

CITY OF OVILLA MINUTES

Monday, August 12, 2013

Regular City Council Meeting

105 S. Cockrell Hill Road, Ovilla, TX 75154

In the absence of Mayor Dormier, Mayor Pro Tem Hall called the Regular Council Meeting of the Ovilla City Council to order at 7:00 P.M. The following City Council Members were present:

Ralph Hall	Council Member Place 1/Mayor Pro Tem
Larry Stevenson	Council Member Place 2
David Griffin	Council Member Place 3
Doug Hunt	Council Member Place 4
Dean Oberg	Council Member Place 5

Absent: Mayor Richard Dormier

Mayor Pro Tem Hall noted present members, thus constituting a quorum. Various department-heads and staff were also present.

PL2 Stevenson gave the Invocation

PL3 Griffin led the recitation of the Pledge of Allegiance

COMMENTS, PRESENTATIONS, REPORTS AND/OR APPOINTMENTS

◆ ***Citizens Comments / Citizens Forum:***

- I. Mr. James Northum: Shared his prior week's appeal to the Planning & Zoning Commission, asking them to reconsider ordinance regulations pertaining to accessory buildings. He told Council of his disappointment in the P & Z's dismissal and attitude pertaining to his requests.

◆ ***Department Activity Reports / Discussion***

- Police Department Police Chief M. Moon
 - Chief Moon briefed Council on the Police Department monthly report and answered questions. PL2 Stevenson gave praise to the police department for their assistance to a recent school bus breakdown.
- Fire Department Assistant Fire Chief P. Brancato
 - Assistant Fire Chief Brancato briefed Council on the Fire Department monthly report and answered questions.
 1. A-Chief Brancato informed Council of software/communication issues and that they were being corrected.
 2. Ellis County reenacted the Burn Ban.
 3. PL2 Stevenson complimented the Fire Department, stating that the Duncanville Fire Department gave admiring comments to him about the Ovilla Fire Department, including Ovilla's acquisition of remarkable equipment in a small town.
- Public Works Director B. Piland
 - Briefed Council on the Public Works Department monthly Report
 1. Answered Council inquiries regarding meter replacements.
 2. Mr. Piland shared the CIP Committee findings resulting from their meeting this date. The list of roads repaired and/or refurbished during 2013 was quite lengthy.
- Administration City Administrator Cyndy Powell
 - Ms Powell gave her Bi-weekly activity report that included:
 1. Input from Chief Moon with an update on the Emergency Management Plan and NIMS training.

- Municipal Court City Secretary P. Woodall
 - Advised Council that monthly Municipal Court collections were slightly lower from this time last year.

CONSENT ITEMS

- Minutes of the July 22, 2013 Regular Council Meeting
- Minutes of the July 24, 2013 Special Council Meeting /Budget Workshop
- Financial Transactions

PL4 Hunt made the motion that Council approves the consent items as presented, seconded by PL3 Griffin. Mayor Pro Tem Hall asked for a record vote by announcement of AYE or NAY. Present Council announced AYE in favor. No oppositions, no abstentions.

VOTE: The motion carried unanimously: 5-0.

REGULAR AGENDA

ITEM 1. DISCUSSION/ACTION – Consider extending the contract with Texas First Group, retaining the services of Ms Jacqueline Lee, to provide consultation services to all areas related to Human Resources commencing July 25, 2013 through August 30, 2013.

PL3 Griffin commented that he appreciated the continued work and assistance given by Ms Lee and thought that Council should allow her to continue until the end of August.

PL2 Stevenson made the motion that Council approves the contract extension with Texas First Group as presented, seconded by PL5 Oberg. Mayor Pro Tem Hall asked for a record vote by announcement of AYE or NAY. Present Council announced AYE in favor. No oppositions, no abstentions.

VOTE: The motion carried unanimously: 5-0.

ITEM 2. DISCUSSION/ACTION – Consider proposal of Terry Morgan & Assoc. for legal services regarding review and interpretation of the City's ordinances related to land development in the city and authorize the Mayor to execute.

City Administrator Cyndy Powell advised Council that Ovilla's legal counsel recommended Mr. Terry Morgan as having the expertise in the area of land development, which would prepare officials with possible new developments in the near future. The City needs an experienced professional to assist with the review and interpretation of the City's subdivision regulations, comprehensive land use plan, density and zoning regulations as well as locate any conflicts within the Local Government Code.

Mayor Pro Tem Hall made the motion that Council approves and authorizes the Mayor to execute the Letter of Agreement from Terry Morgan and Associates for development advice as presented, seconded by PL2 Stevenson. Mayor Pro Tem Hall asked for a record vote by announcement of AYE or NAY. Present Council announced AYE in favor. No oppositions, no abstentions.

VOTE: The motion carried unanimously: 5-0.

ITEM 3. DISCUSSION/ACTION – Consider two Council appointments to a Review Committee for the RFP on Solid Waste Collection & Disposal, Recycling Materials Collections and Processing.

During the July 22, 2013 Council meeting, staff presented the two received proposals from Solid Waste Collection/Disposal and Recycling Services for residential and commercial customers. Council directed staff to

Richard Dormier, Mayor
Ralph Hall, Place One
Larry Stevenson, Place Two

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Doug Hunt, Place Four
David Griffin, Place Three
Dean Oberg, Place Five

prepare this item with intent to appoint two members of the governing body to serve on the review committee along with staff to evaluate the proposals and prepare a recommendation.

PL2 Stevenson and PL3 Griffin volunteered to serve on the committee.

PL4 Hunt made the motion that Council appoints PL2 Stevenson and PL3 Griffin to serve on the Review Committee for the Solid Waste Collection and Disposal, Recycling Materials Collections and Processing, seconded by PL5 Oberg. *Mayor Pro Tem Hall asked for a record vote by announcement of AYE or NAY. Present Council announced AYE in favor. No oppositions, no abstentions.*

VOTE: The motion carried unanimously: 5-0.

ITEM 4. DISCUSSION/ACTION – Consider and review progress and outline various City Council and staff assignments to facilitate the success of the 2013 Heritage Day festivities.

PL4 Hunt provided an update of this year’s progress for Heritage Day. He shared that \$9600 in sponsorships were committed to date and that this year’s theme was *Honoring Those Who Help Others*. PL5 Oberg managed to secure Carter Blood-Care in the parking lot for the event too. All Council members would be assisting in this year’s activities.

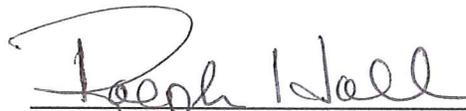
There was no action on this item.

REQUESTS FOR FUTURE AGENDA ITEMS

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|------------------|---|
| 1. PL1 Hall | Nothing |
| 2. PL2 Stevenson | Agenda Item naming Assistant Fire Chief Brancato to Fire Chief |
| 3. PL3 Griffin | Agenda Item to discuss metal buildings |
| 4. PL4 Hunt | Update Code giving the CA hiring and firing authority over employees. |
| 5. PL5 Oberg | Agreed with PL2 Stevenson |

ADJOURNMENT

PL2 Stevenson made the motion to adjourn the meeting, seconded by PL4 Hunt. There being no further business, Mayor Pro Tem Hall adjourned the meeting at 7:44 p.m.



Ralph Hall, Mayor Pro Tem, Place 1

ATTEST:



Pamela Woodall, City Secretary

Approved August 26, 2013

