

City of *OVILLA* City Council Agenda

Ralph G. Hall, Place One
Larry Stevenson, Place Two
David Griffin, Place Three

Richard Dormier, Mayor

Doug Hunt, Place Four
Dean Oberg, Place Five
Cyndy Powell, City Administrator

105 S. Cockrell Hill Road, Ovilla, TX 75154

Monday, February 24, 2014

7:00 P.M.

Council Chamber Room

Pursuant to the provisions of Chapter 551 VTCA Government Code, NOTICE is hereby given of a Regular Meeting of the City Council of the City of Ovilla, to be held on Monday, February 24, 2014 at 7:00 P.M. in the City Hall Council Chamber Room, 105 S. Cockrell Hill Road, Ovilla, Texas, 75154, for the purpose of considering the following items.

I. CALL TO ORDER

- Invocation
- Pledge of Allegiance

II. COMMENTS, PRESENTATIONS, ANNOUNCEMENTS & REPORTS

▪ Citizen Comments

The City Council welcomes comments from Citizens. Those wishing to speak must sign in before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised, or make any decisions at this time. Speakers under citizen's comments must observe a three-minute time limit. Inquiries regarding matters not listed on the Agenda may be referred to Staff for research and possible future action.

▪ Department Activity Reports / Discussion

- Finance Department Accountant S. Jungman
 - Monthly financials
- Administration City Administrator C. Powell
 - Bi-weekly update activity reports

III. CONSENT AGENDA

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration.

- A. Minutes of the January 27 Special Council Workshop Meeting
- B. Minutes of the January 27, 2014 Regular Council Meeting
- C. Minutes of the February 06, 2014 Special Council Meeting and Training Workshop
- D. Minutes of the February 10, 2014 Regular Council Meeting

IV. REGULAR AGENDA

- ITEM 1. **DISCUSSION/ACTION** – Receive presentation from Trinity River Authority representative and take action as necessary.
- ITEM 2. **DISCUSSION/ACTION** – Consider acceptance of the Annual Financial Audit Report for the year ending September 30, 2013, prepared by Yeldell, Wilson and Company, C.P.A., P.C.
- ITEM 3. **DISCUSSION** – Review status of City's progress in obtaining the Leadership Award through the State Comptroller's Office.

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- ITEM 4. **DISCUSSION/ACTION** – Consider scheduling a date, time and location for a Town Hall Meeting to receive feedback on the draft Citywide Five-Year Strategic Guide.
- ITEM 5. **ITEM 5. DISCUSSION/ACTION** – Consider approval of Resolution No. R2014-009 Authorizing the Mayor to execute the Fourth Extension to the Letter of Understanding for Consultation Services with Jacqueline Lee, Consultant with Texas First Group for an amount not to exceed \$1,100.00.
- ITEM 6. **DISCUSSION/ACTION** – Consider recommendation from the EDC and take action to remove of Place 3 Director Milke pursuant to EDC Bylaws, Article IV, Section 2 and direct staff to solicit for applications for board appointment(s).

EXECUTIVE SESSION

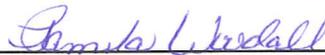
The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

COUNCIL WILL RECONVENE INTO OPEN SESSION, AND TAKE ACTION
NECESSARY PURSUANT TO EXECUTIVE SESSION, IF NEEDED.

V. REQUESTS FOR FUTURE AGENDA ITEMS

VI. ADJOURNMENT

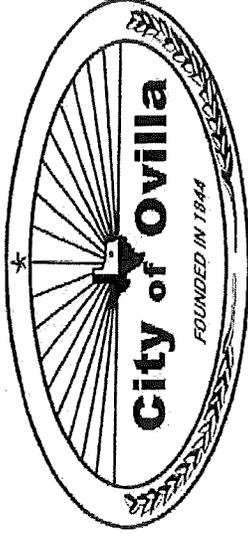
THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF the February 24, 2014 Regular City Council Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofovilla.org, on the 21st day of February 2014 prior to 7:00 p.m., in compliance with Chapter 551, Texas Government Code.



Pamela Woodall, City Secretary

DATE OF POSTING: 2-21-2014 TIME: 2:30 am/pm
DATE TAKEN DOWN: _____ TIME: _____ am/pm

IF YOU OR YOUR REPRESENTATIVE HAVE A DISABILITY THAT REQUIRES SPECIAL ARRANGEMENTS AND YOU PLAN TO ATTEND THIS PUBLIC MEETING, PLEASE CALL THE CITY SECRETARY AT 972-617-7262 WITHIN 24 HOURS OF THE MEETING. REASONABLE ACCOMMODATIONS WILL BE MADE TO MEET YOUR NEEDS AT THE MEETING. PLEASE SILENCE ALL PAGERS, CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.



DATE: 2-24-14

TO: Honorable Mayor and Council Members

FROM: Sharon Jungman

**SUBJECT: Financial Statements
Thru January 2014**

**City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2013 through January 2014**

Resources	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget Thru Jan. 34%
4000100 - Taxes					
4000105 - Ad Valorem, Current	277,059	1,084,108	1,220,608	-136,500	89%
4000110 - Ad Valorem, Delinquent	782	1,355	7,800	-6,445	17%
4000113 - Interest/Penalties - Prop Tax	246	324	6,700	-6,376	5%
4000120 - Sales Tax	12,113	56,844	188,710	-131,866	30%
4000125 - Sales Tax - Street Improvement	3,028	14,211	46,800	-32,589	30%
4000130 - Franchise Tax	28	11,379	150,000	-138,621	8%
Total 4000100 - Taxes	293,256	1,168,221	1,620,618	-452,397	72%
4000200 - Licenses and Permits					
4000208 - Building Permits					
4000210 - Residential Building Permits	12,404	29,561	24,000	5,561	123%
4000213 - Fire Inspection Permits	1,500	3,000	1,800	1,200	167%
4000214 - Misc Building Permits	1,129	4,352	11,000	-6,648	40%
Total 4000208 - Building Permits	15,033	36,913	36,800	113	100%
4000230 - Plan Review Fee	3,860	7,620	4,800	2,820	159%
4000260 - Alarm Permits	215	355	2,300	-1,945	15%
4000270 - Animal Tag Fees	360	1,116	3,000	-1,884	37%
4000272 - Impound Fees	170	1,145	1,200	-55	95%
4000290 - Misc Licenses and Permits	60	195	1,000	-805	20%
Total 4000200 - Licenses and Permits	19,698	47,344	49,100	-1,756	96%
4000400 - Charges for Services					
4000325 - ESD #2	0	0	145,000	-145,000	0%
4000330 - ESD #4	0	0	39,000	-39,000	0%
4000411 - Copies and Maps	8	37	100	-63	37%
4000415 - Police Reports	0	54	150	-96	36%
4000420 - Park Lights	0	0	350	-350	0%

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2013 through January 2014

	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget Thru Jan. 34%
4000440 · Oak Leaf Animal Control	0	0	800	-800	0%
4000450 · Subdivision Fees	0	0	0	0	0%
4000480 · Solid Waste (Garbage)	17,587	68,412	198,000	-129,588	35%
4000490 · Misc Charges for Services	75	618	2,500	-1,882	25%
Total 4000400 · Charges for Services	17,670	69,121	385,900	-316,779	18%
4000500 · Fines and Forfeitures					
4000535 · Omni Warrant Revenue	0	0	4,500	-4,500	0%
4000510 · Fines - Police	5,032	23,996	85,500	-61,504	28%
4000520 · Fines - Animal Control	0	0	1,000	-1,000	0%
4000525 · Fines - Code Enforcement	264	919	2,000	-1,081	46%
4000590 · Misc Fines and Forfeitures	0	11	345	-334	3%
Total 4000500 · Fines and Forfeitures	5,296	24,926	93,345	-68,419	27%
4000800 · Other Revenue					
4000810 · Heritage Day	0	2,630	9,000	-6,370	29%
4000820 · Water Tower Lease	5,973	21,260	92,000	-70,740	23%
4000840 · Interest Earned	449	1,252	5,500	-4,248	23%
4000861 · ESD #2 Cert Grant	0	0	0	0	0%
4000867 · HB3667 TX.Forest Service Grant	0	0	0	0	0%
4000870 · Insurance Proceeds	282	564	0	564	100%
4000885 · Proceeds from Sale of Assets	0	0	0	0	0%
4000887 · HOA Revenue	0	0	1,015	-1,015	0%
4000890 · Misc Other Revenue	0	6,542	5,517	1,025	119%
Total 4000800 · Other Revenue	6,704	32,248	113,032	-80,784	29%
4000900 · Transfers In					
4000925 · Admin.Rev. received from 4B-EDC	0	625	2,500	-1,875	25%
4000930 · Admin. Rev. Rec. From W&S Fund	0	29,661	118,643	-88,982	25%
4000940 · Admin.Rev. Rec. from MDD Fund	0	125	500	-375	25%

**City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2013 through January 2014**

	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget Thru Jan. 34%
4000990 · Reduction in Fund Balance	0	0	228,953	-228,953	0%
Total 4000900 · Transfers In	0	30,411	350,596	-320,185	9%
Total Resources	342,624	1,372,271	2,612,591	-1,240,320	53%
Resources	342,624	1,372,271	2,612,591	-1,240,320	53%
Expense					
10 · Administration					
5101100 · Salaries & Wages					
5101110 · City Administrator	9,366	23,490	60,000	-36,510	39%
5101115 · City Secretary	5,885	14,617	38,250	-23,633	38%
5101117 · City Accountant	5,913	14,520	37,500	-22,980	39%
5101120 · Admin. Support	2,956	7,020	19,500	-12,480	36%
5101180 · Merit Raises, Staff	0	0	4,000	-4,000	0%
Total 5101100 · Salaries & Wages	24,120	59,647	159,250	-99,603	37%
5101400 · Support Staff					
5101490 · Overtime	0	81	625	-544	13%
Total 5101400 · Support Staff	0	81	625	-544	13%
5102100 · Employee Benefits					
5102112 · Affordable Health Care Act Fee	342	646	3,140	-2,494	21%
5102110 · Group Insurance	2,554	8,310	19,900	-11,590	42%
5102115 · Corrected Tax on Benefits	0	0	0	0	0%
5102135 · TMRS	1,375	4,215	10,400	-6,185	41%
5102160 · Worker's Compensation	110	220	440	-220	50%
5102170 · Payroll Taxes	349	1,080	3,200	-2,120	34%
5102180 · Unemployment Taxes	1,071	1,071	1,000	71	107%
5102196 · Indiv. Membership Dues	0	365	1,500	-1,135	24%

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2013 through January 2014

	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget Thru Jan. 34%
Total 5102100 · Employee Benefits	5,801	15,907	39,580	-23,673	40%
5102200 · Special Services					
5102210 · Tax Assessing & Collecting Fees	0	1,550	1,570	-20	99%
5102220 · Tax Appraisal Fee	3,332	13,033	14,000	-967	93%
5102230 · Legal Fees	1,230	4,808	33,000	-28,192	15%
5102240 · Audit	0	2,370	7,420	-5,050	32%
5102250 · Accounting	0	150	2,000	-1,850	8%
5102260 · Engineering Fees	0	0	1,000	-1,000	0%
Total 5102200 · Special Services	4,562	21,911	58,990	-37,079	37%
5102300 · Contractual Services					
5102310 · Consultant Fees	0	2,400	28,000	-25,600	9%
Total 5102300 · Contractual Services	0	2,400	28,000	-25,600	9%
5102500 · Operating Services					
5102530 · Custodial Service Contract	265	1,060	3,600	-2,540	29%
Total 5102500 · Operating Services	265	1,060	3,600	-2,540	29%
5102600 · Special Expenses					
5102610 · Election - Payroll	0	0	850	-850	0%
5102620 · Election - Supplies	0	0	2,725	-2,725	0%
5102630 · Election Meeting Expense	0	0	100	-100	0%
5102650 · Codification Book Update	375	1,485	3,500	-2,015	42%
Total 5102600 · Special Expenses	375	1,485	7,175	-5,690	21%
5103100 · General Supplies					
5103110 · Office Supplies	482	3,070	6,000	-2,930	51%
5103140 · Uniforms	0	10	300	-290	3%
Total 5103100 · General Supplies	482	3,080	6,300	-3,220	49%

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2013 through January 2014

	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget Thru Jan. 34%
5103400 - Maintenance Supplies / Parts					
5103410 - Supplies - Custodial	119	290	1,500	-1,210	19%
5103440 - Maintenance Agreement Expense	0	0	600	-600	0%
5103460 - Miscellaneous	0	75	200	-125	38%
Total 5103400 - Maintenance Supplies / Parts	119	365	2,300	-1,935	16%
5104200 - Travel Expenses					
5104210 - Travel - Local	0	44	500	-456	9%
5104220 - Professional Development	405	1,089	5,000	-3,911	22%
5104222 - Professional Develop - Council	0	25	1,200	-1,175	2%
5104225 - City Council Meal Expense	97	253	1,800	-1,547	14%
5104230 - Professional Develop - In-House	0	0	100	-100	0%
Total 5104200 - Travel Expenses	502	1,411	8,600	-7,189	16%
5105200 - Data Processing Expenses					
5105230 - Data Proc-Maintenance & Repair	468	1,207	6,000	-4,793	20%
5105240 - Data Processing - Software	1,091	3,450	10,000	-6,550	35%
Total 5105200 - Data Processing Expenses	1,559	4,657	16,000	-11,343	29%
5105300 - Printing Expense					
5105310 - Copier Expense	264	774	3,300	-2,526	23%
5105320 - Printing - Newsletters	0	752	3,300	-2,548	23%
5105330 - Printing - Forms	0	446	2,000	-1,554	22%
5105350 - Printing - Other	0	167	500	-333	33%
Total 5105300 - Printing Expense	264	2,139	9,100	-6,961	24%
5105400 - Utilities					
5105410 - Telephone	111	444	1,400	-956	32%
5105415 - Cellular Phone	217	868	2,680	-1,812	32%

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
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	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget Thru Jan. 34%
5105417 · Internet	69	274	840	-566	33%
5105420 · Wireless Cards	114	570	500	70	114%
5105450 · Electricity	447	1,087	4,500	-3,413	24%
Total 5105400 · Utilities	958	3,243	9,920	-6,677	33%
5105500 · Repairs & Bldg Improvements					
5105520 · Repairs - Buildings	60	608	6,000	-5,392	10%
5105540 · Repairs - Machinery & Equipment	0	0	1,000	-1,000	0%
5105590 · Repairs - Other	0	135	500	-365	27%
Total 5105500 · Repairs & Bldg Improvements	60	743	7,500	-6,757	10%
5105600 · Insurance					
5105610 · Insurance - Property	281	562	1,250	-688	45%
5105620 · Insurance - Liability	215	430	865	-435	50%
5105630 · Insurance - Fidelity Bond	50	300	250	50	120%
5105635 · Public Officials Surety Bonds	0	0	900	-900	0%
Total 5105600 · Insurance	546	1,292	3,265	-1,973	40%
5105700 · Other Expenses					
5105705 · Postage	325	1,338	5,000	-3,662	27%
5105710 · Cash - Over/Short	0	0	10	-10	0%
5105725 · Records Management Expense	0	0	300	-300	0%
5105730 · City - Memberships	240	1,580	2,100	-520	75%
5105740 · Legal Notices/Advertisement	0	361	4,000	-3,639	9%
5105752 · Employment Screening	0	0	400	-400	0%
5105760 · Bank Service Charge	6	12	25	-13	48%
5105764 · Filing Fees	0	0	500	-500	0%
5105765 · Miscellaneous	20	764	2,000	-1,236	38%
Total 5105700 · Other Expenses	591	4,055	14,335	-10,280	28%

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
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	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget Thru Jan. 34%
5106400 · Minor Capital Outlay					
5106440 · Machinery & Equipment	0	0	5,000	-5,000	0%
5106465 · Furniture	292	292	1,000	-708	29%
5106470 · Audio & Visual Equipment	0	0	1,000	-1,000	0%
Total 5106400 · Minor Capital Outlay	292	292	7,000	-6,708	4%
5107400 · Capitalized Assets					
5107420 · Buildings	0	0	0	0	0%
5107425 · Land	0	0	0	0	0%
Total 5107400 · Capitalized Assets	0	0	0	0	0%
5109000 · Reserves					
5109001 · Reserve for Contingency	0	0	24,450	-24,450	0%
Total 5109000 · Reserves	0	0	24,450	-24,450	0%
Total 10 · Administration	40,496	123,768	405,990	-282,222	30%
20 · Police					
5201100 · Salaries & Wages					
5201120 · Police Chief	7,344	22,032	61,795	-39,763	36%
5201143 · Command Staff	5,745	17,235	48,358	-31,123	36%
5201150 · Certification Pay	277	832	2,400	-1,568	35%
5201180 · Merit Raises - Staff	0	0	3,310	-3,310	0%
Total 5201100 · Salaries & Wages	13,366	40,099	115,863	-75,764	35%
5201400 · Support Salaries					
5201405 · Support Staff	2,220	7,329	21,660	-14,331	34%
5201410 · Patrol	19,546	67,103	243,500	-176,397	28%
5201415 · Certification Pay	104	450	5,500	-5,050	8%

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2013 through January 2014

	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget Thru Jan. 34%
5201480 · Merit Raises	0	0	7,875	-7,875	0%
5201490 · Overtime	3,718	7,340	6,600	740	111%
Total 5201400 · Support Salaries	25,588	82,222	285,135	-202,913	29%
5202100 · Employee Benefits					
5202110 · Group Insurance	3,657	16,929	66,150	-49,221	26%
5202135 · TMRS	2,095	6,997	21,450	-14,453	33%
5202160 · Worker's Compensation	2,122	4,244	8,550	-4,306	50%
5202170 · Payroll Taxes	525	1,681	5,445	-3,764	31%
5202196 · Membership Dues	105	135	315	-180	43%
Total 5202100 · Employee Benefits	8,504	29,986	101,910	-71,924	29%
5202300 · Contractual Services					
5202355 · Contract Labor - Individual	0	0	500	-500	0%
5202356 · Gingerbread House	0	1,000	1,000	0	100%
5202380 · Dispatch	0	6,568	13,875	-7,307	47%
5202385 · Jail Expense	0	1,000	2,000	-1,000	50%
Total 5202300 · Contractual Services	0	8,568	17,375	-8,807	49%
5202500 · Operating Services					
5202540 · Computer Maintenance	75	657	700	-43	94%
5202560 · Internet Subscriptions	0	0	1,450	-1,450	0%
Total 5202500 · Operating Services	75	657	2,150	-1,493	31%
5202600 · Special Expenses					
5202675 · National Night Out	0	350	500	-150	70%
Total 5202600 · Special Expenses	0	350	500	-150	70%
5203100 · General Supplies					
5203110 · Office Supplies	174	761	1,500	-739	51%

**City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2013 through January 2014**

	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget Thru Jan. 34%
5203140 · Uniforms	970	1,401	2,500	-1,099	56%
5203170 · Evidence Gathering	213	243	700	-457	35%
Total 5203100 · General Supplies	1,357	2,405	4,700	-2,295	51%
5203400 · Maintenance Supplies & Parts	0	56	600	-544	9%
5203410 · Supplies - Custodial	0	56	600	-544	9%
Total 5203400 · Maintenance Supplies & Parts	0	56	600	-544	9%
5204200 · Travel Expenses	0	0	300	-300	0%
5204210 · Travel - Local	0	0	300	-300	0%
5204220 · Professional Development	206	846	2,000	-1,154	42%
5204270 · Vehicle Expenses	1,892	6,196	24,000	-17,804	26%
Total 5204200 · Travel Expenses	2,098	7,042	26,300	-19,258	27%
5205200 · Data Processing Expenses	0	0	400	-400	0%
5205220 · Data Proc - Equipment Rental	0	0	400	-400	0%
5205240 · Data Processing - Software	0	16,543	17,500	-957	95%
Total 5205200 · Data Processing Expenses	0	16,543	17,900	-1,357	92%
5205300 · Printing Expenses	80	575	1,500	-925	38%
5205310 · Copier Expense	80	575	1,500	-925	38%
5205330 · Printing - Forms	0	222	300	-78	74%
5205350 · Printing - Other	35	47	400	-353	12%
Total 5205300 · Printing Expenses	115	844	2,200	-1,356	38%
5205400 · Utilities	120	478	1,600	-1,122	30%
5205410 · Telephone	120	478	1,600	-1,122	30%
5205415 · Cellular Phone	106	424	1,350	-926	31%
5205417 · Internet - PD	86	342	1,475	-1,133	23%
5205420 · Wireless Cards	228	912	2,350	-1,438	39%

**City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2013 through January 2014**

	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget Thru Jan. 34%
5205450 · Electricity	573	1,095	4,000	-2,905	27%
Total 5205400 · Utilities	1,113	3,251	10,775	-7,524	30%
5205500 · Repairs & Building Improvements					
5205520 · Repairs - Building	0	481	481	0	100%
5205540 · Repairs- Machinery & Equipment	0	1,046	1,200	-154	87%
5205550 · Repairs - Vehicles	126	845	7,500	-6,655	11%
Total 5205500 · Repairs & Building Improvements	126	2,372	9,181	-6,809	26%
5205600 · Insurance					
5205610 · Insurance - Property	400	800	1,600	-800	50%
5205620 · Insurance - Liability	1,206	2,412	4,900	-2,488	49%
5205640 · Insurance - Vehicle	658	1,316	2,700	-1,384	49%
Total 5205600 · Insurance	2,264	4,528	9,200	-4,672	49%
5205700 · Other Expenses					
5205742 · Public Relations	0	0	100	-100	0%
5205752 · Employment Screening	295	360	1,000	-640	36%
5205765 · Miscellaneous	255	348	1,619	-1,271	21%
Total 5205700 · Other Expenses	550	708	2,719	-2,011	26%
5206400 · Minor Capital Outlay					
5206440 · Machinery & Equipment	0	0	2,667	-2,667	0%
5206445 · Personal Protective Equipment	0	730	2,000	-1,270	37%
Total 5206400 · Minor Capital Outlay	0	730	4,667	-3,937	16%
Total 20 · Police	55,156	200,361	611,175	-410,814	33%
25 · Municipal Court					
5251100 · Salaries & Wages					

City of Ovilla General Fund
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5251140 · Municipal Judge	440	1,760	6,000	-4,240	29%
Total 5251100 · Salaries & Wages	440	1,760	6,000	-4,240	29%
5251400 · Support Staff					
5251405 · Support Staff	3,422	10,268	28,825	-18,557	36%
5251420 · Jury Fees	0	36	200	-164	18%
5251425 · City Prosecutor	562	2,298	8,500	-6,202	27%
5251480 · Merit Raises	0	0	870	-870	0%
5251490 · Overtime	86	566	1,200	-634	47%
Total 5251400 · Support Staff	4,070	13,168	39,595	-26,427	33%
5252100 · Employee Benefits					
5252110 · Group Insurance	551	2,204	6,615	-4,411	33%
5252135 · TMRS	200	618	1,725	-1,107	36%
5252160 · Worker's Compensation	28	56	110	-54	51%
5252170 · Payroll Taxes	50	151	435	-284	35%
5252196 · Membership Dues	0	0	0	0	0%
Total 5252100 · Employee Benefits	829	3,029	8,885	-5,856	34%
5252300 · Contractual Services					
5252375 · Traffic Fines	0	14,529	38,000	-23,471	38%
Total 5252300 · Contractual Services	0	14,529	38,000	-23,471	38%
5252500 · Operating Services					
5252540 · Computer Maintenance	38	38	150	-112	25%
Total 5252500 · Operating Services	38	38	150	-112	25%
5253100 · General Supplies					
5253110 · Office Supplies	0	58	250	-192	23%
5253140 · Uniforms	0	0	50	-50	0%

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2013 through January 2014

	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget Thru Jan. 34%
Total 5253100 · General Supplies	0	58	300	-242	19%
5254200 · Travel Expenses					
5254210 · Travel - Local	0	0	25	-25	0%
5254220 · Professional Development	0	0	24	-24	0%
Total 5254200 · Travel Expenses	0	0	49	-49	0%
5255200 · Data Processing Expenses					
5255240 · Data Processing - SW Maint.	0	1,771	1,775	-4	100%
Total 5255200 · Data Processing Expenses	0	1,771	1,775	-4	100%
5255300 · Printing Expense					
5255350 · Printing - Other	0	0	300	-300	0%
Total 5255300 · Printing Expense	0	0	300	-300	0%
5255600 · Insurance					
5255620 · Insurance - Liability	72	144	300	-156	48%
5255630 · Insurance - Fidelity Bond	0	0	0	0	0%
Total 5255600 · Insurance	72	144	300	-156	48%
5255700 · Other Expenses					
5255752 · Employment Screening	0	0	75	-75	0%
5255765 · Miscellaneous	0	0	75	-75	0%
5255770 · Warrant Fee State Comptroller	0	0	3,000	-3,000	0%
5255772 · Warrant Fee - Omni	0	0	900	-900	0%
Total 5255700 · Other Expenses	0	0	4,050	-4,050	0%
Total 25 · Municipal Court	5,449	34,497	99,404	-64,907	35%
30 · Fire					

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2013 through January 2014

	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget Thru Jan. 34%
5301100 · Salaries & Wages					
5301125 · Fire Chief	4,774	14,320	40,170	-25,850	36%
5301130 · Asst. Fire Chief	0	0	0	0	0%
5301140 · Fire Captains	6,779	23,923	97,790	-73,867	24%
5301180 · Merit Raises - Staff	0	0	4,100	-4,100	0%
Total 5301100 · Salaries & Wages	11,553	38,243	142,060	-103,817	27%
5301400 · Support Salaries					
5301440 · Firefighters	27,154	78,324	202,000	-123,676	39%
5301480 · Merit Raises	0	0	5,900	-5,900	0%
5301485 · Volunteer Incentive Program	1,390	5,551	15,600	-10,049	36%
Total 5301400 · Support Salaries	28,544	83,875	223,500	-139,625	38%
5302100 · Employee Benefits					
5302110 · Group Insurance	0	0	0	0	0%
5302135 · TMRS	272	833	2,400	-1,567	35%
5302137 · Volunteer Retirement	0	108	1,300	-1,192	8%
5302160 · Worker's Compensation	3,200	6,400	15,700	-9,300	41%
5302170 · Payroll Taxes	2,664	8,027	24,200	-16,173	33%
5302196 · Membership Dues	100	730	1,900	-1,170	38%
Total 5302100 · Employee Benefits	6,236	16,098	45,500	-29,402	35%
5302300 · Contractual Services					
5302310 · Consultant Fees	0	0	1,500	-1,500	0%
5302380 · Dispatch	0	6,568	13,875	-7,307	47%
5302385 · Emergency Transport Service	15,890	31,780	63,560	-31,780	50%
Total 5302300 · Contractual Services	15,890	38,348	78,935	-40,587	49%
5302500 · Operating Services					
5302510 · Maintenance Agreements	2,874	4,679	10,505	-5,826	45%

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2013 through January 2014

	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget Thru Jan. 34%
5302540 · Computer Maintenance	152	627	1,500	-873	42%
5302570 · Warning System Maintenance	0	780	780	0	100%
5302580 · Generator Maintenance	0	0	2,120	-2,120	0%
Total 5302500 · Operating Services	3,026	6,086	14,905	-8,819	41%
5302600 · Special Expenses					
5302675 · National Night Out	0	0	500	-500	0%
Total 5302600 · Special Expenses	0	0	500	-500	0%
5303100 · General Supplies					
5303110 · Office Supplies	193	782	1,400	-618	56%
5303140 · Uniforms	0	423	4,400	-3,977	10%
5303160 · Medical Supplies	90	1,473	5,000	-3,527	29%
5303165 · Medical Support	30	30	500	-470	6%
5303170 · Evidence Gathering	0	0	50	-50	0%
5303175 · Education Aids	0	0	50	-50	0%
Total 5303100 · General Supplies	313	2,708	11,400	-8,692	24%
5303400 · Maintenance Supplies & Parts					
5303410 · Supplies - Custodial	88	195	2,400	-2,205	8%
5303420 · Building Alarm Maintenance	0	0	420	-420	0%
Total 5303400 · Maintenance Supplies & Parts	88	195	2,820	-2,625	7%
5304200 · Travel Expenses					
5304220 · Professional Development	0	458	1,300	-842	35%
5304270 · Vehicle Expenses	730	2,435	10,000	-7,565	24%
Total 5304200 · Travel Expenses	730	2,893	11,300	-8,407	26%
5305200 · Data Processing Expenses					
5305230 · Data Proc-Maintenance & Repair	0	0	1,000	-1,000	0%

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2013 through January 2014

	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget Thru Jan. 34%
5305240 · Data Processing - Software	0	104	2,850	-2,746	4%
Total 5305200 · Data Processing Expenses	0	104	3,850	-3,746	3%
5305300 · Printing Expense					
5305310 · Copier Expense	452	1,021	3,100	-2,079	33%
5305330 · Printing - Forms	0	0	100	-100	0%
Total 5305300 · Printing Expense	452	1,021	3,200	-2,179	32%
5305400 · Utilities					
5305410 · Telephone	219	792	2,350	-1,558	34%
5305415 · Cellular Phone	0	127	525	-398	24%
5305417 · Internet - Fire Dept.	370	1,529	3,100	-1,571	49%
5305430 · Natural Gas	514	1,162	1,650	-488	70%
5305450 · Electricity	584	1,421	5,400	-3,979	26%
Total 5305400 · Utilities	1,687	5,031	13,025	-7,994	39%
5305500 · Repairs & Bldg Improvements					
5305520 · Repairs - Building	0	134	4,000	-3,866	3%
5305540 · Repairs - Machinery & Equipment	130	1,192	19,000	-17,808	6%
5305545 · Repairs - Apparatus	1,949	2,922	12,000	-9,078	24%
5305550 · Repairs - Vehicles	0	0	3,500	-3,500	0%
Total 5305500 · Repairs & Bldg Improvements	2,079	4,248	38,500	-34,252	11%
5305600 · Insurance					
5305610 · Insurance - Property	0	0	0	0	0%
5305620 · Insurance - Liability	356	4,535	6,500	-1,965	70%
5305640 · Insurance - Vehicle	2,462	4,924	10,000	-5,076	49%
Total 5305600 · Insurance	2,818	9,459	16,500	-7,041	57%
5305700 · Other Expenses					

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2013 through January 2014

	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget Thru Jan. 34%
5305705 · Postage	0	0	150	-150	0%
5305752 · Employment Screening	0	103			
5305765 · Flags & Miscellaneous	0	0	700	-700	0%
5305770 · Matching Fire Grant Expense	0	0	0	0	0%
Total 5305700 · Other Expenses	0	103	850	-747	12%
5306400 · Minor Capital Outlay					
5306440 · Machinery & Equipment	390	1,940	10,300	-8,360	19%
5306445 · Personal Protective Equipment	80	206	20,500	-20,294	1%
Total 5306400 · Minor Capital Outlay	470	2,146	30,800	-28,654	7%
5307400 · Capitalized Assets					
5307440 · Machinery & Equipment	0	0	0	0	0%
5307450 · Vehicles	0	0	0	0	0%
Total 5307400 · Capitalized Assets	0	0	0	0	0%
Total 30 · Fire	73,886	210,558	637,645	-427,087	33%
40 · Community Services					
5401100 · Salaries & Wages					
5401135 · ACO/Code Enforcement Officer	4,170	12,469	35,100	-22,631	36%
5401180 · Merit Raises - Staff	0	0	1,055	-1,055	0%
5401190 · Overtime	0	0	150	-150	0%
Total 5401100 · Salaries & Wages	4,170	12,469	36,305	-23,836	34%
5402100 · Employee Benefits					
5402110 · Group Insurance	350	1,750	6,620	-4,870	26%
5402135 · TMRS	242	738	2,050	-1,312	36%
5402160 · Worker's Compensation	55	110	225	-115	49%
5402170 · Payroll Taxes	67	209	550	-341	38%

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2013 through January 2014

	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget Thru Jan. 34%
5402190 · License	0	25	325	-300	8%
Total 5402100 · Employee Benefits	714	2,832	9,770	-6,938	29%
5402300 · Contractual Services					
5402315 · Contract Building Inspections	9,121	20,112	18,000	2,112	112%
5402325 · Fire Inspections	0	0	1,800	-1,800	0%
5402370 · Impound Fees	0	420	1,400	-980	30%
Total 5402300 · Contractual Services	9,121	20,532	21,200	-668	97%
5402600 · Special Expenses					
5402680 · Environmental Testing	0	0	2,300	-2,300	0%
5402685 · Clean up Day	0	0	100	-100	0%
Total 5402600 · Special Expenses	0	0	2,400	-2,400	0%
5403100 · General Supplies					
5403110 · Office Supplies	0	0	50	-50	0%
5403120 · Animal Care	0	0	150	-150	0%
5403122 · Pet Supplies	80	155	500	-345	31%
5403140 · Uniforms	0	120	350	-230	34%
Total 5403100 · General Supplies	80	275	1,050	-775	26%
5403400 · Maintenance Supplies & Parts					
5403460 · Miscellaneous	0	82	100	-18	82%
Total 5403400 · Maintenance Supplies & Parts	0	82	100	-18	82%
5404200 · Travel Expenses					
5404210 · Travel - Local	0	0	25	-25	0%
5404220 · Professional Development	0	125	200	-75	63%
5404270 · Vehicle Expenses	100	403	2,200	-1,797	18%
Total 5404200 · Travel Expenses	100	528	2,425	-1,897	22%

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2013 through January 2014

	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget Thru Jan. 34%
5405200 · Data Processing Expenses					
5405230 · Data Proc-Maintenance & Repairs	0	0	200	-200	0%
Total 5405200 · Data Processing Expenses	0	0	200	-200	0%
5405300 · Printing Expense					
5405330 · Printing - Forms	0	0	150	-150	0%
Total 5405300 · Printing Expense	0	0	150	-150	0%
5405400 · Utilities					
5405415 · Cellular Phone	41	164	550	-386	30%
Total 5405400 · Utilities	41	164	550	-386	30%
5405600 · Insurance					
5405610 · Insurance - Property	2	4	8	-4	50%
5405620 · Insurance - Liability	46	92	200	-108	46%
5405640 · Insurance - Vehicle	81	162	325	-163	50%
Total 5405600 · Insurance	129	258	533	-275	48%
5405700 · Other Expenses					
5405765 · Miscellaneous	0	0	100	-100	0%
Total 5405700 · Other Expenses	0	0	100	-100	0%
5406400 · Minor Capital Outlay					
5406440 · Machinery & Equipment	50	271	800	-529	34%
Total 5406400 · Minor Capital Outlay	50	271	800	-529	34%
Total 40 · Community Services	14,405	37,411	75,583	-38,172	49%
45 · Solid Waste					

**City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2013 through January 2014**

	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget Thru Jan. 34%
5455400 · Utilities					
5455465 · Solidwaste Pickup (Garbage)	33,566	67,373	200,327	-132,954	34%
5455400 · Utilities - Other	0	0	0	0	0%
Total 5455400 · Utilities	33,566	67,373	200,327	-132,954	34%
Total 45 · Solid Waste	33,566	67,373	200,327	-132,954	34%
50 · Streets					
5501400 · Support Staff					
5501415 · Maintenance Crew	2,534	7,494	21,320	-13,826	35%
5501480 · Merit Raises	0	0	640	-640	0%
5501490 · Overtime	253	455	1,500	-1,045	30%
5501500 · Streets - On Call	100	150	700	-550	21%
Total 5501400 · Support Staff	2,887	8,099	24,160	-16,061	34%
5502100 · Employee Benefits					
5502110 · Group Insurance	551	2,204	6,620	-4,416	33%
5502135 · TMRS	165	471	1,265	-794	37%
5502160 · Worker's Compensation	428	856	1,745	-889	49%
5502170 · Payroll Taxes	40	112	325	-213	34%
5502190 · License	0	0	122	-122	0%
Total 5502100 · Employee Benefits	1,184	3,643	10,077	-6,434	36%
5502200 · Special Services					
5502280 · NCTCOG- SWMP Fees	0	3,453	6,400	-2,947	54%
Total 5502200 · Special Services	0	3,453	6,400	-2,947	54%
5502600 · Special Expenses					
5502620 · Emergency Clean Up	0	0	2,250	-2,250	0%
Total 5502600 · Special Expenses	0	0	2,250	-2,250	0%

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2013 through January 2014

	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget Thru Jan. 34%
5503100 · General Supplies					
5503110 · Office Supplies	0	0	100	-100	0%
5503140 · Uniforms	0	297	500	-203	59%
Total 5503100 · General Supplies	0	297	600	-303	50%
5503400 · Maintenance Supplies & Parts					
5503405 · Drainage Maintenance	0	0	500	-500	0%
5503420 · Supplies - Street Signs	0	352	2,000	-1,648	18%
5503460 · Miscellaneous	20	89	292	-203	30%
Total 5503400 · Maintenance Supplies & Parts	20	441	2,792	-2,351	16%
5504200 · Travel Expenses					
5504220 · Professional Development	0	0	250	-250	0%
5504270 · Vehicle Expenses	230	1,311	6,500	-5,189	20%
Total 5504200 · Travel Expenses	230	1,311	6,750	-5,439	19%
5505300 · Printing Expense					
5505350 · Printing - Other	0	0	350	-350	0%
Total 5505300 · Printing Expense	0	0	350	-350	0%
5505400 · Utilities					
5505450 · Electricity	4,846	12,553	43,300	-30,747	29%
Total 5505400 · Utilities	4,846	12,553	43,300	-30,747	29%
5505500 · Repairs & Bldg Improvements					
5405520 · Repairs - Building	0	0	1,000	-1,000	0%
5505540 · Repairs - Machinery & Equipment	185	495	3,500	-3,005	14%
5505550 · Repairs - Vehicles	97	214	2,400	-2,186	9%
5505560 · Repairs -Street Maint.& Repairs	541	1,402	51,625	-50,223	3%

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2013 through January 2014

	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget Thru Jan. 34%
5505565 · Repairs - Infrastruct Drainage	0	720	3,000	-2,280	24%
5505590 · Repairs - Other	0	0	1,500	-1,500	0%
Total 5505500 · Repairs & Bldg Improvements	823	2,831	63,025	-60,194	4%
5505600 · Insurance					
5505610 · Insurance - Property	0	0	0	0	0%
5505620 · Insurance - Liability	246	492	1,000	-508	49%
5505640 · Insurance - Vehicle	833	1,666	3,400	-1,734	49%
Total 5505600 · Insurance	1,079	2,158	4,400	-2,242	49%
5505700 · Other Expenses					
5505752 · Employment Screening	0	0	100	-100	0%
Total 5505700 · Other Expenses	0	0	100	-100	0%
5506400 · Minor Capital Outlay					
5506440 · Machinery & Equipment	0	20	7,100	-7,080	0%
5506445 · Personal Protective Equipment	0	0	300	-300	0%
5506490 · Other	0	0	850	-850	0%
Total 5506400 · Minor Capital Outlay	0	20	8,250	-8,230	0%
5507400 · Capitalized Assets					
5507440 · Machinery & Equipment	0	0	7,000	-7,000	0%
5507460 · Infrastructure	0	28,500	376,953	-348,453	8%
Total 5507400 · Capitalized Assets	0	28,500	383,953	-355,453	7%
Total 50 · Streets	11,069	63,306	556,407	-493,101	11%
60 · Parks					
5602400 · Rentals					
5602490 · Rental - Other	210	1,049	2,900	-1,851	36%

**City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2013 through January 2014**

	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget Thru Jan. 34%
Total 5602400 · Rentals	210	1,049	2,900	-1,851	36%
5602600 · Special Expenses					
5602680 · Heritage Day	0	0	8,000	-8,000	0%
Total 5602600 · Special Expenses	0	0	8,000	-8,000	0%
5603400 · Maintenance Supplies & Parts					
5603460 · Miscellaneous	0	0	280	-280	0%
Total 5603400 · Maintenance Supplies & Parts	0	0	280	-280	0%
5605400 · Utilities					
5605450 · Electricity	669	1,822	8,000	-6,178	23%
Total 5605400 · Utilities	669	1,822	8,000	-6,178	23%
5605500 · Repairs & Bldg Improvements					
5605520 · Repairs - Building	0	0	325	-325	0%
5605530 · REPAIRS-IMP OTHER THAN BLDGS	0	210	1,000	-790	21%
Total 5605500 · Repairs & Bldg Improvements	0	210	1,325	-1,115	16%
5605600 · Insurance					
5605610 · Insurance - Property	28	56	115	-59	49%
5605620 · Insurance - Liability	109	218	500	-282	44%
5605640 · Insurance - Vehicle	55	110	240	-130	46%
Total 5605600 · Insurance	192	384	855	-471	45%
5605700 · Other Expenses					
5605765 · Miscellaneous	0	64	200	-136	32%
Total 5605700 · Other Expenses	0	64	200	-136	32%
5606400 · Minor Capital Outlay					

City of Ovilla General Fund
Profit & Loss Budget vs. Actual
October 2013 through January 2014

	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget Thru Jan. 34%
5606410 · Land Improvements	0	30	500	-470	6%
5606440 · Machinery & Equipment	0	0	500	-500	0%
5606490 · Other	0	0	0	0	0%
Total 5606400 · Minor Capital Outlay	0	30	1,000	-970	3%
5607400 · Capitalized Assets					
5607440 · Machinery & Equipment	0	0	3,500	-3,500	0%
Total 5607400 · Capitalized Assets	0	0	3,500	-3,500	0%
Total 60 · Parks	1,071	3,559	26,060	-22,501	14%
6560 · Payroll Expenses	0	0			
Total Expense	235,098	740,833	2,612,591	-1,871,758	28%
Net Change in Fund Balance	107,526	631,438	0	631,438	100%

Ovilla W&S Utility Fund

Profit & Loss Budget vs. Actual

October 2013 through January 2014

	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget thru January
Resources					34%
4000400 · Charges for Services	50,797	340,202	985,000	-644,798	35%
4000460 · Water Sales	14,215	58,645	155,000	-96,355	38%
4000461 · Sewer Service	1,227	7,174	18,000	-10,826	40%
4000465 · Water & Sewer Penalties	858	2,333	5,000	-2,667	47%
4000471 · Reconnect Fees	0	0	1,000	-1,000	0%
4000472 · Meters	175	457	2,000	-1,543	23%
4000473 · Connect Fees	4,681	18,566	64,068	-45,502	29%
4000478 · Infrastructure Improvement Fee	0	0	0	0	0%
4000480 · Solid Waste Fees (Garbage)	71,953	427,377	1,230,068	-802,691	35%
Total 4000400 · Charges for Services					
4000800 · Other Revenue	252	1,010	2,600	-1,590	39%
4000840 · Interest Earned	6,250	16,250	15,000	1,250	108%
4000890 · Misc Other Revenue	6,502	17,260	17,600	-340	98%
Total 4000800 · Other Revenue					
Total Resources	78,455	444,637	1,247,668	-803,031	36%
Gross Profit	78,455	444,637	1,247,668	-803,031	36%
Expense					
70 · Administration					
5701100 · Salaries & Wages	0	4,615	20,000	-15,385	23%
5701110 · City Administrator	0	3,038	12,750	-9,712	24%
5701115 · City Secretary	0	3,219	12,500	-9,281	26%
5701117 · Finance Accountant	0	1,825	6,500	-4,675	28%
5701120 · Part Time Admin. Support					

Ovilla W&S Utility Fund
Profit & Loss Budget vs. Actual
October 2013 through January 2014

	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget thru January
5701130 · Public Works Director	5,638	16,860	47,445	-30,585	36%
5701180 · Merit Raises, Staff	0	0	2,125	-2,125	0%
Total 5701100 · Salaries & Wages	5,638	29,557	101,320	-71,763	29%
5702100 · Employee Benefits	551	2,204	6,620	-4,416	33%
5702110 · Group Insurance	325	994	2,730	-1,736	36%
5702135 · TIMRS	0	0	0	0	0%
5702160 · Worker's Compensation	82	246	800	-554	31%
5702170 · Payroll Taxes	958	3,444	10,150	-6,706	34%
Total 5702100 · Employee Benefits	958	3,444	10,150	-6,706	34%
5702200 · Special Services	0	0	1,000	-1,000	0%
5702230 · Legal Fees	0	5,780	5,780	0	100%
5702240 · Audit	100	100	1,500	-1,400	7%
5702250 · Accounting	100	5,880	8,280	-2,400	71%
Total 5702200 · Special Services	100	5,880	8,280	-2,400	71%
5702300 · Contractual Services /Personnel	0	0	2,000	-2,000	0%
5702310 · Consultant Fees	0	0	2,000	-2,000	0%
Total 5702300 · Contractual Services /Personnel	0	0	2,000	-2,000	0%
5703100 · General Supplies	0	0	700	-700	0%
5703110 · Office Supplies	0	0	700	-700	0%
Total 5703100 · General Supplies	0	0	700	-700	0%
5703400 · Maintenance Supplies / Parts	0	7	200	-193	4%
5703410 · Supplies - Custodial	0	7	200	-193	4%
Total 5703400 · Maintenance Supplies / Parts	0	7	200	-193	4%

Ovilla W&S Utility Fund
Profit & Loss Budget vs. Actual
October 2013 through January 2014

	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget thru January 34%
5704200 · Travel Expenses					
5704210 · Travel - Local	0	0	200	-200	0%
5704220 · Professional Development	0	0	750	-750	0%
Total 5704200 · Travel Expenses	0	0	950	-950	0%
5705200 · Data Processing Expenses					
5705240 · Data Processing - Software	0	0	400	-400	0%
Total 5705200 · Data Processing Expenses	0	0	400	-400	0%
5705300 · Printing Expense					
5705350 · Printing - Other	0	0	250	-250	0%
Total 5705300 · Printing Expense	0	0	250	-250	0%
5705400 · Utilities					
5705410 · Telephone	111	444	1,350	-906	33%
5705415 · Cellular Phone	36	144	450	-306	32%
5705417 · Internet	69	274	825	-551	33%
Total 5705400 · Utilities	216	862	2,625	-1,763	33%
5705700 · Other Expenses					
5705705 · Postage	425	1,558	6,600	-5,042	24%
5705740 · Advertising	0	0	300	-300	0%
5705760 · Bank Service Charge	12	48	200	-152	24%
5705765 · Miscellaneous	0	0	100	-100	0%
5705775 · Credit Card Transaction Fee	370	1,447	3,000	-1,553	48%
Total 5705700 · Other Expenses	807	3,053	10,200	-7,147	30%

Ovilla W&S Utility Fund
Profit & Loss Budget vs. Actual
October 2013 through January 2014

	Jan '14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget thru January 34%
5706400 · Minor Capital Outlay	0	0	500	-500	0%
5706440 · Machinery & Equipment	0	0	500	-500	0%
Total 5706400 · Minor Capital Outlay	0	0	500	-500	0%
5709000 · Reserve					
5708215 · Admin. Exp. to General Fund	0	29,661	118,643	-88,982	25%
5708230 · Admin. Exp. to Debt Fund	0	0	0	0	0%
5709002 · Capital Improv. Water Reserve	0	0	44,340	-44,340	0%
5709003 · Capital Improv. Sewer Reserve	0	0	25,665	-25,665	0%
5709010 · Administrative Reserves	0	0	1,775	-1,775	0%
Total 5709000 · Reserve	0	29,661	190,423	-160,762	16%
Total 70 · Administration	7,719	72,464	327,998	-255,534	22%
75 · Water					
5751100 · Salaries & Wages					
5751133 · Superintendent	5,186	15,507	43,700	-28,193	35%
5751180 · Merit Raises - Staff	0	0	1,325	-1,325	0%
Total 5751100 · Salaries & Wages	5,186	15,507	45,025	-29,518	34%
5751400 · Support Salaries					
5751405 · Support Staff	4,339	10,499	27,400	-16,901	38%
5751415 · Maintenance Crew	5,601	16,937	49,000	-32,063	35%
5751430 · Seasonal Crew	0	0	3,000	-3,000	0%
5751450 · Certification Pay	104	311	1,200	-889	26%
5751480 · Merit Raises	0	0	3,600	-3,600	0%
5751490 · Overtime	68	782	4,000	-3,218	20%

Ovilla W&S Utility Fund
Profit & Loss Budget vs. Actual
October 2013 through January 2014

	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget thru January
5751500 · Water - On Call	50	200	700	-500	29%
Total 5751400 · Support Salaries	10,162	28,729	88,900	-60,171	32%
5752100 · Employee Benefits					
5752110 · Group Insurance	1,601	7,454	24,810	-17,356	30%
5752135 · TMRS	873	2,727	7,050	-4,323	39%
5752160 · Worker's Compensation	656	1,312	2,910	-1,598	45%
5752170 · Payroll Taxes	233	746	2,000	-1,254	37%
5752190 · Licenses	0	0	222	-222	0%
Total 5752100 · Employee Benefits	3,363	12,239	36,992	-24,753	33%
5752300 · Contractual Services/Personnel					
5752350 · Contract Labor - Company	0	0	2,000	-2,000	0%
5752380 · Dispatch	0	4,615	9,750	-5,135	47%
Total 5752300 · Contractual Services/Personnel	0	4,615	11,750	-7,135	39%
5752400 · Rentals					
5752420 · Rental - Machinery & Equipment	0	0	500	-500	0%
5752490 · Rental - Other	0	0	200	-200	0%
Total 5752400 · Rentals	0	0	700	-700	0%
5752500 · Operating Services					
5752580 · Water Testing	58	639	4,000	-3,361	16%
5752590 · TCEQ Fees	0	2,614	3,000	-386	87%
Total 5752500 · Operating Services	58	3,253	7,000	-3,747	46%
5753100 · General Supplies					
5753140 · Uniforms	0	1,472	1,500	-28	98%

Ovilla W&S Utility Fund
Profit & Loss Budget vs. Actual
October 2013 through January 2014

	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget thru January 34%
Total 5753100 · General Supplies	0	1,472	1,500	-28	98%
5753400 · Maintenance Supplies & Parts	33	224	300	-76	75%
5753460 · Miscellaneous	33	224	300	-76	75%
Total 5753400 · Maintenance Supplies & Parts					
5754200 · Travel Expenses	0	0	1,000	-1,000	0%
5754220 · Professional Development	748	2,441	10,000	-7,559	24%
5754270 · Vehicle Expenses	748	2,441	11,000	-8,559	22%
Total 5754200 · Travel Expenses					
5755200 · Data Processing Expenses	0	371	1,700	-1,329	22%
5755230 · Data Proc-Maintenance & Repairs	0	3,434	3,800	-366	90%
5755240 · Data Processing - Software	0	3,805	5,500	-1,695	69%
Total 5755200 · Data Processing Expenses					
5755300 · Printing Expenses	0	657	2,700	-2,043	24%
5755310 · Copier Expense	0	0	3,200	-3,200	0%
5755350 · Printing - Other	0	657	5,900	-5,243	11%
Total 5755300 · Printing Expenses					
5755400 · Utilities	106	294	1,500	-1,206	20%
5755415 · Cellular Phone	2,874	6,638	22,000	-15,362	30%
5755450 · Electricity	18,219	56,872	350,000	-293,128	16%
5755460 · Water, wholesale	21,199	63,804	373,500	-309,696	17%
Total 5755400 · Utilities					
5755500 · Repairs & Building Improvements					

Ovilla W&S Utility Fund
Profit & Loss Budget vs. Actual
October 2013 through January 2014

	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget thru January 34%
5755530 · Improvements Other Than Bldgs	0	165	500	-335	33%
5755540 · Repairs- Machinery & Equipment	0	745	7,300	-6,555	10%
5755550 · Repairs - Vehicles	9	510	2,000	-1,490	26%
5755570 · Inventory Expense	828	3,973	19,000	-15,027	21%
5755590 · Repairs - Other	312	312	4,500	-4,188	7%
Total 5755500 · Repairs & Building Improvements	1,149	5,705	33,300	-27,595	17%
5755600 · Insurance					
5755610 · Insurance - Property	648	1,296	2,600	-1,304	50%
5755620 · Insurance - Liability	432	864	1,750	-886	49%
5755640 · Insurance - Vehicle	377	754	1,600	-846	47%
Total 5755600 · Insurance	1,457	2,914	5,950	-3,036	49%
5755700 · Other Expenses					
5755752 · Employment Screening	0	65	200	-135	33%
Total 5755700 · Other Expenses	0	65	200	-135	33%
5756400 · Minor Capital Outlay					
5756440 · Machinery & Equipment	0	0	2,200	-2,200	0%
5756490 · Other	0	20	500	-480	4%
Total 5756400 · Minor Capital Outlay	0	20	2,700	-2,680	1%
5757400 · Capitalized Assets					
5757470 · Infrastructure - Water	0	0	5,000	-5,000	0%
Total 5757400 · Capitalized Assets	0	0	5,000	-5,000	0%
5757900 · Long-Term Debt					
5708225 · Transfer to I & S 02 Bond	0	0	0	0	0%

Ovilla W&S Utility Fund
Profit & Loss Budget vs. Actual
 October 2013 through January 2014

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 Accrual Basis

	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget thru January
5758225 · Admin. Expense to Debt Fund	0	30,900	123,600	-92,700	25%
Total 5757900 · Long-Term Debt	0	30,900	123,600	-92,700	25%
Total 75 · Water	43,355	176,350	758,817	-582,467	23%
80 · Sewer					
5801400 · Support Salaries	0	2,498	9,106	-6,608	27%
5801405 · Support Staff	4,204	16,441	51,730	-35,289	32%
5801415 · Maintenance Crew	138	414	1,210	-796	34%
5801450 · Certification Pay	0	0	1,900	-1,900	0%
5801480 · Merit Raises	185	1,233	2,500	-1,267	49%
5801490 · Overtime	100	400	1,150	-750	35%
5801500 · Sewer - On Call	4,627	20,986	67,596	-46,610	31%
Total 5801400 · Support Salaries					
5802100 · Employee Benefits	551	3,306	14,900	-11,594	22%
5802110 · Group Insurance	258	1,061	3,200	-2,139	33%
5802135 · TMRS	656	1,312	2,700	-1,388	49%
5802160 · Worker's Compensation-Sewer	64	259	900	-641	29%
5802170 · Payroll Taxes	0	0	222	-222	0%
5802190 · Licenses	1,529	5,938	21,922	-15,984	27%
Total 5802100 · Employee Benefits					
5802300 · Contractual Services/Personnel	0	0	1,000	-1,000	0%
5802350 · Contract Labor - Company	0	0	1,000	-1,000	0%
Total 5802300 · Contractual Services/Personnel					
5802500 · Operating Services					

Ovilla W&S Utility Fund
Profit & Loss Budget vs. Actual
October 2013 through January 2014

	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget thru January
5802515 · Sardis Collection Expense	301	752	2,500	-1,748	30%
5802590 · TCEQ Fees - Sewer	0	0	60	-60	0%
Total 5802500 · Operating Services	301	752	2,560	-1,808	29%
5803100 · General Supplies					
5803140 · Uniforms	0	779	1,000	-221	78%
Total 5803100 · General Supplies	0	779	1,000	-221	78%
5803400 · Maintenance Supplies & Parts					
5803460 · Miscellaneous	0	0	500	-500	0%
Total 5803400 · Maintenance Supplies & Parts	0	0	500	-500	0%
5804200 · Travel Expenses					
5804220 · Professional Development	121	121	500	-379	24%
5804270 · Vehicle Expense	0	436	1,800	-1,364	24%
Total 5804200 · Travel Expenses	121	557	2,300	-1,743	24%
5805400 · Utilities					
5805450 · Electricity	278	2,467	2,700	-233	91%
5805463 · TRA Wastewater Treatment	3,921	14,383	47,000	-32,617	31%
Total 5805400 · Utilities	4,199	16,850	49,700	-32,850	34%
5805500 · Repairs & Bldg Improvements					
5805510 · Repairs - Land Improvements	0	0	300	-300	0%
5805540 · Repairs - Machinery & Equipment	6	3,351	6,100	-2,749	55%
5805550 · Repairs - Vehicles	0	0	0	0	0%
5805570 · Inventory Expense	0	1,380	2,500	-1,120	55%
5805590 · Repairs - Other	0	0	700	-700	0%

Ovilla W&S Utility Fund
Profit & Loss Budget vs. Actual
October 2013 through January 2014

	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget thru January 34%
Total 5805500 · Repairs & Bldg Improvements	6	4,731	9,600	-4,869	49%
5805600 · Insurance					
5805610 · Insurance - Property	14	28	75	-47	37%
5805620 · Insurance - Liability	84	168	350	-182	48%
5805640 · Insurance - Vehicle	10	20	50	-30	40%
Total 5805600 · Insurance	108	216	475	-259	45%
5805700 · Other Expenses					
5805752 · Employment Screening	0	0	200	-200	0%
Total 5805700 · Other Expenses	0	0	200	-200	0%
5807400 · Capitalized Assets					
5807440 · Machinery & Equipment	0	0	4,000	-4,000	0%
Total 5807400 · Capitalized Assets	0	0	4,000	-4,000	0%
Total 80 · Sewer	10,891	50,809	160,853	-110,044	32%
Total Expense	61,965	299,623	1,247,668	-948,045	24%
Net Change in Fund Balance	16,490	145,014	0	145,014	100%

Ovilla Debt Service
Profit & Loss Budget vs. Actual
October 2013 through January 2014

	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget thru January
Resources					34%
4000100 · Taxes					
4000107 · Ad Valorem, Current I & S	93,844	367,202	413,436	-46,234	89%
4000111 · Ad Valorem, Delinquent I & S	271	474	3,400	-2,926	14%
4000114 · Interest/Penalties - I & S	85	108	2,800	-2,692	4%
Total 4000100 · Taxes	94,200	367,784	419,636	-51,852	88%
4000800 · Other Revenue					
4000840 · Interest Earned	72	140	765	-625	18%
4000900 · Reduction of Reserve Fund Bal.	0	0	28,924	-28,924	0%
4000930 · Admin.Rev.Rec.Fr. Water & Sewer	0	30,900	123,600	-92,700	25%
Total 4000800 · Other Revenue	72	31,040	153,289	-122,249	20%
5158200 · Transfers					
5158225 · Transfer In - Water and Sewer	0	0	0	0	0%
Total 5158200 · Transfers	0	0	0	0	0%
Total Resources	94,272	398,824	572,925	-174,101	70%
Expense					
5157900 · Long-Term Debt					
5157930 · Paying Agent Fees	0	0	500	-500	0%
5157935 · 2011 Bond Issue Principle	0	0	355,000	-355,000	0%
5157940 · 2011 Bond Issue Interest	0	0	217,425	-217,425	0%
Total 5157900 · Long-Term Debt	0	0	572,925	-572,925	0%
5159000 · Reserves					
5159015 · Debt Reserves	0	0	0	0	0%
Total 5159000 · Reserves	0	0	0	0	0%
Total Expense	0	0	572,925	-572,925	0%
Net Change in Fund Balance	94,272	398,824	0	398,824	100%

**City of Ovilla Capital Projects Fund
Profit & Loss Budget vs. Actual
October 2013 through January 2014**

	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget thru January 34%
Resources					
4000800 · Other Revenue	0	0	1	-1	0%
4000845 · Interest Earned - Texstar	22	87	255	-168	34%
4000850 · Interest Earned - Prosperity	22	87	256	-169	34%
Total 4000800 · Other Revenue	22	87	256	-169	34%
Total Resources	22	87	256	-169	34%
Expense					
5879000 · Reserves	0	0	256	-256	0%
5879010 · Admin Reserves	0	0	256	-256	0%
Total 5879000 · Reserves	0	0	256	-256	0%
Total Expense	0	0	256	-256	0%
Net Change in Fund Balance	22	87	0	87	100%

City of Ovilla - Park Impact Fund
Profit & Loss Budget vs. Actual
October 2013 through January 2014

	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget thru January 34%
Resources					
4000400 · Charges for Services	2,676	5,353	4,014	1,339	133%
4000460 · Park Impact	2,676	5,353	4,014	1,339	133%
Total 4000400 · Charges for Services					
4000800 · Other Revenue	5	20	30	-10	67%
4000840 · Interest Earned	0	0	0	0	0%
4000900 · Reduction of Fund Balance	5	20	30	-10	67%
Total 4000800 · Other Revenue					
Total Resources	2,681	5,373	4,044	1,329	133%
Expense					
5606400 · Minor Capital Outlay	0	0	500	-500	0%
5606410 · Land Improvements	0	0	0	0	0%
5606440 · Machinery and Equipment	0	0	500	-500	0%
Total 5606400 · Minor Capital Outlay					
5607400 · Capitalized Assets	0	0	3,500	-3,500	0%
5607440 · Capital Machinery & Equipment	0	0	3,500	-3,500	0%
Total 5607400 · Capitalized Assets					
5609000 · Reserves	0	0	44	-44	0%
5609035 · Park Impact Reserves	0	0	44	-44	0%
Total 5609000 · Reserves					
Total Expense	0	0	4,044	-4,044	0%
Net Change in Fund Balance	2,681	5,373	0	5,373	100%

Ovilla W&S Impact Fee Fund
Profit & Loss Budget vs. Actual
October 2013 through January 2014

	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget thru January 34%
Resources					
4000400 · Charges for Services					
4000476 · Water Impact Fee	0	0	0	0	0%
4000477 · Sewer Impact Fee	435	1,131	1,044	87	108%
Total 4000400 · Charges for Services	435	1,131	1,044	87	108%
4000800 · Other Revenue					
4000840 · Interest Earned	13	67	195	(128)	34%
4000990 · Reduction in Fund Balance	0	0	0	0	0%
Total 4000800 · Other Revenue	13	67	195	(128)	34%
Total Resources	448	1,198	1,239	(41)	97%
Expense					
5102300 · Contractual Services					
5102310 · Consultant Fees	0	0	0	0	0%
Total 5102300 · Contractual Services	0	0	0	0	0%
5859000 · Reserves					
5859020 · Water Impact Fees Reserve	0	0	0	0	0%
5859030 · Sewer Impact Fees Reserve	0	0	1,239	(1,239)	0%
Total 5859000 · Reserves	0	0	1,239	(1,239)	0%
Total Expense	0	0	1,239	(1,239)	0%
Net Change in Fund Balance	448	1,198	0	1,198	100%

Ovilla 4B Economic Development Corporation
Profit & Loss Budget vs. Actual
October 2013 through January 2014

	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget thru January 34%
Resources					
4000100 · Taxes	6,057	28,423	90,000	-61,577	32%
4000120 · Sales tax	6,057	28,423	90,000	-61,577	32%
Total 4000100 · Taxes					
4000800 · Other Revenue	89	344	785	-441	44%
4000840 · Interest Income	89	344	785	-441	44%
Total 4000800 · Other Revenue					
Total Resources	6,146	28,767	90,785	-62,018	32%
Expense					
8102200 · Special Services					
8102220 · Website Support & Maintenance	0	0	1,000	-1,000	0%
8102230 · Legal Fees	0	0	500	-500	0%
8102240 · Audit	1,600	1,600	1,600	0	100%
8102250 · Accounting	0	0	0	0	0%
Total 8102200 · Special Services	1,600	1,600	3,100	-1,500	52%
8102300 · Consultant Services					
8102310 · Consultant Fees	0	7,554	15,000	-7,446	50%
8102350 · Contract Labor	0	0	0	0	0%
Total 8102300 · Consultant Services	0	7,554	15,000	-7,446	50%
8103100 · General Supplies					
8103110 · Office Supplies	0	10	100	-90	10%
Total 8103100 · General Supplies	0	10	100	-90	10%
8104200 · Travel Expense					
8104210 · Travel Expense	0	0	1,000	-1,000	0%
8104220 · Professional Development	0	270	2,000	-1,730	14%
Total 8104200 · Travel Expense	0	270	3,000	-2,730	9%

Ovilla 4B Economic Development Corporation
Profit & Loss Budget vs. Actual
October 2013 through January 2014

	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget thru January 34%
8105300 - - Printing					
8105320 · Printing Expense	0	177	2,500	-2,323	7%
Total 8105300 - - Printing	0	177	2,500	-2,323	7%
8105500 - - Projects					
8105560 · Sewer Line	0	0	45,000	-45,000	0%
Total 8105500 - - Projects	0	0	45,000	-45,000	0%
8105600 · Insurance					
8105620 · Insurance - Liability	71	142	285	-143	50%
Total 8105600 · Insurance	71	142	285	-143	50%
8105700 · Other Expenses					
8105705 · Postage	0	0	100	-100	0%
8105730 · Memberships	350	350			
8105740 · Advertising	0	0	1,800	-1,800	0%
8105765 · Business Expense	0	0	100	-100	0%
Total 8105700 · Other Expenses	350	350	2,000	-1,650	18%
8109000 · Reserves					
8109015 · Administrative Reserves	0	0	17,300	-17,300	0%
8109215 · Admin. Expense to General Fund	0	625	2,500	-1,875	25%
Total 8109000 · Reserves	0	625	19,800	-19,175	3%
Total Expense	2,021	10,728	90,785	-80,057	12%
Net Change in Fund Balance	4,125	18,039	0	18,039	100%

**Ovilla Municipal Development District
Profit & Loss Budget vs. Actual
October 2013 through January 2014**

	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget thru January 34%
Resources					
4000100 - Taxes	2,074	9,521	25,000	-15,479	38%
4000120 - Sales tax	2,074	9,521	25,000	-15,479	38%
Total 4000100 - Taxes					
4000800 - Other Revenue	20	76	135	-59	56%
4000840 - Interest Income	20	76	135	-59	56%
Total 4000800 - Other Revenue					
Total Resources	2,094	9,597	25,135	-15,538	38%
Expense					
9102200 - Special Services	0	0	250	-250	0%
9102230 - Legal Fees	1,600	1,600	1,600	0	100%
9102240 - Audit	0	0	250	-250	0%
9102250 - Accounting	1,600	1,600	2,100	-500	76%
Total 9102200 - Special Services					
9102300 - Consultant Services	0	0	500	-500	0%
9102310 - Consultant Fees	0	0	500	-500	0%
Total 9102300 - Consultant Services					
9103100 - General Supplies	0	0	100	-100	0%
9103110 - Office Supplies	0	0	100	-100	0%
Total 9103100 - General Supplies					
9104200 - Travel Expense	0	0	250	-250	0%
9104220 - Professional Development					

**Ovilla Municipal Development District
Profit & Loss Budget vs. Actual
October 2013 through January 2014**

	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget thru January 34%
Total 9104200 · Travel Expense	0	0	250	-250	0%
9105600 · Insurance					
9105620 · Insurance - Liability	71	142	285	-143	50%
Total 9105600 · Insurance	71	142	285	-143	50%
9105700 · Other Expenses					
9105705 · Postage	0	0	25	-25	0%
Total 9105700 · Other Expenses	0	0	25	-25	0%
9109000 · Reserves					
9109015 · Administrative Reserves	0	0	21,375	-21,375	0%
9109215 · Admin. Expense to General Fund	0	125	500	-375	25%
Total 9109000 · Reserves	0	125	21,875	-21,750	1%
Total Expense	1,671	1,867	25,135	-23,268	7%
Net Change in Fund Balance	423	7,730	0	7,730	100%

**Ovilla Police Department Special Fund
Profit & Loss Budget vs. Actual
October 2013 through January 2014**

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Accrual Basis

	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget thru January 34%
Resources					
4000800 · Other Revenue	0	250	1,000	-750	25%
4000815 · Gifts	0	0	4,365	-4,365	0%
4000880 · Reduction of Fund Balance	0	250	5,365	-5,115	5%
Total 4000800 · Other Revenue	0	250	5,365	-5,115	5%
Total Resources					
Expense					
5232600 · Special Expenses	0	125	2,265	-2,140	6%
5232690 · Special Expenses - Other	0	125	2,265	-2,140	6%
Total 5232600 · Special Expenses	0	125	2,265	-2,140	6%
5235500 · Repairs and Bldg Improvements					
5235540 · Repairs - Machinery & Equipment	0	0	100	-100	0%
5235540 · Repairs - Machinery & Equipment	0	0	100	-100	0%
Total 5235500 · Repairs and Bldg Improvements	0	0	100	-100	0%
5235700 · Other Expense					
5235735 · Official Functions	0	0	1,000	-1,000	0%
Total 5235700 · Other Expense	0	0	1,000	-1,000	0%
5236400 · Minor Capital Outlay					
5236440 · Machinery and Equipment	0	336	2,000	-1,664	17%
5236440 · Machinery and Equipment	0	336	2,000	-1,664	17%
Total 5236400 · Minor Capital Outlay	0	336	2,000	-1,664	17%
5239000 · Reserves					
5239010 · Administrative Reserves	0	0	0	0	0%
5239010 · Administrative Reserves	0	0	0	0	0%
Total 5239000 · Reserves	0	0	0	0	0%
Total Expense	0	461	5,365	-4,904	9%
Net Change in Fund Balance	0	-211	0	-211	100%

Ovilla Fire Department Auxiliary
Profit & Loss Budget vs. Actual
October 2013 through January 2014

	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget thru January 34%
Resources					
4000800 · Other Revenue					
4000815 · Gifts	2,500	3,000	7,500	-4,500	40%
4000830 · Vending Machines	0	0	500	-500	0%
4000880 · Reduction in Fund Balance	0	0	0	0	0%
Total 4000800 · Other Revenue	2,500	3,000	8,000	-5,000	38%
Total Resources	2,500	3,000	8,000	-5,000	38%
Expense					
5332100 · Employee Benefits					
5332196 · Membership Dues	0	0	100	-100	0%
Total 5332100 · Employee Benefits	0	0	100	-100	0%
5333400 · Maintenance Supplies and Parts					
5333410 · Supplies - Custodial	0	0	0	0	0%
5333460 · Supplies - Miscellaneous	0	68	1,750	-1,682	4%
Total 5333400 · Maintenance Supplies and Parts	0	68	1,750	-1,682	4%
5334200 · Travel Expenses					
5334220 · Professional Development	0	0	150	-150	0%
Total 5334200 · Travel Expenses	0	0	150	-150	0%
5335700 · Other Expense					
5335735 · Official Functions	0	375	3,000	-2,625	13%
5335765 · Miscellaneous	0	0	3,000	-3,000	0%
Total 5335700 · Other Expense	0	375	6,000	-5,625	6%
5336400 · Minor Capital Outlay					

Ovilla Fire Department Auxiliary
Profit & Loss Budget vs. Actual
October 2013 through January 2014

	Jan 14	Oct '13 - Jan 14	Budget	\$ Over Budget	% of Budget thru January 34%
5336440 · Machinery & Equipment	0	0	0	0	0%
Total 5336400 · Minor Capital Outlay	0	0	0	0	0%
5337400 · 5337400 - Capitalized Assets					
5337440 · Machinery & Equipment	0	0	0	0	0%
Total 5337400 · 5337400 - Capitalized Assets	0	0	0	0	0%
5339000 · Reserve					
5339010 · Admin Reserves	0	0	0	0	0%
Total 5339000 · Reserve	0	0	0	0	0%
Total Expense	0	443	8,000	-7,557	6%
Net Change in Fund Balance	2,500	2,557	0	2,557	100%



City Administrator Activity Report

Cyndy Powell

February 10, 2014 – February 14, 2014

Weekly staff meetings – held Tuesdays at 9:00 a.m.

Employee Policies Handbook – Ms. Lee will revise the document with the feedback received from Council at the January 27th workshop meeting.

Cockrell Hill Road Repairs for FY 2014 – Brad informed me that Roger Miller, Dallas County, has been in communication with Ellis County regarding the roadwork on Cockrell Hill. Dallas wants to rebuild from Bear Creek to the county line and is coordinating with Ellis County.

Progressive Solid Waste and Recycling – Spring Cleanup day for Saturday April 26th and May 3rd as the rain date.

Planning and Zoning Commission – There was no business before the P&Z in February.

Five Year Staffing Plan – The Committee (Oberger, Hall, Mayor) will be provided job descriptions for review in the near future.

Strategic Guide – Council reviewed the feedback received from citizens and directed staff to set another meeting to hear feedback from the Citizens. Staff will provide an item at a future meeting to set a date/time/location for a Town Hall meeting for citizens to have another opportunity to give feedback at a special meeting. Once the Guide is adopted, Joe will schedule a meeting to train staff on developing action plans. Feedback will be shared with committees.

Economic Development Corporation – Next meeting will be Tuesday, February 18, 2014.

Municipal Development District – pending appointments.

Main Street Sewer Project – A draft development Agreement was mailed to Mr. Sims to share with the property owners.

ESD#4 Board Meeting – The executed Agreement was mailed to the ESD.

Platinum Award for transparency – Tracie Wood with the auditors has provided the first round of converted documents for staff review.

Ovilla Service League Dinner - set for Friday, February 21, 2014. Tickets are \$12.00 each for adults, \$8.00 for children.

Trinity River Authority – a Council Committee (Hall, Hunt, and Mayor) was formed and will meet on Thursday, February 20, 2014 at 6:00 p.m. to receive presentation from TRA.

City's newsletter is planned for April delivery.



City Administrator Activity Report

Cyndy Powell

January 27, 2014 – February 07, 2014

Weekly staff meetings – held Tuesdays at 9:00 a.m.

Employee Policies Handbook – Ms. Lee will revise the document with the feedback received from Council at the January 27th workshop meeting.

Cockrell Hill Road Repairs for FY 2014 – Brad informed me that Roger Miller, Dallas County, has been in communication with Ellis County regarding the roadwork on Cockrell Hill. Dallas wants to rebuild from Bear Creek to the county line and is coordinating with Ellis County.

Progressive Solid Waste and Recycling – Staff has confirmed with Progressive Spring Cleanup day for Saturday April 26th and May 3rd as the rain date.

Planning and Zoning Commission – There was no business before the P&Z in February.

Five Year Staffing Plan – The Committee (Oberg, Hall, Mayor) will be provided job descriptions for review in the near future.

Strategic Guide – Council will review the feedback received and citizens will have an opportunity to give feedback during an agenda item at the February 10, 2014 regular Council Meeting. Once the Guide is adopted, Joe will schedule a meeting to train staff on developing action plans.

Economic Development Corporation – Next meeting will be Tuesday, February 18, 2014 due to President's Day holiday on Monday, February 17, 2014.

Municipal Development District – pending appointments.

Main Street Sewer Project – A draft development Agreement is in progress. (During the meeting with the Mayor and staff on Friday, January 24th at 3:00 p.m., the property owners, J. Wade, Sims, Crouch, were agreeable to moving forward with the creation of a development agreement for the project.)

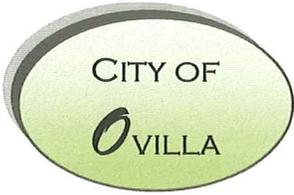
ESD#4 Board Meeting – Bob Mahlstedt and Ray Brindle are the two new board members. At ESD#4 regular meeting February 03, the Board made revisions to the Agreement that will be presented to Council.

Platinum Award for transparency – Tracie Wood with the auditors is completing the conversion of files for the Platinum application, Pam is making necessary updates to the web site.

Ovilla Service League Dinner - set for Friday, February 21, 2014. Tickets are \$12.00 each for adults, \$8.00 for children. Silent Auction items are needed up to \$50.00 value and are due by February 10, 2014.

Trinity River Authority – TRA placed temporary meters at two locations to monitor Ovilla’s sewer flow and found discrepancies in the data collected and the amount billed to the City. I am evaluating data and sharing with the auditors.

City’s newsletter is planned for April delivery.



CONSENT ITEMS A-D

Meeting Date: February 24, 2014

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted by: Staff

Amount: N/A

Attachments:
A. Minutes of the January 27 Special Council Meeting Workshop B. Minutes of the January 27, 2014 Regular Council Meeting C. Minutes of the February 06, 2014 Special Council Meeting and Training Workshop D. Minutes of the February 10, 2014 Council Meeting
Agenda Item / Topic:
Discussion / Justification:
Recommendation / Staff Comments:
Staff recommends approval.
Sample Motion(s):
<i>I move to approve the consent items as presented.</i>

CITY OF OVILLA WORKSHOP MINUTES

*Monday, January 27, 2014
Special Council Workshop Meeting
105 S. Cockrell Hill Road, Ovilla, TX 75154*

Mayor Dormier called the Workshop Meeting of the Ovilla City Council to order at 6:03 P.M. The following City Council Members were present:

Ralph Hall	Mayor Pro Tem, Place 1
David Griffin	Council Member Place 3
Dean Oberg	Council Member Place 5

Late Arrival:	Larry Stevenson	Council Member Place 2 (6:17 pm)
Absent:	Doug Hunt	Council Member Place 4

Mayor Dormier noted present members, thus constituting a quorum. Various department-heads, staff and Ms Jacqueline Lee (First Texas Group) were present.

REGULAR AGENDA

ITEM I. DISCUSSION – Review and discuss revisions to the Employee Policies Handbook as presented to the City Council for review.

Ms Jacqueline Lee was present to review and answer Council questions and feedback of the newly developed Employee Policies Handbook. The presented policy was the second draft, redlined and commented for review. The Workshop was scheduled to offer Council the opportunity to address the remaining sections of the Handbook and consider revisions proposed by Ms Lee that were developed during thorough review of the existing policy with staff.

Council discussed various sections and offered suggested revisions beginning with Section 8:

1. Section 8.5: change bereavement leave from the list 5-days to 3-days.
2. Section 9.14 – revise the 6-month performance appraisal review and remove an automatic 5% increase and list any increase to be based on individual employee performance.
3. Section 10.12 – Premises versus Property

Additionally, Council briefly reviewed the first seven sections (previously reviewed during the December 11, 2013 workshop) and asked to remove certain language from Section 4.13 pertaining to *Other or Outside Employment*: remove “strongly discouraged” from that section.

No Action.

ADJOURNMENT

Mayor Dormier adjourned the meeting at 6:57p.m.

ATTEST:

Richard Dormier, Mayor

Pamela Woodall, City Secretary

Approved February 24, 2014

*Richard Dormier, Mayor
Ralph Hall, Place One
Larry Stevenson, Place Two*

*Doug Hunt, Place Four
David Griffin, Place Three
Dean Oberg, Place Five*

CITY OF OVILLA MINUTES
Monday, January 27, 2014
Regular City Council Meeting
105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Dormier called the Regular Council Meeting of the Ovilla City Council to order at 7:05 P.M. The following City Council Members were present:

Ralph Hall	Mayor Pro Tem, Place 1
Larry Stevenson	Council Member Place 2
David Griffin	Council Member Place 3
Doug Hunt	Council Member Place 4 (Arrived at 7:13 pm)
Dean Oberg	Council Member Place 5

Mayor Dormier noted all Councilmen present, thus constituting a quorum. Various department-heads and staff were also present.

PL3 Griffin gave the Invocation and PL5 Oberg led the recitation of the Pledge of Allegiance.

COMMENTS, PRESENTATIONS, REPORTS AND/OR APPOINTMENTS

▪ **Citizens Comments / Citizens Forum:**

I. None

▪ **Department Activity Reports / Discussion**

- Finance Department Accountant S. Jungman
 - December 2013 financials – reviewed
- Administration City Administrator C. Powell
 - Bi-weekly update activity reports - reviewed

CONSENT ITEMS

- A. Minutes of the December 09, 2013 Council Meeting
- B. Minutes of the December 11, 2013 Special Council Workshop Meeting
- C. Quarterly Investment Report
- D. Committed Fund Balance Calculation for quarter ending 12-31-2013
- E. Tier 2 / Racial Profiling Report and Annual UCR stats
- F. Joint Election Agreement Between the Midlothian ISD and the City of Ovilla

PL5 Oberg made the motion that Council approves the consent items as presented, seconded by Mayor Pro Tem Hall. *No oppositions, no abstentions. (Place 4 Hunt had not yet arrived)*

VOTE: The motion carried unanimously: 4-0.

ITEM 1. DISCUSSION/ACTION – Consideration of and action on the nomination and appointment of one trustee selected by the governing body to represent the City on the City of Ovilla Fire Department Retirement Board.

PL3 Griffin moved to appoint Fire Chief Brancato as trustee to serve a two-year term on the City of Ovilla Fire Department Retirement Board, seconded by PL2 Stevenson. *No oppositions, no abstentions. (Place 4 Hunt was present)*

VOTE: The motion carried unanimously: 5-0.

ITEM 2. DISCUSSION – Review status of City’s progress in obtaining the Leadership Award through the State Comptroller’s Office.

Staff updated Council on the progress for the Leadership Award. A new enhanced program with added criteria (debt) and a new level (Platinum) was posted on the State Comptroller’s website in late January. Staff advised they were in the process of preparing the application for 2014 and would submit it as soon as the audited financials were presented to Council and approved. – The target date of the audit presentation (from auditors) was February. Mayor Pro Tem Hall advised staff of his desires for Ovilla to apply for the Platinum level – adding the criteria for debt. PL3 Griffin voiced disappointment that the Gold level had not already been achieved.

No Action.

ITEM 3. DISCUSSION/ACTION – Consider scheduling a date in February for officials and department heads to receive training on the National Incident Management System (NIMS).

PL3 Griffin moved that Council set February 6, 2014 at 6:00 p.m., for the G0402 Incident Command System (NIMS) training for officials and department heads, seconded by PL5 Oberg. *No oppositions, no abstentions.*

VOTE: The motion carried unanimously: 5-0.

ITEM 4. DISCUSSION/ACTION – Consideration of and action on a request to reconsider Council action on Ordinance 2014-002 and take action as necessary.

Pursuant to the Rules of Procedure, PL3 Griffin requested Council reconsider action taken (a denial) at the Regular meeting on January 13, 2014 regarding Ordinance 2014-002. PL3 Griffin voted with the Majority and made a timely request. Item 5 on the Agenda was provided for City Council to reconsider Ordinance 2014-002.

PL3 Griffin moved to reconsider Council action on Ordinance 2014-002, Repealing Chapter 14, Article 4, Sections 33.8 and 33.9, adopting new Residential Parking Regulations and Development Standards, seconded by PL5 Oberg. *No oppositions, no abstentions.*

VOTE: The motion carried unanimously: 5-0.

ITEM 5. DISCUSSION/ACTION – Case No. PZ14-001: Reconsideration of and action on Ordinance 2014-002, repealing Chapter 14, Article 4, Sections 33.8 and 33.9 of the Ovilla Code of Ordinances, and replacing same with new provisions pertaining to residential off-street parking and residential parking development standards; providing for penalties; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances, providing for immediate effect; and providing for publication.

Council deliberated sharing differing opinions.

PL5 Oberg moved that Council approve proposed Ordinance 2014-002, repealing Chapter 14, Article 4, Sections 33.8 and 33.9m adopting new Residential Parking Regulations and Development Standards as presented, seconded by PL2 Stevenson. Mayor Pro Tem Hall and PL4 Hunt voted in opposition. No abstentions.

VOTE: The motion carried 3 in favor of approval, 2 opposed.

ITEM 6. DISCUSSION/ACTION – Consideration of and action on scheduling Special Joint Workshop meeting with the Planning and Zoning Commission on February 3, 7:00 p.m., for the purpose

of modifying the existing residential off-street parking and residential parking development standards in Chapter 14.

Based on the action of Item 5, Item 6 was not addressed.

No Action.

ITEM 7. DISCUSSION/ACTION – Consideration of and action declaring certain City equipment and/or property that are no longer needed as surplus property and determining method of disposal.

Staff submitted a list of operable property to be declared surplus and recommended disposal through sale by on-line auction. Staff submitted a worksheet with recommendations to dispose of all surplus items by on-line auction.

PL4 Hunt moved to approve declaring certain City equipment and/or property that are no longer needed as surplus property, seconded by PL5 Oberg. *No oppositions, no abstentions.*

VOTE: The motion carried unanimously: 5-0.

PL4 Hunt moved that Council approve the method of disposal of declared surplus items for sale by auction on the Rene Bates Auctioneers, Inc., on-line web site, seconded by PL5 Oberg. *No oppositions, no abstentions.*

VOTE: The motion carried unanimously: 5-0.

Mayor Dormier and Council convened into Executive Session at 8:13 p.m.

Mayor Dormier and Council reconvened into Regular Session at 9:37 p.m.

Mayor Dormier announced that no decisions were made in Executive Session.

ITEM 8. DISCUSSION/ACTION – The City Council will meet in closed session for consultation with legal counsel pursuant to Section 551.071 of the Texas Government Code for consultation and review of litigation, Cause 87776, in the 40th Judicial District Court for Ellis County, TX, styled Penny Goetz v. City of Ovilla. Council may consider and take action authorizing the Mayor to execute a Settlement Agreement and Release.

PL5 Oberg moved that Council authorize the Mayor to execute the presented Settlement Agreement and Release of litigation, Cause 87776, in the 40th Judicial District Court of Ellis County, TX, styled Penny Goetz vs. City of Ovilla, seconded by PL2 Stevenson. *No oppositions, no abstentions.*

VOTE: The motion carried unanimously: 5-0.

ITEM 9. DISCUSSION/ACTION – The City Council will meet in closed session pursuant to Section 551.074 of the Texas Government Code for consultation and review pertaining to the appointment, employment, evaluation, reassignment or duties of the City Administrator.

Mayor Pro Tem Hall moved that pursuant to the six-month employment evaluation Council approve a 3% salary increase to the City Administrator effective February 1, 2014, seconded by PL2 Stevenson. *No oppositions, no abstentions.*

VOTE: The motion carried unanimously: 5-0.

REQUESTS FOR FUTURE AGENDA ITEMS

- | | |
|-----------------------|------|
| 1. Mayor Pro Tem Hall | None |
| 2. PL2 Stevenson | None |
| 3. PL3 Griffin | None |

*Richard Dormier, Mayor
Ralph Hall, Place One
Larry Stevenson, Place Two*

*Doug Hunt, Place Four
David Griffin, Place Three
Dean Oberg, Place Five*

4. PL4 Hunt None
5. PL5 Oberg Status of storm shelters
6. Mayor Dormier Reminded elected officials and department heads of the February 06, 6:00 p.m., NIMS training in the Fire Department Training Room.

ADJOURNMENT

There being no further business, Mayor Dormier adjourned the meeting at 9:39 p.m.

Richard Dormier, Mayor

ATTEST:

Pamela Woodall, City Secretary

Approved February 24, 2014

Executive Session Agenda filed and sealed separately.

CITY OF OVILLA SPECIAL MEETING
WORKSHOP MINUTES
Monday, February 06, 2014
Special Council Workshop Meeting
Larry Marlow Fire Department Training Room
105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Dormier called the Workshop Meeting of the Ovilla City Council to order at 6:03 P.M. The following City Council Members were present:

Larry Stevenson	Council Member Place 2
David Griffin	Council Member Place 3
Doug Hunt	Council Member Place 4
Dean Oberg	Council Member Place 5
Absent: Ralph Hall	Mayor Pro Tem, Place 1

Mayor Dormier noted present members, thus constituting a quorum. Required Department Heads were present: City Administrator Cyndy Powell, Police Chief Mike Moon, Fire Chief Phillip Brancato, City Accountant Sharon Jungman and City Secretary Pam Woodall.

REGULAR AGENDA

ITEM I. DISCUSSION/ACTION – The Ovilla Mayor, City Council and assigned staff will receive training on G0402, an Incident Command System (ICS) for emergency preparedness and recovery utilizing the National Incident Management System (NIMS).

Police Chief Moon lectured on the training session of ICS-402 Overview for Executives/Senior Officials, Student Manual offered by FEMA. Fire Chief Brancato assisted with the instruction, both sharing fitting examples of the training that correspond to the workplace. The training was informal with class participation. Topics of training and review covered:

1. Incident Command System (ICS)
2. ICS Mandates and NIMS Preparedness
3. Organization and Features – Summary of Management Roles
4. Overall Priorities
5. Unified & Area Command
6. Resources
7. Managing Public Information
8. Management Assessment and After-Action Review

No Action.

ADJOURNMENT

Mayor Dormier adjourned the meeting at 8:30p.m.

ATTEST:

Pamela Woodall, City Secretary

Richard Dormier, Mayor

Approved February 24, 2014

Richard Dormier, Mayor
Ralph Hall, Place One
Larry Stevenson, Place Two

Doug Hunt, Place Four
David Griffin, Place Three
Dean Oberg, Place Five

CITY OF OVILLA MINUTES

Monday, February 10, 2014

Regular City Council Meeting

105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Dormier called the Regular Council Meeting of the Ovilla City Council to order at 7:03 P.M. The following City Council Members were present:

Ralph Hall	Mayor Pro Tem, Place 1
Larry Stevenson	Council Member Place 2
David Griffin	Council Member Place 3
Doug Hunt	Council Member Place 4
Dean Oberg	Council Member Place 5

Mayor Dormier announced all Councilmen present, thus constituting a quorum. Various department-heads and staff were also present.

PL5 Oberg gave the Invocation and Mayor Dormier led the recitation of the Pledge of Allegiance.

COMMENTS, PRESENTATIONS, REPORTS AND/OR APPOINTMENTS

▪ **Citizens Comments / Citizens Forum:**

I. Three individuals signed up to speak regarding Items D and E under the Consent Agenda.

▪ **Department Activity Reports / Discussion**

- Police Department Police Chief M. Moon
 - Monthly Report
 - Introduced three new officers, Charles Matthews, Damien Snavely, and Aaron Westmoreland.
- Fire Department Fire Chief P. Brancato
 - Monthly Report
- Public Works Public Works Director B. Piland
 - Monthly Report
- Finance Department Accountant S. Jungman
 - Monthly financials
- Administration City Administrator C. Powell
 - Bi-weekly update activity report
 - Monthly Municipal Court Report City Secretary P. Woodall
 - Briefed Council on monthly and annual reports and gave collections, warrants and violation comparisons from the previous year.
- Code Enforcement/Animal Control Code/A/C Officer M. Dooly
 - Monthly Reports

CONSENT ITEMS

Mayor Dormier allowed those that signed up to speak:

- Ms Marilyn Langenheder President of the Ovilla Service League voiced concerns and disapproval regarding Items D and E on the Consent Agenda.
- Ms Rachel Huber spoke on behalf of the Ovilla Service League stating disapproval of Items D and E on the Consent Agenda.
- Mr. Ron Langenheder submitted a letter of disapproval (including inquiries) to the Council regarding Items D and E on the Consent Agenda.

- A. Minutes of the January 13, 2014 Special Council Meeting & Workshop (with City Appointed Board and Commission Members)
- B. Minutes of the January 13, 2014 Council Meeting
- C. Financial Transactions
- D. Resolution R2014-003 Naming authorized signatures on the Fire Department – Voluntary Auxiliary Fund Bank Account
- E. Resolution R2014-004 Naming authorized signatures on the Police Department Special Fund Bank Account
- F. Authorize Mayor to execute a Debt Transparency Pledge to accompany the Platinum Award Application to the TX State Comptroller's office

PL3 Griffin pulled Items D and E from the Consent Agenda for further discussion:

Those items were labeled –

Item D, Resolution 2014-003 – 1A

Item E, Resolution 2014-004 – 1B

Council deliberated over both resolutions, stating that two signatures on each account was not intended to regulate expenses made by the two Chiefs, nor their judgment, but rather provide internal control and transparency. The governing body would continue permitting full discretion to the Chiefs.

PL3 Griffin moved that Council take no action on Resolutions R2014-003 and R2014-004, seconded by PL4 Hunt. Mayor Pro Tem Hall abstained.

VOTE: The motion carried 4 in favor of No Action, 1 abstention.

PL4 Hunt made the motion that Council approves the remaining consent items as presented, seconded by PL2 Stevenson. *No oppositions, no abstentions.*

VOTE: The motion carried unanimously: 5-0.

I. REGULAR AGENDA

ITEM 1. DISCUSSION – Receive presentation on ESD #2's purchase of Lucas CPR Devices.

Fire Chief Brancato and Captain Jason Cates gave a demonstration of the new chest compression devices and voiced appreciation to the ESD #2 for providing them to the Ovilla Fire Department.

Discussion only.

ITEM 2. DISCUSSION – Receive feedback regarding the draft Strategic Guide from the citizens of Ovilla.

Staff shared received feedback from citizens on the Strategic Guide, categorized the comments and shared with Council and the facilitator. PL3 Griffin suggested a language revision of the mission statement.

Mayor Dormier acknowledged resident Mr. James Northum who gave comments and questions:

- 1) Map available?
- 2) Asked for clarification of the plan
- 3) How will taxes and increased living expenses be controlled?
- 4) Asked that more effort be made to solicit resident participation and knowledge

Council and Mayor Dormier explained that this presented document was merely a detailed outline of how to prepare the final Strategic Plan. The Plan depicted Ovilla's potential future build-out being approximately 10,000 and currently there are 2000 acres of undeveloped land in Ovilla city limits. It may prove beneficial to host another Town Hall Session.

Discussion only.

*Richard Dormier, Mayor
Ralph Hall, Place One
Larry Stevenson, Place Two*

2

*Doug Hunt, Place Four
David Griffin, Place Three
Dean Oberg, Place Five*

ITEM 3. DISCUSSION/ACTION – Consideration of and action on Resolution R2014-005 adopting the Citywide Five-Year Strategic Guide.

City Administrator relayed that once the plan was adopted, the consultant would work with staff and form committees with citizen participation. Council agreed to direct staff to meet again with the facilitator and plan another Town Hall Meeting to engage additional citizen participation and ensure that Ovilla citizens are invited to attend and aware of the meeting. EDC President Gary Jones was present and agreed with Council.

No Action.

ITEM 4. DISCUSSION/ACTION – Consideration of and action on Resolution R2014-006 authorizing the Mayor to execute an Interlocal Cooperation Agreement for Fire Protection and First Responder Services with Ellis County Emergency Services District #4 as revised.

In September 2013, the City began negotiations with Emergency Services District #4 (Board) to finalize the annual agreement to provide fire protection and first responder services to the District. A negotiated Agreement was approved by Council in October 2013 accepting a reduced payment in return for the ESD #4's commitment of a May 2014 tax rate election; a lump sum amount of \$18,531 paid in three installments and striking indemnification language. Additionally, Council approved Resolution R2013-013 that gave a September 30, 2014 deadline for the provision of services and first responder services to ESD #4.

During the ESD #4's November 04, 2013 meeting, the Board rejected Ovilla's striking of the indemnification clause and asked the City Council to reconsider reinstating the indemnification clause. At the December 09, 2013, Council meeting the City Council reinstated the indemnification language based on legal counsel's opinion that the language was voidable under Texas law. The Agreement was again considered by the ESD #4 Board at their February 03, 2014 meeting, which they revised Section 17 with the removal of the *May 2014* date for a future tax rate election and modified that section to read "The District, *in good faith*, will pursue to hold an election for the purpose of a tax rate increase to provide additional revenues for the District." Council considered the ESD's suggested modification to the Agreement.

Mayor Pro Tem Hall moved that Council approve Resolution R2014-006 authorizing the Mayor to execute an Interlocal Cooperation Agreement for Fire Protection and First Responder Services with Ellis County Emergency Services District #4 as revised, seconded by PL3 Griffin. PL4 Hunt voted in opposition. No abstentions.

VOTE: Motion carried 4-1 (4 in favor of approval, 1 opposed).

ITEM 5. DISCUSSION/ACTION – Consideration of and action on Resolution R2014-007, authorizing the Mayor to execute an Agreement with Birkhoff, Hendricks and Carter, LLP, Consulting Engineers, for a Storm Water Management Plan Study.

The Texas Commission on Environmental Quality (TCEQ) issued the Texas Pollutants Discharge Elimination System (TPDES) General Permit No. TXR040000 for discharges from small municipal separate storm sewer systems (MS4s) on August 16, 2013 that required amendment and reissuance of a General Storm Water Permit for Phase II MS4s. The engineering firm of Birkhoff, Hendricks and Carter, LLP, prepared the City's prior study for the SWMP and submitted a proposed Agreement to complete the 2014 Storm Water Management Plan Study in an amount not to exceed \$8,000.00. The item was not budgeted for fiscal year 2013-2014, therefore required the approval of Council.

PL4 Hunt moved that Council approve Resolution R2014-007 authorizing the Mayor to execute an Agreement with Birkhoff, Hendricks and Carter, LLP, for a Storm Water Management Plan Study as presented, seconded by PL5 Oberg.

VOTE: The motion carried unanimously: 5-0.

ITEM 6. DISCUSSION/ACTION – Consideration of and action on Ordinance 2014-003 of the City of Ovilla amending the Fiscal year 2013-2014 General Fund Budget and annual program of services for an adjustment of \$8,000 for an expenditure for the Storm Water Management Plan Study.

Based on Item 5, a budget amendment was made.

PL3 Griffin moved that Council approve Ordinance 2014-003 amending the Fiscal Year 2013-14 General Fund Budget and Annual Program of Services for the City of Ovilla to allow for an adjustment of \$8,000 for expenditures for professional engineering services for a 2014 Storm Water Management Plan Study in accordance with the TCEQ requirements, seconded by PL2 Stevenson.

VOTE: The motion carried unanimously: 5-0.

ITEM 7. DISCUSSION/ACTION – Consider two Council appointments including ex-officio Member Mayor Dormier, establishing a City Council Finance Committee and consider scheduling a date and time of the committee meeting.

The City contracts with the Trinity River Authority of Texas (TRA) to process wastewater for those residents on sanitary sewer through the Red Oak Creek Regional Wastewater System (ROC). TRA formally notified the City on January 31, 2014 of irregularities in the wastewater flow meter data versus the amount of wastewater TRA invoices the City. Once the Committee was formed, a meeting would be scheduled open to the public. The Committee would review and compare data from TRA and the City and make a recommendation to Council at a future meeting.

PL2 Stevenson moved to approve the establishment of a City Council Finance Committee and appoint Council Members Mayor Pro Tem Hall and PL4 Hunt to the Committee along with ex-officio Mayor Dormier, AND moved to schedule Thursday, February 20, 2014 at 6:00 pm at City Hall for the meeting, seconded by PL3 Griffin.

VOTE: The motion carried unanimously: 5-0.

ITEM 8. DISCUSSION/ACTION – Consideration of and action on Resolution R2014-008 authorizing the City Administrator to execute an optional one-year extension of the depository services contract between the City of Ovilla and Prosperity Bank.

The City's depository service agreement with Prosperity Bank began June 2010 for a period not to exceed 5-years. Following an initial contract term (3-years), the agreement provided for two optional, one-year renewals, awarded one-year at a time. The presented one-year renewal scheduled to expire in May 2015, represented the final of two optional extensions. The agreement would be automatically extended upon mutual agreement of the bank and the City. Prosperity Bank confirmed their intent and agreement to renew the existing contract for one more year.

PL4 Hunt moved that Council approve Resolution R2014-008 authorizing the City Administrator to execute a one-year extension of the depository service contract between the City of Ovilla and Prosperity Bank as presented, seconded by PL2 Stevenson.

VOTE: The motion carried unanimously: 5-0.

ITEM 9. DISCUSSION/ACTION – Consideration of and action on Ordinance 2014-004, in accordance with Chapter 1, Section 1.02.002 of the Ovilla Code of Ordinances, declaring an official city newspaper.

PL3 Griffin moved that Council approve the adoption of Ordinance 2014-004, declaring the Waxahachie Daily Light as the City's official newspaper for the calendar year, effective this date.

REQUESTS FOR FUTURE AGENDA ITEMS

- 1. Mayor Pro Tem Hall None
- 2. PL2 Stevenson None
- 3. PL3 Griffin None
- 4. PL4 Hunt None
- 5. PL5 Oberg None
- 6. Mayor Reminder that Monday, February 17 was a holiday (President's Day).

ADJOURNMENT

There being no further business, Mayor Dormier adjourned the meeting at 8:58 p.m.

Richard Dormier, Mayor

ATTEST:

Pamela Woodall, City Secretary

Approved February 24, 2014



Villa City Council

AGENDA ITEM REPORT

Item(s): **1** (City Secretary use only)

Meeting Date: February 24, 2014

Department: Public Works Department

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: Staff

Amount: \$N/A

Attachments:	
Agenda Item / Topic:	
ITEM 1.	<i>DISCUSSION/ACTION</i> – Receive presentation from Trinity River Authority representatives and take action as necessary.
Discussion / Justification:	
<p>The Trinity River Authority of Texas (TRA) is contracted by the City to process wastewater for those residents on sanitary sewer through the Red Oak Creek Regional Wastewater System (ROC). TRA formally notified the City on January 31, 2014 of irregularities in the wastewater flow meter data versus the amount of wastewater TRA bills the City. Representatives from TRA will make a presentation and respond to questions from City Council regarding the irregularities in the wastewater flow data versus the wastewater billed to the City.</p> <p>The City Council Finance Committee received a presentation from Trinity River Authority representatives on Thursday, February 20, 2014 and deliberated with staff and TRA representatives.</p>	
Recommendation / Staff Comments:	
Sample Motion(s):	



Villa City Council

AGENDA ITEM REPORT

Item(s): 2 (City Secretary use only)

Meeting Date: February 24, 2014

Department: Administration

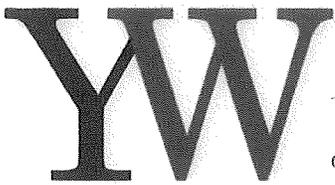
Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: Staff

Amount: \$N/A

Attachments:	
1. Annual Financial Report FY2012-2013	
Agenda Item / Topic:	
ITEM 2.	<i>DISCUSSION/ACTION - Consider acceptance of the Annual Financial Audit Report for the year ending September 30, 2013, prepared by Yeldell, Wilson and Company, C.P.A., P.C.</i>
Discussion / Justification:	
Greer Yeldell with Yeldell, Wilson & Co., P.C. will present the Annual Financial Report for the City's fiscal year ending September 30, 2013.	
Recommendation / Staff Comments:	
Sample Motion(s):	
<i>I move that Council APPROVE/DENY the Annual Financial Audit Report for the year ending September 30, 2013, prepared by Yeldell, Wilson, and Company.</i>	



Yeldell, Wilson & Co., P.C.

Certified Public Accountants

Greer Yeldell, CPA | Glen Wilson, CPA | Brooke Farmer, CPA | Joyce Reeve, CPA | Glenda Valek, CPA

February 10, 2014

To the Honorable Mayor and City Council
City of Ovilla, Texas

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Ovilla, Texas for the year ended September 30, 2013. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter to you dated February 1, 2013. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by City of Ovilla, Texas are described in Note 1 to the financial statements. As described in Note 1 to the financial statements, the City of Ovilla, Texas changed accounting policies related to financial reporting of deferred outflows, inflows and net position as well as items previously reported as assets and liabilities by adopting Statement of Governmental Accounting Standards (GASB Statement) No. 63, Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position, and GASB Statement No. 65, Items Previously Reported as Assets and Liabilities, in 2013. Accordingly, the cumulative effect of the accounting change as of the beginning of the year is reported in the Statement of Activities and Statement of Revenues, Expenses and Changes in Net Position. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the City of Ovilla, Texas' financial statements were:

Management's estimate of the allowance for accumulated depreciation is based on the estimated useful life of the capital asset. We evaluated the key factors and assumptions used to develop the allowance for accumulated depreciation in determining that it is reasonable in relation to the financial statements taken as a whole.

Honorable Mayor and City Council
City of Ovilla
Page Two

Management's estimate of the City's proportionate share of the annual operation, maintenance and debt service costs of the Red Oak Creek Wastewater System is based on the City's estimated wastewater flow into the system along with the flow from all other contracting parties. We evaluated the key factors and assumptions used to develop the City's wastewater treatment cost in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. The attached schedule summarizes uncorrected misstatements of the financial statements. Management has determined that their effects are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated February 10, 2014.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Honorable Mayor and City Council
City of Ovilla
Page Three

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This information is intended solely for the use of City Council and management of the City of Ovilla, Texas and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,



Yeldell, Wilson & Co., P.C.
Certified Public Accountants

**City of Ovilla, Texas
Uncorrected Misstatements**

Reference	Type	Date Account Number	Description	Debit	Credit	Net Income Effect	Misstatement
01P01	Potential	09/30/13					
		01-5805570	Inventory Expense	4,329.00			
		01-1060000	Inventory on Hand		4,329.00		
			To propose an entry to reduce inventory per results of price testing. Closing entry.			(4,329.00)	
10P01	Potential	09/30/13					
		10-2320000	Sales Tax Payable	13,463.53			
		10-3630000	Unres/Undesign Fund Balance		13,463.53		
			To propose an entry to adjust prior year sales tax payable to actual.			0.00	
		TOTAL		<u>17,792.53</u>	<u>17,792.53</u>	<u>(4,329.00)</u>	



Yeldell, Wilson & Co., P.C.

Certified Public Accountants

Greer Yeldell, CPA | Glen Wilson, CPA | Brooke Farmer, CPA | Joyce Reeve, CPA | Glenda Valek, CPA

February 10, 2014

To the Honorable Mayor and City Council
City of Ovilla, Texas

In planning and performing our audit of the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Ovilla, Texas as of and for the year ended September 30, 2013, in accordance with auditing standards generally accepted in the United States of America, we considered the City of Ovilla, Texas' internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Ovilla, Texas' internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Ovilla, Texas' internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses significant or deficiencies and therefore material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified a deficiency in internal control that we consider to be a material weakness.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A material weakness is a deficiency or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the following deficiency in the City of Ovilla, Texas' internal control to be a material weakness:

1. Preparation of Financial Statements – We were requested to draft the audited financial statements and related footnote disclosures as part of our regular audit services. Current auditing standards require auditors to communicate this situation to the Council as an internal control deficiency. Ultimately, it is management's responsibility to provide for the preparation of your statements and footnotes, and the responsibility of the auditor to determine the fairness of presentation of those statements. However, based on current auditing standards, it is our responsibility to inform you that this deficiency could result in a material misstatement to the financial statements that could have been prevented or detected by your management. Essentially, the auditors can not be part of your internal control process.

From a practical standpoint, we prepare the statements and determine the fairness of the presentation at the same time in connection with our audit. This is not unusual for us to do with municipalities of your size.

The effectiveness of the internal control system relies on enforcement by management. The effect of deficiencies in internal controls can result in undetected errors. We have instructed management to review a draft of the auditor prepared financials in detail for accuracy and we have answered any questions that management might have. We are satisfied that the appropriate steps have been taken to provide you with the completed financial statements.

Honorable Mayor and City Council
City of Ovilla, Texas
Page Two

Under the circumstances, the most effective controls lie in management's knowledge of the City's financial operations. It is the responsibility of management and those charged with governance to make the decisions whether to accept the degree of risk associated with this condition because of cost and other consideration. Regarding the specific situations listed above, we would offer the following specific recommendations: 1) Utilize a disclosure checklist to ensure all required disclosures are present and agree to work papers, and 2) Agree your accounting information to the amounts reported in the financial statements.

This communication is intended solely for the information and use of management, the City of Ovilla, Texas, and others within the organization, and is not intended to be, and should not be, used by anyone other than these specified parties.



Yeldell, Wilson & Co., P.C.
Certified Public Accountants

CITY OF OVILLA, TEXAS
SCHEDULE OF OPERATING REVENUES AND EXPENSES -
BUDGET AND ACTUAL
ENTERPRISE FUND - WATER AND SEWER
Year Ended September 30, 2013

	Budget Amounts		Actual GAAP Basis	Adjustments Budget Basis	Actual Budget Basis	Variance with Final Budget Over (Under) Budget
	Original	Final				
WATER OPERATING REVENUES						
Water sales	\$ 1,100,000	\$ 995,000	\$ 891,686	\$ (5,596)	\$ 886,090	\$ (108,910)
Sewer service charge	150,000	150,000	174,797	(13,963)	160,834	10,834
Impact fees	1,105	2,053	4,358	-	4,358	2,305
Infrastructure improvement fees	55,000	55,000	58,123	(1,466)	56,657	1,657
Miscellaneous	31,000	31,000	51,767	122	51,889	20,889
TOTAL OPERATING REVENUES	\$1,337,105	\$ 1,233,053	\$1,180,731	\$ (20,903)	\$1,159,828	\$ (73,225)
OPERATING EXPENSES						
Water administration	\$ 136,317	\$ 136,253	\$ 125,305	\$ (1,421)	\$ 123,884	\$ (12,369)
Water expenses	657,428	668,872	578,381	11,442	589,823	(79,049)
Sewer expenses	153,185	161,755	286,476	(134,785)	151,691	(10,064)
Depreciation	-	-	179,813	(179,813)	-	-
TOTAL OPERATING EXPENSES	\$ 946,930	\$ 966,880	\$ 1,169,975	\$ (304,577)	\$ 865,398	\$ (101,482)

CITY OF OVILLA, TEXAS

ANNUAL FINANCIAL REPORT

Year Ended September 30, 2013

CITY OF OVILLA, TEXAS
ANNUAL FINANCIAL REPORT
Year Ended September 30, 2013

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CITY OF OVILLA, TEXAS
ANNUAL FINANCIAL REPORT
Year Ended September 30, 2013

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Yeldell, Wilson & Co., P.C.

Certified Public Accountants

Greer Yeldell, CPA | Glen Wilson, CPA | Brooke Farmer, CPA | Joyce Reeve, CPA | Glenda Valek, CPA

INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and City Council
City of Ovilla, Texas

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented components units, each major fund, and the aggregate remaining fund information of City of Ovilla, Texas, as of and for the year ended September 30, 2013, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Ovilla, Texas, as of September 30, 2013, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

To the Honorable Mayor and City Council
City of Ovilla, Texas

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3-11 and 45 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Ovilla, Texas' basic financial statements. The combining and individual fund financial statements and schedules, the combining component unit financial statements and the supplementary financial data are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund financial statements and schedules, the combining component unit financial statements and the supplementary financial data are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial statements and schedules, the combining component unit financial statements and the supplementary financial data are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Yeldell, Wilson & Co., P.C.

Yeldell, Wilson & Co., P.C.
Certified Public Accountants

February 10, 2014

CITY OF OVILLA, TEXAS

105 South Cockrell Hill Road · Ovilla, Texas 75154 · (972) 617-7262 · FAX (972) 515-3221

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the City of Ovilla, we offer readers of the City's financial statements this narrative overview and analysis of the financial activities of the City for the fiscal year ended September 30, 2013.

FINANCIAL HIGHLIGHTS

- The assets of the City exceeded its liabilities at the close of the most recent fiscal year by \$698,419.
- The City's total net position increased by \$204,782.
- As of the close of the current fiscal year, the City's governmental funds reported combined ending fund balances of \$1,585,157. Over 88% of this total amount, \$1,407,803 is unassigned and available for use within the City's designation and policies.
- At the end of the current fiscal year, unassigned fund balance for the general fund was \$1,407,803 or 62% of the total general fund expenditures.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements. The City's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide Financial Statements. The government-wide financial statements are designed to provide readers with a broad overview of the City's finances, in a manner similar to a private-sector business.

The Statement of Net Position presents information on all of the City's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The Statement of Activities presents information showing how the City's net position changed during the most recent fiscal year. All changes in net position are reported when the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused compensated absences).

Both of the government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (governmental activities) from functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the City include general government, public safety, streets, cultural and recreational, and solid waste. The business-type activities of the City include water and sewer operations.

The government-wide financial statements include not only the City itself (known as the primary government), but also a legally separate economic development corporation and municipal development district which function for City is financially accountable. Financial information for these component units are reported separately from the financial information presented for the primary government itself.

The government-wide financial statements can be found on pages 12-13 of this report.

Fund Financial Statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into two categories- governmental funds and proprietary funds.

Governmental Funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on current sources and uses of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statements of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The City maintains five individual governmental funds. Information is presented separately in the Governmental Fund Balance Sheet and in the Governmental Fund Statement of Revenues, Expenditures, and Changes in Fund Balances for the General fund and Debt Service fund, both of which are considered to be major funds. Data from the other three funds are combined into a single, aggregated presentation. Individual fund data for each of these non-major governmental funds is provided in the form of combining statements elsewhere in this report.

The City adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

The basic governmental fund financial statements can be found on pages 14-16 of this report.

Proprietary Funds. The City maintains one type of proprietary fund. The enterprise fund is used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses the enterprise fund to account for its water and sewer operations.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the Water and Sewer fund since it is considered to be a major fund of the City.

The basic proprietary fund financial statements can be found on pages 17-19 of this report.

Notes to the Financial Statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 20-43 of this report.

Other Information. In addition to the basic financial statements and accompanying notes, this report also presents combining statements referred to earlier in connection with non-major governmental funds. Combining and individual statements and schedules can be found on pages 46-50 of this report.

This report presents an individual fund financial schedule in connection with the water and sewer fund. This individual fund financial schedule can be found on page 52 of this report.

This report also present combining fund financial statements and schedules in connection with the Ovilla 4A Economic Development Corporation and the Ovilla Municipal Development District. The individual fund financial statements and schedules can be found on pages 53-55.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the City, assets exceeded liabilities by \$698,419 as of September 30, 2013.

A large portion of the City's net position reflects its investments in capital assets (e.g., land, buildings, improvements, machinery and equipment, and infrastructure), less any debt used to acquire those assets that is still outstanding. The City uses these capital assets to provide service to citizens; consequently these assets are not available for future spending. Although the City's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

CITY OF OVILLA'S NET POSITION

	Governmental Activities		Business-Type Activities		Total	
	2013	2012	2013	2012	2013	2012
Current and other assets	\$ 2,096,732	\$ 1,540,796	\$ 1,400,173	\$ 1,338,776	\$ 3,496,905	\$ 2,879,572
Capital assets	1,845,157	2,006,416	2,844,358	3,000,630	4,689,515	5,007,046
Total assets	<u>3,941,889</u>	<u>3,547,212</u>	<u>4,244,531</u>	<u>4,339,406</u>	<u>8,186,420</u>	<u>7,886,618</u>
Long term liabilities	5,394,891	5,722,818	1,324,198	1,405,533	6,719,089	7,128,351
Other liabilities	516,763	166,215	252,149	98,416	768,912	264,631
Total liabilities	<u>5,911,654</u>	<u>5,889,033</u>	<u>1,576,347</u>	<u>1,503,949</u>	<u>7,488,001</u>	<u>7,392,982</u>
Net position:						
Net investment in capital assets	(3,508,888)	(3,675,509)	1,666,957	1,742,787	(1,841,931)	(1,932,722)
Restricted	177,354	190,885	109,575	119,748	286,929	310,633
Unrestricted	1,361,769	1,142,803	891,652	972,922	2,253,421	2,115,725
Total net position (deficit)	<u>\$ (1,969,765)</u>	<u>\$ (2,341,821)</u>	<u>\$ 2,668,184</u>	<u>\$ 2,835,457</u>	<u>\$ 698,419</u>	<u>\$ 493,636</u>

Certain reclassifications have been made to the prior year data to conform with the current year presentation.

An additional portion of the City's net position represents resources that are subject to external restriction on how they may be used.

As noted on page 9, the City's net investment in capital assets increased as a result of the purchase of machinery and equipment, while long-term debt decreased due to scheduled debt payments being made.

Analysis of the City's Operations. The following table provides a summary of the City's operations for the year ended September 30, 2013. Governmental activities increased the City's net position by \$372,056 and business-type activities decreased the City's net position by \$167,274.

CITY OF OVILLA'S CHANGES IN NET POSITION

	Governmental Activities		Business-Type Activities		Total	
	2013	2012	2013	2012	2013	2012
Revenues:						
Program revenues:						
Charges for services	\$ 607,256	\$ 455,013	\$ 1,180,731	\$ 1,172,301	\$ 1,787,987	\$ 1,627,314
Operating grants and contributions	18,720	26,560	-	-	18,720	26,560
General revenues:						
Property tax	1,668,401	1,685,846	-	-	1,668,401	1,685,846
Sales tax	221,114	201,432	-	-	221,114	201,432
Franchise tax	149,703	151,591	-	-	149,703	151,591
Investment earnings	7,265	6,534	3,150	3,318	10,415	9,852
Gain on sale of capital assets	32,196	-	-	-	32,196	-
Miscellaneous	136,713	106,324	-	-	136,713	106,324
Total revenues	2,841,368	2,633,300	1,183,881	1,175,619	4,025,249	3,808,919
Expenses:						
General government	341,985	359,075	-	-	341,985	359,075
Public safety	1,498,932	1,434,719	-	-	1,498,932	1,434,719
Streets	371,237	291,644	-	-	371,237	291,644
Cultural and recreational	21,695	16,324	-	-	21,695	16,324
Solid waste	199,979	196,493	-	-	199,979	196,493
Interest on long-term debt	174,287	181,211	-	-	174,287	181,211
Water and sewer	-	-	1,212,352	1,058,901	1,212,352	1,058,901
Total expenses	2,608,115	2,479,466	1,212,352	1,058,901	3,820,467	3,538,367
Increase in net position before transfers	233,253	153,834	(28,471)	116,718	204,782	270,552
Transfers	138,803	137,200	(138,803)	(137,200)	-	-
Increase in net position	372,056	291,034	(167,274)	(20,482)	204,782	270,552
Net position - beginning, as restated	(2,341,821)	(2,632,855)	2,835,457	2,855,939	493,636	223,084
Net position - ending	\$ (1,969,765)	\$ (2,341,821)	\$ 2,668,183	\$ 2,835,457	\$ 698,418	\$ 493,636

- The majority of the increase in revenue resulted from a increase in charges for services of about \$152,000.

FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

Governmental Funds. The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the City's governmental funds reported combined ending fund balances of \$1,585,157. Approximately 89% of this total amount \$1,407,803 constitutes unassigned fund balance. The remainder of the fund balance is reserved to indicate that it is not available for new spending because it has already been restricted to pay for (1) public safety in the amount of \$26,288, (2) cultural and recreational in the amount of \$40,980, and (3) debt service in the amount of \$110,086.

The general fund is the chief operating fund of the City. At the end of the current fiscal year, unassigned fund balance of the general fund was \$1,407,803. Unassigned fund balance represents 62% of total general fund expenditures.

The fund balance of the City's general fund increased \$231,806 during the current fiscal year.

The debt service fund has a total fund balance of \$110,086. The net decrease in fund balance during the current year in the debt service fund was \$36,848.

Proprietary Funds. The City's proprietary fund statements provide the same type of information found in the government-wide financial statements, but in more detail.

Unrestricted net position of the Water and Sewer fund at the end of the year amounted to \$891,652. Net position decreased in 2013 by \$167,274. Other factors concerning the finances of this fund have already been addressed in the analysis of the City's operations.

General Fund Budgetary Highlights. General fund actual revenues of \$2,323,394 exceeded budgeted revenues of \$2,248,192 by \$75,202.

Budgeted general fund expenditures of \$2,386,389 exceeded actual expenditures of \$2,257,810. This \$128,579 positive variance in expenditures was achieved through a series of expenditure restrictions imposed during the year.

The main components of the difference between original budget and final amended budget can be briefly summarized as follows:

- \$21,000 increase in sales tax revenue
- \$62,000 increase in charges for services revenue
- \$81,000 increase in general government expenditures
- \$39,000 increase in fire protection expenditures

CAPITAL ASSETS

The City's investment in capital assets for its governmental and business-type activities as of September 30, 2013 amounts to \$4,689,515 (net of accumulated depreciation). This investment in capital assets includes land, construction in progress, buildings, improvements, machinery and equipment, and infrastructure.

Major capital asset events during the current fiscal year included the following:

- Machinery and equipment additions of approximately \$221,000.
- Infrastructure improvements of approximately \$164,00.

Capital Assets at Year-End Net of Accumulated Depreciation

	Governmental Activities		Business-Type Activities		Total	
	2013	2012	2013	2012	2013	2012
Land	\$ 147,035	\$ 92,685	\$ 86,700	\$ 86,700	\$ 233,735	\$ 179,385
Construction in progress	-	-	14,740	-	14,740	-
Buildings	174,435	185,029	62,119	64,450	236,554	249,479
Improvements	-	-	2,577,323	2,734,201	2,577,323	2,734,201
Machinery and equipment	657,972	827,313	103,476	115,279	761,448	942,592
Infrastructure	865,715	901,389	-	-	865,715	901,389
Total	\$ 1,845,157	\$ 2,006,416	\$ 2,844,358	\$ 3,000,630	\$ 4,689,515	\$ 5,007,046

Additional information on the City of Ovilla's capital assets can be found in note 3 on pages 30-31 of this report.

DEBT ADMINISTRATION

At the end of the current fiscal year, the City had a total bonded debt of \$6,530,000, all of which comprises bonded debt backed by the full faith and credit of the government.

Outstanding Debt at Year End Bonds Payable

	Governmental Activities		Business-Type Activities		Total	
	2013	2012	2013	2012	2013	2012
General obligation refunding	\$ 5,248,339	\$ 5,569,830	\$ 1,281,661	\$ 1,360,170	\$ 6,530,000	\$ 6,930,000
Total	\$ 5,248,339	\$ 5,569,830	\$ 1,281,661	\$ 1,360,170	\$ 6,530,000	\$ 6,930,000

The City's General Obligation Refunding Bonds ratings are listed below.

	<u>Standard's & Poor's</u>
General Obligation Refunding	AA

Additional information on the City of Ovilla's long term-debt can be found in note 3 on pages 32-33 of this report.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

The FY2013-14 Budget calls for adopting the Effective Tax Rate (ETR) of \$0.6719 per \$100 of assessed property valuation. The operating tax rate is projected to increase from \$0.4975 to \$0.5019 and the debt rate will remain at \$0.17. The effective tax rate is an increase of \$0.0044 over the tax rate of \$0.6675 for FY2012-13. The total combined budget of \$4,566,491 represents an increase of \$153,675, or 3.37% over the FY2012-13 Amended Budget of \$4,412,816, and an increase of \$149,108, or 3.27% over FY2012-2013 Adopted Budget.

According to the final information received from both Ellis County and Dallas County Appraisal Districts, the total assessed property value for 2013 equals \$248,160,741 and includes \$1,720,990 of new property coming on-line. Additionally, existing property values decreased by \$1,019,708 or .514%. This decrease in property values provided a deficit of \$6,851 in property tax revenue for the City. Total exemptions account for \$49,366,739 in assessed property value, which equates to \$331,695 in lost property tax revenue. Of this amount, \$289,722 is lost due to the over 65 tax freeze.

Other revenues are projected to increase slightly in FY2014. Sales tax collections are projected up by 11% over FY2013 and building permits and related fees are projected at a modest increase based on an estimated twelve (12) new housing permits.

The City's annual debt service, including principal of \$355,000 and interest of \$217,425 is \$572,425. The outstanding debt reflects \$7,415,000 in General Obligation Refunding Bonds payable through 2029.

The focus of this year's budget is to continue to provide quality services to our citizens. The main emphasis will be on road and street improvements including Cockrell Hill Road, Westmoreland South, Thorntree, East Highland, and Bryson Lane. The budget includes funding for a City-Wide Strategic Plan and an Employee Compensation and Classification Study.

The budget includes cost increases to the Emergency Transport Services Contract, the Dispatch Contract, the Wastewater Treatment Contract, and to employee health insurance premiums. The increase to the wholesale cost of water will impact the City's water customer base rate by \$0.64 per month. The budget includes a merit increase based on performance of up to 3%. Assistant Fire Chief Brancato accepted the position of Fire Chief leaving the Assistant Fire Chief position vacant. There were no new positions authorized in this budget.

REQUEST FOR INFORMATION

This financial report is designed to provide a general overview of the City's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Office of the City Secretary, 105 South Cockrell Hill Rd., Ovilla, Texas 75154.

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CITY OF OVILLA, TEXAS
STATEMENT OF NET POSITION
September 30, 2013

	Primary Government			Component Units	
	Governmental	Business-type	Total	Ovilla 4B	Ovilla
	Activities	Activities		Economic Development Corporation	Municipal Development District
ASSETS					
Cash and cash equivalents	\$ 1,991,166	\$ 891,585	\$2,882,751	\$ -	\$ -
Investments	4,653	1,145	5,798	-	-
Receivables (net of allowance for uncollectibles)	99,183	250,032	349,215	-	5,132
Due from other governments	1,730	-	1,730	-	-
Due from primary government	-	-	-	325,123	65,648
Inventories	-	16,597	16,597	-	-
Restricted assets:					
Cash and cash equivalents	-	235,959	235,959	-	-
Investments	-	4,855	4,855	-	-
Capital assets:					
Non-depreciable	147,035	101,440	248,475	-	-
Depreciable (net of accumulated depreciation)	1,698,122	2,742,918	4,441,040	-	-
Total assets	<u>3,941,889</u>	<u>4,244,531</u>	<u>8,186,420</u>	<u>325,123</u>	<u>70,780</u>
LIABILITIES					
Accounts payable and other current liabilities	70,202	193,606	263,808	-	-
Accrued payroll payable	27,271	7,579	34,850	-	-
Accrued interest payable	21,844	5,334	27,178	-	-
Due to other governments	6,675	-	6,675	-	-
Due to component unit	390,771	-	390,771	-	-
Customer deposits payable	-	45,630	45,630	-	-
Noncurrent liabilities:					
Due within one year	326,169	85,235	411,404	-	-
Due in more than one year	5,068,722	1,238,963	6,307,685	-	-
Total liabilities	<u>5,911,654</u>	<u>1,576,347</u>	<u>7,488,001</u>	<u>-</u>	<u>-</u>
NET POSITION					
Net investment in capital assets	(3,508,888)	1,666,957	(1,841,931)	-	-
Restricted for:					
Public safety	26,288	-	26,288	-	-
Cultural and recreational	40,980	-	40,980	-	-
Debt service	110,086	-	110,086	-	-
Infrastructure improvements	-	109,575	109,575	-	-
Unrestricted	1,361,769	891,652	2,253,421	325,123	70,780
Total net position	<u>\$ (1,969,765)</u>	<u>\$ 2,668,184</u>	<u>\$ 698,419</u>	<u>\$ 325,123</u>	<u>\$ 70,780</u>

See accompanying notes to financial statements.

CITY OF OVILLA, TEXAS
STATEMENT OF ACTIVITIES
Year Ended September 30, 2013

Function/Program Activities	Net (Expense) Revenue and Changes in Net Position						
	Primary Government				Component Units		
	Charges for Services	Operating Grants and Contributions	Governmental Activities	Business Activities	Total	Ovilla 4B Economic Development Corporation	Ovilla Municipal Development District
Expenses	\$ 341,985	\$ 3,000	\$ (200,340)	\$ -	\$ (200,340)	\$ -	\$ -
General government	1,498,932	15,720	(1,243,087)	-	(1,243,087)	-	-
Public safety	371,237	-	(371,237)	-	(371,237)	-	-
Streets	21,695	-	(14,001)	-	(14,001)	-	-
Cultural and recreational	199,979	-	20,813	-	20,813	-	-
Solid waste	174,287	-	(174,287)	-	(174,287)	-	-
Interest on long-term debt	2,608,115	18,720	(1,982,139)	-	(1,982,139)	-	-
Total governmental activities	1,212,352	-	-	(31,621)	(31,621)	-	-
Business-type activities:	1,212,352	-	-	(31,621)	(31,621)	-	-
Water and sewer	1,212,352	-	-	(31,621)	(31,621)	-	-
Total business-type activities	\$3,820,467	\$ 18,720	(1,982,139)	(31,621)	(2,013,760)	-	-
Total primary government	13,974	-	1,668,401	-	1,668,401	-	-
Component Units:	2,379	-	221,114	-	221,114	88,446	27,989
Economic development	\$ 16,353	\$ -	149,703	-	149,703	-	-
Municipal development	-	-	7,265	3,150	10,415	881	142
Total component units	-	-	32,196	-	32,196	-	-
General revenues:	-	-	136,713	-	136,713	-	-
Property tax	-	-	138,803	(138,803)	-	-	-
Sales tax	-	-	2,354,195	(135,653)	2,218,542	89,327	28,131
Franchise tax	-	-	372,066	(167,274)	204,782	75,353	25,752
Investment earnings	-	-	(2,341,821)	2,835,458	493,637	249,770	45,028
Gain on sale of capital asset	-	-	\$ (1,969,765)	\$2,668,184	\$ 698,419	\$ 325,123	\$ 70,780
Miscellaneous	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-
Total general revenues and transfers	-	-	2,218,542	(138,803)	2,218,542	89,327	28,131
Change in net position	-	-	372,066	(167,274)	204,782	75,353	25,752
Net position - beginning, as restated	-	-	(2,341,821)	2,835,458	493,637	249,770	45,028
Net position - ending	-	-	\$ (1,969,765)	\$2,668,184	\$ 698,419	\$ 325,123	\$ 70,780

See accompanying notes to financial statements.

CITY OF OVILLA, TEXAS
BALANCE SHEET
GOVERNMENTAL FUNDS
September 30, 2013

	General	Debt Service	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 1,838,419	\$ 109,804	\$ 42,943	\$ 1,991,166
Investments	4,653	-	-	4,653
Receivables (net of allowance for uncollectibles)	94,659	4,524	-	99,183
Due from other governments	1,730	-	-	1,730
Total assets	\$ 1,939,461	\$ 114,328	\$ 42,943	\$ 2,096,732
LIABILITIES				
Accounts payable	\$ 70,202	\$ -	\$ -	\$ 70,202
Accrued payroll payable	27,271	-	-	27,271
Due to other governments	6,675	-	-	6,675
Due to component unit	390,771	-	-	390,771
Total liabilities	494,919	-	-	494,919
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenue-property tax	12,414	4,242	-	16,656
Total deferred inflows of resources	12,414	4,242	-	16,656
FUND BALANCES				
Restricted for:				
Public safety	10,591	-	15,697	26,288
Cultural and recreational	13,734	-	27,246	40,980
Debt service	-	110,086	-	110,086
Unassigned	1,407,803	-	-	1,407,803
Total fund balances	1,432,128	110,086	42,943	1,585,157
Total liabilities, deferred inflows of resources, and fund balances	\$ 1,939,461	\$ 114,328	\$ 42,943	

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	1,845,157
Interest payable on long-term debt does not require current financial resources. Therefore, interest payable is not reported as a liability in governmental funds balance sheet.	(21,844)
Other long-term assets are not available to pay for current-period expenditures and, therefore, are deferred in the funds.	16,656
Long-term liabilities, including bonds payable, are not due and payable in the current period and, therefore, are not reported in the governmental funds balance sheet.	
Due within one year	\$ (326,169)
Due in more than one year	(5,068,722)
Net position of governmental activities	\$ (1,969,765)

See accompanying notes to financial statements.

CITY OF OVILLA, TEXAS
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
Year Ended September 30, 2013

	General	Debt Service	Other Governmental Funds	Total Governmental Funds
REVENUES				
Taxes:				
Property	\$ 1,244,689	\$ 425,538	\$ -	\$ 1,670,227
Sales	221,114	-	-	221,114
Franchise	149,703	-	-	149,703
Licenses and permits	71,939	-	-	71,939
Fines and forfeitures	56,125	-	-	56,125
Charges for current services	471,498	-	-	471,498
Revenues from use of money and property	6,499	729	37	7,265
Other	136,410	-	7,991	144,401
Intergovernmental	339	-	-	339
Contributions and donations	3,000	-	15,381	18,381
Total revenues	<u>2,361,316</u>	<u>426,267</u>	<u>23,409</u>	<u>2,810,992</u>
EXPENDITURES				
Current:				
General government	383,476	-	-	383,476
Public safety	1,336,972	-	8,957	1,345,929
Streets	326,402	-	-	326,402
Cultural and recreational	20,478	-	3,000	23,478
Solid waste	199,979	-	-	199,979
Debt service:				
Principal retirement	-	321,491	-	321,491
Interest and fiscal charges	-	181,480	-	181,480
Total expenditures	<u>2,267,307</u>	<u>502,971</u>	<u>11,957</u>	<u>2,782,235</u>
Excess (deficiency) of revenues over (under) expenditures	<u>94,009</u>	<u>(76,704)</u>	<u>11,452</u>	<u>28,757</u>
OTHER FINANCING SOURCES (USES)				
Sale of capital assets	38,850	-	-	38,850
Transfers in	98,947	39,856	-	138,803
Total other financing sources (uses)	<u>137,797</u>	<u>39,856</u>	<u>-</u>	<u>177,653</u>
Net change in fund balances	231,806	(36,848)	11,452	206,410
Fund balances-beginning of year, as restated	<u>1,200,322</u>	<u>146,934</u>	<u>31,491</u>	<u>1,378,747</u>
Fund balances-end of year	<u>\$ 1,432,128</u>	<u>\$ 110,086</u>	<u>\$ 42,943</u>	<u>\$ 1,585,157</u>

See accompanying notes to financial statements.

CITY OF OVILLA, TEXAS
RECONCILIATION OF THE STATEMENT OF REVENUES,
EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
Year Ended September 30, 2013

Amounts reported for governmental activities in the statement of activities (page 13) are different because:

Net change in fund balance-total governmental funds (page 15)	\$	206,410
Governmental funds report capital outlay as expenditures. However, in the government-wide statement of activities and changes in net assets, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount of capital outlay recorded as capital assets in the current period.		113,150
Depreciation expense on capital assets is reported in the government-wide statement of activities and changes in net assets, but they do not require the use of current financial resources. Therefore, depreciation expense is not reported as expenditure in governmental funds.		(267,756)
The issuance of long-term debt (e.g. bonds) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of issuance costs, premiums, discounts, and similar items when debt is first issued, whereas the amounts are deferred and amortized in the statement of activities. This amount is the net effect of these differences in the treatment of long-term debt and related items.		
Bond principal repayments	\$ 321,491	
Amortization of bond discount	(773)	
Amortization of bond premium	7,162	327,880
Payment of compensated absences is reported as expenditures in the governmental funds when actually paid. However, on the government-wide statement of changes in net assets compensated absences are expensed as they are accrued. Change in the compensated absences liability.		47
Some revenues will not be collected for several months after the city's fiscal year end. These are not considered "available" revenues in the governmental funds until received. Change in amount deferred on Fund statements.		(1,826)
Accrued interest expense on long-term debt is reported in the government-wide statement of activities and changes in net assets, but does not require the use of current financial resources; therefore, accrued interest expense is not reported as expenditures in governmental funds. Change in accrued interest.		804
Change in net position of governmental activities (page 13)	\$	372,056

See accompanying notes to financial statements.

CITY OF OVILLA, TEXAS
STATEMENT OF NET POSITION
PROPRIETARY FUND
September 30, 2013

	Business-type Activities - Enterprise (Water and Sewer) Fund
ASSETS	
Current assets:	
Cash and cash equivalents	\$ 891,585
Investments	1,145
Receivables (net of allowance for uncollectibles)	250,032
Inventory	16,597
Total current assets	1,159,359
Noncurrent assets:	
Restricted assets:	
Cash and cash equivalents	235,959
Investments	4,855
Total restricted assets	240,814
Capital assets (net, where applicable of accumulated depreciation)	2,844,358
Total noncurrent assets	3,085,172
Total assets	4,244,531
LIABILITIES	
Current liabilities:	
Accounts payable	193,606
Accrued payroll payable	7,579
Accrued interest payable	5,334
Compensated absences	15,558
Customer deposits payable	45,630
Bonds payable	69,677
Total current liabilities	337,384
Noncurrent liabilities:	
Bonds payable	1,238,963
Total noncurrent liabilities	1,238,963
Total liabilities	1,576,347
NET POSITION	
Net investment in capital assets	1,666,957
Restricted for infrastructure improvements	109,575
Unrestricted	891,652
Total net position	\$ 2,668,184

See accompanying notes to financial statements.

CITY OF OVILLA, TEXAS
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION
PROPRIETARY FUND
Year Ended September 30, 2013

	Business-type Activities - Enterprise (Water and Sewer) Fund
OPERATING REVENUES	
Water sales	\$ 891,686
Sewer service charge	174,797
Impact fees	4,358
Infrastructure improvement fees	58,123
Miscellaneous	51,767
Total operating revenues	1,180,731
OPERATING EXPENSES	
Water administration	125,305
Water expenses	578,381
Sewer expenses	286,476
Depreciation	179,813
Total operating expenses	1,169,975
Operating income	10,756
NONOPERATING REVENUE (EXPENSES)	
Investment earnings	3,150
Interest and fiscal charges	(42,377)
Total nonoperating revenue (expenses)	(39,227)
Income before transfers	(28,471)
Transfer out	(138,803)
Change in net position	(167,274)
Total net position - beginning, as restated	2,835,458
Total net position - ending	\$ 2,668,184

See accompanying notes to financial statements.

CITY OF OVILLA, TEXAS
STATEMENT OF CASH FLOWS
PROPRIETARY FUND
Year Ended September 30, 2013

	Business-type Activities - Enterprise (Water and Sewer) Fund
Cash flows from operating activities:	
Receipts from customers and users	\$ 1,158,241
Payments to suppliers	(544,669)
Payments to employees	(296,901)
Net cash provided (used) by operating activities	316,671
Cash flows from noncapital financing activities:	
Transfers to other funds	(138,803)
Net cash provided (used) by noncapital financing activities	(138,803)
Cash flows from capital and related financing activities:	
Principal paid on bond maturities	(78,509)
Interest and fiscal charges paid on bonds	(44,246)
Net cash provided (used) by capital and related financing activities	(146,296)
Cash flows from investing activities:	
Interest on investments	3,150
Net cash provided (used) by investing activities	3,150
Net increase in cash and cash equivalents	34,722
Cash and cash equivalents at beginning of year	1,098,822
Cash and cash equivalents at end of year	\$ 1,133,544
Reconciliation of operating income to net cash provided by operating activities:	
Operating income	\$ 10,756
Adjustments to reconcile operating income to net cash provided by operating activities:	
Depreciation	179,813
(Increase) decrease in accounts receivable	(30,865)
(Increase) decrease in inventory	4,190
Increase (decrease) in accounts payable and accrued expenses	144,402
Increase (decrease) in customer deposits	8,375
Total adjustments	305,915
Net cash provided by operating activities	\$ 316,671

See accompanying notes to financial statements.

CITY OF OVILLA, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2013

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting entity

The City of Ovilla, Texas (the "City") is a general law municipality and was incorporated in 1963. The accompanying financial statements present the City and its component units (traditionally separate reporting entities), for which the City is considered to be financially accountable. The City (the primary government) is financially accountable if it appoints a voting majority of the organization's governing board and (1) is able to impose its will on the organization or (2) there is a potential for the organization to provide specific financial benefit to or impose specific financial burden on the City. Additionally, the City is required to consider other organizations for which the nature and significance of their relationship with the City are such that exclusion would cause the City's financial statements to be misleading or incomplete. The financial statements are formatted to allow the user to clearly distinguish between the primary government and its component units.

Discretely Presented Component Units—The Corporation and District described below are included in the City's reporting entity because the City appoints the governing body and the Corporation and District are fiscally dependent on the City. The Corporation and District are reported as discretely presented component units since the governing body is not substantively the same as the governing body of the City, and it provides services to the citizens of Ovilla and the surrounding area as opposed to only the primary government. To emphasize that they are legally separate from the City, they are reported in a separate column in the financial statements. Fund information for the component units may be found in the supplementary information in this report. Separate financial statements for the Corporation and District are not issued.

The *Ovilla 4B Economic Development Corporation* was created under Section 4B of the Development Corporation Act of 1979, as amended, Article 5190.6, Vernon's Texas civil statutes, as amended, and is responsible for collecting and disbursing the one-half percent sales tax to be used for economic development within the City. The members of the Corporation's board are appointed by the City. The Corporation is presented as a governmental fund type and has a September 30 year-end.

The *Ovilla Municipal Development District* was created in accordance with Chapter 377 of the Texas Local Government Code and is responsible for collecting and disbursing the one-quarter percent sales tax to be used for municipal development within the City. The members of the District's board are appointed by the City. The District is presented as a governmental fund type and has a September 30 year-end.

CITY OF OVILLA, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2013

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

B. Government-wide and fund financial statements

The government-wide financial statements (i.e., the statement of net position and the statement of changes in net position) report information of the primary government and its component units. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Certain indirect costs have been included as part of the program expenses reported for the various functional activities. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

C. Measurement focus, basis of accounting, and financial statement presentation

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within sixty days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, inventories of materials and supplies are considered expenditures when used and debt service expenditures, as well as expenditures related to accumulated unpaid sick pay, are recorded only when payment is due.

CITY OF OVILLA, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2013

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

C. Measurement focus, basis of accounting, and financial statement presentation (continued)

Property taxes, when levied for, intergovernmental revenues, when eligibility requirements are met, solid waste collection fees, interest and special assessments associated with the current fiscal year are all considered to be susceptible to accrual (measurable) and so have been recognized as revenues of the current fiscal period, if available. Available has been defined as received within sixty days of the fiscal year end. All other revenue items are considered to be measurable and available only when cash is received by the government.

The City reports the following major governmental funds:

The *general fund* is the City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *debt service fund* accounts for the resources accumulated and payments made for principal and interest and related costs on long-term general obligation debt of governmental funds.

The City reports the following major proprietary fund:

The *water and sewer fund* accounts for the activities of the sewage pumping stations and collection systems, and the water distribution system.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are charges between the city's water and sewer function and various other functions of the City. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the water and sewer enterprise fund are charges to customers for sales and services and the portion of tap fees intended to recover the cost of connecting new customers to the system. Operating expenses for the water and sewer fund include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

CITY OF OVILLA, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2013

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

C. Measurement focus, basis of accounting, and financial statement presentation (continued)

Deposits and Investments -

For purposes of the Statement of Cash Flows, the City's cash and cash equivalents are considered to be cash on hand, demand deposits, certificates of deposit and short-term investments with original maturities of three months or less from the date of acquisition.

Investments for the City are reported at fair value.

D. Assets, liabilities, and net assets or equity

Receivables and payables -

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

All trade and property tax receivables are shown net of an allowance for uncollectibles. Trade accounts receivables in excess of ninety days comprise the trade accounts receivable allowance for uncollectibles. The property tax receivable allowance is equal to .2 percent of taxes levied each year.

The City's property tax is levied each October 1 on the assessed value listed as of the prior January 1 for all real and personal property. Appraised values are established by the Ellis Appraisal District as market value and assessed at 100% of appraised value. Property taxes attach as an enforceable lien on property as of January 1. The Ellis County Tax Assessor/Collector bills and collects the City's property taxes, which are due October 1. Full payment can be made prior to the next January 31 to avoid penalty and interest charges. Over time substantially all property taxes are collected.

CITY OF OVILLA, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2013

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

D. Assets, liabilities, and net assets or equity (continued)

Inventory -

All inventories are valued at cost using the first-in/first-out (FIFO) method. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased.

Restricted assets –

Certain proceeds of the City's enterprise fund bonds are classified as restricted assets on the statement of net assets because they are maintained in separate bank accounts and their use is limited by applicable bond covenants. The "bond construction" account is used to report those proceeds of bond issuances that are restricted for use in construction. The "infrastructure impact fees" account is used to segregate resources accumulated for infrastructure improvements.

Capital assets -

Capital assets, which include property, plant, equipment and infrastructure assets (e.g., roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and lighting systems), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the City as assets with an initial, individual cost of more than \$2,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed, net of interest earned on the invested proceeds over the same period.

Property, plant, equipment and infrastructure are depreciated using the straight line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	30-40
Improvements	7-40
Machinery and equipment	3-15
Infrastructure	15-40

CITY OF OVILLA, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2013

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

D. Assets, liabilities, and net assets or equity (continued)

Deferred inflows of resources -

The statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The City has only one type of item, which arises only under a modified accrual basis of accounting, that qualifies for reporting in this category. Accordingly, the item, unavailable revenue, is reported only in the governmental funds balance sheet. This amount is deferred and recognized as an inflow of resources in the period that the amount becomes available.

Compensated absences –

It is the government's policy to permit employees to accumulate earned but unused vacation pay benefits. All vacation pay is accrued when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements. Vacation leave shall be taken annually.

Long-term obligations -

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets. Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as expenses.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

CITY OF OVILLA, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2013

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

D. Assets, liabilities, and net assets or equity (continued)

Net position -

Net position represent the difference between assets, and liabilities and deferred inflows of resources on the government-wide financial statements. Net position is classified in the following categories:

Net investment in capital assets —This amount consists of capital assets net of accumulated depreciation and reduced by outstanding debt that is attributed to the acquisition, construction or improvement of the assets.

Restricted net position —This amount is restricted by creditors, grantors, contributors, or laws or regulations of other governments.

Unrestricted net position —This amount is the net position that does not meet the definition of “net investment in capital assets” or “restricted net position”.

Fund Equity -

The governmental fund financials present fund balance categorized based on the nature and extent of the constraints placed on the specific purposes for which a government’s funds may be spent. The following classifications describe the relative strength of the spending constraints:

Restricted fund balance—amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation.

Unassigned fund balance—amounts that represent fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the general fund. Other governmental funds might report a negative balance in this classification, as the result of overspending for specific purposes for which amounts had been restricted, committed, or assigned. Positive balances are reported only in the general fund.

When both restricted and unrestricted resources are available for use, it is the government’s policy to use externally restricted resources first, then unrestricted resources - committed, assigned, and unassigned, in order as needed.

CITY OF OVILLA, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2013

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

D. Assets, liabilities, and net assets or equity (continued)

The City's goal is to maintain an unassigned fund balance in the general fund equal to twenty-five percent of budgeted expenditures less budgeted capital equipment items and any amounts budgeted as reserves.

E. New GASB Pronouncement

The Governmental Accounting Standards Board has issued several new pronouncements that the City has reviewed for application to their accounting and reporting.

GASB Statement No. 63, Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position, is effective for periods beginning after December 15, 2011. This standard provides financial reporting guidance for deferred outflows of resources and deferred inflows of resources. The City has implemented this reporting for the year ended September 30, 2013. The components of net position were renamed to reflect the requirements of this statement.

GASB Statement No. 65, Items Previously Reported as Assets and Liabilities, is effective for financial statements for periods beginning after December 15, 2012. This statement improves financial reporting by clarifying the appropriate use of the financial statement elements deferred outflows of resources and deferred inflows of resources to ensure consistency in financial reporting. The City has implemented this statement in the year ended September 30, 2013. As a result, prior year "deferred charges" of \$310,770 have been expensed in the prior period adjustment explained in Note 4 (H).

NOTE 2 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Budgetary information

The annual budget is adopted on a basis consistent with generally accepted accounting principles for the debt service fund. Annual budgets for the general and water and sewer funds are prepared on the budgetary basis of accounting. All annual appropriations lapse at fiscal year end. The legal level of budgetary control is the fund level.

B. Compliance with finance related legal and contractual provisions

The City has no material violations of finance related legal and contractual provisions, including the Texas Public Funds Investment Act.

CITY OF OVILLA, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2013

NOTE 3 – DETAILED NOTES ON ALL FUNDS

A. Deposits and investments

Deposits – State statutes require that all deposits in financial institutions be fully collateralized by U.S. Government obligations or obligations of Texas and its agencies that have a market value of not less than the principal amount of the deposits. The City’s deposits were fully insured or collateralized as required by State statutes at September 30, 2013. At year end, the bank balance of the City’s deposits was \$3,270,124. Of the bank balance, \$743,633 was covered by federal depository insurance and the remaining balance, \$2,526,491, was covered by collateral pledged in the City’s name. The collateral was held in the City’s name by the safekeeping department of the pledging bank’s agent and had a fair value of approximately \$3,718,000.

Investments – Public funds of the City of Ovilla may be invested in the following obligations: (1) obligations of the United States or its agencies and instrumentalities, excluding mortgage-backed securities, (2) direct obligations of the State of Texas, or its agencies and instrumentalities, (3) other obligations which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the State of Texas or the United States or their respective agencies and instrumentalities, excluding mortgage-related securities, (4) fully insured or collateralized certificates of deposits at a national or state bank with FDIC membership, domiciled within the State of Texas, (5) investment pools meeting the criteria established by section 2256.016 of the Texas Government Code, (6) repurchase agreements, reverse repurchase agreements, bankers’ acceptances, and commercial paper provided these instruments are authorized for the City to the extent that they are contained in the portfolios of approved public funds investment pools in which the City invests, and (7) regulated no-load money market mutual funds.

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Presented below is the minimum rating required by the Public Funds Investment Act, and the actual rating as of year end.

<u>Investment Type</u>	<u>Fair Value</u>	<u>Minimum Legal Rating</u>	<u>Rating as of Year End</u>
TexPool	\$ 308	N/A	AAAm
TexSTAR	10,345	N/A	AAAm
	<u>\$ 10,653</u>		

CITY OF OVILLA, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2013

NOTE 3 – DETAILED NOTES ON ALL FUNDS (continued)

A. Deposits and investments (continued)

The City currently invests in 2a7-like pools. The City’s investment in TexPool and TexSTAR are not categorized because they are not evidenced by securities that exist in physical or book entry form. The Texas Local Government Investment Pool (TexPool), was created under the Interlocal Cooperation Act, Texas Government Code Ann. Ch. 791 and the Texas Government Code Ann. Ch. 2256. The Texas Treasury Safekeeping Trust Company (the Trust) is trustee of TexPool and is a limited purpose trust company authorized pursuant to Texas Government Code Ann. Section 404.103 for which the Texas State Comptroller is the sole officer, director and shareholder. The advisory board of TexPool is composed of members appointed pursuant to the requirements of the Public Funds Investment Act, Texas Government Code Ann. Ch. 2256.

The daily operations of TexPool are managed by Federated Investors under a contract with the State Comptroller of Public Accounts. The state comptroller maintains oversight responsibility for TexPool including the ability to influence operations, designation of management and accountability for fiscal matters.

TexSTAR is co-administered by First Southwest Asset Management, Inc. and JPMorgan Chase, who provide investment services, participant services and marketing. Custodial, transfer agency, fund accounting and depository services are provided by JP Morgan Chase Bank and/or its subsidiary J.P. Morgan Investor Services Co.

B. Receivables

Receivables as of year end for the government’s individual major funds and nonmajor funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

	General	Debt Service	Water and Sewer	Total
Receivables:				
Taxes	\$ 88,822	\$ 10,329	\$ -	\$ 99,151
Accounts	20,265	-	258,459	278,724
Gross receivables	<u>109,087</u>	<u>10,329</u>	<u>258,459</u>	<u>377,875</u>
Less: allowance for uncollectibles	<u>(14,428)</u>	<u>(5,805)</u>	<u>(8,427)</u>	<u>(28,660)</u>
Net total receivables	<u>\$ 94,659</u>	<u>\$ 4,524</u>	<u>\$ 250,032</u>	<u>\$ 349,215</u>

CITY OF OVILLA, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2013

NOTE 3 – DETAILED NOTES ON ALL FUNDS (continued)

C. Capital assets

Capital asset activity for the year ended September 30, 2013, was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental activities:				
Capital assets not being depreciated:				
Land	\$ 92,685	\$ 54,350	\$ -	\$ 147,035
Total capital assets not being depreciated	92,685	54,350	-	147,035
Capital assets being depreciated:				
Buildings	317,819	-	-	317,819
Machinery and equipment	2,816,525	58,800	(112,025)	2,763,300
Infrastructure	1,116,210	-	-	1,116,210
Totals capital assets being depreciated	4,250,554	58,800	(112,025)	4,197,329
Less accumulated depreciation for:				
Buildings	(132,790)	(10,594)	-	(143,384)
Machinery and equipment	(1,989,212)	(221,488)	105,372	(2,105,328)
Infrastructure	(214,821)	(35,674)	-	(250,495)
Total accumulated depreciation	(2,336,823)	(267,756)	105,372	(2,499,207)
Total capital assets, being depreciated, net	1,913,731	(208,956)	(6,653)	1,698,122
Governmental activities capital assets, net	\$ 2,006,416	\$ (154,606)	\$ (6,653)	\$ 1,845,157
Business-type activities:				
Capital assets not being depreciated:				
Land	\$ 86,700	\$ -	\$ -	\$ 86,700
Construction in progress	-	-	14,740	14,740
Total capital assets not being depreciated	86,700	-	14,740	101,440
Capital assets being depreciated:				
Buildings	85,084	-	-	85,084
Improvements	4,849,490	6,702	-	4,856,192
Machinery and equipment	326,753	2,099	-	328,852
Total capital assets being depreciated	5,261,327	8,801	-	5,270,128
Less accumulated depreciation for:				
Buildings	(20,634)	(2,331)	-	(22,965)
Improvements	(2,115,289)	(163,580)	-	(2,278,869)
Machinery and equipment	(211,474)	(13,902)	-	(225,376)
Total accumulated depreciation	(2,347,397)	(179,813)	-	(2,527,210)
Total capital assets being depreciated, net	2,913,930	(171,012)	-	2,742,918
Business-type capital assets, net	\$ 3,000,630	\$ (171,012)	\$ 14,740	\$ 2,844,358

CITY OF OVILLA, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2013

NOTE 3 – DETAILED NOTES ON ALL FUNDS (continued)

C. Capital assets (continued)

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental activities:	
General government	\$ 14,380
Public safety	201,478
Streets	50,181
Cultural and recreational	1,717
Total depreciation expense - governmental activities	<u>\$ 267,756</u>
Business-type activities:	
Water and sewer	\$ 179,813
Total depreciation expense - business-type activities	<u>\$ 179,813</u>

D. Interfund receivables, payables and transfers

Interfund transfers:

	Transfer In:		
		Debt	
Transfer out:	General	Service	Total
Water and Sewer	\$ 98,947	\$ 39,856	\$ 138,803
	<u>\$ 98,947</u>	<u>\$ 39,856</u>	<u>\$ 138,803</u>

Transfers were primarily used to move funds from the Water and Sewer Fund to the Debt Service Fund for the payment of bonds and from the Water and Sewer Fund to the General Fund for operations.

CITY OF OVILLA, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2013

NOTE 3 – DETAILED NOTES ON ALL FUNDS (continued)

E. Long-term debt

General Obligation Refunding Bonds -

The City issues general obligation refunding bonds to provide funds for the refunding of prior outstanding certificates of obligation. General obligation refunding bonds have been issued for both governmental and business-type activities. General obligation bonds are direct obligations and pledge the full faith and credit of the government.

General obligation refunding bonds currently outstanding and reported as liabilities of the City's governmental activities are:

Series	Issue Amount	Maturity Date	Interest Rate	Year-end Balances
2011	\$ 5,959,638	8/15/2029	2%-4%	<u>\$ 5,248,339</u>

General obligation refunding bonds currently outstanding and reported as liabilities of the City's business-type activities are:

Series	Issue Amount	Maturity Date	Interest Rate	Year-end Balances
2011	\$ 1,455,362	8/15/2029	2%-4%	<u>\$ 1,281,661</u>

Annual debt service requirements to maturity are as follows -

Year Ending September 30	Governmental Activities		Business-type Activities	
	General Obligation Refunding Bonds		General Obligation Refunding Bonds	
	Principal	Interest	Principal	Interest
2014	\$ 285,323	\$ 174,751	\$ 69,677	\$ 42,675
2015	293,360	169,045	71,640	41,281
2016	301,398	163,178	73,602	39,848
2017	301,398	157,150	73,602	38,376
2018	313,454	149,614	76,546	36,536
2019-2023	1,695,865	598,536	414,135	146,164
2024-2028	2,053,523	253,978	501,477	62,022
2029	4,018	161	982	39
	<u>\$ 5,248,339</u>	<u>\$ 1,666,413</u>	<u>\$ 1,281,661</u>	<u>\$ 406,941</u>

CITY OF OVILLA, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2013

NOTE 3 – DETAILED NOTES ON ALL FUNDS (continued)

E. Long-term debt (continued)

Changes in long-term liabilities –

Long-term liability activity for the year ended September 30, 2013, was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Primary Government					
Governmental activities:					
Bonds payable:					
General obligation refunding bonds	\$ 5,569,830	\$ -	\$ (321,491)	\$ 5,248,339	\$ 285,323
Less deferred amounts:					
For issuance discount	(9,665)	-	773	(8,892)	-
For issuance premium	121,760	-	(7,162)	114,598	-
Total bonds payable	5,681,925	-	(327,880)	5,354,045	285,323
Compensated absences	40,893	26,610	(26,657)	40,846	40,846
Governmental activity					
Long-term liabilities	<u>\$ 5,722,818</u>	<u>\$ 26,610</u>	<u>\$ (354,537)</u>	<u>\$ 5,394,891</u>	<u>\$ 326,169</u>
Business-type activities:					
Bonds payable:					
General obligation refunding bonds	\$ 1,360,170	\$ -	\$ (78,509)	\$ 1,281,661	\$ 69,677
Less deferred amounts:					
For issuance discount	(1,083)	-	77	(1,006)	-
For issuance premium	29,734	-	(1,749)	27,985	-
Total bonds payable	1,388,821	-	(80,181)	1,308,640	69,677
Compensated absences	16,712	3,767	(4,921)	15,558	15,558
Business-type activity					
Long-term liabilities	<u>\$ 1,405,533</u>	<u>\$ 3,767</u>	<u>\$ (85,102)</u>	<u>\$ 1,324,198</u>	<u>\$ 85,235</u>

General obligation refunding bonds issued for governmental activity purposes are liquidated by the debt service fund. General obligation refunding bonds issued for business-type activities are repaid from those activities.

Governmental compensated absences will be liquidated by the general fund. Business-type compensated absences will be liquidated by those activities.

CITY OF OVILLA, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2013

NOTE 3 – DETAILED NOTES ON ALL FUNDS (continued)

F. Restricted assets

The balances of the restricted asset accounts in the proprietary fund are as follows:

Bond construction account	\$ 131,239
Infrastructure impact fees	109,575
	<u>\$ 240,814</u>

NOTE 4 – OTHER INFORMATION

A. Risk management

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The City maintains commercial insurance coverage covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the City. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years.

B. Commitments

The City has entered into a memorandum of agreement with the City of Dallas, Texas to purchase treated water for a term of thirty years, expiring in 2039. The City pays for water based on the volume received at a flat rate as determined under the contract. The City of Dallas agrees to provide potable water to meet volume and demand requirements of the City. Delivery of potable water are subject to and limited to available system supply and system deliverability, as determined by the Director of Water Utilities of Dallas. If the City ceases to take water from the City of Dallas because other surface water supplies have been developed or acquired, the City shall for five years or the balance of this contract, whichever is less, remain liable for demand charges at the billing level in effect at such cessation.

Actual payments for the year ended September 30, 2013 were \$329,676.

The City has entered into a contract with the Trinity River Authority of Texas - Red Oak Creek Regional Wastewater System to obtain wastewater treatment services, expiring in 2017. In the contract, the Authority agreed to acquire and construct a regional wastewater treatment system to serve the City and other contractual parties, in the area of the watershed or drainage basin of Red Oak Creek, being a tributary of the Trinity River, and located in Ellis and Dallas Counties, Texas. The Trinity River Authority (TRA) is a governmental agency, which is controlled by directors appointed by the governor.

CITY OF OVILLA, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2013

NOTE 4 – OTHER INFORMATION

B. Commitments (continued)

The City is responsible for a proportionate share of the system's annual operation, maintenance and debt service costs for the term of the contract. These costs are determined annually and are payable in monthly installments. The estimated future monthly payment due under the contract at September 30, 2013 totaled \$17,995.

Actual payments for the year ended September 30, 2013 were \$179,418.

The payments to be received from the City of Ovilla, Texas are used as collateral for the bonds issued by TRA to construct the facility.

Complete separate financial statements for the Trinity River Authority may be obtained at Trinity River Authority of Texas, 5300 South Collins, P.O. Box 60, Arlington, Texas 76004.

The City entered into a contract with Progressive Waste Solutions of TX, Inc. that grants the exclusive right to operate and maintain the collection, transportation and recycling or disposal of municipal solid waste. The contract will commence on December 1, 2013 and continue for a period of five years with two one-year renewal options.

C. Contingencies

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor, cannot be determined at this time although the government expects such amounts, if any, to be immaterial.

D. Texas Municipal Retirement System

Plan Description -

The City provides pension benefits for all of its eligible employees through a non-traditional, joint contributory, hybrid defined benefit plan in the state-wide Texas Municipal Retirement System (TMRS), an agent multiple-employer public employee retirement system. The plan provisions that have been adopted by the City are within the options available in the governing state statutes of TMRS.

TMRS issues a publicly available comprehensive annual financial report that includes financial statements and required supplementary information (RSI) for TMRS; the report also provides detailed explanations of the contributions, benefits and actuarial methods and assumptions used by the System. This report may be obtained from TMRS' website at www.TMRS.com.

CITY OF OVILLA, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2013

NOTE 4 – OTHER INFORMATION (continued)

D. Texas Municipal Retirement System (continued)

The plan provisions are adopted by the governing body of the City, within the options available in the state statutes governing TMRS. Plan provisions for the City were as follows:

	Plan Year 2012	Plan Year 2013
Employee deposit rate	7.0%	7.0%
Matching ratio (city to employee)	2 to 1	2 to 1
Years required for vesting	5	5
Service retirement eligibility (expressed as age / years of service)	60/5, 0/20	60/5, 0/20
Updated service credit	100% Repeating, Transfers	100% Repeating, Transfers
Annuity increase (to retirees)	0% of CPI	0% of CPI

Contributions -

Under the state law governing TMRS, the contribution rate for each city is determined annually by the actuary, using the Projected Unit Credit actuarial cost method. This rate consists of the normal cost contribution rate and the prior service cost contribution rate, which is calculated to be a level percent of payroll from year to year. The normal cost contribution rate finances the portion of an active member's projected benefit allocated annually; the prior service contribution rate amortizes the unfunded (overfunded) actuarial liability (asset) over the applicable period for that city. Both the normal cost and prior service contribution rates include recognition of the projected impact of annually repeating benefits, such as Updated Service Credits and Annuity Increases.

The City contributes to the TMRS Plan at an actuarially determined rate, which for 2013 and 2012 was 5.72% and 5.02%, respectively. Both the employees and the City make contributions monthly. Since the City needs to know its contribution rate in advance for budgetary purposes, there is a one-year delay between the actuarial valuation that serves as the basis for the rate and the calendar year when the rate goes into effect. The annual pension cost and net pension obligation/(asset) are as follows:

Annual Required Contribution (ARC)	\$ 50,623
Interest on Net Pension Obligation	-
Adjustment to the ARC	-
Annual Pension Cost (APC)	<u>50,623</u>
Contributions Made	<u>(50,623)</u>
Increase (decrease) in net pension obligation	-
Net Pension Obligation/(Asset), beginning of year	-
Net Pension Obligation/(Asset), end of year	<u><u>\$ -</u></u>

CITY OF OVILLA, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2013

NOTE 4 – OTHER INFORMATION (continued)

D. Texas Municipal Retirement System (continued)

Six year historical trend information is as follows:

Fiscal Year Ending	Annual Pension Cost (APC)	Actual Contribution Made	Percentage of APC Contributed	Net Pension Obligation/ (Asset)
2008	\$ 55,804	\$ 55,804	100%	\$ -
2009	48,420	48,420	100%	-
2010	49,069	49,069	100%	-
2011	51,525	51,525	100%	-
2012	48,607	48,607	100%	-
2013	50,623	50,623	100%	-

The required contribution rates for the year ended September 30, 2013 were determined as part of the December 31, 2010 and 2011 actuarial valuations. Additional information as of the latest actuarial valuation, December 31, 2012, also follows:

Valuation Date	12/31/2010	12/31/2011	12/31/2012
Actuarial Cost Method	Projected Unit Credit	Projected Unit Credit	Projected Unit Credit
Amortization Method	Level Percent of Payroll	Level Percent of Payroll	Level Percent of Payroll
GASB 25 Equivalent Single Amortization Period	23.8 years; closed period	23.8 years; closed period	23.1 years; closed period
Amortization Period for new Gains/Losses	25 years	25 years	25 years
Asset Valuation Method	10-year Smoothed Market	10-year Smoothed Market	10-year Smoothed Market
Actuarial Assumptions:			
Investment Rate of Return*	7.0%	7.0%	7.0%
Projected Salary Increases*	Varies by age and service	Varies by age and service	Varies by age and service
* Includes Inflation at Cost-of-Living Adjustments	3.0%	3.0%	3.0%
	0%	0%	0%

Funded Status and Funding Progress – The schedule of funding progress, presenting multi-year trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liability of benefits, is as follows:

Actuarial Valuation Date	Actuarial Value of Assets	Actuarial Accrued Liability (AAL)	Funded Ratio	Unfunded AAL (UAAL)	Covered Payroll	UAAL as a Percentage of Covered Payroll
12/31/2007	\$ 590,205	\$ 706,706	83.5%	\$ 116,501	\$ 722,025	16.1%
12/31/2008	722,820	844,686	85.6%	121,866	854,190	14.3%
12/31/2009	857,209	976,704	87.8%	119,495	845,619	14.1%
12/31/2010	1,274,261	1,495,042	85.2%	220,781	895,775	24.6%
12/31/2011	1,417,592	1,641,208	86.4%	223,616	891,271	25.1%
12/31/2012	1,593,975	1,739,542	91.6%	145,567	914,994	15.9%

CITY OF OVILLA, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2013

NOTE 4 – OTHER INFORMATION (continued)

D. Texas Municipal Retirement System (continued)

Actuarial valuations involve estimates of the value of reported amounts and assumptions about the probability of events far into the future. Actuarially determined amounts are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future.

Actuarial calculations are based on the benefits provided under the terms of the substantive plan in effect at the time of each valuation, and reflect a long-term perspective. Consistent with that perspective, actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets.

E. Texas Emergency Services Retirement System

Plan Description -

The Fire Fighter's Pension Commissioner is the administrator of the Texas Emergency Services Retirement System (TESRS), a cost-sharing multiple employer pension system established and administered by the State of Texas to provide pension benefits for emergency services personnel who serve without significant monetary remuneration. TESRS is considered a component unit of the State of Texas financial reporting entity and is included in the State's financial reports as a pension trust fund. At August 31, 2012 there were 188 member fire or emergency services departments actively participating in TESRS. Eligible participants include volunteer emergency services personnel who are members in good standing of a participating department.

At August 31, 2012, the pension system membership consisted of:

Retirees and Beneficiaries Currently Receiving Benefits*	2,750
Terminated Participants Entitled to Benefits but Not Yet Receiving Them	2,252
Active Participants (Vested and Nonvested)	4,446
	<hr/> 9,448

Senate Bill 411, 65th Legislature, Regular Session (1977), created TESRS and established the applicable benefit provisions. The 79th Legislature, Regular Session (2005), recodified the provisions and gave the TESRS Board of Trustees authority to establish vesting requirements, contribution levels, benefit formulas, and eligibility requirements by board rule. The benefit provisions include retirement benefits as well as death and disability benefits. Members are 50% vested after the tenth year of service, with the vesting percent increasing 10% for each of the next five years of service so that a member becomes 100% vested with 15 years of service.

CITY OF OVILLA, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2013

NOTE 4 – OTHER INFORMATION (continued)

E. Texas Emergency Services Retirement System (continued)

Upon reaching age 55, each vested member may retire and receive a monthly pension equal to his vested percent multiplied by six times the governing body's average monthly contribution over the member's years of qualified service. For years of service in excess of 15 years, this monthly benefit is increased at the rate of 6.2% compounded annually.

On and off-duty death benefits and on-duty disability benefits are dependent on whether or not the member was engaged in the performance of duties at the time of death or disability. Death benefits include a lump sum amount and continuing monthly payments to a member's surviving spouse and dependent children.

Funding Policy -

Contribution provisions were originally established by S.B. 411, 65th Legislature, Regular Session (1977) and were amended by board rule in 2006. No contributions are required by individual members of participating departments. The governing bodies of participating departments are required to contribute at least the minimum prescribed amount per month for each active member and may contribute more. Additional contributions may be made by a governing body to pay for granting credit for service before the department began participating in TESRS (prior service). The State may also be required to make annual contributions up a limited amount to make TESRS actuarially sound.

Contributions Required and Contributions Made -

The contribution requirement per active emergency services personnel member per month is not actuarially determined. Rather, the minimum contribution provisions were set by board rule. For the fiscal year ending August 31, 2012 total contributions (dues and prior service) of \$3,517,455 were paid into TESRS by the political subdivisions served by the member volunteer emergency services personnel. The state did not appropriate any maximum state contribution for the fiscal years ending August 31, 2012 and 2013. Total contributions made were equal to the contributions required by the state statute and equal to the contributions required based on the August 31, 2012 actuarial valuation.

CITY OF OVILLA, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2013

NOTE 4 – OTHER INFORMATION (continued)

E. Texas Emergency Services Retirement System (continued)

The purpose of the biennial actuarial valuation is to test the adequacy of the contribution arrangement to determine if it is adequate to pay the benefits that are promised. The actuarial valuation as of August 31, 2012 revealed the adequacy of the expected contributions from the political subdivisions (dues and prior service contributions) together with the actual state appropriations for the fiscal year ending August 31, 2013 (\$528,538 to help pay for the System's administrative expenses) and with the assumed continuation of legislative appropriations of (1) the maximum state contribution amount in future years for up to 30 years as is necessary for the System to have a 30-year amortization period, and (2) approximately \$530,000 each year to help pay for the System's administrative expenses.

Schedule of Funding Progress

Actuarial Valuation Date	Actuarial Value of Assets	Actuarial Accrued Liability ¹ (AAL) - Entry Age	Unfunded AAL (UAAL)	Funded Ratio	Total Members Covered	UAAL Per Member Covered
08/31/2006	\$42,268,305	\$ 58,082,828	\$ 15,814,523	72.8%	8,061	\$ 1,962
08/31/2007	N/A	N/A	N/A	N/A	N/A	N/A
08/31/2008 ²	60,987,157	64,227,341	3,240,184	95.0%	8,254	393
08/31/2009	N/A	N/A	N/A	N/A	N/A	N/A
08/31/2010 ³	64,113,803	81,264,230	17,150,427	78.9%	8,644	1,984
08/31/2011	N/A	N/A	N/A	N/A	N/A	N/A
08/31/2012	67,987,487	101,856,042	33,868,555	66.7%	9,448	3,585

Notes:

¹ The actuarial accrued liability is based upon the entry age actuarial cost method.

² Changes in actuarial assumptions were reflected in this valuation.

³ Changes in actuarial assumption and method were reflected in this valuation.

CITY OF OVILLA, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2013

NOTE 4 – OTHER INFORMATION (continued)

E. Texas Emergency Services Retirement System (continued)

Six-year trend information is as follows:

Fiscal Year Ending	Annual Required Contributions (ARC)	Actual Contributions	Percentage of ARC Contributed
08/31/2007	\$ 3,162,742 ¹	\$ 3,162,742 ⁵	100%
08/31/2008	3,160,764 ²	11,239,339 ⁶	356%
08/31/2009	2,698,271 ²	2,698,271	100%
08/31/2010	2,875,103 ³	2,875,103	100%
08/31/2011	3,125,329 ³	3,125,329	100%
08/31/2012	4,423,898 ^{3,4}	3,517,455	N/A

¹ Based on the August 31, 2006 actuarial valuation.

² Based on the August 31, 2008 actuarial valuation.

³ Based on the revised August 31, 2010 actuarial valuation.

⁴ Includes a requested state contribution of \$906,443.

⁵ Includes a state contribution of \$709,072.

⁶ Includes a state contribution of \$8,800,000.

Valuation Date	8/31/2010	8/31/2012
Actuarial Cost Method	Entry Age	Entry Age
Amortization Method	Level dollar, open	Level dollar, open
Amortization Period	30 years	Infinity
Asset Valuation Method	Market value smoothed by a 5-year deferred recognition method with a 80%/120% corridor on market value	Market value smoothed by a 5-year deferred recognition method with a 80%/120% corridor on market value
Actuarial Assumptions:		
Investment Rate of Return*	7.75% per year, net of investment expenses	7.75% per year, net of investment expenses
Projected Salary Increases	N/A	N/A
* Includes Inflation at	3.50%	3.50%
Cost-of-Living Adjustments	None	None

CITY OF OVILLA, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2013

NOTE 4 – OTHER INFORMATION (continued)

F. Postemployment Benefits

Program Description:

The City also participates in the cost sharing multiple-employer defined benefit group-term life insurance plan operated by the Texas Municipal Retirement System (TMRS) known as the Supplemental Death Benefits Fund (SDBF). The City elected, by ordinance, to provide group-term life insurance coverage to both current and retired employees. The City may terminate coverage under and discontinue participation in the SDBF by adopting an ordinance before November 1 of any year to be effective the following January 1.

TMRS issues a publicly available comprehensive annual financial report that includes financial statements and required supplementary information (RSI) for TMRS; the report also provides detailed explanations of the contributions, benefits and actuarial methods and assumptions used by the System. This report may be obtained from TMRS' website at www.TMRS.com.

The death benefit for active employees provides a lump-sum payment approximately equal to the employee's annual salary (calculated based on the employee's actual earnings, for the 12-month period preceding the month of death); retired employees are insured for \$7,500; this coverage is an "other postemployment benefit," or OPEB.

The City contributes to the SDBF at a contractually required rate as determined by an annual actuarial valuation. The rate is equal to the cost of providing one-year term life insurance. The funding policy for the SDBF program is to assure that adequate resources are available to meet all death benefit payments for the upcoming year; the intent is not to pre-fund retiree term life insurance during employees' entire careers.

The City's contributions to the TMRS SDBF for the years ended 2013 and 2012 were \$1,464 and \$1,337, respectively, which equaled the required contributions each year.

Plan / Calendar Year	City's Contribution		Schedule of Contribution Rates As a Percentage of Covered Payroll		
	Annual Required Contribution	Actual Contribution Made	Annual Required Contribution	Actual Contribution Made	Percentage of ARC Contributed
	2008	\$ 1,281	\$ 1,281	0.15%	0.15%
2009	1,268	1,268	0.15%	0.15%	100.0%
2010	1,440	1,440	0.19%	0.19%	100.0%
2011	1,344	1,344	0.15%	0.15%	100.0%
2012	1,337	1,337	0.15%	0.15%	100.0%
2013	1,464	1,464	0.16%	0.16%	100.0%

CITY OF OVILLA, TEXAS
NOTES TO THE FINANCIAL STATEMENTS
September 30, 2013

NOTE 4 – OTHER INFORMATION (continued)

G. Prior Period Adjustment

Corrections have been made to the governmental activities, business-type activities and discretely presented component units beginning net position in the government-wide financial statements and to the fund balance in the fund financial statements due changes in accounting principles and errors in classification and recording financial transactions in the prior period, resulting in an understatement/overstatement of assets, an understatement/overstatement of fund balance/net position, an understatement/overstatement of revenues, and an understatement/overstatement of expenses of the prior year. The change to the beginning net position as of October 1, 2012 is summarized as follows:

	Fund Financial Statements		Government-wide	
	Ovilla 4B Economic Development Corporation	Ovilla Municipal Development District	Governmental Activities	Component Units
As previously recorded, October 1, 2012	\$ 249,770	\$ 45,028	\$ (1,801,770)	\$ -
Correct overstatement/understatement of cash and cash equivalents	(235,255)	(41,664)	(276,919)	276,919
Correct overstatement/understatement of receivables	-	(3,364)	(3,364)	3,364
Correct understatement of due from primary government	(14,515)	-	-	14,515
To expense deferred charges as a result of a change in accounting principles	-	-	(245,253)	-
Correct understatement of due to component units	-	-	(14,515)	-
Restated, October 1, 2012	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (2,341,821)</u>	<u>\$ 294,798</u>
Effect of restatement on operations for the year ended September 30, 2012	<u>\$ (71,525)</u>	<u>\$ (21,585)</u>	<u>\$ (80,278)</u>	<u>\$ 93,110</u>

	Fund Financial Statements	Government-wide Financial Statements
	Utility Operation	Business-type Activities
As previously recorded, October 1, 2012	\$ 2,900,974	\$ 2,900,974
Correct overstatement of deferred charges	(65,517)	(65,517)
Restated, October 1, 2012	<u>\$ 2,835,457</u>	<u>\$ 2,835,457</u>
Effect of restatement on operations for the year ended September 30, 2012	<u>\$ 6,472</u>	<u>\$ 6,472</u>

REQUIRED SUPPLEMENTARY INFORMATION

General Fund

This supplementary schedule is included to supplement the basic financial statements as required by the Governmental Accounting Standards Board.

CITY OF OVILLA, TEXAS
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL
GENERAL FUND
Year Ended September 30, 2013

	Budget Amounts		Actual	Adjustments	Actual	Variance with
	Original	Final	GAAP Basis	Budget Basis	Budget Basis	Final Budget - Over (Under) Budget
REVENUES						
Taxes:						
Property	\$ 1,265,000	\$ 1,226,150	\$ 1,244,689	\$ 963	\$ 1,245,652	\$ 19,502
Sales	187,500	208,500	221,114	(3,060)	218,054	9,554
Franchise	150,000	160,000	149,703	176	149,879	(10,121)
Licenses and permits	28,050	47,685	71,939	-	71,939	24,254
Fines and forfeitures	50,150	42,975	56,125	(4,777)	51,348	8,373
Charges for current services	385,675	447,525	471,498	(17,760)	453,738	6,213
Revenues from use of money and property	4,000	5,500	6,499	-	6,499	999
Other	93,015	106,829	136,410	(13,464)	122,946	16,117
Intergovernmental	3,840	28	339	-	339	311
Contributions and donations	3,000	3,000	3,000	-	3,000	-
Total revenues	<u>2,170,230</u>	<u>2,248,192</u>	<u>2,361,316</u>	<u>(37,922)</u>	<u>2,323,394</u>	<u>75,202</u>
EXPENDITURES						
Current:						
General government	368,806	450,196	383,476	(1,563)	381,913	(68,283)
Public safety:						
Fire protection	618,345	657,195	641,307	(3,519)	637,788	(19,407)
Police protection	582,326	582,326	565,596	(3,602)	561,994	(20,332)
Municipal court	54,900	54,900	50,876	(161)	50,715	(4,185)
Code enforcement	62,204	84,139	79,193	(81)	79,112	(5,027)
Total public safety	<u>1,317,775</u>	<u>1,378,560</u>	<u>1,336,972</u>	<u>(7,363)</u>	<u>1,329,609</u>	<u>(48,951)</u>
Streets	331,246	331,246	326,402	(571)	325,831	(5,415)
Cultural and recreational	26,060	26,060	20,478	-	20,478	(5,582)
Solid waste	198,000	200,327	199,979	-	199,979	(348)
Total expenditures	<u>2,241,887</u>	<u>2,386,389</u>	<u>2,267,307</u>	<u>(9,497)</u>	<u>2,257,810</u>	<u>(128,579)</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(71,657)</u>	<u>(138,197)</u>	<u>94,009</u>	<u>(28,425)</u>	<u>65,584</u>	<u>203,781</u>
OTHER FINANCING SOURCES (USES)						
Sale of capital assets	-	38,850	38,850	-	38,850	-
Transfers in	116,301	116,301	98,947	17,354	116,301	-
Total other financing sources and uses	<u>116,301</u>	<u>155,151</u>	<u>137,797</u>	<u>17,354</u>	<u>155,151</u>	<u>-</u>
Net change in fund balance	44,644	16,954	231,806	(11,071)	220,735	203,781
Fund balance at beginning of year	-	-	1,200,322	-	1,200,322	1,200,322
Fund balance at end of year	<u>\$ 44,644</u>	<u>\$ 16,954</u>	<u>\$ 1,432,128</u>	<u>\$ (11,071)</u>	<u>\$ 1,421,057</u>	<u>\$ 1,404,103</u>

Nonmajor Governmental Funds

SPECIAL REVENUE FUNDS

Special revenue funds are used to account for the proceeds of specific revenue sources that are restricted by law or administrative action to be used for specified purposes.

Fire Department Auxiliary - This fund is used to account for donations to the Fire Department which in turn are spent on education, firefighter awards banquet and community services such as National Night Out and Heritage Day.

Park Impact Fees - This fund is used to account for funds received from an impact fee assessed through new building permits and is used to purchase new park equipment and make improvements to our parks.

Police Department Special - This fund is used to account for donations to the Police Department which in turn are spent on education, protective equipment, police awards and community services such as National Night Out and Heritage Day.

CITY OF OVILLA, TEXAS
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
For the Year Ended September 30, 2013

	Fire Department Auxiliary	Park Impact Fees	Police Department Special	Total Nonmajor Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 4,067	\$27,246	\$ 11,630	\$ 42,943
Total assets	\$ 4,067	\$27,246	\$ 11,630	\$ 42,943
 LIABILITIES	 \$ -	 \$ -	 \$ -	 \$ -
 FUND BALANCES				
Restricted for:				
Public safety	4,067	-	11,630	15,697
Cultural and recreational	-	27,246	-	27,246
Total fund balances	4,067	27,246	11,630	42,943
 Total liabilities and fund balances	\$ 4,067	\$27,246	\$ 11,630	\$ 42,943

CITY OF OVILLA, TEXAS
COMBINING STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
Year Ended September 30, 2013

	Fire Department Auxiliary	Park Impact Fees	Police Department Special	Total Nonmajor Governmental Funds
REVENUES				
Interest	\$ -	\$ 37	\$ -	\$ 37
Other	297	7,694	-	7,991
Contributions and donations	1,330	-	14,051	15,381
Total revenues	<u>1,627</u>	<u>7,731</u>	<u>14,051</u>	<u>23,409</u>
EXPENDITURES				
Current:				
Public safety	4,832	-	4,125	8,957
Cultural and recreational	-	3,000	-	3,000
Total expenditures	<u>4,832</u>	<u>3,000</u>	<u>4,125</u>	<u>11,957</u>
Net change in fund balances	(3,205)	4,731	9,926	11,452
Fund balances - beginning	<u>7,272</u>	<u>22,515</u>	<u>1,704</u>	<u>31,491</u>
Fund balances - ending	<u>\$ 4,067</u>	<u>\$ 27,246</u>	<u>\$ 11,630</u>	<u>\$ 42,943</u>

DEBT SERVICE FUND

The *debt service fund* is used to account for the accumulation of resources for the payment of principal and interest on general long-term debt.

CITY OF OVILLA, TEXAS
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE - BUDGET AND ACTUAL
DEBT SERVICE FUND
For the Year Ended September 30, 2013

	Budgeted Amounts		Actual Amounts	Variance with Final Budget- Over (Under) Budget
	Original	Final		
REVENUES				
Property tax	\$ 436,942	\$ 429,242	\$ 425,538	\$ (3,704)
Interest	1,000	800	729	(71)
Total revenues	<u>437,942</u>	<u>430,042</u>	<u>426,267</u>	<u>(3,775)</u>
EXPENDITURES				
Debt service:				
Principal on bonds	400,000	400,000	321,491	(78,509)
Interest and fiscal charges	225,925	225,925	181,480	(44,445)
Total expenditures	<u>625,925</u>	<u>625,925</u>	<u>502,971</u>	<u>(122,954)</u>
Excess (deficiency) of revenues over expenditures	<u>(187,983)</u>	<u>(195,883)</u>	<u>(76,704)</u>	<u>119,179</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	162,610	162,610	39,856	(122,754)
Total other financing sources (uses)	<u>162,610</u>	<u>162,610</u>	<u>39,856</u>	<u>(122,754)</u>
Net change in fund balance	(25,373)	(33,273)	(36,848)	(3,575)
Fund balance - beginning	<u>36,873</u>	<u>36,873</u>	<u>146,934</u>	<u>110,061</u>
Fund balance - ending	<u>\$ 11,500</u>	<u>\$ 3,600</u>	<u>\$ 110,086</u>	<u>\$ 106,486</u>

Proprietary Fund

ENTERPRISE FUND

The City's water and sewer utility operations are accounted for in this fund.

CITY OF OVILLA, TEXAS
SCHEDULE OF OPERATING REVENUES AND EXPENSES -
BUDGET AND ACTUAL
ENTERPRISE FUND - WATER AND SEWER
Year Ended September 30, 2013

	Budget Amounts		Actual GAAP Basis	Adjustments Budget Basis	Actual Budget Basis	Variance with Final Budget Over (Under) Budget
	Original	Final				
WATER OPERATING REVENUES						
Water sales	\$ 1,100,000	\$ 995,000	\$ 891,686	\$ (5,596)	\$ 886,090	\$ (108,910)
Sewer service charge	150,000	150,000	174,797	(13,963)	160,834	10,834
Impact fees	1,105	2,053	4,358	-	4,358	2,305
Infrastructure improvement fees	55,000	55,000	58,123	(1,466)	56,657	1,657
Miscellaneous	31,000	31,000	51,767	122	51,889	20,889
TOTAL OPERATING REVENUES	\$1,337,105	\$ 1,233,053	\$1,180,731	\$ (20,903)	\$1,159,828	\$ (73,225)
OPERATING EXPENSES						
Water administration	\$ 136,317	\$ 136,253	\$ 125,305	\$ (1,421)	\$ 123,884	\$ (12,369)
Water expenses	657,428	668,872	578,381	11,442	589,823	(79,049)
Sewer expenses	153,185	161,755	286,476	(134,785)	151,691	(10,064)
Depreciation	-	-	179,813	(179,813)	-	-
TOTAL OPERATING EXPENSES	\$ 946,930	\$ 966,880	\$1,169,975	\$ (304,577)	\$ 865,398	\$ (101,482)

Component Units

Ovilla 4B Economic Development Corporation - This fund is used to account for the Ovilla 4B Economic Development Corporation created under Section 4B of the Development Corporation Act of 1979, as amended, Article 5190.6, Vernon's Texas civil statutes, as amended. The Ovilla 4B Economic Development Corporation initiative is to promote economic development in Ovilla and is currently accumulating funds to spend on future projects.

Ovilla Municipal Development District - This fund is used to account for the Ovilla Municipal Development District, a political subdivision of the State of Texas and the City, created in accordance with Chapter 377 of the Texas Local Government Code (the "Act"). The Ovilla Municipal Development District was established for the purpose of developing and financing all permissible projects prescribed by the Act.

CITY OF OVILLA, TEXAS
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
For the Year Ended September 30, 2013

	Ovilla 4B Economic Development Corporation	Ovilla Municipal Development District	Total Component Units
ASSETS			
Receivables	\$ -	\$ 5,132	\$ 5,132
Due from primary government	325,123	65,648	390,771
Total assets	\$ 325,123	\$ 70,780	\$ 395,903
LIABILITIES	\$ -	\$ -	\$ -
FUND BALANCES			
Restricted for:			
Economic development	325,123	-	325,123
Municipal development	-	70,780	70,780
Total fund balances	325,123	70,780	395,903
Total liabilities and fund balances	\$ 325,123	\$ 70,780	\$ 395,903

CITY OF OVILLA, TEXAS
COMBINING STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
COMPONENT UNITS
Year Ended September 30, 2013

	Ovilla 4B Economic Development Corporation	Ovilla Municipal Development District	Total Component Units
REVENUES			
Sales tax	\$ 88,446	\$ 27,989	\$ 116,435
Interest	881	142	1,023
Total revenues	<u>89,327</u>	<u>28,131</u>	<u>117,458</u>
EXPENDITURES			
Current:			
Economic development	13,974	-	13,974
Municipal development	-	2,379	2,379
Total expenditures	<u>13,974</u>	<u>2,379</u>	<u>16,353</u>
Net change in fund balances	75,353	25,752	101,105
Fund balances - beginning	<u>249,770</u>	<u>45,028</u>	<u>294,798</u>
Fund balances - ending	<u><u>\$ 325,123</u></u>	<u><u>\$ 70,780</u></u>	<u><u>\$ 395,903</u></u>

Supplementary Financial Data

CITY OF OVILLA, TEXAS
MISCELLANEOUS STATISTICAL FACTS
September 30, 2013

Estimated gallons billed (in thousands)	189,466
Estimated gallons purchased (in thousands)	198,206
Percent billed to purchased	95.59%



Villa City Council

AGENDA ITEM REPORT

Item(s): **3** (City Secretary use only)

Meeting Date: February 24, 2014

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: Staff

Amount: \$N/A

Attachments:	
1. None	
Agenda Item / Topic:	
ITEM 3.	<i>DISCUSSION</i> – Review status of City’s progress in obtaining the Leadership Award through the State Comptroller’s Office.
Discussion / Justification:	
Tracie Wood with the auditing firm, Yeldell, Wilson & Co., P.C. was assigned the remaining tasks to meet the Texas Comptroller Leadership Circle transparency award criteria to apply for the Platinum Level. The City Accountant is reviewing both funds for complete descriptions and compiling information on the remaining funds.	
Recommendation / Staff Comments:	
Sample Motion(s):	
No Action on this item. Discussion only.	



Ovilla City Council

AGENDA ITEM REPORT

Item(s): 4 (City Secretary use only)

Meeting Date: February 24, 2014

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: Staff

Amount: \$N/A

Attachments:

1. None

Agenda Item / Topic:

ITEM 4. *DISCUSSION/ACTION* – Consider scheduling a date, time and location for a Town Hall Meeting to receive feedback on the draft Citywide Five-Year Strategic Guide.

Discussion / Justification:

The Management Connection facilitated the strategic planning sessions involving the Council, community and staff to determine the Vision, Mission, Values, and establish Goals to guide the City’s planning and budgeting process. The Citywide Five-year Strategic Guide 2013-2018 identifies a strategic plan consisting of priorities and communicates these priorities to city staff and the public. City Council requested an additional opportunity be provided to the citizens of Ovilla to offer feedback on the draft Strategic Guide.

This item provides City Council consideration for a Town Hall Meeting to be held at First Baptist Ovilla, 3333 Ovilla Road, on Monday, March 24, 2014, beginning at 6:00 p.m.

The revised draft Strategic Guide will be placed on the City’s website for citizens to review. The announcement of the Town Hall Meeting will be shared with the citizens through the CTY phone notification system and to those citizens who subscribe to the email notification system.

Recommendation / Staff Comments:

Staff recommends Council set the Town Hall Meeting for Monday, March 24, 2014, beginning at 6:00 p.m. at First Baptist Ovilla.

Sample Motion(s):

I move that Council set _____ at _____ pm, located at _____ for a Town Hall Meeting to receive feedback on the draft Citywide Five-Year Strategic Guide.



Villa City Council

AGENDA ITEM REPORT

Item(s): 5 (City Secretary use only)

Meeting Date: February 24, 2014

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: Staff

Amount: not to exceed \$1,100.00

Attachments:

1. Resolution R2014-009
2. Fourth Letter of Understanding
3. Total fees incurred to date

Agenda Item / Topic:

ITEM 5. **DISCUSSION/ACTION** – Consider approval of Resolution No. R2014-009 Authorizing the Mayor to execute the Fourth Extension to the Letter of Understanding for Consultation Services with Jacqueline Lee, Consultant with Texas First Group for an amount not to exceed \$1,100.00.

Discussion / Justification:

The City contracted with Texas First Group for the consultation services of Ms. Lee to provide a thorough revision of the City’s Employee Policies Handbook. This fourth extension provides authorization of up to twenty hours (20) at \$51.00 per hour for an amount not to exceed \$1,100.00 including expenses. Ms. Lee will finalize the Employee Policies Handbook and format it for the City to bind and distribute.

Recommendation / Staff Comments:

Staff recommends approval of Resolution R2014-009.

Sample Motion(s):

I move that Council APPROVE/DENY Resolution R2014-009, authorizing the Mayor to execute the Fourth Extension to the Letter of Understanding for Consultation Services with Jacqueline Lee, Consultant with Texas First Group for an amount not to exceed \$1,100.00.

RESOLUTION NO. R-2014-009

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS, AUTHORIZING THE MAYOR TO EXECUTE, FOR AND ON BEHALF OF THE CITY OF OVILLA, TEXAS, A FOURTH EXTENSION TO THE LETTER OF UNDERSTANDING FOR CONSULTATION SERVICES, BY AND BETWEEN THE CITY OF OVILLA, TEXAS, AND TEXAS FIRST GROUP FOR CONSULTATION SERVICES IN THE AMOUNT NOT TO EXCEED ONE-THOUSAND, ONE HUNDRED DOLLARS (\$1,100.00).

*** * * * ***

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OVILLA:

Section 1. The City Council of the City of Ovilla hereby authorizes the Mayor to execute a Fourth Extension to the Letter of Agreement by and between the City of Ovilla, Texas, and Texas First Group for Consultation Services of Jacqueline Lee, for up to twenty (20) hours, including expenses, for an amount not to exceed \$1,100.00.

Section 2. A copy of said Extension is attached hereto as Exhibit "A" and made a part hereof for all purposes.

PASSED, APPROVED, AND RESOLVED this ____ day of _____ 2014.

ATTEST: _____
Pamela Woodall, **CITY SECRETARY**

APPROVED: _____
Richard Dormier, **MAYOR**

**Fourth Extension to the Letter of Understanding
for Consultation Services with the City of Ovilla**

A Letter of Understanding agreement was authorized by the City of Ovilla City Council for consultation services for a term of one month commencing June 24, 2013 through July 24, 2013 to retain the services of former Interim City Administrator, Jacqueline Lee. The Letter of Understanding was extended by Agreement through August 26, 2013 and for an additional thirty-two (32) hours as approved by the City Administrator. A Second Extension of the Agreement was approved for up to ten hours (10) through December 10, 2013. Ms. Lee presented the revisions to the Employee Policies Handbook at the workshop on December 09, 2013. Ms. Lee presented the remaining revised sections of the Handbook at a workshop held January 27, 2014. A third extension authorized up to ten hours (10) through February 28, 2014.

This fourth extension authorizes up to twenty (20) hours at \$51 per hour, not to exceed \$1,100.00 including expenses, to finalize the Employee Policies Handbook and format it for the City to bind and distribute.

A copy of the final approved agreement will be sent to Texas First Group.

The signatures below confirms the terms of the Extension to the Letter of Understanding

Richard Dormier, Mayor Date
City of Ovilla

Jacqueline Lee, Consultant Date
Texas First Group

Total Consulting and Legal Fees Incurred to Revise Personnel Policies Handbook

Consulting Expense for Jackie Lee to Work on Personnel Handbook

Invoice			HOURS @ \$51.00 per	
Date	Time period Covered by Invoice	Amount	Hr.	Expenses
7/29/2013	6/24/13 to 7/24/13	\$7,689.55	150	39.55
9/4/2013	7/25/13 to 8/30/13	\$4,400.19	82	31.64
11/1/2013	9/4/13 to 10/31/13	\$1,663.64	32	31.64
*Total Expense Billed thru 01-21-14		\$13,753.38	264	102.83

*Note: Jackie worked on the personnel handbook during her time as Interim City Administrator also, but the consulting costs listed above only include the time since she left as City Administrator and was retained as a consultant to finish the Personnel Handbook.

Legal Fees From Ron MacFarlane Related to the Personnel Manual

Invoice		
Date	Month Work Done	Amount
7/31/2013	July	\$180.00
8/31/2013	Aug.	\$570.00
9/30/2013	Sept.	\$480.00
10/31/2013	Oct.	\$510.00
Total Expense Incurred thru 01-21-14		\$1,740.00
Total Consulting & Legal Fees incurred thru 10-31-13		\$15,493.38

Date	Council Approval of Consultant Hours	# of Hours	Dollar Amount
	June 24th Thru July 24th	150	7,650.00
	July 25th Thru Aug. 30th	96	4,896.00
	Additional Hours Thru Dec.10, 2013	10	510.00
1/13/2014	Additional Hours Approved thru Feb. 28, 2014	10	510.00
		266	13,566.00



AGENDA ITEM REPORT

Item(s): 6 (City Secretary use only)

Meeting Date: February 24, 2014

Department: Administration

Discussion Action

Budgeted Expense: YES NO N/A

Submitted By: Staff

Amount: \$N/A

Attachments:	
1. EDC Attendance record	
Agenda Item / Topic:	
ITEM 6.	<i>DISCUSSION/ACTION</i> - Consider recommendation from the EDC and take action to remove of Place 3 Director Milke pursuant to EDC Bylaws, Article IV, Section 2, and direct staff to solicit for applications for board appointment(s).
Discussion / Justification:	
At the February 18, 2014 EDC Meeting, the Board of Directors voted to recommend to Council the removal of Place 3, Director Milke for consecutive absences without prior notification. Staff has made attempts to contact Mr. Milke as well as EDC President Gary Jones with no success.	
Recommendation / Staff Comments:	
Staff recommends approval and permission to post notice for Board vacancies.	
Sample Motion(s):	
<i>I move that Council APPROVE/DENY recommendation from the EDC to remove Place 3 Director Milke pursuant to EDC Bylaws, Article IV, Section 2, and direct staff to solicit for applications for board appointments.</i>	

