

CITY OF OVILLA WORKSHOP MINUTES

Wednesday, December 11, 2013
Special Council Workshop Meeting
105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Dormier called the Workshop Meeting of the Ovilla City Council to order at 6:02 P.M. The following City Council Members were present:

Ralph Hall	Mayor Pro Tem, Place 1
Larry Stevenson	Council Member Place 2
David Griffin	Council Member Place 3
Doug Hunt	Council Member Place 4
Dean Oberg	Council Member Place 5

Mayor Dormier noted present members, thus constituting a quorum. Various department-heads, staff and Ms Jacqueline Lee (First Texas Group) were present.

REGULAR AGENDA

ITEM I. DISCUSSION – Review and discuss revisions to the Employee Policies Handbook as presented to the City Council for review.

Ms Jacqueline Lee was present to review and answer Council questions and feedback of the newly developed Employee Policies Handbook. The presented policy was the second draft, redlined and commented for review. It was noted that Ovilla's legal counsel, Mr. Ron MacFarlane had reviewed the proposed policy and was of the opinion that it complied with applicable laws. Mr. MacFarlane was available by phone for questions.

Council discussed various sections:

1. Section 4 pertaining to college transcripts need to be from accredited universities
2. TMRS and the 1,000 part-time hour maximum
3. Probationary periods
4. Rehires
5. Government per diem rates need to be included for professional development and training
6. Outside employment
7. Use of personal tools should be prohibited
8. 60-days should be the maximum time allowed to use comp-time
9. On-call status compensation
10. Assure that Police and Fire general orders and/or standard operating procedures comply with all provisions of the Handbook and do not contain conflicting language.
11. Vacation buy-back
12. Approved holidays

Approximately one-half of the Handbook was reviewed in the allotted one-hour schedule. It was confirmed that staff would schedule another meeting for continued review with Ms Lee and Council.

No Action.

ADJOURNMENT

Mayor Dormier adjourned the meeting at 7:03.

ATTEST:


Pamela Woodall, City Secretary

Richard Dormier, Mayor
Ralph Hall, Place One
Larry Stevenson, Place Two




Richard Dormier, Mayor

Approved January 27, 2014

Doug Hunt, Place Four
David Griffin, Place Three
Dean Oberg, Place Five