or recreational vehicle on any portion of a front yard or side yard of any lot or parcel located in a residentially zoned district or in any Commercial or Industrial zoned district being used for residential purposes, unless:

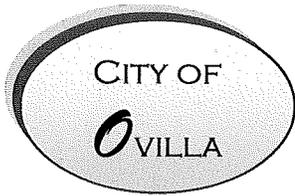
1. the vehicle is parked on an all-weather driveway that provides access to a garage, carport or off-street parking area required by this ordinance; or
2. an alternate surface has been reviewed and approved by the City's Engineer.

C. Driveway. A driveway for access to any single parking space or to a parking lot shall not be less than twenty (20) feet in width, nor more than thirty (30) feet in width, as measured at the property line along the street.

**33.9****RESIDENTIAL PARKING DEVELOPMENT STANDARDS**

The following regulations shall apply to all residential zoning districts and to any required front or side yard being used to park or store vehicles, including boats and trailers.

- A. Paving Materials. All vehicles, including RV's, campers, boats, or other trailer, which are parked or stored on private property in residential areas are to be on a concrete paved surface, asphaltic concrete, or pavers.
- B. Large Lots. Residences located on properties two (2) acres or greater in size may have an alternate surface material upon authorization of the City Council.
- C. Pavers. Pavers are not to exceed one-half inch (1/2") above the surface of the yard in which they are placed to allow them to be properly mowed and trimmed around.
- D. Off-Street Surface. Vehicles are to be completely resting on such surfaces from the point they leave the public streets to the point upon which they are parked or stored.
- E. Relationship to Curb. All vehicles shall be so parked in relation to the street and dwelling at right angles and not to extend over any walkway or be closer than eight (8) inches from the back of the curb so they will not obstruct the pedestrian ways.
- F. Violation. Any vehicle found by the Administrative Official or City Code Enforcement Officer to be in violation of and provision of this Section must be made operable or moved to an enclosed building within thirty (30) days from the notification of such condition existing.
- G. Subject Vehicles. A person commits an offense if the person parks or stores a recreational vehicle, camper, boat, or other trailer in any front or side yard driveway.



# Ovilla City Council

## AGENDA ITEM REPORT

Item(s): **5** (City Secretary use only)

Meeting Date: February 25, 2013

Department: Administration

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted By: Council Request

Amount: \$ \_\_\_\_\_

Attachments:	
1. Proposed Agreement with Texas First Group	
Agenda Item / Topic:	
<b>ITEM 5.</b>	<b>DISCUSSION</b> – Consider entering into a contract with Texas First Group to provide interim city administrator services.
Discussion / Justification:	
Several council members have suggested it may be desirable to hire an interim city administrator while searching for the permanent city administrator. Texas First Group has provided such services to several municipalities in the State of Texas.	
Recommendation / Staff Comments:	
N/A	
Sample Motion(s):	
<b>DISCUSSION ONLY.</b>	

## AGREEMENT FOR INTERIM CITY MANAGER

State of Texas

Counties of Ellis & Dallas

For good and valuable consideration, the receipt and sufficiency of which is hereby conclusively acknowledged, this agreement is made by and between the City of Ovilla, Texas, a Texas Municipal Corporation (hereinafter referred to as the "City") and Texas First Group Replacement Service, Inc., (hereinafter referred to as "Texas First Group").

Texas First Group shall provide personnel appropriate to handle the responsibilities of Interim City Manager of the City. As an incident to such responsibilities, the person or persons assigned by Texas First Group shall have all powers and duties as set forth in City Ordinances, City Policy, State law, and as further delegated by the City Council. The parties anticipate that Jackie Lee shall initially handle the Interim City Manager responsibilities during the term of this agreement. The parties agree and acknowledge that Texas First Group, Jackie Lee, and any other individual assigned by Texas First Group to provide services under this agreement may continue professional consultation work for other clients during the term of this agreement, and further agree and acknowledge that time spent on such consultation will not be billed to the City.

Texas First Group acknowledges that its provision of services is at the discretion of the City Council and that the City Council may terminate this agreement at their discretion at any time, with or without cause. The hours of the work week for the Interim City Manager shall be determined by the City Council.

Texas First Group may assign personnel other than Jackie Lee to act as Interim City Manager only with the prior express consent of the City.

In consideration of its agreement, the City shall 1) Pay to Texas First Group the sum of \$ 51.00 per hour for its services, with a minimum billing increment of thirty (30) minutes; 2) Reimburse Texas First Group for any direct expenses incurred by the Interim City Manager in connection with providing services performed for the City at City's request; 3) Pay automobile mileage (at the current IRS rate) for daily commuting to/from Ovilla and her home in Desoto, as well as for the use of her car for City business. If an individual other than Jackie Lee is assigned to act as Interim City Manager, as provided above, any similar reimbursement will be as agreed by the parties.

Texas First Group will provide a billing statement to the City on a bi-weekly basis and such billing statement will be due and payable upon receipt thereof by the City.



The parties specifically reserve the right to designate other addresses for notices in writing from time to time.

This agreement constitutes the full and complete agreement of the parties, and all other prior and/or contemporaneous agreements between the parties have been merged herein. Any future amendment of this agreement shall be in writing and shall require the written consent of both parties.

This agreement is governed by and is to be construed and enforced in accordance with the laws of the State of Texas and of the United States.

The parties agree and consent to the jurisdiction of and venue in the District Court of Ellis County, Texas, and of the United States District Court for the Northern District of Texas and acknowledge that such courts shall constitute proper and convenient forums for the resolution of any actions among the parties with respect to the subject matter hereof.

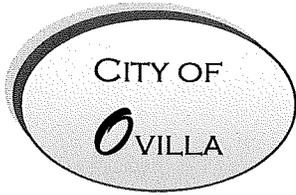
The parties further agree that such courts shall be the exclusive forums for the resolution of any actions among the parties with respect to the subject matter hereof.

EXECUTED in duplicate originals to be effective on the \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Thomas Leverentz, Mayor  
City of Ovilla, Texas

\_\_\_\_\_  
Don Davis, Partner  
Texas First Group

Attest: \_\_\_\_\_  
Pamela Woodall, City Secretary  
City of Ovilla, Texas



**AGENDA ITEM REPORT**

Item(s): **6** (City Secretary use only)

Meeting Date: February 25, 2013

Department: Administration

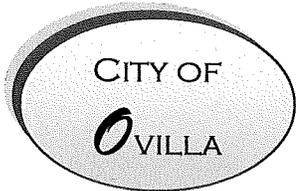
Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted By: Council Request

Amount: \$ \_\_\_\_\_

<b>Attachments:</b>	
1. N/A	
<b>Agenda Item / Topic:</b>	
<b>ITEM 6.</b>	<b>DISCUSSION</b> – Consider hiring an executive fee-based management firm to successfully identify and locate qualified applicants for the permanent city administrator’s position.
<b>Discussion / Justification:</b>	
Item requested by Interim City Administrator for discussion.	
<b>Recommendation / Staff Comments:</b>	
N/A	
<b>Sample Motion(s):</b>	
<b>DISCUSSION ONLY.</b>	



# AGENDA ITEM REPORT

Item(s): 7 (City Secretary use only)

Meeting Date: February 25, 2013

Department: Administration

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted By: Administrative Staff

Amount: \$ \_\_\_\_\_

<b>Attachments:</b>
1. Three resumes
<b>Agenda Item / Topic:</b>
<b>ITEM 7. DISCUSSION/ACTION</b> – Deliberate the appointment employment, compensation and/or duties of the interim City Administrator and/or permanent City Administrator.
<b>Discussion / Justification:</b>
Council will reviewed applicants' resumes and qualifications for the position.
<b>Recommendation / Staff Comments:</b>
N/A
<b>Sample Motion(s):</b>
<b>"I MAKE A MOTION THAT COUNCIL ACCEPTS &amp; APPROVES / DENIES</b> _____."