

City of OVILLA City Council Agenda

Ralph G. Hall, Place One
Larry Stevenson, Place Two
David Griffin, Place Three

Richard Dormier, Mayor

Doug Hunt, Place Four
Dean Oberg/Place Five
Cyndy Powell, City Administrator

105 S. Cockrell Hill Road, Ovilla, TX 75154

Monday, September 09, 2013

7:00 P.M.

Council Chamber Room

Pursuant to the provisions of Chapter 551 VTCA Government Code, NOTICE is hereby given of a Regular Meeting of the City Council of the City of Ovilla, to be held on Monday, September 09, 2013 at 7:00 P.M. in the City Hall Council Chamber Room, 105 S. Cockrell Hill Road, Ovilla, Texas, 75154, for the purpose of considering the following items.

I. CALL TO ORDER

- Invocation
- Pledge of Allegiance

II. COMMENTS, PRESENTATIONS, ANNOUNCEMENTS & REPORTS

Mayor Dormier to announce the upcoming event, National Night Out

▪ Citizen Comments

The City Council welcomes comments from Citizens. Those wishing to speak must sign in before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised, or make any decisions at this time. Speakers under citizen's comments must observe a three-minute time limit. Inquiries regarding matters not listed on the Agenda may be referred to Staff for research and possible future action.

▪ Department Activity Reports / Discussion

- Police Department Police Chief M. Moon
 - Monthly Report
 - 1. EOC Plan update
- Fire Department Fire Chief P. Brancato
 - Monthly Report
- Public Works Public Works Director B. Piland
 - Monthly Report
- Administration City Administrator C. Powell
 - Bi-weekly update activity reports
 - Monthly Municipal Court Report City Secretary P. Woodall
 - Monthly Reports Code Enforcement/Animal Control, M. Dooly

III. CONSENT AGENDA

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration.

- Minutes of the August 26, 2013 Regular Council Meeting
- Minutes of the August 21, 2013 Special Council Meeting /Budget Workshop
- Minutes of the August 07, 2013 Special Council Meeting /Budget Workshop
- Monthly Financial Transactions

IV. PUBLIC HEARING

PUBLIC HEARING AND DISCUSSION of an ordinance to adopt and approve the Proposed Budget for the Fiscal Year 2013-2014.

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V. REGULAR AGENDA

- ITEM 1. *DISCUSSION/ACTION* – Consider Adoption of Ordinance 2013-023 Adopting and Approving the City of Ovilla Proposed Budget for the Fiscal Year 2013-2014.
- ITEM 2. *DISCUSSION/ACTION* – Consider Adoption of Ordinance 2013-024 Approving the Tax Rate for the Fiscal Year 2013-2014.
- ITEM 3. *DISCUSSION/ACTION* – Consider Adoption of Ordinance 2013-025 Ratifying the Budget for the 2013-2014 Tax Year that will raise less revenue than in the previous year.
- ITEM 4. *DISCUSSION/ACTION* – Consider a proposed Ordinance 2013-026 amending Appendix A of the Ovilla Code of Ordinances.
- ITEM 5. *DISCUSSION/ACTION* – Consider and Approve the FY2013-2014 City Calendar and scheduled meetings of the Ovilla City Council.
- ITEM 6. *DISCUSSION/ACTION* – Review progress and various assignments to facilitate the success of the 2013 Heritage Day festivities.

VI. EXECUTIVE SESSION

The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

VII. REQUESTS FOR FUTURE AGENDA ITEMS

VIII. ADJOURNMENT

THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF the September 09, 2013, Regular City Council Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofovilla.org, on the 6th day of September 2013 prior to 6:00 p.m., in compliance with Chapter 551, Texas Government Code.



Pamela Woodall, City Secretary

DATE OF POSTING: 9-6-13 TIME: 11:00 am/pm
DATE TAKEN DOWN: _____ TIME: _____ am/pm

IF YOU OR YOUR REPRESENTATIVE HAVE A DISABILITY THAT REQUIRES SPECIAL ARRANGEMENTS AND YOU PLAN TO ATTEND THIS PUBLIC MEETING, PLEASE CALL THE CITY SECRETARY AT 972-617-7262 WITHIN 24 HOURS OF THE MEETING. REASONABLE ACCOMMODATIONS WILL BE MADE TO MEET YOUR NEEDS AT THE MEETING. PLEASE SILENCE ALL PAGERS, CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.

OVILLA POLICE DEPARTMENT
 105 S Cockrell Hill Rd
 Ovilla, TX 75154
 (972) 617-7262

To: Mayor Richard Dormier
 Ovilla City Council
 Cyndy Powell

Subject: Police Department Monthly Activity Report

	August 2013	August 2013 YTD	August 2012	August 2012 YTD
Calls For Service				
Accident	2	20	1	17
Alarms	19	123	19	125
Arrest	5	29	3	16
Assault	0	2	1	3
Assists: Agency/Unit: 22 EMS/Fire: 3 Motorist: 4	29	211	42	267
Building / House Security Check	1287	10656	1532	12249
Burgulary	1	6	0	3
Burgulary of Motor Vehicle	0	1	3	6
Criminal Mischief	1	5	2	8
Disturbance	16	65	11	45
Neighborhood Check	1903	14199	1594	13293
Other Calls for Service	111	995	109	655
Suspicious Person	9	46	9	50
Suspicious Vehicle	7	57	14	76
Theft	2	7	2	13
Traffic Assignment	2	161	52	391
TOTAL CALLS FOR SERVICE	3394	26583	3987	23823

Reserve Officer Hours	92.25	537.5	33	96.25
Average Response Time (Minutes)	4.5	4,04375	5	4.51
Traffic Stop (Warnings)	39	259	50	427
Traffic Stop (Citations)	51	290	33	288
Total Citations & Warnings Combined	90	549	83	715
PERCENT OF STOPS RECEIVING CITATIONS	56.7	52.8	39.3	40.3

OVILLA PD VEHICLE MILEAGE

May-13		June-13		July-13		August-13		September-13		October-13		November-13		December-13		January-14		February-14	
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100	68127	69954	1827	100				100	74411	75946	1535	100				100			
101	126330	126331	1	101				101	126370	126719	349	101				101			
102	70380	71575	1195	102				102	73156	74041	885	102				102			
103	73463	75182	1719	103				103	78862	80643	1781	103				103			
104	45816	46985	1169	104				104	48443	48571	128	104				104			
105	13823	15558	1735	105				105	20120	22490	2370	105				105			
July-13				August-13				September-13				October-13				November-13			
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100	69954	74411	4457	100	74411	75946	1535	100				100				100			
101	126331	126370	39	101	126370	126719	349	101				101				101			
102	71575	73156	1581	102	73156	74041	885	102				102				102			
103	75182	78862	3680	103	78862	80643	1781	103				103				103			
104	46985	48443	1458	104	48443	48571	128	104				104				104			
105	15558	20120	4562	105	20120	22490	2370	105				105				105			
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100			0	100			0	100			0	100			0	100			0
101			0	101			0	101			0	101			0	101			0
102			0	102			0	102			0	102			0	102			0
103			0	103			0	103			0	103			0	103			0
104			0	104			0	104			0	104			0	104			0
105			0	105			0	105			0	105			0	105			0
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100			0	100			0	100			0	100			0	100			0
101			0	101			0	101			0	101			0	101			0
102			0	102			0	102			0	102			0	102			0
103			0	103			0	103			0	103			0	103			0
104			0	104			0	104			0	104			0	104			0
105			0	105			0	105			0	105			0	105			0
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100			0	100			0	100			0	100			0	100			0
101			0	101			0	101			0	101			0	101			0
102			0	102			0	102			0	102			0	102			0
103			0	103			0	103			0	103			0	103			0
104			0	104			0	104			0	104			0	104			0
105			0	105			0	105			0	105			0	105			0
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100			0	100			0	100			0	100			0	100			0
101			0	101			0	101			0	101			0	101			0
102			0	102			0	102			0	102			0	102			0
103			0	103			0	103			0	103			0	103			0
104			0	104			0	104			0	104			0	104			0
105			0	105			0	105			0	105			0	105			0

EOC PLAN UPDATE 9/4/2013

ITEMS ACCOMPLISHED

- ✓ City Ordinance adopting NIMS
- ✓ Basic Emergency Operations Plan
- ✓ List of environmental clean up services
- ✓ Emergency Management Contact List
- ✓ Emergency Response Plan
- ✓ Extreme Weather Plan
- ✓ Annex C: Shelter and Mass Care
- ✓ Annex F: Fire Fighting
- ✓ Annex K: Public Works
- ✓ Annex G: Law Enforcement
- ✓ Annex Q: Hazardous Materials

ITEMS LEFT TO ACCOMPLISH

- Annex C: Contact possible Emergency Care Facilities in the city and get a signed agreement between them and city, have agreements on file
- Annex A: Warning
- Annex B: Communications
- Annex D: Radiological Protection
- Annex J: Recovery
- Annex M: Resource Management
- Annex N: Direction
- Annex R: Search and Rescue
- Annex S: Transportation
- Annex V: Terrorist Incident Response
- Find training and train Mayor and Council on their role in Emergency Management

OVILLA

OFD Year-to-date Incident Participation

Activity Date Between {08/01/2013} And
 {08/31/2013} and Career = "2 "

Staff Id/Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Percent
751 Baker, Dalton	0	0	0	0	0	0	0	10	0	0	0	0	10	31.25
749 Chapman, John Daniel	0	0	0	0	0	0	0	5	0	0	0	0	5	15.62
740 Espinosa, Anthony	0	0	0	0	0	0	0	1	0	0	0	0	1	3.12
750 Guffey, Nicholas Ray	0	0	0	0	0	0	0	3	0	0	0	0	3	9.37
713 Holt, William Neal	0	0	0	0	0	0	0	5	0	0	0	0	5	15.62
724 O'Brien, Steve G	0	0	0	0	0	0	0	5	0	0	0	0	5	15.62
722 Spencer, Everett H	0	0	0	0	0	0	0	19	0	0	0	0	19	59.37
717 Witherspoon, Jacki D	0	0	0	0	0	0	0	8	0	0	0	0	8	25.00

Total Runs by Month											
Jan	0	Feb	0	Mar	0	Apr	0	May	0	Jun	0
Jul	0	Aug	32	Sep	0	Oct	0	Nov	0	Dec	0

Grand Total Runs: 32

OVILLA

Staff with No Activities

Date >= {08/01/2013} and)Career = "2 "

Staff Member	Staff ID	Status	Status Date	Rank	Station
Bailey, Randall S.	541	VO	12/22/2008	FE	1
Bell, Warren J	726	LV	08/20/2012	FFE	1
Graham, Justin L.	723	VO	01/10/2011	FE	1
Martinez, Erick I.	710	PEB	08/14/2011	FE	1
Reddy, Patrick	722	PEB	05/07/2013	FFE	1
Sidler, Joni L	711	VO	09/15/1999	FFP	1
Valaquez, Adrian C.	745	VO	11/24/2009	FEI	1

OVILLA

Average Response Time by District/Incident Type

Alarm Date Between {08/01/2013} And {08/31/2013}
and District = "ESD2 "

ESD2 Midlothian ESD#2

Incident	Alarm Date & Time		Arrival Date & Time		Stn	Shift	Response Time
13-3000435	08/24/2013	10:48:38	08/24/2013	11:00:56			00:12:18
13-3000438	08/25/2013	01:43:18	08/25/2013	01:50:04			00:06:46
13-3000447	08/30/2013	16:14:26	08/30/2013	16:25:15			00:10:49
Average Response Time for District/Incident Type							00:09:58
142 Brush or brush-and-grass mixture fire							
13-3000398	08/02/2013	15:38:42	08/02/2013	15:56:42	1	A	00:18:00
Average Response Time for District/Incident Type							00:18:00
143 Grass fire							
13-3000425	08/17/2013	14:12:33	08/17/2013	14:25:00	1	B	00:12:27
Average Response Time for District/Incident Type							00:12:27
151 Outside rubbish, trash or waste fire							
13-0000435	08/24/2013	10:48:38	08/24/2013	11:00:56	1	C	00:12:18
Average Response Time for District/Incident Type							00:12:18
311 Medical assist, assist EMS crew							
13-3000396	08/02/2013	00:55:57	08/02/2013	01:03:43	1	A	00:07:46
13-3000399	08/03/2013	09:34:18	08/03/2013	09:42:09	1	C	00:07:51
13-3000406	08/08/2013	08:24:47	08/08/2013	08:34:11	1	B	00:09:24
13-3000409	08/10/2013	22:42:27	08/10/2013	22:54:05	1	A	00:11:38
13-3000424	08/17/2013	00:16:34	08/17/2013	00:29:48	1	A	00:13:14
Average Response Time for District/Incident Type							00:09:59
554 Assist invalid							
13-0000403	08/05/2013	06:12:29	08/05/2013	06:21:08	1	A	00:08:39
Average Response Time for District/Incident Type							00:08:39
700 False alarm or false call, Other							
13-3000428	08/19/2013	09:51:10	08/19/2013	09:59:54	1	A	00:08:44
13-0000447	08/30/2013	16:14:00	08/30/2013	16:25:00	1	C	00:11:00
Average Response Time for District/Incident Type							00:09:52
743 Smoke detector activation, no fire - unintentional							
13-3000414	08/13/2013	09:36:20	08/13/2013	09:46:51	1	A	00:10:31
Average Response Time for District/Incident Type							00:10:31

Overall Average Response Time for District 00:10:46

Total Incident Count: 15

Overall Average Response Time: 00:10:46

OVILLA

Average Response Time by District/Incident Type

**Alarm Date Between {08/01/2013} And {08/31/2013}
and District = "OVILA"**

OVILA City of Ovilla

Incident	Alarm Date & Time		Arrival Date & Time		Stn	Shift	Response Time
13-3000429	08/19/2013	15:31:25	08/19/2013	15:37:25			00:06:00
13-3000433	08/21/2013	16:17:37	08/21/2013	16:20:52			00:03:15
13-3000434	08/23/2013	10:57:35	08/23/2013	11:04:14			00:06:39
13-3000439	08/25/2013	13:10:42	08/25/2013	13:11:42			00:01:00
13-3000442	08/27/2013	23:57:53	08/28/2013	00:05:25			00:07:32
13-3000444	08/29/2013	18:44:44	08/29/2013	18:50:04			00:05:20
13-3000446	08/30/2013	00:49:41	08/30/2013	00:54:41			00:05:00
13-3000448	08/31/2013	11:03:29	08/31/2013	11:07:40			00:04:11

Average Response Time for District/Incident Type 00:04:52

311 Medical assist, assist EMS crew

13-3000402	08/05/2013	01:25:29	08/05/2013	01:32:24	1	A	00:06:55
13-3000405	08/06/2013	04:27:12	08/06/2013	04:33:50	1	B	00:06:38
13-0000438	08/24/2013	01:43:00	08/24/2013	01:50:00	1	C	00:07:00
13-0000444	08/29/2013	18:44:44	08/29/2013	18:50:04	1	B	00:05:20

Average Response Time for District/Incident Type 00:06:28

321 EMS call, excluding vehicle accident with injury

13-3000401	08/04/2013	23:30:25	08/04/2013	23:38:38	1	A	00:08:13
13-3000415	08/13/2013	17:51:51	08/13/2013	17:57:54	1	A	00:06:03
13-3000418	08/14/2013	14:15:58	08/14/2013	14:22:03	1	B	00:06:05
13-3000420	08/15/2013	08:32:10	08/15/2013	08:36:37	1	C	00:04:27
13-3000422	08/16/2013	06:57:18	08/16/2013	07:03:10	1	C	00:05:52
13-3000427	08/18/2013	11:02:53	08/18/2013	11:07:45	1	C	00:04:52
13-0000433	08/21/2013	16:17:37	08/21/2013	16:20:52	1	C	00:03:15
13-0000434	08/23/2013	10:56:48	08/23/2013	11:04:14	1	B	00:07:26
13-0000446	08/30/2013	00:49:41	08/30/2013	00:54:41	1	B	00:05:00

Average Response Time for District/Incident Type 00:05:41

322 Motor vehicle accident with injuries

13-3000407	08/09/2013	16:02:51	08/09/2013	16:09:34	1	C	00:06:43
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Average Response Time for District/Incident Type 00:06:43

511 Lock-out

13-3000432	08/20/2013	17:24:38	08/20/2013	17:28:25	1	B	00:03:47
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Average Response Time for District/Incident Type 00:03:47

621 Wrong location

13-3000404	08/05/2013	22:52:50	08/05/2013	23:03:07	1	B	00:10:17
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Average Response Time for District/Incident Type 00:10:17

744 Detector activation, no fire - unintentional

13-3000423	08/16/2013	11:33:08	08/16/2013	11:39:19	1	A	00:06:11
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Average Response Time for District/Incident Type 00:06:11

OVILLA

Average Response Time by District/Incident Type

Alarm Date Between {08/01/2013} And {08/31/2013}
and District = "OVILA"

OVILA City of Ovilla

Incident	Alarm Date & Time	Arrival Date & Time	Stn	Shift	Response Time
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Overall Average Response Time for District 00:05:43

Total Incident Count: 25

Overall Average Response Time: 00:05:43

OVILLA

OFD Fuel Usage Report

Date Between {08/01/2013} And {08/31/2013}

Date	Fuel Type	Gallons	Cost	Unit
FA Fuel Apparatus				
Diesel				
08/02/2013	Diesel	12.634	\$48.00	B701
	728 Muirhead, Brad R			
08/02/2013	Diesel	25.664	\$97.50	B702
	715 Cates, Jason			
08/03/2013	Diesel	23.149	\$87.94	E701
	717 Witherspoon, Jacki D			
	737 Skidmore, Nolan D			
	739 Sodek, Larry Ray			
08/07/2013	Diesel	8.952	\$34.01	E701
	718 Beets, Randy L			
	742 Turner, Cole A.			
08/10/2013	Diesel	8.010	\$30.45	755
	724 O'Brien, Steve G			
	731 Godfrey, Jake W			
08/11/2013	Diesel	7.773	\$29.53	755
	751 Baker, Dalton			
08/12/2013	Diesel	16.600	\$63.07	E701
	725 Wolf, Darrell G.			
	737 Skidmore, Nolan D			
	739 Sodek, Larry Ray			
08/12/2013	Diesel	14.453	\$54.91	E701
	725 Wolf, Darrell G.			
	737 Skidmore, Nolan D			
08/18/2013	Diesel	0.175	\$0.66	755
	717 Witherspoon, Jacki D			
08/18/2013	Diesel	11.020	\$41.86	755
	717 Witherspoon, Jacki D			
08/19/2013	Diesel	16.000	\$60.96	E701
	716 Ullrich, Austin			
	727 Coleman, Caleb H			
	742 Turner, Cole A.			
08/20/2013	Diesel	11.056	\$42.00	E702
	718 Beets, Randy L			
08/23/2013	Diesel	16.550	\$62.89	E703
	718 Beets, Randy L			
08/28/2013	Diesel	23.807	\$90.44	755

OVILLA

OFD Fuel Usage Report

Date Between {08/01/2013} And {08/31/2013}

Date	Fuel Type	Gallons	Cost	Unit
FA Fuel Apparatus				
	722 Spencer, Everett H			
08/30/2013	Diesel	11.110	\$42.21	E701
	739 Sodek, Larry Ray			
08/31/2013	Diesel	8.270	\$31.43	E702
	727 Coleman, Caleb H			
	742 Turner, Cole A.			
08/31/2013	Diesel	10.000	\$38.00	755
	727 Coleman, Caleb H			
	742 Turner, Cole A.			
Diesel Totals:		225.223 Gal	\$855.86	

Gasoline				
08/07/2013	Gasoline	21.705	\$76.38	B703
	743 Hudson, Ryan A			
08/14/2013	Gasoline	23.116	\$79.03	C701
	708 Brancato, Phillip M.			
08/23/2013	Gasoline	14.860	\$52.02	S701
	718 Beets, Randy L			
08/27/2013	Gasoline	24.029	\$84.08	C701
	708 Brancato, Phillip M.			
Gasoline Totals:		83.710 Gal	\$291.51	

OVILLA

Incident Type Report (Summary)

Alarm Date Between {08/01/2013} And {08/31/2013}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
	18	26.47%	\$0	0.00%
	18	26.47%	\$0	0.00%
1 Fire				
100 Fire, Other	1	1.47%	\$0	0.00%
111 Building fire	5	7.35%	\$350,000	100.00%
123 Fire in portable building, fixed location	1	1.47%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	1	1.47%	\$0	0.00%
143 Grass fire	2	2.94%	\$0	0.00%
150 Outside rubbish fire, Other	1	1.47%	\$0	0.00%
151 Outside rubbish, trash or waste fire	1	1.47%	\$0	0.00%
	12	17.64%	\$350,000	100.00%
3 Rescue & Emergency Medical Service Incident				
300 Rescue, EMS incident, other	1	1.47%	\$0	0.00%
311 Medical assist, assist EMS crew	10	14.70%	\$0	0.00%
320 Emergency medical service, other	1	1.47%	\$0	0.00%
321 EMS call, excluding vehicle accident with	9	13.23%	\$0	0.00%
322 Motor vehicle accident with injuries	1	1.47%	\$0	0.00%
	22	32.35%	\$0	0.00%
5 Service Call				
500 Service Call, other	1	1.47%	\$0	0.00%
511 Lock-out	1	1.47%	\$0	0.00%
554 Assist invalid	1	1.47%	\$0	0.00%
571 Cover assignment, standby, moveup	1	1.47%	\$0	0.00%
	4	5.88%	\$0	0.00%
6 Good Intent Call				
611 Dispatched & cancelled en route	8	11.76%	\$0	0.00%
	8	11.76%	\$0	0.00%
7 False Alarm & False Call				
700 False alarm or false call, Other	2	2.94%	\$0	0.00%
743 Smoke detector activation, no fire -	1	1.47%	\$0	0.00%
744 Detector activation, no fire -	1	1.47%	\$0	0.00%

OVILLA

Incident Type Report (Summary)

Alarm Date Between {08/01/2013} And {08/31/2013}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
7 False Alarm & False Call	4	5.88%	\$0	0.00%

Total Incident Count: 68

Total Est Loss: \$350,000

OVILLA

Incident Type Report

Alarm Date Between {08/01/2013} And {08/31/2013}

Incident	Alm Date	Time	Primary Action	Property Use
13-3000429-000	08/19/2013	15:31:25		
13-3000433-000	08/21/2013	16:17:37		
13-3000434-000	08/23/2013	10:57:35		
13-3000435-000	08/24/2013	10:48:38		
13-3000436-000	08/24/2013	19:10:20		
13-3000437-000	08/24/2013	21:47:12		
13-3000438-000	08/25/2013	01:43:18		
13-3000439-000	08/25/2013	13:10:42		
13-3000440-000	08/25/2013	16:54:39		
13-3000441-000	08/27/2013	11:27:26		
13-3000442-000	08/27/2013	23:57:53		
13-3000443-000	08/28/2013	03:51:18		
13-3000444-000	08/29/2013	18:44:44		
13-3000445-000	08/29/2013	21:00:10		
13-3000446-000	08/30/2013	00:49:41		
13-3000447-000	08/30/2013	16:14:26		
13-3000448-000	08/31/2013	11:03:29		
13-3000449-000	08/31/2013	20:22:01		

Incident Type Count: 18 Percent of All: 26.4%

100 Fire, Other

13-0000436-000	08/24/2013	19:10:00	76 Provide water	600 Ind., utility, defense,
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Incident Type Count: 1 Percent of All: 1.4%

111 Building fire

13-3000426-000	08/18/2013	00:25:03	74 Provide apparatus	419 1 or 2 family dwelling
13-3000430-000	08/20/2013	02:13:42	56 Provide air supply	419 1 or 2 family dwelling
13-0000440-000	08/25/2013	16:53:52	73 Provide manpower	419 1 or 2 family dwelling
13-0000443-000	08/29/2013	03:51:00	56 Provide air supply	419 1 or 2 family dwelling
13-0000445-000	08/29/2013	21:00:10	74 Provide apparatus	419 1 or 2 family dwelling

Incident Type Count: 5 Percent of All: 7.3%

123 Fire in portable building, fixed location

13-3000431-000	08/20/2013	15:44:47	73 Provide manpower	808 Outbuilding or shed
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Incident Type Count: 1 Percent of All: 1.4%

142 Brush or brush-and-grass mixture fire

OVILLA

Incident Type Report

Alarm Date Between {08/01/2013} And {08/31/2013}

Incident	Alm Date	Time	Primary Action	Property Use
142 Brush or brush-and-grass mixture fire				
13-3000398-000	08/02/2013	15:38:42	11 Extinguishment by	931 Open land or field
Incident Type Count:	1			Percent of All: 1.4%
143 Grass fire				
13-3000408-000	08/09/2013	16:11:22	56 Provide air supply	931 Open land or field
13-3000425-000	08/17/2013	14:12:33	11 Extinguishment by	931 Open land or field
Incident Type Count:	2			Percent of All: 2.9%
150 Outside rubbish fire, Other				
13-3000419-000	08/14/2013	18:37:16	86 Investigate	900 Outside or special
Incident Type Count:	1			Percent of All: 1.4%
151 Outside rubbish, trash or waste fire				
13-0000435-000	08/24/2013	10:48:38	11 Extinguishment by	931 Open land or field
Incident Type Count:	1			Percent of All: 1.4%
300 Rescue, EMS incident, other				
13-3000421-000	08/15/2013	21:01:13	31 Provide first aid &	419 1 or 2 family dwelling
Incident Type Count:	1			Percent of All: 1.4%
311 Medical assist, assist EMS crew				
13-3000396-000	08/02/2013	00:55:57	32 Provide basic life	419 1 or 2 family dwelling
13-3000399-000	08/03/2013	09:34:18	32 Provide basic life	419 1 or 2 family dwelling
13-3000402-000	08/05/2013	01:25:29	33 Provide advanced	419 1 or 2 family dwelling
13-3000405-000	08/06/2013	04:27:12	33 Provide advanced	419 1 or 2 family dwelling
13-3000406-000	08/08/2013	08:24:47	31 Provide first aid &	419 1 or 2 family dwelling
13-3000409-000	08/10/2013	22:42:27	30 Emergency medical	419 1 or 2 family dwelling
13-3000424-000	08/17/2013	00:16:34	32 Provide basic life	419 1 or 2 family dwelling
13-0000438-000	08/24/2013	01:43:00	32 Provide basic life	962 Residential street, road
13-0000437-000	08/24/2013	21:45:47	32 Provide basic life	419 1 or 2 family dwelling
13-0000444-000	08/29/2013	18:44:44	30 Emergency medical	580 General retail, Other
Incident Type Count:	10			Percent of All: 14.7%
320 Emergency medical service, other				
13-3000404-000	08/05/2013	22:52:50	33 Provide advanced	150 Public or government,

OVILLA

Incident Type Report

Alarm Date Between {08/01/2013} And {08/31/2013}

Incident	Alm Date	Time	Primary Action	Property Use
320 Emergency medical service, other				

Incident Type Count:	1			Percent of All: 1.4%
321 EMS call, excluding vehicle accident with injury				

13-3000401-000	08/04/2013	23:30:25	33 Provide advanced	419 1 or 2 family dwelling
13-3000415-000	08/13/2013	17:51:51	32 Provide basic life	419 1 or 2 family dwelling
13-3000418-000	08/14/2013	14:15:58	32 Provide basic life	419 1 or 2 family dwelling
13-3000420-000	08/15/2013	08:32:10	33 Provide advanced	419 1 or 2 family dwelling
13-3000422-000	08/16/2013	06:57:18	32 Provide basic life	419 1 or 2 family dwelling
13-3000427-000	08/18/2013	11:02:53	33 Provide advanced	131 Church, mosque,
13-0000433-000	08/21/2013	16:17:37	33 Provide advanced	419 1 or 2 family dwelling
13-0000434-000	08/23/2013	10:56:48	31 Provide first aid &	419 1 or 2 family dwelling
13-0000446-000	08/30/2013	00:49:41	33 Provide advanced	419 1 or 2 family dwelling

Incident Type Count:	9			Percent of All: 13.2%
322 Motor vehicle accident with injuries				

13-3000407-000	08/09/2013	16:02:51	33 Provide advanced	960 Street, Other

Incident Type Count:	1			Percent of All: 1.4%
500 Service Call, other				

13-3000410-000	08/11/2013	18:41:01	60 Systems and	962 Residential street, road

Incident Type Count:	1			Percent of All: 1.4%
511 Lock-out				

13-3000432-000	08/20/2013	17:24:38	73 Provide manpower	965 Vehicle parking area

Incident Type Count:	1			Percent of All: 1.4%
554 Assist invalid				

13-0000403-000	08/05/2013	06:12:29	71 Assist physically	419 1 or 2 family dwelling

Incident Type Count:	1			Percent of All: 1.4%
571 Cover assignment, standby, moveup				

13-3000412-000	08/12/2013	14:11:16	90 Fill-in, standby,	888 Fire station

Incident Type Count:	1			Percent of All: 1.4%

OVILLA

Incident Type Report

Alarm Date Between {08/01/2013} And {08/31/2013}

Incident	Alm Date	Time	Primary Action	Property Use
611 Dispatched & cancelled en route				
13-3000395-000	08/01/2013	16:41:35	93 Cancelled en route	963 Street or road in
13-3000397-000	08/02/2013	15:29:38	93 Cancelled en route	961 Highway or divided
13-3000400-000	08/03/2013	10:06:14	93 Cancelled en route	888 Fire station
13-3000411-000	08/12/2013	13:51:34	93 Cancelled en route	419 1 or 2 family dwelling
13-3000413-000	08/12/2013	17:58:28	93 Cancelled en route	419 1 or 2 family dwelling
13-3000416-000	08/13/2013	18:40:55	93 Cancelled en route	419 1 or 2 family dwelling
13-3000417-000	08/14/2013	13:14:56	93 Cancelled en route	419 1 or 2 family dwelling
13-0000441-000	08/27/2013	11:26:00	93 Cancelled en route	419 1 or 2 family dwelling
Incident Type Count:	8			Percent of All: 11.7%
700 False alarm or false call, Other				
13-3000428-000	08/19/2013	09:51:10	86 Investigate	419 1 or 2 family dwelling
13-0000447-000	08/30/2013	16:14:00	60 Systems and	419 1 or 2 family dwelling
Incident Type Count:	2			Percent of All: 2.9%
743 Smoke detector activation, no fire - unintentional				
13-3000414-000	08/13/2013	09:36:20	86 Investigate	419 1 or 2 family dwelling
Incident Type Count:	1			Percent of All: 1.4%
744 Detector activation, no fire - unintentional				
13-3000423-000	08/16/2013	11:33:08	86 Investigate	419 1 or 2 family dwelling
Incident Type Count:	1			Percent of All: 1.4%
Total Incident Count:	68			



September 5, 2013

TO: Honorable Mayor and City Council Members

FROM: Brad Piland Public Works Director

TOPIC: Public Works Monthly Report for August

- Repair fan motors at pump station
- Sewer Lift Station Repairs: Pulled pump 1 at Heritage lift station, removed pumps 1 and 2 from Cumberland Forest
- Read Water meters; service disconnects and reconnects
- Daily inspections at Ovilla Parc Subdivision
- Replaced 4 meters Brookwood Addition
- Update marquee as needed
- Daily water maintenance: residual and pressure test
- Tree and grass maintenance: Heritage Park, Silver Spur Park, Baseball fields and park area(s)
- Repaired water leaks: 105 Meadowwood & 103 Willow Creek Roads
- Drainage work on East Highland Road
- Installed new speed limit signs in Brookwood Addition
- Removed tree from Johnson Lane and Westmoreland Road
- Trimmed trees in right-of-way at pump station
- Prepare baseball field(s)

- Asphalt work at Ovilla Oaks
 - ❖ Jimmy Bryan -
 - Serviced PD Units 103 & 100
 - Repaired Packer
 - Daily Rounds

Flushed Hydrants:

- Collected water samples for TCEQ reporting
- Water maintenance – routine flushing of mains and hydrants
- Meter box repairs and replace lids as needed

Water plants at City Hall and park(s)



City Administrator Activity Report

Cyndy Powell
August 26 – August 30, 2013

Weekly staff meetings – Tuesdays at 9:00 a.m. This week's topics included the performance evaluation process and requirements for levels of performance.

Budget – The budget will be revised to reflect the Council's appointment of Phillip Brancato as the City's part-time Fire Chief on August 26th. Also, two formula corrections were made in the budget. The result was a deficit of \$3,000, the two line items adjusted were Legal Fees and Building Repairs. Council will consider adoption of the proposed FY2014 budget at the September 9, Council meeting.

Employee Policies Handbook - Ms. Lee provided City Council with an overview of the proposed revisions on August 26, 2013. Any questions or concerns can be forwarded to me or Jackie to research and respond. Staff will bring a discussion/action item to Council on September 23 for review and consideration of adoption of the revised policies.

Burn Ban: Burn Ban effective 08-09-13.

Road Repair Update: Ovilla Parc, Cockrell Hill, FM 664 - (Brad Piland) Roadwork continues in the Ovilla Oaks Subdivision. There were extensive repairs that have been completed and now the County is addressing equipment failure but has assured Brad the work will be completed before the end of the season.

Responses to RFP for Solid Waste and Recycling - At the August 12, 2013 City Council meeting a Council Committee consisting of David Griffin and Larry Stevenson was named to participate in the review the proposals with staff and make a recommendation to Council at a future meeting. The Review Committee will meet on September 12 to review the proposals with staff.

Planning and Zoning Commission – An item will be placed on a future agenda for staff to seek direction from Council regarding metal buildings.

Employee Compensation and Classification Study – The RFP was posted on Friday August 30, with proposals due September 13, 2013. I will review proposals and make a recommendation to City Council for consideration at a future meeting.

Strategic Plan RFQ –The committee heard presentations from the top two ranked firms on Thursday, August 29, 2013 and will make a recommendation to Council at a future meeting.

Bryson Manor Subdivision –Lance Rust, on behalf of Bobby Glass, made a presentation to City Council at the August 26th Regular Meeting regarding the proposed plans for the Bryson Manor and the Cole Tract development.

Economic Development Corporation - next meeting this Monday, September 16, 2013.

Accident Review Board - The Board will be meeting to review the incident involving the overhead garage door coming in contact with an engine leaving for an emergency call. The damage to the bottom panel of the garage door was repaired.

Life Safety Fire Inspection Program – Assistant Chief Brancato and Fire Marshal Kevin Lindsey are developing the Life Safety Fire Inspection program that would provide annual inspections of commercial establishments, public buildings, and multifamily residential dwellings. Kevin will present the program at a future Council meeting.

Loop 9 Corridor – Brian Clark, Project Manager with Atkins, presented an update at a Regional Task Force Meeting on Thursday, August 29th. The recently proposed southernmost alignment from Tar Road to Westmoreland Road was eliminated from further study. The presentation will be on the Loop 9 website: <http://www.loop9.org/>.

Police Department – two new patrol officers were introduced at the August 26th Council meeting.

Brookwood request for reduced speed limits – Chief Moon mailed a letter mailed to the resident outlining the process for petitioning the reduced speed limit sign, Chief Moon is in contact with the resident.

SW corner Westmoreland and FM664 – staff met with Terry Weaver of Sterling Development regarding zoning, utilities, and building standards for the potential development of the southwest corner of Westmoreland and Ovilla Road.



City Administrator Activity Report

Cyndy Powell
August 19 – August 23, 2013

Weekly staff meetings – Tuesdays at 9:00 a.m.

Budget – Council will consider adoption of the proposed FY2014 budget at the September 9, Council meeting.

Employee Personnel Handbook - Ms. Lee will provide City Council with an overview of the proposed revisions on August 26, 2013.

Burn Ban: Burn Ban effective 08-09-13.

Road Repair Update: Ovilla Parc, Cockrell Hill, FM 664 - (Brad Piland) Roadwork continues in the Ovilla Oaks Subdivision. There were extensive repairs that have been completed and now the County is addressing equipment failure but has assured Brad the work will be completed before the end of the season.

Responses to RFP for Solid Waste and Recycling - At the August 12, 2013 City Council meeting a Council Committee consisting of David Griffin and Larry Stevenson was named to participate in the review the proposals with staff and make a recommendation to Council at a future meeting. The Review Committee will meet on September 12 to review the proposals with staff.

Planning and Zoning Commission – An item will be placed on a future agenda for staff to seek direction from Council regarding metal buildings.

Employee Compensation and Classification Study – The draft Request for Proposal will be presented for Council's consideration at the August 26th meeting. The request for proposal rather than a request for qualifications will provide pricing which is a necessary component for evaluating the consultants and the process and timeline for completing the study.

Strategic Plan RFQ –The review committee consisting of David Griffin, Dean Oberg, Gary Jones, John Knight and staff met Thursday, August 15, 2013 to review the qualifications with staff and rank the respondents to the RFQ. The committee will hear presentations from the top two ranked firms on Thursday, August 29, 2013 and make a recommendation to Council at a future meeting.

Bryson Manor Subdivision – Bobby Glass has asked Lance Rust to present to City Council at the August 26th Regular Meeting.

Economic Development Corporation - next meeting this Monday, September 16, 2013.

Accident Review Board will be reviewing the incident involving the overhead garage door coming in contact with an engine leaving for an emergency call. The damage is to the bottom panel of the garage door.

Life Safety Fire Inspection Program – Assistant Chief Brancato and Fire Marshal Kevin Lindsey are developing the Life Safety Fire Inspection program that would provide annual inspections of commercial establishments, public buildings, and multifamily residential dwellings. Kevin will present the program at a future Council meeting.

Loop 9 Corridor – Brian Clark, Project Manager with Atkins, will be presenting an update at a Regional Task Force Meeting on Thursday, August 29th from 2:00 – 5:00 p.m. at the City of Red Oak, Banquet Hall at 200 Lakeview Parkway. This meeting follows the meeting held on August 14 in Glenn Heights where the Council was split and agreed to leave both alternatives on the table, according to Brian. He will be meeting with Dallas County, Cedar Hill, TxDOT, and COG on Friday, August 23.

Police Department – two new patrol officers have been hired.



Jessica Foresman
Court Clerk

DATE: September 9, 2013
TO: Honorable Mayor Dormier and City Council Members
FROM: Jessica Foresman, Court Clerk
SUBJECT: Monthly Staff Report

55 traffic, 3 penal code, 1 state law and 5 city ordinance related cases were filed for the month of August. 21 warrants were issued

Court Collection for the month of August was \$7,494.30

\$4,463.01 is kept by the City FYTD \$51,031.85
\$3,031.29 is remitted to State FYTD \$31,305.55

August 2013

Code Enforcement Report

Complaints - 123

Follow up – 135

Door Notice - 55

Mail Notice -- 21

Posted Property – 9 (grass)

Court – 3 Guilty Pleas – 1 Public Nuisance \$194, 1-Parking \$172, 1 Grass Nuisance \$194, Total Fines \$560

Citizen contacts - 95

Permits reviewed – 11 Permits issued -8 ??

Inspections – 15

Nuisance Abated By City - 0

Nuisance- Signs –30 (9 Business, 18 Garage Sale, 3 Real Estate)

Illegal Dumping – Trash on Johnson Lane

Board of Adjustment Variance Request(s) – 2 – Approved, Front Facing Garage, Building Line

August 2013

Animal Control Report

Complaint- 36

Follow up – 40

Door Notice – 27

Impounded Animal – 7

Impound Animal Results - 5 Transport 2 RTO

Impound Fee Collected - \$135

Court – 0

Citizen contacts - 46

Animal Registration Tags Issued – 20, Total \$240.00

Registration Reminder Mailed- 18

Nuisance Letter Mailed- 0

Animals Released – 5 (2-skunk, 1 Armadillo, 2 possum)

Deceased Removed - 15

Oak Leaf – 3 (2 dogs, 1 deceased animal removed)

Traps Checked Out – 8

CITY OF OVILLA MINUTES
Monday, August 26, 2013
Regular City Council Meeting
105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Dormier called the Regular Council Meeting of the Ovilla City Council to order at 7:01 p.m. The following City Council Members were present:

Ralph Hall	Council Member Place 1/Mayor Pro Tem
Larry Stevenson	Council Member Place 2
David Griffin	Council Member Place 3
Doug Hunt	Council Member Place 4
Dean Oberg	Council Member Place 5

Mayor Dormier noted present members, thus constituting a quorum. Various department-heads and staff were also present.

PL3 Griffin gave the Invocation

PL5 Oberg led the recitation of the Pledge of Allegiance

COMMENTS, PRESENTATIONS, REPORTS AND/OR APPOINTMENTS

Mayor Dormier read a Proclamation declaring September 17-23 as Constitution Week, honoring the 226th anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention. The Proclamation was presented to Ms Patricia Thibodeau, representative for the Daughters of the American Revolution.

◆ **Citizens Comments / Citizens Forum:**

1. Mr. Morris Gresham signed up to speak when Items 6 & 7 were addressed.
2. Mr. Phil Lynch signed up to speak on Items 6 & 7 also.
3. Mr. Dale Helm, 204 Willow Creek, spoke of his concerns regarding Executive Sessions Items 6 & 7. He made Council aware of his strong support for Assistant Fire Chief Phillip Brancato.

◆ **Department Activity Reports / Discussion**

- Finance City Accountant Sharon Jungman
 - Monthly Financials – no questions
- Administration City Administrator Cyndy Powell
 - Bi-weekly update activity report(s) – no questions
 - Monthly Reports Code Enf./Animal Control Mike Dooly
 - PW Director Brad Piland took A/C & Code responsibilities while Mr. Dooly was on vacation.

CONSENT ITEMS

- August 12, 2013 Minutes of the Regular Council Meeting

PL4 Hunt made the motion that Council approves the consent item as presented, seconded by PL2 Stevenson. Mayor Dormier asked for a record vote by announcement of AYE or NAY. Present Council announced AYE in favor. No oppositions, no abstentions.

VOTE: The motion carried unanimously: 5-0.

Chief Mike Moon introduced new officers John Garcia and Erin Guerrero.

REGULAR AGENDA**ITEM 1. DISCUSSION -** Receive presentation from Mr. Lance Rust on behalf of Bobby Glass regarding the Bryson Manor Subdivision.

Mr. Rust briefed Council on two connecting tracts of land at Shiloh Road. One tract, 122 acres, listed in the city limits and another tract at 113 acres, in the county. Since meeting previously with staff over the rough proportionality study on the 122 acres, the developer (Mr. Bobby Glass) had contemplated withdrawing the development of Bryson Manor due to the \$600,000 plus additional costs from the study to maintain roads and install curbs and gutters. The City has the ability to offset some of those costs by the developer donating certain aspects to the area. Mr. Rust (on behalf of Mr. Glass) proposed to donate open/green space for parks development, dedicate the R-O-W and realign Bryson Road, and build a portion of Shiloh & Bryson sewer line from the creek to the future school site. Knowing that Bryson Manor to Water Street could become a minor thoroughfare, the developer additionally offered to increase the road to 37 ft. wide and increase Judy Drive to 31ft wide. Mr. Rust stated that based on these offers, the developer requested to waive any additional fees from the study and asked Council to waive the required gutters and curbs. Mayor Dormier commented to Mr. Rust and Mr. Tony Martin (real estate agent representing the 122-acre development) that in order to consider these requests, the Council and staff would need to see actual costs in writing of the updates proposed. Mayor Dormier added that he would like to see the 113-acre development annexed in Ovilla. It was noted by PL2 Stevenson that the development of Bryson Manor could trigger Ovilla to change from a general law city to home rule. Council's consensus was that they would like to see the development of Bryson Manor Subdivision but needed to review the proposed updates including costs associated before they could consider any compensation from the study.

Mr. Rust and Mr. Martin advised that they would return with costs of all updates proposed.

COUNCIL TOOK NO ACTION.

ITEM 2. DISCUSSION/ACTION – Receive presentation from TX First Group Consultant Ms Jacqueline Lee to consider approval of a draft Personnel Policies Handbook.

Ms Jackie Lee shared the beginning process and development of the handbook under review. Mayor Pro Tem Hall advised that he did not want the handbook going to legal until he was able to read it thoroughly and that would require more time. PL5 Oberg agreed. Mayor Pro Tem Hall considered a workshop for the review. The consensus from Council was to bring the handbook back for consideration after a complete review.

COUNCIL TOOK NO ACTION.

ITEM 3. DISCUSSION/ACTION – Consider a draft RFP for the development of an Employee Compensation and Classification Study for the City of Ovilla.

City Administrator advised Council she was ready to proceed with posting of legal notices and soliciting proposals. Mayor Pro Tem Hall made note of a few recommended changes:

1. Page 1, paragraph 2: remove the word "considerable" and replace with "some" & tone down the background information.
2. Add – tax base and budget information
3. Page 4, Project Deliverables, revise the bulleted item "Presentation to City Administrator, Department Heads, Employees and Elected Officials" and replace with "Presentation to Elected Officials and City Administrator"

Mayor Pro Tem Hall made the motion to approve the RFQ with the three noted corrections and move forward with the solicitation of proposals for the Employee Compensation and Classification Study, seconded

Richard Dormier, Mayor
Ralph Hall, Place One
Larry Stevenson, Place Two

Doug Hunt, Place Four
David Griffin, Place Three
Dean Oberg, Place Five

by PL4 Hunt. *Mayor Dormier asked for a record vote by announcement of AYE or NAY. Present Council announced AYE in favor. No oppositions, no abstentions.*

VOTE: The motion carried unanimously: 5-0.

ITEM 4. DISCUSSION/ACTION–Consider recommendations from the CIP Committee (Capital Improvement Projects) of roads recommended for repair/refurbishment included in the proposed Fiscal Year 2013-2014 Budget.

Public Works Director Piland reviewed the recommended list from the CIP Committee with Council. Mayor Pro Tem Hall questioned if roadwork was planned in the Meadow Glen Addition. Public Works Director Brad Piland advised affirmatively and that repair work for that subdivision would come out of the line item repairs account.

PL4 Hunt made the motion that Council approves the CIP Committee recommendations of roads for repair/refurbishment proposed in the FY 2013-2014 Budget, seconded by PL5 Oberg. *Mayor Dormier asked for a record vote by announcement of AYE or NAY. Present Council announced AYE in favor. No oppositions, no abstentions.*

VOTE: The motion carried unanimously: 5-0.

ITEM 5. DISCUSSION/ACTION–Review progress and various assignments to facilitate the success of the 2013 Heritage Day festivities.

PL4 Hunt distributed a list documenting 45 sold spaces to date and advised preparations were underway for the parade. Mayor Pro Tem Hall would again assist with parking. Staff had notified food vendors of the TX Cottage Food Law. Newly created postcards were in the city hall lobby and being mailed.

DISCUSSION ONLY.

EXECUTIVE SESSION

Mayor Dormier allowed those to speak that had signed up on the listed items:

1. ITEM 6 - Mr. Morris Gresham – 202 Brookwood Court, stated his concern that at the previous Council meeting it was stated by a Council Member to give the authority to the City Administrator to hire and fire employees without first seeking the support and approval of the Council. He voiced his opposition in allowing this much authority to the City Administrator alone.
2. ITEM 6 - Mr. Phil Lynch – 316 Shadowwood Trail, shared the same sentiments as Mr. Gresham, and advised that having a *Council in charge is a Council that works best.*
3. ITEM 7 – Mr. Morris Gresham – Voiced support for Assistant Fire Chief (AFC) Brancato, praising the expertise and knowledge he has brought to Ovilla. He believed AFC Brancato was a major factor in the previous year’s approval of the ESD contracts and added that the service and response times are better than ever. He asked Council to ignore the “malcontents” and “If it ain’t broke, don’t fix it.”
4. ITEM 7 – Mr. Phil Lynch – Voiced support for AFC Brancato and reminded Council that Donnie Pickard hired AFC Brancato. AFC Brancato is a person of huge character and maintains good relations with other fire departments.

Mayor Dormier announced that Council would go into Executive Session at 8:35 p.m. after reading each item heading.

ITEM 6. DISCUSSION/ACTION—The City Council will meet in closed session pursuant to Section 551.074 of the Texas Government Code for consultation and review of City Administrator duties.

City Administrator Cyndy Powell was brought into Executive Session for Item 6.

ITEM 7. DISCUSSION/ACTION—The City Council will meet in closed session pursuant to Section 551.074 of the Texas Government Code for consultation and review to consider naming Assistant Fire Chief Phillip Brancato as Interim Fire Chief.

Assistant Fire Chief Brancato was brought into Executive Session for Item 7.

ITEM 8. DISCUSSION/ACTION—Consultation with legal counsel pursuant to Section 551.071 of the Texas Government Code for consultation and review of pending litigation.

City Secretary Pam Woodall was brought into Executive Session for Item 8.

Mayor Dormier and Council reconvened into Open Session at 9:49 p.m. Mayor Dormier announced that no decisions were made in the Executive Session.

Mayor Dormier asked for a motion on Item 6.

COUNCIL TOOK NO ACTION.

Mayor Dormier asked for a motion on Item 7.

PL2 Stevenson made the motion that Council name Assistant Fire Chief Phillip Brancato as Fire Chief Brancato, seconded by PL5 Oberg. Mayor Dormier asked for a record vote by announcement of AYE or NAY. Mayor Pro Tem Hall and Council Members PL2 Stevenson, PL3 Griffin and PL5 Oberg announced AYE in favor. PL4 Hunt voted in opposition; no abstentions.

VOTE: The motion carried 4-1.

Mayor Dormier asked for a motion on Item 8.

COUNCIL TOOK NO ACTION.

REQUESTS FOR FUTURE AGENDA ITEMS

Mayor Pro Tem Hall	Status on entrance signs discussed about a year ago and the status on financial transparency.
PL2 Stevenson	Nothing
PL3 Griffin	Discussion on metal buildings
PL4 Hunt	Nothing
PL5 Oberg	Status on speed limits signs in Brookwood Addition

ADJOURNMENT

PL5 Oberg made a motion to adjourn the meeting; seconded by PL2 Stevenson. There being no further business, Mayor Dormier adjourned the meeting at 9:53 p.m.

Richard Dormier, Mayor

ATTEST:

Pamela Woodall, City Secretary

Approved September 09, 2013

CITY OF OVILLA MINUTES
Wednesday, August 21, 2013
Special City Council Meeting & Budget Workshop
105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Dormier called the Special Council Meeting of the Ovilla City Council to order at 5:33 p.m. The following City Council Members were present:

Ralph Hall	Council Member Place 1/Mayor Pro Tem
Larry Stevenson	Council Member Place 2
David Griffin	Council Member Place 3
Dean Oberg	Council Member Place 5

Absent Doug Hunt Council Member Place 4

Mayor Dormier noted present members, thus constituting a quorum. Various department-heads and staff were also present.

PL2 Stevenson gave the Invocation

Mayor Dormier lead the recitation of the Pledge of Allegiance.

COMMENTS, PRESENTATIONS, REPORTS AND/OR APPOINTMENTS

♦ **Citizens Comments / Citizens Forum:**

I. None

REGULAR AGENDA

ITEM I. DISCUSSION/ACTION – Workshop and review of the proposed Fiscal Year 2013-2014 Budget and discuss the preliminary determination of tax rate.

City Administrator Cyndy Powell advised Council that Ellis County Tax Office notified staff that they (Ellis County) had made a rate calculation error. The error reduced the effective tax rate from .6807 to .6719. Once corrections were made, it resulted in a \$21,402 revenue shortage. Staff worked together reducing line items on individual departmental budgets to offset the deficiency.

PL3 Griffin asked about the additional staffing previously discussed for a police officer. While Chief Moon stated he did need an additional officer, City Administrator Ms Powell stated she could not justify the salary and benefits, especially now that Ovilla had to compensate for the calculation error. Budget adjustments from the previous workshop were reviewed with Ms Powell offering a summary with her recommendations:

- Increased health insurance premiums at 22.3%
- 2.5% fee increase from Dallas Water Utilities – to be passed onto the water customer at \$.64 on the base rate.
- Sales tax revenue increase of 11%
- Merits up to 3%
- Emergency Transport Services Contract increase of \$2100
- Police/Fire communications contract increase of \$4000
- Wastewater Treatment Contract with TRA increase of \$6000
- No approved supplemental requests from any department

The funding for the Fire Chief will be reviewed at mid-year. The position is still listed as an open position within the department.

PL3 Griffin made the motion that Council approves the adjustments for the proposed Fiscal Year 2013-2014 Budget, seconded by PL5 Oberg. Mayor Dormier asked for a record vote by announcement of AYE or NAY. Present Council announced AYE in favor. No oppositions, no abstentions.

VOTE: The motion carried unanimously: 4-0.

ITEM 2. DISCUSSION/ACTION – Consideration of a proposed tax rate for the Fiscal Year 2013-2014 Budget and take a record vote.

The Texas Constitution and Property Tax Code states that a taxing unit (City) must comply with certain steps in adopting their tax rates. The tax rate is split into two parts; the maintenance and operation (M&O) and the debt rate (I&S). The Ellis Central Appraisal District Certified a 2013 taxable value of \$225,595,174 for the City of Ovilla, which is a decrease of \$2,199,451 under the 2012 taxable value of \$227,794,625. The Ellis County Tax Office’s calculated and recommended debt rate for 2013 was 0.2112. However, the City Administrator’s recommendation (and approved by Council) to use \$123,600 in Water and Sewer Revenues and \$28,924 in Debt Fund Balance reduced the I&S rate for 2013 to 0.1700 which was the same I&S rate used for 2012.

The M&O tax rate was presented at .5019 and the debt rate at .1700; total new effective rate at .6719.

FINANCIAL IMPACT:

1. If Council proposed a rate that was the same rate as last year, (.6675) Ad Valorem Revenue would decrease \$32,103.
2. If Council proposed the Effective Tax Rate, (.6719) Ad Valorem Revenue would decrease by \$21,402.
3. If Council proposed the Rollback Rate, (.7521) Ad Valorem Revenue would increase by \$173,643.

**THIS MOTION REQUIRED A RECORD VOTE and
REQUIRED LANGUAGE FOR MAKING THE MOTION**

Mayor Pro Tem Hall made the motion that Council proceed with the **Effective Rate (ETR)** and stated, **“I move that the Council hereby proposes the 2013 property tax rate be a total of 0.6719 with a Maintenance and Operation rate of .5019 and a debt rate of .1700,** seconded by PL2 Stevenson. Mayor Dormier took a record vote:

RECORD VOTE:

Mayor Pro Tem PLACE 1/HALL	<u>Aye</u>	PLACE 4/HUNT	<u>Absent</u>
PLACE 2/STEVENSON	<u>Aye</u>	PLACE 5/OBERG	<u>Aye</u>
PLACE 3/GRIFFIN	<u>Aye</u>		

VOTE: The motion carried unanimously: 4-0.

ITEM 3. Discussion/Action – Consider and Schedule Dates for Two Public Hearings on the Proposed Tax Rate for Fiscal Year 2013-2014.

Truth-in-Taxation states that two public hearings must be held by the entity if a tax increase is proposed. This was not applicable. PL3 Griffin made the motion that Council direct staff to proceed with the legal requirements for the adoption of the proposed tax rate and schedule the adoption of the ETR at the regularly

scheduled meeting on September 09, seconded by PL2 Stevenson. Mayor Dormier asked for a record vote by announcement of AYE or NAY. Present Council announced AYE in favor. No oppositions, no abstentions.
VOTE: The motion carried unanimously: 4-0.

REQUESTS FOR FUTURE AGENDA ITEMS

- | | |
|------------------|----------------|
| 1. PL1 Hall | Nothing |
| 2. PL2 Stevenson | Nothing |
| 3. PL3 Griffin | Nothing |
| 4. PL4 Hunt | Absent |
| 5. PL5 Oberg | Storm Shelters |

ADJOURNMENT

PL5 Oberg made the motion to adjourn the meeting, seconded by PL2 Stevenson. There being no further business, Mayor Dormier adjourned the meeting at 6.25 p.m.

ATTEST:

Pamela Woodall, City Secretary

Richard Dormier, Mayor

Approved September 09, 2013

CITY OF OVILLA MINUTES
Wednesday, August 07, 2013
Special City Council Meeting & Budget Workshop
105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Dormier called the Special Council Meeting of the Ovilla City Council to order at 5:38 p.m. The following City Council Members were present:

	Ralph Hall	Council Member Place 1/Mayor Pro Tem
	Larry Stevenson	Council Member Place 2
	Doug Hunt	Council Member Place 4
Absent:	David Griffin	Council Member Place 3
	Dean Oberg	Council Member Place 5

Mayor Dormier noted present members, thus constituting a quorum. Various department-heads and staff were also present.

Mayor Dormier gave the Invocation and lead the recitation of the Pledge of Allegiance.

COMMENTS, PRESENTATIONS, REPORTS AND/OR APPOINTMENTS

♦ **Citizens Comments / Citizens Forum:**

I. None

REGULAR AGENDA

ITEM 1. DISCUSSION/ACTION – Receive presentation from Gary Hayden of Hayden Financial Partners to consider updates and renewal options, including requirements of the Affordable Care Act (ACA) for the city's group health and dental insurance coverage for the FY 2013-2014 Budget.

Mr. Gary Hayden, Hayden Financial Partners shared a brief background of his company, advising Council that his firm currently serviced 35 various groups in the North Central TX area, not necessarily municipalities. Hayden Financial was a full service firm that obtained quotes from all insurance providers. Mr. Hayden shared Ovilla's 3-year health insurance premium rate history and that the FY2013-2014 new premiums had increased about 22.3% but that they were not shockingly out of range from previous years:

FY2010-2011 \$511

FY2011-2012 \$540

FY2012-2013 \$453

New premiums FY2013-2014 \$551.

The new premiums carried the same benefit plan, but there were other plans less expensive with higher deductibles to consider if Council desired. *The Affordable Care Act*, effective January 2014, affected everyone dramatically. The premiums listed were for employee only. Any dependent coverage was optional and placed on the financial burden of the employee and those dependent premiums had also increased considerably. PL4 Hunt suggested raising the deductible for lower premiums. Employee and/or dependent dental coverage, an optional benefit at the expense of the employee, had also increased.

There was no action on this item.

ITEM 2. DISCUSSION/ACTION – Workshop and review of the proposed Fiscal Year 2013-2014 Budget and discuss the preliminary determination of tax rate.

The City Administrator and Council discussed the tax rate noting a deficit of \$21,000 based on using the effective tax rate (ETR); meaning staff would need to lower their prospective proposed budgets enough to compensate for the shortfall of the \$21,000. The Ellis County Tax Office calculated this year's effective tax rate as 0.6807. Discussion followed with highlights of proposed budget changes from the July 24th Special Meeting and Budget Workshop, made by City Accountant Sharon Jungman as directed by Council and the City Administrator. Some of the most noted highlights in the general fund were from the increased health insurance premiums, and a reduction in Fund Balance in the amount of \$228,953 for a total rebuild of Cockrell Hill Road by Ellis County Precinct #4, approved in a previous Council Meeting.

Additional budget discussions included:

- The annual agreement for communication services for fire and police was increasing.
- A software package for tracking and reporting to assist code enforcement and animal control was not recommended for funding.
- The City Administrator responded to questions from certain Council members regarding a requested new staff position in the Police Department and the open Fire Chief's position. Ms Powell responded that she could not justify a new position in the Police Department, therefore did not recommend the funding. PL2 Stevenson stated he remembered from the previous budget meeting, that, not only did he request the proposed police staffing, but PL3 Griffin and PL5 Oberg did also. Ms Powell reiterated that she could not justify the funding this year.
- Ms Powell provided funding for a full time Fire Chief, effective at mid-year. The Fire Chief's position was received with mixed opinion from Council, most noting that Assistant Chief Brancato was doing a good job and had implemented an efficient program of coverage with certified professionals – and certainly, they (Council) did not want a full-time Fire Chief at the expense of losing current staff in the Fire Department (Assistant Chief Brancato and captains).
- Due to increased water rates from Dallas Water Utilities, the City Administrator recommended passing a .64-cent base water rate increase to the customer.
- Trinity River Authority (sewer treatment) fees increased.
- Miscellaneous transfers within the Debt Fund were made under the direction of the City Administrator.

The Council's recommendations were to fund 100% of the health premiums with the same benefit package. It was agreed that Council would meet again on August 21, 2013 at 5:30 p.m.

ADJOURNMENT

There being no further business, Mayor Dormier adjourned the meeting at 7:30 p.m.

Richard Dormier, Mayor

ATTEST:

Pamela Woodall, City Secretary

Approved September 09, 2013



DATE: 09-09-13

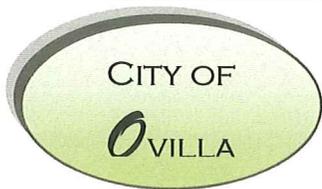
TO: Honorable Mayor and Council Members

FROM: Sharon Jungman

SUBJECT: Expenditures in August 2013 over \$5,000

City of Ovilla Expenditures in August 2013 Over \$5,000

General Fund		Date	Check#	Payee	Description	Amount
		8/23/2013	41629	Blue Cross/Blue Shield	Health Insurance	\$5,305.68
		8/30/2013	41648	Community Waste Disposal	Garbage Pick up for June & July	\$33,197.20
		8/1/2013	ACH	Quick Books Payroll Service	Payroll	\$34,200.07
		8/15/2013	ACH	Quick Books Payroll Service	Payroll	\$35,520.31
		8/29/2013	ACH	Quick Books Payroll Service	Payroll	\$35,281.04
		8/14/2013	41609	T.M.R.S.	Retirement	\$9,502.32
		8/2/2013	ACH	US Treasury	Payroll Taxes	\$7,029.72
		8/16/2013	ACH	US Treasury	Payroll Taxes	\$7,339.00
		8/30/2013	ACH	US Treasury	Payroll Taxes	\$7,229.32
Total General Fund Transactions Paid in August 2013 \$5,000 and Over						<u>\$174,604.66</u>
Water & Sewer Fund		Date	Check#	Payee	Description	Amount
		08/08/013	15224	City of Dallas	Water Purchase	\$41,862.66
		8/30/2013	15244	City of Ovilla General Fund	Garbage Transfer for August	\$16,263.44
Total Water & Sewer Fund Transactions Paid in August 2013 \$5,000 and Over						<u>\$58,126.10</u>



AGENDA ITEM REPORT

Item(S): 1 (City Secretary use only)

Meeting Date: September 9, 2013

Department: FINANCE DEPARTMENT

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: Staff

Amount: \$4,566,491

Attachments:

Budget Adjustments from last workshop 08-21-2013
Copy of Proposed Ordinance 2013-023
City Administrator's Budget Message
Proposed FY2013-2014 Budget

Agenda Item / Topic:

PUBLIC HEARING -Public Hearing and Discussion of an ordinance to adopt and approve the Proposed Budget for the Fiscal Year 2013-2014.

REGULAR AGENDA / INDIVIDUAL CONSIDERATION

ITEM 1. DISCUSSION/ACTION - Consider Adoption of Ordinance 2013-023 Adopting and Approving the City of Ovilla Proposed Budget for the Fiscal Year 2013-2014.

Discussion / Justification:

Attached are the updates from the previous workshop, the proposed FY Budget 2013-2014 and proposed Ordinance 2013-023 adopting the budget for the FY (October 1, 2013 - September 30, 2014). This budget is based on the proposed ETR rate of 0.6719 per \$100 dollars of valuation as proposed by record vote from Council during the August 21, 2013 Special Council Meeting and Budget Workshop.

Recommendation / Staff Comments:

Staff recommends approval.

Sample Motion(s):

"I MAKE A MOTION THAT COUNCIL APPROVES & ADOPTS / DENIES ORDINANCE 2013-023 SETTING THE BUDGET AND MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY GOVERNMENT OF THE CITY OF OVILLA FOR THE FISCAL YEAR 2013-2014 AS PRESENTED."

RECORD VOTE:

MAYOR PRO-TEM Hall _____ PLACE 2 Stevenson _____
PLACE 3 Griffin _____ PLACE 4 Hunt _____
PLACE 5 Oberg _____

CITY OF OVILLA

Budget Adjustments

**Since Last Budget Workshop
8-21-13**



*105 South Cockrell Hill Road
Ovilla, Texas 75154
Ph:(972) 617-7262 Fax: (972) 515-3221*

General Fund Budget Adjustments Since Budget Workshop on 8-21-13						
Dept.	Account #	Account Description	Previous Budget	Budget Change	New Budget	Notes
GF Expenses						
Admin	5102230	Legal	35,000	(2,000)	33,000	Adjustment for Formula Error
Admin	5105520	Repairs - Building	7,000	(1,000)	6,000	Adjustment for Formula Error
Police	5202300	Contractual Services Profes	15,375	2,000	17,375	Adjustment for Formula Error
Streets	5505500	Repairs & Bldg. Improveme	62,025	1,000	63,025	Adjustment for Formula Error
GF Expense Budget Adjustments			119,400	0	119,400	

ORDINANCE 2013-023



AN ORDINANCE APPROVING AND ADOPTING THE BUDGET AND MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY GOVERNMENT OF THE CITY OF OVILLA FOR THE FISCAL YEAR BEGINNING OCTOBER 01, 2013 AND ENDING SEPTEMBER 30, 2014; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Administrator submitted to the City Council a budget for the fiscal year beginning October 1, 2013 and ending September 30, 2014;

WHEREAS, the City Council reviewed the submitted budget and held a duly posted Public Hearing and notices as required by state law and city ordinance; and

WHEREAS, the City Council having reviewed and studied the submitted budget is of the opinion that such budget should be approved and adopted.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS:

SECTION ONE

That the proposed budget of the revenues and expenditures necessary for conducting the affairs of the City of Ovilla, said budget providing a complete financial plan for the ensuring fiscal year beginning October 01, 2013 and ending September 30, 2014, as submitted by the City Administrator, attached hereto as Exhibit A, be and the same is hereby adopted as the Budget of the City of Ovilla for the Fiscal Year October 01, 2013 through September 30, 2014.

SECTION TWO

The amounts listed on the attached budget (Exhibit A) are hereby appropriated out of their respective and designated funds unless otherwise authorized by a duly enacted ordinance of the City.

SECTION THREE

That this ordinance shall take effect immediately from and after its passage as the law in such cases provides, and the City Secretary is directed to furnish a copy of this budget to the County Clerk of Ellis County as required by Chapter 102 of the TEXAS LOCAL GOVERNMENT CODE.

PASSED AND APPROVED ON THIS 09 DAY OF September, 2013.

MAYOR, Richard A. Dormier

CITY SECRETARY, Pamela Woodall



City of Ovilla

**Fiscal Year 2013-2014
Budget**

**City of Ovilla
Fiscal Year 2013-2014
Budget**

**Mayor
Richard Dormier**

**Mayor Pro-Tem
Ralph Hall**

**Council Members
Larry Stevenson
David Griffin
Doug Hunt
Dean Oberg**

**City Administrator
Cyndy Powell**

**City Secretary
Pamela Woodall**

This Budget will raise less revenue from property taxes than last year's budget by an amount of \$8,839, which is a .51% decrease from last year's budget. The property tax value to be raised from new property added to the tax roll this year is \$1,720,990, with the resulting new property revenue added, totaling \$11,563.

City Council Record Vote

The members of the governing body voted on the adoption of the budget as follows;

For:

Against:

Present and not voting:

Absent:

<u>Tax Rate</u>	<u>Proposed FY 2013-2014</u>
Total Property Tax Rate Adopted	0.6719
Total Effective Rate	0.6719
Total Effective M&O Tax Rate	0.7120
Total Rollback Tax Rate	0.7521
Debt Rate	0.1700

The Total Amount of Debt Obligation secured by property taxes for the City of Ovilla is \$572,425



City Administrator's Budget Message

*Ralph Hall, Mayor Pro Tem, Place 1
Larry Stevenson, Councilmember, Place 2
David Griffin, Councilmember, Place 3*



Richard Dormier, Mayor

*Doug Hunt, Councilmember, Place 4
Dean Oberg, Councilmember, Place 5
Cyndy Powell, City Administrator*

The Honorable Mayor and City Council
City of Ovilla
Ovilla, Texas 75154

Dear Mayor and Council Members:

I am pleased to present to you the proposed FY2013-14 balanced Budget. The total combined budget of \$4,566,491 represents an increase of \$153,675, or 3.37% over the FY2012-13 Amended Budget of \$4,412,816, and an increase of \$149,108, or 3.27% over FY2012-2013 Adopted Budget.

The combined budget summary includes the General Fund, Water & Sewer Fund, Debt Service Fund, Capital Projects Fund, Park Impact Fund, Police Special Fund, Fire Auxiliary Fund, 4B Economic Development Corporation, Municipal Development District, and the Water & Sewer Impact Fund.

The FY2013-14 Budget calls for adopting the Effective Tax Rate (ETR) of \$0.6719 per \$100 of assessed property valuation. The operating tax rate is projected to increase from \$0.4975 to \$0.5019 and the debt rate will remain at \$0.17. The effective tax rate is an increase of \$0.0044 over the tax rate of \$0.6675 for FY2012-13.

According to the final information received from both Ellis County and Dallas County Appraisal Districts, the total assessed property value for 2013 equals \$248,160,741 and includes \$1,720,990 of new property coming on-line. Additionally, existing property values decreased by \$1,019,708 or .514%. This decrease in property values provided a deficit of \$6,851 in property tax revenue for the City. Total exemptions account for \$49,366,739 in assessed property value, which equates to \$331,695 in lost property tax revenue. Of this amount, \$289,722 is lost due to the over 65 tax freeze.

Other revenues are projected to increase slightly in FY2014. Sales tax collections are projected up by 11% over FY2013 and building permits and related fees are projected at a modest increase based on an estimated twelve new housing permits.

The City's annual debt service, including principal of \$355,000 and interest of \$217,425 is \$572,425. The outstanding debt reflects \$7,415,000 in General Obligation Refunding Bonds payable through 2029.

The focus of this year's budget is to continue to provide quality services to our citizens. The main emphasis will be on road and street improvements including Cockrell Hill Road, Westmoreland South, Thorntree, East Highland, and Bryson Lane. The budget includes funding for a City-Wide Strategic Plan and an Employee Compensation and Classification Study.

The budget includes cost increases to the Emergency Transport Services Contract, the Dispatch Contract, the Wastewater Treatment Contract, and to employee health insurance premiums. The increase to the wholesale cost of water will impact the City's water customer base rate by \$0.64 per month. The budget includes a merit increase based on performance of up to 3%.

Assistant Fire Chief Brancato accepted the position of Fire Chief leaving the Assistant Fire Chief position vacant. There were no new positions authorized in this budget.

I would like to acknowledge the teamwork of the Department Heads and staff in developing the FY2013-14 budget and to thank all the City employees who continue to work hard and provide our citizens with quality services.

Respectfully submitted,

A handwritten signature in blue ink that reads "Cyndy Powell". The signature is written in a cursive style.

Cyndy Powell
City Administrator



Budget Summary Recap

City Of Ovilla				
Budget Summary Comparison				
For All Funds 2013-2014				
Revenue	Budget 2013-2014	Budget 2012-2013	Difference	% Change
General Fund	2,611,074	2,324,531	286,543	12.33%
Water and Sewer Utility Fund	1,247,668	1,338,500	(90,832)	-6.79%
Debt Service Fund	572,925	637,425	(64,500)	-10.12%
Capital Projects Fund	256	252	4	1.59%
Park Impact Fund	4,044	3,500	544	15.54%
Police Special Fund	5,365	8,000	(2,635)	-32.94%
Fire Auxiliary Fund	8,000	8,250	(250)	-3.03%
4B EDC	90,785	75,650	15,135	20.01%
Municipal Devel. District	25,135	20,020	5,115	25.55%
W&S Impact Fund	1,239	1,255	(16)	-1.27%
Total Revenues	4,566,491	4,417,383	149,108	3.38%
Expenses				
General Fund	Budget 2013-2014	Budget 2012-2013	Difference	% Change
Admin	405,990	413,450	(7,460)	-1.80%
Police	609,658	582,326	27,332	4.69%
Court	99,404	92,900	6,504	7.00%
Fire	637,645	618,345	19,300	3.12%
Community Service	75,583	62,204	13,379	21.51%
Garbage	200,327	198,000	2,327	1.18%
Streets	556,407	331,246	225,161	67.97%
Parks	26,060	26,060	0	0.00%
Total General Fund Expenses	2,611,074	2,324,531	286,543	12.33%
Water and Sewer Utility Fund	Budget 2013-2014	Budget 2012-2013	Difference	% Change
Admin.	327,998	365,277	(37,279)	-10.21%
Water	758,817	820,038	(61,221)	-7.47%
Sewer	160,853	153,185	7,668	5.01%
Total W & S Fund Expenses	1,247,668	1,338,500	(90,832)	-6.79%
Misc. Funds	Budget 2013-2014	Budget 2012-2013	Difference	% Change
Debt Service Fund	572,925	637,425	(64,500)	-10.12%
Capital Projects Fund	256	252	4	1.59%
Park Impact Fund	4,044	3,500	544	15.54%
Police Special Fund	5,365	8,000	(2,635)	-32.94%
Fire Auxiliary Fund	8,000	8,250	(250)	-3.03%
4B EDC	90,785	75,650	15,135	20.01%
Municipal Devel. District	25,135	20,020	5,115	25.55%
W&S Impact Fund	1,239	1,255	(16)	-1.27%
Total Miscellenous Fund Expenses	707,749	754,352	(46,603)	-6.18%
Total Expenses	4,566,491	4,417,383	149,108	3.38%
Net Change in Fund Balances	0	0.00	0.00	0.00%

City Of Ovilla						
General Fund						
Budget Summary 2013-2014						
Revenue		Budget 2013-2014	Amended Budget 2012-2013	Original Budget 2012-2013	Difference From Original Budget	% Increase / (Decrease)
Ad Valorem-Current		1,220,608	1,218,000	1,235,000	(14,392)	-1.17%
Balance of Taxes		400,010	376,650	367,500	32,510	8.85%
Licenses & Permits		49,100	32,050	28,050	21,050	75.04%
Charges for Services		385,900	447,525	385,675	225	0.06%
Fines & Forfeitures		93,345	80,975	88,150	5,195	5.89%
Other Revenue		111,515	126,757	100,855	10,660	10.57%
Transfers In		350,596	119,301	119,301	231,295	193.88%
Total Resources		2,611,074	2,401,258	2,324,531	286,543	12.33%
Expense		Budget 2013-2014	Amended Budget 2012-2013	Original Budget 2012-2013	Difference From Original Budget	% Increase / (Decrease)
General Fund						
Admin		405,990	467,150	413,450	(7,460)	-1.80%
Police		609,658	582,326	582,326	27,332	4.69%
Court		99,404	92,900	92,900	6,504	7.00%
Fire		637,645	632,745	618,345	19,300	3.12%
Community Service		75,583	68,504	62,204	13,379	21.51%
Garbage		200,327	200,327	198,000	2,327	1.18%
Streets		556,407	331,246	331,246	225,161	67.97%
Parks		26,060	26,060	26,060	0	0.00%
Total Expenses		2,611,074	2,401,258	2,324,531	286,543	12.33%
Net Change in Fund Balance		0	0	0	0	0

City Of Ovilla					
Water & Sewer Fund					
Budget Summary 2013-2014					
Revenue	Budget 2013-2014	Amended Budget 2012-2013	Original Budget 2012- 2013	Difference From Original Budget	% Increase / (Decrease)
Water Sales	985,000	995,000	1,100,000	(115,000)	-10.45%
Sewer Sales	155,000	150,000	150,000	5,000	3.33%
Penalties	18,000	18,000	19,000	(1,000)	-5.26%
Fees	8,000	8,000	7,000	1,000	14.29%
Infrastructure Improvement Fee	64,068	55,000	55,000	9,068	16.49%
Interest Revenue	2,600	2,500	2,500	100	4.00%
Misc. Revenue	15,000	5,000	5,000	10,000	200.00%
Total Revenue	1,247,668	1,233,500	1,338,500	(90,832)	-6.79%
Expense	Budget 2013-2014	Amended Budget 2012-2013	Original Budget 2012- 2013	Difference From Original Budget	% Increase / (Decrease)
W&S Fund Expenses					
Admin.	327,998	255,963	365,277	(37,279)	-10.21%
Water	758,817	815,782	820,038	(61,221)	-7.47%
Sewer	160,853	161,755	153,185	7,668	5.01%
Total Expenses	1,247,668	1,233,500	1,338,500	(90,832)	-6.79%
Net Change in Fund Balance	0	0	0	0	0.00%



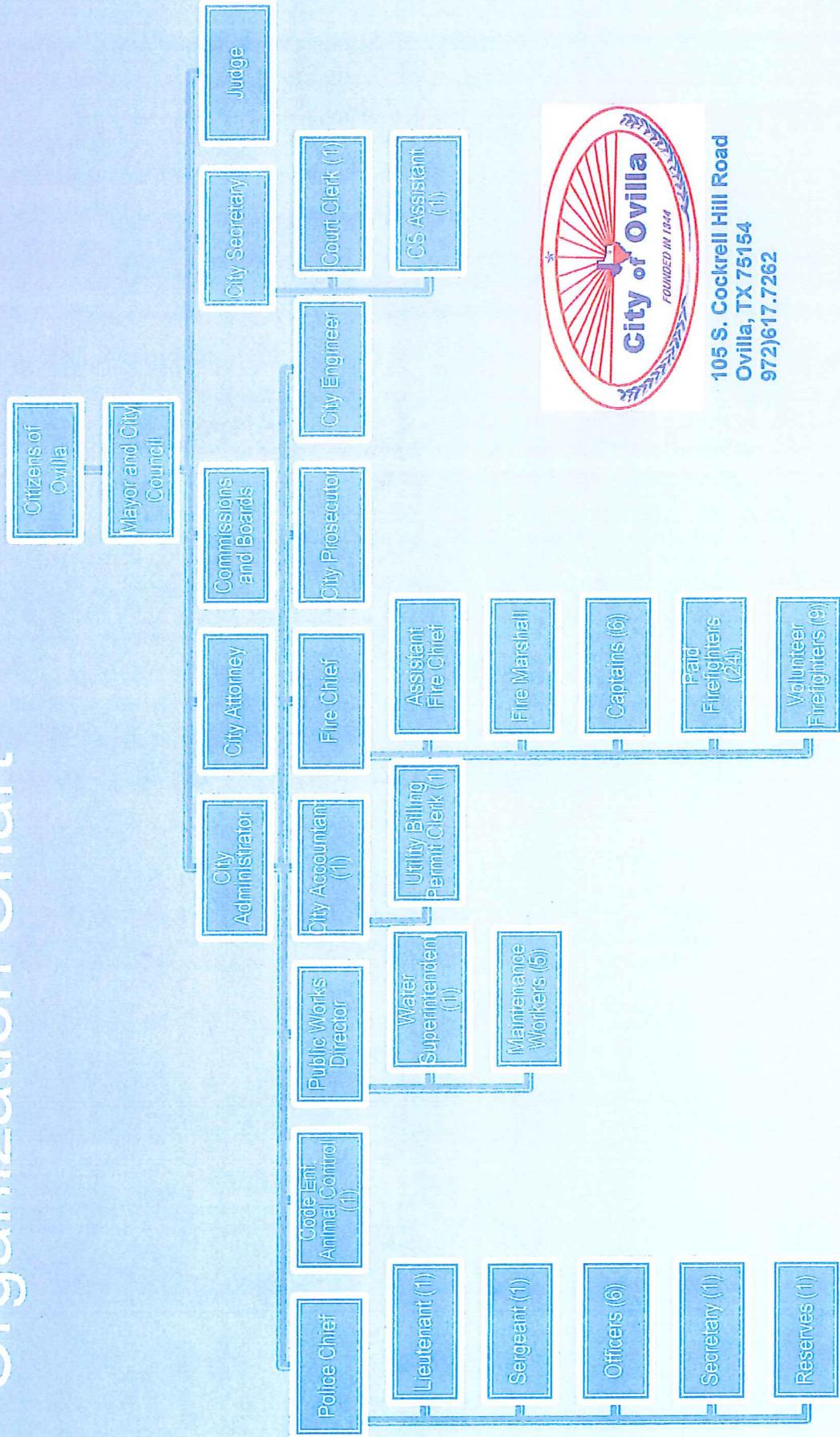
City of Ovilla

Organization Chart

City of Ovilla

Organization Chart

www.cityofovilla.org

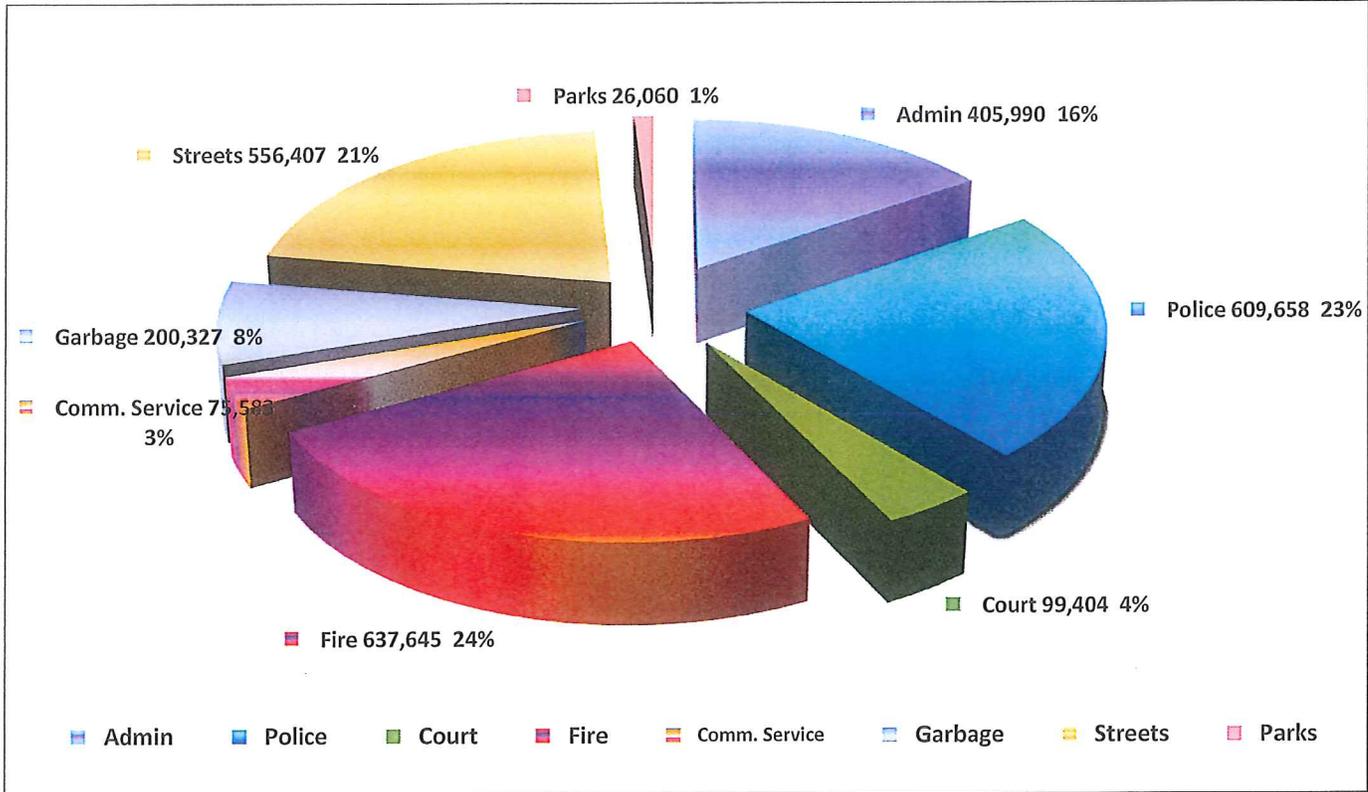


105 S. Cockrell Hill Road
Ovilla, TX 75154
972)617.7262



General Fund

General Fund Budget By Departments 2013-2014



City Of Ovilla General Fund Budget Summary 2013-2014

	Budget 2013-2014
Revenue	
General Fund Revenue	<u>2,611,074</u>
Total Resources	<u>2,611,074</u>
Expense	
General Fund	
Admin	405,990
Police	609,658
Court	99,404
Fire	637,645
Comm. Service	75,583
Garbage	200,327
Streets	556,407
Parks	26,060
Total Expense	<u>2,611,074</u>
Net Change in Fund Balance	0

City of Ovilla Tax Rate History



Fiscal Year	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
M & O	0.4276	0.4569	0.4631	0.4708	0.4802	0.4771	0.4429	0.4934	0.4975	0.5019
Debt Service	0.2391	0.2256	0.2194	0.1972	0.1878	0.1908	0.2317	0.1704	0.1700	0.1700
Total Tax Rate	0.6667	0.6825	0.6825	0.6680	0.6680	0.6679	0.6746	0.6638	0.6675	0.6719

**City of Ovilla
General Fund
Budget 2013-2014**

General Fund		2013-2014 Budget
General Fund Revenue		
Income		
4000100 · Taxes		
	4000105 · Ad Valorem, Current	1,220,608
	4000110 · Ad Valorem, Delinquent	7,800
	4000113 · Interest/Penalties - Prop Tax	6,700
	4000120 · Sales Tax	188,710
	4000125 · Sales Tax - Street Improvement	46,800
	4000130 · Franchise Tax	150,000
Total 4000100 · Taxes		1,620,618
4000208 · Building Permits		
	4000210 · Residential Building Permits	24,000
	4000213 · Fire Inspection Permits	1,800
	4000214 · Misc Building Permits	11,000
Total 4000208 · Building Permits		36,800
4000200 · Licenses and Permits		
	4000230 · Plan Review Fee	4,800
	4000260 · Alarm Permits	2,300
	4000270 · Animal Tag Fees	3,000
	4000272 · Impound Fees	1,200
	4000290 · Misc Licenses and Permits	1,000
Total 4000200 · Licenses and Permits		12,300
4000400 · Charges for Services		
	4000325 ESD #2	145,000
	4000330 ESD #4	39,000
	4000411 · Copies and Maps	100
	4000415 · Police Reports	150
	4000420 · Park Lights	350
	4000440 · Oak Leaf Animal Control	800
	4000450 · Subdivision Fees	0
	4000480 · Solid Waste (Garbage)	198,000
	4000490 · Misc Charges for Services	2,500
Total 4000400 · Charges for Services		385,900

**City of Ovilla
General Fund
Budget 2013-2014**

General Fund		2013-2014 Budget
4000500 · Fines and Forfeitures		
	4000510 · Fines - Police	85,500
	4000520 · Fines - Animal Control	1,000
	4000525 · Fines - Code Enforcement	2,000
	4000535 · Omni Warrant Revenue	4,500
	4000590 · Misc Fines and Forfeitures	345
Total 4000500 · Fines and Forfeitures		93,345
4000800 · Other Revenue		
	4000810 · Heritage Day	9,000
	4000820 · Water Tower Lease	92,000
	4000840 · Interest Earned	5,500
	4000887 · HOA Revenue	1,015
	4000890 · Misc Other Revenue	4,000
Total 4000800 · Other Revenue		111,515
4000900 · Transfers In		
	4000925 · Transfer In 4B-EDC	2,500
	4000930 · Transfer in W&S Fund	118,643
	4000940 · Transfer in MDD Fund	500
	4000990 · Reduction in Fund Balance	228,953
Total 4000900 · Transfers In		350,596
Total Revenues		2,611,074
Total Available Revenues		2,611,074

**City of Ovilla
General Fund
Budget 2013-2014**

General Fund		2013-2014 Budget
10 · Administration		
5101100 · Salaries & Wages		
	5101110 · City Administrator (75%)	60,000
	5101115 · City Secretary (75%)	38,250
	5701117 · City Accountant (75%)	37,500
	5101120 · Part Time - Admin. Support	19,500
	5101180 · Merit Raises, Staff	4,000
	5101490 · Overtime Admin. Support	625
Total 5101100 · Salaries & Wages		159,875
5102100 · Employee Benefits		
	5102110 · Group Insurance	19,900
	5102112 · Affordable Health Care Act Fee	3,140
	5102135 · TMRS	10,400
	5102160 · Worker's Compensation	440
	5102170 · Payroll Taxes	3,200
	5102180 · Unemployment taxes	1,000
	5102196 · Membership Dues	1,500
Total 5102100 · Employee Benefits		39,580
5102200 · Special Services		
	5102210 · Tax Assessing & Collecting Fees	1,570
	5102220 · Tax Appraisal Fee	14,000
	5102230 · Legal Fees	33,000
	5102240 · Audit	7,420
	5102250 · Accounting	2,000
	5102260 · Engineering Fees	1,000
Total 5102200 · Special Services		58,990
5102300 · Contractual Services /Personnel		
	5102310 · Consultant Fees	28,000
Total 5102300 · Contractual Services /Personnel		28,000
5102500 · Operating Services		
	5102530 · Custodial Service Contract	3,600
Total 5102500 · Operating Services		3,600
5102600 · Special Expenses		
	5102610 · Election - Payroll	850
	5102620 · Election - Supplies	2,725
	5102630 · Meeting Expense	100
	5102650 · Codification Book Update	3,500
Total 5102600 · Special Expenses		7,175
5103100 · General Supplies		

**City of Ovilla
General Fund
Budget 2013-2014**

General Fund		2013-2014 Budget
	5103110 · Office Supplies	6,000
	5103140 - Uniforms	300
	Total 5103100 · General Supplies	6,300
	5103400 · Maintenance Supplies / Parts	
	5103410 · Supplies - Custodial	1,500
	5103440 - Maintenance Agreements	600
	5103460 · Miscellaneous	200
	Total 5103400 · Maintenance Supplies / Parts	2,300
	5104200 · Travel Expenses	
	5104210 · Travel - Local	500
	5104220 · Professional Development	5,000
	5104222 · Professional Development-Council	1,200
	5104225 - City Council Meal Expense	1,800
	5104230 · Professional Develop - In-House	100
	Total 5104200 · Travel Expenses	8,600
	5105200 · Data Processing Expenses	
	5105230 · Data Proc-Maintenance & Repair	6,000
	5105240 · Data Processing - Software	10,000
	Total 5105200 · Data Processing Expenses	16,000
	5105300 · Printing Expense	
	5105310 · Copier Expense	3,300
	5105320 · Printing - Newsletters	3,300
	5105330 · Printing - Forms	2,000
	5105350 · Printing - Other	500
	Total 5105300 · Printing Expense	9,100
	5105400 · Utilities	
	5105410 · Telephone	1,400
	5105415 · Cellular Phone	2,680
	5105417 - internet	840
	5105420 - Wireless Cards	500
	5105450 · Electricity	4,500
	5105465 · Solid waste pickup	0
	Total 5105400 · Utilities	9,920
	5105500 · Repairs & Bldg Improvements	
	5105520 · Repairs - Buildings	6,000
	5105540 - Repairs - Machinery & Equipment	1,000
	5105590 · Repairs - Other	500
	Total 5105500 · Repairs & Bldg Improvements	7,500
	5105600 · Insurance	
	5105610 · Insurance - Property	1,250
	5105620 · Insurance - Liability	865

**City of Ovilla
General Fund
Budget 2013-2014**

General Fund		2013-2014 Budget
	5105630 · Insurance - Fidelity Bond	250
	5105635 - Public Official Surety Bond	900
Total 5105600 · Insurance		3,265
5105700 · Other Expenses		
	5105705 · Postage	5,000
	5105710 - Cash - Over/Short	10
	5105725 - Records Management Expense	300
	5105730 · Memberships	2,100
	5105740 · Advertising	4,000
	5105752 -Employment Screening	400
	5105760 · Bank Service Charge	25
	5105764 - Filing Fees	500
	5105765 · Miscellaneous	2,000
Total 5105700 · Other Expenses		14,335
5106400 · Minor Capital Outlay		
	5106440 · Machinery & Equipment	5,000
	5106465 · Furniture	1,000
	5106470 - Audio & Visual Equipment	1,000
Total 5106400 · Minor Capital Outlay		7,000
5107400 · Capitalized Assets		
	5107420 · Buildings	0
	5107430 · Improvements Other Than Bldgs	0
	5107440 · Machinery & Equipment	0
Total 5107400 · Capitalized Assets		0
5109000 · Reserves		
	5109001 - Reserve for Contingency	24,450
Total 5109000- Reserves		24,450
Total 10 · Administration Expenditures		405,990

**City of Ovilla
General Fund
Budget 2013-2014**

General Fund		2013-2014 Budget
Police Budget		
	5201120 - Police Chief	61,795
	5201143 - Command Staff	48,358
	5201150 - Certification Pay	2,400
	5201180 - Merit Raises - Staff	3,310
	Total 5201100 - Salaries & Wages	115,863
	5201400 - Support Salaries	
	5201405 - Support Staff	21,660
	5201410 - Patrol	243,500
	5201415 - Certification Pay	5,500
	5201480 - Merit Raises	7,875
	5201490 - Overtime	6,600
	Total 5201400 - Support Salaries	285,135
	5202100 - Employee Benefits	
	5202110 - Group Insurance	66,150
	5202135 - TMRS	21,450
	5202160 - Worker's Compensation	8,550
	5202170 - Payroll Taxes	5,445
	5202196 - Membership Dues	315
	Total 5202100 - Employee Benefits	101,910
	5202300 - Contractual Services/Personnel	
	5202355 - Contract Labor - Individual	500
	5202356 - Gingerbread House	1,000
	5202380 - Dispatch	13,875
	5202385 - Jail	2,000
	Total 5202300 - Contractual Services/Personnel	17,375
	5202500 - Operating Services	
	5202540 - Computer Maintenance	700
	5202560 - Internet Subscriptions	1,450
	Total 5202500 - Operating Services	2,150
	5202600 - Special Expenses	
	5202675 - National Night Out	500
	Total 5202600 - Special Expenses	500
	5203100 - General Supplies	
	5203110 - Office Supplies	1,500
	5203140 - Uniforms	2,500
	5203170 - Evidence Gathering	700
	Total 5203100 - General Supplies	4,700

**City of Ovilla
General Fund
Budget 2013-2014**

General Fund		2013-2014 Budget
5203400 · Maintenance Supplies & Parts		
	5203410 · Supplies - Custodial	600
Total 5203400 · Maintenance Supplies & Parts		600
5204200 · Travel Expenses		
	5204210 · Travel - Local	300
	5204220 · Professional Development	2,000
	5204270 · Vehicle Expenses	24,000
Total 5204200 · Travel Expenses		26,300
5205200 · Data Processing Expenses		
	5205220 · Data Proc - Equipment Rental	400
	5205240 · Data Processing - Software	17,500
Total 5205200 · Data Processing Expenses		17,900
5205300 · Printing Expenses		
	5205310 · Copier Expense	1,500
	5205330 · Printing - Forms	300
	5205350 · Printing - Other	400
Total 5205300 · Printing Expenses		2,200
5205400 · Utilities		
	5205410 · Telephone	1,600
	5205415 · Cellular Phone	1,350
	5205417 - Internet PD	1,475
	5205420 · Wireless Cards	2,350
	5205450 - Electricity	4,000
Total 5205400 · Utilities		10,775
5205500 · Repairs & Building Improvements		
	5205520 - Repairs - Building	300
	5205540 · Repairs- Machinery & Equipment	1,200
	5205550 · Repairs - Vehicles	7,500
Total 5205500 · Repairs & Building Improvements		9,000
5205600 · Insurance		
	5205610 - Insurance - Property	1,600
	5205620 · Insurance - Liability	4,900
	5205640 - Insurance - Vehicles	2,700
Total 5205600 · Insurance		9,200
5205700 · Other Expenses		
	5205742 · Public Relations	100
	5205752 -Employment Screening	1,000
	5205765 · Miscellaneous	1,800
Total 5205700 · Other Expenses		2,900
5206400 · Minor Capital Outlay		
	5206440 · Machinery & Equipment	1,150

**City of Ovilla
General Fund
Budget 2013-2014**

General Fund		2013-2014 Budget
	5206445 · Personal Protective Equipment	2,000
	Total 5206400 · Minor Capital Outlay	3,150
	5207400 · Capitalized Assets	
	5207440 · Machinery & Equipment	0
	5207450 · Vehicles	0
	Total 5207400 · Capitalized Assets	0
Total 20 · Police Expenditures		609,658

**City of Ovilla
General Fund
Budget 2013-2014**

General Fund		2013-2014 Budget
25 - Municipal Court		
5251100 · Salaries & Wages		
	5251140 · Municipal Judge	6,000
	5251180 - Merit Raises - Staff	0
Total 5251100 · Salaries & Wages		6,000
5251400 · Support Staff		
	5251405 · Support Staff	28,825
	5251420 · Jury Fees	200
	5251425 · City Prosecutor	8,500
	5251490 · Merit Raises	870
	5251490 - Overtime	1,200
Total 5251400 · Support Staff		39,595
5252100 · Employee Benefits		
	5252110 · Group Insurance	6,615
	5252135 - TMRS	1,725
	5252160 - Workers Compensation	110
	5252170 · Payroll Taxes	435
	5252196 · Membership Dues	0
Total 5252100 · Employee Benefits		8,885
5252300 · Contractual Services/Personnel		
	5252375 · Traffic Fines	38,000
Total 5252300 · Contractual Services/Personnel		38,000
5252500 · Operating Services		
	5252540 · Computer Maintenance	150
Total 5252500 · Operating Services		150
5253100 · General Supplies		
	5253110 · Office Supplies	250
	5253140 - Uniforms	50
Total 5253100 · General Supplies		300
5254200 · Travel Expenses		
	5254210 · Travel - Local	25
	5254220 · Professional Development	24
Total 5254200 · Travel Expenses		49
5255200 · Data Processing Expenses		
	5255230 · Data Proc-Maintenance & Repair	0
	5255240 · Data Processing - Software	1,775
Total 5255200 · Data Processing Expenses		1,775
5255300 · Printing Expense		
	5255350 · Printing - Other	300

**City of Ovilla
General Fund
Budget 2013-2014**

General Fund		2013-2014 Budget
	5255300- Printing Expenses - Other	0
	Total 5255300 · Printing Expense	300
	5255600 - Insurance	
	5255620 - Insurance Liab. & E&O	300
	5255630 - Bond Liab.	0
	Total 5255600 - Insurance	300
	5255700 · Other Expenses	
	5255752 - Employment Screening	75
	5255765 · Miscellaneous	75
	5255770 - Warrant Fee Payable to State Compt.	3,000
	5255772 - Warrant Fee Payable to Omni	900
	Total 5255700 · Other Expenses	4,050
	5257400 · Capitalized Assets	
	5256440 · Machinery & Equipment	0
	Total 5257400 · Capitalized Assets	0
	5259000 - Restricted	
	5239010-Restricted for Court Security	0
	Total 5239000 - Restricted	0
Total 25 · Municipal Court Expenditures		99,404

**City of Ovilla
General Fund
Budget 2013-2014**

General Fund		2013-2014 Budget
GF - Fire Budget		
5301100 · Salaries & Wages		
	5301125 · Fire Chief	40,170
	5301130 - Asst. Fire Chief	0
	5301140 - Fire Captains	97,790
	5301180 · Merit Raises - Staff	4,100
Total 5301100 · Salaries & Wages		142,060
5301400 · Support Salaries		
	5301440 · Firefighters	202,000
	5301480 · Merit Raises	5,900
	5301485 · Volunteer Incentive Program	15,600
Total 5301400 · Support Salaries		223,500
5302100 · Employee Benefits		
	5302110 · Group Insurance	0
	5302135 · TMRS	2,400
	5302137 · Volunteer Retirement	1,300
	5302160 · Worker's Compensation	15,700
	5302170 · Payroll Taxes	24,200
	5302196 · Membership Dues	1,900
Total 5302100 · Employee Benefits		45,500
5302300 · Contractual Services/Personnel		
	5302310 · Consultant Fees	1,500
	5302380 · Dispatch	13,875
	5302385 · Emergency Transport Service	63,560
Total 5302300 · Contractual Services/Personnel		78,935
5302500 · Operating Services		
	5302510 · Maintenance Agreements	10,505
	5302540 · Computer Maintenance	1,500
	5302570 · Warning System Maintenance	780
	5302580- Generator Maintenance	2,120
Total 5302500 · Operating Services		14,905
5302600 · Special Expenses		
	5302675 · National Night Out	500
	5302680 · Heritage Day	0
Total 5302600 · Special Expenses		500
5303100 · General Supplies		
	5303110 · Office Supplies	1,400
	5303140 · Uniforms	4,400
	5303160 · Medical Supplies	5,000

**City of Ovilla
General Fund
Budget 2013-2014**

General Fund		2013-2014 Budget
	5303165- Medical Support	500
	5303170 · Evidence Gathering	50
	5303175 · Education Aids	50
Total 5303100 · General Supplies		11,400
5303400 · Maintenance Supplies & Parts		
	5303410 · Supplies - Custodial	2,400
	5303420 - Building alarm Monitoring	420
Total 5303400 · Maintenance Supplies & Parts		2,820
5304200 · Travel Expenses		
	5304210 · Travel - Local	0
	5304220- Professional Development	1,300
	5304270 · Vehicle Expenses	10,000
Total 5304200 · Travel Expenses		11,300
5305200 · Data Processing Expenses		
	5305230 · Data Proc-Maintenance & Repair	1,000
	5305240 · Data Processing - Software	2,850
Total 5305200 · Data Processing Expenses		3,850
5305300 · Printing Expense		
	5305310 · Copier Expense	3,100
	5305330 · Printing - Forms	100
Total 5305300 · Printing Expense		3,200
5305400 · Utilities		
	5305410 · Telephone	2,350
	5305415 · Cellular Phone	525
	5305417 - Internet Fire Dept.	3,100
	5305430 - Natural Gas	1,650
	5305450 - Electricity	5,400
Total 5305400 · Utilities		13,025
5305500 · Repairs & Bldg Improvements		
	5305520 . Repairs- Building	4,000
	5305540 · Repairs - Machinery & Equipment	19,000
	5305545 · Repairs - Apparatus	12,000
	5305550 · Repairs - Vehicles	3,500
	5305500 - Repairs & Bldg. Improv.-Other	0
Total 5305500 · Repairs & Bldg Improvements		38,500
5305600 · Insurance		
	5305610 . Insurance- Property	0
	5305620 · Insurance - Liability	6,500
	5305640 · Insurance - Vehicle	10,000
Total 5305600 · Insurance		16,500
5305700 · Other Expenses		

**City of Ovilla
General Fund
Budget 2013-2014**

General Fund		2013-2014 Budget
	5305705 · Postage	150
	5305765- Flags	700
Total 5305700 · Other Expenses		850
5306400 · Minor Capital Outlay		
	5306440 · Machinery & Equipment	10,300
	5306445 · Personal Protective Equipment	20,500
Total 5306400 · Minor Capital Outlay		30,800
5307400 · Capitalized Assets		
	5307440 · Machinery & Equipment	0
	5307450 · Vehicles	0
Total 5307400 · Capitalized Assets		0
Total 30 - Fire Dept. Expenditures		637,645

**City of Ovilla
General Fund
Budget 2013-2014**

General Fund			2013-2014 Budget
40 · Community Services			
5401100 · Salaries & Wages			
	5401135 · ACO/Code Enforcement Officer		35,100
	5401145 · Permit Clerk		0
	5401180 · Merit Raises - Staff		1,055
	5401190 · Overtime		150
Total 5401100 · Salaries & Wages			36,305
5402100 · Employee Benefits			
	5402110 · Group Insurance		6,620
	5402135 · TMRS		2,050
	5402160 · Worker's Compensation		225
	5402170 · Payroll Taxes		550
	5402190 · Licenses		325
Total 5402100 · Employee Benefits			9,770
5402300 · Contractual Services/Personnel			
	5402315 · Contract Building Inspections		18,000
	5402325 · Fire Inspections		1,800
	5402370 · Impound Fees		1,400
Total 5402300 · Contractual Services/Personnel			21,200
5402500 · Operating Services			
	5402540 · Computer Maintenance		0
Total 5402500 · Operating Services			0
5402600 · Special Expenses			
	5402680 · Environmental Testing		2,300
	5402685 · Clean up Day		100
Total 5402600 · Special Expenses			2,400
5403100 · General Supplies			
	5403110 · Office Supplies		50
	5403120 · Animal Care		150
	5403122 · Pet Supplies		500
	5403140 · Uniforms		350
Total 5403100 · General Supplies			1,050
5403400 · Maintenance Supplies & Parts			
	5403460 · Miscellaneous		100
Total 5403400 · Maintenance Supplies & Parts			100
5404200 · Travel Expenses			
	5404210 · Travel - Local		25
	5404220 · Professional Development		200

**City of Ovilla
General Fund
Budget 2013-2014**

General Fund		2013-2014 Budget
	5404270 . Vehicle Expenses	2,200
	Total 5404200 . Travel Expenses	2,425
	5405200 . Data Processing Expenses	
	5405230 . Data Proc-Maintenance & Repairs	200
	5405240 . Data Processing - Software	0
	Total 5405200 . Data Processing Expenses	200
	5405300 . Printing Expense	
	5405330 . Printing - Forms	150
	Total 5405300 . Printing Expense	150
	5405400-Utilities	
	5405415 - Cellular Phone	550
	Total 5405400- Utilities	550
	5405600 - Insurance	
	5405610 - Insurance Property	8
	5405620 - Insurance Liab. & E&O	200
	5405640 - Insurance Vehicle	325
	Total 5405640 - Insurance	533
	5405700 . Other Expenses	
	5405765 . Miscellaneous	100
	Total 5405700 . Other Expenses	100
	5406400 . Minor Capital Outlay	
	5406440 . Machinery & Equipment	800
	Total 5406400 . Minor Capital Outlay	800
	5407400 . Capitalized Assets	
	5407440 . Machinery & Equipment	0
	Total 5407400 . Capitalized Assets	0
Total 40 . Community Services Expenditures		75,583

City of Ovilla
General Fund
Budget 2013-2014

General Fund			2013-2014 Budget
Solid Waste			
	5455400 - Utilities		
	5455465 - Solidwaste Pickup (Garbage)		200,327
Total Solid Waste Expenditures			200,327

**City of Ovilla
General Fund
Budget 2013-2014**

General Fund		2013-2014 Budget
55 - Streets		
	5501415 · Maintenance Crew	21,320
	5501480 · Merit Raises	640
	5501490 · Overtime	1,500
	5501500 - Streets - On Call	700
Total 5501400 · Support Staff		24,160
5502100 · Employee Benefits		
	5502110 · Group Insurance	6,620
	5502135 · TMRS	1,265
	5502160 · Worker's Compensation	1,745
	5502170 · Payroll Taxes	325
	5502190 · License	122
Total 5502100 · Employee Benefits		10,077
5502200 · Special Services		
	5502260 · Engineering Fees	0
	5502280 - NCTCOG SWMP Fees	6,400
Total 5502200 · Special Services		6,400
5502600 - Special Expenses		
	5502620 - Emergency Clean Up	2,250
Total 5502600 - Special Expenses		2,250
5503100 · General Supplies		
	5503110 · Office Supplies	100
	5503140 · Uniforms	500
Total 5503100 · General Supplies		600
5503400 · Maintenance Supplies & Parts		
	5503405 - Drainage Maintenance	500
	5503420 · Supplies - Street Signs	2,000
	5503460 · Miscellaneous	292
Total 5503400 · Maintenance Supplies & Parts		2,792
5504200 · Travel Expenses		
	5504210 · Travel - Local	0
	5504220 · Professional Development	250
	5504270 · Vehicle Expenses	6,500
Total 5504200 · Travel Expenses		6,750
5505300 · Printing Expense		
	5505350 · Printing - Other	350
Total 5505300 · Printing Expense		350
5505400 - Utilities		

**City of Ovilla
General Fund
Budget 2013-2014**

General Fund		2013-2014 Budget
	5505450 - Electricity	43,300
	Total 5505400 - Utilities	43,300
	5505500 · Repairs & Bldg Improvements	
	5505520 - Repairs - Building	1,000
	5505540 · Repairs - Machinery & Equipment	3,500
	5505550 · Repairs - Vehicles	2,400
	5505560 · Repairs - Infrastructure	51,625
	5505565 · Repairs - Infrastructure Drainage	3,000
	5505570 - Repairs - Street Signs	0
	5505590 · Repairs - Other	1,500
	Total 5505500 · Repairs & Bldg Improvements	63,025
	5505600 · Insurance	
	5505610- Insurance - Property	0
	5505620 · Insurance - Liability	1,000
	5505640 - Insurance - Vehicles	3,400
	Total 5505600 · Insurance	4,400
	5505700 · Other Expenses	
	5505752 -Employment Screening	100
	Total 5505700 · Other Expenses	100
	5506400 · Minor Capital Outlay	
	5506440 · Machinery & Equipment	7,100
	5506445 · Personal Protective Equipment	300
	5506490 · Other	850
	Total 5506400 · Minor Capital Outlay	8,250
	5507400 · Capitalized Assets	
	5507420 · Buildings	0
	5507440 · Machinery & Equipment	7,000
	5507450 · Vehicles	0
	5507460 · Infrastructure	376,953
	5507465 - Drainage	0
	Total 5507400 · Capitalized Assets	383,953
Total 50 · Streets Expenditures		556,407

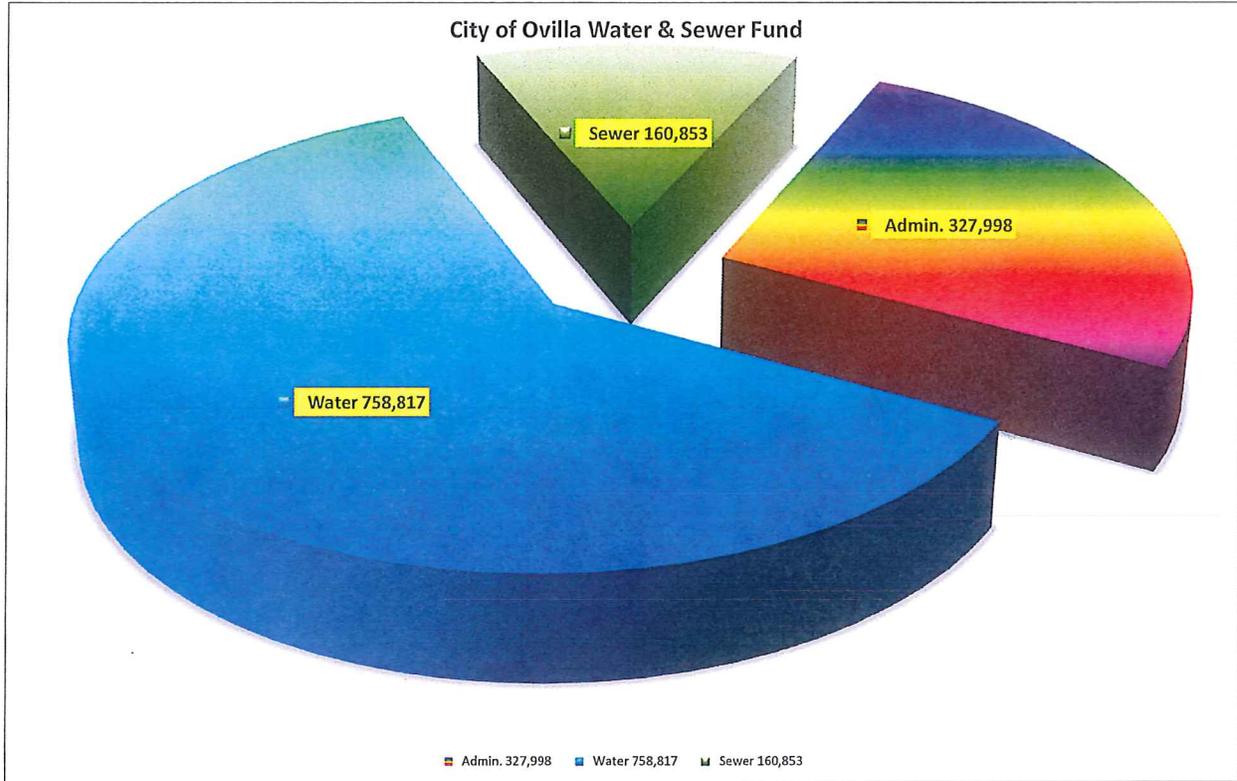
**City of Ovilla
General Fund
Budget 2013-2014**

General Fund		2013-2014 Budget
60 · Parks		
	5602400 · Rentals	
	5602490 · Rental - Other	2,900
	Total 5602400 · Rentals	2,900
	5602600 · Special Expenses	
	5602680 · Heritage Day	8,000
	Total 5602600 · Special Expenses	8,000
	5603400 · Maintenance Supplies & Parts	
	5603460 · Miscellaneous	280
	Total 5603400 · Maintenance Supplies & Parts	280
	5605400 · Utilities	
	5605450 · Electricity	8,000
	Total 5605400 · Utilities	8,000
	5605500 · Repairs & Bldg Improvements	
	5605520 · Repairs Building	325
	5605530 · Repairs - Improv. other than Bldgs.	1,000
	5605590 · Repairs - Tank Clean Up	0
	Total 5605500 · Repairs & Bldg Improvements	1,325
	5605600 - Insurance	
	5605610 - Insurance Property	115
	5605620 - Insurance Liability	500
	5605640 - Insurance Vehicles	240
	Total 5605600 - Insurance	855
	5605700 · Other Expenses	
	5605765 · Miscellaneous	200
	Total 5605700 · Other Expenses	200
	5606400 · Minor Capital Outlay	
	5606410 · Land Improvements	500
	5606440 · Machinery & Equipment	500
	5606490 · Other	0
	Total 5606400 · Minor Capital Outlay	1,000
	5607400 · Capitalized Assets	
	5607440 · Machinery & Equipment	3,500
	Total 5607400 · Capitalized Assets	3,500
	Total 60 · Parks Expenditures	26,060
	Total General Fund Expenses	2,611,074
	Net Change in General Fund Balance	0



Water and Sewer Fund

**Water and Sewer Fund
2013-2014**



Water & Sewer	Budget 2013-2014
Revenue	
Water and Sewer Utility Fund	<u>1,247,668</u>
Total Revenue	<u><u>1,247,668</u></u>
Expense	
Water and Sewer Utility Fund	
Admin.	327,998
Water	758,817
Sewer	160,853
Total Expense	<u><u>1,247,668</u></u>
 Net Change in Fund Balance	 0

**City of Ovilla
Water and Sewer
Fund Budget 2013-2014**

W&S Fund		2013-2014 Budget
Revenue		
	4000400- Charges for Services	
	4000460- Water Sales	985,000
	4000461- Sewer Service	155,000
	4000465- Water & Sewer Penalties	18,000
	4000471- Reconnect Fees	5,000
	4000472- Meters	1,000
	4000473- Connect Fees	2,000
	4000478- Infrastructure Improvement Fee	64,068
	4000480- Solid Waste Fees (Garbage)	0
	Total 4000400 - Charges for Services	1,230,068
	4000800- Other Revenue	
	4000840 - Interest Earned	2,600
	4000890 - Misc. Other Revenue	15,000
	Total 4000800 - Other Revenue	17,600
Operating Revenues		1,247,668
Total Operating Revenues		1,247,668

**City of Ovilla
Water and Sewer
Fund Budget 2013-2014**

W&S Fund	2013-2014 Budget
Water - Administration	
5701100 · Salaries & Wages	
5701110 · City Administrator (25%)	20,000
5701115 · City Secretary (25%)	12,750
5701117 · City Accountant (25%)	12,500
5701120 · Part Time Admin. Support (25%)	6,500
5701130 · Public Works Director	47,445
5701180 · Merit Raises, Staff	2,125
Total 5701100 · Salaries & Wages	101,320
5702100 · Employee Benefits	
5702110 · Group Insurance	6,620
5702135 · TMRS	2,730
5702160 · Worker's Compensation	0
5702170 · Payroll Taxes	800
5702196 · Membership Dues	0
Total 5702100 · Employee Benefits	10,150
5702200 · Special Services	
5702230 · Legal Fees	1,000
5702240 · Audit	5,780
5702250 · Accounting	1,500
Total 5702200 · Special Services	8,280
5302300 · Contractual Services/Personnel	
5302310 · Consultant Fees	2,000
Total 5302300 · Contractual Services/Personnel	2,000
5703100 · General Supplies	
5703110 · Office Supplies	700
Total 5703100 · General Supplies	700
5703400- Maintenance Supplies/Parts	
5703410 - Supplies - Custodial	200
Total 5703400- Maintenance Supplies/Parts	200
5704200 · Travel Expenses	
5704210 · Travel - Local	200
5704220 · Professional Development	750
Total 5704200 · Travel Expenses	950
5705200 · Data Processing Expenses	
5705240 · Data Processing - Software	400
Total 5705200 · Data Processing Expenses	400
5705300- Printing Expense	
5705350 - Printing Other	250
Total 5705300 - Printing Expenses	250

**City of Ovilla
Water and Sewer
Fund Budget 2013-2014**

W&S Fund	2013-2014 Budget
5705400 · Utilities	
5705410 · Telephone	1,350
5705415- Cell Phone	450
5705417 - Internet	825
5705465 · Solid waste Pickup	0
Total 5705400 · Utilities	2,625
5705600 - Insurance	
5755640 - Insurance - Vehicles	0
Total 5705600 - Insurance	0
5705700 · Other Expenses	
5705705 · Postage	6,600
5705740 · Advertising	300
5705760 · Bank Service Charge	200
5705765 · Maintenance fee expense	0
5705765 · Miscellaneous	100
5705775 - Credit Card Transaction Fees	3,000
Total 5705700 · Other Expenses	10,200
5706400- Minor Capital Outlay	
5706440 - Machinery & Equipment	500
Total 5706400 - Minor Capital Outlay	500
5709000 · Reserve	
5708215 - Transfer Out- General Fund	118,643
5709002 - Capital Improv. Water Reserve	44,340
5709003 - Capital Improv. Sewer Reserve	25,665
5709010 · Administrative Reserves	1,775
Total 5709000 · Reserve	190,423
Total Admin Expenditures	327,998

**City of Ovilla
Water and Sewer
Fund Budget 2013-2014**

W&S Fund		2013-2014 Budget
75 - Water		
	5751100 · Salaries & Wages	
	5751133 · Superintendent	43,700
	5751180 · Merit Raises - Staff	1,325
	Total 5751100 · Salaries & Wages	45,025
	5751400 · Support Salaries	
	5751405 · Support Staff	27,400
	5751415 · Maintenance Crew	49,000
	5751430 · Seasonal Crew	3,000
	5751450 · Certification Pay	1,200
	5751480 · Merit Raises	3,600
	5751490 · Overtime	4,000
	5751500 · Water - On Call	700
	Total 5751400 · Support Salaries	88,900
	5752100 · Employee Benefits	
	5752110 · Group Insurance	24,810
	5752135 · TMRS	7,050
	5752160 · Worker's Compensation	2,910
	5752170 · Payroll Taxes	2,000
	5752190 · Licenses	222
	5752196 · Membership Dues	0
	Total 5752100 · Employee Benefits	36,992
	5752300 · Contractual Services/Personnel	
	5752320 · Security	0
	5752350 · Contract Labor - Company	2,000
	5752380 · Dispatch	9,750
	Total 5752300 · Contractual Services/Personnel	11,750
	5752400 · Rentals	
	5752420 · Rental - Machinery & Equip.	500
	5752420 · Rental - Furniture/Equipment	0
	5752490 Rental - Other	200
	Total 5752400 · Rentals	700
	5752500 · Operating Services	
	5752580 · Water Testing	4,000
	5752590 · TCEQ Fees	3,000
	Total 5752500 · Operating Services	7,000
	5753100 · General Supplies	
	5753140 · Uniforms	1,500
	Total 5753100 · General Supplies	1,500
	5753400 · Maintenance Supplies & Parts	
	5753460 · Miscellaneous	300

**City of Ovilla
Water and Sewer
Fund Budget 2013-2014**

W&S Fund	2013-2014 Budget
Total 5753400 · Maintenance Supplies & Parts	300
5754200 · Travel Expenses	
5754220 · Professional Development	1,000
5754270 · Vehicle Expenses	10,000
Total 5754200 · Travel Expenses	11,000
5755200 · Data Processing Expenses	
5755230 · Data Proc-Maintenance & Repairs	1,700
5755240 · Data Processing - Software	3,800
5755250 · Data Proc - Computer Repair	0
Total 5755200 · Data Processing Expenses	5,500
5755300 Printing Expense	
5755310 - Copier Expense	2,700
5755350 Printing-Other	3,200
Total 5755300 Printing Expense	5,900
5755400 · Utilities	
5755410 · Telephone	0
5755415 - Cellular Telephone	1,500
5755450 - Electricity	22,000
5755460 · Water, wholesale	350,000
Total 5755400 · Utilities	373,500
5755500 · Repairs & Building Improvements	
5755500 - Repairs & Building Improv.- Other	500
5755540 · Repairs- Machinery & Equipment	7,300
5755550 · Repairs - Vehicles	2,000
5755570 · Inventory Expense	19,000
5755590 · Repairs - Other	4,500
Total 5755500 · Repairs & Building Improvements	33,300
5755600 · Insurance	
5755610 - Insurance - Property	2,600
5755620 · Insurance - Liability	1,750
5755640 - Insurance - Vehicle	1,600
Total 5755600 · Insurance	5,950
5755700 - Other Expenses	
5755752 - Employment Screening	200
Total 5755700 - Other Expenses	200
5756400 · Minor Capital Outlay	
5756440 · Machinery & Equipment	2,200
5756490 · Other	500
Total 5756400 · Minor Capital Outlay	2,700
5757400 · Capitalized Assets	
5757440 · Machinery & Equipment	0
5507450 · Vehicles	0
5507470 · Infrastructure - water	5,000

City of Ovilla
Water and Sewer
Fund Budget 2013-2014

W&S Fund		2013-2014 Budget
Total 5757400 · Capitalized Assets		5,000
5757900 · Long-Term Debt		
	5758225 - Transfer out Debt fund	123,600
	5757930 - Agent Fees	0
Total 5757900 · Long-Term Debt		123,600
Total 75 · Water Expenditures		758,817

**City of Ovilla
Water and Sewer
Fund Budget 2013-2014**

W&S Fund		2013-2014 Budget
80 · Sewer		
	5801400 · Support Salaries	
	5801405 · Support Staff	9,106
	5801415 · Maintenance Crew	51,730
	5801415 - Certification Pay	1,210
	5801480 - Merit Raises	1,900
	5801490 · Overtime	2,500
	5801500 - Sewer - On Call	1,150
	Total 5801400 · Support Salaries	67,596
	5802100 · Employee Benefits	
	5802110 · Group Insurance	14,900
	5802135 · TMRS	3,200
	5802160 - Worker's Compensation-Sewer	2,700
	5802170 · Payroll Taxes	900
	5802190 · Licenses	222
	5802196 · Membership Dues	0
	Total 5802100 · Employee Benefits	21,922
	5802200 · Special Services	
	5802260 · Engineering Fees	0
	Total 5802200 · Special Services	0
	5802300 · Contractual Services/Personnel	
	5802350 · Contract Labor - Company	1,000
	Total 5802300 · Contractual Services/Personnel	1,000
	5802500 - Operating Services	
	5802515 - Sardis Collection Expense	2,500
	5802590 - TCEQ Fees - Sewer	60
	Total 5802500 - Operating Services	2,560
	5803100- General Supplies	
	5803140 - Uniforms	1,000
	5803160 - Misc. Supplies	0
	Total General Supplies	1,000
	5803400 - Maintenance Supplies & Parts	
	5803460 - Miscellaneous	500
	Total 5803400 - Maintenance Supplies & Parts	500
	5804200 . Travel Expenses	
	5804210 Travel-Local	0
	5804220 Professional Development	500
	5804270 Vehicle Expenses	1,800
	Total	2,300
	5805400 · Utilities	
	5805450 · Electricity	2,700

**City of Ovilla
Water and Sewer
Fund Budget 2013-2014**

W&S Fund		2013-2014 Budget
	5805463 · TRA Wastewater Treatment	47,000
	Total 5805400 · Utilities	49,700
	5805500 · Repairs & Bldg Improvements	
	5805510 · Land Improvements	300
	5805540 · Repairs Machinery & Equipment	6,100
	5805570 · Inventory Expense	2,500
	5805590 · Repairs - Other	700
	Total 5805500 · Repairs & Bldg Improvements	9,600
	5805600 - Insurance	
	5805610 - Insurance - Property	75
	5805620 - Insurance Liab. & E&O	350
	5805640 - Insurance - Vehicles	50
	Total 5805600 - Insurance	475
	5805700 - Other Expenses	
	5805752 - Employment Screening	200
	Total 5805700 - Other Expenses	200
	5806400 · Minor Capital Outlay	
	5806440 · Machinery & Equipment	0
	5806450 · Vehicles	0
	Total 5805400 · Utilities	0
	5807400 · Capitalized Assets	
	5807410 · Land Improvements	0
	5807440 · Machinery & Equipment	4,000
	5805530 · Improvements Other Than Bldgs	0
	Total 5807400 · Capitalized Assets	4,000
	Total 80 · Sewer Expenditures	160,853
	Total Expenditures in Water & Sewer Fund	1,247,668
	Net Change in Fund Balance	0



Debt Service Fund

**City of Ovilla
Debt Service Fund
Budget 2013-2014**

Debt Service Fund		2013-2014 Budget
Revenue		
4000100 · Taxes		
	4000107 · Ad Valorem, Current I & S	413,436
	4000111 · Ad Valorem, Delinquent I & S	3,400
	4000114 · Interest/Penalties - I & S	2,800
Total 4000100 · Taxes		419,636
4000800 · Other Revenue		
	4000840 · Interest Earned	765
	4000900 - Reduction of Reserve Fund Balance	28,924
	5158225 · Transfer In - Water and Sewer	123,600
Total 4000800 · Other Revenue		153,289
Total Resources		572,925
Expense		
5157900 · Long-Term Debt		
	5157930 · Paying Agent Fees	500
	5157935 - 2011 Bond Issue Principle	355,000
	5157940 - 2011 Bond Issue Interest	217,425
Total 5157900 · Long-Term Debt		572,925
5159000 · Reserves		
	5159015 · Debt Reserves	0
Total 5159000 · Reserves		0
Total Expense		572,925
Net Change in Fund Balance		0

FINAL

City of Ovilla, Texas

General Obligation Refunding Bonds, Series 2011

\$7,415,000

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
09/30/2011	85,000.00	2.000%	39,187.50	124,187.50
09/30/2012	400,000.00	2.000%	233,425.00	633,425.00
09/30/2013	400,000.00	2.000%	225,425.00	625,425.00
09/30/2014	355,000.00	2.000%	217,425.00	572,425.00
09/30/2015	365,000.00	2.000%	210,325.00	575,325.00
09/30/2016	375,000.00	2.000%	203,025.00	578,025.00
09/30/2017	375,000.00	2.500%	195,525.00	570,525.00
09/30/2018	390,000.00	3.000%	186,150.00	576,150.00
09/30/2019	400,000.00	3.000%	174,450.00	574,450.00
09/30/2020	415,000.00	3.000%	162,450.00	577,450.00
09/30/2021	420,000.00	3.000%	150,000.00	570,000.00
09/30/2022	425,000.00	4.000%	137,400.00	562,400.00
09/30/2023	450,000.00	4.000%	120,400.00	570,400.00
09/30/2024	470,000.00	4.000%	102,400.00	572,400.00
09/30/2025	490,000.00	4.000%	83,600.00	573,600.00
09/30/2026	510,000.00	4.000%	64,000.00	574,000.00
09/30/2027	530,000.00	4.000%	43,600.00	573,600.00
09/30/2028	555,000.00	4.000%	22,400.00	577,400.00
09/30/2029	5,000.00	4.000%	200.00	5,200.00
Total	\$7,415,000.00	-	\$2,571,387.50	\$9,986,387.50

Yield Statistics

Accrued Interest from 06/15/2011 to 07/27/2011	27,431.25
Bond Year Dollars	\$70,785.75
Average Life	9.546 Years
Average Coupon	3.6326344%
Net Interest Cost (NIC)	3.4656060%
True Interest Cost (TIC)	3.3512578%
Bond Yield for Arbitrage Purposes	3.3280661%
All Inclusive Cost (AIC)	3.5823664%

IRS Form 8038

Net Interest Cost	3.2828419%
Weighted Average Maturity	9.537 Years

6/23/2011 | 12:17 PM



Capital Projects Fund

**City of Ovilla
Capital Project Fund
Budget 2013-2014**

Capital Projects		2013-2014 Budget
Revenue		
	4000800 · Other Revenue	
	4000840 · Interest Earned - Texpool	0
	4000845 · Interest Earned - Texstar	1
	4000850 · Interest Earned - Prosperity	255
	Total 4000800 · Other Revenue	256
Total Revenue		256
Expense		
	5877400 · Capitalized Assets	
	5877430 · Improv other than Buildings	0
	Total 5877400 · Capitalized Assets	0
	5879000 · Reserves	
	5879010 · Admin Reserves	256
	Total 5879000 · Reserves	256
Total Expense		256
Net Change in Fund Balance		0



Park Impact Fund

**City of Ovilla
Park Impact Fund
Budget 2013-2014**

		2013-2014 Budget
	Park Impact Fund	
Revenue		
	4000400 · Charges for Services	
	4000460 · Park Impact Fee	4,014
	Total 4000400 · Charges for Services	4,014
	4000800 · Other Revenue	
	4000840 · Interest Earned	30
	4000900 · Reduction of Fund Balance	0
	Total 4000800 · Other Revenue	30
	Total Resources	4,044
Expense		
	5606400 · Minor Capital Outlay	
	5606410 · Land Improvements	500
	5606440 · Machinery & Equipment	0
	5606490 · Other	0
	Total 5606400 · Minor Capital Outlay	500
	5607400 · Capitalized Assets	
	5607440 · Machinery & Equipment	3,500
	Total 5607400 · Capitalized Assets	3,500
	5609000 · Reserves	
	5609035 · Park Impact Reserves	44
	Total 5609000 · Reserves	44
	Total Expense	4,044
	Net Change in Fund Balance	0



Water and Sewer Impact Fee Fund

**City of Ovilla
Water and Sewer Impact Fund
Budget 2013-2014**

W&S Impact Fund		2013-2014 Budget
Revenue		
4000400 · Charges for Services		
	4000476 · Water Impact Fee	0
	4000477 · Sewer Impact Fee	1,044
Total 4000400 · Charges for Services		1,044
4000800 · Other Revenue		
	4000840 · Interest Earned	195
	4000990 · Reduction in Fund Balance	0
Total 4000800 · Other Revenue		195
Total Resources		1,239
Expense		
5102300 - Contractual Services		
	5102310 - Consultant Fees	0
Total 5102300 - Contractual Services		0
5755500 - Repairs		
	5755560 - Repairs - Water Lines	0
Total 5755500 - Repairs		0
5857400 · Capitalized Assets		
	5857430 - Improv Other Than Buildings	0
	5857480 · Sewer Lines	0
Total 5857400 · Capitalized Assets		0
5859000 · Reserves		
	5859020 · Water Impact Fees Reserve	0
	5859025 · Sewer Impact Fees Reserve	1,239
Total 5859000 · Reserves		1,239
Total Expense		1,239
Net Changes in Fund Balance		0



4B Economic Development Corporation

Fund

City of Ovilla
4B EDC
Budget 2013-2014

4B EDC		2013-2014 Budget
Revenue		
	5000100 · Taxes	
	5000120 · Sales Tax	90,000
	Total 5000100 · Taxes	90,000
	5000800 · Other Revenue	
	5000840 · Interest Earned	785
	Total 5000800 · Other Revenue	785
Total Resources		90,785
Expense		
	8102200 · Special Services	
	8102220- Website Support & Maint.	1,000
	8102230 · Legal Fees	500
	8102240 · Audit	1,600
	8102250 · Accounting	0
	Total 8102200 · Special Services	3,100
	8102300 Consultant Services	
	8102310 - Consultant Fees	15,000
	8102350 - Contract Labor	0
	Total 8102300 Consultant Services	15,000
	8103100 · General Supplies	
	8103110 · Office Supplies	100
	Total 8103100 · General Supplies	100
	8104200 - Travel Expenses	
	8104210 - Travel Expense	1,000
	8104220- Professional Development	2,000
	Total 8104200 - Travel Expenses	3,000
	8105300 - Printing	
	8105320 - Printing	2,500
	Total 8105300 - Printing Expense	2,500
	8105500 - Projects	
	8105560 - Sewer Line	45,000
	Total 8105500 - Projects	45,000
	8105600 - Insurance	
	8105620 - Insurance - Liability	285
	Total 8105600 - Insurance	285
	8105700 · Other Expenses	
	8105705 · Postage	100
	8105730 - Memberships	0
	8105740 - Advertising	1,800
	8105765 - Miscellaneous	100
	Total 8105700 · Other Expenses	2,000
	8109000 · Reserves	
	8109015 · Administrative Reserves	17,300
	8109215 - Transfer out General Fund	2,500
	Total 8109000 · Reserves	19,800
Total Expense		90,785
Net Change in Fund Balance		0



Municipal Development District Fund

**City of Ovilla
Municipal Devel. District
Budget 2013-2014**

		2013-2014 Budget
Municipal Devel. District		
Revenue		
4000100 - Taxes		
	4000120 · Sales Tax	25,000
Total 4000100 · Taxes		25,000
4000800 · Other Revenue		
	4000840 · Interest Income	135
Total 4000800 · Other Revenue		135
Total Resources		25,135
Expense		
9102200 · Special Services		
	9102230 · Legal Fees	250
	9102240 · Audit	1,600
	9102250 · Accounting	250
Total 8102200 · Special Services		2,100
9102300 Consultant Services		
	9102310 - Consultant Fees	500
Total 9102300 Consultant Services		500
9103100 · General Supplies		
	9103110 · Office Supplies	100
Total 9103100 · General Supplies		100
9104200 - Travel Expenses		
	9104220- Professional Development	250
Total 9104200 - Travel Expenses		250
9105600 - Insurance		
	9105620 - Insurance - Liability	285
Total 9105600 - Insurance		285
9105700 · Other Expenses		
	9105705 · Postage	25
Total 9105700 · Other Expenses		25
9109000 · Reserves		
	9109015 · Administrative Reserves	21,375
	9109215 - Transfer Out General Fund	500
Total 9109000 · Reserves		21,875
Total Expense		25,135
Net Change in Fund Balance		0



Fire Dept. Auxiliary Fund

**City of Ovilla
Fire Dept. Auxiliary
Budget 2013-2014**

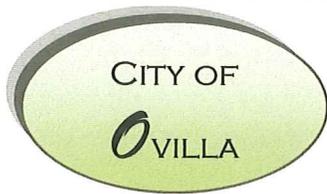
Fire Auxiliary Fund		2013-2014 Budget
Revenue		
4000800 · Other Revenue		
	4000815 · Gifts	7,500
	4000830 · Vending Machines	500
	4000880 · Reduction in Fund Balance	0
Total 4000800 · Other Revenue		8,000
Total Resources		8,000
Expense		
5332100 - Employee Benefits		
	5332196 - Membership Dues	100
Total 5332100 - Employee Benefits		100
5333400 · Maintenance Supplies and Parts		
	5333410 - Supplies - Custodial	0
	5333460 · Supplies - Miscellaneous	1,750
Total 5333400 · Maintenance Supplies and Parts		1,750
5334200 - Travel Expense		
	5334220 -Professional Development	150
Total 5334200 - Travel Expenses		150
5335500 · Repairs and Bldg Improvements		
	5335550 · Repairs - Vehicle	0
Total 5335500 · Repairs and Bldg Improvements		0
5335700 · Other Expense		
	5335735 · Official Functions	3,000
	5335765 · Miscellaneous	3,000
Total 5335700 · Other Expense		6,000
Total Other Expense		8,000
Net Change in Fund Balance		0



Police Special Fund

**City of Ovilla
Police Special Fund
Budget 2013-2014**

Police Special Fund		2013-2014 Budget
Revenue		
4000800 · Other Revenue		
4000815 · Gifts		1,000
4000816 · National Night Out		0
4000830 · Vending Machines		0
4000860 · Grant Proceeds		0
4000880 · Fund Balance Reduction		4,365
Total 4000800 · Other Revenue		5,365
Total Resources		5,365
Expense		
5232600 · Special Expenses		
5232675 · National Night Out		0
5232600- Special Expenses - Other		2,265
Total 5232600 · Special Expenses		2,265
5234200 · Travel Expense		
5234220 · Professional Development		0
5234225 · Professional Development- LEOSE		0
Total 5234200 · Travel Expense		0
5235500 · Repairs and Bldg Improvements		
5235540 · Repairs - Machinery & Equipment		100
Total 5235500 · Repairs and Bldg Improvements		100
5235700 · Other Expense		
5235735 · Official Functions		1,000
5235765 · Miscellaneous		0
Total 5235700 · Other Expense		1,000
5236400 · Minor Capital Outlay		
5236440 · Machinery and Equipment		2,000
5236445 · Personal Protective Equipment		0
5236400 - Minor Capital Outlay Other		0
Total 5236400 · Minor Capital Outlay		2,000
5239000 · Reserves		
5239010 · Administrative Reserves		0
Total 5239000 · Reserves		0
Total Expense		5,365
Net Change in Fund Balance		0



AGENDA ITEM REPORT

Item(s): 2 (City Secretary use only)

Meeting Date: September 9, 2013

Department: FINANCE DEPARTMENT

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: Staff

Amount: .6719 cents per \$100 of valuation

Attachments:							
1. Proposed Ordinance 2013-024							
Agenda Item / Topic:							
ITEM 2.	<i>DISCUSSION/ACTION</i> – Consider Adoption of Ordinance 2013-024 Approving the Tax Rate for the Fiscal Year 2013-2014.						
Discussion / Justification:							
During the August 21, 2013 Special Council Meeting and Budget Workshop, Council took a record vote for the proposed rate for Fiscal Year 2013-2014.							
Attached is an ordinance to adopt the tax rate for FY 2013-2014 as proposed.							
	<table> <tr><td>M&O</td><td>0.5019 cents per \$100.00 of valuation</td></tr> <tr><td>Debt Service</td><td>0.1700 cents per \$100.00 of valuation</td></tr> <tr><td>Total</td><td>0.6719 cents per \$100.00 of valuation</td></tr> </table>	M&O	0.5019 cents per \$100.00 of valuation	Debt Service	0.1700 cents per \$100.00 of valuation	Total	0.6719 cents per \$100.00 of valuation
M&O	0.5019 cents per \$100.00 of valuation						
Debt Service	0.1700 cents per \$100.00 of valuation						
Total	0.6719 cents per \$100.00 of valuation						
The Law requires that the governing body adopt the tax rate as an official action and set it out in a written ordinance or resolution. Because Council took a record vote for the proposed ETR which is a reduction in ad valorem revenue for 2013, public hearings were not required. All other legal requirements have been met. Staff has prepared an ordinance. This year’s proposed tax rate is the recommended rate.							
Recommendation / Staff Comments:							
Staff recommends approval of Ordinance 2013-024.							
Sample Motion(s):							
The Ellis Central Appraisal District Certified a 2013 taxable value of \$225,595,174 for the City of Ovilla, which is a decrease of \$2,199,451 under the 2012 taxable value of \$227,794,625.							
The City’s decision to use \$123,600 in Water and Sewer Revenues and \$28,924 in Debt Fund Balance reduced the Ellis County Tax Office’s calculated I&S rate of 0.2112, to 0.1700 which is the same I&S rate used for 2012.							
FINANCIAL IMPACT:							
Council proposed the Effective Tax Rate (.6719) resulting in the Ad Valorem Revenue decrease by \$21,402.							

**THIS MOTION REQUIRES A RECORD VOTE
REQUIRED LANGUAGE FOR MAKING THE MOTION**

Council voted on August 21 to go with the Recommended Effective Tax Rate (ETR) :

*"I move that the Council hereby **approve/deny** the 2013 property tax rate be a total of 0.6719 with a Maintenance and Operation rate of .5019 and a debt rate of .1700."*

MAYOR PRO-TEM Hall _____

PLACE 2 Stevenson _____

PLACE 3 Griffin _____

PLACE 4 Hunt _____

PLACE 5 Oberg _____

*"I move that the Council hereby **approve/deny** the proposed Ordinance 2013-024 levying, assessing and fixing the tax rate for the use and support of the municipal government of the City of Ovilla, TX, and providing for the Debt Service Fund for Fiscal Year 2013-2014 and apportioning each levy for the specific purpose."*

ORDINANCE 2013-024



AN ORDINANCE LEVYING, ASSESSING AND FIXING THE TAX RATE FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF OVILLA, TEXAS, AND PROVIDING FOR THE DEBT SERVICE FUND FOR FISCAL YEAR 2013-2014 AND APPORTIONING EACH LEVY FOR THE SPECIFIC PURPOSE, AND PROVIDING FOR COLLECTION OF ALL ANNUAL TAXES PROVIDED BY STATE LAW; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Ovilla is a Type A general law city located in Ellis and Dallas Counties, created in accordance with the provisions of Chapter 6 of the Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, the City Council of the City of Ovilla hereby finds that the tax for the fiscal year beginning October 1, 2013 and ending September 30, 2014, hereinafter levied for current expenses of the City and the general improvements of the City and its property must be levied to provide the revenue requirement of the budget for the ensuing year; and

WHEREAS, the City Council of the City of Ovilla has approved, by a separate ordinance, the budget for the fiscal year beginning October 1, 2013 and ending September 30, 2014; and

WHEREAS, the City Council has complied with all statutory and constitutional requirements concerning the levying and assessing of ad valorem taxes.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS that there is hereby levied and there shall be assessed and collected for the Maintenance and Operation of the municipal government of the City of Ovilla, Texas, and to meet Interest and Sinking requirements for fiscal year 2013-2014, upon all property, real, personal and mixed within the corporate limits of the City subject to taxation, a total tax of **0.6719** cents on each one-hundred dollars (\$100.00) of assessed valuation based on 100% of market value of said property, said tax being so levied an apportioned to the specific purpose herein set forth.

SECTION ONE

For the maintenance and operation of the general government and for general improvements of the City and its property, known as the General Fund, a tax rate of **0.5019** Cents on each one-hundred dollars (\$100.00) of assessed valuation of all taxable property shall be adopted, and

SECTION TWO

For the purpose of paying interest and principle for the redemption of bonds and other long-term obligations heretofore legally issued by the City, known as the Debt Service Fund, a tax rate of **0.1700** Cents on each one-hundred dollars (\$100.00) of assessed valuation of all taxable property shall be adopted.

ORDINANCE 2013-024

Taxes are payable in Ovilla, TX, at the office of the Ellis County Tax Collector. The City shall have available all rights and remedies provided by law for the enforcement of the collection of taxes levied under this Ordinance.

PASSED AND APPROVED ON THIS 09 DAY OF September, 2013.

MAYOR, Richard A. Dormier

CITY SECRETARY, Pamela Woodall



AGENDA ITEM REPORT

Item(s): 3 (City Secretary use only)

Meeting Date: September 9, 2013

Department: Finance Department

Discussion Action

Budgeted Expense: YES NO N/A

Submitted by: Staff

Amount: \$4,566,491

Attachments:	
1. Proposed Ordinance 2013-025	
Agenda Item / Topic:	
ITEM 3.	<i>DISCUSSION/ACTION</i> – Consider Adoption of Ordinance 2013-025 Ratifying the Budget for the 2013-2014 Tax Year that will raise less revenue than in the previous year.
Discussion / Justification:	
Recommendation / Staff Comments:	
Staff recommends approval.	
Sample Motion(s):	
<p><i>“I make a motion that the Council APPROVES & ADOPTS / DENIES Ordinance 2013-025 ratifying the Budget for the Fiscal Year 2013-2014 that will raise less revenue from property taxes than in the previous year.”</i></p>	
RECORD VOTE:	
MAYOR PRO-TEM Hall _____	PLACE 2 Stevenson _____
PLACE 3 Griffin _____	PLACE 4 Hunt _____
PLACE 5 Oberg _____	

ORDINANCE 2013-025

AN ORDINANCE OF THE CITY OF OVILLA, TEXAS, RATIFYING THE BUDGET FOR THE 2013-2014 TAX YEAR THAT RAISED LESS REVENUE FROM PROPERTY TAXES THAN IN THE PREVIOUS YEAR.

WHEREAS, Title 4, Chapter 102 of the Local Government Code provides that the governing body ratify their budget by a separate vote, separate to the adoption of the fiscal year's budget; and

WHEREAS the fiscal year's budget raised less revenue from property taxes than in the previous year; and

WHEREAS, the City Council approved the levy tax rate that will raise less total revenue for maintenance and operations than last year's rate; and

WHEREAS, this budget will raise less total revenue for maintenance and operation from property tax revenue than last year's budget by \$ 937 or a .07% decrease and of that \$11,563 is tax revenue to be raised from new property added to the tax roll this year.

WHEREAS, this budget will decrease total property tax revenue than last year's budget by \$8,839 or a .51% decrease.

WHEREAS, the City Council on September 09, 2013, passed and approved Ordinance 2013-023, which adopted the budget for the fiscal year beginning October 1, 2013 and ending September 30, 2014.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS:

SECTION 1.

That the budget for the 2013-2014 tax year, that raised less revenue from property taxes than in the previous year is hereby ratified.

SECTION 2.

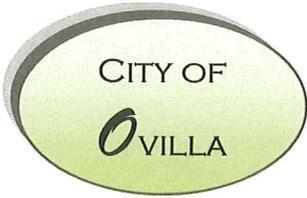
That this Ordinance shall take effect immediately from and after its passage as the law and charter in such cases provide.

PASSED, APPROVED and EFFECTIVE this 09 day of September, 2013.

MAYOR, Richard A. Dormier

ATTEST:

CITY SECRETARY, Pamela Woodall



Ovilla City Council

AGENDA ITEM REPORT

Item(s): 4 (City Secretary use only)

Meeting Date: September 9, 2013

Department: Water

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: Staff

Amount: .64 cents on base water rate

Attachments:	
Proposed Ordinance 2013-026	
Agenda Item / Topic:	
ITEM 4.	<i>DISCUSSION/ACTION</i> – Consider a proposed Ordinance 2013-026 amending Appendix A of the Ovilla Code of Ordinances.
Discussion / Justification:	
Pursuant to the Fiscal Year 2013-2014 Adopted Budget, the City adopts fees assessed by the City various for services. Based on a 2.5% increased water rate fee assessed by Dallas Water Utilities, staff recommends increasing the customer base water rate .64 cents. The increase would change the customer base water rate from \$9.85 to \$10.49 - on 0 to 1,000 gallons usage.	
Recommendation / Staff Comments:	
Staff recommends approval.	
Sample Motion(s):	
<i>"I make a motion that Council APPROVES/DENIES Ordinance 2013-026, amending Appendix A of the Code of Ordinances as presented."</i>	

ORDINANCE NO. 2013-026

AN ORDINANCE OF THE CITY OF OVILLA, TEXAS, AMENDING APPENDIX A FEE SCHEDULE OF ORDINANCE 2011-023 A NEW CODE OF ORDINANCES. PROVIDING FOR PUBLICATION OF THIS ORDINANCE AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to Ordinance No. 2013-023, the City Council of the City of Ovilla, Texas approved the Fiscal Year 2013-14 Operating Budget and Annual Program of Services (the Budget);

WHEREAS, in conjunction with the annual budget the City Council of the City of Ovilla sets fees for services provided for by the City of Ovilla.,

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS:

Amends Appendix A as follows,

SECTION 1

ARTICLE A7. The base monthly water rate shall be amended to increase .64 cents; from \$9.85 to \$10.49 and shall be listed in the water rate table as follows:

Sec. A7.003 Water and Wastewater Service Rates and Charges

(a) Monthly water rates. Monthly rates for water furnished by the city for residential and nonresidential:

Inside corporate limits:

\$10.49/minimum	0 to 1,000 gallons
\$10.15/1,000 gallons	1,001 to 2,000 gallons
\$3.65/1,000 gallons	2,001 to 20,000 gallons
\$4.75/1,000 gallons	20,001 to 40,000 gallons
\$5.85/1,000 gallons	40,001 to 60,000 gallons
\$6.95/1,000 gallons	60,001 to 80,000 gallons
\$8.05/1,000 gallons	80,001 to 100,000 gallons
\$9.15/1,000 gallons	100,001 and up

The City Secretary if the City of Ovilla is hereby directed to publish in the official newspaper of the City of Ovilla, the caption and effective and full force upon final passage and publication of this ordinance.

PASSED AND APPROVED ON THIS 09 DAY OF SEPTEMBER, 2013.

Richard A. Dormier, MAYOR

Pam Woodall, CITY SECRETARY



AGENDA ITEM REPORT

Item(s): 5 (City Secretary use only)

Meeting Date: September 9, 2013

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: Staff

Amount: N/A

Attachments:

FY2013-2014 Proposed Council Meetings
FY2013-2014 Proposed Calendar of Dates & Holidays

Agenda Item / Topic:

ITEM 5. *DISCUSSION/ACTION* – Consider and Approve the FY2013-2014 City Calendar and scheduled meetings of the Ovilla City Council.

Discussion / Justification:

In an effort to improve efficiency and maintain professional productivity, it benefits staff as well as Council to rely on and have preparation of certain scheduled meeting dates. The calendar sets the dates but they are subject to amendment upon Council decision.

The Calendar of Dates & Holidays is customarily dates that the majority would normally already be aware of and is unquestionable/undisputable. An approved holiday schedule is beneficial for employees and citizens and normally approved along with the presentation and adoption of a new fiscal year budget and/or personnel manual.

Having a visual, documented city calendar of holidays offers positive and accountable planning.

The Calendar of Holidays and Council Meeting dates will both be placed on the city’s website.

Recommendation / Staff Comments:

Staff recommends approval.

Sample Motion(s):

*“I make a motion that Council **APPROVES/DENIES** the Fiscal Year 2013-2014 City Calendar of Holidays and scheduled Council Meeting dates as proposed.”*

FY 2013-2014 SCHEDULED COUNCIL MEETINGS

Meeting dates may be subject to revision, rescheduling or the calling of a Special meeting should the City Council of Ovilla have the need.

Tuesday, October 15, 2013
Monday, October 28, 2013

Tuesday, November 12, 2013
Monday, November 25, 2013

Monday, December 09, 2013
2nd meeting?

Monday, January 13, 2014
Monday, January 27, 2014

Monday, February 10, 2014
Monday, February 24, 2014

Monday, March 10, 2014
Monday, March 24, 2014

Monday, April 14, 2014
Monday, April 28, 2014

Monday, May 12, 2014
Canvass Election - TBD
Tuesday, May 27, 2014

Monday, June 09, 2014
Monday, June 23, 2014

Monday, July 14, 2014
Monday July 28, 2014

Monday, August 11, 2014
Monday, August 25, 2014

Monday, September 8, 2014
Monday, September 22, 2014



Ovilla City Council Members

Mayor Richard Dormier

Place 1/Mayor Pro Tem Ralph G. Hall

Place 2 Larry Stevenson

Place 3 David Griffin

Place 4 Doug Hunt

Place 5 Dean Oberg

City Administrator Cyndy Powell

All City Council meetings will be posted and conducted in accordance with the Open Meetings Act, Chapter 551 of the Local Government Code.

2013-2014
Fiscal Year Calendar & Holidays

Columbus Day	Monday	October 14, 2013
Veteran's Day	Monday	November 11, 2013
Thanksgiving Holiday	Thursday Friday	November 28, 2013 November 29, 2013
Christmas Holiday	Tuesday Wednesday	December 24, 2013 December 25, 2013
New Year's Holiday	Wednesday	January 1, 2014
Martin Luther King Day	Monday	January 20, 2014
Presidents' Day	Monday	February 17, 2014
Good Friday (Easter)	Friday	April 18, 2014
*General Election	Saturday	May - TBD
Memorial Day	Monday	May 26, 2014
Independence Day Holiday	Friday	July 04, 2014
Labor Day	Monday	September 1, 2014
*Heritage Day	Saturday	September 27, 2014
Personal Day!		

Approved by Council at the September 09, 2013 Council Meeting
***Not Holidays-Special Calendar Days**





AGENDA ITEM REPORT

Item(s): 6 (City Secretary use only)

Meeting Date: September 9, 2013

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: -

Amount: \$8,000

Attachments:	
1. Updates provided by PL4 Hunt	
Agenda Item / Topic:	
ITEM 6.	<i>DISCUSSION/ACTION</i> – Review progress and various assignments to facilitate the success of the 2013 Heritage Day festivities.
Discussion / Justification:	
Discuss and update Council assignments, plans and progress of 2013 Heritage Day.	
Recommendation / Staff Comments:	
Sample Motion(s):	
"I make a motion that _____."	
or	
"No Action."	