

# City of *OVILLA* City Council Agenda

Ralph G. Hall, Place One  
Larry Stevenson, Place Two  
David Griffin, Place Three

Tom Leverentz, Mayor

Doug Hunt, Place Four  
Richard Dormier, Mayor Pro-Tem/Place Five  
Vacant, City Administrator

105 S. Cockrell Hill Road, Ovilla, TX 75154

Monday, March 11, 2013

7:00 P.M.

Council Chamber Room

Pursuant to the provisions of Chapter 551 VTCA Government Code, NOTICE is hereby given of a Regular Meeting of the City Council of the City of Ovilla, to be held on Monday, March 11, 2013 at 7:00 P.M. in the City Hall Council Chamber Room, 105 S. Cockrell Hill Road, Ovilla, Texas, 75154, for the purpose of considering the following items.

## **I. CALL TO ORDER**

- ◆ Invocation
- ◆ Pledge of Allegiance

## **II. COMMENTS, PRESENTATIONS, ANNOUNCEMENTS & REPORTS**

### **• Citizen Comments**

*The City Council welcomes comments from Citizens. Those wishing to speak must sign in before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised, or make any decisions at this time. Speakers under citizen's comments must observe a three-minute time limit. Inquiries regarding matters not listed on the Agenda may be referred to Staff for research and possible future action.*

### **• Department Activity Reports / Discussion**

- Police Department Police Chief M. Moon
  - Monthly Report
- Fire Department Assistant Fire Chief P. Brancato
  - Monthly Report
- Public Works Public Works Director B. Piland
  - Monthly Report
- Finance Department City Accountant S. Jungman
  - Monthly Municipal Court Report
- Administration Mayor ProTem R. Dormier
  - City Hall front lobby renovations
  - New SPAM Filter
  - Monthly Reports – Code Enforcement/Animal Control, Mike Dooly
- Committees
- 

## **III. CONSENT AGENDA**

*The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration.*

- Financial transactions
- Minutes of the February 11, 2013 Regular Council Meeting

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## IV. EXECUTIVE SESSION

Closed Meeting called pursuant to Texas Government Code § 551.074 - Personnel Matters.

- ITEM 1. **DISCUSSION/ACTION** – Deliberate the appointment employment, and/or duties of the interim City Administrator and/or permanent City Administrator.

**COUNCIL WILL RECONVENE INTO OPEN SESSION, AND TAKE ACTION  
NECESSARY PURSUANT TO EXECUTIVE SESSION, IF NEEDED.**

## V. REGULAR AGENDA

- ITEM 1. **DISCUSSION/ACTION** – Deliberate the appointment employment, and/or duties of the interim City Administrator and/or permanent City Administrator.
- ITEM 2. **DISCUSSION/ACTION** – Consider entering into a contract with Texas First Group to provide interim city administrator services.
- ITEM 3. **DISCUSSION/ACTION** – Consider proposed Ordinance 2013-006 granting ONCOR Electric to use the present and future streets, alleys, highways, public utility easements for public ways and public property of the City of Ovilla and providing compensation thereof. ONCOR representative Mr. Kenneth Govan will be present.
- ITEM 4. **DISCUSSION/ACTION** – Review of Auditor's Letter to Management for 2010-11 Fiscal Year Audit and 2011-12 Fiscal Year Audit. Required response from staff/City Administrator to Council.
- ITEM 5. **DISCUSSION/ACTION** – Consider a proposed Resolution 2013-002, updating and replacing Resolution 2011-021 in accordance with the recommendation of the external audit firm, Yeldell, Wilson & Company P.C., by establishing a Fund Balance Policy.
- ITEM 6. **DISCUSSION** – Review of City of Ovilla monthly financial reports, budget manager's authority for budget adjustments and change in format of monthly financial reports.
- ITEM 7. **DISCUSSION/ACTION** – Consider a proposed agreement by and between the City of Ovilla and the HOA (Home Owner Association) of Ashburne Glen, both acting through their duly authorized officers and representatives to be effective April 1, 2013.
- ITEM 8. **DISCUSSION/ACTION** – Consider a proposed agreement by and between the City of Ovilla and the HOA (Home Owner Association) of Meadow Glen, both acting through their duly authorized officers and representatives to be effective April 1, 2013.
- ITEM 9. **DISCUSSION/ACTION** – Direct staff to notify CWD that Ovilla will not be extending the 2 one-year optional extensions to the current contract. Also, direct staff to prepare RFP to include current services plus once-a-year household hazardous waste service day as an alternate bid item.

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**ITEM 10. DISCUSSION/ACTION** – Consider a request from Mr. Jeff Byers to name a city baseball field after his grandfather and former Mayor, Mr. Weldon Odell, and direct staff to return with a resolution.

## VI. ADJOURNMENT

THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF the March 11, 2013, Regular City Council Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, [www.cityofovilla.org](http://www.cityofovilla.org), on the 8th day of March 2013 prior to 6:00 p.m., in compliance with Chapter 551, Texas Government Code.



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Pamela Woodall, City Secretary

DATE OF POSTING: 3.8.13 TIME: 12:30 am/pm  
DATE TAKEN DOWN: \_\_\_\_\_ TIME: \_\_\_\_\_ am/pm

IF YOU OR YOUR REPRESENTATIVE HAVE A DISABILITY THAT REQUIRES SPECIAL ARRANGEMENTS AND YOU PLAN TO ATTEND THIS PUBLIC MEETING, PLEASE CALL THE CITY SECRETARY AT 972-617-7262 WITHIN 24 HOURS OF THE MEETING. REASONABLE ACCOMMODATIONS WILL BE MADE TO MEET YOUR NEEDS AT THE MEETING. PLEASE SILENCE ALL PAGERS, CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.