

City of OVILLA City Council Agenda

Ralph G. Hall, Place One
Larry Stevenson, Place Two
David Griffin, Place Three

Richard Dormier, Mayor

Doug Hunt, Place Four
Dean Oberg/Place Five
Cyndy Powell, City Administrator

105 S. Cockrell Hill Road, Ovilla, TX 75154

Monday, January 13, 2014

7:00 P.M.

Council Chamber Room

Pursuant to the provisions of Chapter 551 VTCA Government Code, NOTICE is hereby given of a Regular Meeting of the City Council of the City of Ovilla, to be held on Monday, January 13, 2014 at 7:00 P.M. in the City Hall Council Chamber Room, 105 S. Cockrell Hill Road, Ovilla, Texas, 75154, for the purpose of considering the following items.

I. CALL TO ORDER

- Invocation
- Pledge of Allegiance

II. COMMENTS, PRESENTATIONS, ANNOUNCEMENTS & REPORTS

▪ Citizen Comments

The City Council welcomes comments from Citizens. Those wishing to speak must sign in before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised, or make any decisions at this time. Speakers under citizen's comments must observe a three-minute time limit. Inquiries regarding matters not listed on the Agenda may be referred to Staff for research and possible future action.

▪ Department Activity Reports / Discussion

- | | |
|-------------------------------------|---------------------------------|
| • Police Department | Police Chief M. Moon |
| ○ Monthly Report | |
| • Fire Department | Fire Chief P. Brancato |
| ○ Monthly Report | |
| • Public Works | Public Works Director B. Piland |
| ○ Monthly Report | |
| • Finance Department | Accountant S. Jungman |
| ○ Monthly financials | |
| • Administration | City Administrator C. Powell |
| ○ Bi-weekly update activity reports | |
| ○ Monthly Municipal Court Report | City Secretary P. Woodall |
| • Code Enforcement/Animal Control | Code/A/C Officer M. Dooly |
| ○ Monthly Reports | |

III. CONSENT AGENDA

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration.

- A. Financial Transactions
- B. Minutes of the November 09, 2013 Town Hall Meeting
- C. Minutes of the November 12, 2013 Council Meeting
- D. Ordinance 2014-001 Order of Election (General Election of May 2014)
- E. Resolution No. R-2014-001 Authorizing the Mayor to execute the Third Extension to the Letter of Understanding for Consultation Services with Jacqueline Lee, Consultant with Texas First Group for an amount not to exceed \$510.00.
- F. Interlocal Cooperation Contract between County of Ellis and City of Ovilla.

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IV. PUBLIC HEARING

Public Hearing & Discussion – Discuss and consider the proposed change to Chapter 14 of the Ovilla Code of Ordinances:

Case No. PZ14-001: A request by The City of Ovilla: Receive recommendation from the Planning and Zoning Commission to consider and approve proposed Ordinance 2014-002, repealing Chapter 14, Article 4, Sections 33.8 and 33.9 of the Ovilla Code of Ordinances and replacing same with new provisions pertaining to residential off-street parking and residential parking development standards.

V. REGULAR AGENDA

- ITEM 1. *DISCUSSION/ACTION* – Case No. PZ14-001: Consider proposed Ordinance 2014-002, repealing Chapter 14, Article 4, Sections 33.8 and 33.9 of the Ovilla Code of Ordinances, and replacing same with new provisions pertaining to residential off-street parking and residential parking development standards; providing for penalties; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances, providing for immediate effect; and providing for publication.
- ITEM 2. *DISCUSSION*– Receive presentation from Boyd London with First Southwest regarding recent upgrade of the City's bond rating by Standard and Poor's.
- ITEM 3. *DISCUSSION/ACTION* – Review and discuss the revised draft of the Strategic Guide and take action as necessary to direct staff.
- ITEM 4. *DISCUSSION/ACTION* – Consider the appointment of a committee to review current and future personnel needs and take action as necessary.
- ITEM 5. *DISCUSSION/ACTION* – Consider the development of a five-year budget to align with the five-year strategic plan and take action as necessary.

EXECUTIVE SESSION

The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

COUNCIL WILL RECONVENE INTO OPEN SESSION, AND TAKE ACTION
NECESSARY PURSUANT TO EXECUTIVE SESSION, IF NEEDED.

VI. REQUESTS FOR FUTURE AGENDA ITEMS

VII. ADJOURNMENT

THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF the January 13, 2014 Regular City Council Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofovilla.org, on the 10th day of January 2014 prior to 6:00 p.m., in compliance with Chapter 551, Texas Government Code.

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Pamela Woodall, City Secretary

DATE OF POSTING: 1-10-2014 TIME: 9:00 am/pm
DATE TAKEN DOWN: _____ TIME: _____ am/pm

IF YOU OR YOUR REPRESENTATIVE HAVE A DISABILITY THAT REQUIRES SPECIAL ARRANGEMENTS AND YOU PLAN TO ATTEND THIS PUBLIC MEETING, PLEASE CALL THE CITY SECRETARY AT 972-617-7262 WITHIN 24 HOURS OF THE MEETING. REASONABLE ACCOMMODATIONS WILL BE MADE TO MEET YOUR NEEDS AT THE MEETING. PLEASE SILENCE ALL PAGERS, CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.

OVILLA POLICE DEPARTMENT
 105 S Cockrell Hill Rd
 Ovilla, TX 75154
 (972) 617-7262

To: Mayor Richard Dormier
 Ovilla City Council
 Cyndy Powell

Subject: Police Department Monthly Activity Report

Calls For Service	Dec 2013	Dec 2013 YTD	Dec 2012	Dec 2012 YTD
Accident	4	29	3	30
Alarms	15	181	8	174
Arrest	5	40	1	22
Assault	0	4	0	4
Assists: Agency/Unit: 10 EMS/Fire: 32 Motorist: 3	45	315	27	373
Building / House Security Check	1190	15076	1324	17601
Burgulary	1	8	1	5
Burgulary of Motor Vehicle	1	3	2	10
Criminal Mischief	0	10	0	11
Disturbance	3	85	3	67
Neighborhood Check	1584	20105	1717	20136
Other Calls for Service	134	1403	69	1025
Suspicious Person	8	73	9	79
Suspicious Vehicle	7	96	9	101
Theft	1	17	0	23
Traffic Assignment	0	163	20	458
TOTAL CALLS FOR SERVICE	2998	37608	3193	40119

Reserve Officer Hours	64	756.25	69.5	362.75
Average Response Time (Minutes)	5	4.1816667	4.47	4.53
Traffic Stop (Warnings)	20	395	21	525
Traffic Stop (Citations)	13	436	30	394
Total Citations & Warnings Combined	33	831	51	919
PERCENT OF STOPS RECEIVING CITATIONS	39.4	52.5	58.8	42.9

OVILLA PD VEHICLE MILEAGE

May-13				June-13			
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100	68127	69954	1827	100	69954	71745	1791
101	126330	126331	1	101	126331	126362	31
102	70380	71575	1195	102	71575	72655	1080
103	73463	75182	1719	103	75182	76778	1596
104	45816	46985	1169	104	46985	48036	1051
105	13823	15558	1735	105	15558	17617	2059
July-13				August-13			
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100	69954	74411	4457	100	74411	75946	1535
101	126331	126370	39	101	126370	126719	349
102	71575	73156	1581	102	73156	74041	885
103	75182	78862	3680	103	78862	80643	1781
104	46985	48443	1458	104	48443	48571	128
105	15558	20120	4562	105	20120	22490	2370
September-13				October-13			
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100	75946	77210	1264	100	77210	78205.2	995.2
101	126719	126743	24	101	126743	DOWN	DOWN
102	74041	74855	814	102	74855	75838	983
103	80643	82646	2003	103	82646	83965	1319
104	48571	48951	380	104	48951	49418	467
105	22490	24607	2117	105	24607	26926	2319
November-13				December-13			
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100	78205.2	79754	1548.8	100	79754	81361	1607
102	75838	76632	794	102	76632	77576	944
103	83965	85802.3	1837.3	103	85802.3	87001.9	1199.6
104	49418	49815	397	104	49815	50325	510
105	26926	28176	1250	105	28176	29856	1680
January-14				February-14			
Unit #	Beginning	Ending	Accrued	Unit #	Beginning	Ending	Accrued
100			0	100			0
102			0	102			0
103			0	103			0
104			0	104			0
105			0	105			0

OVILLA

Incidents by District (Summary)

Alarm Date Between {12/01/2013} And {12/31/2013}

District	Count	Pct of Incidents	Est Losses	Pct of Losses
ESD2 Midlothian ESD#2	11	20.00 %	\$0	0.00 %
ESD4 Red Oak ESD#4	2	3.63 %	\$0	0.00 %
LANC City of Lancaster	1	1.81 %	\$0	0.00 %
MIDLO City of Midlothian	6	10.90 %	\$0	0.00 %
MUT Mutual Aid-Other	1	1.81 %	\$0	0.00 %
OAKLF City of Oak Leaf - Ovilla Response Area	2	3.63 %	\$0	0.00 %
OVILA City of Ovilla	29	52.72 %	\$0	0.00 %
REDOK City of Red Oak	2	3.63 %	\$500	100.00 %
WAXAH City of Waxahachie	1	1.81 %	\$0	0.00 %
Total Incident Count:	55		Total Est Losses:	\$500

OVILLA

Overlapping Incidents

Alarm Date Between {12/01/2013} And {12/31/2013}

Incident-Exp#	Alm Date	Alm Time	Clr Date	Clr Time	Overlaps (at least)		
					Incident-Exp#	Alm Date	Alm Time
13-3000649-000	12/07/2013	19:45:54	12/07/2013	19:57:17	13-6000648-000	12/07/2013	19:30:47
13-3000674-000	12/23/2013	10:34:54	12/23/2013	11:17:01	13-3000673-000	12/23/2013	10:07:38
13-3000681-000	12/28/2013	22:08:56	12/28/2013	22:12:42	13-3000680-000	12/28/2013	22:02:05
Total Incident Count					Total Overlapping Incidents	3	

OVILLA

Type of Alarm Report

Alarm Date Between {12/01/2013} And {12/31/2013}

Incident	Date	Time	Property Use	Incident Type
< Not Reported >				
13-3000643	12/07/2013	08:49:10	419 1 or 2 family	311 Medical assist, assist EMS crew
13-3000644	12/07/2013	12:47:51	960 Street, Other	700 False alarm or false call, Other
13-3000646	12/07/2013	15:19:00	419 1 or 2 family	321 EMS call, excluding vehicle
13-3000647	12/07/2013	18:49:12	419 1 or 2 family	550 Public service assistance, Other
13-3000649	12/07/2013	19:45:54	419 1 or 2 family	611 Dispatched & cancelled en route
13-3000653	12/09/2013	09:27:57	419 1 or 2 family	611 Dispatched & cancelled en route
13-3000654	12/09/2013	10:02:45	593 Office:	511 Lock-out
13-3000655	12/09/2013	10:35:18	419 1 or 2 family	611 Dispatched & cancelled en route
13-3000658	12/10/2013	16:13:18	419 1 or 2 family	321 EMS call, excluding vehicle
13-3000659	12/10/2013	21:31:29	511 Convenience store	321 EMS call, excluding vehicle
13-3000681	12/28/2013	22:08:56	419 1 or 2 family	321 EMS call, excluding vehicle
SubTotal Count 11				Percent of All: 20.0%

AL Automatic Alarm (Fire/Medical)

13-3000640	12/06/2013	21:24:25	419 1 or 2 family	114 Chimney or flue fire, confined
13-3000642	12/07/2013	05:34:05	419 1 or 2 family	733 Smoke detector activation due to
13-3000657	12/10/2013	04:57:41	419 1 or 2 family	733 Smoke detector activation due to
13-3000664	12/15/2013	11:57:24	131 Church, mosque,	700 False alarm or false call, Other
13-3000679	12/28/2013	14:02:13	419 1 or 2 family	700 False alarm or false call, Other
13-3000683	12/30/2013	11:07:13	131 Church, mosque,	700 False alarm or false call, Other
SubTotal Count 6				Percent of All: 10.9%

BF Brush/Grass Fire

13-3000660	12/11/2013	11:02:20	419 1 or 2 family	631 Authorized controlled burning
13-3000685	12/31/2013	13:14:35	936 Vacant lot	143 Grass fire
SubTotal Count 2				Percent of All: 3.6%

EM Emergency Medical Service

13-3000632	12/02/2013	01:27:46	419 1 or 2 family	321 EMS call, excluding vehicle
13-3000633	12/05/2013	11:19:46	419 1 or 2 family	311 Medical assist, assist EMS crew
13-3000634	12/06/2013	02:42:39	419 1 or 2 family	311 Medical assist, assist EMS crew
13-3000635	12/06/2013	03:24:38	419 1 or 2 family	321 EMS call, excluding vehicle
30-0000641	12/06/2013	23:23:31	419 1 or 2 family	321 EMS call, excluding vehicle
13-3000650	12/07/2013	06:52:39	419 1 or 2 family	321 EMS call, excluding vehicle
13-3000651	12/08/2013	07:25:09	419 1 or 2 family	321 EMS call, excluding vehicle
13-3000652	12/08/2013	10:55:10	419 1 or 2 family	321 EMS call, excluding vehicle
13-3000663	12/14/2013	19:10:44	000 Property Use,	320 Emergency medical service, other
13-3000665	12/15/2013	19:07:52	419 1 or 2 family	300 Rescue, EMS incident, other
13-3000666	12/16/2013	10:13:46	419 1 or 2 family	321 EMS call, excluding vehicle

OVILLA

Type of Alarm Report

Alarm Date Between {12/01/2013} And {12/31/2013}

Incident	Date	Time	Property Use	Incident Type
EM Emergency Medical Service				
13-3000668	12/17/2013	05:23:50	419 1 or 2 family	311 Medical assist, assist EMS crew
13-3000669	12/17/2013	14:31:02	419 1 or 2 family	311 Medical assist, assist EMS crew
13-3000670	12/17/2013	22:43:20	419 1 or 2 family	321 EMS call, excluding vehicle
13-3000671	12/18/2013	20:02:53	419 1 or 2 family	321 EMS call, excluding vehicle
13-3000672	12/21/2013	19:46:24	419 1 or 2 family	321 EMS call, excluding vehicle
13-3000673	12/23/2013	10:07:38	419 1 or 2 family	622 No Incident found on arrival at
13-3000676	12/25/2013	19:54:44	419 1 or 2 family	311 Medical assist, assist EMS crew
13-3000682	12/29/2013	09:46:13	419 1 or 2 family	311 Medical assist, assist EMS crew
13-3000684	12/31/2013	06:58:13	419 1 or 2 family	311 Medical assist, assist EMS crew
SubTotal Count 20				Percent of All: 36.3%
FM Fill In/Move Up				
13-3000656	12/09/2013	16:02:20	419 1 or 2 family	111 Building fire
SubTotal Count 1				Percent of All: 1.8%
MV MVC				
13-3000630	12/01/2013	18:35:58	961 Highway or divided	322 Motor vehicle accident with
13-3000674	12/23/2013	10:34:54	960 Street, Other	311 Medical assist, assist EMS crew
SubTotal Count 2				Percent of All: 3.6%
OT Other Fire/Incident				
13-3000637	12/06/2013	08:35:45	962 Residential	444 Power line down
13-3000638	12/06/2013	08:52:17	962 Residential	444 Power line down
13-6000645	12/07/2013	13:28:54	UUU Undetermined	611 Dispatched & cancelled en route
SubTotal Count 3				Percent of All: 5.4%
PL Power Line Down				
13-3000636	12/06/2013	07:01:26	419 1 or 2 family	445 Arcing, shorted electrical
13-3000639	12/06/2013	10:42:05	419 1 or 2 family	444 Power line down
SubTotal Count 2				Percent of All: 3.6%
RE Air-Light-Rehab				
13-6000648	12/07/2013	19:30:47	419 1 or 2 family	500 Service Call, other
SubTotal Count 1				Percent of All: 1.8%

OVILLA

Type of Alarm Report

Alarm Date Between {12/01/2013} And {12/31/2013}

Incident	Date	Time	Property Use	Incident Type
SF Structure Fire				
13-3000661	12/12/2013	00:36:23	419 1 or 2 family	611 Dispatched & cancelled en route
13-3000662	12/13/2013	10:46:34	419 1 or 2 family	611 Dispatched & cancelled en route
13-3000667	12/16/2013	19:51:32	557 Personal service,	611 Dispatched & cancelled en route
13-3000675	12/24/2013	00:23:57	419 1 or 2 family	611 Dispatched & cancelled en route
13-3000677	12/27/2013	18:28:22	419 1 or 2 family	111 Building fire
13-3000678	12/28/2013	00:16:52	419 1 or 2 family	611 Dispatched & cancelled en route
13-3000680	12/28/2013	22:02:05	419 1 or 2 family	113 Cooking fire, confined to
SubTotal Count 7				Percent of All: 12.7%

Total Count 55

OVILLA

Aid Responses by Department (Summary)

Alarm Date Between {12/01/2013} And {12/31/2013}

Type of Aid	Count
DESOTOFD DeSoto Fire Department	
Mutual aid given	1
	<hr/>
	1
EASTTXEMS East Texas EMS	
Automatic aid received	3
	<hr/>
	3
MIDLOTHIAN Midlothian Fire Department	
Automatic aid received	16
Automatic aid given	4
	<hr/>
	20
REDOAKFD Red Oak Fire Department	
Mutual aid given	2
	<hr/>
	2

Ellis County Emergency Services District #2
105 S. Cockrell Hill Road
Ovilla, Texas 75154

December 28, 2013

Honorable Mayor and Council Members
City of Ovilla
105 S. Cockrell Hill Road
Ovilla, TX 75154

Dear Mayor Dormier and Council Members:

The commissioners of Emergency Services District #2 would like to commend the Ovilla Fire Department and Chief Brancato for their outstanding response to the ice storm of December 6-8. From Friday, December 6 through Sunday December 8, the OFD answered 19 calls for service during extremely difficult driving conditions. They installed tire chains on apparatus to ensure they would be able to navigate the slippery streets, and there were no accidents involving fire department vehicles during this time. Chief Brancato arranged to have five firefighters on duty on Saturday, rather than two, which is the normal staffing on weekends. Eleven of the nineteen calls over the three day period occurred on Saturday, and his foresight allowed them to respond timely to all those calls.

Emergency response during such difficult conditions can present a challenge to even large city fire departments. That the Ovilla Fire Department was prepared to meet this challenge should be a comfort to all the citizens of Ovilla and ESD #2.

Sincerely,



Ray F. Reed
Board President
ESD #2

cc: Cindy Powell, City Manager
Phillip Brancato, Fire Chief



Date January 6 2014

TO: Honorable Mayor and City Council Members

FROM: Brad Piland Public Works Director

TOPIC: Public Works Monthly Report for December

- Put up Christmas lights and banners
- Sewer Lift Station repairs: pulled pump 1 at Heritage Lift Station, removed pump 1 from Cumberland
- Read water meters, service disconnects and reconnects
- Prepared park for tree lighting
- Repaired Cumberland lift station
- Updated marquee as needed
- Daily water maintenance residual and pressure test
- Heritage Park, Silver Spur Park and Baseball fields and park - tree and grass maintenance
- Cleaned sewer line and manholes at Ashburn Glenn
- Winterized the city buildings and parks
- Repaired water leak on Main Street
- Sanded roads
- Repaired walking track at Heritage park
- Cut and removed trees/debris from roadways

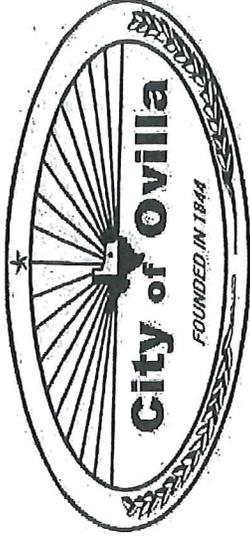
❖ Jimmy Bryan -

- Serviced PD Units 100/ tires
- Serviced PD Unit 103
- Serviced 2008 public works truck

*Flushed Hydrants

- Collected water samples for TCEQ reporting
- Water maintenance – routine flushing of mains and hydrant(s)
- Meter box repairs and lid replacements as needed

*Watered plants at City Hall and park



DATE: 1-13-14

TO: Honorable Mayor and Council Members

FROM: Sharon Jungman

**SUBJECT: Net Change in Fund Balances
Thru November 2013**

**City of Ovilla General Fund
Net Change in Fund Balance Budget vs. Actual
October through November 2013**

Resources	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
4000100 - Taxes					
4000105 - Ad Valorem, Current	88,580	90,820	1,220,608	-1,129,788	7%
4000110 - Ad Valorem, Delinquent	230	507	7,800	-7,293	7%
4000113 - Interest/Penalties - Prop Tax	-11	63	6,700	-6,637	1%
4000120 - Sales Tax	19,100	31,479	188,710	-157,231	17%
4000125 - Sales Tax - Street Improvement	4,775	7,870	46,800	-38,930	17%
4000130 - Franchise Tax	8,984	9,141	150,000	-140,859	6%
Total 4000100 - Taxes	121,658	139,880	1,620,618	-1,480,738	9%
4000200 - Licenses and Permits					
4000208 - Building Permits					
4000210 - Residential Building Permits	6,883	13,005	24,000	-10,995	54%
4000213 - Fire Inspection Permits	450	900	1,800	-900	50%
4000214 - Misc Building Permits	172	1,893	11,000	-9,107	17%
Total 4000208 - Building Permits	7,505	15,798	36,800	-21,002	43%
4000230 - Plan Review Fee	1,377	2,841	4,800	-1,959	59%
4000260 - Alarm Permits	50	100	2,300	-2,200	4%
4000270 - Animal Tag Fees	252	444	3,000	-2,556	15%
4000272 - Impound Fees	160	600	1,200	-600	50%
4000290 - Misc Licenses and Permits	80	135	1,000	-865	14%
Total 4000200 - Licenses and Permits	9,424	19,918	49,100	-29,182	41%
4000400 - Charges for Services					
4000325 - ESD #2	0	0	145,000	-145,000	0%
4000330 - ESD #4	0	0	39,000	-39,000	0%
4000411 - Copies and Maps	9	17	100	-83	17%
4000415 - Police Reports	12	18	150	-132	12%

**City of Ovilla General Fund
Net Change in Fund Balance Budget vs. Actual
October through November 2013**

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
4000420 · Park Lights	0	0	350	-350	0%
4000440 · Oak Leaf Animal Control	0	0	800	-800	0%
4000450 · Subdivision Fees	0	0	0	0	0%
4000480 · Solid Waste (Garbage)	15,618	32,833	198,000	-165,167	17%
4000490 · Misc Charges for Services	431	493	2,500	-2,007	20%
Total 4000400 · Charges for Services	16,070	33,361	385,900	-352,539	9%
4000500 · Fines and Forfeitures					
4000535 · Omni Warrant Revenue	0	0	4,500	-4,500	0%
4000510 · Fines - Police	6,815	11,269	85,500	-74,231	13%
4000520 · Fines - Animal Control	0	0	1,000	-1,000	0%
4000525 · Fines - Code Enforcement	266	655	2,000	-1,345	33%
4000590 · Misc Fines and Forfeitures	1	1	345	-344	0%
Total 4000500 · Fines and Forfeitures	7,082	11,925	93,345	-81,420	13%
4000800 · Other Revenue					
4000810 · Heritage Day	10	2,630	9,000	-6,370	29%
4000820 · Water Tower Lease	3,705	6,987	92,000	-85,013	8%
4000840 · Interest Earned	233	553	5,500	-4,947	10%
4000861 · ESD #2 Cert Grant	0	0	0	0	0%
4000867 · HB3667 TX.Forest Service Grant	0	0	0	0	0%
4000870 · Insurance Proceeds	0	282	0	282	100%
4000885 · Proceeds from Sale of Assets	0	0	0	0	0%
4000887 · HOA Revenue	0	0	1,015	-1,015	0%
4000890 · Misc Other Revenue	2,085	2,134	4,000	-1,866	53%
Total 4000800 · Other Revenue	6,033	12,586	111,515	-88,929	11%
4000900 · Transfers In					
4000925 · Admin.Rev. received from 4B-EDC	0	0	2,500	-2,500	0%

**City of Ovilla General Fund
Net Change in Fund Balance Budget vs. Actual
October through November 2013**

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
4000930 · Admin. Rev. Rec. From W&S Fund	0	0	118,643	-118,643	0%
4000940 · Admin.Rev. Rec. from MIDD Fund	0	0	500	-500	0%
4000990 · Reduction in Fund Balance	0	0	228,953	-228,953	0%
Total 4000900 · Transfers In	0	0	350,596	-350,596	0%
Total Resources	160,267	217,670	2,611,074	-2,393,404	8%
Gross Profit	160,267	217,670	2,611,074	-2,393,404	8%
Expense					
10 · Administration					
5101100 · Salaries & Wages					
5101110 · City Administrator	6,432	12,586	60,000	-47,414	21%
5101115 · City Secretary	4,307	7,847	38,250	-30,403	21%
5101117 · City Accountant	3,942	7,884	37,500	-29,616	21%
5101120 · Admin. Support	1,783	3,844	19,500	-15,656	20%
5101180 · Merit Raises, Staff	0	0	4,000	-4,000	0%
Total 5101100 · Salaries & Wages	16,464	32,161	159,250	-127,089	20%
5101400 · Support Staff					
5101405 · Support Staff	0	0			
5101490 · Overtime	43	57	625	-568	9%
Total 5101400 · Support Staff	43	57	625	-568	9%
5102100 · Employee Benefits					
5102112 · Affordable Health Care Act Fee	0	0	3,140	-3,140	0%
5102110 · Group Insurance	2,502	4,304	19,900	-15,596	22%
5102115 · Corrected Tax on Benefits	0	0	0	0	0%
5102135 · TMRS	948	1,894	10,400	-8,506	18%

City of Ovilla General Fund
Net Change in Fund Balance Budget vs. Actual
October through November 2013

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
5102160 • Worker's Compensation	0	110	440	-330	25%
5102170 • Payroll Taxes	256	496	3,200	-2,704	16%
5102180 • Unemployment Taxes	0	0	1,000	-1,000	0%
5102196 • Indiv. Membership Dues	95	95	1,500	-1,405	6%
Total 5102100 • Employee Benefits	3,801	6,899	39,580	-32,681	17%
5102200 • Special Services					
5102210 • Tax Assessing & Collecting Fees	0	0	1,570	-1,570	0%
5102220 • Tax Appraisal Fee	184	184	14,000	-13,816	1%
5102230 • Legal Fees	645	2,303	33,000	-30,697	7%
5102240 • Audit	0	650	7,420	-6,770	9%
5102250 • Accounting	0	150	2,000	-1,850	8%
5102260 • Engineering Fees	0	0	1,000	-1,000	0%
Total 5102200 • Special Services	829	3,287	58,990	-55,703	6%
5102300 • Contractual Services					
5102310 • Consultant Fees	1,664	2,400	28,000	-25,600	9%
Total 5102300 • Contractual Services	1,664	2,400	28,000	-25,600	9%
5102500 • Operating Services					
5102530 • Custodial Service Contract	265	530	3,600	-3,070	15%
5102540 • Computer Maintenance	75	75			
Total 5102500 • Operating Services	340	605	3,600	-2,995	17%
5102600 • Special Expenses					
5102610 • Election - Payroll	0	0	850	-850	0%
5102620 • Election - Supplies	0	0	2,725	-2,725	0%
5102630 • Election Meeting Expense	0	0	100	-100	0%
5102650 • Codification Book Update	1,110	1,110	3,500	-2,390	32%

**City of Ovilla General Fund
Net Change in Fund Balance Budget vs. Actual
October through November 2013**

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
Total 5102600 - Special Expenses	1,110	1,110	7,175	-6,065	15%
5103100 - General Supplies					
5103110 - Office Supplies	716	1,463	6,000	-4,537	24%
5103140 - Uniforms	0	10	300	-290	3%
Total 5103100 - General Supplies	716	1,473	6,300	-4,827	23%
5103400 - Maintenance Supplies / Parts					
5103410 - Supplies - Custodial	171	171	1,500	-1,329	11%
5103440 - Maintenance Agreement Expense	0	0	600	-600	0%
5103460 - Miscellaneous	7	18	200	-182	9%
Total 5103400 - Maintenance Supplies / Parts	178	189	2,300	-2,111	8%
5104200 - Travel Expenses					
5104210 - Travel - Local	0	44	500	-456	9%
5104220 - Professional Development	422	448	5,000	-4,552	9%
5104222 - Professional Develop - Council	0	0	1,200	-1,200	0%
5104225 - City Council Meal Expense	29	29	1,800	-1,771	2%
5104230 - Professional Develop - In-House	0	0	100	-100	0%
Total 5104200 - Travel Expenses	451	521	8,600	-8,079	6%
5105200 - Data Processing Expenses					
5105230 - Data Proc-Maintenance & Repair	168	500	6,000	-5,500	8%
5105240 - Data Processing - Software	1,268	2,359	10,000	-7,641	24%
Total 5105200 - Data Processing Expenses	1,436	2,859	16,000	-13,141	18%
5105300 - Printing Expense					
5105310 - Copier Expense	255	510	3,300	-2,790	15%
5105320 - Printing - Newsletters	752	752	3,300	-2,548	23%

City of Ovilla General Fund
Net Change in Fund Balance Budget vs. Actual
October through November 2013

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
5105330 · Printing - Forms	290	446	2,000	-1,554	22%
5105350 · Printing - Other	167	167	500	-333	33%
Total 5105300 · Printing Expense	1,464	1,875	9,100	-7,225	21%
5105400 · Utilities					
5105410 · Telephone	111	222	1,400	-1,178	16%
5105415 · Cellular Phone	217	434	2,680	-2,246	16%
5105417 · Internet	68	136	840	-704	16%
5105420 · Wireless Cards	114	342	500	-158	68%
5105450 · Electricity	338	338	4,500	-4,162	8%
Total 5105400 · Utilities	848	1,472	9,920	-8,448	15%
5105500 · Repairs & Bldg Improvements					
5105520 · Repairs - Buildings	35	232	6,000	-5,768	4%
5105540 · Repairs - Machinery & Equipment	0	0	1,000	-1,000	0%
5105590 · Repairs - Other	0	0	500	-500	0%
Total 5105500 · Repairs & Bldg Improvements	35	232	7,500	-7,268	3%
5105600 · Insurance					
5105610 · Insurance - Property	0	281	1,250	-969	22%
5105620 · Insurance - Liability	0	215	865	-650	25%
5105630 · Insurance - Fidelity Bond	250	250	250	0	100%
5105635 · Public Officials Surety Bonds	0	0	900	-900	0%
Total 5105600 · Insurance	250	746	3,265	-2,519	23%
5105700 · Other Expenses					
5105705 · Postage	679	679	5,000	-4,321	14%
5105710 · Cash - Over/Short	0	0	10	-10	0%
5105725 · Records Management Expense	0	0	300	-300	0%

**City of Ovilla General Fund
Net Change in Fund Balance Budget vs. Actual
October through November 2013**

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
5105730 • City - Memberships	0	300	2,100	-1,800	14%
5105740 • Legal Notices/Advertisement	69	199	4,000	-3,801	5%
5105752 • Employment Screening	0	0	400	-400	0%
5105760 • Bank Service Charge	0	6	25	-19	24%
5105764 • Filing Fees	0	0	500	-500	0%
5105765 • Miscellaneous	140	140	2,000	-1,860	7%
Total 5105700 • Other Expenses	888	1,324	14,335	-13,011	9%
5106400 • Minor Capital Outlay					
5106440 • Machinery & Equipment	0	0	5,000	-5,000	0%
5106465 • Furniture	0	0	1,000	-1,000	0%
5106470 • Audio & Visual Equipment	0	0	1,000	-1,000	0%
Total 5106400 • Minor Capital Outlay	0	0	7,000	-7,000	0%
5107400 • Capitalized Assets					
5107420 • Buildings	0	0	0	0	0%
5107425 • Land	0	0	0	0	0%
Total 5107400 • Capitalized Assets	0	0	0	0	0%
5109000 • Reserves					
5109001 • Reserve for Contingency	0	0	24,450	-24,450	0%
Total 5109000 • Reserves	0	0	24,450	-24,450	0%
Total 10 • Administration	30,517	57,210	405,990	-348,780	14%
20 • Police					
5201100 • Salaries & Wages	4,896	9,792	61,795	-52,003	16%
5201120 • Police Chief	3,830	7,660	48,358	-40,698	16%
5201143 • Command Staff					

**City of Ovilla General Fund
Net Change in Fund Balance Budget vs. Actual
October through November 2013**

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
5201150 • Certification Pay	185	370	2,400	-2,030	15%
5201180 • Merit Raises - Staff	0	0	3,310	-3,310	0%
Total 5201100 • Salaries & Wages	8,911	17,822	115,863	-98,041	15%
5201400 • Support Salaries					
5201405 • Support Staff	1,480	3,629	21,660	-18,031	17%
5201410 • Patrol	16,110	34,946	243,500	-208,554	14%
5201415 • Certification Pay	115	277	5,500	-5,223	5%
5201480 • Merit Raises	0	0	7,875	-7,875	0%
5201490 • Overtime	1,504	2,491	6,600	-4,109	38%
Total 5201400 • Support Salaries	19,209	41,343	285,135	-243,792	14%
5202100 • Employee Benefits					
5202110 • Group Insurance	4,908	9,615	66,150	-56,535	15%
5202135 • TMRS	1,654	3,479	21,450	-17,971	16%
5202160 • Worker's Compensation	0	2,122	8,550	-6,428	25%
5202170 • Payroll Taxes	391	831	5,445	-4,614	15%
5202196 • Membership Dues	0	30	315	-285	10%
Total 5202100 • Employee Benefits	6,953	16,077	101,910	-85,833	16%
5202300 • Contractual Services					
5202355 • Contract Labor - Individual	0	0	500	-500	0%
5202356 • Gingerbread House	0	1,000	1,000	0	100%
5202380 • Dispatch	0	6,568	13,875	-7,307	47%
5202385 • Jail Expense	0	1,000	2,000	-1,000	50%
Total 5202300 • Contractual Services	0	8,568	17,375	-8,807	49%
5202500 • Operating Services					
5202540 • Computer Maintenance	169	169	700	-531	24%

**City of Ovilla General Fund
Net Change in Fund Balance Budget vs. Actual
October through November 2013**

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
5202560 • Internet Subscriptions	0	0	1,450	-1,450	0%
Total 5202500 • Operating Services	169	169	2,150	-1,981	8%
5202600 • Special Expenses					
5202675 • National Night Out	0	350	500	-150	70%
Total 5202600 • Special Expenses	0	350	500	-150	70%
5203100 • General Supplies					
5203110 • Office Supplies	0	561	1,500	-939	37%
5203140 • Uniforms	196	431	2,500	-2,069	17%
5203170 • Evidence Gathering	0	0	700	-700	0%
Total 5203100 • General Supplies	196	992	4,700	-3,708	21%
5203400 • Maintenance Supplies & Parts					
5203410 • Supplies - Custodial	56	56	600	-544	9%
Total 5203400 • Maintenance Supplies & Parts	56	56	600	-544	9%
5204200 • Travel Expenses					
5204210 • Travel - Local	0	0	300	-300	0%
5204220 • Professional Development	40	390	2,000	-1,610	20%
5204270 • Vehicle Expenses	2,068	2,416	24,000	-21,584	10%
Total 5204200 • Travel Expenses	2,108	2,806	26,300	-23,494	11%
5205200 • Data Processing Expenses					
5205220 • Data Proc - Equipment Rental	0	0	400	-400	0%
5205240 • Data Processing - Software	0	16,543	17,500	-957	95%
Total 5205200 • Data Processing Expenses	0	16,543	17,900	-1,357	92%
5205300 • Printing Expenses					

**City of Ovilla General Fund
Net Change in Fund Balance Budget vs. Actual
October through November 2013**

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
5205310 · Copier Expense	80	160	1,500	-1,340	11%
5205330 · Printing - Forms	99	222	300	-78	74%
5205350 · Printing - Other	0	12	400	-388	3%
Total 5205300 · Printing Expenses	179	394	2,200	-1,806	18%
5205400 · Utilities					
5205410 · Telephone	119	238	1,600	-1,362	15%
5205415 · Cellular Phone	106	212	1,350	-1,138	16%
5205417 · Internet - PD	85	170	1,475	-1,305	12%
5205420 · Wireless Cards	228	456	2,350	-1,894	19%
5205450 · Electricity	223	223	4,000	-3,777	6%
Total 5205400 · Utilities	761	1,299	10,775	-9,476	12%
5205500 · Repairs & Building Improvements					
5205520 · Repairs - Building	481	481	300	181	160%
5205540 · Repairs- Machinery & Equipment	0	875	1,200	-325	73%
5205550 · Repairs - Vehicles	49	362	7,500	-7,138	5%
Total 5205500 · Repairs & Building Improvements	530	1,718	9,000	-7,282	19%
5205600 · Insurance					
5205610 · Insurance - Property	0	400	1,600	-1,200	25%
5205620 · Insurance - Liability	0	1,206	4,900	-3,694	25%
5205640 · Insurance - Vehicle	0	658	2,700	-2,042	24%
Total 5205600 · Insurance	0	2,264	9,200	-6,936	25%
5205700 · Other Expenses					
5205742 · Public Relations	0	0	100	-100	0%
5205752 · Employment Screening	0	65	1,000	-935	7%
5205765 · Miscellaneous	15	15	1,800	-1,785	1%

City of Ovilla General Fund Net Change in Fund Balance Budget vs. Actual October through November 2013

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
Total 5205700 · Other Expenses	15	80	2,900	-2,820	3%
5206400 · Minor Capital Outlay					
5206440 · Machinery & Equipment	0	0	1,150	-1,150	0%
5206445 · Personal Protective Equipment	0	730	2,000	-1,270	37%
Total 5206400 · Minor Capital Outlay	0	730	3,150	-2,420	23%
Total 20 · Police	39,087	111,211	609,658	-498,447	18%
25 · Municipal Court					
5251100 · Salaries & Wages	440	880	6,000	-5,120	15%
5251140 · Municipal Judge	440	880	6,000	-5,120	15%
Total 5251100 · Salaries & Wages					
5251400 · Support Staff					
5251405 · Support Staff	2,282	4,564	28,825	-24,261	16%
5251420 · Jury Fees	0	0	200	-200	0%
5251425 · City Prosecutor	306	812	8,500	-7,688	10%
5251480 · Merit Raises	0	0	870	-870	0%
5251490 · Overtime	139	370	1,200	-830	31%
Total 5251400 · Support Staff	2,727	5,746	39,595	-33,849	15%
5252100 · Employee Benefits					
5252110 · Group Insurance	551	1,102	6,615	-5,513	17%
5252135 · TWRS	138	281	1,725	-1,444	16%
5252160 · Worker's Compensation	0	28	110	-82	25%
5252170 · Payroll Taxes	33	68	435	-367	16%
5252196 · Membership Dues	0	0	0	0	0%
Total 5252100 · Employee Benefits	722	1,479	8,885	-7,406	17%

**City of Ovilla General Fund
Net Change in Fund Balance Budget vs. Actual
October through November 2013**

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
5252300 · Contractual Services					
5252375 · Traffic Fines	0	6,675	38,000	-31,325	18%
Total 5252300 · Contractual Services	0	6,675	38,000	-31,325	18%
5252500 · Operating Services					
5252540 · Computer Maintenance	0	0	150	-150	0%
Total 5252500 · Operating Services	0	0	150	-150	0%
5253100 · General Supplies					
5253110 · Office Supplies	0	58	250	-192	23%
5253140 · Uniforms	0	0	50	-50	0%
Total 5253100 · General Supplies	0	58	300	-242	19%
5254200 · Travel Expenses					
5254210 · Travel - Local	0	0	25	-25	0%
5254220 · Professional Development	0	0	24	-24	0%
Total 5254200 · Travel Expenses	0	0	49	-49	0%
5255200 · Data Processing Expenses					
5255240 · Data Processing - SW Maint.	0	1,771	1,775	-4	100%
Total 5255200 · Data Processing Expenses	0	1,771	1,775	-4	100%
5255300 · Printing Expense					
5255350 · Printing - Other	0	0	300	-300	0%
Total 5255300 · Printing Expense	0	0	300	-300	0%
5255600 · Insurance					
5255620 · Insurance - Liability	0	72	300	-228	24%

**City of Ovilla General Fund
Net Change in Fund Balance Budget vs. Actual
October through November 2013**

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
5255630 · Insurance - Fidelity Bond	0	0	0	0	0%
Total 5255600 · Insurance	0	72	300	-228	24%
5255700 · Other Expenses					
5255752 · Employment Screening	0	0	75	-75	0%
5255765 · Miscellaneous	0	0	75	-75	0%
5255770 · Warrant Fee State Comptroller	0	0	3,000	-3,000	0%
5255772 · Warrant Fee - Omni	0	0	900	-900	0%
Total 5255700 · Other Expenses	0	0	4,050	-4,050	0%
Total 25 · Municipal Court	3,889	16,681	99,404	-82,723	17%
30 · Fire					
5301100 · Salaries & Wages					
5301125 · Fire Chief	3,182	6,364	40,170	-33,806	16%
5301130 · Asst. Fire Chief	0	0	0	0	0%
5301140 · Fire Captains	6,824	12,471	97,790	-85,319	13%
5301180 · Merit Raises - Staff	0	0	4,100	-4,100	0%
Total 5301100 · Salaries & Wages	10,006	18,835	142,060	-123,225	13%
5301400 · Support Salaries					
5301440 · Firefighters	16,086	32,715	202,000	-169,285	16%
5301480 · Merit Raises	0	0	5,900	-5,900	0%
5301485 · Volunteer Incentive Program	1,400	2,718	15,600	-12,882	17%
Total 5301400 · Support Salaries	17,486	35,433	223,500	-188,067	16%
5302100 · Employee Benefits					
5302110 · Group Insurance	0	0	0	0	0%
5302135 · TWRS	187	374	2,400	-2,026	16%

**City of Ovilla General Fund
Net Change in Fund Balance Budget vs. Actual
October through November 2013**

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
5302137 · Volunteer Retirement	0	0	1,300	-1,300	0%
5302160 · Worker's Compensation	0	3,200	15,700	-12,500	20%
5302170 · Payroll Taxes	1,798	3,548	24,200	-20,652	15%
5302196 · Membership Dues	0	0	1,900	-1,900	0%
Total 5302100 · Employee Benefits	1,985	7,122	45,500	-38,378	16%
5302300 · Contractual Services					
5302310 · Consultant Fees	0	0	1,500	-1,500	0%
5302380 · Dispatch	0	6,568	13,875	-7,307	47%
5302385 · Emergency Transport Service	0	15,890	63,560	-47,670	25%
Total 5302300 · Contractual Services	0	22,458	78,935	-56,477	28%
5302500 · Operating Services					
5302510 · Maintenance Agreements	0	0	10,505	-10,505	0%
5302540 · Computer Maintenance	394	450	1,500	-1,050	30%
5302570 · Warning System Maintenance	0	0	780	-780	0%
5302580 · Generator Maintenance	0	0	2,120	-2,120	0%
Total 5302500 · Operating Services	394	450	14,905	-14,455	3%
5302600 · Special Expenses					
5302675 · National Night Out	0	0	500	-500	0%
Total 5302600 · Special Expenses	0	0	500	-500	0%
5303100 · General Supplies					
5303110 · Office Supplies	522	522	1,400	-878	37%
5303140 · Uniforms	67	242	4,400	-4,158	6%
5303160 · Medical Supplies	176	568	5,000	-4,432	11%
5303165 · Medical Support	0	0	500	-500	0%
5303170 · Evidence Gathering	0	0	50	-50	0%

**City of Ovilla General Fund
Net Change in Fund Balance Budget vs. Actual
October through November 2013**

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
5303175 • Education Aids	0	0	50	-50	0%
Total 5303100 • General Supplies	765	1,332	11,400	-10,068	12%
5303400 • Maintenance Supplies & Parts					
5303410 • Supplies - Custodial	0	0	2,400	-2,400	0%
5303420 • Building Alarm Maintenance	0	0	420	-420	0%
Total 5303400 • Maintenance Supplies & Parts	0	0	2,820	-2,820	0%
5304200 • Travel Expenses					
5304220 • Professional Development	433	458	1,300	-842	35%
5304270 • Vehicle Expenses	762	1,019	10,000	-8,981	10%
Total 5304200 • Travel Expenses	1,195	1,477	11,300	-9,823	13%
5305200 • Data Processing Expenses					
5305230 • Data Proc-Maintenance & Repair	0	0	1,000	-1,000	0%
5305240 • Data Processing - Software	25	25	2,850	-2,825	1%
Total 5305200 • Data Processing Expenses	25	25	3,850	-3,825	1%
5305300 • Printing Expense					
5305310 • Copier Expense	230	569	3,100	-2,531	18%
5305330 • Printing - Forms	0	0	100	-100	0%
Total 5305300 • Printing Expense	230	569	3,200	-2,631	18%
5305400 • Utilities					
5305410 • Telephone	218	436	2,350	-1,914	19%
5305415 • Cellular Phone	22	44	525	-481	8%
5305417 • Internet - Fire Dept.	344	687	3,100	-2,413	22%
5305430 • Natural Gas	56	139	1,650	-1,511	8%
5305450 • Electricity	442	442	5,400	-4,958	8%

**City of Ovilla General Fund
Net Change in Fund Balance Budget vs. Actual
October through November 2013**

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
Total 5305400 · Utilities	1,082	1,748	13,025	-11,277	13%
5305500 · Repairs & Bldg Improvements					
5305520 · Repairs - Building	134	134	4,000	-3,866	3%
5305540 · Repairs - Machinery & Equipment	0	919	19,000	-18,081	5%
5305545 · Repairs - Apparatus	0	361	12,000	-11,639	3%
5305550 · Repairs - Vehicles	0	0	3,500	-3,500	0%
Total 5305500 · Repairs & Bldg Improvements	134	1,414	38,500	-37,086	4%
5305600 · Insurance					
5305610 · Insurance - Property	0	0	0	0	0%
5305620 · Insurance - Liability	3,823	4,179	6,500	-2,321	64%
5305640 · Insurance - Vehicle	0	2,462	10,000	-7,538	25%
Total 5305600 · Insurance	3,823	6,641	16,500	-9,859	40%
5305700 · Other Expenses					
5305705 · Postage	0	0	150	-150	0%
5305752 · Employment Screening	60	103			
5305765 · Flags & Miscellaneous	0	0	700	-700	0%
5305770 · Matching Fire Grant Expense	0	0	0	0	0%
Total 5305700 · Other Expenses	60	103	850	-747	12%
5306400 · Minor Capital Outlay					
5306440 · Machinery & Equipment	10	1,226	10,300	-9,074	12%
5306445 · Personal Protective Equipment	0	0	20,500	-20,500	0%
Total 5306400 · Minor Capital Outlay	10	1,226	30,800	-29,574	4%
5307400 · Capitalized Assets					
5307440 · Machinery & Equipment	0	0	0	0	0%

**City of Ovilla General Fund
Net Change in Fund Balance Budget vs. Actual
October through November 2013**

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
5307450 · Vehicles	0	0	0	0	0%
Total 5307400 · Capitalized Assets	0	0	0	0	0%
Total 30 · Fire	37,195	98,833	637,645	-538,812	16%
40 · Community Services					
5401100 · Salaries & Wages					
5401135 · ACO/Code Enforcement Officer	2,780	5,519	35,100	-29,581	16%
5401180 · Merit Raises - Staff	0	0	1,055	-1,055	0%
5401190 · Overtime	0	0	150	-150	0%
Total 5401100 · Salaries & Wages	2,780	5,519	36,305	-30,786	15%
5402100 · Employee Benefits					
5402110 · Group Insurance	700	1,050	6,620	-5,570	16%
5402135 · TWRS	166	330	2,050	-1,720	16%
5402160 · Worker's Compensation	0	55	225	-170	24%
5402170 · Payroll Taxes	51	96	550	-454	17%
5402190 · License	0	25	325	-300	8%
Total 5402100 · Employee Benefits	917	1,556	9,770	-8,214	16%
5402300 · Contractual Services					
5402315 · Contract Building Inspections	3,959	8,422	18,000	-9,578	47%
5402325 · Fire Inspections	0	0	1,800	-1,800	0%
5402370 · Impound Fees	0	120	1,400	-1,280	9%
Total 5402300 · Contractual Services	3,959	8,542	21,200	-12,658	40%
5402600 · Special Expenses					
5402680 · Environmental Testing	0	0	2,300	-2,300	0%
5402685 · Clean up Day	0	0	100	-100	0%

**City of Ovilla General Fund
Net Change in Fund Balance Budget vs. Actual
October through November 2013**

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
Total 5402600 · Special Expenses	0	0	2,400	-2,400	0%
5403100 · General Supplies					
5403110 · Office Supplies	0	0	50	-50	0%
5403120 · Animal Care	0	0	150	-150	0%
5403122 · Pet Supplies	75	75	500	-425	15%
5403140 · Uniforms	120	120	350	-230	34%
Total 5403100 · General Supplies	195	195	1,050	-855	19%
5403400 · Maintenance Supplies & Parts					
5403460 · Miscellaneous	0	0	100	-100	0%
Total 5403400 · Maintenance Supplies & Parts	0	0	100	-100	0%
5404200 · Travel Expenses					
5404210 · Travel - Local	0	0	25	-25	0%
5404220 · Professional Development	0	125	200	-75	63%
5404270 · Vehicle Expenses	114	114	2,200	-2,086	5%
Total 5404200 · Travel Expenses	114	239	2,425	-2,186	10%
5405200 · Data Processing Expenses					
5405230 · Data Proc-Maintenance & Repairs	0	0	200	-200	0%
Total 5405200 · Data Processing Expenses	0	0	200	-200	0%
5405300 · Printing Expense					
5405330 · Printing - Forms	0	0	150	-150	0%
Total 5405300 · Printing Expense	0	0	150	-150	0%
5405400 · Utilities					
5405415 · Cellular Phone	41	82	550	-468	15%

**City of Ovilla General Fund
Net Change in Fund Balance Budget vs. Actual
October through November 2013**

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
Total 5405400 · Utilities	41	82	550	-468	15%
5405600 · Insurance					
5405610 · Insurance - Property	0	2	8	-6	25%
5405620 · Insurance - Liability	0	46	200	-154	23%
5405640 · Insurance - Vehicle	0	81	325	-244	25%
Total 5405600 · Insurance	0	129	533	-404	24%
5405700 · Other Expenses					
5405765 · Miscellaneous	0	0	100	-100	0%
Total 5405700 · Other Expenses	0	0	100	-100	0%
5406400 · Minor Capital Outlay					
5406440 · Machinery & Equipment	221	221	800	-579	28%
Total 5406400 · Minor Capital Outlay	221	221	800	-579	28%
Total 40 · Community Services	8,227	16,483	75,583	-59,100	22%
45 · Solid Waste					
5455400 · Utilities					
5455465 · Solidwaste Pickup (Garbarge)	16,936	33,807	200,327	-166,520	17%
5455400 · Utilities - Other	0	0	0	0	0%
Total 5455400 · Utilities	16,936	33,807	200,327	-166,520	17%
Total 45 · Solid Waste	16,936	33,807	200,327	-166,520	17%
50 · Streets					
5501400 · Support Staff					
5501415 · Maintenance Crew	1,605	3,270	21,320	-18,050	15%

**City of Ovilla General Fund
Net Change in Fund Balance Budget vs. Actual
October through November 2013**

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
5501480 · Merit Raises	0	0	640	-640	0%
5501490 · Overtime	79	202	1,500	-1,298	13%
5501500 · Streets - On Call	50	50	700	-650	7%
Total 5501400 · Support Staff	1,734	3,522	24,160	-20,638	15%
5502100 · Employee Benefits					
5502110 · Group Insurance	551	1,102	6,620	-5,518	17%
5502135 · TMRS	102	207	1,265	-1,058	16%
5502160 · Worker's Compensation	0	428	1,745	-1,317	25%
5502170 · Payroll Taxes	24	48	325	-277	15%
5502190 · License	0	0	122	-122	0%
Total 5502100 · Employee Benefits	677	1,785	10,077	-8,292	18%
5502200 · Special Services					
5502280 · NCTCOG- SWMP Fees	0	3,353	6,400	-3,047	52%
Total 5502200 · Special Services	0	3,353	6,400	-3,047	52%
5502600 · Special Expenses					
5502620 · Emergency Clean Up	0	0	2,250	-2,250	0%
Total 5502600 · Special Expenses	0	0	2,250	-2,250	0%
5503100 · General Supplies					
5503110 · Office Supplies	0	0	100	-100	0%
5503140 · Uniforms	222	297	500	-203	59%
Total 5503100 · General Supplies	222	297	600	-303	50%
5503400 · Maintenance Supplies & Parts					
5503405 · Drainage Maintenance	0	0	500	-500	0%
5503420 · Supplies - Street Signs	0	0	2,000	-2,000	0%

**City of Ovilla General Fund
Net Change in Fund Balance Budget vs. Actual
October through November 2013**

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
5503460 · Miscellaneous	3	61	292	-231	21%
Total 5503400 · Maintenance Supplies & Parts	3	61	2,792	-2,731	2%
5504200 · Travel Expenses					
5504220 · Professional Development	0	0	250	-250	0%
5504270 · Vehicle Expenses	468	621	6,500	-5,879	10%
Total 5504200 · Travel Expenses	468	621	6,750	-6,129	9%
5505300 · Printing Expense					
5505350 · Printing - Other	0	0	350	-350	0%
Total 5505300 · Printing Expense	0	0	350	-350	0%
5505400 · Utilities					
5505450 · Electricity	3,550	4,138	43,300	-39,162	10%
Total 5505400 · Utilities	3,550	4,138	43,300	-39,162	10%
5505500 · Repairs & Bldg Improvements					
5405520 · Repairs - Building	0	0	1,000	-1,000	0%
5505540 · Repairs - Machinery & Equipment	0	310	3,500	-3,190	9%
5505550 · Repairs - Vehicles	0	117	2,400	-2,283	5%
5505560 · Repairs -Street Maint.& Repairs	721	721	51,625	-50,904	1%
5505565 · Repairs - Infrastructure Drainage	720	720	3,000	-2,280	24%
5505590 · Repairs - Other	0	0	1,500	-1,500	0%
Total 5505500 · Repairs & Bldg Improvements	1,441	1,868	63,025	-61,157	3%
5505600 · Insurance					
5505610 · Insurance - Property	0	0	0	0	0%
5505620 · Insurance - Liability	0	246	1,000	-754	25%
5505640 · Insurance - Vehicle	0	833	3,400	-2,567	25%

**City of Ovilla General Fund
Net Change in Fund Balance Budget vs. Actual
October through November 2013**

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
Total 5505600 · Insurance	0	1,079	4,400	-3,321	25%
5505700 · Other Expenses					
5505752 · Employment Screening	0	0	100	-100	0%
Total 5505700 · Other Expenses	0	0	100	-100	0%
5506400 · Minor Capital Outlay					
5506440 · Machinery & Equipment	20	20	7,100	-7,080	0%
5506445 · Personal Protective Equipment	0	0	300	-300	0%
5506490 · Other	0	0	850	-850	0%
Total 5506400 · Minor Capital Outlay	20	20	8,250	-8,230	0%
5507400 · Capitalized Assets					
5507440 · Machinery & Equipment	0	0	7,000	-7,000	0%
5507460 · Infrastructure	28,500	28,500	376,953	-348,453	8%
Total 5507400 · Capitalized Assets	28,500	28,500	383,953	-355,453	7%
Total 50 · Streets	36,615	45,244	556,407	-511,163	8%
60 · Parks					
5602400 · Rentals					
5602490 · Rental - Other	210	420	2,900	-2,480	14%
Total 5602400 · Rentals	210	420	2,900	-2,480	14%
5602600 · Special Expenses					
5602680 · Heritage Day	0	0	8,000	-8,000	0%
Total 5602600 · Special Expenses	0	0	8,000	-8,000	0%
5603400 · Maintenance Supplies & Parts					

**City of Ovilla General Fund
Net Change in Fund Balance Budget vs. Actual
October through November 2013**

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
5603460 · Miscellaneous	0	0	280	-280	0%
Total 5603400 · Maintenance Supplies & Parts	0	0	280	-280	0%
5605400 · Utilities	609	609	8,000	-7,391	8%
Total 5605400 · Utilities	609	609	8,000	-7,391	8%
5605500 · Repairs & Bldg Improvements	0	0	325	-325	0%
5605520 · Repairs - Building	0	0	1,000	-1,000	0%
Total 5605500 · Repairs & Bldg Improvements	0	0	1,325	-1,325	0%
5605600 · Insurance	0	28	115	-87	24%
5605610 · Insurance - Property	0	109	500	-391	22%
5605620 · Insurance - Liability	0	55	240	-185	23%
Total 5605600 · Insurance	0	192	855	-663	22%
5605700 · Other Expenses	0	64	200	-136	32%
5605765 · Miscellaneous	0	64	200	-136	32%
Total 5605700 · Other Expenses	0	64	200	-136	32%
5606400 · Minor Capital Outlay	30	30	500	-470	6%
5606410 · Land Improvements	0	0	500	-500	0%
5606440 · Machinery & Equipment	0	0	0	0	0%
5606490 · Other	30	30	1,000	-970	3%
Total 5606400 · Minor Capital Outlay	30	30	1,000	-970	3%
5607400 · Capitalized Assets					

**City of Ovilla General Fund
 Net Change in Fund Balance Budget vs. Actual
 October through November 2013**

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
5607440 · Machinery & Equipment	0	0	3,500	-3,500	0%
Total 5607400 · Capitalized Assets	0	0	3,500	-3,500	0%
Total 60 · Parks	849	1,315	26,060	-24,745	5%
6560 · Payroll Expenses	0	0			
Total Expense	173,315	380,784	2,611,074	-2,230,290	15%
Net Change in Fund Balance	-13,048	-163,114	0	-163,114	100%

Ovilla W&S Utility Fund
Net Change in Fund Balance Budget vs. Actual
October through November 2013

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
Resources					
4000400 • Charges for Services					
4000460 • Water Sales	86,454	235,697	985,000	-749,303	24%
4000461 • Sewer Service	13,493	30,663	155,000	-124,337	20%
4000465 • Water & Sewer Penalties	1,699	4,041	18,000	-13,959	22%
4000471 • Reconnect Fees	436	762	5,000	-4,238	15%
4000472 • Meters	0	0	1,000	-1,000	0%
4000473 • Connect Fees	150	232	2,000	-1,768	12%
4000478 • Infrastructure Improvement Fee	4,258	8,955	64,068	-55,113	14%
4000480 • Solid Waste Fees (Garbage)	-11	-11	0	-11	100%
Total 4000400 • Charges for Services	106,479	280,339	1,230,068	-949,729	23%
4000800 • Other Revenue					
4000840 • Interest Earned	250	489	2,600	-2,111	19%
4000890 • Misc Other Revenue	7,778	11,528	15,000	-3,472	77%
Total 4000800 • Other Revenue	8,028	12,017	17,600	-5,583	68%
Total Resources	114,507	292,356	1,247,668	-955,312	23%
Gross Profit	114,507	292,356	1,247,668	-955,312	23%
Expense					
70 • Administration					
5701100 • Salaries & Wages					
5701110 • City Administrator	0	0	20,000	-20,000	0%
5701115 • City Secretary	0	0	12,750	-12,750	0%
5701117 • Finance Accountant	0	0	12,500	-12,500	0%
5701120 • Part Time Admin. Support	0	0	6,500	-6,500	0%

Ovilla W&S Utility Fund
Net Change in Fund Balance Budget vs. Actual
October through November 2013

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
5701130 · Public Works Director	3,759	7,463	47,445	-39,982	16%
5701180 · Merit Raises, Staff	0	0	2,125	-2,125	0%
Total 5701100 · Salaries & Wages	3,759	7,463	101,320	-93,857	7%
5702100 · Employee Benefits					
5702110 · Group Insurance	551	1,102	6,620	-5,518	17%
5702135 · TMRS	224	445	2,730	-2,285	16%
5702160 · Worker's Compensation	0	0	0	0	0%
5702170 · Payroll Taxes	55	109	800	-691	14%
Total 5702100 · Employee Benefits	830	1,656	10,150	-8,494	16%
5702200 · Special Services					
5702230 · Legal Fees	0	0	1,000	-1,000	0%
5702240 · Audit	0	0	5,780	-5,780	0%
5702250 · Accounting	0	0	1,500	-1,500	0%
Total 5702200 · Special Services	0	0	8,280	-8,280	0%
5702300 · Contractual Services /Personnel					
5702310 · Consultant Fees	0	0	2,000	-2,000	0%
Total 5702300 · Contractual Services /Personnel	0	0	2,000	-2,000	0%
5703100 · General Supplies					
5703110 · Office Supplies	0	0	700	-700	0%
Total 5703100 · General Supplies	0	0	700	-700	0%
5703400 · Maintenance Supplies / Parts					
5703410 · Supplies - Custodial	7	7	200	-193	4%
Total 5703400 · Maintenance Supplies / Parts	7	7	200	-193	4%

Ovilla W&S Utility Fund
Net Change in Fund Balance Budget vs. Actual
October through November 2013

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
5704200 · Travel Expenses					
5704210 · Travel - Local	0	0	200	-200	0%
5704220 · Professional Development	0	0	750	-750	0%
Total 5704200 · Travel Expenses	0	0	950	-950	0%
5705200 · Data Processing Expenses					
5705240 · Data Processing - Software	0	0	400	-400	0%
Total 5705200 · Data Processing Expenses	0	0	400	-400	0%
5705300 · Printing Expense					
5705350 · Printing - Other	0	0	250	-250	0%
Total 5705300 · Printing Expense	0	0	250	-250	0%
5705400 · Utilities					
5705410 · Telephone	111	222	1,350	-1,128	16%
5705415 · Cellular Phone	36	72	450	-378	16%
5705417 · Internet	68	136	825	-689	16%
5705450 · Electricity	76	76			
Total 5705400 · Utilities	291	506	2,625	-2,119	19%
5705700 · Other Expenses					
5705705 · Postage	414	830	6,600	-5,770	13%
5705740 · Advertising	0	0	300	-300	0%
5705760 · Bank Service Charge	12	24	200	-176	12%
5705765 · Miscellaneous	0	0	100	-100	0%
5705775 · Credit Card Transaction Fee	379	719	3,000	-2,281	24%
Total 5705700 · Other Expenses	805	1,573	10,200	-8,627	15%

Ovilla W&S Utility Fund
Net Change in Fund Balance Budget vs. Actual
October through November 2013

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
5706400 - Minor Capital Outlay					
5706440 - Machinery & Equipment	0	0	500	-500	0%
Total 5706400 - Minor Capital Outlay	0	0	500	-500	0%
5709000 - Reserve					
5708215 - Admin. Exp. to General Fund	0	0	118,643	-118,643	0%
5708230 - Admin. Exp. to Debt Fund	0	0	0	0	0%
5709002 - Capital Improv. Water Reserve	0	0	44,340	-44,340	0%
5709003 - Capital Improv. Sewer Reserve	0	0	25,665	-25,665	0%
5709010 - Administrative Reserves	0	0	1,775	-1,775	0%
Total 5709000 - Reserve	0	0	190,423	-190,423	0%
Total 70 - Administration	5,692	11,205	327,998	-316,793	3%
75 - Water					
5751100 - Salaries & Wages					
5751133 - Superintendent	3,457	6,864	43,700	-36,836	16%
5751180 - Merit Raises - Staff	0	0	1,325	-1,325	0%
Total 5751100 - Salaries & Wages	3,457	6,864	45,025	-38,161	15%
5751400 - Support Salaries					
5751405 - Support Staff	2,886	5,772	27,400	-21,628	21%
5751415 - Maintenance Crew	3,789	7,547	49,000	-41,453	15%
5751430 - Seasonal Crew	0	0	3,000	-3,000	0%
5751450 - Certification Pay	69	138	1,200	-1,062	12%
5751480 - Merit Raises	0	0	3,600	-3,600	0%
5751490 - Overtime	215	358	4,000	-3,642	9%

Ovilla W&S Utility Fund
Net Change in Fund Balance Budget vs. Actual
October through November 2013

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
5751500 · Water - On Call	50	50	700	-650	7%
Total 5751400 · Support Salaries	7,009	13,865	88,900	-75,035	16%
5752100 · Employee Benefits					
5752110 · Group Insurance	2,651	4,252	24,810	-20,558	17%
5752135 · TIMRS	618	1,225	7,050	-5,825	17%
5752160 · Worker's Compensation	0	656	2,910	-2,254	23%
5752170 · Payroll Taxes	181	345	2,000	-1,655	17%
5752190 · Licenses	0	0	222	-222	0%
Total 5752100 · Employee Benefits	3,450	6,478	36,992	-30,514	18%
5752300 · Contractual Services/Personnel					
5752350 · Contract Labor - Company	0	0	2,000	-2,000	0%
5752380 · Dispatch	0	4,615	9,750	-5,135	47%
Total 5752300 · Contractual Services/Personnel	0	4,615	11,750	-7,135	39%
5752400 · Rentals					
5752420 · Rental - Machinery & Equipment	0	0	500	-500	0%
5752490 · Rental - Other	0	0	200	-200	0%
Total 5752400 · Rentals	0	0	700	-700	0%
5752500 · Operating Services					
5752580 · Water Testing	318	636	4,000	-3,364	16%
5752590 · TCEQ Fees	2,614	2,614	3,000	-386	87%
Total 5752500 · Operating Services	2,932	3,250	7,000	-3,750	46%
5753100 · General Supplies					
5753140 · Uniforms	1,413	1,413	1,500	-87	94%

Ovilla W&S Utility Fund
Net Change in Fund Balance Budget vs. Actual
October through November 2013

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
Total 5753100 · General Supplies	1,413	1,413	1,500	-87	94%
5753400 · Maintenance Supplies & Parts					
5753460 · Miscellaneous	44	191	300	-109	64%
Total 5753400 · Maintenance Supplies & Parts	44	191	300	-109	64%
5754200 · Travel Expenses					
5754220 · Professional Development	0	0	1,000	-1,000	0%
5754270 · Vehicle Expenses	458	710	10,000	-9,290	7%
Total 5754200 · Travel Expenses	458	710	11,000	-10,290	6%
5755200 · Data Processing Expenses					
5755230 · Data Proc-Maintenance & Repairs	0	0	1,700	-1,700	0%
5755240 · Data Processing - Software	3,434	3,434	3,800	-366	90%
Total 5755200 · Data Processing Expenses	3,434	3,434	5,500	-2,066	62%
5755300 · Printing Expenses					
5755310 · Copier Expense	657	657	2,700	-2,043	24%
5755350 · Printing - Other	0	0	3,200	-3,200	0%
Total 5755300 · Printing Expenses	657	657	5,900	-5,243	11%
5755400 · Utilities					
5755415 · Cellular Phone	-24	82	1,500	-1,418	5%
5755450 · Electricity	0	2,336	22,000	-19,664	11%
5755460 · Water, wholesale	0	22,264	350,000	-327,736	6%
Total 5755400 · Utilities	-24	24,682	373,500	-348,818	7%
5755500 · Repairs & Building Improvements					

Ovilla W&S Utility Fund
Net Change in Fund Balance Budget vs. Actual
October through November 2013

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
5755530 · Improvements Other Than Bldgs	0	0	500	-500	0%
5755540 · Repairs- Machinery & Equipment	745	745	7,300	-6,555	10%
5755550 · Repairs - Vehicles	393	501	2,000	-1,499	25%
5755570 · Inventory Expense	551	1,719	19,000	-17,281	9%
5755590 · Repairs - Other	0	0	4,500	-4,500	0%
Total 5755500 · Repairs & Building Improvements	1,689	2,965	33,300	-30,335	9%
5755600 · Insurance					
5755610 · Insurance - Property	0	648	2,600	-1,952	25%
5755620 · Insurance - Liability	0	432	1,750	-1,318	25%
5755640 · Insurance - Vehicle	0	377	1,600	-1,223	24%
Total 5755600 · Insurance	0	1,457	5,950	-4,493	24%
5755700 · Other Expenses					
5755752 · Employment Screening	0	65	200	-135	33%
Total 5755700 · Other Expenses	0	65	200	-135	33%
5756400 · Minor Capital Outlay					
5756440 · Machinery & Equipment	0	0	2,200	-2,200	0%
5756490 · Other	20	20	500	-480	4%
Total 5756400 · Minor Capital Outlay	20	20	2,700	-2,680	1%
5757400 · Capitalized Assets					
5757470 · Infrastructure - Water	0	0	5,000	-5,000	0%
Total 5757400 · Capitalized Assets	0	0	5,000	-5,000	0%
5757900 · Long-Term Debt					
5708225 · Transfer to I & S 02 Bond	0	0	123,600	-123,600	0%

Ovilla W&S Utility Fund
Net Change in Fund Balance Budget vs. Actual
October through November 2013

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
Total 5757900 · Long-Term Debt	0	0	123,600	-123,600	0%
Total 75 · Water	24,539	70,666	758,817	-688,151	9%
80 · Sewer					
5801400 · Support Salaries					
5801405 · Support Staff	0	0	9,106	-9,106	0%
5801415 · Maintenance Crew	4,099	8,138	51,730	-43,592	16%
5801450 · Certification Pay	92	184	1,210	-1,026	15%
5801480 · Merit Raises	0	0	1,900	-1,900	0%
5801490 · Overtime	168	974	2,500	-1,526	39%
5801500 · Sewer - On Call	100	250	1,150	-900	22%
Total 5801400 · Support Salaries	4,459	9,546	67,596	-58,050	14%
5802100 · Employee Benefits					
5802110 · Group Insurance	1,102	2,204	14,900	-12,696	15%
5802135 · TMRS	258	553	3,200	-2,647	17%
5802160 · Worker's Compensation-Sewer	0	656	2,700	-2,044	24%
5802170 · Payroll Taxes	63	135	900	-765	15%
5802190 · Licenses	0	0	222	-222	0%
Total 5802100 · Employee Benefits	1,423	3,548	21,922	-18,374	16%
5802300 · Contractual Services/Personnel					
5802350 · Contract Labor - Company	0	0	1,000	-1,000	0%
Total 5802300 · Contractual Services/Personnel	0	0	1,000	-1,000	0%
5802500 · Operating Services					
5802515 · Sardis Collection Expense	0	238	2,500	-2,262	10%

Ovilla W&S Utility Fund
Net Change in Fund Balance Budget vs. Actual
October through November 2013

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
5802590 · TCEQ Fees - Sewer	0	0	60	-60	0%
Total 5802500 · Operating Services	0	238	2,560	-2,322	9%
5803100 · General Supplies	715	709	1,000	-291	71%
5803140 · Uniforms	715	709	1,000	-291	71%
Total 5803100 · General Supplies					
5803400 · Maintenance Supplies & Parts	0	0	500	-500	0%
5803460 · Miscellaneous	0	0	500	-500	0%
Total 5803400 · Maintenance Supplies & Parts					
5804200 · Travel Expenses	0	0	500	-500	0%
5804220 · Professional Development	0	0	500	-500	0%
5804270 · Vehicle Expense	182	269	1,800	-1,531	15%
Total 5804200 · Travel Expenses	182	269	2,300	-2,031	12%
5805400 · Utilities	1,795	1,939	2,700	-761	72%
5805450 · Electricity	0	2,620	47,000	-44,380	6%
5805463 · TRA Wastewater Treatment	1,795	4,559	49,700	-45,141	9%
Total 5805400 · Utilities					
5805500 · Repairs & Bldg Improvements	0	0	300	-300	0%
5805510 · Repairs - Land Improvements	3,220	3,220	6,100	-2,880	53%
5805540 · Repairs - Machinery & Equipment	0	0	0	0	0%
5805550 · Repairs - Vehicles	920	920	2,500	-1,580	37%
5805570 · Inventory Expense	0	0	700	-700	0%
5805590 · Repairs - Other	4,140	4,140	9,600	-5,460	43%
Total 5805500 · Repairs & Bldg Improvements					

Ovilla W&S Utility Fund
Net Change in Fund Balance Budget vs. Actual
October through November 2013

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
5805600 · Insurance					
5805610 · Insurance - Property	0	14	75	-61	19%
5805620 · Insurance - Liability	0	84	350	-266	24%
5805640 · Insurance - Vehicle	0	10	50	-40	20%
Total 5805600 · Insurance	0	108	475	-367	23%
5805700 · Other Expenses					
5805752 · Employment Screening	0	0	200	-200	0%
Total 5805700 · Other Expenses	0	0	200	-200	0%
5807400 · Capitalized Assets					
5807440 · Machinery & Equipment	0	0	4,000	-4,000	0%
Total 5807400 · Capitalized Assets	0	0	4,000	-4,000	0%
Total 80 · Sewer	12,714	23,117	160,853	-137,736	14%
Total Expense	42,945	104,988	1,247,668	-1,142,680	8%
Net Change in Fund Balance	71,562	187,368	0	187,368	100%

Ovilla Debt Service Net Change in Fund Balance Budget vs. Actual October through November 2013

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
Resources					
4000100 - Taxes					
4000107 - Ad Valorem, Current I & S	30,003	30,762	413,436	-382,674	7%
4000111 - Ad Valorem, Delinquent I & S	62	180	3,400	-3,220	5%
4000114 - Interest/Penalties - I & S	-11	18	2,800	-2,782	1%
Total 4000100 - Taxes	30,054	30,960	419,636	-388,676	7%
4000800 - Other Revenue					
4000840 - Interest Earned	20	39	765	-726	5%
4000900 - Reduction of Reserve Fund Bal.	0	0	28,924	-28,924	0%
4000930 - Admin.Rev.Rec.Fr Water & Sewer	0	0	123,600	-123,600	0%
Total 4000800 - Other Revenue	20	39	153,289	-153,250	0%
5158200 - Transfers					
5158225 - Transfer In - Water and Sewer	0	0	0	0	0%
Total 5158200 - Transfers	0	0	0	0	0%
Total Resources	30,074	30,999	572,925	-541,926	5%
Expense					
5157900 - Long-Term Debt					
5157930 - Paying Agent Fees	0	0	500	-500	0%
5157935 - 2011 Bond Issue Principle	0	0	355,000	-355,000	0%
5157940 - 2011 Bond Issue Interest	0	0	217,425	-217,425	0%
Total 5157900 - Long-Term Debt	0	0	572,925	-572,925	0%
5159000 - Reserves					
5159015 - Debt Reserves	0	0	0	0	0%
Total 5159000 - Reserves	0	0	0	0	0%
Total Expense	0	0	572,925	-572,925	0%
Net Change in Fund Balance	30,074	30,999	0	30,999	100%

**City of Ovilla Capital Projects Fund
Net Change in Fund Balance Budget vs. Actual
October through November 2013**

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
Resources					
4000800 · Other Revenue					
4000845 · Interest Earned - Texstar	0	0	1	-1	0%
4000850 · Interest Earned - Prosperity	21	43	255	-212	17%
Total 4000800 · Other Revenue	21	43	256	-213	17%
Total Resources	21	43	256	-213	17%
Expense					
5879000 · Reserves					
5879010 · Admin Reserves	0	0	256	-256	0%
Total 5879000 · Reserves	0	0	256	-256	0%
Total Expense	0	0	256	-256	0%
Net Change in Fund Balance	21	43	0	43	100%

**City of Ovilla - Park Impact Fund
Net Change in Fund Balance Budget vs. Actual
October through November 2013**

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
Resources					
4000400 · Charges for Services	1,004	2,008	4,014	-2,006	50%
4000460 · Park Impact					
Total 4000400 · Charges for Services	1,004	2,008	4,014	-2,006	50%
4000800 · Other Revenue					
4000840 · Interest Earned	5	10	30	-20	33%
4000900 · Reduction of Fund Balance	0	0	0	0	0%
Total 4000800 · Other Revenue	5	10	30	-20	33%
Total Resources	1,009	2,018	4,044	-2,026	50%
Expense					
5606400 · Minor Capital Outlay					
5606410 · Land Improvements	0	0	500	-500	0%
5606440 · Machinery and Equipment	0	0	0	0	0%
Total 5606400 · Minor Capital Outlay	0	0	500	-500	0%
5607400 · Capitalized Assets					
5607440 · Capital Machinery & Equipment	0	0	3,500	-3,500	0%
Total 5607400 · Capitalized Assets	0	0	3,500	-3,500	0%
5609000 · Reserves					
5609035 · Park Impact Reserves	0	0	44	-44	0%
Total 5609000 · Reserves	0	0	44	-44	0%
Total Expense	0	0	4,044	-4,044	0%
Net Change in Fund Balance	1,009	2,018	0	2,018	100%

Ovilla W&S Impact Fee Fund
Net Change in Fund Balance Budget vs. Actual
October through November 2013

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
Resources					
4000400 · Charges for Services					
4000476 · Water Impact Fee	0	0	0	0	0%
4000477 · Sewer Impact Fee	261	522	1,044	(522)	50%
Total 4000400 · Charges for Services	261	522	1,044	(522)	50%
4000800 · Other Revenue					
4000840 · Interest Earned	13	26	195	(169)	13%
4000990 · Reduction in Fund Balance	0	0	0	0	0%
Total 4000800 · Other Revenue	13	26	195	(169)	13%
Total Resources	274	548	1,239	(691)	44%
Expense					
5102300 · Contractual Services					
5102310 · Consultant Fees	0	0	0	0	0%
Total 5102300 · Contractual Services	0	0	0	0	0%
5859000 · Reserves					
5859020 · Water Impact Fees Reserve	0	0	0	0	0%
5859030 · Sewer Impact Fees Reserve	0	0	1,239	(1,239)	0%
Total 5859000 · Reserves	0	0	1,239	(1,239)	0%
Total Expense	0	0	1,239	(1,239)	0%
Net Change in Fund Balance	274	548	0	548	100%

Ovilla 4B Economic Development Corporation
Net Change in Fund Balance
Budget vs. Actual
October through November 2013

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
Resources					
4000100 · Taxes					
4000120 · Sales tax	9,550	15,740	90,000	-74,260	17%
Total 4000100 · Taxes	9,550	15,740	90,000	-74,260	17%
4000800 · Other Revenue					
4000840 · Interest Income	84	168	785	-617	21%
Total 4000800 · Other Revenue	84	168	785	-617	21%
Total Resources	9,634	15,908	90,785	-74,877	18%
Expense					
8102200 · Special Services					
8102220 · Website Support & Maintenance	0	0	1,000	-1,000	0%
8102230 · Legal Fees	0	0	500	-500	0%
8102240 · Audit	0	0	1,600	-1,600	0%
8102250 · Accounting	0	0	0	0	0%
Total 8102200 · Special Services	0	0	3,100	-3,100	0%
8102300 · Consultant Services					
8102310 · Consultant Fees	7,168	7,168	15,000	-7,832	48%
8102350 · Contract Labor	0	0	0	0	0%
Total 8102300 · Consultant Services	7,168	7,168	15,000	-7,832	48%
8103100 · General Supplies					
8103110 · Office Supplies	10	10	100	-90	10%
Total 8103100 · General Supplies	10	10	100	-90	10%
8104200 · Travel Expense					
8104210 · Travel Expense	0	0	1,000	-1,000	0%

Ovilla 4B Economic Development Corporation
Net Change in Fund Balance
Budget vs. Actual
October through November 2013

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
8104220 - Professional Development	270	270	2,000	-1,730	14%
Total 8104200 - Travel Expense	270	270	3,000	-2,730	9%
8105300 - - Printing	177	177	2,500	-2,323	7%
8105320 - Printing Expense	177	177	2,500	-2,323	7%
Total 8105300 - - Printing					
8105500 - - Projects	0	0	45,000	-45,000	0%
8105560 - Sewer Line	0	0	45,000	-45,000	0%
Total 8105500 - - Projects					
8105600 - Insurance	0	71	285	-214	25%
8105620 - Insurance - Liability	0	71	285	-214	25%
Total 8105600 - Insurance					
8105700 - Other Expenses	0	0	100	-100	0%
8105705 - Postage	0	0	1,800	-1,800	0%
8105740 - Advertising	0	0	100	-100	0%
8105765 - Business Expense	0	0	2,000	-2,000	0%
Total 8105700 - Other Expenses					
8109000 - Reserves	7,625	7,696	90,785	-83,089	8%
8109015 - Administrative Reserves	0	0	17,300	-17,300	0%
8109215 - Admin. Expense to General Fund	0	0	2,500	-2,500	0%
Total 8109000 - Reserves					
Total Expense	7,625	7,696	90,785	-83,089	8%
Net Change in Fund Balance	2,009	8,212	0	8,212	100%

**Ovilla Municipal Development District
Net Change in Fund Balance
Budget vs. Actual
October through November 2013**

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
Resources					
4000100 • Taxes					
4000120 • Sales tax	3,106	5,132	25,000	-19,868	21%
Total 4000100 • Taxes	3,106	5,132	25,000	-19,868	21%
4000800 • Other Revenue					
4000840 • Interest Income	18	36	135	-99	27%
Total 4000800 • Other Revenue	18	36	135	-99	27%
Total Resources	3,124	5,168	25,135	-19,967	21%
Expense					
9102200 • Special Services					
9102230 • Legal Fees	0	0	250	-250	0%
9102240 • Audit	0	0	1,600	-1,600	0%
9102250 • Accounting	0	0	250	-250	0%
Total 9102200 • Special Services	0	0	2,100	-2,100	0%
9102300 • Consultant Services					
9102310 • Consultant Fees	0	0	500	-500	0%
Total 9102300 • Consultant Services	0	0	500	-500	0%
9103100 • General Supplies					
9103110 • Office Supplies	0	0	100	-100	0%
Total 9103100 • General Supplies	0	0	100	-100	0%
9104200 • Travel Expense					

**Ovilla Municipal Development District
Net Change in Fund Balance
Budget vs. Actual
October through November 2013**

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
9104220 - Professional Development	0	0	250	-250	0%
Total 9104200 - Travel Expense	0	0	250	-250	0%
9105600 - Insurance					
9105620 - Insurance - Liability	0	71	285	-214	25%
Total 9105600 - Insurance	0	71	285	-214	25%
9105700 - Other Expenses					
9105705 - Postage	0	0	25	-25	0%
Total 9105700 - Other Expenses	0	0	25	-25	0%
9109000 - Reserves					
9109015 - Administrative Reserves	0	0	21,375	-21,375	0%
9109215 - Admin. Expense to General Fund	0	0	500	-500	0%
Total 9109000 - Reserves	0	0	21,875	-21,875	0%
Total Expense	0	71	25,135	-25,064	0%
Net Change in Fund Balance	3,124	5,097	0	5,097	100%

Ovilla Police Department Special Fund
Net Change in Fund Balance
Budget vs. Actual
October through November 2013

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
Resources					
4000800 · Other Revenue					
4000815 · Gifts	0	50	1,000	-950	5%
4000880 · Reduction of Fund Balance	0	0	4,365	-4,365	0%
Total 4000800 · Other Revenue	0	50	5,365	-5,315	1%
Total Resources	0	50	5,365	-5,315	1%
Expense					
5232600 · Special Expenses					
5232690 · Special Expenses - Other	0	0	2,265	-2,265	0%
Total 5232600 · Special Expenses	0	0	2,265	-2,265	0%
5235500 · Repairs and Bldg Improvements					
5235540 · Repairs - Machinery & Equipment	0	0	100	-100	0%
Total 5235500 · Repairs and Bldg Improvements	0	0	100	-100	0%
5235700 · Other Expense					
5235735 · Official Functions	0	0	1,000	-1,000	0%
Total 5235700 · Other Expense	0	0	1,000	-1,000	0%
5236400 · Minor Capital Outlay					
5236440 · Machinery and Equipment	240	240	2,000	-1,760	12%
Total 5236400 · Minor Capital Outlay	240	240	2,000	-1,760	12%
5239000 · Reserves					
5239010 · Administrative Reserves	0	0	0	0	0%
Total 5239000 · Reserves	0	0	0	0	0%
Total Expense	240	240	5,365	-5,125	4%
Net Change in Fund Balance	-240	-190	0	-190	100%

Ovilla Fire Department Auxiliary
Net Change in Fund Balance
Budget vs. Actual
October through November 2013

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
Resources					
4000800 · Other Revenue					
4000815 · Gifts	0	500	7,500	-7,000	7%
4000830 · Vending Machines	0	0	500	-500	0%
4000880 · Reduction in Fund Balance	0	0	0	0	0%
Total 4000800 · Other Revenue	0	500	8,000	-7,500	6%
Total Resources					
	0	500	8,000	-7,500	6%
Expense					
5332100 · Employee Benefits					
5332196 · Membership Dues	0	0	100	-100	0%
Total 5332100 · Employee Benefits	0	0	100	-100	0%
5333400 · Maintenance Supplies and Parts					
5333410 · Supplies - Custodial	0	0	0	0	0%
5333460 · Supplies - Miscellaneous	0	68	1,750	-1,682	4%
Total 5333400 · Maintenance Supplies and Parts	0	68	1,750	-1,682	4%
5334200 · Travel Expenses					
5334220 · Professional Development	0	0	150	-150	0%
Total 5334200 · Travel Expenses	0	0	150	-150	0%
5335700 · Other Expense					
5335735 · Official Functions	0	0	3,000	-3,000	0%
5335765 · Miscellaneous	0	0	3,000	-3,000	0%
Total 5335700 · Other Expense	0	0	6,000	-6,000	0%

Ovilla Fire Department Auxiliary
 Net Change in Fund Balance
 Budget vs. Actual
 October through November 2013

	Nov 13	Oct - Nov 13	Budget	\$ Over Budget	% of Budget Thru November 17%
5336400 - Minor Capital Outlay					
5336440 - Machinery & Equipment	0	0	0	0	0%
Total 5336400 - Minor Capital Outlay	0	0	0	0	0%
5337400 - 5337400 - Capitalized Assets					
5337440 - Machinery & Equipment	0	0	0	0	0%
Total 5337400 - 5337400 - Capitalized Assets	0	0	0	0	0%
5339000 - Reserve					
5339010 - Admin Reserves	0	0	0	0	0%
Total 5339000 - Reserve	0	0	0	0	0%
Total Expense	0	68	8,000	-7,932	1%
Net Change in Fund Balance	0	432	0	432	100%



City Administrator Activity Report

Cyndy Powell

December 23, 2013 – January 03, 2014

Weekly staff meetings – held Tuesday, December 31, 2013.

Employee Policies Handbook – Ms. Lee attended the December 09, 2013 Workshop Meeting. She is available to review and discuss the remaining sections of the Handbook on January 27, 2014 at a 6:00 p.m. Workshop Meeting.

Cockrell Hill Road Repairs for FY 2014 – Brad met on site with Roger Miller, Dallas County and we are awaiting a quote for the labor for the section of road in Dallas County. Brad and I will be meeting again with Ellis County to firm up plans.

Progressive Solid Waste and Recycling – Remaining carts are to be picked up from City Hall the week of January 06, 2014.

Planning and Zoning Commission –A public hearing for the parking standards is scheduled for Monday, January 06, 2013.

Employee Compensation–Currently the City has three police patrol positions open as of Monday, December 16, 2013.

Strategic Plan –the Vision: *Ovilla is a safe, family and business friendly community with a small town feel*; and mission: *We will demonstrate leadership and adopt policies that reflect the values of the citizens of the City of Ovilla.*

Economic Development Corporation – Next meeting is to be determined in January.

Municipal Development District – pending appointments.

Main Street Sewer Project –At the December 09th meeting and Council authorized the City's participation in the project not to exceed \$9,900.00. A letter was mailed to Mr. Sims on Friday, January 03, 2014.

Ovilla Service League Dinner - set for Friday, February 21, 2014.

Terry Weaver of Sterling Development – Brad and I met with Terry and the project engineer on Wednesday, December 11, 2013 to hear ideas for a potential residential development at the southwest corner of Westmoreland and Ovilla Road and address their questions.

ESD#4 Board Meeting –an executed agreement was forwarded to the ESD for their execution. The Board has called a meeting for Monday, January 06, 2014 to consider the Agreement and have a discussion regarding the election for a tax increase.

Life Safety Fire Inspection Program – Update: Fire Chief Brancato and Fire Marshal Kevin Lindsey have implemented Life Safety Fire Inspection program providing annual inspections of commercial establishments, public buildings, and multifamily residential dwellings.

OFD - Ellis County Judge Carol Bush recognized Ovilla Fire Department's efforts at the Milford incident that occurred on November 14, 2013. The first responders, as well as partner agencies were officially commended in Commissioners Court on December 19, 2013 at 3:00pm. Chief Brancato attended.

Security system and access key cards have been issued to City employees. Audio and video surveillance is now active in the customer service area at City Hall and can be turned on and off in the Council Chamber.



City Administrator Activity Report

Cyndy Powell

December 16 – December 20, 2013

Weekly staff meetings - Tuesdays at 9:00 a.m.

The Employee Award Luncheon was held Friday, December 20th. The full-time employees were recognized for (1) Outstanding Service – those employees with one year or more of service and no lost time due to sick leave in the calendar year (Mike Dooly, Pam Woodall, Sharon Jungman), and or (2) Employees were recognized for their commitment to the City with a Distinguished Service Award, categories included 5 years (Jimmy Bryan in Public Works), 10 years (Mollie Dox and Mario Ortegon in Police), and 15 years of service (Tammy McCoy in Admin/PW Customer Service).

Employee Policies Handbook –Ms. Lee attended the December 09, 2013 Workshop Meeting. She is available to review and discuss the remaining sections of the Handbook on January 27, 2014 at a 6:00 p.m. Workshop Meeting.

Cockrell Hill Road Repairs for FY 2014 –Brad met on site with Roger Miller, Dallas County and we are awaiting a quote for the labor for the section of road in Dallas County. Brad and I will be meeting again with Ellis County to firm up plans.

Progressive Solid Waste and Recycling– Progressive’s brush truck is still picking up the brush placed at the resident’s curb from the storm.

Planning and Zoning Commission – No meeting will be held December 02, 2013. A public hearing for the parking standards is scheduled for January 06, 2013.

Employee Compensation and Classification Study – The item failed. Currently the City has three police patrol positions open as of Monday, December 16, 2013. I will be gathering information to evaluate the pay scale for police department positions and make a recommendation.

Strategic Plan – At the Council workshop meeting on Wednesday, December 11, 2013 Council finalized the Vision: *Ovilla is a safe, family and business friendly community with a small town feel*; and mission: *We will demonstrate leadership and adopt policies that reflect the values of the citizens of the City of Ovilla.*

Economic Development Corporation – Next meeting is to be determined in January.

Municipal Development District – pending appointments.

Main Street Sewer Project – Staff updated Council regarding cost increase for installation of a sewer line at the December 09th meeting and Council authorized the City’s participation in the project not to exceed \$9,900.00. A letter is being drafted.

Ovilla Service League Dinner - set for Friday, February 21, 2014.

Terry Weaver of Sterling Development – Brad and I met with Terry and the project engineer on Wednesday, December 11, 2013 to hear ideas for a potential residential development at the southwest corner of Westmoreland and Ovilla Road and address their questions.

ESD#4 Board Meeting –an executed agreement was forwarded to the ESD for their execution.

Road sanding during icy weather – Staff has reviewed the process for requests for sanding of City streets during ice storms. The calls from citizens to dispatch requesting sanding of streets during bad weather will go through dispatch to the police officer on duty who will make a determination for the necessity of sanding based on safe passage on the roadway. The officer on duty will call Public Works with his determination of the necessity of sanding for safe passage. The City's ability to apply sand is limited by the equipment we have and the weather conditions at the time.

Life Safety Fire Inspection Program – Update: Fire Chief Brancato and Fire Marshal Kevin Lindsey have implemented Life Safety Fire Inspection program providing annual inspections of commercial establishments, public buildings, and multifamily residential dwellings.

OFD - Ellis County Judge Carol Bush recognized Ovilla Fire Department's efforts at the Milford incident that occurred on November 14, 2013. The first responders, as well as partner agencies were officially commended in Commissioners Court on December 19, 2013 at 3:00pm. Chief Brancato attended.

Security system and access key cards have been issued to City employees. Audio and video surveillance is now active in the customer service area at City Hall and can be turned on and off in the Council Chamber.

Lunch was provided for staff two days this week; from Capazano's provided by Ms. Pamela Kincaid and BBQ lunch provided by Mr. Sharaf.



City Administrator Activity Report

Cyndy Powell

November 25 – December 13, 2013

Weekly staff meetings - Tuesdays at 9:00 a.m. Training and review of Purchasing Guidelines and use of fillable forms occurred at the December 03 staff meeting. There will be no staff meeting on December 17, 2013. The Employee Award Luncheon for Thursday has been moved to Friday, December 20th beginning at noon. The full-time employees will be recognized for (1) Outstanding Service – those employees with one year or more of service and no loss time due to sick leave in the calendar year, and or (2) Employees will be recognized for their commitment to the City with a Service Award, 5 years, 10 years, and 15 years of service. Lunch will be provided, Council is welcome to attend.

Employee Policies Handbook –Ms. Lee attended the December 09, 2013 Workshop Meeting. She is available to review and discuss the remaining sections of the Handbook on January 27, 2014 at a 6:00 p.m. Workshop Meeting.

Cockrell Hill Road Repairs for FY 2014 –Brad and I will be meeting again with Ellis County to firm up plans. Brad had discussions with Roger Miller, Dallas County and they will provide a quote for the labor for the section in Dallas County.

Progressive Solid Waste and Recycling– Progressive's brush truck is making it through town to pick up the brush placed at the resident's curb from the storm.

Planning and Zoning Commission – No meeting will be held December 02, 2013. A public hearing for the parking standards is scheduled for January 06, 2013.

Employee Compensation and Classification Study – The item failed. Currently the City has two police patrol positions open. I will be gathering information to evaluate the pay scale for police department and make a recommendation.

Strategic Plan – At the Council workshop meeting on Wednesday, December 11, 2013 Council worked with facilitator, Joe Gonzales, to flesh out the Vision and Mission Statements developed from the strategic planning work session on Saturday, November 09, 2013. Vision: *Ovilla is a safe, family and business friendly community with a small town feel*; and mission: *We will demonstrate leadership and adopt policies that reflect the values of the citizens of the City of Ovilla*. Joe has requested a quote from each of you by Wednesday, December 18th.

Economic Development Corporation – Next meeting is December 16, 2013.

Municipal Development District – pending appointments.

Main Street Sewer Project – Staff updated Council regarding cost increase for installation of a sewer line at the December 09th meeting and Council authorized the City's participation in the project not to exceed \$9,900.00.

Ovilla Service League Dinner - set for Friday, February 21, 2014.

Terry Weaver of Sterling Development – Brad and I met with Terry and the project engineer on Wednesday, December 11, 2013 to hear ideas for a potential residential development at the southwest corner of Westmoreland and Ovilla Road and address their questions.

ESD#4 Board Meeting – After the ESD Board had rejected the City's revision in Section 11 to the Interlocal Agreement regarding indemnity, the City reconsidered their request and restored the language; an executed agreement was forwarded to the ESD for their execution.

Road sanding during icy weather – Staff has reviewed the process for requests for sanding of City streets during ice storms. The calls from citizens to dispatch requesting sanding of streets during bad weather will go through dispatch to the police officer on duty who will make a determination for the necessity of sanding based on safe passage on the roadway. The officer on duty will call Public Works with his determination of the necessity of sanding for safe passage. The City's ability to apply sand is limited by the equipment we have and the weather conditions at the time.

Life Safety Fire Inspection Program – Update: Fire Chief Brancato and Fire Marshal Kevin Lindsey have implemented Life Safety Fire Inspection program providing annual inspections of commercial establishments, public buildings, and multifamily residential dwellings.



Jessica Foresman
Court Clerk

DATE: January 13, 2014
TO: Honorable Mayor Dormier and City Council Members
FROM: Jessica Foresman, Court Clerk
SUBJECT: Monthly Staff Report

21 traffic and 1 parking related cases were filed for the month of December.

Court Collection for the month of December was \$7,798.70

\$4,252.01 is kept by the City FYTD \$11,745.74
\$3,546.69 is remitted to State FYTD \$8,417.66

December 2013

Code Enforcement Report

Complaints - 65

Follow ups – 76

Door notices- 33

Mailed notices – 28

Posted property – 0

Court: Jury Trial – Guilty - Parking Violation - \$200 fine

Citizen contacts - 75

Permits reviewed –15 Permits issued - 10

Inspections – 21

Nuisance abated By City -

Nuisance signs –34

Illegal dumping of trash in Red Oak Creek

Board of Adjustment Variance request: 1 approved for fence placement in front of building line

December 2013

Animal Control Report

Complaints- 32

Follow ups – 51

Door notices –44

Impounded animals – 7

Animal Welfare checks – 28

Impound animal results - 3 transports and 4 returned to owner(s)

Impound fees collected - \$335.00

Court – 3 nuisance complaints set for trial

Citizen contacts - 87

Animal Registration Tags Issued – 21 totaling \$252.00

Registration reminders mailed- 15

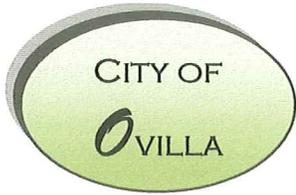
Nuisance letters mailed- 2

Animals released – 0

Deceased/ removed - 25

Oak Leaf –0

Traps checked out – 1



Villa City Council

CONSENT ITEMS A, B AND C

Meeting Date: January 13, 2014

Department: Administration

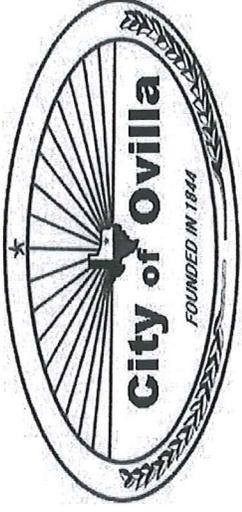
Discussion Action

Budgeted Expense: YES NO N/A

Submitted by: Staff

Amount: N/A

Attachments:
A. Financial Transactions B. Minutes of the November 09, 2013 Town Hall Meeting C. Minutes of the November 12, 2013 Council Meeting
Agenda Item / Topic:
Discussion / Justification:
Recommendation / Staff Comments:
Staff recommends approval.
Sample Motion(s):



DATE: 01-13-14

TO: Honorable Mayor and Council Members

FROM: Sharon Jungman

SUBJECT: Expenditures in December 2013 over \$5,000

City of Ovilla Expenditures in December 2013 Over \$5,000

General Fund

Date	Check#	Payee	Description	Amount
12/5/2013	41982	Blue Cross/Blue Shield	Health Insurance	\$7,603.00
12/5/2013	41985	Community Waste Disposal	Garbage Fees for November	\$16,871.39
12/5/2013	ACH	Quick Books Payroll Service	Payroll	\$36,173.85
12/19/2013	ACH	Quick Books Payroll Service	Payroll	\$34,783.38
12/5/2013	42004	T.M.R.S.	Retirement	\$9,408.28
12/6/2013	ACH	US Treasury	Payroll Taxes	\$7,141.12
12/20/2013	ACH	US Treasury	Payroll Taxes	\$7,066.16
Total General Fund Transactions Paid in Dec. 2013 \$5,000 and Over				<u>\$119,047.18</u>

Water & Sewer Fund

Date	Check#	Payee	Description	Amount
12/18/2013	15335	City of Dallas	Water Purchase	\$16,388.99
12/30/2013	15356	City of Ovilla General Fund	25% of Admin. Payroll Trans. For Oct.-Dec.2013	\$12,697.39
12/31/2013	15357	City of Ovilla General Fund	Garbage Transfer for December	\$17,991.94
12/18/2013	15344	Trinity River Authority	TRA Wastewater Treatment for Dec. & Jan.	\$7,842.00
Total Water & Sewer Fund Transactions Paid in Dec. 2013 \$5,000 and Over				<u>\$54,920.32</u>

CITY OF OVILLA MINUTES

Saturday, November 09, 2013

Ovilla Mayor Dormier and City Council

Board of Adjustment Members

Economic Development Corporation Board of Directors

Planning and Zoning Commission Members

Municipal Development District Board Members

Saturday, November 09, 2013

8:30 a.m. – 3:00 p.m.

First Baptist Church

3333 Ovilla Road, Ovilla TX 75154

Mayor Dormier and the Ovilla Council of the Ovilla City Council convened along with various City Boards and citizens in a Town Hall Meeting at 8:30 a.m., at the First Baptist Church of Ovilla, 3333 Ovilla Road, Ovilla, TX 75154. The purpose of the Town Hall Meeting was to invite Ovilla residents to participate in a Citywide Five-Year Strategic Planning Workshop. The objective of the workshop was for all Ovilla residents, Mayor and Council and City Board to participate in and exchange ideas among one another regarding future goals and needs assessments for Ovilla:

1. Create a Vision Statement
2. Create a Mission Statement
3. Develop Strategic Goals for Ovilla

Mr. Joe Gonzales facilitated a workshop with the Council, Boards and Commission members, and community to create a Vision Statement, a Mission Statement, a Values Statement, and develop Strategic Goals for the City. Initial feedback identified six major areas:

1. Develop Community Vision, Mission and Values
2. Enhance the characteristics of Ovilla
3. Create a Master Parks Plan
4. Create a Capital Improvement Plan
5. Develop an Economic Plan
6. Create strategy on how to "Show Case" the city of Ovilla during Heritage Day

Approximately 40 participants attended and took part in the exercises that included the Mayor, Council, various city board appointees, certain city staff and citizens.

Richard Dormier, Mayor

ATTEST:

Pamela Woodall, City Secretary

Approved January 13, 2014

CITY OF OVILLA MINUTES
Tuesday, November 12, 2013
Regular City Council Meeting
105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Pro Tem Hall (as acting Chair) called the Regular Council Meeting of the Ovilla City Council to order at 7:00 P.M. The following City Council Members were present:

Ralph Hall	Mayor Pro Tem, Place 1
Larry Stevenson	Council Member Place 2
David Griffin	Council Member Place 3
Doug Hunt	Council Member Place 4
Dean Oberg	Council Member Place 5

Mayor Dormier was noted absent and all Councilmen were noted present, thus constituting a quorum. Various department-heads and staff were also present.

PL2 Stevenson gave the Invocation and PL3 Griffin led the recitation of the Pledge of Allegiance.

COMMENTS, PRESENTATIONS, REPORTS AND/OR APPOINTMENTS

◆ ***Citizens Comments / Citizens Forum:***

I. None

◆ ***Department Activity Reports / Discussion***

- Police Department Police Chief M. Moon
 - Chief Moon briefed Council on the Police Department monthly report.
- Fire Department Captain B. Kennedy
 - In the absence of Fire Chief Brancato, Captain Kennedy briefed Council on the Fire Department monthly report and answered specific questions relating to the Life Safety Program.
- Public Works Director B. Piland
 - Briefed Council on the Public Works Department monthly report.
- Administration City Administrator C. Powell
 - Bi-weekly activity reports were reviewed with discussion for alternative road maintenance plans for Cockrell Hill Road.
- Municipal Court City Secretary P. Woodall
 - Briefed Council on monthly and annual reports and gave collections, warrants and violation comparisons from the previous year.
- Code Enforcement/Animal Control Code Enforcement/ACO M. Dooly
 - Code Officer and A/CO Mike Dooly briefed Council on monthly reports.

CONSENT ITEMS

- Financial Transactions
- Quarterly Investment Report
- Annual Investment Report
- Minutes of the October 15, 2013 Council Meeting

PL4 Hunt made the motion that Council approves the consent items as presented, seconded by PL2 Stevenson. *Mayor Pro Tem Hall asked for an announcement of AYE or NAY from Council. Present Council announced AYE in favor. No oppositions, no abstentions.*

VOTE: The motion carried unanimously: 5-0.

REGULAR AGENDA

ITEM 1. DISCUSSION/ACTION –Consideration of a Meritorious Exception to Ovilla Road Baptist Church for a sign permit.

Council considered and denied this request during the September 23, 2013 meeting. Applicant was encouraged to return with an improved diagram. Chapter 3, Section 3.06.012 of the Ovilla Code of Ordinances does allow for the granting of exceptions for signage based on Council decision. Mr. Doug Connell from the Ovilla Road Baptist Church was present for explanations and answers to Council questions.

PL3 Griffin made the motion that that Council approves a Meritorious Exception to Ovilla Road Baptist Church for a sign permit as presented in the diagram, contingent to the removal of an existing pole sign, seconded by PL5 Oberg. *Mayor Pro Tem Hall asked for an announcement of AYE or NAY from Council. Present Council announced AYE in favor. No oppositions, no abstentions.*

VOTE: The motion carried unanimously: 5-0.

ITEM 2. DISCUSSION/ACTION – Receive recommendation from the Planning & Zoning Commission to consider proposed Ordinance 2013-030, amending Chapter 6, Article 6.04.001 of the Ovilla Code of Ordinances providing exceptions to the regulation on the maximum height of weeds, grass and other objectionable material.

The Planning and Zoning Commission reviewed Ordinance 2013-030 during their October and November monthly meetings, sharing varied suggestions and revisions. Staff shared certain sections modified by the P&Z for Council review and approval: Sections 6.04.001 (c) to allow an exception for cultivated crops that included hay baling, privately owned gardens, flowerbeds and pastureland for livestock, and 6.04.001(d), and include the word “residence” to the 100-ft distance. Planning and Zoning Chair Carol Lynch was present to answer questions of the P&Z’s intent. Council advised staff modify Section 6.04.001(c) adding verbiage of “2 acres or more” to that section.

PL4 Hunt moved that Council approves presented Ordinance 2013-030, Amending Chapter 6, Article 6.04.001 of the Ovilla Code of Ordinances providing exceptions to the regulation on the maximum height of weeds, grass and other objectionable material to include adding verbiage of “2 acres or more” to Section 6.04.001(c), seconded by PL5 Oberg. *Mayor Pro Tem Hall asked for an announcement of AYE or NAY from Council. Present Council announced AYE in favor. No oppositions, no abstentions.*

VOTE: The motion carried unanimously: 5-0.

ITEM 3. DISCUSSION/ACTION – Consider an extension of the contract up to 10 hours with Texas First Group, retaining the services of Ms Jacqueline Lee, to provide consultation services to all areas related to Human Resources.

Approved funds from the First Extension Agreement had been exhausted. This second extension would allow the City Administrator to approve payment to First TX Group not to exceed ten hours and would allow Ms Lee to be available to Council for the completion and approval of the Employee Policies Handbook. Council voiced differing opinions of the necessity to expend additional dollars or the need of Ms Lee’s presence for finalization of the Handbook.

PL4 Hunt made the motion that Council approves a second extension for the contract for up to 10 hours with Texas First Group, retaining the services of Ms Jacqueline Lee to provide consultation services to all areas related to Human Resources, seconded by PL2 Stevenson. *Mayor Pro Tem Hall asked for an announcement of AYE or NAY from Council. Councilors Hall, Stevenson and Hunt announced AYE in favor. Councilors Oberg and Griffin voted in opposition, no abstentions.*

VOTE: The motion carried unanimously: 3-2.

ITEM 4. DISCUSSION/ACTION – Consider scheduling a workshop on December 09, 2013, 6:00 p.m. to review the proposed revisions to Ovilla Employee Personnel Policies Handbook.

A proposed one-hour session will allow staff and Council to review revisions and answer questions with Ms Lee and Legal Counsel Ron MacFarlane pertaining to the completion of the Employee Policies Handbook. Council has a regularly scheduled meeting this same date at 7:00 p.m.

PL4 Hunt made the motion that Council approves a workshop date of December 09, 2013 at 6:00 p.m., to review proposed revisions to the Ovilla Employee Personnel Policies Handbook, seconded by PL2 Stevenson. *Mayor Pro Tem Hall asked for an announcement of AYE or NAY from Council. Present Council announced AYE in favor. No oppositions, no abstentions.*

VOTE: The motion carried unanimously: 5-0.

ITEM 5. DISCUSSION/ACTION – Consider scheduling a workshop on January 13, 2014 at 6:00 p.m., for Council and City boards to receive training on the TX Open Meetings Act from City's Legal Counsel Ron MacFarlane.

Council appointed numerous new members to various City boards (Board of Adjustment, Planning and Zoning, Economic Development Corporation Board) in recent months. To assure proper municipal meeting protocol is followed, staff was directed to schedule a workshop date with the City's Attorney, the City Council and all City boards for a training session on the TX Open Meetings Act and understanding the roles and responsibilities of each member assigned to their prospective Board. All but a few appointees have completed the Open Meetings Act training. Because January 13 is a regularly scheduled Council meeting, staff considered this date would be convenient for Council. Legal Counsel Ron MacFarlane has agreed to the date.

PL4 Hunt moved that Council approve setting the date of January 13, 2014 at 6:00 p.m., for Council and City Boards to received training on the TX Open Meetings Act and their roles and responsibilities from City's Legal Counsel, seconded by PL5 Oberg. *Mayor Pro Tem Hall asked for an announcement of AYE or NAY from Council. Present Council announced AYE in favor. No oppositions, no abstentions.*

VOTE: The motion carried unanimously: 5-0.

ITEM 6. DISCUSSION/ACTION – Consider approval of Resolution 2013-014 of the City of Ovilla, (Dallas County), casting its vote for the fourth member of the Board of Directors of the Dallas Central Appraisal District.

During the September 23, 2013 Council Meeting, a resolution was approved and submitted nominating Mr. Michael Hurtt as Ovilla's candidate to serve on the Dallas Central Appraisal District Board of Directors. This resolution will cast the official ballot for Ovilla's vote.

PL3 Griffin moved that Council approve Resolution 2013-014 of the City of Ovilla, casting its vote for Michael Hurtt as the fourth member of the Board of Directors of the Dallas Central Appraisal District as presented, seconded by PL2 Stevenson. *Mayor Pro Tem Hall asked for an announcement of AYE or NAY from Council. Present Council announced AYE in favor. No oppositions, no abstentions.*

VOTE: The motion carried unanimously: 5-0.

ITEM 7. DISCUSSION/ACTION – Consider appointments/reappointments to the Municipal Development District.

The terms of office for the Municipal Development District are set at two-years, staggered by place number. Places 1, 3 and 5 expire in November (or until a successor is appointed).

Expiring terms:

Place 1, Sandra Fitzgerald

Place 3, Charles Daniels

Place 5, John Sawyers

Place 4 was vacated by former Mayor Tom Leverentz. One member has since passed away and another is no longer interested in serving. Staff has received two applications but the applicants' interests to serve were not checked for the MDD Board. Staff has inquired if either applicant would be interested to serve on the MDD. Both applicants responded that they would be happy to serve on any board and/or any committee. MDD Director Charles Daniels voiced desire to remain on the Board.

PL3 Griffin moved that Council approve the reappointment of Mr. Charles Daniels to the MDD Board for another term, seconded by PL2 Stevenson. Additionally, PL3 Griffin moved that Council appoint Mr. Scivally to the fill the vacancy of Director PL4 to the MDD for the remaining term, seconded by PL2 Stevenson. *Mayor Pro Tem Hall asked for an announcement of AYE or NAY from Council. Present Council announced AYE in favor. No oppositions, no abstentions.*

VOTE: The motion carried unanimously: 5-0.

ITEM 8. DISCUSSION/ACTION – Consider an appointment to the Board of Adjustment to fill an alternate member vacancy.

The Board of Adjustment consists of a five-member board and two alternates. One alternate position, Place 7 remains vacant. Staff received two board applications. (Same applicants as noted above in Item 7).

PL5 Oberg moved that Council approve the appointment of Ms Carol Richtsmeier to serve a term as PL7 on the Board of Adjustment as an alternate member, seconded by PL3 Griffin. *Mayor Pro Tem Hall asked for an announcement of AYE or NAY from Council. Present Council announced AYE in favor. No oppositions, no abstentions.*

VOTE: The motion carried unanimously: 5-0.

ITEM 9. DISCUSSION/ACTION – Discuss and consider interpretation of the City's Letter of Understanding with the City Administrator pertaining to vacation and take action as necessary.

It was the City Administrator's understanding that the intent of Item 4 in the Letter of Understanding negotiated for her employment with the City of Ovilla was to provide for two weeks paid vacation in October of 2013. The two weeks paid vacation was not discussed to be "in lieu of earned vacation" and therefore the City Administrator believed she would continue to accrue vacation at the same rate as other employees each pay period. City Accountant Sharon Jungman deleted the vacation hours accrued based on direction of the Mayor regarding his interpretation of the Letter. City Administrator Ms Powell asked Council to approve the restoration of the vacation earned/accrued at 3.08 hours per pay period since June 24, 2013. Mayor Pro Tem Hall stated his belief was that the interpretation of the letter allowed and approved Ms Powell an "advance" for vacation, concurred by PL2 Stevenson. Ms Powell commented that her understanding was to allow accrual of vacation time in lieu of her low salary.

*Richard Dormier, Mayor
Ralph Hall, Place One
Larry Stevenson, Place Two*

*Doug Hunt, Place Four
David Griffin, Place Three
Dean Oberg, Place Five*

Council took No Action.

Mayor Pro Tem Hall read aloud Item 10 and announced that Council would convene into Executive Session at 8:18 p.m.

ITEM 10. DISCUSSION/ACTION – The City Council will meet in a closed session pursuant to Section 551.071 of the Texas Government Code to consult with, and seek advice from, the City Attorney on a matter in which the duty of the attorney to the City under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of the Texas Open Meetings Act regarding variances to the City’s Building Standards Ordinance.

COUNCIL WILL RECONVENE INTO OPEN SESSION, AND TAKE ACTION NECESSARY PURSUANT TO EXECUTIVE SESSION, IF NEEDED.

Mayor Pro Tem Hall and Councilors convened into Open Session at 8:34 p.m., and announced that no action was taken in the Executive Session. Mayor Pro Tem Hall asked if Council had any motion. Council took No Action.

REQUESTS FOR FUTURE AGENDA ITEMS

- 1. Mayor Pro Tem Hall Discuss Code Enforcement duties
- 2. PL2 Stevenson None
- 3. PL3 Griffin None
- 4. PL4 Hunt None
- 5. PL5 Oberg None

Mayor Pro Tem Hall also noted that there would not be a second Council meeting in November as if fell near Thanksgiving. The next meeting would be on December 09, 2013.

ADJOURNMENT

PL5 Oberg made the motion to adjourn the meeting, seconded by PL2 Stevenson. There being no further business, Mayor Pro Tem Hall adjourned the meeting at 8:40 p.m.

Ralph Hall, Mayor Pro Tem

ATTEST:

Pamela Woodall, City Secretary

Approved January 13, 2014

Executive Agenda sealed and filed separately.



CONSENT ITEM D

Meeting Date: January 13, 2014

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted by: Staff

Amount: N/A

Attachments:

- 1. Proposed Ordinance

Agenda Item / Topic:

ITEM D. DISCUSSION/ACTION – Consider proposed Ordinance 2014-001 of the City Council of the City of Ovilla, TX, authorizing a General Election to be held on May 10, 2014 for the purpose of electing three Council Members, (Places 1, 3 & 5) by the qualified voters of Ovilla; Providing for the method of voting; Providing for the appointment of the Early Voting Clerk, Presiding Election Judge, Early Voting Ballot Board; Providing for the lease of election equipment and Providing for publication in accordance with the TX Election Code.

Discussion / Justification:

State Law requires the City Council to authorize the Order of General Election. May 10, 2014 is uniform Election Day. The proposed ordinance calls the election and outlines procedures consistent with the TX Election Code; designating the polling place for early voting and Election Day, the method of voting, appointment of the early voting clerk, appointment of the Presiding Election Judge and the lease of election equipment.

Early Voting takes place from April 28, 2014, through May 06, 2014 at City Hall.

Law requires that two of those days during early voting by personal appearance have extended hours from 7:00 A.M. to 7:00 P.M., on designated dates. The recommended two days for 12-hour early voting for the May 10, 2014 General Election are Monday, May 05, 2014 and Tuesday, May 06, 2014.

Recommendation / Staff Comments:

Staff recommends approval.

Sample Motion(s):

I MOVE THAT THAT COUNCIL APPROVES ORDINANCE 2014-001 AUTHORIZING THE ORDER OF THE GENERAL ELECTION FOR MAY 10, 2014 AS PRESENTED.

ORDINANCE 2014-001

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS, AUTHORIZING A GENERAL ELECTION TO BE HELD ON MAY 10, 2014 FOR THE PURPOSE OF ELECTING THREE COUNCIL MEMBERS, (PLACES 1, 3 & 5) FOR EXPIRED TERMS BY THE QUALIFIED VOTERS OF OVILLA; PROVIDING FOR THE METHOD OF VOTING; PROVIDING FOR THE APPOINTMENT OF THE EARLY VOTING CLERK, PRESIDING ELECTION JUDGE, EARLY VOTING BALLOT BOARD; PROVIDING FOR THE LEASE OF ELECTION EQUIPMENT AND PROVIDING FOR PUBLICATION, IN ACCORDANCE WITH THE TEXAS ELECTION CODE {EC §3.004, §3.006, §4.001-008, §85.004, §85.007} AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, by this Ordinance, it is the intention of the City Council of Ovilla to call the General Election in accordance with state law, to declare the Texas Election Code is applicable to said election, and this Ordinance establishes procedures consistent with the Code, and designates the Election Day and main early voting polling place for the General Election; and

WHEREAS, May 10, 2014 is a uniform election date; and

WHEREAS, the City Council calls to Order the General Election of May 10, 2014 to elect a Mayor, Place Two and Place Four of the City Council as required by the Texas Election Code:

WHEREAS, the Order of Election must be written in English and Spanish as required by the Texas Election Code:

WHEREAS, the City intends to enter into a contract with Ellis County to lease voting equipment.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS;

Section One

General Election Called. That a General Election is hereby called by the City Council to elect a City Council Places 1, 3 and 5, to serve until May 2016 or until their successors are duly elected and qualified. Such election shall take place on the 10th day of May 2014, between the hours of 7:00 a.m. and 7:00 p.m.

Section Two

Candidates for General Election. Qualified persons may file as candidates for the General Election by filing an application with the City Secretary at City Hall, 105 S. Cockrell Hill Road, Ovilla, TX 75154, between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, beginning January 29, 2014 through February 28, 2014. The City Secretary's office will remain open on February 28, 2014 until 5:00 p.m. as required by the TX Election Code. All applications for candidacy shall be on a form as prescribed by the Texas Election Code.

ORDINANCE 2014-001

Section Three

Method of Voting. The City Secretary is hereby authorized and instructed to provide and furnish all necessary election supplies to conduct the General Election in accordance with this ordinance. Voting at the General Election shall be by paper ballot. The official ballot for the General Election shall be prepared in accordance with the Texas Election Code and the ballots shall include such provisions, markings and language as required by law.

Section Four

Election Day Polling Place. The Election Day polling place for the General Election is designated pursuant to Section 271.002 of the Texas Election Code, and the Council finds that the following location can most adequately and conveniently serve the voters in this election, and that this location will facilitate the orderly conduct of the election:

Ovilla City Hall
105 S. Cockrell Hill Road, Ovilla, Texas 75154
between the hours of 7:00 a.m. and 7:00 p.m.

Section Five

Early Voting. The City Secretary, City of Ovilla, 105 S. Cockrell Hill Road, Ovilla, Texas 75154, is hereby appointed as Early Voting Clerk and she may appoint the necessary deputy clerks as required for early voting. Early voting by personal appearance will be conducted each weekday, which is not a Saturday or Sunday or an official State Holiday, at City Hall, 105 S. Cockrell Hill Road, Texas, to be held between the hours of 8:00 a.m. and 4:30 p.m., beginning on Monday, April 28, 2014 and ending on Tuesday, May 06, 2014.

Extended hours for early voting by personal appearance will be conducted at City Hall at the same location, on May 05, 2014 and May 06, 2014, between the hours of 7:00 a.m. and 7:00 p.m. as required in the Texas Election Code. Applications for voting by mail shall be delivered to the Early Voting Clerk at 105 S. Cockrell Hill Road, Ovilla, Texas 75154, no later than May 1, 2014 at the close of the business day. Early voting, both by personal appearance and by mail, shall be by the paper ballot method and shall be canvassed by the Early Voting Ballot Board, which is hereby created.

Section Six

Appointment of Presiding Election Judge and Alternate Election Judge and Early Voting Ballot Board. The following named individuals are hereby appointed to serve as Presiding Election Judge and Alternate Presiding Judge, respectively, at the election.

Presiding Election Judge: Charlie Morton
Alternate Presiding Judge: Helen Morton

The Presiding Election Judge and Alternate Presiding Judge shall be qualified voters of the City. The City Secretary shall, in accordance with Section 32.009 of the Texas Election Code, deliver to the Presiding Election Judge and the Alternate Presiding Judge notice of their appointments

ORDINANCE 2014-001

not later than twenty (20) days from the effective date of this Ordinance. The Presiding Election Judge and the Alternate Presiding Judge appointed herein shall serve as the presiding officer and the alternate presiding officer, respectively, of the Early Voting Ballot Board. The other election officers serving at the election shall serve as the other members of the Early Voting Ballot Board for the election.

Section Seven

Appointment of Clerks. The Presiding Election Judge for the polling place shall appoint Election Clerks and as many additional Clerks as are necessary for the proper conduct of the election. Provided, however, four (4) clerks shall be the maximum number of Clerks which may be appointed to serve at the polling place.

Section Eight

Governing Law and Qualified Voters. The General Election shall be held in accordance with the Constitution of the State of Texas and the Texas Election Code, and all resident qualified voters of the City shall be eligible to vote at the election.

Section Nine

Publication and Posting of Notice of Election. Notice of the election shall be given by posting a substantial copy of this Ordinance ordering an election in English and Spanish translations at City Hall on the official bulletin board used for posting notices of the meeting of the City Council. A copy of this Ordinance's caption shall also be published in English and in Spanish in the City's official newspaper of general circulation published in the City.

Section Ten

Submission to the United States Justice Department. The City Secretary of the City of Ovilla is authorized to prepare a submission to the United States Justice Department (if applicable) to seek pre-clearance as required by law.

Section Eleven

Delivery of Returns. In accordance with the Code, immediately after the closing of the polls on the day of the election, the election officers named in this ordinance shall make and deliver the returns of the election in triplicate as follows: one copy shall be retained by the Presiding Election Judge; one copy shall be delivered to the Mayor of the City; and one copy of the returns, together with the ballot boxes and all election supplies, shall be delivered to the City

Secretary. All election records and supplies shall be preserved by the City Secretary in accordance with the Code.

Section Twelve

Lease of Election Equipment Authorized. The City Secretary or his/her designee is hereby authorized and directed to enter into an election services agreement for said elections with Ellis

ORDINANCE 2014-001

County, and to execute such agreement. The agreement will provide for the voting equipment to be used for the General Election during early voting and on Election Day, as well as the compensation for lease of the voting equipment.

Section Thirteen

Severability Clause. It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this ordinance are severable, and if any phrase, clause, sentence paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

Section Fourteen

Effective Date. This ordinance shall be in full force and effect after its passage, and it is so ordained.

The **Order of Election** shall be posted to read as shown on Exhibit "A" attached:
(Headings only)

**ORDER OF ELECTION FOR THE CITY OF OVILLA
ORDEN DE ELECCION PARA OVILLA**

PASSED, ADOPTED AND APPROVED on this the 13th day of January 2014.

Richard Dormier, Mayor

Attest:

Pam Woodall, City Secretary

APPROVED AS TO FORM:

Ron G. MacFarlane, Jr., City Attorney

Attachments Exhibit A: Order of Election / Orden De Eleccion



ORDER OF ELECTION FOR THE CITY OF OVILLA

An election is hereby ordered to be held on MAY 10, 2014 for the purpose of:

City Council Seat, Place 1
City Council Seat, Place 3
City Council Seat, Place 5

Early voting by personal appearance will be conducted each weekday at

105 S. Cockrell Hill Road, Ovilla, TX 75154 (City Hall)

Between the hours of 8:00 a.m. and 4:30 p.m. beginning on Monday, April 28, 2014

And ending on Tuesday, May 06, 2014.

Additional early voting hours will be held as follows:

Monday, May 05, 2014 and Tuesday, May 06, 2014
7:00 AM until 7:00 PM at the same location.

Applications for ballot by mail shall be mailed to:

Pamela Woodall, City Secretary
105 South Cockrell Hill Road
Ovilla, Texas 75154

Applications for ballots by mail must be received no later than the close of business on
Thursday, May 01, 2014. (Received, not Postmarked)

Issued this the 13th day of January, 2014.

Signature of Mayor Dormier

Signature of Mayor Pro-Tem Hall

Signature of Councilperson Stevenson

Signature of Councilperson Griffin

Signature of Councilperson Hunt

Signature of Councilperson Oberg

Instruction Note: A copy of this election order must be delivered to the County Clerk/Elections Administrator and Voter Registrar not later than 60 days before Election Day. AWI-2 --Prescribed by Secretary of State Sections 3.004, 3.006, 4.008, 85.004, 85.007 Texas Election Code

ORD.2014.001.Attachment A



ORDEN DE ELECCION PARA OVILLA

Por la presente se ordena que se llevará a cabo una elección el **10 mayo 2014** con el propósito de:

Firma del la Persona del Concilio 1
Firma del la Persona del Concilio 3
Firma del la Persona del Concilio 5

La votación adelantada en persona se llevará a cabo de lunes a viernes en

105 S. Cockrell Hill Road, Ovilla, TX
sitio

Entre las **8:00 a.m.** de la mañana y las **4:30 p.m.** de la tarde empezando el lunes, **abril 28, 2014** y terminado el martes, **mayo 06, 2014.**

05 de mayo 2014 y 06 de mayo 2014 las horas de 7:00 AM a 7:00 PM.

Las solicitudes para boletas que se votarán en ausencia por correo deberán enviarse a:

Pamela Woodall, City Secretary
Nombre del Secretaria de Votacion Adelantada

105 South Cockrell Hill Road
Direccion

Ovilla, Texas 75154
Ciudad Zona Postal

Las solicitudes para boletas que se votarán en ausencia por correo deberán recibirse para el fin de las horas de negocio el **jueves, 01 de mayo 2014.**

Emitida este dia 13 de enero, 2014.

Firma del Alcalde Dormier

Firma de la Persona del Concilio Hall

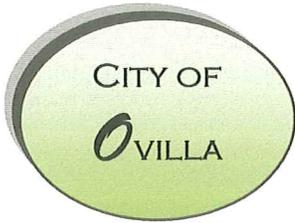
Firma de la Persona del Concilio Stevenson

Firma de la Persona del Concilio Griffin

Firma de la Persona del Concilio Hunt

Firma de la Persona del Concilio Oberg

Nota de instrucción: Se deberá entregar una copia de esta orden de elección al/a la Secretario(a) del Condado/Administrador(a) de Elecciones y el/la Registrador(a) de Votantes a más tardar 60 días antes del día de elección.



CONSENT ITEM E

Meeting Date: January 13, 2014

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: Staff

Amount: \$510.00

Attachments:

- 1. Resolution No. R2014-001 authorizing the Third Extension to the Letter of Understanding for Consultation Services

Agenda Item / Topic:

Item E. DISCUSSION/ACTION – Consideration of and action on Resolution No. R-2014-001, Authorizing the Mayor to execute the Third Extension to the Letter of Understanding for Consultation Services with Jacqueline Lee, Consultant with Texas First Group for an amount not to exceed \$510.00.

Discussion / Justification:

The City has contracted with Texas First Group for the consultation services of Ms. Lee to provide a thorough revision of the City’s Employee Policies Handbook. This extension provides authorization of up to ten hours at \$51.00 per hour through February 28, 2014. Ms. Lee will be presenting the remaining revisions to the second half of the Handbook at a workshop on January 27, 2014 at 6:00 p.m.

Recommendation / Staff Comments:

Staff recommends approval of Resolution No. R-2014-001, Authorizing the Mayor to execute the Third Extension to the Letter of Understanding for Consultation Services with Jacqueline Lee, Consultant with Texas First Group and such Extension to be attached to the Resolution as Exhibit “A”.

Sample Motion(s):

I make a motion to APPROVE/DENY Resolution No. R-2014-001, Authorizing the Mayor to execute the Third Extension to the Letter of Understanding for Consultation Services with Jacqueline Lee, Consultant with Texas First Group.

RESOLUTION NO. R-2014-001

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS, AUTHORIZING THE MAYOR TO EXECUTE, FOR AND ON BEHALF OF THE CITY OF OVILLA, TEXAS, A THIRD EXTENSION TO THE LETTER OF UNDERSTANDING FOR CONSULTATION SERVICES, BY AND BETWEEN THE CITY OF OVILLA, TEXAS, AND TEXAS FIRST GROUP FOR CONSULTATION SERVICES IN THE AMOUNT NOT TO EXCEED FIVE HUNDRED TEN DOLLARS (\$510.00).

*** * * * ***

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OVILLA:

Section 1. The City Council of the City of Ovilla hereby authorizes the Mayor to execute a Third Extension to the Letter of Agreement by and between the City of Ovilla, Texas, and Texas First Group for Consultation Services of Jaqueline Lee, for up to ten (10) hours for an amount not to exceed \$510.00.

Section 2. A copy of said Extension is attached hereto as Exhibit "A" and made a part hereof for all purposes.

PASSED, APPROVED, AND RESOLVED this ____ day of _____ 2014.

ATTEST: _____
Pamela Woodall, **CITY SECRETARY**

APPROVED: _____
Richard Dormier, **MAYOR**

**Third Extension to the Letter of Understanding
for Consultation Services with the City of Ovilla**

A Letter of Understanding agreement was authorized by the City of Ovilla City Council for consultation services for a term of one month commencing June 24, 2013 through July 24, 2013 to retain the services of former Interim City Administrator, Jacqueline Lee. The Letter of Understanding was extended by Agreement through August 26, 2013 and for an additional thirty-two (32) hours as approved by the City Administrator. A Second Extension of the Agreement was approved for up to ten hours through December 10, 2013. Ms. Lee presented the revisions to the Employee Policies Handbook at the workshop on December 09, 2013. Ms. Lee will present the remaining revised sections of the Handbook at a workshop to be held January 27, 2014.

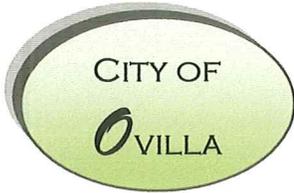
This third extension authorizes up to ten hours at \$51.00 per hour and not to exceed \$510.00 through February 28, 2014.

A copy of the final approved agreement will be sent to Texas First Group.

The signatures below confirms the terms of the Extension to the Letter of Understanding

Richard Dormier, Mayor Date
City of Ovilla

Jacqueline Lee, Consultant Date
Texas First Group



CONSENT ITEM F

Meeting Date: January 13, 2014

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted by: Staff

Attachments:	
1. Annual contract with Ellis County	
Agenda Item / Topic:	
ITEM F.	<i>DISCUSSION/ACTION</i> - Consider approval of the Annual Interlocal Cooperation Contract Between County of Ellis and the City of Ovilla.
Discussion / Justification:	
This is the annual agreement for maintenance, repair and/or construction of streets, roads, alley, bridges and parking areas as well as the maintenance and construction of waterways and ditches.	
Recommendation / Staff Comments:	
Sample Motion(s):	

INTERLOCAL COOPERATION CONTRACT
BETWEEN
COUNTY OF ELLIS AND CITY OF OVILLA

WHEREAS, the hereinafter below described government entities desire to increase their efficiency and effectiveness by entering into this contract one with the other; and

WHEREAS, such contracts are authorized under Chapter 791 of the Government Code of the State of Texas, said law cited as the Interlocal Cooperation Act of the State of Texas; and

WHEREAS, the function or service contracted for and to be provided by this agreement is with the definition of "Governmental function and services" as defined by Section 791.003 of the Government Code; and

WHEREAS, the function or service contracted to be provided is a function or service that each party to the contract is authorized to perform individually;

NOW, THEREFORE, the parties agree and covenant one with the other as follows:

- A) The County of Ellis (hereinafter COUNTY) shall be the party providing the function or service which shall include the maintenance, repair and / or construction of streets, roads, alleys, bridges, and parking areas, as well as the maintenance and construction of waterways and ditches. The COUNTY shall be further authorized to sell to the CITY goods and services.
- B) The City of Ovilla (hereinafter CITY) shall be the party receiving the function, goods, or service and providing payment for such function, goods and / or services.
- C) CITY, as paying party, acknowledges and certifies, as required by the Interlocal Cooperation Act, that all payments shall be made from current revenues available to CITY.
- D) The term of this agreement shall be from January 1, 2014 to October 1, 2014.

- E) Both parties acknowledge and understand, in reference to any project undertaken under this contract involving the construction, improvement, or the repair of a road, building or other facility, the following:
- 1) That prior to beginning said project, a work order in the form similar to Exhibit A attached hereto shall be adopted describing the project to be undertaken and identifying the project's location, and
 - 2) That the payment and penalty provisions set out in Section 791.014 (c) and (d) of the Government Code Interlocal Cooperation Act shall apply to this contract.
- F) CITY agrees to pay to COUNTY within thirty (30) days of billing by COUNTY for the goods, governmental function, and / or services provided in an amount that fairly compensates COUNTY for service or functions performed by COUNTY under this Contract.

EXECUTED in duplicate this the _____ day of _____, 20_____.

COUNTY JUDGE
ELLIS COUNTY, TEXAS

Attest:

Ellis County Clerk

MAYOR
City of Ovilla

Attest:

City Secretary

EXHIBIT A

WORK ORDER UNDER INTERLOCAL AGREEMENT

Service Provider: Ellis County, Texas

Department to Provide Service: _____

Basis of Authority to Provide Service: *Interlocal Agreement dated:* _____

per Commissioners Count Minute Order _____

Local Government Requesting Service: _____

Description of Project to be Undertaken: _____

Location of Project to be Undertaken: _____

Requested by: _____
Ron Brown

Department: *Ellis County Commissioner, Pct. 4*

APPROVED in Open Commissioners Court per Minute Order No. _____ on the
_____ day of _____, 20____.

Carol Bush
County Judge, Ellis County, Texas

ACCEPTED AND AGREED TO this ____ day of _____, 20____.

Signature: _____

Title: _____

On Behalf of: _____

Brad Piland

From: Annita Johnston <annita.johnston@co.ellis.tx.us>
Sent: Thursday, December 12, 2013 2:46 PM
To: Brad Piland
Subject: Interlocal Agreements
Attachments: INTERLOCAL CITY OF OVILLA.docx; Interlocal Exhibit A.pdf

Good Afternoon,

I have attached the Interlocal Agreement between Ellis County Road & Bridge Pct. 4 and the City of Ovilla. If you will, please print off 3 copies and have all signed and returned to me as soon as you can to 1011 Eastgate Rd., Midlothian, TX. 76065.

If you have any questions, feel free to call.

Thank you and we do appreciate your business!

Annita Johnston

Administrative Assistant to

Commissioner Ron Brown

ELLIS COUNTY ROAD & BRIDGE PCT. 4

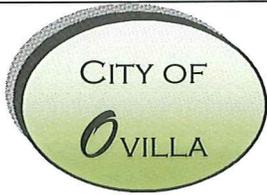
1011 Eastgate Rd.

Midlothian, Tx. 76065

972-825-5305

972-723-8613 (fax)





Ovilla City Council

Public Hearing and Agenda Item Report Item(s): 1

Meeting Date: January 13, 2014

Department: Administration

Discussion Action

Zoned: Res. Commercial

Submitted by: Consider Planning and Zoning recommendation

Attachments:

1. Proposed Ordinance No. 2014-002
2. Red-lined Revisions to Existing Code as Proposed in Ordinance No. 2014-002
3. P & Z Recommendation

Agenda Item / Topic:

Public Hearing & Discussion - Discuss and consider the proposed change to Chapter 14 of the Ovilla Code of Ordinances.

Case No. PZ14-001: A request by The City of Ovilla: Receive recommendation from the Planning and Zoning Commission to consider and approve proposed Ordinance 2014-002, repealing Chapter 14, Article 4, Sections 33.8 and 33.9 of the Ovilla Code of Ordinances and replacing same with new provisions pertaining to residential off-street parking and residential parking development standards.

ITEM 1. **DISCUSSION/ACTION** – Case No. PZ14-001: Consider proposed Ordinance 2014-002, repealing Chapter 14, Article 4, Sections 33.8 and 33.9 of the Ovilla Code of Ordinances, and replacing same with new provisions pertaining to residential off-street parking and residential parking development standards; providing for penalties; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances, providing for immediate effect; and providing for publication.

Discussion / Justification:

This has been an ongoing review with the Planning and Zoning Commission and with the Council for a need for Residential Parking modifications to the current Ordinance.

Recommendation / Staff Comments:

Staff recommends approval.

Sample Motion(s):

I move that Council approves proposed Ordinance 2014-002, Repealing Chapter 14, Article 4, Sections 33.8 and 33.9, Adopting new Residential Parking Regulation and Development Standards as presented.

ORDINANCE NO. 2014-002

AN ORDINANCE OF THE CITY OF OVILLA, TEXAS, REPEALING SECTIONS 33.8 AND 33.9 THE ZONING ORDINANCE OF THE CITY OF OVILLA, TEXAS, CODIFIED IN CHAPTER 14 OF THE OVILLA CODE OF ORDINANCES, AND REPLACING SAME WITH NEW PROVISIONS PERTAINING TO RESIDENTIAL OFF-STREET PARKING AND RESIDENTIAL PARKING DEVELOPMENT STANDARDS; PROVIDING FOR PENALTIES; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERANCE CLAUSE; PROVIDING FOR INCORPORATION INTO THE OVILLA CODE OF ORDINANCES; PROVIDING FOR IMMEDIATE EFFECT; AND PROVIDING FOR PUBLICATION.

WHEREAS, the City Council of the City of Ovilla, Texas, does find and determine that it is in the best interest of the health, safety and welfare of citizens of the City of Ovilla, Texas, to repeal and replace provisions of the Ovilla Zoning Ordinance pertaining to residential off-street parking and residential parking development standards.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS, THAT:

SECTION 1. REPEAL OF SECTIONS 33.8 AND 33.9 OF THE OVILLA ZONING ORDINANCE

Sections 33.8 and 33.9 of the Ovilla Zoning Ordinance, codified as in Chapter 14 of the Ovilla Code of Ordinances are hereby repealed.

SECTION 2. ADOPTION OF NEW SECTIONS 33.8 AND 33.9 TO THE OVILLA ZONING ORDINANCE

The following provisions are hereby adopted as Sections 33.8 and 33.9 of the Ovilla Zoning Ordinance as codified in Chapter 14 of the Ovilla Code of Ordinances:

33.8 RESIDENTIAL OFF-STREET PARKING

A. Generally. It is recognized that uncontrolled residential off-street parking, specifically in residential front yards, is a public nuisance. The purpose of this section is to provide for the regulation of residential off-street parking and to specify the requirements for residential off-street parking as they pertain to the appearance and the health, safety, and welfare of the city.

B. Offense. A person commits an offense if the person parks or allows to be parked on any property under his control, any automobile, bus, truck, motorcycle, boat or recreational vehicle, trailer of any type, on any portion of a front or side yard driveway of any lot or parcel located in a residentially zoned district or in any Commercial or Industrial zoned district being used for residential purposes, unless:

1. The vehicle is parked on an all-weather driveway that provides access to a garage, carport or off-street parking area such as a circular driveway; or
2. An alternate surface, which has been reviewed and approved by the City Administrator or designee.

ORDINANCE NO. 2014-002

C. Driveway. A driveway for access to any single parking space or to a parking lot shall not be less than twenty (20) feet in width, or, more than thirty (30) feet in width, as measured at the property line along the street and no less than 10' wide continuing on the property.

D. Rear Yard Parking: Except abandoned and junked vehicles as defined in Chapter 8, Article 8.05 of the City of Ovilla Code of Ordinances, it is an affirmative defense if a person parks or allows to be parked an automobile, pickup, truck, motorcycle, boat, recreational vehicle, camper or trailer of any type behind the rear plane of the main structure; however, not included in this affirmative defense are truck tractors, semi-trailers, pole trailers, school and commercial buses, save and except for properties of 2 acres or more.

33.9 RESIDENTIAL PARKING DEVELOPMENT STANDARDS

The following regulations shall apply to all residential zoning districts and to any required front or side yard driveway being used to park or store vehicles, including boats and trailers or in any Commercial or Industrial zoned district being used for residential purposes:

A. Relationship to Curb. All vehicles shall be so parked in relation to the street and dwelling at right angles and not to extend over any walkway or be closer than eight (8) inches from the back of the curb so they will not obstruct the pedestrian ways.

B. Violation. Any vehicle found by the Administrative Official or City Code Enforcement Officer to be in violation of and provision of this Section must be made operable or moved to an enclosed building within ten (10) days from the notification of such condition existing.

C. Subject Vehicles. A person commits an offense if the person parks or stores a recreational vehicle, camper, boat, or other trailer in any front or side yard driveway exceeding 48 hours.

SECTION 3. ENFORCEMENT OF PENALTY

Any person, firm partnership, association or corporation who shall violate any of the provisions of this Ordinance shall be guilty of a misdemeanor, and upon conviction thereof in the Municipal Court of the City of Ovilla, Texas, shall be liable for a **fine in an amount not to exceed Five Hundred Dollars (\$500)**. Each and every instance of the violation of this Ordinance shall constitute a separate offense and shall be punishable by separate fines for each offense.

SECTION 4. SAVINGS CLAUSE

In the event that any other Ordinance of the City of Ovilla, Texas, heretofore enacted is found to conflict with the provisions of the Ordinance, this Ordinance shall prevail.

SECTION 5. SEVERANCE CLAUSE

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court or competent jurisdiction, such shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

ORDINANCE NO. 2014-002

SECTION 6. INCORPORATION INTO THE CODE OF ORDINANCES

The provisions of this ordinance shall be included and incorporated in the City of Ovilla Code of Ordinances and shall be appropriately renumbered, if necessary, to conform to the uniform numbering system of the Code.

SECTION 7. EFFECTIVE DATE

Because of the nature of interest and safeguard sought to be protected by this Ordinance and in the interest of the citizens of the City of Ovilla, Texas, this Ordinance shall take effect immediately after passage, approval and publication, as required by law.

SECTION 8. PUBLICATION

The City Secretary is hereby authorized and directed to cause publication of the descriptive caption and penalty clause hereof as an alternative method of publication provided by law.

PASSED, ADOPTED AND APPROVED by the City Council of Ovilla, Texas on this the _____ day of _____, 2014.

Richard Dormier, Mayor

ATTEST:

Pamela Woodall, City Secretary

APPROVED AS TO FORM:

Ron G. MacFarlane, Jr., City Attorney

33.8 RESIDENTIAL OFF-STREET PARKING

A. Generally. It is recognized that uncontrolled residential off-street parking, specifically in residential front yards, is a public nuisance. The purpose of this section is to provide for the regulation of residential off-street parking and to specify the requirements for residential off-street parking as they pertain to the appearance and the health, safety, and welfare of the city.

B. Offense. A person commits an offense if the person parks or allows to be parked on any property under his control, any automobile, bus, truck, motorcycle, boat or recreational vehicle, trailer of any type, on any portion of a front yard or side yard driveway of any lot or parcel located in a residentially zoned district or in any Commercial or Industrial zoned district being used for residential purposes, unless:

1. ~~the~~The vehicle is parked on an all-weather driveway that provides access to a garage, carport or off-street parking area such as a circular driveway; required by this ordinance; or
2. ~~an~~An alternate surface which has been reviewed and approved by the City Administrator or designee. City's Engineer.

C. Driveway. A driveway for access to any single parking space or to a parking lot shall not be less than twenty (20) feet in width, nor more than thirty (30) feet in width, as measured at the property line along the street and no less than 10' wide continuing on the property.

D. Rear Yard Parking: Except abandoned and junked vehicles as defined in Chapter 8, Article 8.05 of the City of Ovilla Code of Ordinances, it is an affirmative defense if a person parks or allows to be parked an automobile, pickup, truck, motorcycle, boat, recreational vehicle, camper or trailer of any type behind the rear plane of the main structure; however, not included in this affirmative defense are truck tractors, semi-trailers, pole trailers, school and commercial buses, save and except for properties of 2 acres or more.

33.9 RESIDENTIAL PARKING DEVELOPMENT STANDARDS

The following regulations shall apply to all residential zoning districts and to any required front or side yard driveway being used to park or store vehicles, including boats and trailers or in any Commercial or Industrial zoned district being used for residential purposes:-

~~A. Paving Materials. All vehicles, including RV's, campers, boats, or other trailer, which are parked or stored on private property in residential areas are to be on a concrete paved surface, asphaltic concrete, or pavers.~~

~~B. Large Lots. Residences located on properties two (2) acres or greater in size may have an alternate surface material upon authorization of the City Council.~~

~~C. Pavers. Pavers are not to exceed one-half inch (1/2") above the surface of the yard in which they are placed to allow them to be properly mowed and trimmed around.~~

~~D. Off Street Surface. Vehicles are to be completely resting on such surfaces from the point they leave the public streets to the point upon which they are parked or stored.~~

~~EA. Relationship to Curb. All vehicles shall be so parked in relation to the street and dwelling at right angles and not to extend over any walkway or be closer than eight (8) inches from the back of the curb so they will not obstruct the pedestrian ways.~~

~~FB. Violation. Any vehicle found by the Administrative Official or City Code Enforcement Officer to be in violation of and provision of this Section must be made operable or moved to an enclosed building within thirty (30) days from the notification of such condition existing.~~

~~GC. Subject Vehicles. A person commits an offense if the person parks or stores a recreational vehicle, camper, boat, or other trailer in any front or side yard driveway exceeding 48 hours.~~



**City of OVILLA Planning & Zoning Commission
Recommendation**

Case No. PZI4-001: A request by The City of Ovilla: Receive recommendation from the Planning and Zoning Commission to consider and approve proposed Ordinance 2014-002, repealing Chapter 14, Article 4, Sections 33.8 and 33.9 of the Ovilla Code of Ordinances and replacing same with new provisions pertaining to residential off-street parking and residential parking development standards.

ITEM I. DISCUSSION/ACTION – Case No. PZI4-001: Consider proposed Ordinance 2014-002, repealing Chapter 14, Article 4, Sections 33.8 and 33.9 of the Ovilla Code of Ordinances, and replacing same with new provisions pertaining to residential off-street parking and residential parking development standards; providing for penalties; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances, providing for immediate effect; and providing for publication.

PLANNING AND ZONING Members present, and upon a record vote of:

PL 1 Jungman X
PL2 Yordy X
PL3 Lynch X
PL4 Favaron ABSENT

PL5 Pearcy X
PL6 Lamar X
PL7 Zimmermann ABSENT

 5 FOR

 0 AGAINST

 2 ABSENT

Presiding Officer of P&Z

Date



AGENDA ITEM REPORT

Item(s): 2 (City Secretary use only)

Meeting Date: January 13, 2014

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: Staff

Amount: \$N/A

Attachments:	
1. Standard & Poor's Ratings Services Report for the City of Ovilla	
Agenda Item / Topic:	
ITEM 2.	<i>DISCUSSION</i> - Receive presentation from Boyd London with First Southwest regarding recent upgrade of the City's bond rating by Standard and Poor's.
Discussion / Justification:	
The City of Ovilla received 'AA' from Standard & Poor's Ratings Services underlying rating (SPUR). The AA rating was raised from an 'A+' rating. The City's AA rating is only two notches from AAA, which is the best achievable. It provides the City the ability to issue its bonds without added credit enhancement, lowering its issuance costs and interest rates. It also broadens the market for its bonds, which creates more competition for its bonds.	
Recommendation / Staff Comments:	
Sample Motion(s):	
<i>No action.</i>	

RatingsDirect®

Summary:

Ovilla, Texas; General Obligation

Primary Credit Analyst:

Kate Choban, Dallas (1) 214-871-1420; kate.choban@standardandpoors.com

Secondary Contact:

Sarah L Smaardyk, Dallas (1) 214-871-1428; sarah.smaardyk@standardandpoors.com

Table Of Contents

Rationale

Outlook

Related Criteria And Research

Summary:

Ovilla, Texas; General Obligation

Credit Profile

Ovilla GO

Unenhanced Rating

AA(SPUR)/Stable

Upgraded

Many issues are enhanced by bond insurance.

Rationale

Standard & Poor's Ratings Services raised its underlying rating (SPUR) to 'AA' from 'A+' and its long-term rating to 'AA' from 'AA-' on Ovilla, Texas' existing general obligation (GO) bonds based on our recently released local GO criteria. The outlook is stable.

The bonds are secured by a limited ad valorem tax levied on all taxable property in the city.

The rating reflects our assessment of the following factors for the city:

- Strong economy, with projected per capita effective buying income at 138% of the nation and per capita market value of \$63,334. Ovilla, with an estimated population of 3,850, is in Ellis County roughly 20 miles south of Dallas, affording residents direct access to the broad and diverse Dallas-Fort Worth MSA.
- Very strong budgetary flexibility, with audited reserves equal to 54.3% of expenditures in 2012. For fiscal 2013, the city projects reserves to be roughly 70% expenditures. For fiscal 2014, management has budgeted for the available fund balance to fall to 64% due to a planned use of reserves for roadwork.
- Strong overall budgetary performance, with a 4.8% surplus for the general fund in fiscal 2012 and a slight 6.5% surplus for total governmental funds. Fiscal 2013 estimated numbers indicate surpluses of 17.0% and 15.2% for the general fund and total governmental funds, respectively.
- Very strong liquidity, with total government available cash as a percent of total governmental fund expenditures of 98.6% and as a percent of debt service both of 491%. We believe the city has strong access to external liquidity.
- Adequate management practices, indicated by a financial management assessment (FMA) score of "standard". The city recently adopted a reserve policy committing 25% of expenditures for emergencies.
- Weak debt and contingent liabilities profile is weak, with total governmental fund debt service as a percentage of total governmental fund expenditures at 20%, and with net direct debt as a percentage of total governmental fund revenue at 155%. The city's debt amortizes quickly, with 66% of debt due to be retired in 10 years, and the overall net debt burden is a moderately high 7.8% of market value. The city does not expect to issue additional debt within the next two years.
- The city participates in the Texas Municipal Retirement System to provide pension benefits for employees. It has contributed 100% of its annual required contribution (ARC) in each of the past three years. The ARC pension costs and other postemployment benefit pay-as-you-go costs for fiscal 2012 were less than 3% of expenditures and we do not anticipate that these costs will increase substantially in the near term.
- We consider the Institutional Framework score for Texas cities as strong. See Institutional Framework score for Texas.

Outlook

The stable outlook reflects our view that the city would maintain its strong budgetary performance, which is currently projected to improve. If the city's debt burden falls during the two-year outlook horizon, we could raise the rating further. Conversely, if current projections are not met and the city's budgetary performance weakens, it would place downward pressure on the city's rating.

Related Criteria And Research

Related Criteria

USPF Criteria: Local Government GO Ratings Methodology And Assumptions, Sept. 12, 2013

Related Research

S&P Public Finance Local GO Criteria: How We Adjust Data For Analytic Consistency, Sept. 12, 2013

Complete ratings information is available to subscribers of RatingsDirect at www.globalcreditportal.com. All ratings affected by this rating action can be found on Standard & Poor's public Web site at www.standardandpoors.com. Use the Ratings search box located in the left column.

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AGENDA ITEM REPORT

Item(s): 3 (City Secretary use only)

Meeting Date: January 13, 2014

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: Staff

Amount: \$N/A

Attachments:

- 1. Strategic Guide - Revised Draft

Agenda Item / Topic:

ITEM 3. DISCUSSION/ACTION – Review and discuss the revised draft of the Strategic Guide and take action as necessary to direct staff.

Discussion / Justification:

A Workshop was held December 11, 2013 facilitated by Joe Gonzales with The Management Connection. During the workshop City Council discussed ideas to enhance the vision and mission statements developed during the strategic planning workshop held with citizens on Saturday, November 09, 2013. This item provides Council the opportunity to review the revised Draft of the Strategic Guide and consider staff’s recommendation to solicit feedback from the citizens.

Recommendation / Staff Comments:

Staff recommends the Strategic Guide (1) be emailed to the Citizen’s that participated in the Saturday workshop, and (2) posted on the City’s website to solicit feedback through the website. Citizens will be encouraged to consider the plan’s framework approved by City Council and to contribute their ideas that add to that framework. Citizens would be notified through the phone messaging system and through the email system of the opportunity to provide feedback on the Guide. Staff would compile the feedback and share the additions with the facilitator.

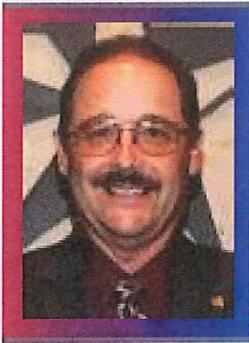
Sample Motion(s):



**OVILLA, TEXAS
STRATEGIC GUIDE
2013-2018**

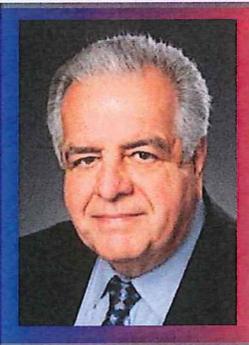
DRAFT

WHY I SUPPORT STRATEGIC THINKING/PLANNING



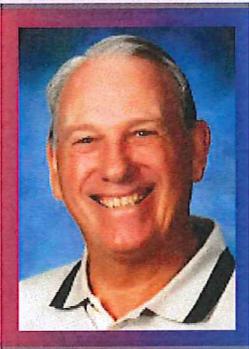
"Ovilla is a wonderful community to be a part of. We believe the strategic plan will provide a roadmap to maintain a safe and friendly environment for our citizens as we continue to grow in the future."

-Mayor Richard Dormier



"The strategic plan, developed with citizens' input, provides guidance for the development of the city now and into the future."

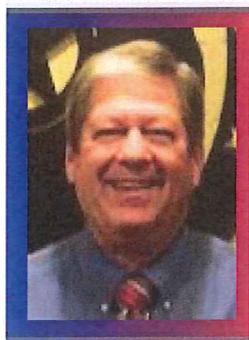
-Mayor, Pro Tem. Ralph G. Hall



"Our Strategic Plan will help build a strong foundation from which Ovilla can build its future"

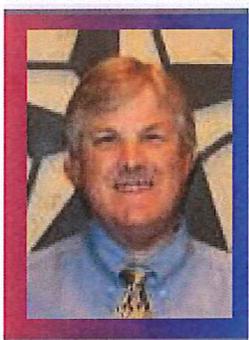
-Council Member Larry Stevenson

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"A first in history, a viable strategic plan for Ovilla, is synonymous with a strong rudder on a ship; with it the ship successfully reaches the cruise destination, without it, the ship drifts aimlessly in the sea. I trust this strategic plan will be the rudder to guide Ovilla to her citizens' future destination."

-Council Member David Griffin



"The Ovilla strategic plan will move Ovilla forward, inviting business to join its citizens, Council, and staff generating economic development and improving the quality of life and its parks for the community."

-Council Member Doug Hunt



"The strategic plan helps us to manage growth and development in our community."

-Council Member Dean Oberg

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EXECUTIVE SUMMARY

Introduction: Communities need strategic planning because of the constant challenges they face throughout time. Strategic planning is the process by which members of the community envision its future and develop the goals and action steps necessary to achieve that future. In other words, strategic planning helps the community to create its own future. To be successful the strategic plan must be the tool by which all decisions can be evaluated.

History: The Management Connection Inc. conducted a Needs Assessment with the Ovilla City Council on October 1st and 2nd of 2013. The council identified the strengths and opportunities and six (6) major areas;

1. Develop Community Vision, Mission, and Values.
2. Enhance the characteristics of our Community.
3. Create a Master Parks Plan that connects the Community.
4. Create a Capital Improvement Plan.
5. Develop Economic Development Plan.
6. Create strategy on how to “Show Case” the City of Ovilla during Heritage Day Festival.

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On Saturday, November 9, 2013, the City of Ovilla held a Strategic Planning Conference with approximately 33 members of the community. The event was held at Ovilla's First Baptist Church. The participants were divided into six (6) teams in order to represent each focus area. The teams provided feedback on what they wanted to accomplish within the five (5) year time-frame. The teams provided the framework and content to develop the strategic goals for 2013-2018. Many of the participants commented that they enjoyed the conference because,

- a) they were on the same page,
- b) it was solutions focused, and
- c) they had the opportunity to strengthen relationships.

The Mayor and Council expressed appreciation for everyone's participation.

The City Administrator met one on one with the Mayor and council members to review the draft of the strategic guide. They provided changes to the content. The changes were made on the strategic guide.

On December 11, 2013, TMC facilitated a Vision/Mission workshop with the Mayor and council. They created and affirmed their Vision/Mission statement.

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STRATEGIC GUIDE

VISION:

Ovilla is a safe, family and business friendly community with a small town feel.

MISSION:

We will demonstrate leadership and adopt policies that reflect the values of the citizens of the City of Ovilla.

VALUES:

- 1.Small Town feel
- 2.Close Knit Community
- 3.Integrity
- 4.Involved community
- 5.Business friendly

Strengths	Opportunities
<ul style="list-style-type: none"> •Small town feel •Large lots •Quaint feeling •Low crime rate •Being close to Dallas/ Forth Worth •Close knit community •Nice People •Family friendly •Solid Financial Base •Manageable debt •High average income •Stable local gov. •High home value •Professional staff 	<ul style="list-style-type: none"> •Residential development •1,000 acres of undeveloped land •To maintain and increase property values •Commercial and residential opportunities from FM664/Ovilla Rd Development •Downtown development •Improve Park system •10,000 homes

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GOAL STATEMENTS



Goal Statement I:

Ensure future planning continues to enhance the characteristics of the City of Ovilla by December 2018.

Value of accomplishing this goal:

- Decisions made will be consistent with Vision, Mission, and Values.
- Provides a clear focus on the characteristics of the community.
- The community identified the characteristics in the strengths and values of this document.

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Action Steps	Target Date	Who	Comp Date
1. Invite the community to validate the Vision, Mission, and Values on regular basis decided by the council			
2. Attract high end residential development <ul style="list-style-type: none"> • Minimum 2,400 sq.ft. homes • Maintain our high standards for house and lot minimums 			
3. Develop Entry Way Signage			
4. Review ordinances to ensure property values are maintained and/or increased			
5. Create opportunities for Citizen Involvement			
6. Continue to implement strategies that keep our community safe			
7. Educate Community on Ovilla's Emergency Preparedness Plan			

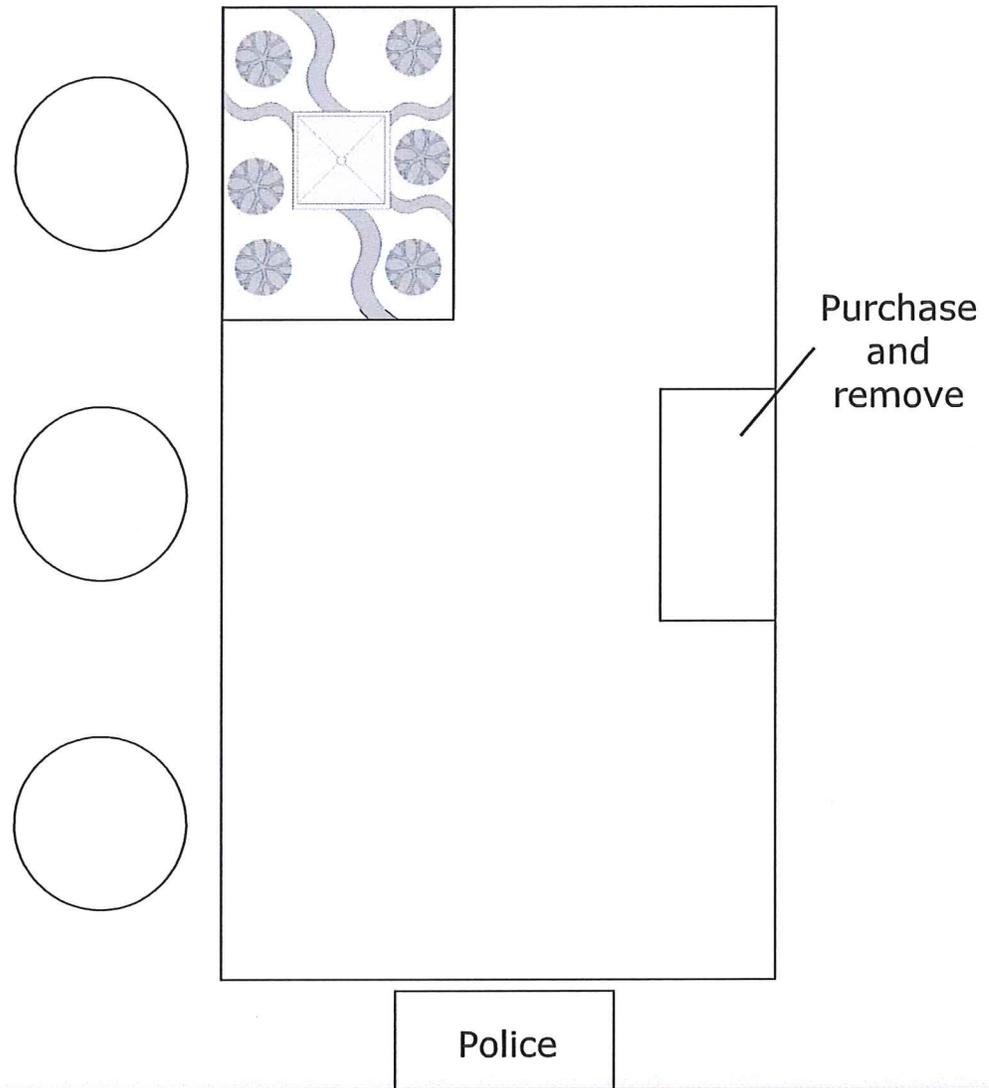
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Goal Statement II:

Create a Master Parks Plan that connects the community by December 2018.

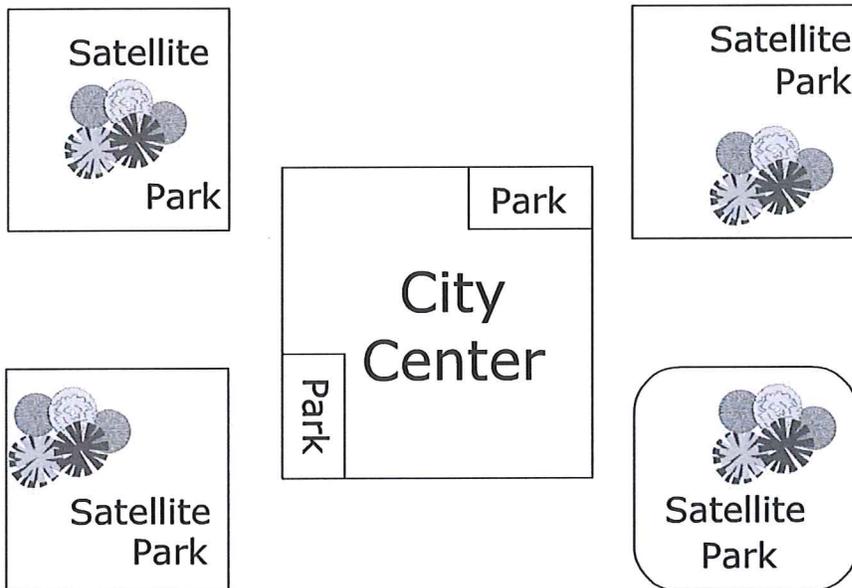
Value of accomplishing this goal:

- Attracts families to the community.
- Encourages the citizens to participate in different activities.
- It supports the characteristics of Ovilla.



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Action Steps	Target Date	Who	Comp Date
1. Develop Current Park			
2. Create satellite rec. areas around town			
3. Work with ORCS to develop park plan			
4. Establish ordinances that promote park/recreation areas in new developments			
5. Develop City Park Maintenance Plan			
6. Explore developing partnerships with other community entities for parks and recreation opportunities (churches)			



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Goal Statement III:

Create Capital Improvement Plan by December 2018.

Value of accomplishing this goal:

- Provides a needs assessment of current status.
- Provides plan to move forward.
- Identifies funding options to be discussed and decided by Community

Action Steps	Target Date	Who	Comp Date
1. Need to identify challenges and potential shortfalls with additional development and current revenue rate			
2. Need to assess potential current and future water problems			
3. Need to assess the level of city services			
4. Develop strategy of how to increase water pressure			
5. Establish fund for major street/water/sewer repairs/capital equipment (such as fire engines)			

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Goal Statement IV:

Create a Strategic Plan for Economic Development by April 2014.

Value of accomplishing this goal:

- Diversifies the tax base.
- Identifies economic opportunities.
- Will support the goals of the community.
- Will bring services to the citizens.

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Action Steps	Target Date	Who	Comp Date
1. The Economic Development Plan must support Ovilla's Vision, Mission, Values, and Goals			
2. The plan needs to identify businesses that are desired and sustained by the economy			
3. The plan needs to address viable businesses for FM664/Ovilla Rd development			
4. Identify what the City's responsibility will be in supporting the infrastructure when FM664 to Westmoreland is completed			
5. The plan should explore business opportunities for the Downtown Improvement Plan			

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Goal Statement V:

Show Case the City of Ovilla during the Heritage Day Festival by December 2018.

Value of accomplishing this goal:

- Creates Community.
- Reinforces the values of the community.
- Gives residents the opportunity to meet each other.

Action Steps	Target Date	Who	Comp Date
1. Create different marketing tools to attract high end residential developers			
2. Create different marketing tools to attract desired businesses			
3. Create large map of Ovilla that identifies properties available for residential/commercial development			

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CRITICAL SUCCESS FACTORS FOR IMPLEMENTATION

Council and Staff need to use the Strategic Guide to evaluate all decisions.

Staff needs to provide quarterly feedback on progress to Council and residents.

Staff needs to tie all agenda items to strategic goals.

Staff needs to identify completion of tasks in order to build confidence in the guide.

Council needs to validate priorities on an annual basis.

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**Process facilitated
and document designed by**



The Management Connection Inc.

PROFESSIONAL FACILITATORS

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AGENDA ITEM REPORT

Item(s): 4 (City Secretary use only)

Meeting Date: January 13, 2014

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: Staff

Amount: \$N/A

Attachments:	
1. None	
Agenda Item / Topic:	
ITEM 4.	<i>DISCUSSION/ACTION</i> – Consider the appointment of a committee to review current and future personnel needs and take action as necessary.
Discussion / Justification:	
This item has been placed on the agenda at the request of Councilman Hall to provide the Council an opportunity to discuss the appointment of a committee to review the current and future personnel needs of the City.	
Recommendation / Staff Comments:	
Sample Motion(s):	



AGENDA ITEM REPORT

Item(s): **5** (City Secretary use only)

Meeting Date: January 13, 2014

Department: Administration

Discussion **Action**

Budgeted Expense: **YES** **NO** **N/A**

Submitted By: Staff

Amount: \$N/A

Attachments:	
1. None	
Agenda Item / Topic:	
ITEM 5.	<i>DISCUSSION/ACTION</i> – Consider the development of a five-year budget to align with the five-year strategic plan and take action as necessary.
Discussion / Justification:	
This item has been placed on the agenda at the request of Councilman Hall to provide the Council an opportunity to discuss the development of a five-year budget to align with the five-year strategic plan.	
Recommendation / Staff Comments:	
Sample Motion(s):	