

City of OVILLA City Council Agenda

Ralph G. Hall, Place One
Larry Stevenson, Place Two
David Griffin, Place Three

Richard Dormier, Mayor

Doug Hunt, Place Four
Dean Oberg/Place Five
Cyndy Powell, City Administrator

105 S. Cockrell Hill Road, Ovilla, TX 75154

Tuesday, October 15, 2013

7:00 P.M.

Council Chamber Room

Pursuant to the provisions of Chapter 551 VTCA Government Code, NOTICE is hereby given of a Regular Meeting of the City Council of the City of Ovilla, to be held on Tuesday, October 15, 2013 at 7:00 P.M. in the City Hall Council Chamber Room, 105 S. Cockrell Hill Road, Ovilla, Texas, 75154, for the purpose of considering the following items.

I. CALL TO ORDER

- Invocation
- Pledge of Allegiance

II. COMMENTS, PRESENTATIONS, ANNOUNCEMENTS & REPORTS

▪ Citizen Comments

The City Council welcomes comments from Citizens. Those wishing to speak must sign in before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised, or make any decisions at this time. Speakers under citizen's comments must observe a three-minute time limit. Inquiries regarding matters not listed on the Agenda may be referred to Staff for research and possible future action.

▪ Department Activity Reports / Discussion

- Police Department Police Chief M. Moon
 - Monthly Report
- Fire Department Fire Marshal Kevin Lindsey
 - Monthly Report Captain Brandon Kennedy
 - Update - Life Safety Program
- Public Works Public Works Director B. Piland
 - Monthly Report
 - Update – Storm Water Report
 - Adoption of TXDot / FM664, thoroughfare plan
- Administration City Secretary P. Woodall
 - Bi-weekly update activity reports
 - Monthly Municipal Court Report
 - Update on security system
 - Monthly Reports Code Enforcement/Animal Control, M. Dooly

III. CONSENT AGENDA

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration.

- Financial Transactions
- ATMOS Ordinance

IV. PUBLIC HEARING

Public Hearing & Discussion – Discuss and consider the proposed change to Chapter 14 of the Ovilla Code of Ordinances:

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Case No. PZ13-011: A request by The City of Ovilla: Receive recommendation from the Planning and Zoning Commission to consider and approve proposed Ordinance 2013-029, repealing Chapter 14, Article 4, Sections 33.8 and 33.9 of the Ovilla Code of Ordinances and replacing same with new provisions pertaining to residential off-street parking and residential parking development standards.

V. REGULAR AGENDA

- ITEM 1. **DISCUSSION/ACTION** – Case No. PZ13-011: Consider proposed Ordinance 2013-029, repealing Chapter 14, Article 4, Sections 33.8 and 33.9 of the Ovilla Code of Ordinances, and replacing same with new provisions pertaining to residential off-street parking and residential parking development standards; providing for penalties; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances, providing for immediate effect; and providing for publication.
- ITEM 2. **DISCUSSION/ACTION** – Consideration of proposed Main Street Sewer Project and take action as necessary.
- ITEM 3. **DISCUSSION/ACTION** – Consider request from Jason Dodson, General Manager, John Houston Custom Homes for change to the current Building Regulations to allow for a front facing third car garage option in Phase 2 of Ovilla Parc.
- ITEM 4. **DISCUSSION/ACTION** – Consider two Council appointments to a Review Committee for the Proposals for the Employee Compensation and Classification Study.
- ITEM 5. **DISCUSSION/ACTION** – Review summary report and results following the 2013 Heritage Day celebration.

VI. EXECUTIVE SESSION

The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

**COUNCIL WILL RECONVENE INTO OPEN SESSION, AND TAKE ACTION
NECESSARY PURSUANT TO EXECUTIVE SESSION, IF NEEDED.**

VII. REQUESTS FOR FUTURE AGENDA ITEMS

VIII. ADJOURNMENT

THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF the October 15, 2013 Regular City Council Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofovilla.org, on the 11th day of October 2013 prior to 6:00 p.m., in compliance with Chapter 551, Texas Government Code.



Pamela Woodall, City Secretary

City of *OVILLA* City Council Agenda

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DATE OF POSTING: 10-11-13 TIME: 2:30 am/pm
DATE TAKEN DOWN: _____ TIME: _____ am/pm

IF YOU OR YOUR REPRESENTATIVE HAVE A DISABILITY THAT REQUIRES SPECIAL ARRANGEMENTS AND YOU PLAN TO ATTEND THIS PUBLIC MEETING, PLEASE CALL THE CITY SECRETARY AT 972-617-7262 WITHIN 24 HOURS OF THE MEETING. REASONABLE ACCOMMODATIONS WILL BE MADE TO MEET YOUR NEEDS AT THE MEETING. PLEASE SILENCE ALL PAGERS, CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.

OVILLA POLICE DEPARTMENT
 105 S Cockrell Hill Rd
 Ovilla, TX 75154
 (972) 617-7262

To: Mayor Richard Dormier
 Ovilla City Council
 Cyndy Powell

Subject: Police Department Monthly Activity Report

Calls For Service	Sept 2013	Sept 2013 YTD	Sept 2012	Sept 2012 YTD
Accident	2	22	4	21
Alarms	19	142	20	145
Arrest	2	31	2	18
Assault	1	3	0	3
Assists: Agency/Unit: 14 EMS/Fire: 3 Motorist: 5	22	233	33	300
Building / House Security Check	1264	11920	1240	13489
Burgulary	0	6	0	3
Burgulary of Motor Vehicle	0	1	1	7
Criminal Mischief	2	7	2	10
Disturbance	6	71	6	51
Neighborhood Check	1597	15796	1843	15136
Other Calls for Service	114	1109	122	777
Suspicious Person	6	52	7	57
Suspicious Vehicle	12	69	2	78
Theft	2	9	1	14
Traffic Assignment	0	161	24	415
TOTAL CALLS FOR SERVICE	3049	29632	3307	30524

Reserve Officer Hours	44.75	582.25	72.25	168.5
Average Response Time (Minutes)	4.2	4.0611111	3.42	4.39
Traffic Stop (Warnings)	32	291	30	457
Traffic Stop (Citations)	17	307	23	311
Total Citations & Warnings Combined	49	598	53	768
PERCENT OF STOPS RECEIVING CITATIONS	34.7	51.3	43.4	40.5

OVILLA PD VEHICLE MILEAGE

May-13				June-13			
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100	68127	69954	1827	100	69954	71745	1791
101	126330	126331	1	101	126331	126362	31
102	70380	71575	1195	102	71575	72655	1080
103	73463	75182	1719	103	75182	76778	1596
104	45816	46985	1169	104	46985	48036	1051
105	13823	15558	1735	105	15558	17617	2059
July-13				August-13			
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100	69954	74411	4457	100	74411	75946	1535
101	126331	126370	39	101	126370	126719	349
102	71575	73156	1581	102	73156	74041	885
103	75182	78862	3680	103	78862	80643	1781
104	46985	48443	1458	104	48443	48571	128
105	15558	20120	4562	105	20120	22490	2370
September-13				October-13			
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100	75946	77210	1264	100			0
101	126719	126743	24	101			0
102	74041	74855	814	102			0
103	80643	82646	2003	103			0
104	48571	48951	380	104			0
105	22490	24607	2117	105			0
November-13				December-13			
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100			0	100			0
101			0	101			0
102			0	102			0
103			0	103			0
104			0	104			0
105			0	105			0
January-14				February-14			
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100			0	100			0
101			0	101			0
102			0	102			0
103			0	103			0
104			0	104			0
105			0	105			0

OVILLA

Monthly Incident Counts By Station

Alarm Date Between {09/01/2013} And {09/30/2013}
and Station = "1 "

Station #	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Percent
1	0	0	0	0	0	0	0	0	52	0	0	0	52	100.00%

Total Runs by Month											
Jan	0	Feb	0	Mar	0	Apr	0	May	0	Jun	0
Jul	0	Aug	0	Sep	52	Oct	0	Nov	0	Dec	0

Grand Total Runs: 52

OVILLA

Average Response Time by District/Incident Type (M

**Alarm Date Between {09/01/2013} And {09/30/2013}
and District = "OVILA"**

OVILA City of Ovilla

Incident	Alarm Date & Time		Arrival Date & Time		Stn	Shift	Response Time
311 Medical assist, assist EMS crew							
13-3000455	09/04/2013	08:42:06	09/04/2013	08:48:28	1	B	00:06:22
13-3000456	09/05/2013	19:33:39	09/05/2013	19:46:57	1	C	00:13:18
13-3000463	09/08/2013	09:59:12	09/08/2013	10:06:13	1	C	00:07:01
13-3000473	09/15/2013	23:50:39	09/15/2013	23:52:44	1	A	00:02:05
13-3000490	09/25/2013	06:34:06	09/25/2013	06:41:42	1	B	00:07:36
Average Response Time for District/Incident Type							00:07:16
320 Emergency medical service, other							
13-3000458	09/06/2013	15:41:32	09/06/2013	15:48:00	1	A	00:06:28
13-3000483	09/21/2013	02:55:11	09/21/2013	03:00:27	1	C	00:05:16
Average Response Time for District/Incident Type							00:05:52
321 EMS call, excluding vehicle accident with injury							
13-3000460	09/07/2013	15:45:54	09/07/2013	15:53:22	1	B	00:07:28
13-3000465	09/09/2013	10:22:21	09/09/2013	10:29:46	1	A	00:07:25
13-3000482	09/20/2013	10:18:53	09/20/2013	10:22:30	1	C	00:03:37
13-3000491	09/25/2013	14:43:52	09/25/2013	14:50:46	1	B	00:06:54
13-3000495	09/26/2013	11:27:34	09/26/2013	11:33:32	1	C	00:05:58
13-3000497	09/26/2013	11:46:01	09/26/2013	11:50:33	1	C	00:04:32
Average Response Time for District/Incident Type							00:05:59
322 Motor vehicle accident with injuries							
13-3000488	09/24/2013	12:08:08	09/24/2013	12:13:33	1	A	00:05:25
Average Response Time for District/Incident Type							00:05:25
324 Motor Vehicle Accident with no injuries							
13-3000472	09/15/2013	22:32:30	09/15/2013	22:37:37	1	A	00:05:07
Average Response Time for District/Incident Type							00:05:07
522 Water or steam leak							
13-0000453	09/03/2013	03:44:45	09/03/2013	03:57:44	1	C	00:12:59
Average Response Time for District/Incident Type							00:12:59

Overall Average Response Time for District 00:06:43							

Total Incident Count: 16

Overall Average Response Time: 00:06:43

OVILLA

Incidents by District (Summary)

Alarm Date Between {09/01/2013} And {09/30/2013}

District	Count	Pct of Incidents	Est Losses	Pct of Losses
CEDAR City of Cedar Hill	1	1.92 %	\$0	0.00 %
ESD2 Midlothian ESD#2	18	34.61 %	\$40,000	100.00 %
ESD4 Red Oak ESD#4	1	1.92 %	\$0	0.00 %
GLENH City of Glenn Heights	2	3.84 %	\$0	0.00 %
LANC City of Lancaster	2	3.84 %	\$0	0.00 %
MIDLO City of Midlothian	4	7.69 %	\$0	0.00 %
MUT Mutual Aid-Other	3	5.76 %	\$0	0.00 %
OAKLF City of Oak Leaf - Ovilla Response Area	2	3.84 %	\$0	0.00 %
OVILA City of Ovilla	17	32.69 %	\$0	0.00 %
REDOK City of Red Oak	2	3.84 %	\$0	0.00 %
Total Incident Count:	52		Total Est Losses:	\$40,000

OVILLA

Overlapping Incidents

Alarm Date Between {09/01/2013} And {09/30/2013}

Incident-Exp#	Alm Date	Alm Time	Clr Date	Clr Time	Overlaps (at least)			
					Incident-Exp#	Alm Date	Alm Time	
13-0000452-000	09/03/2013	00:23:42	09/03/2013	02:55:29	13-0000451-000	09/03/2013	00:18:00	
13-3000457-000	09/05/2013	19:39:11	09/05/2013	20:03:12	13-3000456-000	09/05/2013	19:33:39	
13-3000497-000	09/26/2013	11:46:01	09/26/2013	12:10:16	13-3000495-000	09/26/2013	11:27:34	
Total Incident Count					52	Total Overlapping Incidents		3

OVILLA

OFD Fuel Usage Report

Date Between {09/01/2013} And {09/30/2013}

Date	Fuel Type	Gallons	Cost	Unit
FA Fuel Apparatus				
Diesel				
09/03/2013	Diesel	13.201	\$50.15	755
	709 Spaulding, Scott L			
09/03/2013	Diesel	10.181	\$38.68	E701
	709 Spaulding, Scott L			
09/08/2013	Diesel	19.180	\$74.80	E701
	733 Rudd, Justin E.			
09/13/2013	Diesel	10.835	\$42.25	E702
	731 Godfrey, Jake W			
09/13/2013	Diesel	12.054	\$47.00	E701
	728 Muirhead, Brad R			
09/17/2013	Diesel	9.460	\$36.91	E701
	720 Wesson, Geoffrey S			
	733 Rudd, Justin E.			
09/23/2013	Diesel	12.399	\$48.34	E702
	720 Wesson, Geoffrey S			
09/23/2013	Diesel	3.899	\$48.34	E702
	720 Wesson, Geoffrey S			
09/26/2013	Diesel	20.070	\$76.28	E701
	718 Beets, Randy L			
09/26/2013	Diesel	4.700	\$17.87	755
	725 Wolf, Darrell G.			
	Diesel Totals:	115.979 Gal	\$480.62	
Gasoline				
09/03/2013	Gasoline	4.954	\$17.33	STA1
	709 Spaulding, Scott L			
09/17/2013	Gasoline	23.645	\$78.00	C701
	708 Brancato, Phillip M.			
	Gasoline Totals:	28.599 Gal	\$95.33	

OVILLA

Staff with No Activities

Date >= {09/01/2013} and)Career = "2 "

Staff Member	Staff ID	Status	Status Date	Rank	Station
Bell, Warren J	726	LV	08/20/2012	FFE	1
Espinosa, Anthony	740	VO	05/29/2012	PR	1
Sidler, Joni L	711	VO	09/15/1999	FFP	1



Date: October 10th 2013

TO: Honorable Mayor and City Council Members

FROM: Brad Piland Public Works Director

TOPIC: Public Works Monthly Report for September

- Repaired Heritage Day signs and put up banners
- Sewer Lift Station Repairs- pulled pumps; 1 at Heritage lift station and removed pump 1 from Cumberland
- Read water meters, Serviced disconnects and reconnects
- Daily inspections of Ovilla Parc
- Replaced 10 meters Brookwood Addition
- Updated marquee as needed
- Daily water maintenance residual and pressure test(s)
- Heritage Park, Silver Spur Park and Baseball fields and park - tree and grass maintenance
- Cut and hauled tree from Johnson Lane
- Roadwork in Ovilla Oaks
- Trimmed right-of-ways in Ovilla Oaks
- Rebuilt and added to stage for Heritage Day
- Mowed right-of-ways
- Prepared baseball field for Heritage Day

- Clean storm drains and roadway in Ovilla Parc
- Repair and paint conference room in city hall
 - ❖ Jimmy Bryan -
 - Serviced PD Units 103 & 100 golf cart
 - Repaired packer
 - Daily rounds
- **Flushed Hydrants
 - Collect water samples for TCEQ reporting
 - Water maintenance – routine flushing mains and hydrant
 - Meter box repair and replaced lids as needed
- **Watered plants at City Hall and park



105 South Coxe Hill Road
Ovilla, Texas 75154
Ph: (972) 617-7262 Fax: (972) 515-3221

City Administrator Activity Report

Cyndy Powell

October 07 - October 11, 2013

Weekly staff meetings - Tuesdays at 9:00 a.m.

Employee Policies Handbook –Council members will be provided the latest draft at the October 15th meeting to review prior to the meeting on October 28th.

Burn Ban - Burn Ban effective 08-09-13.

Road Repair Update: road work in Ovilla Oaks has been completed, please ride through and look at the work, Brad is very pleased.

Solid Waste and Recycling Contract - Brad talked to Parker Pomykal from Progressive Waste about the change of pick up days. As it stands now they will be changing the service days. Customers that usually are picked up on Wednesday will move to Thursday and the Saturday customers will move to Friday. The approximate pickup times will remain the same for each area and the recycle days will move to the new service day as well. Progressive is working on a flyer to be placed on all the carts that will provide information of the changes that will be made. The bulky pickup will also coincide with service day. Parker mentioned that they prefer to pickup during the week so that trucks are not in town early on the weekend disrupting customers. Progressive is developing informational material the City will utilize to publicize their services.

Planning and Zoning Commission – Last meeting was held October 07, 2013; agenda included items related to storm shelters, parking standards, and hay baling. These items will be brought back to P&Z.

Employee Compensation and Classification Study – Four proposals were received. A review committee will be appointed at the October 15th Council meeting to review the proposals with staff. The proposals and evaluation sheets will be provided following the meeting. I am proposing the review committee meet the week of November 4-8 to discuss their evaluations.

Strategic Plan - The two (2) full-day strategic planning conferences are confirmed for Saturday, November 9th and Saturday, December 7th beginning at 8:30 a.m. and ending by 3:00 p.m. The meetings are confirmed at the First Baptist Church. A notice of the meetings has been prepared and will be posted on the City's website and distributed through the Notify Me system on October 28th – 13 days prior to the first work session.

Economic Development Corporation – there will not be a meeting on October 21st.

Best Southwest Partnership – breakfast meeting at Northwood University in Cedar Hill, Thursday, September 19th 7:30 a.m., topic was regional vision for economic development. No meeting held in October.

Life Safety Fire Inspection Program – Fire Chief Brancato and Fire Marshal Kevin Lindsey have developed a Life Safety Fire Inspection program that would provide annual inspections of commercial establishments, public

buildings, and multifamily residential dwellings. Kevin will present the program at the October 15th Council meeting during the Fire Department's monthly report.

SW corner Westmoreland and FM664 – there has been no contact since staff met with Terry Weaver of Sterling Development (8/27) regarding zoning, utilities, and building standards for the potential development of the southwest corner of Westmoreland and Ovilla Road.

Heritage Day – an update meeting was held on Monday, October 7, 2013 at 4:00 p.m.

Security for City Hall entrances, customer service area, and Council Chamber – interviews were conducted with two proposers and revised quotes were requested from each. The intent of the security system is to have keypad entry access to all doors that enter City Hall from the outside, an alarm system that would notify the security company (not dispatch), and a panic button for staff in customer service handling money and dealing with citizens, a camera in customer service and a camera in Council Chamber monitoring court transactions and City called meetings. Sharon will brief Council during the monthly report at the October 15th meeting to share the features being considered.

ESD #4 – Chief Brancato and I attended the ESD#4 meeting. The ESD Board said they would provide a contract with a commitment to go out for an election in May; this year's contract is proposed to be \$18,531.

Municipal Development District – meeting to be held November 4, 2013 at 6:00 p.m.

Main Street Sewer Project – Staff met with property owners Monday (9/27) to review the City's written offer regarding the installation of a sewer line; four property owners submitted a written response that will be presented to City Council.

Ovilla Parc Development – Chief Moon said patrols have been increased in the area due to the recent increase in the theft of construction materials at the homes under construction.



City Administrator Activity Report

Cyndy Powell

September 27 - October 4, 2013

Weekly staff meetings - Tuesdays at 9:00 a.m.

Employee Policies Handbook – Ms. Lee, Pam, and I met this week to review the attorney's comments and reviewed areas of concern provided by Mr. Griffin. Please send any concerns regarding the proposed handbook for Ms. Lee to research/review so she is prepared to address these concerns at the October 28th meeting during her presentation. Council members will be provided the latest draft at the October 15th meeting review prior to the meeting on October 28th.

Burn Ban - Burn Ban effective 08-09-13.

Road Repair Update: road work in Ovilla Oaks has been completed, please ride through and look at the work, Brad is very pleased.

Solid Waste and Recycling Contract - the City Attorney prepared the Contract; the draft is being reviewed by Progressive's attorneys. We are meeting Wednesday, October 10, 2013 to review. It is my plan to bring the final Contract to Council for the Mayor's execution on October 28th. In my discussions I have asked that the service days stay the same, they are looking at the data and will work with us to try to accommodate the request but they cannot confirm just yet.

Planning and Zoning Commission – Next meeting is October 07, 2013; agenda includes items related to storm shelters, parking standards, and hay baling. An item will be placed on a future Council agenda for staff to seek direction from Council regarding metal buildings, storm shelters, front-facing garages, and parking standards.

Employee Compensation and Classification Study – Four proposals were received. A review committee will be formed at the October 15th Council meeting to review the proposals in conjunction with staff. The proposals and evaluation sheets will be provided for the committee's review. I am proposing the review committee meet the week of November 4-8 to discuss their evaluations.

Strategic Plan - Preliminary phone conferences were held with Council. Please respond to the email regarding the two (2) full-day strategic planning conferences – Saturday, November 2nd and Saturday, December 7th beginning at 8:30 a.m. and ending by 3:00 p.m. The meetings are tentatively scheduled at First Baptist Church.

Economic Development Corporation – there will not be a meeting on October 21st.

Best Southwest Partnership – breakfast meeting at Northwood University in Cedar Hill, Thursday, September 19th 7:30 a.m., topic was regional vision for economic development. Next meeting is October 11, 2013.

Life Safety Fire Inspection Program – Fire Chief Brancato and Fire Marshal Kevin Lindsey have developed a Life Safety Fire Inspection program that would provide annual inspections of commercial establishments, public

buildings, and multifamily residential dwellings. Kevin will present the program at the October 15th Council meeting during the Fire Department's monthly report.

Loop 9 Corridor – Another round of Public meetings were held for Tuesday, September 24th (Lancaster Elementary) and Thursday, September 26th (Red Oak Intermediate). No new information was presented.

Brookwood request for reduced speed limit - Public Works placed three (3) 35mph signs in the subdivision. The resident informed me at National Night Out that the residents are satisfied with the additional speed limits signs and appreciates the Police Department and Public Works responsiveness to resolving the situation.

SW corner Westmoreland and FM664 – there has been no contact since staff met with Terry Weaver of Sterling Development (8/27) regarding zoning, utilities, and building standards for the potential development of the southwest corner of Westmoreland and Ovilla Road.

Columbus Day Holiday is October 14, 2013 - the Regular City Council meeting will be held on Tuesday, October 15, 2013, beginning at 7:00 p.m.

Heritage Day – an update meeting will be held on Monday, October 7, 2013 at 4:00 p.m.

Security for City Hall entrances, customer service area, and Council Chamber – interviews were conducted with two proposers and revised quotes were requested from each. The intent of the security system is to have keypad entry access to all doors that enter City Hall from the outside, an alarm system that would notify the security company (not dispatch), and a panic button for staff in customer service handling money and dealing with citizens, a camera in customer service and a camera in Council Chamber monitoring court transactions and City called meetings. Sharon will brief Council during the monthly report at the October 15th meeting to share the features being considered.

ESD #4 – As of Friday, ESD#4 has agreed to set a meeting next week; ESD#4 has on the agenda for Monday night (10/7) two discussion items (1) Contracts with Red Oak and Ovilla and (2) Tax Rate Increase

Municipal Development District – meeting to be held November 4, 2013 at 6:00 p.m.

Main Street Sewer Project – Staff met with property owners Monday (9/27) to review the City's written offer regarding the installation of a sewer line; four property owners submitted a written response that will be presented to City Council.

Travel schedule –Saturday, October 12th – returning Saturday, October 26th I will be in Italy. Molte gratzi! I have added international calling to my personal phone 469-733-2879. I am confident Staff can handle matters in my absence; they will operate such as they did during the time the Mayor was Interim City Manager.



Jessica Foresman
Court Clerk

DATE: October 15, 2013
TO: Honorable Mayor Dormier and City Council Members
FROM: Jessica Foresman, Court Clerk
SUBJECT: Monthly Staff Report

28 traffic and 2 penal code related cases were filed for the month of September. 15 warrants were issued

Court Collection for the month of September was \$4,969.20

\$2,940.91 is kept by the City FYTD \$53,972.76
\$2,028.29 is remitted to State FYTD \$33,333.84

Security System Update

By: Sharon Jungman

October 11, 2013

Objectives:

1. Replace Front Door on City Hall, Council Room to open outward.
2. Replace door from Public Works to Fire Dept. to an exterior door.
3. Security Alarm System in City Hall, Council Room & Public Works Offices
4. Two Cameras, one in City Hall Front Office Hallway and the other one in City Council Room
5. Buzz thru lock on interior door in City Hall to get back to Offices
6. Three emergency buttons in Front Office to go directly to dispatch

We had four companies give us bids on the Security System. (See Attached)

I asked Mike Moon, the Mayor and John Binford to look over the bids, from there we narrowed it down to two Security Companies.

Next, I set up a meeting with each Security Company. The attendees included; Mike Moon, John Binford, Cyndy Powell, Pam Woodall, myself and representatives from each Security Company.

We went over their proposals and asked them lots of questions. From these meetings it was determined that at this time we all felt that Safe Now would be the most affordable system for the City.

Only one Security company gave us a quote on the doors, so I had DeFord Lumber come out and give us another quote on the three doors and then Mike Dooly got two more quotes from Home Depot & Lowes. It was determined that we could buy the doors ourselves at Home Depot and install them ourselves much cheaper then having it done. We purchased three doors from Home Depot for \$468.97 and paid for them out of building repairs account and Brad's employees installed them last week.

Next I need to call the Safe Now references and confirm the quality and satisfaction of their work. If their references check out, then we will ask them to start installing the security system.

The total cost was quoted as \$4,098. The City currently has \$4,162.08 in reserve account 3630175 for court security and \$5,464.84 for court technology in account 3630180.

Security Systems Analysis

Vendor	Phone #	Contact Name	Location	Alarm System	Monthly Fees	Door Access Control	Cameras	Doors	Audio	Total
Safe Now Security	469-248-7233	Sys Savahn	Irving	1,498.00	45.99	1,650.00	950.00 2 cameras	no Bid		4,098.00
Dallas Security System	214-553-6103	Denny Chambers	Dallas	3,365.00	40.00	7,106.00	5,893.00 2 Card Readers 4 Cameras	No Bid		16,404.00
Knight Security Systems	214-350-1632	Collin Keeton	Dallas	yes		yes 1 Card Reader	yes 2 cameras	yes		14,216.73
Protect Us	469-248-5842	Chris Pick	Dallas	1,725.00	45.00	2,680.00	1,715.00 3 Cameras	1,900.00	2,550.00	10,615.00

September 2013

Code Enforcement Report

Complaint - 118

Follow up – 136

Door Notice - 42

Mail Notice -- 18

Posted Property – 5 (grass)

Court – 1 Plea Guilty – Failure to mow property \$140

Citizen contacts - 98

Permits reviewed – 9 Permits issued - 7

Inspections – 10

Nuisance Abated By City - 0

Nuisance- Signs –58

Illegal Dumping – Trash – Red Oak Creek, Ovilla Road, Johnson Lane

Board of Adjustment Variance Request(s) –1– Approved, Rail on Fence Facing out

September 2013

Animal Control Report

Complaints – 51

Follow-up – 61

Door Notices – 18 (24 Register, 4 Dogs at Large)

Impounded Animals – 5

Impound Animal Results - 4 Transported, 1 Returned to owner

Impound Fee Collected - \$45

Court – 0

Citizen contacts - 48

Animal Registration Tags Issued – 16 Total, \$192.00

Registration Reminder Mailed – 16

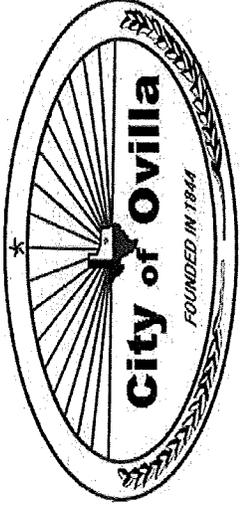
Nuisance Letter Mailed – 0

Animals Released – 3 (1-Skunk, 1 Armadillo, 1 Raccoon)

Deceased Removed – 21

Oak Leaf – 4 (2 dogs, 1 trap, 1 snake)

Traps Checked Out – 11



DATE: 10-15-13

TO: Honorable Mayor and Council Members

FROM: Sharon Jungman

SUBJECT: Expenditures in September 2013 over \$5,000

City of Ovilla Expenditures in September 2013 Over \$5,000

General Fund				
Date	Check#	Payee	Description	Amount
9/13/2013	410706	American Communications	Radio Equipment for Fire Dept.	\$16,983.92
9/26/2013	41756	Azle Communications (Breakthrough)	Radio Equipment for Fire Dept.	\$16,963.47
9/26/2013	41757	Blue Cross/Blue Shield	Health Insurance	\$7,051.88
9/13/2013	41711	Bureau Veritas	Inspections	\$7,164.05
9/5/2013	41666	Casco	Fire Dept. Uniforms	\$7,486.50
9/30/2013	41782	Community Waste Disposal	Garbage Pick up for August	\$16,650.56
9/30/2013	41784	Ellis County Precinct #4	2.4 Miles of Road Repairs in Ovilla Oaks	\$60,000.00
9/12/2013	ACH	Quick Books Payroll Service	Payroll	\$35,953.66
9/26/2013	ACH	Quick Books Payroll Service	Payroll	\$36,857.86
9/12/2013	41704	T.M.R.S.	Retirement	\$13,323.93
9/26/2013	41774	The Management Connection	First payment on Strategic Planning	\$7,000.00
9/13/2013	ACH	US Treasury	Payroll Taxes	\$7,229.84
11/1/2153	ACH	US Treasury	Payroll Taxes	\$7,135.26
Total General Fund Transactions Paid in Sept. 2013 \$5,000 and Over				\$239,800.93

Water & Sewer Fund				
Date	Check#	Payee	Description	Amount
9/5/2013	15248	City of Dallas	Water Purchase	\$45,850.20
9/30/2013	15277	City of Ovilla General Fund	Garbage Transfer for September & Quarterly Payroll Transfer	\$32,892.04
9/30/2013	15278	City of Ovilla General Fund	Quarterly Transfer From W&S to GF	\$29,075.25
Total Water & Sewer Fund Transactions Paid in Sept. 2013 \$5,000 and Over				\$107,817.49

MODEL STAFF REPORT

The City, along with approximately 164 other cities served by Atmos Energy Mid-Tex Division (“Atmos Mid-Tex” or “Company”), is a member of the Atmos Cities Steering Committee (“ACSC”). On or about July 15, 2013, Atmos Mid-Tex filed with the City an application to increase natural gas rates pursuant to the Rate Review Mechanism (“RRM”) tariff renewed by the City in 2013 as a continuation and refinement of the previous RRM rate review process. This is the first annual RRM filing under the renewed RRM tariff.

The Atmos Mid-Tex RRM filing sought a \$22.7 million rate increase system-wide based on an alleged test-year cost of service revenue deficiency of \$25.7 million. The City worked with ACSC to analyze the schedules and evidence offered by Atmos Mid-Tex to support its request to increase rates. The Ordinance and attached rate tariffs are the result of negotiations between ACSC and the Company to resolve issues raised by ACSC during the review and evaluation of Atmos Mid-Tex’s RRM filing.

The Ordinance resolves the Company’s RRM filing by authorizing additional revenues to the Company of \$16.6 million system-wide. For purposes of comparison, this negotiated result is about \$11 million *less* than what ACSC’s consultants calculated that Atmos would have been entitled to if Atmos had filed a case under the Gas Reliability Infrastructure Program (“GRIP”) rather than an RRM case. The settlement is expected to increase the average residential customer’s bill by approximately \$0.74 per month. An Average Bill Comparison of base rates has been prepared for residential, commercial, industrial, and transportation customers.

The ACSC Executive Committee and ACSC legal counsel recommend that all ACSC Cities adopt the Ordinance implementing the rate change.

RRM Background:

The RRM tariff was originally approved by ACSC Cities as part of the settlement agreement to resolve the Atmos Mid-Tex 2007 system-wide rate filing at the Railroad Commission. In early 2013, the City adopted a renewed RRM tariff for an additional five years. Atmos Mid-Tex’s July 2013 filing was made pursuant to the renewed RRM tariff.

The RRM tariff and the process implementing that tariff were created collaboratively by ACSC and Atmos Mid-Tex as an alternative to the legislatively-authorized GRIP surcharge process. ACSC has opposed GRIP because it constitutes piecemeal ratemaking, does not allow any review of the reasonableness of Atmos’ expenditures, and does not allow participation by cities or recovery of cities’ rate case expenses. In contrast, the RRM process has allowed for a more comprehensive rate review and annual adjustment as a substitute for GRIP filings. ACSC’s consultants have calculated that had Atmos filed under the GRIP provisions, it would have received additional revenues from ratepayers in excess of \$28 million.

Purpose of the Ordinance:

Rates cannot change without the adoption of rate ordinances by cities. No related matter is pending at the Railroad Commission. The purpose of the Ordinance is to approve rates

(shown on “Attachment A” to the Ordinance) that reflect the negotiated rate changes pursuant to the RRM process and to ratify the recommendation of the ACSC Executive Committee. **Please make sure that the tariffs are attached when the Ordinance is passed by the City Council.**

As a result of the negotiations, ACSC was able to reduce the Company’s requested \$22.7 million RRM increase to \$16.6 million. Approval of the Ordinance will result in the implementation of new rates that increase Atmos Mid-Tex’s revenues effective November 1, 2013.

Reasons Justifying Approval of the Negotiated Resolution:

Consultants working on behalf of ACSC Cities have investigated the support for the Company’s requested rate increase. While the evidence does not support the \$22.7 million increase requested by the Company, ACSC’s consultants agree that the Company can justify an increase in revenues of some lesser amount. The agreement on \$16.6 million is a compromise between the positions of the parties.

The alternative to a resolution of the RRM filing would be a GRIP filing by the Company, based upon the Railroad Commission’s decision in the 2012 rate case. A GRIP filing would entitle the Company to receive more than \$28 million in additional revenues, with ACSC being precluded from reviewing the reasonableness of the GRIP filing. The ACSC Executive Committee recommends that ACSC members take action to approve the Ordinance authorizing new rate tariffs.

No Changes to Residential Customer Charges:

For the first annual filing under the revised RRM tariff, the Company agreed to forgo any change to the residential customer charge. Therefore, for the 2013 RRM, the result of the filing will not increase the residential customer charge, and the entirety of the increase to the residential class will be applied to the commodity (natural gas consumption) component of rates.

Explanation of “Be It Ordained” Paragraphs:

1. This paragraph approves all findings in the Ordinance.
2. This section adopts the attached tariffs (“Attachment A”) in all respects and finds the rates set pursuant to the attached tariffs to be just, reasonable and in the public interest. Note that only new tariffs or existing tariffs being revised are attached to the Ordinance. Existing tariffs not being changed in any way are not attached to the Ordinance.
3. This section requires the Company to reimburse ACSC for reasonable ratemaking costs associated with reviewing and processing the RRM application.
4. This section repeals any resolution or ordinance that is inconsistent with this Ordinance.

5. This section finds that the meeting was conducted in compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

6. This section is a savings clause, which provides that if any section(s) is later found to be unconstitutional or invalid, that finding shall not affect, impair or invalidate the remaining provisions of this Ordinance. This section further directs that the remaining provisions of the Ordinance are to be interpreted as if the offending section or clause never existed.

7. This section is a “most favored nations” clause. It provides that if the Company settles with other parties on better terms than agreed to with the ACSC Cities, the ACSC Cities (including the City) will automatically receive the benefit of those better terms.

8. This section provides for an effective date upon passage.

9. This paragraph directs that a copy of the signed Ordinance be sent to a representative of the Company and legal counsel for ACSC.

ORDINANCE NO. 2013-031

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS, APPROVING A NEGOTIATED RESOLUTION BETWEEN THE ATMOS CITIES STEERING COMMITTEE AND ATMOS ENERGY CORP., MID-TEX DIVISION REGARDING THE COMPANY'S 2013 ANNUAL RATE REVIEW MECHANISM FILING IN ALL CITIES EXERCISING ORIGINAL JURISDICTION; DECLARING EXISTING RATES TO BE UNREASONABLE; ADOPTING TARIFFS THAT REFLECT RATE ADJUSTMENTS CONSISTENT WITH THE NEGOTIATED SETTLEMENT AND FINDING THE RATES TO BE SET BY THE ATTACHED TARIFFS TO BE JUST AND REASONABLE; REQUIRING THE COMPANY TO REIMBURSE CITIES' REASONABLE RATEMAKING EXPENSES; REPEALING CONFLICTING RESOLUTIONS OR ORDINANCES; DETERMINING THAT THIS ORDINANCE WAS PASSED IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; ADOPTING A SAVINGS CLAUSE; DECLARING AN EFFECTIVE DATE; PROVIDING A MOST FAVORED NATIONS CLAUSE; AND REQUIRING DELIVERY OF THIS ORDINANCE TO THE COMPANY AND THE STEERING COMMITTEE'S LEGAL COUNSEL.

WHEREAS, the City of Ovilla, Texas ("City") is a gas utility customer of Atmos Energy Corp., Mid-Tex Division ("Atmos Mid-Tex" or "Company"), and a regulatory authority with an interest in the rates and charges of Atmos Mid-Tex; and

WHEREAS, the City is a member of the Atmos Cities Steering Committee ("ACSC"), a coalition of approximately 164 similarly situated cities served by Atmos Mid-Tex that have joined together to facilitate the review of and response to natural gas issues affecting rates charged in the Atmos Mid-Tex service area; and

WHEREAS, pursuant to the terms of the agreement settling the Company's 2007 Statement of Intent to increase rates, ACSC Cities and the Company worked collaboratively to develop a Rate Review Mechanism ("RRM") tariff that allows for an expedited rate review process controlled in a three-year experiment by ACSC Cities as a substitute to the current Gas Reliability Infrastructure Program ("GRIP") process instituted by the Legislature; and

WHEREAS, the City took action in 2008 to approve a Settlement Agreement with Atmos Mid-Tex resolving the Company's 2007 rate case and authorizing the RRM tariff; and

WHEREAS, in 2013, ACSC and the Company negotiated a renewal of the RRM tariff process for an additional five years; and

WHEREAS, the City passed an ordinance renewing the RRM tariff process for the City for an additional five years; and

WHEREAS, the RRM renewal tariff contemplates reimbursement of ACSC Cities' reasonable expenses associated with RRM applications; and

ORDINANCE NO. 2013-031

WHEREAS, on or about July 15, 2013, the Company filed with the City its first annual RRM filing under the renewed RRM tariff, requesting to increase natural gas base rates by \$22.7 million; and

WHEREAS, ACSC coordinated its review of Atmos Mid-Tex's RRM filing through its Executive Committee, assisted by ACSC attorneys and consultants, to resolve issues identified by ACSC in the Company's RRM filing; and

WHEREAS, the ACSC Executive Committee, as well as ACSC's counsel and consultants, recommend that ACSC Cities approve the attached rate tariffs ("Attachment A" to this Ordinance), which will increase the Company's revenues by \$16.6 million; and

WHEREAS, the attached tariffs implementing new rates are consistent with the negotiated resolution reached by ACSC Cities and are just, reasonable, and in the public interest;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS:

Section 1. That the findings set forth in this Ordinance are hereby in all things approved.

Section 2. That the City Council finds the existing rates for natural gas service provided by Atmos Mid-Tex are unreasonable and new tariffs which are attached hereto and incorporated herein as Attachment A, are just and reasonable and are hereby adopted.

Section 3. That Atmos Mid-Tex shall reimburse the reasonable ratemaking expenses of the ACSC Cities in processing the Company's RRM application.

Section 4. That to the extent any resolution or ordinance previously adopted by the Council is inconsistent with this Ordinance, it is hereby repealed.

Section 5. That the meeting at which this Ordinance was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Section 6. That if any one or more sections or clauses of this Ordinance is adjudged to be unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remaining provisions of this Ordinance and the remaining provisions of the Ordinance shall be interpreted as if the offending section or clause never existed.

Section 7. That if ACSC determines any rates, revenues, terms and conditions, or benefits resulting from a Final Order or subsequent negotiated settlement approved in any proceeding addressing the issues raised in Atmos' 2013 RRM filing would be more beneficial to the ACSC Cities than the terms of the attached tariffs, then the more favorable rates, revenues, terms and conditions, or benefits shall additionally and automatically accrue to the ACSC Cities,

ORDINANCE NO. 2013-031

including the City, without the need for City to take any further action. If this automatic adjustment occurs, Atmos Mid-Tex shall promptly thereafter file with the City an amended tariff documenting the adjustment to rates.

Section 8. That this Ordinance shall become effective from and after its passage with rates authorized by attached tariffs to be effective for bills rendered on or after November 1, 2013.

Section 9. That a copy of this Ordinance shall be sent to Atmos Mid-Tex, care of Chris Felan, Manager of Rates and Regulatory Affairs, at Atmos Energy Corporation, 5420 LBJ Freeway, Suite 1862, Dallas, Texas 75240, and to Geoffrey Gay, General Counsel to ACSC, at Lloyd Gosselink Rochelle & Townsend, P.C., P.O. Box 1725, Austin, Texas 78767-1725.

PASSED AND APPROVED this _____ day of _____, 2013.

Mayor

ATTEST:

City Secretary

APPROVED AS TO FORM:

City Attorney

Attachment A

Atmos Mid-Tex Tariffs
Effective November 1, 2013

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RATE SCHEDULE:	C – COMMERCIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS	
EFFECTIVE DATE:	Bills Rendered on or after 11/01/2013	

Application

Applicable to Commercial Customers for all natural gas provided at one Point of Delivery and measured through one meter and to Industrial Customers with an average annual usage of less than 30,000 Ccf.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and Ccf charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Bill	\$ 35.75 per month
Rider CEE Surcharge	\$ 0.10 per month ¹
Total Customer Charge	\$ 35.85 per month
Commodity Charge – All Ccf	\$ 0.06893 per Ccf

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Agreement

An Agreement for Gas Service may be required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

¹ Reference Rider CEE - Conservation And Energy Efficiency as approved in GUD 10170. Surcharge billing effective July 1, 2013.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RATE SCHEDULE:	I – INDUSTRIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS	
EFFECTIVE DATE:	Bills Rendered on or after 11/01/2013	

Agreement

An Agreement for Gas Service may be required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

Special Conditions

In order to receive service under Rate I, Customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RATE SCHEDULE:	T – TRANSPORTATION	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS	
EFFECTIVE DATE:	Bills Rendered on or after 11/01/2013	

Curtailment Overpull Fee

Upon notification by Company of an event of curtailment or interruption of Customer's deliveries, Customer will, for each MMBtu delivered in excess of the stated level of curtailment or interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled "Daily Price Survey."

Replacement Index

In the event the "midpoint" or "common" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" is no longer published, Company will calculate the applicable imbalance fees utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

Agreement

A transportation agreement is required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

Special Conditions

In order to receive service under Rate T, customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

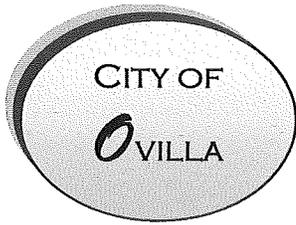
RIDER:	WNA – WEATHER NORMALIZATION ADJUSTMENT	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS	
EFFECTIVE DATE:	Bills Rendered on or after 11/01/2013	

Base Use/Heat Use Factors

Weather Station	<u>Residential</u>		<u>Commercial</u>	
	Base use <u>Ccf</u>	Heat use <u>Ccf/HDD</u>	Base use <u>Ccf</u>	Heat use <u>Ccf/HDD</u>
Abilene	9.97	0.1318	96.50	0.5659
Austin	11.05	0.1262	189.59	0.7195
Dallas	13.13	0.1832	171.84	0.8797
Waco	9.78	0.1262	117.60	0.5774
Wichita Falls	10.99	0.1297	107.70	0.5041

Weather Normalization Adjustment (WNA) Report

On or before June 1 of each year, the company posts on its website at atmosenergy.com/mtx-wna, in Excel format, a *Weather Normalization Adjustment (WNA) Report* to show how the company calculated its WNAs factor during the preceding winter season. Additionally, on or before June 1 of each year, the company files one hard copy and a Excel version of the *WNA Report* with the Railroad Commission of Texas' Gas Services Division, addressed to the Director of that Division.



Ovilla City Council

AGENDA ITEM REPORT

Item(s): **1** (City Secretary use only)

Meeting Date: October 15, 2013

Department: Administration

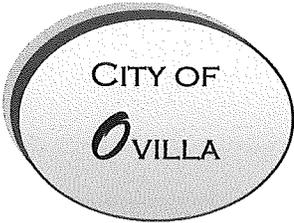
Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: Staff

Amount: \$N/A

Attachments:
1. N/A
Agenda Item / Topic:
Public Hearing & Discussion – Discuss and consider the proposed change to Chapter 14 of the Ovilla Code of Ordinances: Case No. PZ13-011: A request by The City of Ovilla: Receive recommendation from the Planning and Zoning Commission to consider and approve proposed Ordinance 2013-029, repealing Chapter 14, Article 4, Sections 33.8 and 33.9 of the Ovilla Code of Ordinances and replacing same with new provisions pertaining to residential off-street parking and residential parking development standards.
ITEM 1. DISCUSSION/ACTION – Case No. PZ13-011: Consider proposed Ordinance 2013-029, repealing Chapter 14, Article 4, Sections 33.8 and 33.9 of the Ovilla Code of Ordinances, and replacing same with new provisions pertaining to residential off-street parking and residential parking development standards; providing for penalties; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances, providing for immediate effect; and providing for publication.
Discussion / Justification:
At the Planning and Zoning Commission’s meeting of October 7, and during their discussion of Case PZ13-011, there was no affirmative or negative consensus between the members, nor, a recommendation to Council for consideration. The Commission directed staff to return with a revised ordinance.
Recommendation / Staff Comments:
Sample Motion(s):
<i>“I make a motion that Council. . . “</i>



AGENDA ITEM REPORT

Item(s): 2 (City Secretary use only)

Meeting Date: October 15, 2013

Department: Water/Sewer Impact Fund

Discussion Action

Budgeted Expense: YES NO N/A

Submitted by: Staff

Amount: \$ 10,500 - \$11,000

Attachments:

- 1. Letter dated March 08, 2013 From Mayor Richard Dormier
- 2. Letter dated October 2, 2013 from property owners along Main Street sewer project
- 3. Excerpt from City of Ovilla's Code of Ordinances A7.002 and A7.004
- 4. Map of route of the proposed Main Street sewer project

Agenda Item / Topic:

ITEM 2. **DISCUSSION/ACTION** - Consideration of proposed Main Street Sewer Project and take action as necessary.

Discussion / Justification:

City staff and the Mayor met with property owners on Monday, September 30, 2013 to discuss the estimated costs for materials associated with the property owners' portion of the Main Street sewer line extension. The estimated costs for materials is \$10,700 for the extension of the sewer line from Dr. Trammel's office to the Crouch Property. The details of the materials and costs associated with the extension are provided.

The City received a response from four of the owners on October 2, asking Council to consider waiving the connection fees. The City's ordinance established a base capital recovery fee of \$1,250.00 for a wastewater tap for all property directly served by the city's wastewater utility services (A7.002). The City's ordinance also requires the connection to be performed by the applicant's contractor to city standards and a plumbing inspection fee applies (A7.004).

Recommendation / Staff Comments:

Sample Motion(s):

"I make a motion that Council . . . "

Tom Leventz, Mayor
Ralph Hall, Councilmember, Place 1
Larry Stevenson, Councilmember, Place 2



David Griffin, Councilmember, Place 3
Doug Hunt, Councilmember, Place 4
Richard Dormier, Mayor Pro Tem, Place 5
Randy [unclear] Administrator

COPY

March 8, 2013

Mr. John M. Sims, GP
First Cedar Hill LLP
P.O. Box 1061
Cedar Hill, Texas 75105

Re: Ownership of Property Known as "Old Curtis Garage"
Address: 707 Main Street Ovilla, Texas
Letter Requesting Cost Sharing for Installation of Sanitary Sewer

Dear Mr. Sims:

The Ovilla City Council met and discussed the above referenced issue at our regularly scheduled meeting on February 25, 2013. Public works put together a cost of materials and equipment the City would need to obtain in order to perform the work to extend the sewer from where it currently ends in front of the doctor's office to a path along Main Street and across the Wade's property where the cleaners is located. We have estimated the cost to the property owners would be a total on the order of \$18,000 to \$21,000. This includes materials, testing, trench safety boxes, a large backhoe and other minor items. No labor costs are included. If you and other owners that would be impacted by the proposed sewer line are still interested in this proposal, please let us know and we will begin preparation of a development agreement for the project.

Your letter also referenced waiving of connection fees. This request did not receive much support from the City Council.

If you have any questions, please let me know.

Sincerely,


Richard A. Dormier
City Council Place 5
Interim City Manager

Cc: Mayor of Ovilla
City Council Places 1, 2, 3, and 4

received
10.3.13 PL

October 2, 2013

Mayor Richard Dormier

City Council Members

Dear Members,

We, the property owners of most of the properties on Main Street, hereby request and proposal the
Following .

1. That the City of Ovilla pay for the cost of equipment and labor for the sewer line extension along Main Street, from the Doctors Office to the Crouch property.

2. We also purpose the City to Ovilla, waiver the connection fees.

So if the City of Ovilla will pay the cost of equipment and labor, the owners will pay for the materials cost of the extension of the sewer line.

We appreciate all that you do for our City, and will appreciate you considering this proposal.

Cordially,

Stephen French
John W...
John Smith
Brian Crouch

Excerpts from City of Ovilla's Code of Ordinances as applicable to wastewater:

- **Sec. A7.002 Water and wastewater capital recovery fee**

(a) There is hereby established a base capital recovery fee of two thousand five hundred dollars (\$2,500.00) per living unit equivalent for each combined water and wastewater tap hereafter purchased with relation to all property directly served by the city with water and wastewater utility service, or either of said services. This fee shall be in addition to any tap fee, and shall be paid to the city as a condition to such service.

(b) Said capital recovery fee shall be assessed at fifty percent (50%) of the amount if only one utility (water or wastewater) is provided.

(Ordinance 07-005, app. A, sec. 15.00, adopted 3/26/07)

- **Sec. A7.004 Water and wastewater tap fees**

(a) Water:

(1) Tap up to 3/4 inch: \$475.00.

(2) One-inch tap, new or replacement: \$575.00.

(Ordinance 07-005, app. A, sec. 18.00, adopted 3/26/07)

(b) Wastewater:

(1) Connection performed by applicant's contractor to city standards. Plumbing inspection fee applies.

REVISIONS: 10/28/08 - ADRIAREZ
H:\Projects\Ovilla\2007124\Sheets\2007124-COV-01.dwg
PLOT SCALE: 1:1
PLOT STYLE: 11x17.ctb
PLOTTED BY: JUAN MORALES ON 9/9/2009

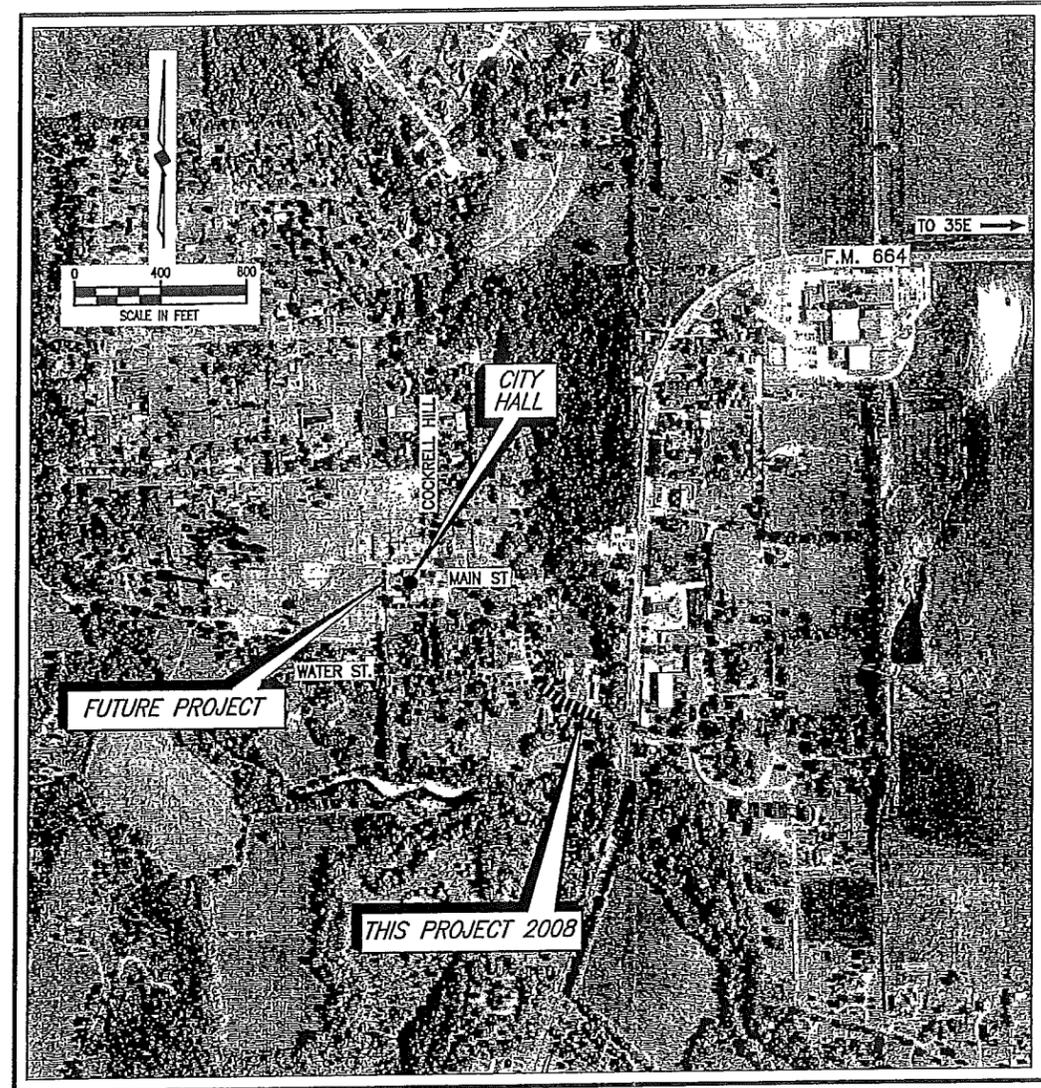
CITY OF OVILLA, TEXAS

CONSTRUCTION PLANS FOR

MAIN STREET SANITARY SEWER FROM F.M. 664 TO CITY HALL



"PRIDE IN OUR PAST... ENTHUSIASM FOR THE FUTURE"



LOCATION MAP

COUNCIL MEMBERS

- BILL TURNER, MAYOR
- RALPH G. HALL, MAYOR PRO TEM
- TOM LEVERENTE
- RICHARD DORMIER
- BILL VANSYCKLE
- JAMES WADE

DIRECTOR OF PUBLIC WORKS

JASON ROBINSON

BIRKHOFF, HENDRICKS & CONWAY, L.L.P.
CONSULTING ENGINEERS
Dallas, Texas

October, 2008

SHEET INDEX

SHEET NO.	SHEET DESCRIPTION
1	COVER SHEET
2	NOTES
3-4	PLAN SHEETS
5	PROFILE SHEET
6-7	MISCELLANEOUS DETAILS

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BY JWB DATE 10/28/08*



John W. Birkhoff
10/28/08

PAVING NOTES

1. CONTRACTOR SHALL BACKFILL SEWER LINE IN 8 INCH LOOSE LIFTS COMPACTED TO 95% STANDARD PROCTOR, ALL PIPE THIS PROJECT WILL BE UNDER FUTURE PARKING LOT PAVEMENT.
2. EXISTING ROADWAY SHALL BE KEPT CLEAN THOUGH OUT CONSTRUCTION.
3. CONTRACTOR SHALL MAINTAIN TWO WAY TRAFFIC ALONG MAIN STREET.

SANITARY SEWER

1. ALL SEWER LINES CROSSING POTABLE WATERLINES SHALL BE AS SHOWN IN THE PLANS AND MEET TCEQ REQUIREMENTS.
2. PIPES 4 INCHES THROUGH 15 INCHES SHALL BE IN ACCORDANCE WITH ASTM D3034 WITH A MINIMUM SDR OF 35 OR ASTM D3350 AND DE 345434 C.
3. MANHOLES SHALL BE CAST IN PLACE OR PRECAST. ALL MANHOLES SHALL BE WATER TIGHT. ALL RING AND COVERS SHALL BE PAMREX 24.
4. ALL PIPE OPENINGS IN MANHOLES SHALL INCLUDE COUPLINGS WITH "O" RING RUBBER GASKETS.
5. STUBOUTS OUT OF MANHOLES SHALL BE FITTED WITH A STOPPER AND CAP. STUBOUTS SHALL BE A MINIMUM OF 2 FEET FROM MANHOLE AND BE SUPPORTED BY A CONCRETE CRADLE.
6. ALL DROP MANHOLES SHALL BE OF THE EXTERNAL TYPE.
7. MANHOLES SHALL BE VENTED IN ACCORDANCE WITH TCEQ REQUIREMENTS.
8. ALL SANITARY SEWER PIPE SHALL BE TESTED (PER NCTCOG SPECS) AFTER CONSTRUCTION. TESTING SHALL INCLUDE PRESSURE TESTING, MANDREL TEST (TCEQ REQUIRED) AND COLOR TV INSPECTION. COLOR TV INSPECTION SHALL BE COMPLETED IN PRESENCE OF CITY REPRESENTATIVE AND THE ORIGINAL DVD FORMATTED MEDIA SHALL BE GIVEN TO THE CITY AT THE COMPLETION OF THE INSPECTION.
9. MANHOLES SHALL BE VACUUM TESTED IN THE PRESENCE OF THE CITY REPRESENTATIVE. ANY DISTURBED AREAS OUTSIDE PAVING SHALL BE HAND RAKED AND SOLID SOD PLACED AND PINNED. SOLID SOD SHALL BE WATERED TWICE A DAY AM & PM FOR A PERIOD OF SIX WEEKS.

DETAILS

SPECIAL DETAILS OR MODIFICATIONS TO THESE STANDARD DETAILS TO BE UTILIZED ON ANY GIVEN PROJECT SHALL BE SUBMITTED TO THE CITY FOR APPROVAL FOR USE.

GENERAL NOTES

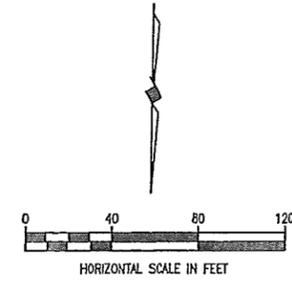
1. CONTRACTOR SHALL MAINTAIN ONE WAY TRAFFIC WITH FLAG MAN ON MAIN STREET BETWEEN F.M. 664 AND WATER STREET.
2. PIPE WYES SHALL BE FIELD LOCATED IN THE FIELD AT THE DIRECTION OF THE CITY. SIZE SHALL BE 4 INCH.
3. ALL PIPE WYES SHALL BE CONSTRUCTED WITH 4 INCH PIPE TO WITHIN 1 FOOT OF TRUE EDGE OF PAVEMENT. PIPE SHALL BE CAPPED.
4. LOCATION OF SERVICE LINES SHALL MARKED WITH 2 INCH WIDE GREEN PLASTIC STREAMER FROM PLUG TO TOP OF GROUND. 1"x2" STAKE (2 FEET IN LENGTH) SHALL BE PLACE EXTENDING 3 INCHES ABOVE GRADE AT CAP. PIPE SHALL BE ON A 2% GRADE.

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BY JWB DATE 10/28/08*

	<p>BIRKHOFF, HENDRICKS & CONWAY, L.L.P. CONSULTING ENGINEERS 11910 Greenville Ave., Suite 600 Dallas, Texas (214) 361-7900</p>		<p><i>John W. Birkhoff</i> 10/28/08</p>	<p>CITY OF OVILLA CITY, TEXAS MAIN STREET SANITARY SEWER</p> <hr/> <p>NOTES</p>	<p>BHC PROJECT NO. 2007-124</p> <hr/> <p>October, 2008</p>	<p>SHEET NO. 2</p>
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CONTROL POINT NO.	NORTH	EAST	ELEVATION	DESCRIPTION
NO. 1	N 6878333.9166	E 2465653.4270	617.64	IRON ROD W/CAP
NO. 2	N 6878435.9904	E 2465462.2302	630.24	(TBM) IRON ROD W/CAP
NO. 3	N 6878905.7109	E 2465411.6286	640.01	IRON ROD W/CAP
NO. 4	N 6878915.2732	E 2465036.2254	638.13	(TBM) PK W/SHINER
NO. 5	N 6878516.0103	E 2465024.1335	626.69	(TBM) PK W/SHINER
NO. 79	N 6878491.7883	E 2465263.8197	627.78	PK W/SHINER
NO. 153	N 6878780.5121	E 2464913.1376	631.08	60D NAIL
NO. 250	N 6879013.1540	E 2464872.4587	637.58	60D NAIL
NO. 299	N 6878998.2171	E 2464693.7754	636.13	60D NAIL



WARNING !!
EXISTING UNDERGROUND UTILITIES IN VICINITY OF PROJECT. CALL 1-800-245-4545 AT LEAST 72 HOURS PRIOR TO BEGINNING CONSTRUCTION

PIPE WYES	PIPE WYES
SS LINE 'A'	FUTURE
APPROXIMATE STATION	SS LINE 'B'
	APPROXIMATE STATION
1+30	0+50
2+15	0+95
3+35	1+70
4+30	2+10
5+10	2+95
5+20	3+10
5+60	
5+70	

P.I. STA. 3+52.91 SAN. SEW. 'A' = STA. 0+00 SAN. SEW. 'B'
 $\Delta = 31'41'22''$ RT.
 N 6878459.7175
 E 2465462.6115
 CONST. 5' DIA. DROP M.H. LINE 5 FOOT MANHOLE WITH POLYTRIPLEX LINER
 5 L.F. STUBOUT (WEST)
 5 L.F. STUBOUT (NORTH)

P.I. STA. 4+96.86 SAN. SEW. 'A'
 $\Delta = 15'05'24''$ RT.
 N 6878595.5638
 E 2465415.0027
 CONST. 4' DIA. STD. M.H.

PROPOSED 6" SANITARY SEWER 'A'
 N 6878728.3445, E 2465405.1967
 MATCH LINE STA. 6+30

P.I. STA. 1+34.14
 $\Delta = 19'39'52''$ RT.
 N 6878459.7175
 E 2465328.4765
 CONST. 4' DIA. STD. M.H.

P.I. STA. 2+81.61
 $\Delta = 21'02'37''$ LT.
 N 6878509.3445
 E 2465189.6018
 CONST. 4' DIA. STD. M.H.

P.I. STA. 4+37.64
 $\Delta = 88'32'45''$ RT.
 N 6878505.5888
 E 2465033.6199
 CONST. 4' DIA. STD. M.H. FURNISH & INSTALL 5 L.F. 6" STUBOUT (WEST) 1-6" PLUG

NOTE:
WATER LINES ARE SHOWN FOR REFERENCE ONLY. EXACT LOCATION UNKNOWN. CONTRACTOR SHALL LOCATE IN FIELD AT POTENTIAL CONFLICT AREAS.

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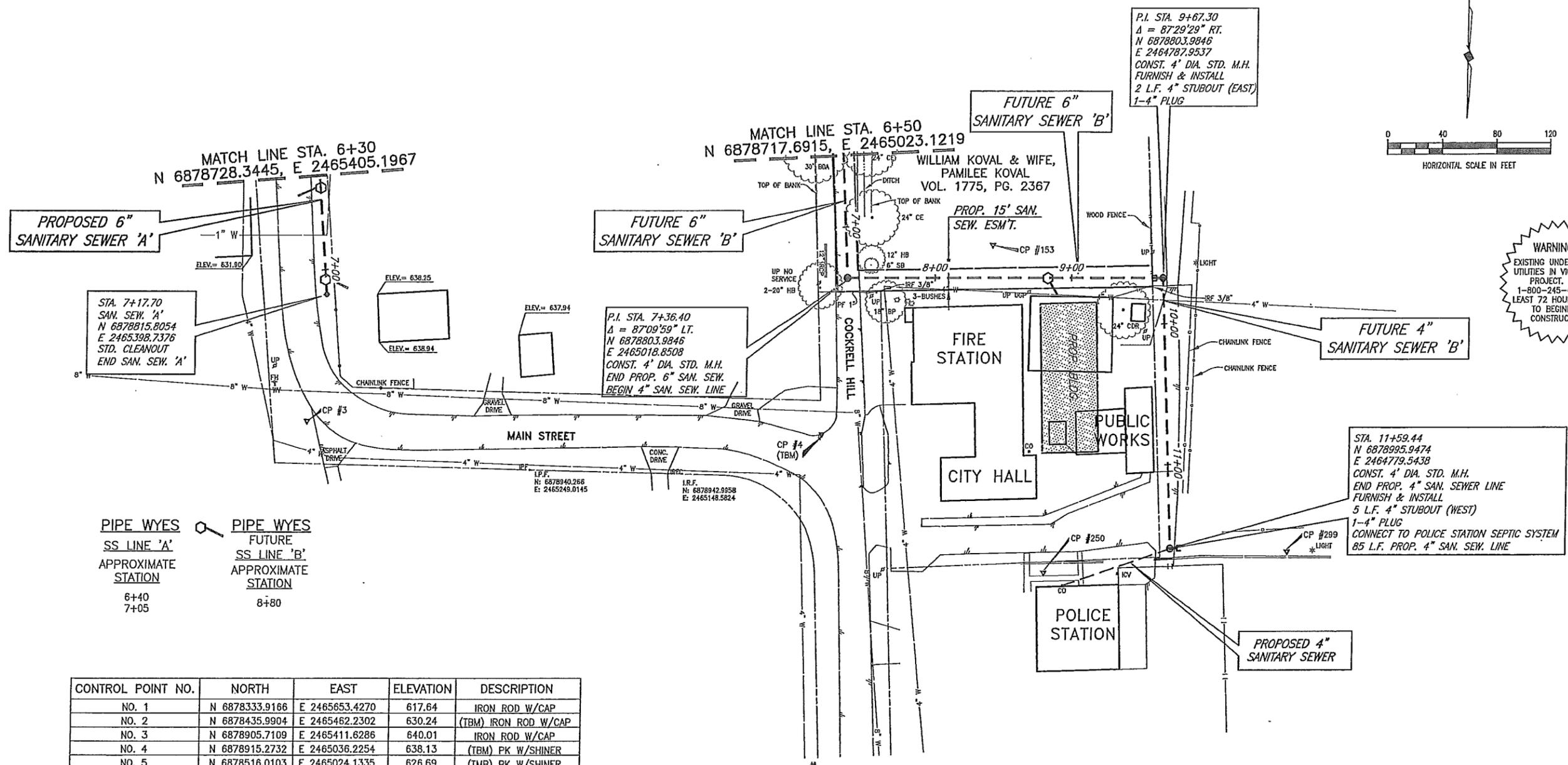
John W. Birkhoff
 10/28/08

CITY OF OVILLA, TEXAS
 MAIN STREET SANITARY SEWER
 PLAN SHEET
 STA. 0+00 TO STA 6+30 (LINE 'A')
 STA. 0+00 TO STA. 6+50 (LINE 'B')

BHC PROJECT NO. 2007-124
 October, 2008
 SHEET NO. **3**

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CONTROL POINT NO.	NORTH	EAST	ELEVATION	DESCRIPTION
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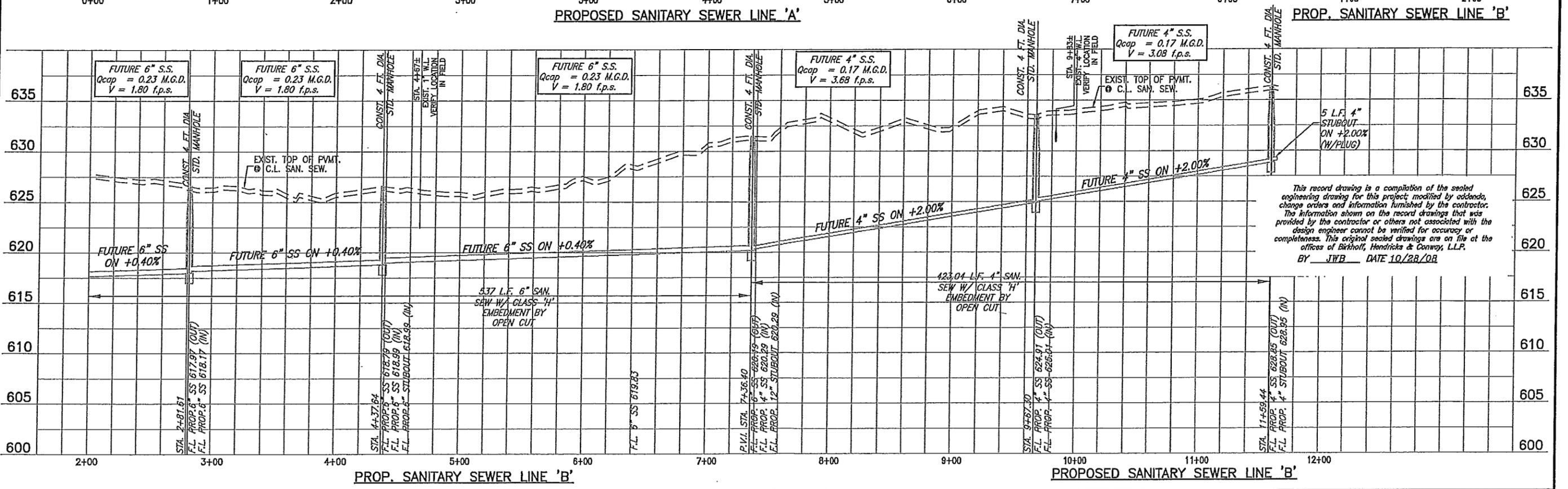
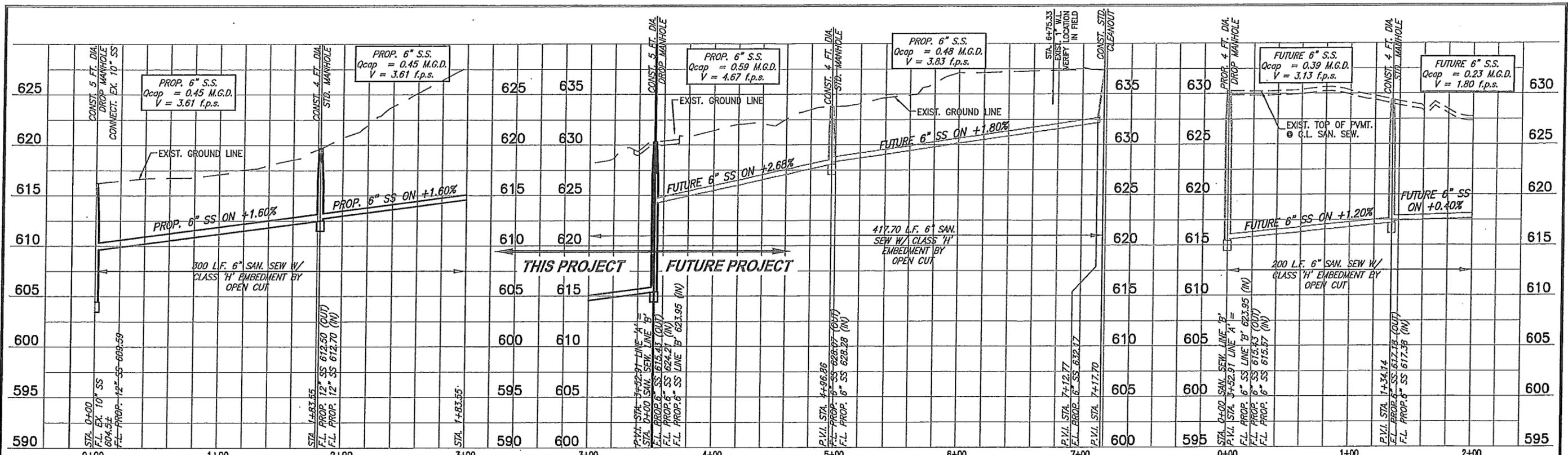


John W. Birkhoff
10/28/08

CITY OF OVILLA, TEXAS
MAIN STREET SANITARY SEWER
PLAN SHEET
STA. 6+30 TO STA. 7+17.70 (LINE 'A')
STA. 6+50 TO STA. 11+59.44 (LINE 'B')

BHC PROJECT NO. 2007-124
October, 2008
SHEET NO. **4**

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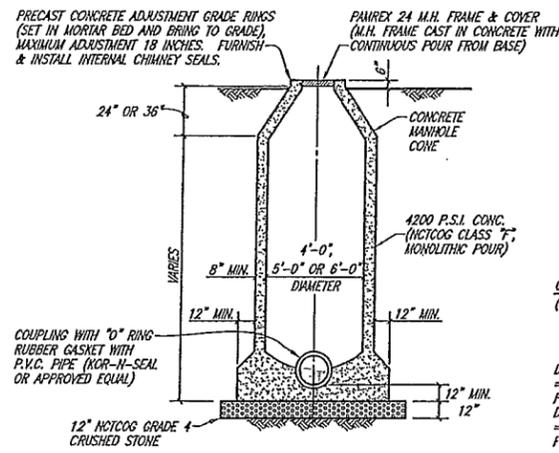
John W. Birkhoff
 10/28/08

CITY OF OVILLA CITY, TEXAS
 MAIN STREET SANITARY SEWER
 PROFILE SHEET
 STA. 0+00 TO STA. 15+12.35 LINE 'A'
 STA. 0+00 TO STA. 3+65 LINE 'B'

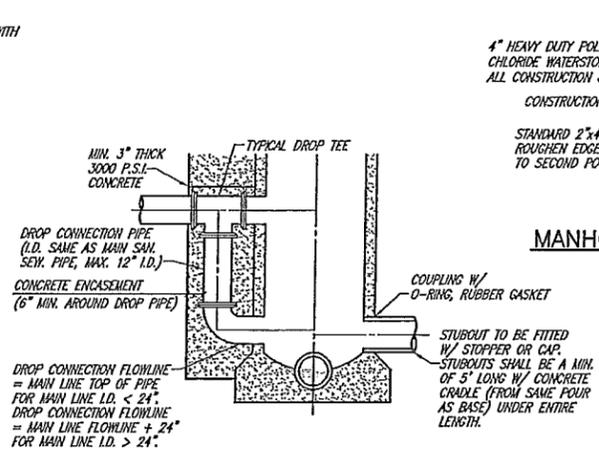
BHC
 PROJECT NO.
 2007-124
 October, 2008

SHEET NO.
5

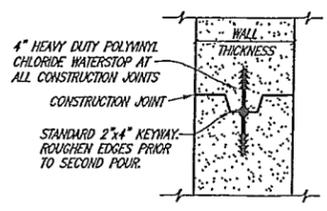
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STANDARD MANHOLE ELEVATION
4', 5' & 6' DIAMETER MANHOLES



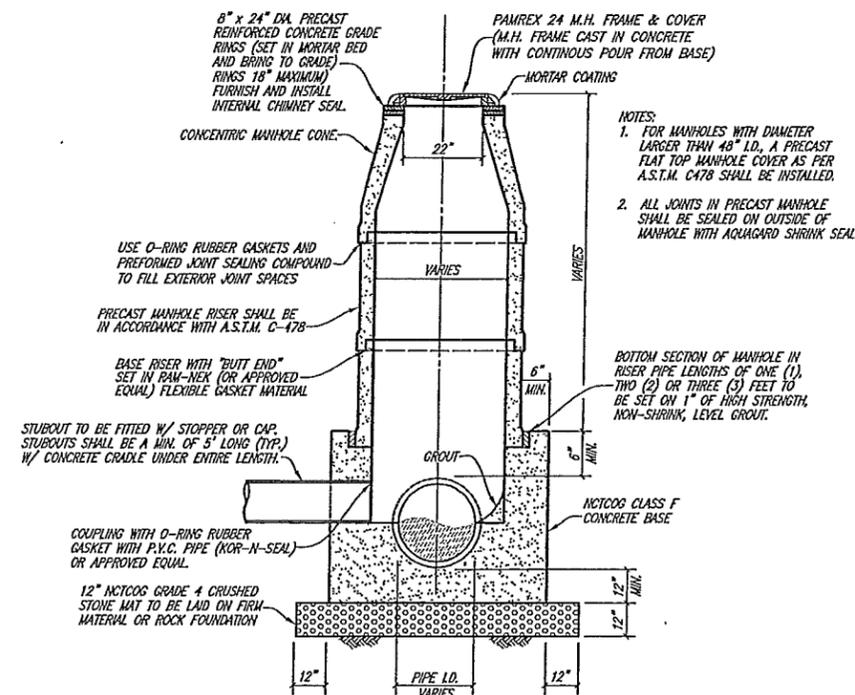
EXTERNAL DROP MANHOLE ELEVATION
4', 5' & 6' DIAMETER MANHOLES



MANHOLE CONSTRUCTION JOINT
KEYWAY WITH WATERSTOP

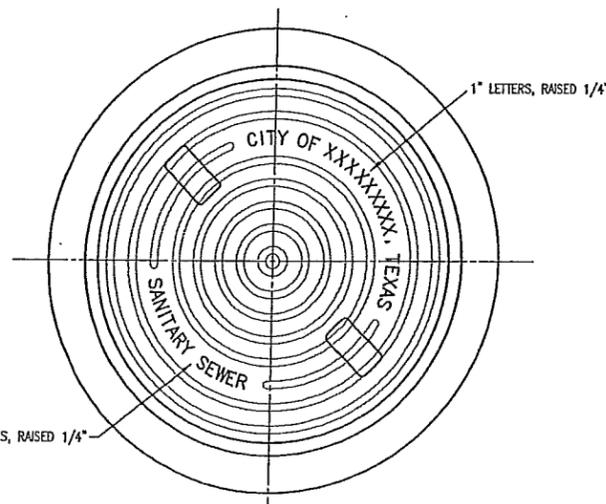
SANITARY SEWER MANHOLE (CAST IN PLACE)

NO SCALE



PRECAST CONCRETE MANHOLE

NO SCALE



MANHOLE RING AND COVER

WITH LOCKING DEVICE & PICK SLOTS

PAWREX 24
TRAFFIC BEARING MANHOLE

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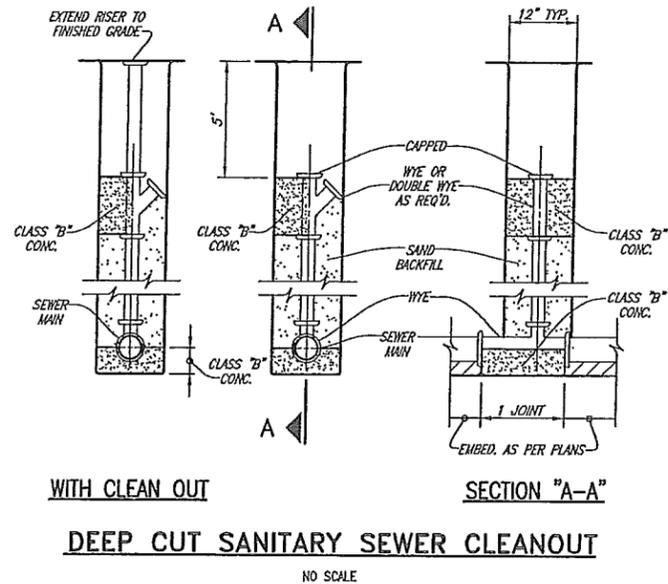


John W. Birkhoff
10/28/08

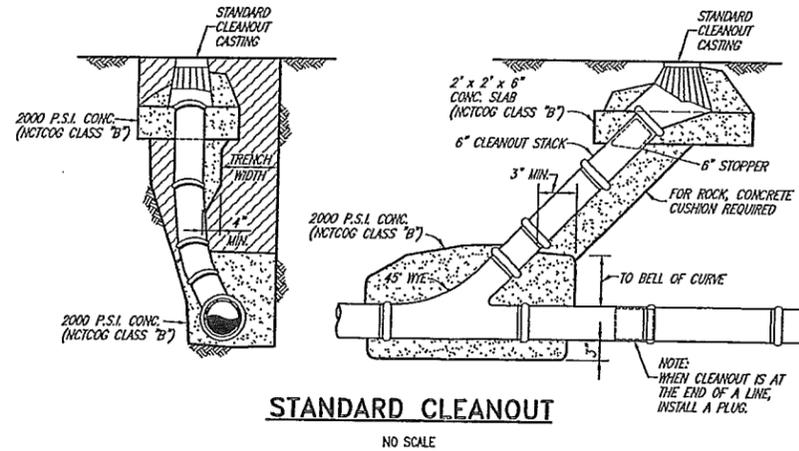
CITY OF OVILLA, TEXAS
MAIN STREET SANITARY SEWER
DETAIL SHEET 1

BHC
PROJECT NO.
2006-124
October, 2008
SHEET NO.
6

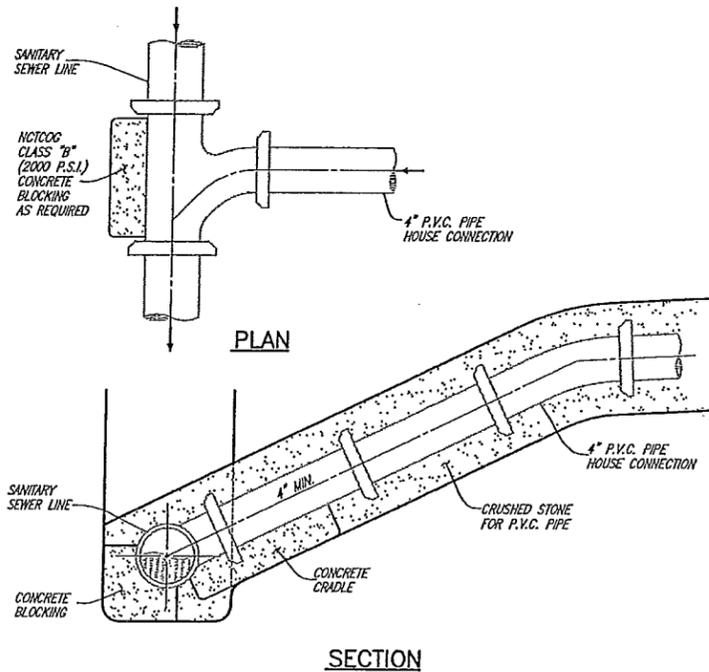
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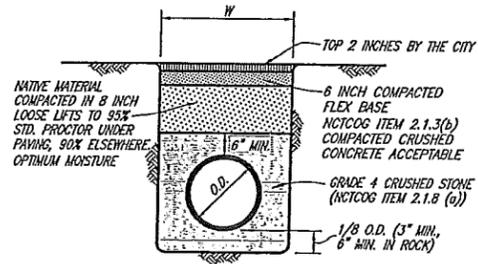
WITH CLEAN OUT
DEEP CUT SANITARY SEWER CLEANOUT
NO SCALE



STANDARD CLEANOUT
NO SCALE



SANITARY SEWER SERVICE CONNECTION
SANITARY SEWER CLEANOUT BOOTS SHALL BE BASS & HAYS # 339 OR APPROVED EQUAL.
NO SCALE

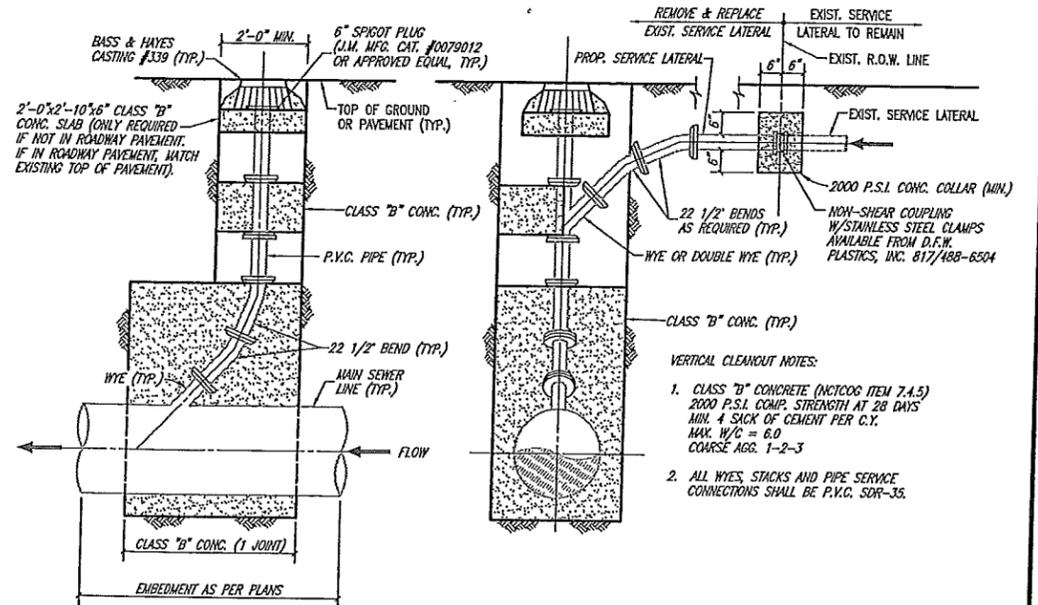


CLASS H EMBEDMENT

STD. P.V.C. SANITARY SEWER

GRADE 4 CRUSHED STONE GRADATION

SIEVE SIZE	% RETAINED
1-1/2 INCH	0
1 INCH	0-5
1/2 INCH	40-75
NO. 4	90-100
NO. 8	95-100



VERTICAL CLEANOUT CONNECTION

(CONNECTION, WYE, CONCRETE, BENDS, CASTING, ETC. ALL SUBSIDIARY TO CLEANOUT)
NO SCALE

VERTICAL CLEANOUT NOTES:

1. CLASS "B" CONCRETE (NCTCOG ITEM 7.4.5) 2000 P.S.I. COMP. STRENGTH AT 28 DAYS MIN. 4 SACKS OF CEMENT PER C.Y. MAX. W/C = 6.0 COURSE AGG. 1-2-3
2. ALL WYES, STACKS AND PIPE SERVICE CONNECTIONS SHALL BE P.V.C. SDR-35.

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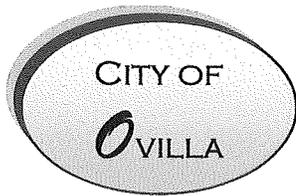
CITY OF OVILLA, TEXAS
MAIN STREET SANITARY SEWER
DETAIL SHEET 2

BHC
PROJECT NO.
2006-124

October, 2008

SHEET NO.

7



Ovilla City Council

AGENDA ITEM REPORT

Item(s): 3 (City Secretary use only)

Meeting Date: October 15, 2013

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted by: Staff

Amount: N/A

Attachments:

1. Email - September 04, 2014 from John Houston Custom Homes
2. Chapter 3 Building Regulations, Section 3.01.003
3. Photos example of a wing wall; front facing 3rd car garages

Agenda Item / Topic:

ITEM 3. **DISCUSSION/ACTION** – Consider request from Jason Dodson, General Manager, John Houston Custom Homes for change to the current Building Regulations to allow for a front facing third car garage option in Phase 2 of Ovilla Parc.

Discussion / Justification:

Staff was approached by homebuilder John Houston Custom Homes desiring an exception to current Building Regulations that prohibits a third garage if that garage is facing the front property line. The Deed Restrictions in Ovilla Parc require homes of 3,000 sq. ft. or greater to have a third car garage. Prior to the passage of the Ordinance in 2007 prohibiting such garages, there was approximately 1 (one) home with this type of third car garage; since passage, one, front facing garage has been approved by the Board of Adjustment (BOA) and currently there is one request pending in BOA.

Recommendation / Staff Comments:

Staff has considered certain design criteria that may be appealing to residents in the subdivisions as well as addressing safety concerns associated with front facing garages. Staff has provided language for an exception to the prohibited front facing garages and seeks the Council's direction regarding the request to modify the City's Building Regulations.

Sample Exception: A third single-car garage that is attached to a residential structure and its design is integrated with the roofline and construction of the residential structure, including matching exterior, may be front facing when a wing wall is included in the design. In all cases sufficient concrete be provided for vehicles to exit property without backing onto street.

A photo of an example of wing wall is included as well as photos of garages.

The current code does permit a process for an administrative variance of a twenty-degree variance and requests for over twenty-degree variance are considered by the BOA.

Sample Motion(s):

"I make a motion that Council . . . "

Pam Woodall

From: Jason Dodson [Jason@jhoustonshomes.com]
Sent: Wednesday, September 04, 2013 1:09 PM
To: Pam Higgins
Cc: Shannan Womack
Subject: Request from John Houston Custom Homes

Pam,

Thank you for taking the time to speak with me today. We would like to submit this written request to change the current city code to allow for a front facing third car garage option that could be used in phase 2 of Ovilla Parc. Please let me know what the next steps would be and what you will need from us. We look forward to working with you and will talk to you soon.

Jason Dodson
John Houston Custom Homes
General Manager
214-533-5943
Jason@JohnHoustonCustomHomes.com
JohnHoustonCustomHomes.com

Excerpt from the Ovilla Code of Ordinances Chapter 3

Sec. 3.01.003 Residential attached garages

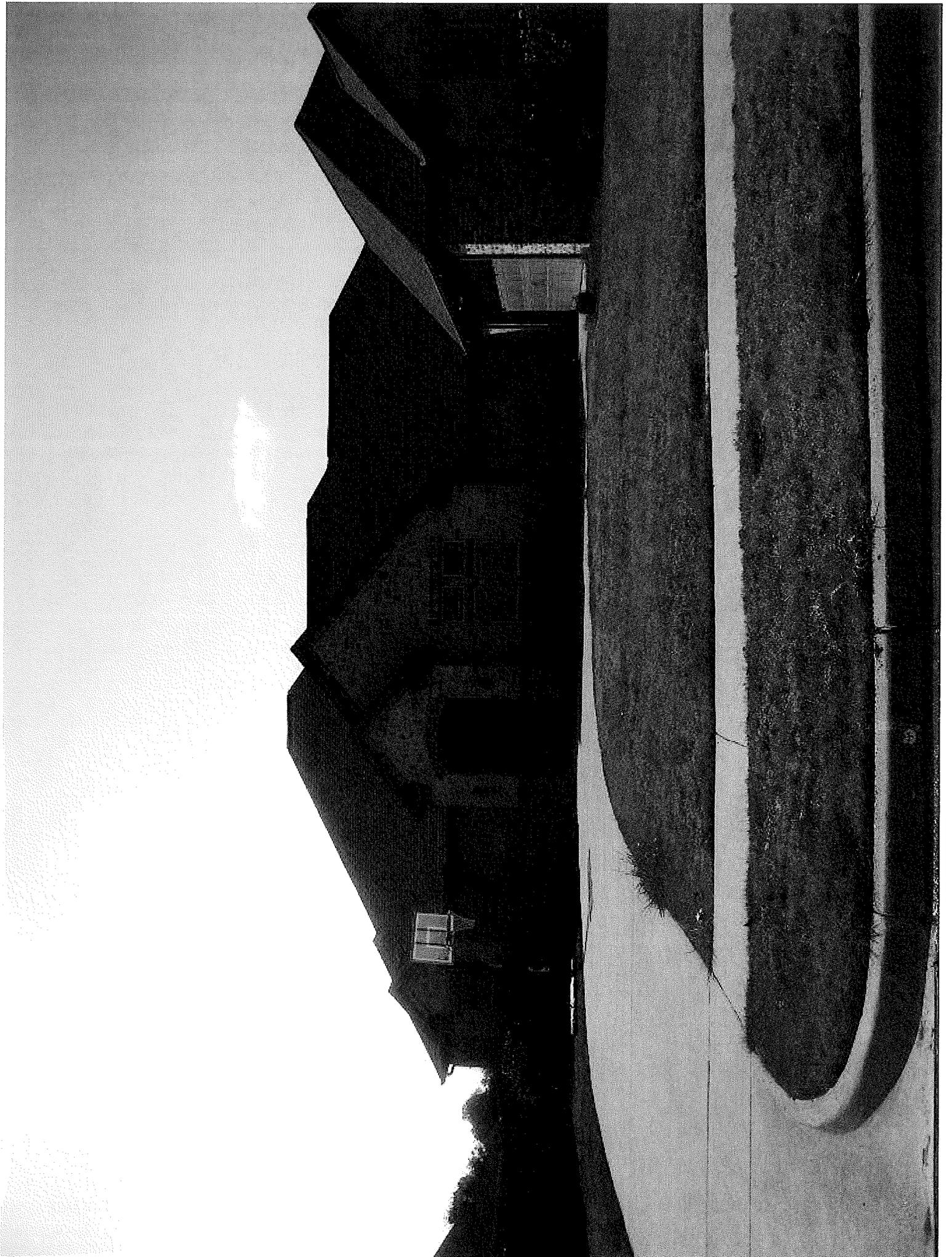
- (a) Garage doors for a garage attached to a residential structure shall face the side property line at a ninety-degree angle from the front building line or at a one hundred eighty degree angle if facing a rear property line. Front-facing garage doors are not permitted.

POSSIBLE SAMPLE EXCEPTION

Exception: A third single care garage that is attached to a residential structure and its design is integrated with the roofline and construction of the residential structure, including matching exterior, may be front-facing when a wing-wall is included in the design.

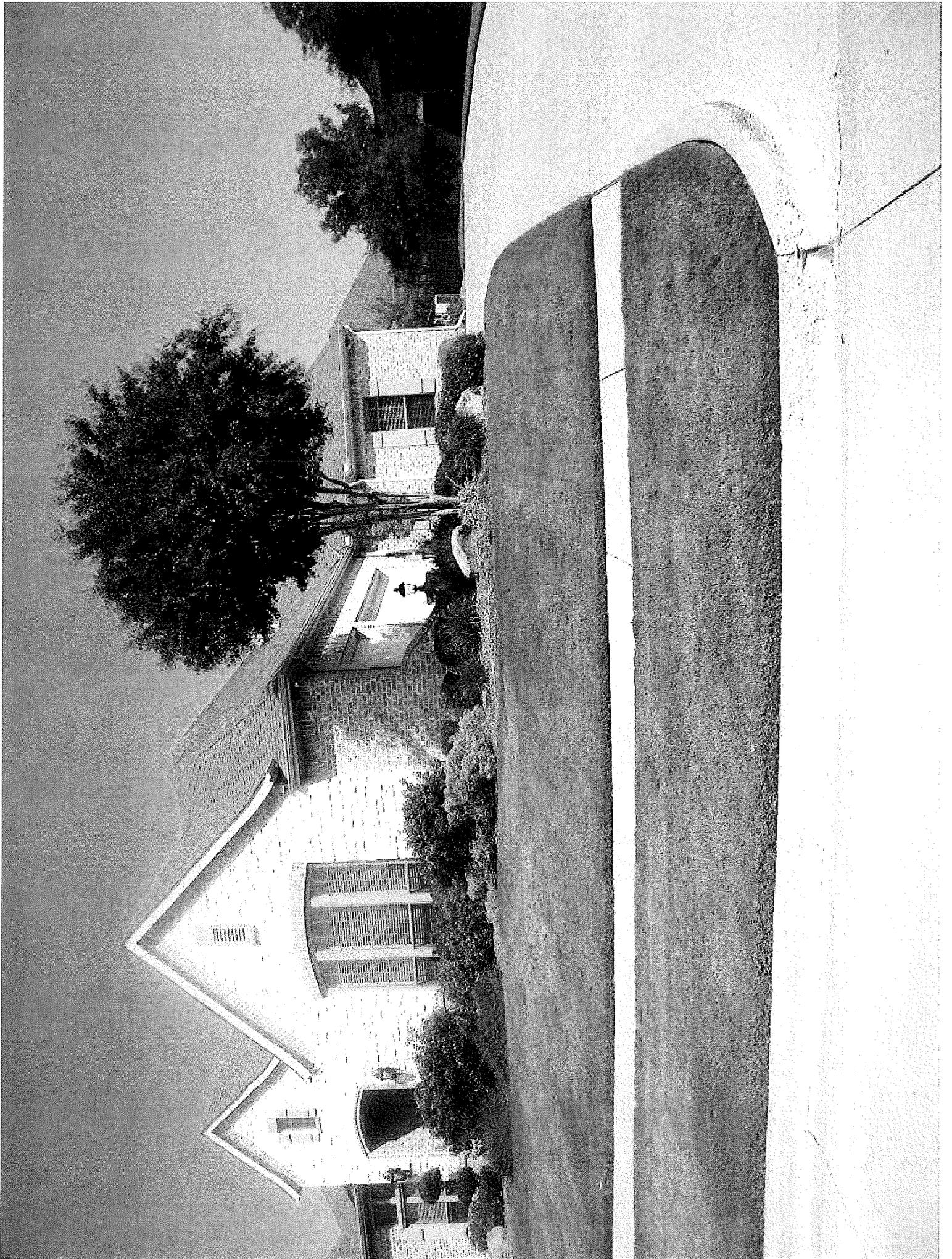
- (b) Owners, or owners authorized agent, may apply for an administrative variance from the administrative official to allow a maximum of a twenty-degree variance from the requirement. Variance request for degree changes over twenty percent must go to the board of adjustment. An owner may appeal the administrative official's decision to the board of adjustment.

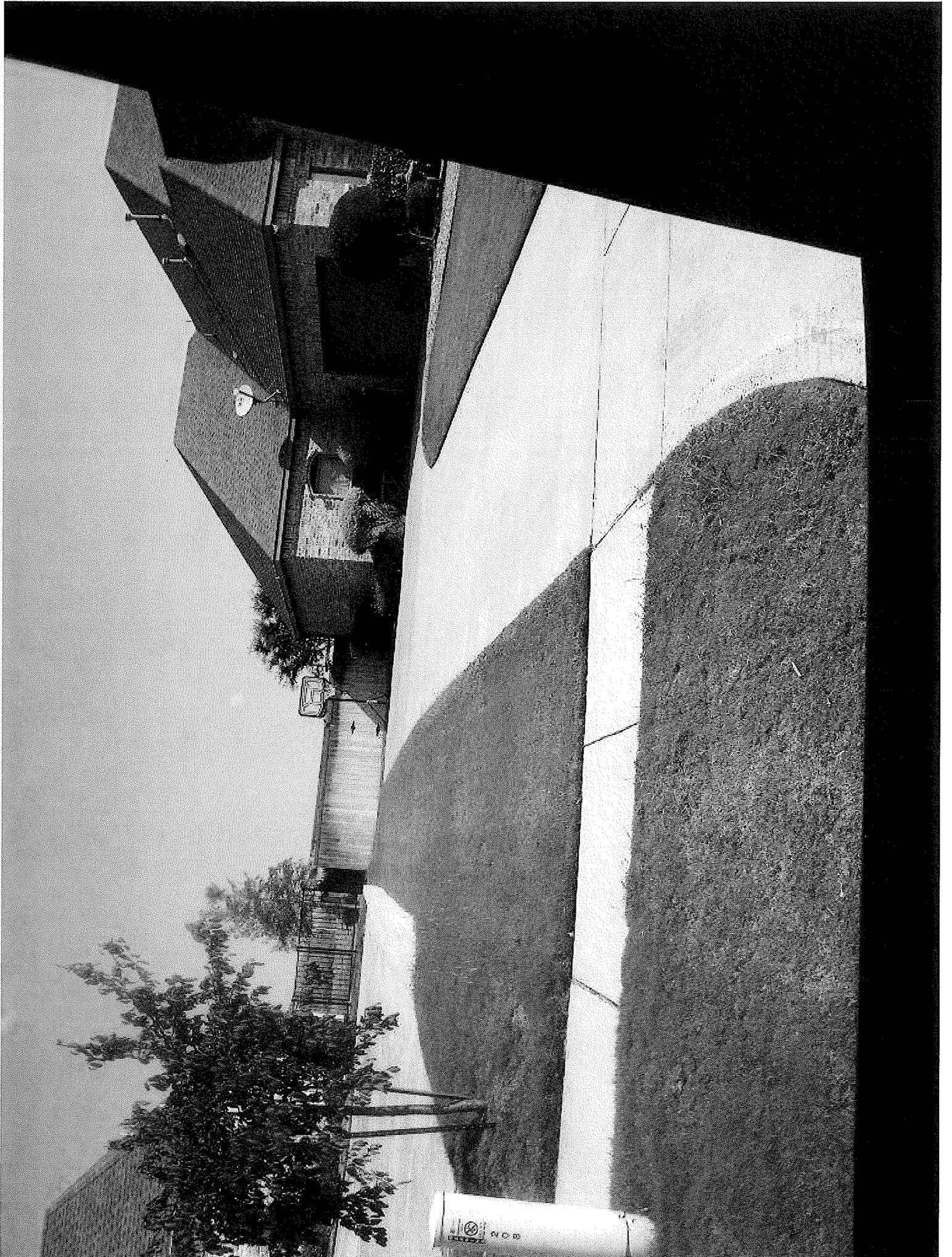
(Ordinance 07-007, sec. 5, adopted 4/9/07)



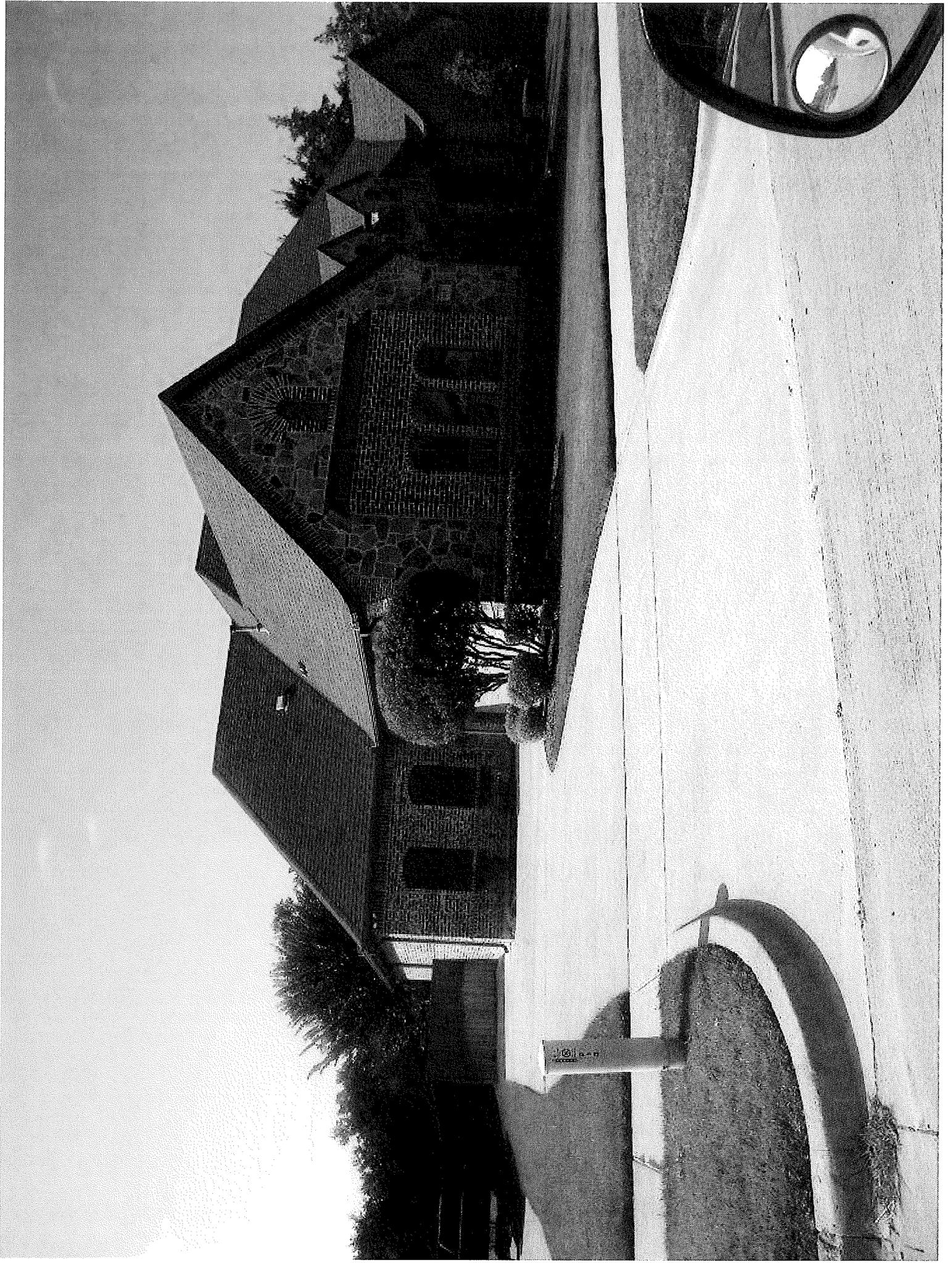


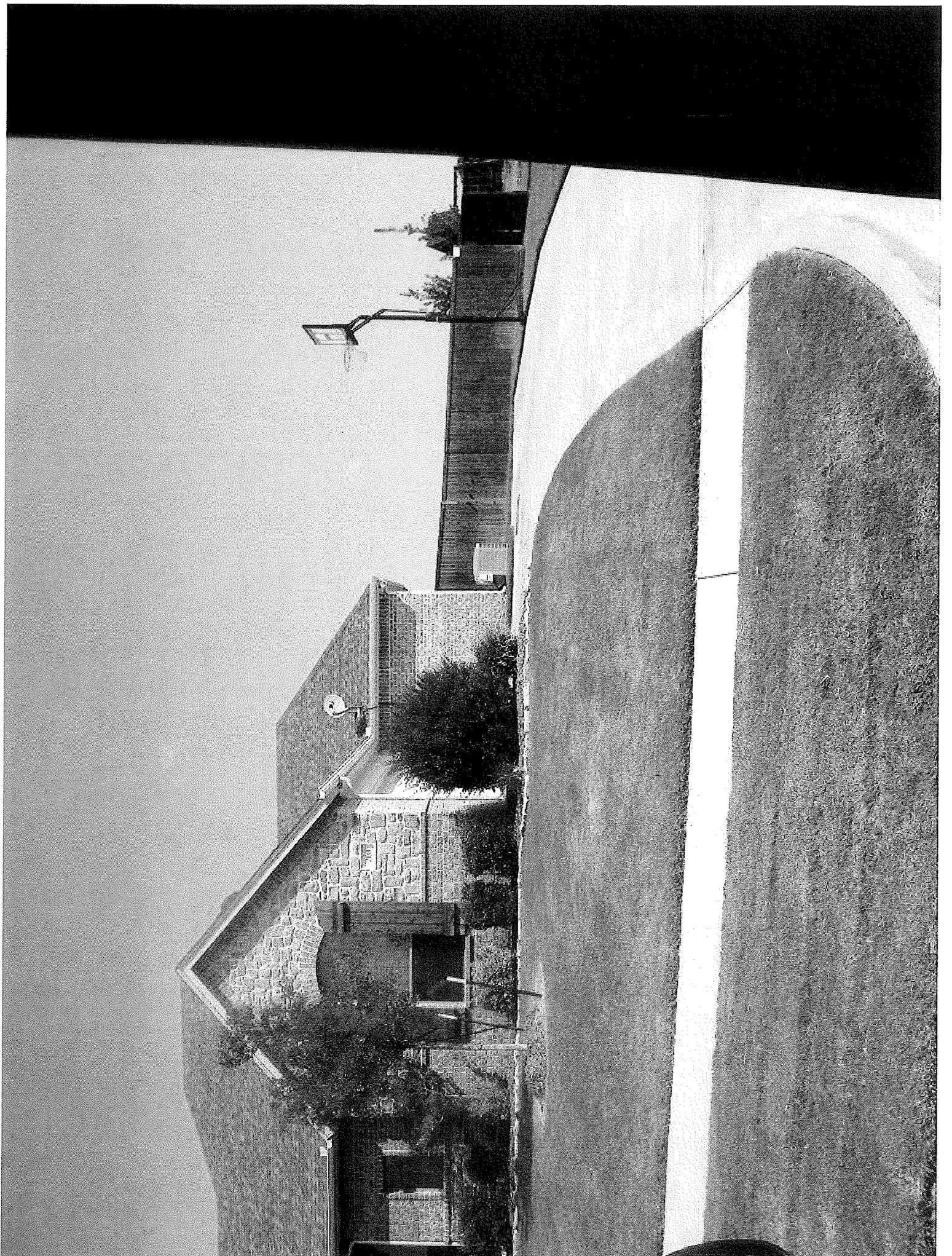


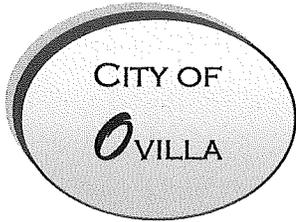




100%
KODAK
100







Villa City Council

AGENDA ITEM REPORT

Item(s): 4 (City Secretary use only)

Meeting Date: October 15, 2013

Department: Administration

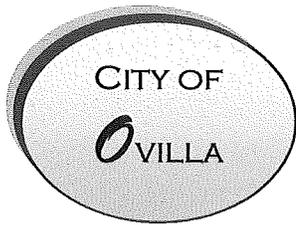
Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: Staff

Amount: \$N/A

Attachments:	
1. N/A	
Agenda Item / Topic:	
ITEM 4.	<i>DISCUSSION/ACTION</i> – Consider two Council appointments to a Review Committee for the Proposals for the Employee Compensation and Classification Study.
Discussion / Justification:	
Four proposals were received on September 13, 2013 for the Employee Compensation and Classification Study. This item is provided to appoint two Council members to serve on the Review Committee along with 2 staff members (City Administrator and City Secretary) to evaluate the four proposals and make a recommendation to Council at a future meeting. The four proposals will be provided to the Committee following the meeting. The Committee may set a meeting for November to review their evaluations of the proposals and develop consensus for a recommendation to City Council at a future meeting.	
Recommendation / Staff Comments:	
Sample Motion(s):	
"I make a motion that Council appoints _____ and _____ to serve on the Review Committee for the Proposals for the Employee Compensation and Classification Study."	



AGENDA ITEM REPORT

Item(s): **5** (City Secretary use only)

Meeting Date: **October 15, 2013**

Department: **Administration**

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: **Staff**

Amount: **\$N/A**

Attachments:	
1.	Revenue/Expense Summary
Agenda Item / Topic:	
ITEM 5.	<i>DISCUSSION/ACTION</i> – Review summary report(s) and results following the 2013 Heritage Day celebration.
Discussion / Justification:	
Recommendation / Staff Comments:	
Sample Motion(s):	
"I make a motion that Council. . . "	

Heritage Day Summary 2013

Revenue / Expense

Revenue

Booths	3,600.00
Sponsors Paid	12,800.00
Hay Revenue	200.00
Hats & T-shirts, Thermos & Blankets	360.00
Total Revenue	\$16,960.00

Expenses

Advertising (Vision Printing)	2,285.30
Banner Repair	110.90
UV Cards	143.02
Fast Signs (Banner for Booth)	131.00
(ASCAP) Copy right fee	50.00
Trophies (American Trophy & Awards)	112.00
DJ Sound System	495.00
Red Oak Opry	1,100.00
Bounce Houses	200.00
Clown	100.00
KBEC Radio	Pending
One of a Kind Pony	200.00
Hay \$ *40 Bales @ \$5.00 Each	200.00
Stage Décor & Border	233.96
Tent, Table, Chairs	1,410.80
Port A Potties	275.58
Stage Flooring	665.68
Lamination of Signs	30.84
Stamps	152.72
Envelopes	55.00
Supplies Purchased	70.09
Food For Workers Breakfast & Lunch	52.31
Employee Time @ Regular Rate	6,454.21

Total Expenses to date \$14,528.41

Net revenue/(loss) \$ 2,431.59