

CITY OF OVILLA MINUTES

Thursday, May 30, 2013

Special City Council Meeting

Larry Marlow Fire Department Training Room

105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Dormier called the Special Council Meeting of the Ovilla City Council to order at 5:02 P.M. The following City Council Members were present:

Ralph Hall	Council Member Place 1
Larry Stevenson	Council Member Place 2
David Griffin	Council Member Place 3
Doug Hunt	Council Member Place 4
Vacant Seat	Council Member Place 5

Mayor Dormier noted present members, thus constituting a quorum. The City Secretary attended and Ms Cynthia Powell was present for a second interview with Council.

PL4 Hunt gave the Invocation

Mayor Dormier led the recitation of the Pledge of Allegiance

I. EXECUTIVE SESSION

Closed Meeting called pursuant to Texas Government Code § 551.074 - Personnel Matters.

ITEM 1. DISCUSSION/ACTION – Deliberate the appointment employment, and/or duties of the Interim City Administrator and/or permanent City Administrator.

Mayor Dormier advised that Council would convene into Executive Session at 5:05 p.m., to interview and deliberate with city administrator applicant, Ms Cynthia Powell.

COUNCIL WILL RECONVENE INTO OPEN SESSION, AND TAKE ACTION NECESSARY PURSUANT TO EXECUTIVE SESSION, IF NEEDED.

Mayor Dormier and Council reconvened into regular session at 6:12 p.m. The City Secretary was instructed to compose a Letter of Agreement between the City and Ms Powell subject to the motion.

PL1 Hall made the motion that Council approves the employment of Ms Powell based on the following:

1. Ms Cynthia Powell is employed as the City Administrator effective June 24, 2013.
2. The annual salary will begin at \$80,000.
3. A \$2,000 moving allowance will be provided with the submittal of paid receipts for such expenses. If Ms Powell terminates her employment with the City before two (2) years, the \$2,000 moving expense will be prorated and reimbursed to the City.
4. Upon employment, Ms Powell will be permitted a two-week vacation available in October 2013.
5. Professional memberships and annual conferences paid by the City:
 - a. TCMA and ICMA

Ms Powell will respond to the City Secretary by Monday, June 03, 2013, of her decision of whether or not to accept Council's offer.

The motion was seconded by PL4 Hunt. *Mayor Dormier conducted a record vote by announcement of AYE or NAY. Present Council announced AYE in favor. No oppositions, no abstentions.*

VOTE: The motion carried unanimously: 4-0.

ADJOURNMENT

PL2 Stevenson made a motion to adjourn the meeting; seconded by PL4 Hunt.
There being no further business, Mayor Dormier adjourned the meeting at 6:15 p.m.

Richard Dormier

Richard Dormier, Mayor

ATTEST:

Pamela Woodall

Pamela Woodall, City Secretary

Approved June 24, 2013

Certified Executive Agenda sealed and filed separately

