

CITY OF OVILLA WORKSHOP MINUTES

Monday, January 27, 2014
Special Council Workshop Meeting
105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Dormier called the Workshop Meeting of the Ovilla City Council to order at 6:03 P.M. The following City Council Members were present:

Ralph Hall	Mayor Pro Tem, Place 1
David Griffin	Council Member Place 3
Dean Oberg	Council Member Place 5

Late Arrival:	Larry Stevenson	Council Member Place 2 (6:17 pm)
Absent:	Doug Hunt	Council Member Place 4

Mayor Dormier noted present members, thus constituting a quorum. Various department-heads, staff and Ms Jacqueline Lee (First Texas Group) were present.

REGULAR AGENDA

ITEM I. DISCUSSION – Review and discuss revisions to the Employee Policies Handbook as presented to the City Council for review.

Ms Jacqueline Lee was present to review, answer Council questions and receive feedback on the newly developed Employee Policies Handbook. The presented policy was the second draft, redlined and commented for review. The Workshop was scheduled to offer Council the opportunity to address the remaining sections of the Handbook and consider revisions proposed by Ms Lee that were developed during thorough review of the existing policy with staff.

Council discussed various sections and offered suggested revisions beginning with Section 8:

1. Section 8.5: change bereavement leave from 5-days to 3-days.
2. Section 9.14 – revise the 6-month performance appraisal review and remove an automatic 5% increase and list any increase to be based on individual employee performance.
3. Section 10.12 – Premises versus Property

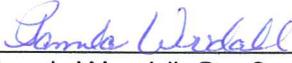
Additionally, Council briefly reviewed the first seven sections (previously reviewed during the December 11, 2013 workshop) and asked to remove certain language from Section 4.13 pertaining to *Other or Outside Employment*: removing “strongly discouraged” from that section.

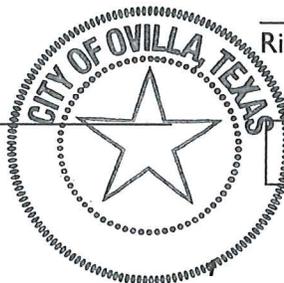
No Action.

ADJOURNMENT

Mayor Dormier adjourned the meeting at 6:57p.m.

ATTEST:


Pamela Woodall, City Secretary




Richard Dormier, Mayor

Approved February 24, 2014

Richard Dormier, Mayor
Ralph Hall, Place One
Larry Stevenson, Place Two

Doug Hunt, Place Four
David Griffin, Place Three
Dean Oberg, Place Five