

# City of *OVILLA* City Council

Rachel Huber, Place One  
Larry Stevenson, Place Two  
David Griffin, Place Three, Mayor Pro Tem

Richard Dormier, Mayor

Doug Hunt, Place Four  
Dean Oberg, Place Five  
Cyndy Powell, City Administrator

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Monday, June 23, 2014                      105 S. Cockrell Hill Road, Ovilla, TX 75154  
7:00 P.M.    Council Chamber Room

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Pursuant to the provisions of Chapter 551 VTCA Government Code, NOTICE is hereby given of a Regular Meeting of the City Council of the City of Ovilla, to be held on Monday, June 23, 2014 at 7:00 P.M. in the City Hall Council Chamber Room, 105 S. Cockrell Hill Road, Ovilla, Texas, 75154, for the purpose of considering the following items.

**I. CALL TO ORDER**

- Invocation
- Pledge of Allegiance

**II. COMMENTS, PRESENTATIONS, ANNOUNCEMENTS & REPORTS**

▪ **Citizen Comments**

*The City Council welcomes comments from Citizens. Those wishing to speak must sign in before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised, or make any decisions at this time. Speakers under citizen's comments must observe a three-minute time limit. Inquiries regarding matters not listed on the Agenda may be referred to Staff for research and possible future action.*

▪ **Department Activity Reports / Discussion**

- Administration    City Administrator C. Powell
  - Weekly activity report(s)
  - Monthly financials

**III. CONSENT AGENDA**

*The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration.*

- A. Resolution R2014-023 approving the 2014 assessment and continued membership with ATMOS Cities Steering Committee
- B. Minutes of the May 12 Council Meeting

**IV. REGULAR AGENDA**

- ITEM 1.**                      **DISCUSSION/ACTION – Consideration of and action on Resolution R2014-024 a Resolution of the City Council of the City of Ovilla, Texas approving the terms, conditions and Engagement Letter by, between, and among Yeldell, Wilson & Co., P.C., Certified Public Accountants and the City of Ovilla, which Engagement Letter is attached hereto and incorporated herein as Exhibit “A”; authorizing the Mayor to sign said Engagement Letter; and providing an effective date.**
- ITEM 2.**                      **DISCUSSION/ACTION – Consideration of and action declaring the Fire Department's 1998 Chevrolet Suburban (Chief 702) as surplus property and authorize its sale.**

# City of *O*VILLA City Council

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ITEM 3. **DISCUSSION/ACTION – Consideration** of and action authorizing the Fire Chief to list the Fire Department's 1998 Chevrolet Suburban (Chief 702), declared as surplus property under Item 2, with Rene Bates Auctioneers.

ITEM 4. **DISCUSSION – Receive** update on Strategic Guide 2013-2018 and take action as necessary to direct staff.

## EXECUTIVE SESSION

*The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).*

COUNCIL WILL RECONVENE INTO OPEN SESSION, AND TAKE ACTION  
NECESSARY PURSUANT TO EXECUTIVE SESSION, IF NEEDED.

## V. REQUESTS FOR FUTURE AGENDA ITEMS

## VI. ADJOURNMENT

THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF the June 23, 2014 Regular City Council Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, [www.cityofovilla.org](http://www.cityofovilla.org), on the 20th day of June 2014 prior to 6:00 p.m., in compliance with Chapter 551, Texas Government Code.



Pamela Woodall, City Secretary

DATE OF POSTING: 6-20-2014 TIME: 9:30 am/pm  
DATE TAKEN DOWN: \_\_\_\_\_ TIME: \_\_\_\_\_ am/pm

**IF YOU OR YOUR REPRESENTATIVE HAVE A DISABILITY THAT REQUIRES SPECIAL ARRANGEMENTS AND YOU PLAN TO ATTEND THIS PUBLIC MEETING, PLEASE CALL THE CITY SECRETARY AT 972-617-7262 WITHIN 24 HOURS OF THE MEETING. REASONABLE ACCOMMODATIONS WILL BE MADE TO MEET YOUR NEEDS AT THE MEETING. PLEASE SILENCE ALL PAGERS, CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.**



## **City Administrator Activity Report**

Cyndy Powell

June 09, 2014 – June 13, 2014

**Weekly Leadership Team meetings** – reading John Maxwell’s book Developing the Leader within You.

**Neighborhood road work** – **Westmoreland South** – done. **Thorntree** – The County will apply the first course chip seal the week of June 16 due to rain days and the second course chip seal the following week. **Ovilla Oaks Subdivision** – Materials were delivered and the City crews will address the areas of the roads that are failing, removing the failing areas, and adding base material over the few weeks. The county will follow up with patching the roads and then return late summer to apply another chip seal to the roads. This process will address the failing portions of the road and allow for the road to be placed on the upcoming CIP list for a total rebuild in the next couple of years.

**Cockrell Hill Road Repairs** – The Master Agreement with Dallas County was approved; the County will be providing a project agreement for Council’s consideration before Dallas County begins work on the northern portion of Cockrell Hill. A Project Status Report is posted on the City’s web site to keep citizens up to date on the progress of road work.

**Planning and Zoning Commission** – P&Z will meet July 07. Consideration of the petition to close Water Street and hold a public hearing has been postponed in order to consider the results of the assessment of Historic Downtown by the director of the Texas Downtown Association in August.

**BOA** – No meeting in June.

**Five Year Staffing Plan** – The Committee (Mayor Dormier, Oberg, Stevenson) was provided job descriptions. I have retrieved preliminary salary data from the Waters Survey Navigator for the positions. My next step will be to retrieve benefit information for a complete comparison and then request a meeting.

**Strategic Guide** – Staff has selected goal assignments.

**Economic Development Corporation** – Next meeting is June 16, 2014. The board approved an assessment of Historic Downtown by the director of Texas Downtown Association. An assessment and presentation will be made at the August 18, 2014 meeting providing the Board with guidance as they develop the strategic plan. Downtown property owners will be invited to attend.

**Municipal Development District** – pending appointments.

**ESD#4 Board Meeting** – met Monday, June 2, 2014, at 7:30 p.m. Changed the data collection period to a calendar year from fiscal year.

**ESD#2 Board Meeting** – next meeting is Monday, June 16, 2014, at 7:00 p.m.

**Stonewood Lakes Estates (Cole Tracts 113 acres in the ETJ)** – staff continues to work with the developer, they have requested process for annexation and zoning. We are awaiting confirmation of developers and the product lines proposed for the development.

**Shiloh & Bryson 122 acres in the City Limits** – staff continues to work with the developer.

**MISD parcel** - staff continues to work with the developer.

**Mosquito Control** – information has been provided to residents in the newsletter and on the web site to educate citizens in their role in controlling the mosquito population. The city has been collecting mosquito samples since March and sending to Austin for testing.

**TRA- Red Oak Creek** – at the City’s request, TRA installed a temporary meter to monitor inflow and infiltration (I&I) into the wastewater system.

**Heritage Day Committee** – (Mayor, Hunt, Oberg) and staff met on Friday, May 30, 2014. Theme: Honoring Ovilla’s Heritage.

**Parks Board** – an agenda item will be presented to Council at a future meeting to reactivate the Parks Board to develop a master parks plan for Strategic Guide Goal II.

**Capital Improvements Plan Committee** – an agenda item will be presented to Council at a future meeting to formally establish a Capital Improvements Plan Committee to develop the CIP plan for Strategic Guide Goal 3.

**Sewer rates** –The letter informing sewer customers of the rate increase will be mailed June 16, 2014.

**TxDOT** – Utility Information meeting, Wednesday, June 18, 2014 at 10:00 a.m. to review utilities relocation within the right of way that will be affected by the upcoming project on FM664. **Hazard Mitigation Action Plan** - NCTCOG and Ellis County are seeking public comment on the Ellis County Hazard Mitigation Action Plan. Topics will include potential hazards, severity of hazards, and mitigation strategies. Meeting date and location: 06/23/2014 @ 7:00 PM Waxahachie City Council Chambers, 401 S Rogers St., Chief Moon will be attending.



## **City Administrator Activity Report**

Cyndy Powell

May 30, 2014 – June 06, 2014

**Weekly Leadership Team meetings** – reading John Maxwell’s book Developing the Leader within You.

**Neighborhood road work** – **Westmoreland South** – reclaiming of the road began the week of March 24 and the final chip seal was applied on June 06, 2014. Road crews will be out to clean up any loose gravel over the next few weeks. **Thorntree** – reclaiming of the road began Wednesday, April 23, 2014. The County is finishing up the base work and will apply the first course chip seal the week of June 09 and the second course chip seal the following week. **Ovilla Oaks Subdivision** – City crews will start the week of June 09 addressing the areas of the roads that are failing, removing the failing areas, and adding base material. The county will follow up with patching the roads and then return late summer to apply another chip seal to the roads. This process will address the failing portions of the road and allow for the road to be placed on the upcoming CIP list for a total rebuild in the next couple of years.

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**Planning and Zoning Commission** – P&Z will consider the petition to close Water Street in July and hold a public hearing.

**BOA** – No meeting in June.

**Five Year Staffing Plan** – The Committee (Mayor Dormier, Oberg, Stevenson) was provided job descriptions. I have retrieved preliminary salary data from the Waters Survey Navigator for the positions. My next step will be to retrieve benefit information for a complete comparison and then request a meeting.

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**MISD parcel** – staff continues to work with the developer.

**Mosquito Control** – information has been provided to residents in the newsletter and on the web site to educate citizens in their role in controlling the mosquito population. The city has been collecting mosquito samples since March and sending to Austin for testing.

**Finance Committee** (Mayor, Hunt, Griffin) an appointment to the Committee will be made at the May 27, 2014 Council meeting. The Committee meeting was moved to June 09, 2014 at 6:00 p.m. They will evaluate qualifications for Professional Auditors and present a recommendation to Council. The City received eight proposals to evaluate. These were distributed on Monday, May 12, 2014.

**TRA- Red Oak Creek** – at the City’s request, TRA has ordered a temporary meter to monitor inflow and infiltration (I&I) into the wastewater system and it will be installed on the TRA pipeline that runs between the two meter stations known as CH1 and OV1 the week of June 09, 2014. They will submit the proposed location for staff approval.

**Heritage Day Committee** – (Mayor, Hunt, Oberg) and staff met on Friday, May 30, 2014. Theme: Honoring Ovilla’s Heritage.

**Parks Board**– an agenda item will be presented to Council at the June 23, 2014 meeting to reactivate the Parks Board to develop a master parks plan for Strategic Guide Goal II. Those citizens who participated in the strategic planning workshops were emailed information regarding the application process to apply for the Parks Board.

**Capital Improvements Plan Committee** – an agenda item will be presented to Council at the June 23, 2014 meeting to formally establish a Capital Improvements Plan Committee to develop the CIP plan for Strategic Guide Goal 3. Those citizens who participated in the strategic planning workshops were emailed information regarding the application process to apply for the Capital Improvements Plan Committee

**Sewer rates** – revised rates will be effective with the June billing mailed on or about June 25<sup>th</sup>. The final letter will be provided to City Council for execution the week of June 09, 2014 and be mailed June 16, 2014.

**TxDOT** – Utility Information meeting, Wednesday, June 18, 2014 at 10:00 a.m. to review utilities relocation within the right of way that will be affected by the upcoming project on FM664.



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DATE: JUNE 23, 2014

TO: Honorable Mayor and Council Members

FROM:

SUBJECT: Financial Statements Thru May 2014

**City of Ovilla General Fund**  
**Profit & Loss Budget Performance**  
 October 2013 through May 2014

	May 14	Oct '13 - May 14	Budget	\$ Over (Under) Budget	% of Budget Thru May 67%
<b>Revenue</b>					
4000100 · Taxes					
4000105 · Ad Valorem, Current	4,825	1,216,378	1,220,608	(4,230)	100%
4000110 · Ad Valorem, Delinquent	98	2,078	7,800	(5,722)	27%
4000113 · Interest/Penalties - Prop Tax	237	3,746	6,700	(2,954)	56%
4000120 · Sales Tax	24,517	129,373	188,710	(59,337)	69%
4000125 · Sales Tax - Street Improvement	6,129	32,343	46,800	(14,457)	69%
4000130 · Franchise Tax	9,650	47,552	150,000	(102,448)	32%
<b>Total 4000100 · Taxes</b>	<b>45,456</b>	<b>1,431,470</b>	<b>1,620,618</b>	<b>(189,148)</b>	<b>88%</b>
4000200 · Licenses and Permits					
4000208 · Building Permits					
4000210 · Residential Building Permits	3,877	60,843	102,000	(41,157)	60%
4000213 · Fire Inspection Permits	450	6,750	8,850	(2,100)	76%
4000214 · Misc Building Permits	2,600	11,681	11,000	681	106%
<b>Total 4000208 · Building Permits</b>	<b>6,927</b>	<b>79,274</b>	<b>121,850</b>	<b>(42,576)</b>	<b>65%</b>
4000230 · Plan Review Fee	962	14,531	21,100	(6,569)	69%
4000260 · Alarm Permits	195	1,465	2,300	(835)	64%
4000270 · Animal Tag Fees	144	1,968	3,000	(1,032)	66%
4000272 · Impound Fees	70	1,680	1,610	70	104%
4000290 · Misc Licenses and Permits	100	604	1,000	(396)	60%
<b>Total 4000200 · Licenses and Permits</b>	<b>8,398</b>	<b>99,522</b>	<b>150,860</b>	<b>(51,338)</b>	<b>66%</b>
4000400 · Charges for Services					
4000325 · ESD #2	0	110,000	145,000	(35,000)	76%
4000330 · ESD #4	0	6,177	18,531	(12,354)	33%
4000411 · Copies and Maps	8	71	100	(29)	71%
4000415 · Police Reports	13	97	150	(53)	65%
4000420 · Park Lights	0	0	350	(350)	0%
4000440 · Oak Leaf Animal Control	685	685	800	(115)	86%
4000450 · Subdivision Fees	0	240	240	0	100%

**City of Ovilla General Fund  
Profit & Loss Budget Performance  
October 2013 through May 2014**

	May 14	Oct '13 - May 14	Budget	\$ Over (Under) Budget	% of Budget Thru May 67%
4000480 · Solid Waste (Garbage)	18,714	143,884	198,000	(54,116)	73%
4000490 · Misc Charges for Services	200	1,805	2,500	(695)	72%
<b>Total 4000400 · Charges for Services</b>	<b>19,620</b>	<b>262,959</b>	<b>365,671</b>	<b>(102,712)</b>	<b>72%</b>
4000500 · Fines and Forfeitures					
4000535 · Omni Warrant Revenue	78	286	4,500	(4,214)	6%
4000510 · Fines - Police	2,583	46,396	86,350	(39,954)	54%
4000520 · Fines - Animal Control	0	549	1,000	(451)	55%
4000525 · Fines - Code Enforcement	196	2,108	2,000	108	105%
4000550 · Municipal Court Technology	176	1,193	0	1,193	100%
4000551 · Municipal Court Security	132	895	0	895	100%
4000590 · Misc Fines and Forfeitures	0	497	497	0	100%
<b>Total 4000500 · Fines and Forfeitures</b>	<b>3,165</b>	<b>51,924</b>	<b>94,347</b>	<b>(42,423)</b>	<b>55%</b>
4000800 · Other Revenue					
4000810 · Heritage Day	0	2,630	9,000	(6,370)	29%
4000818 · Lease Proceeds	0	1,165	1,165	0	100%
4000820 · Water Tower Lease	5,973	64,259	92,000	(27,741)	70%
4000840 · Interest Earned	661	3,852	5,500	(1,648)	70%
4000870 · Insurance Proceeds	0	4,243	4,243	0	100%
4000885 · Proceeds from Sale of Assets	1,110	5,035	3,925	1,110	128%
4000887 · HOA Revenue	766	766	1,015	(249)	75%
4000890 · Misc Other Revenue	1,835	8,446	8,446	0	100%
<b>Total 4000800 · Other Revenue</b>	<b>10,345</b>	<b>90,396</b>	<b>125,294</b>	<b>(34,898)</b>	<b>72%</b>
4000900 · Transfers In					
4000925 · Admin.Rev. received from 4B-EDC	0	1,250	2,500	(1,250)	50%
4000930 · Admin. Rev. Rec. From W&S Fund	0	59,322	118,643	(59,321)	50%
4000940 · Admin.Rev. Rec. from MDD Fund	0	250	500	(250)	50%
4000990 · Reduction in Fund Balance	0	0	203,417	(203,417)	0%
<b>Total 4000900 · Transfers In</b>	<b>0</b>	<b>60,822</b>	<b>325,060</b>	<b>(264,238)</b>	<b>19%</b>
<b>Total Revenue</b>	<b>86,984</b>	<b>1,997,093</b>	<b>2,681,850</b>	<b>(684,757)</b>	<b>74%</b>

**City of Ovilla General Fund**  
**Profit & Loss Budget Performance**  
 October 2013 through May 2014

	May 14	Oct '13 - May 14	Budget	\$ Over (Under) Budget	% of Budget Thru May 67%
<b>Expenditures</b>					
<b>10 - Administration</b>					
<b>5101100 - Salaries &amp; Wages</b>					
5101110 - City Administrator	6,338	39,228	60,000	(20,772)	65%
5101115 - City Secretary	3,923	25,904	38,250	(12,346)	68%
5101117 - City Accountant	9,749	31,201	37,500	(6,299)	83%
5101120 - Admin. Support	2,061	12,893	19,500	(6,607)	66%
5101180 - Merit Raises, Staff	0	0	4,000	(4,000)	0%
<b>Total 5101100 - Salaries &amp; Wages</b>	<b>22,071</b>	<b>109,226</b>	<b>159,250</b>	<b>(50,024)</b>	<b>69%</b>
<b>5101400 - Support Staff</b>					
5101490 - Overtime	24	106	625	(519)	17%
<b>Total 5101400 - Support Staff</b>	<b>24</b>	<b>106</b>	<b>625</b>	<b>(519)</b>	<b>17%</b>
<b>5102100 - Employee Benefits</b>					
5102112 - Affordable Health Care Act Fee	361	2,033	3,140	(1,107)	65%
5102110 - Group Insurance	2,003	15,975	19,900	(3,925)	80%
5102135 - TMRS	1,259	8,013	10,400	(2,387)	77%
5102160 - Worker's Compensation	0	330	440	(110)	75%
5102170 - Payroll Taxes	322	2,048	3,200	(1,152)	64%
5102180 - Unemployment Taxes	0	1,071	2,000	(929)	54%
5102196 - Indiv. Membership Dues	659	1,174	1,500	(326)	78%
<b>Total 5102100 - Employee Benefits</b>	<b>4,604</b>	<b>30,644</b>	<b>40,580</b>	<b>(9,936)</b>	<b>76%</b>
<b>5102200 - Special Services</b>					
5102210 - Tax Assessing & Collecting Fees	0	1,550	1,570	(20)	99%
5102220 - Tax Appraisal Fee	184	13,401	14,000	(599)	96%
5102230 - Legal Fees	1,020	7,448	33,000	(25,552)	23%
5102240 - Audit	0	7,420	7,420	0	100%
5102250 - Accounting	0	2,284	2,300	(16)	99%
5102260 - Engineering Fees	0	0	1,000	(1,000)	0%
<b>Total 5102200 - Special Services</b>	<b>1,204</b>	<b>32,103</b>	<b>59,290</b>	<b>(27,187)</b>	<b>54%</b>

**City of Ovilla General Fund**  
**Profit & Loss Budget Performance**  
 October 2013 through May 2014

	May 14	Oct '13 - May 14	Budget	\$ Over (Under) Budget	% of Budget Thru May 67%
<b>5102300 · Contractual Services</b>					
5102310 · Consultant Fees	0	4,338	34,756	(30,418)	12%
<b>Total 5102300 · Contractual Services</b>	0	4,338	34,756	(30,418)	12%
<b>5102500 · Operating Services</b>					
5102530 · Custodial Service Contract	265	2,120	3,600	(1,480)	59%
<b>Total 5102500 · Operating Services</b>	265	2,120	3,600	(1,480)	59%
<b>5102600 · Special Expenses</b>					
5102610 · Election - Payroll	390	455	850	(395)	54%
5102620 · Election - Supplies	0	1,961	2,725	(764)	72%
5102630 · Election Meeting Expense	0	0	100	(100)	0%
5102650 · Codification Book Update	610	2,095	3,500	(1,405)	60%
<b>Total 5102600 · Special Expenses</b>	1,000	4,511	7,175	(2,664)	63%
<b>5103100 · General Supplies</b>					
5103110 · Office Supplies	620	5,427	6,000	(573)	90%
5103140 · Uniforms	0	10	300	(290)	3%
<b>Total 5103100 · General Supplies</b>	620	5,437	6,300	(863)	86%
<b>5103400 · Maintenance Supplies / Parts</b>					
5103410 · Supplies - Custodial	0	507	1,500	(993)	34%
5103440 · Maintenance Agreement Expense	0	0	600	(600)	0%
5103460 · Miscellaneous	0	3,444	3,444	0	100%
<b>Total 5103400 · Maintenance Supplies / Parts</b>	0	3,951	5,544	(1,593)	71%
<b>5104200 · Travel Expenses</b>					
5104210 · Travel - Local	0	378	500	(122)	76%
5104220 · Professional Development	440	2,482	5,000	(2,518)	50%
5104222 · Professional Develop - Council	0	25	1,200	(1,175)	2%
5104225 · City Council Meal Expense	54	736	1,800	(1,064)	41%
5104230 · Professional Develop - In-House	0	39	100	(61)	39%
<b>Total 5104200 · Travel Expenses</b>	494	3,660	8,600	(4,940)	43%

**City of Ovilla General Fund**  
**Profit & Loss Budget Performance**  
 October 2013 through May 2014

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<b>5105200 · Data Processing Expenses</b>					
5105230 · Data Proc-Maintenance & Repair	354	2,455	6,000	(3,545)	41%
5105240 · Data Processing - Software	0	4,978	10,000	(5,022)	50%
<b>Total 5105200 · Data Processing Expenses</b>	<b>354</b>	<b>7,433</b>	<b>16,000</b>	<b>(8,567)</b>	<b>46%</b>
<b>5105300 · Printing Expense</b>					
5105310 · Copier Expense	424	2,221	3,300	(1,079)	67%
5105320 · Printing - Newsletters	0	2,260	3,300	(1,040)	68%
5105330 · Printing - Forms	0	446	2,000	(1,554)	22%
5105350 · Printing - Other	288	674	500	174	135%
<b>Total 5105300 · Printing Expense</b>	<b>712</b>	<b>5,601</b>	<b>9,100</b>	<b>(3,499)</b>	<b>62%</b>
<b>5105400 · Utilities</b>					
5105410 · Telephone	111	890	1,400	(510)	64%
5105415 · Cellular Phone	147	1,668	2,680	(1,012)	62%
5105417 · Internet	69	548	840	(292)	65%
5105420 · Wireless Cards	114	1,026	1,100	(74)	93%
5105450 · Electricity	341	2,325	4,500	(2,175)	52%
<b>Total 5105400 · Utilities</b>	<b>782</b>	<b>6,457</b>	<b>10,520</b>	<b>(4,063)</b>	<b>61%</b>
<b>5105500 · Repairs &amp; Bldg Improvements</b>					
5105520 · Repairs - Buildings	0	1,023	4,050	(3,027)	25%
5105540 · Repairs - Machinery & Equipment	0	0	1,000	(1,000)	0%
5105590 · Repairs - Other	0	135	500	(365)	27%
<b>Total 5105500 · Repairs &amp; Bldg Improvements</b>	<b>0</b>	<b>1,158</b>	<b>5,550</b>	<b>(4,392)</b>	<b>21%</b>
<b>5105600 · Insurance</b>					
5105610 · Insurance - Property	0	842	1,250	(408)	67%
5105620 · Insurance - Liability	0	646	865	(219)	75%
5105630 · Insurance - Fidelity Bond	0	300	300	0	100%
5105635 · Public Officials Surety Bonds	0	0	900	(900)	0%
<b>Total 5105600 · Insurance</b>	<b>0</b>	<b>1,788</b>	<b>3,315</b>	<b>(1,527)</b>	<b>54%</b>

**City of Ovilla General Fund**  
**Profit & Loss Budget Performance**  
 October 2013 through May 2014

	May 14	Oct '13 - May 14	Budget	\$ Over (Under)	% of Budget Thru May 67%
<b>5105700 · Other Expenses</b>					
5105705 · Postage	374	2,686	5,000	(2,314)	54%
5105710 · Cash - Over/Short	0	0	10	(10)	0%
5105725 · Records Management Expense	0	0	300	(300)	0%
5105730 · City - Memberships	0	2,020	2,100	(80)	96%
5105740 · Legal Notices/Advertisement	76	719	4,000	(3,281)	18%
5105752 · Employment Screening	0	0	400	(400)	0%
5105760 · Bank Service Charge	0	24	25	(1)	96%
5105764 · Filing Fees	0	0	500	(500)	0%
5105765 · Miscellaneous	18	1,156	2,000	(844)	58%
<b>Total 5105700 · Other Expenses</b>	<b>468</b>	<b>6,605</b>	<b>14,335</b>	<b>(7,730)</b>	<b>46%</b>
<b>5106400 · Minor Capital Outlay</b>					
5106440 · Machinery & Equipment	0	0	5,000	(5,000)	0%
5106465 · Furniture	0	390	1,000	(610)	39%
5106470 · Audio & Visual Equipment	0	0	1,000	(1,000)	0%
<b>Total 5106400 · Minor Capital Outlay</b>	<b>0</b>	<b>390</b>	<b>7,000</b>	<b>(6,610)</b>	<b>6%</b>
<b>5109000 · Reserves</b>					
5109001 · Reserve for Contingency	0	0	16,450	(16,450)	0%
<b>Total 5109000 · Reserves</b>	<b>0</b>	<b>0</b>	<b>16,450</b>	<b>(16,450)</b>	<b>0%</b>
<b>Total 10 · Administration</b>	<b>32,598</b>	<b>225,528</b>	<b>407,990</b>	<b>(182,462)</b>	<b>55%</b>
<b>20 · Police</b>					
<b>5201100 · Salaries &amp; Wages</b>					
5201120 · Police Chief	4,896	32,358	61,795	(29,437)	52%
5201143 · Command Staff	3,830	31,121	48,358	(17,237)	64%
5201150 · Certification Pay	185	1,518	2,400	(882)	63%
5201180 · Merit Raises - Staff	0	0	3,310	(3,310)	0%
<b>Total 5201100 · Salaries &amp; Wages</b>	<b>8,911</b>	<b>64,997</b>	<b>115,863</b>	<b>(50,866)</b>	<b>56%</b>

**City of Ovilla General Fund**  
**Profit & Loss Budget Performance**  
 October 2013 through May 2014

	May 14	Oct '13 - May 14	Budget	\$ Over (Under) Budget	% of Budget Thru May 67%
<b>5201400 · Support Salaries</b>					
5201405 · Support Staff	1,627	12,285	21,660	(9,375)	57%
5201410 · Patrol	19,245	137,666	237,800	(100,134)	58%
5201415 · Certification Pay	69	681	5,100	(4,419)	13%
5201480 · Merit Raises	0	0	7,875	(7,875)	0%
5201490 · Overtime	605	10,001	12,300	(2,299)	81%
<b>Total 5201400 · Support Salaries</b>	<b>21,546</b>	<b>160,633</b>	<b>284,735</b>	<b>(124,102)</b>	<b>56%</b>
<b>5202100 · Employee Benefits</b>					
5202110 · Group Insurance	5,608	36,209	66,150	(29,941)	55%
5202135 · TWRS	1,736	13,428	21,450	(8,022)	63%
5202160 · Worker's Compensation	0	6,366	8,550	(2,184)	74%
5202170 · Payroll Taxes	437	3,225	5,445	(2,220)	59%
5202196 · Membership Dues	(250)	35	315	(280)	11%
<b>Total 5202100 · Employee Benefits</b>	<b>7,531</b>	<b>59,263</b>	<b>101,910</b>	<b>(42,647)</b>	<b>58%</b>
<b>5202300 · Contractual Services</b>					
5202355 · Contract Labor - Individual	0	0	500	(500)	0%
5202356 · Gingerbread House	0	1,000	1,000	0	100%
5202380 · Dispatch	0	13,135	13,175	(40)	100%
5202385 · Jail Expense	0	2,000	2,000	0	100%
<b>Total 5202300 · Contractual Services</b>	<b>0</b>	<b>16,135</b>	<b>16,675</b>	<b>(540)</b>	<b>97%</b>
<b>5202500 · Operating Services</b>					
5202540 · Computer Maintenance	0	356	700	(344)	51%
5202560 · Internet Subscriptions	0	0	1,350	(1,350)	0%
<b>Total 5202500 · Operating Services</b>	<b>0</b>	<b>356</b>	<b>2,050</b>	<b>(1,694)</b>	<b>17%</b>
<b>5202600 · Special Expenses</b>					
5202675 · National Night Out	0	350	500	(150)	70%
<b>Total 5202600 · Special Expenses</b>	<b>0</b>	<b>350</b>	<b>500</b>	<b>(150)</b>	<b>70%</b>

**City of Ovilla General Fund**  
**Profit & Loss Budget Performance**  
 October 2013 through May 2014

	May 14	Oct '13 - May 14	Budget	\$ Over (Under) Budget	% of Budget Thru May 67%
<b>5203100 · General Supplies</b>					
5203110 · Office Supplies	88	847	1,500	(653)	56%
5203140 · Uniforms	0	1,844	3,200	(1,356)	58%
5203170 · Evidence Gathering	0	243	700	(457)	35%
<b>Total 5203100 · General Supplies</b>	<b>88</b>	<b>2,934</b>	<b>5,400</b>	<b>(2,466)</b>	<b>54%</b>
<b>5203400 · Maintenance Supplies &amp; Parts</b>					
5203410 · Supplies - Custodial	0	269	600	(331)	45%
<b>Total 5203400 · Maintenance Supplies &amp; Parts</b>	<b>0</b>	<b>269</b>	<b>600</b>	<b>(331)</b>	<b>45%</b>
<b>5204200 · Travel Expenses</b>					
5204210 · Travel - Local	0	0	300	(300)	0%
5204220 · Professional Development	282	1,165	2,000	(835)	58%
5204225 · Professional Dev - LEOSE	0	231	1,165	(934)	20%
5204270 · Vehicle Expenses	2,991	15,039	24,000	(8,961)	63%
<b>Total 5204200 · Travel Expenses</b>	<b>3,273</b>	<b>16,435</b>	<b>27,465</b>	<b>(11,030)</b>	<b>60%</b>
<b>5205200 · Data Processing Expenses</b>					
5205220 · Data Proc - Equipment Rental	0	0	400	(400)	0%
5205240 · Data Processing - Software	0	16,543	17,500	(957)	95%
<b>Total 5205200 · Data Processing Expenses</b>	<b>0</b>	<b>16,543</b>	<b>17,900</b>	<b>(1,357)</b>	<b>92%</b>
<b>5205300 · Printing Expenses</b>					
5205310 · Copier Expense	80	638	1,500	(862)	43%
5205330 · Printing - Forms	0	222	300	(78)	74%
5205350 · Printing - Other	0	60	400	(340)	15%
<b>Total 5205300 · Printing Expenses</b>	<b>80</b>	<b>920</b>	<b>2,200</b>	<b>(1,280)</b>	<b>42%</b>
<b>5205400 · Utilities</b>					
5205410 · Telephone	120	959	1,600	(641)	60%
5205415 · Cellular Phone	16	774	1,350	(576)	57%

**City of Ovilla General Fund**  
**Profit & Loss Budget Performance**  
 October 2013 through May 2014

	May 14	Oct '13 - May 14	Budget	\$ Over (Under)	% of Budget Thru May
5205417 · Internet - PD	554	1,153	1,475	(322)	78%
5205420 · Wireless Cards	190	1,786	2,350	(564)	76%
5205450 · Electricity	330	2,521	4,000	(1,479)	63%
<b>Total 5205400 · Utilities</b>	<b>1,210</b>	<b>7,193</b>	<b>10,775</b>	<b>(3,582)</b>	<b>67%</b>
<b>5205500 · Repairs &amp; Building Improvements</b>					
5205520 · Repairs - Building	0	681	6,125	(5,444)	11%
5205540 · Repairs- Machinery & Equipment	0	1,046	1,200	(154)	87%
5205550 · Repairs - Vehicles	374	2,654	7,500	(4,846)	35%
<b>Total 5205500 · Repairs &amp; Building Improvements</b>	<b>374</b>	<b>4,381</b>	<b>14,825</b>	<b>(10,444)</b>	<b>30%</b>
<b>5205600 · Insurance</b>					
5205610 · Insurance - Property	0	1,199	1,600	(401)	75%
5205620 · Insurance - Liability	0	3,617	4,900	(1,283)	74%
5205640 · Insurance - Vehicle	0	1,974	2,700	(726)	73%
<b>Total 5205600 · Insurance</b>	<b>0</b>	<b>6,790</b>	<b>9,200</b>	<b>(2,410)</b>	<b>74%</b>
<b>5205700 · Other Expenses</b>					
5205742 · Public Relations	152	152	200	(48)	76%
5205752 · Employment Screening	0	425	1,000	(575)	43%
5205765 · Miscellaneous	16	665	1,619	(954)	41%
<b>Total 5205700 · Other Expenses</b>	<b>168</b>	<b>1,242</b>	<b>2,819</b>	<b>(1,577)</b>	<b>44%</b>
<b>5206400 · Minor Capital Outlay</b>					
5206440 · Machinery & Equipment	0	120	2,667	(2,547)	4%
5206445 · Personal Protective Equipment	0	1,468	2,000	(532)	73%
<b>Total 5206400 · Minor Capital Outlay</b>	<b>0</b>	<b>1,588</b>	<b>4,667</b>	<b>(3,079)</b>	<b>34%</b>
<b>Total 20 · Police</b>	<b>43,181</b>	<b>360,029</b>	<b>617,584</b>	<b>(257,555)</b>	<b>58%</b>

**City of Ovilla General Fund**  
**Profit & Loss Budget Performance**  
 October 2013 through May 2014

	May 14	Oct '13 - May 14	Budget	\$ Over (Under) Budget	% of Budget Thru May 67%
<b>25 - Municipal Court</b>					
5251100 - Salaries & Wages					
5251140 - Municipal Judge	440	2,947	6,000	(3,053)	49%
<b>Total 5251100 - Salaries &amp; Wages</b>	440	2,947	6,000	(3,053)	49%
<b>5251400 - Support Staff</b>					
5251405 - Support Staff	2,282	18,709	28,825	(10,116)	65%
5251420 - Jury Fees	0	72	200	(128)	36%
5251425 - City Prosecutor	506	4,975	8,500	(3,525)	59%
5251480 - Merit Raises	0	0	870	(870)	0%
5251490 - Overtime	52	618	1,200	(582)	52%
<b>Total 5251400 - Support Staff</b>	2,840	24,374	39,595	(15,221)	62%
<b>5252100 - Employee Benefits</b>					
5252110 - Group Insurance	551	4,409	6,615	(2,206)	67%
5252135 - TMRS	133	1,100	1,725	(625)	64%
5252160 - Worker's Compensation	0	83	110	(27)	75%
5252170 - Payroll Taxes	33	272	435	(163)	63%
<b>Total 5252100 - Employee Benefits</b>	717	5,864	8,885	(3,021)	66%
<b>5252300 - Contractual Services</b>					
5252375 - Traffic Fines	0	21,501	38,000	(16,499)	57%
<b>Total 5252300 - Contractual Services</b>	0	21,501	38,000	(16,499)	57%
<b>5252500 - Operating Services</b>					
5252540 - Computer Maintenance	0	38	150	(112)	25%
<b>Total 5252500 - Operating Services</b>	0	38	150	(112)	25%
<b>5253100 - General Supplies</b>					
5253110 - Office Supplies	0	58	250	(192)	23%
5253140 - Uniforms	0	0	50	(50)	0%
<b>Total 5253100 - General Supplies</b>	0	58	300	(242)	19%

**City of Ovilla General Fund**  
**Profit & Loss Budget Performance**  
 October 2013 through May 2014

	May 14	Oct '13 - May 14	Budget	\$ Over (Under) Budget	% of Budget Thru May 67%
5254200 · Travel Expenses					
5254210 · Travel - Local	0	0	25	(25)	0%
5254220 · Professional Development	0	0	24	(24)	0%
Total 5254200 · Travel Expenses	0	0	49	(49)	0%
5255200 · Data Processing Expenses					
5255240 · Data Processing - SW Maint.	0	1,771	1,775	(4)	100%
Total 5255200 · Data Processing Expenses	0	1,771	1,775	(4)	100%
5255300 · Printing Expense					
5255350 · Printing - Other	211	211	300	(89)	70%
Total 5255300 · Printing Expense	211	211	300	(89)	70%
5255600 · Insurance					
5255620 · Insurance - Liability	0	215	300	(85)	72%
Total 5255600 · Insurance	0	215	300	(85)	72%
5255700 · Other Expenses					
5255752 · Employment Screening	0	0	75	(75)	0%
5255765 · Miscellaneous	0	0	75	(75)	0%
5255768 · Collection Agency Fees	140	572	850	(278)	67%
5255770 · Warrant Fee State Comptroller	0	0	3,000	(3,000)	0%
5255772 · Warrant Fee - Omni	0	78	900	(822)	9%
Total 5255700 · Other Expenses	140	650	4,900	(4,250)	13%
Total 25 · Municipal Court	4,348	57,629	100,254	(42,625)	57%
30 · Fire					
5301100 · Salaries & Wages					
5301125 · Fire Chief	3,182	20,186	40,170	(19,984)	50%
5301140 · Fire Captains	3,983	40,117	97,790	(57,673)	41%

**City of Ovilla General Fund**  
**Profit & Loss Budget Performance**  
 October 2013 through May 2014

	May 14	Oct '13 - May 14	Budget	\$ Over (Under)	% of Budget Thru May
5301180 · Merit Raises - Staff	0	0	4,100	(4,100)	0%
<b>Total 5301100 · Salaries &amp; Wages</b>	<b>7,165</b>	<b>60,303</b>	<b>142,060</b>	<b>(81,757)</b>	<b>42%</b>
5301400 · Support Salaries	18,484	144,232	202,000	(57,768)	71%
5301440 · Firefighters	0	0	5,900	(5,900)	0%
5301480 · Merit Raises	1,265	10,435	15,600	(5,165)	67%
<b>5301485 · Volunteer Incentive Program</b>	<b>19,749</b>	<b>154,667</b>	<b>223,500</b>	<b>(68,833)</b>	<b>69%</b>
<b>Total 5301400 · Support Salaries</b>					
5302100 · Employee Benefits	181	1,074	2,400	(1,326)	45%
5302135 · TMRS	108	324	1,300	(976)	25%
5302137 · Volunteer Retirement	0	9,600	15,700	(6,100)	61%
5302160 · Worker's Compensation	1,764	14,412	24,200	(9,788)	60%
5302170 · Payroll Taxes	0	1,360	1,900	(540)	72%
5302196 · Membership Dues	2,053	26,770	45,500	(18,730)	59%
<b>Total 5302100 · Employee Benefits</b>					
5302300 · Contractual Services	0	1,500	1,500	0	100%
5302310 · Consultant Fees	0	13,135	13,875	(740)	95%
5302380 · Dispatch	0	47,669	63,560	(15,891)	75%
<b>5302385 · Emergency Transport Service</b>	<b>0</b>	<b>62,304</b>	<b>78,935</b>	<b>(16,631)</b>	<b>79%</b>
<b>Total 5302300 · Contractual Services</b>					
5302500 · Operating Services	(3,823)	7,618	11,705	(4,087)	65%
5302510 · Maintenance Agreements	0	882	1,500	(618)	59%
5302540 · Computer Maintenance	0	780	780	0	100%
5302570 · Warning System Maintenance	0	0	2,120	(2,120)	0%
5302580 · Generator Maintenance	(3,823)	9,280	16,105	(6,825)	58%
<b>Total 5302500 · Operating Services</b>					

**City of Ovilla General Fund**  
**Profit & Loss Budget Performance**  
 October 2013 through May 2014

	May 14	Oct '13 - May 14	Budget	\$ Over (Under) Budget	% of Budget Thru May 67%
<b>5302600 · Special Expenses</b>					
5302675 · National Night Out	0	0	0	0	0%
<b>Total 5302600 · Special Expenses</b>	0	0	0	0	0%
<b>5303100 · General Supplies</b>					
5303110 · Office Supplies	0	1,272	1,400	(128)	91%
5303140 · Uniforms	0	2,782	4,400	(1,618)	63%
5303160 · Medical Supplies	181	3,211	5,000	(1,789)	64%
5303165 · Medical Support	43	151	500	(349)	30%
5303170 · Evidence Gathering	42	42	50	(8)	84%
5303175 · Education Aids	32	58	50	8	116%
<b>Total 5303100 · General Supplies</b>	298	7,516	11,400	(3,884)	66%
<b>5303400 · Maintenance Supplies &amp; Parts</b>					
5303410 · Supplies - Custodial	200	873	2,200	(1,327)	40%
5303420 · Building Alarm Maintenance	0	0	420	(420)	0%
<b>Total 5303400 · Maintenance Supplies &amp; Parts</b>	200	873	2,620	(1,747)	33%
<b>5304200 · Travel Expenses</b>					
5304220 · Professional Development	0	766	1,300	(534)	59%
5304270 · Vehicle Expenses	876	6,021	10,000	(3,979)	60%
<b>Total 5304200 · Travel Expenses</b>	876	6,787	11,300	(4,513)	60%
<b>5305200 · Data Processing Expenses</b>					
5305230 · Data Proc-Maintenance & Repair	0	0	1,000	(1,000)	0%
5305240 · Data Processing - Software	0	137	2,850	(2,713)	5%
<b>Total 5305200 · Data Processing Expenses</b>	0	137	3,850	(3,713)	4%
<b>5305300 · Printing Expense</b>					
5305310 · Copier Expense	824	2,699	3,100	(401)	87%
5305330 · Printing - Forms	0	0	100	(100)	0%
<b>Total 5305300 · Printing Expense</b>	824	2,699	3,200	(501)	84%

**City of Ovilla General Fund**  
**Profit & Loss Budget Performance**  
 October 2013 through May 2014

	May 14	Oct '13 - May 14	Budget	\$ Over (Under) Budget	% of Budget Thru May 67%
<b>5305400 · Utilities</b>					
5305410 · Telephone	233	1,724	2,350	(626)	73%
5305415 · Cellular Phone	97	224	525	(301)	43%
5305417 · Internet - Fire Dept.	420	3,211	3,100	111	104%
5305430 · Natural Gas	57	1,911	2,185	(274)	87%
5305450 · Electricity	446	3,041	5,400	(2,359)	56%
<b>Total 5305400 · Utilities</b>	<b>1,253</b>	<b>10,111</b>	<b>13,560</b>	<b>(3,449)</b>	<b>75%</b>
<b>5305500 · Repairs &amp; Bldg Improvements</b>					
5305520 · Repairs - Building	20	2,789	2,800	(11)	100%
5305540 · Repairs - Machinery & Equipment	790	4,154	19,000	(14,846)	22%
5305545 · Repairs - Apparatus	3,640	8,505	12,000	(3,495)	71%
5305550 · Repairs - Vehicles	0	230	3,500	(3,270)	7%
<b>Total 5305500 · Repairs &amp; Bldg Improvements</b>	<b>4,450</b>	<b>15,678</b>	<b>37,300</b>	<b>(21,622)</b>	<b>42%</b>
<b>5305600 · Insurance</b>					
5305620 · Insurance - Liability	0	4,892	6,500	(1,608)	75%
5305640 · Insurance - Vehicle	0	7,385	10,000	(2,615)	74%
<b>Total 5305600 · Insurance</b>	<b>0</b>	<b>12,277</b>	<b>16,500</b>	<b>(4,223)</b>	<b>74%</b>
<b>5305700 · Other Expenses</b>					
5305705 · Postage	0	0	150	(150)	0%
5305752 · Employment Screening	0	103	165	(62)	62%
5305765 · Flags & Miscellaneous	0	0	700	(700)	0%
<b>Total 5305700 · Other Expenses</b>	<b>0</b>	<b>103</b>	<b>1,015</b>	<b>(912)</b>	<b>10%</b>
<b>5306400 · Minor Capital Outlay</b>					
5306440 · Machinery & Equipment	88	877	10,300	(9,423)	9%
5306445 · Personal Protective Equipment	45	8,690	20,500	(11,810)	42%
<b>Total 5306400 · Minor Capital Outlay</b>	<b>133</b>	<b>9,567</b>	<b>30,800</b>	<b>(21,233)</b>	<b>31%</b>
<b>Total 30 · Fire</b>	<b>33,178</b>	<b>379,072</b>	<b>637,645</b>	<b>(258,573)</b>	<b>59%</b>

**City of Ovilla General Fund**  
**Profit & Loss Budget Performance**  
 October 2013 through May 2014

	May 14	Oct '13 - May 14	Budget	\$ Over (Under) Budget	% of Budget Thru May 67%
<b>40 • Community Services</b>					
5401100 • Salaries & Wages					
5401135 • ACO/Code Enforcement Officer	2,780	21,820	35,100	(13,280)	62%
5401180 • Merit Raises - Staff	0	0	1,055	(1,055)	0%
5401190 • Overtime	0	0	150	(150)	0%
<b>Total 5401100 • Salaries &amp; Wages</b>	<b>2,780</b>	<b>21,820</b>	<b>36,305</b>	<b>(14,485)</b>	<b>60%</b>
5402100 • Employee Benefits					
5402110 • Group Insurance	700	3,150	6,620	(3,470)	48%
5402135 • TMRS	161	1,330	2,050	(720)	65%
5402160 • Worker's Compensation	0	164	225	(61)	73%
5402170 • Payroll Taxes	51	380	550	(170)	69%
5402190 • License	0	175	325	(150)	54%
<b>Total 5402100 • Employee Benefits</b>	<b>912</b>	<b>5,199</b>	<b>9,770</b>	<b>(4,571)</b>	<b>53%</b>
5402300 • Contractual Services					
5402315 • Contract Building Inspections	5,074	44,733	70,000	(25,267)	64%
5402325 • Fire Inspections	0	0	1,800	(1,800)	0%
5402370 • Impound Fees	0	1,043	1,400	(357)	75%
<b>Total 5402300 • Contractual Services</b>	<b>5,074</b>	<b>45,776</b>	<b>73,200</b>	<b>(27,424)</b>	<b>63%</b>
5402600 • Special Expenses					
5402680 • Environmental Testing	58	58	2,300	(2,242)	3%
5402685 • Clean up Day	0	64	40	24	160%
<b>Total 5402600 • Special Expenses</b>	<b>58</b>	<b>122</b>	<b>2,340</b>	<b>(2,218)</b>	<b>5%</b>
5403100 • General Supplies					
5403110 • Office Supplies	23	66	50	16	132%
5403120 • Animal Care	0	0	150	(150)	0%
5403122 • Pet Supplies	19	240	500	(260)	48%
5403140 • Uniforms	0	120	510	(390)	24%
<b>Total 5403100 • General Supplies</b>	<b>42</b>	<b>426</b>	<b>1,210</b>	<b>(784)</b>	<b>35%</b>

**City of Ovilla General Fund**  
**Profit & Loss Budget Performance**  
 October 2013 through May 2014

	May 14	Oct '13 - May 14	Budget	\$ Over (Under) Budget	% of Budget Thru May 67%
<b>5403400 · Maintenance Supplies &amp; Parts</b>					
5403460 · Miscellaneous	0	82	100	(18)	82%
<b>Total 5403400 · Maintenance Supplies &amp; Parts</b>	0	82	100	(18)	82%
<b>5404200 · Travel Expenses</b>					
5404210 · Travel - Local	0	0	25	(25)	0%
5404220 · Professional Development	0	125	200	(75)	63%
5404270 · Vehicle Expenses	215	1,130	2,200	(1,070)	51%
<b>Total 5404200 · Travel Expenses</b>	215	1,255	2,425	(1,170)	52%
<b>5405200 · Data Processing Expenses</b>					
5405230 · Data Proc-Maintenance & Repairs	0	0	200	(200)	0%
<b>Total 5405200 · Data Processing Expenses</b>	0	0	200	(200)	0%
<b>5405300 · Printing Expense</b>					
5405330 · Printing - Forms	0	0	150	(150)	0%
<b>Total 5405300 · Printing Expense</b>	0	0	150	(150)	0%
<b>5405400 · Utilities</b>					
5405415 · Cellular Phone	41	331	550	(219)	60%
<b>Total 5405400 · Utilities</b>	41	331	550	(219)	60%
<b>5405600 · Insurance</b>					
5405610 · Insurance - Property	0	6	8	(2)	75%
5405620 · Insurance - Liability	0	138	200	(62)	69%
5405640 · Insurance - Vehicle	0	244	325	(81)	75%
<b>Total 5405600 · Insurance</b>	0	388	533	(145)	73%
<b>5405700 · Other Expenses</b>					
5405765 · Miscellaneous	0	0	100	(100)	0%
<b>Total 5405700 · Other Expenses</b>	0	0	100	(100)	0%

**City of Ovilla General Fund**  
**Profit & Loss Budget Performance**  
 October 2013 through May 2014

	May 14	Oct '13 - May 14	Budget	\$ Over (Under) Budget	% of Budget Thru May 67%
5406400 · Minor Capital Outlay					
5406440 · Machinery & Equipment	0	271	700	(429)	39%
<b>Total 5406400 · Minor Capital Outlay</b>	<b>0</b>	<b>271</b>	<b>700</b>	<b>(429)</b>	<b>39%</b>
<b>Total 40 · Community Services</b>	<b>9,122</b>	<b>75,670</b>	<b>127,583</b>	<b>(51,913)</b>	<b>59%</b>
<b>45 · Solid Waste</b>					
5455400 · Utilities					
5455465 · Solidwaste Pickup (Garbage)	16,692	134,142	200,327	(66,185)	67%
<b>Total 5455400 · Utilities</b>	<b>16,692</b>	<b>134,142</b>	<b>200,327</b>	<b>(66,185)</b>	<b>67%</b>
<b>Total 45 · Solid Waste</b>	<b>16,692</b>	<b>134,142</b>	<b>200,327</b>	<b>(66,185)</b>	<b>67%</b>
<b>50 · Streets</b>					
5501400 · Support Staff					
5501415 · Maintenance Crew	1,690	13,721	21,320	(7,599)	64%
5501480 · Merit Raises	0	0	640	(640)	0%
5501490 · Overtime	127	717	1,500	(783)	48%
5501500 · Streets - On Call	50	350	700	(350)	50%
<b>Total 5501400 · Support Staff</b>	<b>1,867</b>	<b>14,788</b>	<b>24,160</b>	<b>(9,372)</b>	<b>61%</b>
<b>5502100 · Employee Benefits</b>					
5502110 · Group Insurance	551	4,409	6,620	(2,211)	67%
5502135 · TMRS	106	851	1,265	(414)	67%
5502160 · Worker's Compensation	0	1,283	1,745	(462)	74%
5502170 · Payroll Taxes	26	206	325	(119)	63%
5502190 · License	0	0	122	(122)	0%
<b>Total 5502100 · Employee Benefits</b>	<b>683</b>	<b>6,749</b>	<b>10,077</b>	<b>(3,328)</b>	<b>67%</b>
<b>5502200 · Special Services</b>					
5502260 · Engineering Fees	5,857	5,857	8,000	(2,143)	73%

**City of Ovilla General Fund**  
**Profit & Loss Budget Performance**  
 October 2013 through May 2014

	May 14	Oct '13 - May 14	Budget	\$ Over (Under) Budget	% of Budget Thru May
5502280 · NCTCOG- SWMP Fees	123	3,576	6,400	(2,824)	56%
<b>Total 5502200 · Special Services</b>	<b>5,980</b>	<b>9,433</b>	<b>14,400</b>	<b>(4,967)</b>	<b>66%</b>
5502600 · Special Expenses	0	0	2,250	(2,250)	0%
5502620 · Emergency Clean Up	0	0	2,250	(2,250)	0%
<b>Total 5502600 · Special Expenses</b>	<b>0</b>	<b>0</b>	<b>2,250</b>	<b>(2,250)</b>	<b>0%</b>
5503100 · General Supplies	0	0	100	(100)	0%
5503110 · Office Supplies	0	297	500	(203)	59%
5503140 · Uniforms	0	297	600	(303)	50%
<b>Total 5503100 · General Supplies</b>	<b>0</b>	<b>297</b>	<b>600</b>	<b>(303)</b>	<b>50%</b>
5503400 · Maintenance Supplies & Parts	0	0	500	(500)	0%
5503405 · Drainage Maintenance	0	352	2,000	(1,648)	18%
5503420 · Supplies - Street Signs	54	160	292	(132)	55%
5503460 · Miscellaneous	54	512	2,792	(2,280)	18%
<b>Total 5503400 · Maintenance Supplies &amp; Parts</b>	<b>54</b>	<b>512</b>	<b>2,792</b>	<b>(2,280)</b>	<b>18%</b>
5504200 · Travel Expenses	0	0	250	(250)	0%
5504220 · Professional Development	229	2,846	6,500	(3,654)	44%
5504270 · Vehicle Expenses	229	2,846	6,750	(3,904)	42%
<b>Total 5504200 · Travel Expenses</b>	<b>229</b>	<b>2,846</b>	<b>6,750</b>	<b>(3,904)</b>	<b>42%</b>
5505300 · Printing Expense	0	0	350	(350)	0%
5505350 · Printing - Other	0	0	350	(350)	0%
<b>Total 5505300 · Printing Expense</b>	<b>0</b>	<b>0</b>	<b>350</b>	<b>(350)</b>	<b>0%</b>
5505400 · Utilities	3,750	26,546	43,300	(16,754)	61%
5505450 · Electricity	3,750	26,546	43,300	(16,754)	61%
<b>Total 5505400 · Utilities</b>	<b>3,750</b>	<b>26,546</b>	<b>43,300</b>	<b>(16,754)</b>	<b>61%</b>

**City of Ovilla General Fund**  
**Profit & Loss Budget Performance**  
 October 2013 through May 2014

	May 14	Oct '13 - May 14	Budget	\$ Over (Under) Budget	% of Budget Thru May 67%
<b>5505500 - Repairs &amp; Bldg Improvements</b>					
5405520 - Repairs - Building	0	0	1,000	(1,000)	0%
5505540 - Repairs - Machinery & Equipment	422	1,650	3,500	(1,850)	47%
5505550 - Repairs - Vehicles	14	305	2,400	(2,095)	13%
5505560 - Repairs - Street Maint. & Repairs	532	4,709	51,625	(46,916)	9%
5505565 - Repairs - Infrastruct Drainage	0	720	3,000	(2,280)	24%
5505590 - Repairs - Other	89	89	1,500	(1,411)	6%
<b>Total 5505500 - Repairs &amp; Bldg Improvements</b>	<b>1,057</b>	<b>7,473</b>	<b>63,025</b>	<b>(55,552)</b>	<b>12%</b>
<b>5505600 - Insurance</b>					
5505620 - Insurance - Liability	0	737	1,000	(263)	74%
5505640 - Insurance - Vehicle	0	2,498	3,400	(902)	73%
<b>Total 5505600 - Insurance</b>	<b>0</b>	<b>3,235</b>	<b>4,400</b>	<b>(1,165)</b>	<b>74%</b>
<b>5505700 - Other Expenses</b>					
5505752 - Employment Screening	60	60	100	(40)	60%
<b>Total 5505700 - Other Expenses</b>	<b>60</b>	<b>60</b>	<b>100</b>	<b>(40)</b>	<b>60%</b>
<b>5506400 - Minor Capital Outlay</b>					
5506440 - Machinery & Equipment	330	350	7,100	(6,750)	5%
5506445 - Personal Protective Equipment	0	209	300	(91)	70%
5506490 - Other	0	0	850	(850)	0%
<b>Total 5506400 - Minor Capital Outlay</b>	<b>330</b>	<b>559</b>	<b>8,250</b>	<b>(7,691)</b>	<b>7%</b>
<b>5507400 - Capitalized Assets</b>					
5507440 - Machinery & Equipment	0	0	7,000	(7,000)	0%
5507460 - Infrastructure	0	28,500	376,953	(348,453)	8%
<b>Total 5507400 - Capitalized Assets</b>	<b>0</b>	<b>28,500</b>	<b>383,953</b>	<b>(355,453)</b>	<b>7%</b>
<b>Total 50 - Streets</b>	<b>14,010</b>	<b>100,998</b>	<b>564,407</b>	<b>(463,409)</b>	<b>18%</b>

**City of Ovilla General Fund**  
**Profit & Loss Budget Performance**  
 October 2013 through May 2014

	May 14	Oct '13 - May 14	Budget	\$ Over (Under) Budget	% of Budget Thru May 67%
<b>60 - Parks</b>					
5602400 - Rentals	210	1,886	2,900	(1,014)	65%
5602490 - Rental - Other					
Total 5602400 - Rentals	210	1,886	2,900	(1,014)	65%
5602600 - Special Expenses	0	0	8,000	(8,000)	0%
5602680 - Heritage Day					
Total 5602600 - Special Expenses	0	0	8,000	(8,000)	0%
5603400 - Maintenance Supplies & Parts	0	0	224	(224)	0%
5603460 - Miscellaneous					
Total 5603400 - Maintenance Supplies & Parts	0	0	224	(224)	0%
5605400 - Utilities	788	4,097	8,000	(3,903)	51%
5605450 - Electricity					
Total 5605400 - Utilities	788	4,097	8,000	(3,903)	51%
5605500 - Repairs & Bldg Improvements	0	0	250	(250)	0%
5605520 - Repairs - Building					
5605530 - REPAIRS-IMP OTHER THAN BLDGS	125	3,863	4,000	(137)	97%
Total 5605500 - Repairs & Bldg Improvements	125	3,863	4,250	(387)	91%
5605600 - Insurance	0	84	115	(31)	73%
5605610 - Insurance - Property					
5605620 - Insurance - Liability	0	328	500	(172)	66%
5605640 - Insurance - Vehicle	0	165	240	(75)	69%
Total 5605600 - Insurance	0	577	855	(278)	67%
5605700 - Other Expenses	16	271	331	(60)	82%
5605765 - Miscellaneous					
Total 5605700 - Other Expenses	16	271	331	(60)	82%

**City of Ovilla General Fund**  
**Profit & Loss Budget Performance**  
 October 2013 through May 2014

	May 14	Oct '13 - May 14	Budget	\$ Over (Under) Budget	% of Budget Thru May 67%
<b>5606400 · Minor Capital Outlay</b>					
5606410 · Land Improvements	0	108	500	(392)	22%
5606440 · Machinery & Equipment	0	0	500	(500)	0%
<b>Total 5606400 · Minor Capital Outlay</b>	0	108	1,000	(892)	11%
<b>5607400 · Capitalized Assets</b>					
5607440 · Machinery & Equipment	0	0	500	(500)	0%
<b>Total 5607400 · Capitalized Assets</b>	0	0	500	(500)	0%
<b>Total 60 · Parks</b>	1,139	10,802	26,060	(15,258)	41%
<b>Total Expenditures</b>	154,268	1,343,870	2,681,850	(1,337,980)	50%
<b>Net Change in Fund Balance</b>	<b>(67,284)</b>	<b>653,223</b>	<b>0</b>	<b>653,223</b>	<b>100%</b>

**Ovilla W&S Utility Fund**  
**Profit & Loss Budget Performance**  
 October 2013 through May 2014

	May 14	Oct '13 - May 14	Budget	\$ Over (Under)	% of Budget Thru May
<b>Resources</b>					
4000400 · Charges for Services					
4000460 · Water Sales	62,231	539,558	985,000	(445,442)	55%
4000461 · Sewer Service	11,232	108,088	233,829	(125,741)	46%
4000465 · Water & Sewer Penalties	1,283	11,734	18,000	(6,266)	65%
4000471 · Reconnect Fees	215	4,204	5,000	(796)	84%
4000472 · Meters	0	0	1,000	(1,000)	0%
4000473 · Connect Fees	300	1,457	2,000	(543)	73%
4000478 · Infrastructure Improvement Fee	5,045	38,397	64,068	(25,671)	60%
<b>Total 4000400 · Charges for Services</b>	<b>80,306</b>	<b>703,438</b>	<b>1,308,897</b>	<b>(605,459)</b>	<b>54%</b>
4000800 · Other Revenue					
4000880 · Capital Rec Fee	0	0	58,500	(58,500)	0%
4000840 · Interest Earned	207	1,949	2,600	(651)	75%
4000850 · Prior Year Net Position	0	0	165,700	(165,700)	0%
4000870 · Capital Contrib-Main St. Sewer	0	24,530	24,530	0	100%
4000875 · Proceeds from Sale of Assets	0	2,917	0	2,917	100%
4000890 · Misc Other Revenue	2,500	39,850	0	39,850	100%
<b>Total 4000800 · Other Revenue</b>	<b>2,707</b>	<b>69,246</b>	<b>251,330</b>	<b>(182,084)</b>	<b>28%</b>
<b>Total Resources</b>	<b>83,013</b>	<b>772,684</b>	<b>1,560,227</b>	<b>(787,543)</b>	<b>50%</b>
<b>Expense</b>					
70 · Administration					
5701100 · Salaries & Wages					
5701110 · City Administrator	0	11,643	20,000	(8,357)	58%
5701115 · City Secretary	0	6,047	12,750	(6,703)	47%
5701117 · Finance Accountant	0	6,382	12,500	(6,118)	51%
5701120 · Part Time Admin. Support	0	3,473	6,500	(3,027)	53%
5701130 · Public Works Director	3,759	30,237	47,445	(17,208)	64%
5701180 · Merit Raises, Staff	0	0	2,125	(2,125)	0%
<b>Total 5701100 · Salaries &amp; Wages</b>	<b>3,759</b>	<b>57,782</b>	<b>101,320</b>	<b>(43,538)</b>	<b>57%</b>

**Ovilla W&S Utility Fund**  
**Profit & Loss Budget Performance**  
 October 2013 through May 2014

	May 14	Oct '13 - May 14	Budget	\$ Over (Under)	% of Budget Thru May
5702100 · Employee Benefits					
5702110 · Group Insurance	551	4,409	6,620	(2,211)	67%
5702135 · TMRS	217	1,652	2,730	(1,078)	61%
5702170 · Payroll Taxes	55	384	800	(416)	48%
Total 5702100 · Employee Benefits	823	6,445	10,150	(3,705)	63%
5702200 · Special Services					
5702230 · Legal Fees	0	0	1,000	(1,000)	0%
5702240 · Audit	0	5,780	5,780	0	100%
5702250 · Accounting	0	100	1,500	(1,400)	7%
Total 5702200 · Special Services	0	5,880	8,280	(2,400)	71%
5702300 · Contractual Services /Personnel					
5702310 · Consultant Fees	0	0	2,000	(2,000)	0%
Total 5702300 · Contractual Services /Personnel	0	0	2,000	(2,000)	0%
5703100 · General Supplies					
5703110 · Office Supplies	0	0	700	(700)	0%
Total 5703100 · General Supplies	0	0	700	(700)	0%
5703400 · Maintenance Supplies / Parts					
5703410 · Supplies - Custodial	0	7	200	(193)	4%
Total 5703400 · Maintenance Supplies / Parts	0	7	200	(193)	4%
5704200 · Travel Expenses					
5704210 · Travel - Local	0	0	200	(200)	0%
5704220 · Professional Development	0	0	750	(750)	0%
Total 5704200 · Travel Expenses	0	0	950	(950)	0%
5705200 · Data Processing Expenses					
5705240 · Data Processing - Software	0	0	400	(400)	0%
Total 5705200 · Data Processing Expenses	0	0	400	(400)	0%

**Ovilla W&S Utility Fund**  
**Profit & Loss Budget Performance**  
 October 2013 through May 2014

	May 14	Oct '13 - May 14	Budget	\$ Over (Under) Budget	% of Budget Thru May 67%
5705300 · Printing Expense	0	0	250	(250)	0%
5705350 · Printing - Other	0	0	250	(250)	0%
<b>Total 5705300 · Printing Expense</b>					
5705400 · Utilities					
5705410 · Telephone	111	890	1,350	(460)	66%
5705415 · Cellular Phone	36	291	450	(159)	65%
5705417 · Internet	69	548	825	(277)	66%
<b>Total 5705400 · Utilities</b>	<b>216</b>	<b>1,729</b>	<b>2,625</b>	<b>(896)</b>	<b>66%</b>
5705700 · Other Expenses					
5705705 · Postage	428	3,268	6,600	(3,332)	50%
5705740 · Advertising	0	0	300	(300)	0%
5705760 · Bank Service Charge	6	90	200	(110)	45%
5705765 · Miscellaneous	0	1,050	100	950	1,050%
5705775 · Credit Card Transaction Fee	261	2,525	3,000	(475)	84%
<b>Total 5705700 · Other Expenses</b>	<b>695</b>	<b>6,933</b>	<b>10,200</b>	<b>(3,267)</b>	<b>68%</b>
5706400 · Minor Capital Outlay					
5706440 · Machinery & Equipment	0	0	500	(500)	0%
<b>Total 5706400 · Minor Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>500</b>	<b>(500)</b>	<b>0%</b>
5709000 · Reserve					
5708215 · Admin. Exp. to General Fund	0	59,322	118,643	(59,321)	50%
5709002 · Capital Improv. Water Reserve	0	0	44,340	(44,340)	0%
5709003 · Capital Improv. Sewer Reserve	0	0	25,665	(25,665)	0%
5709010 · Administrative Reserves	0	0	1,775	(1,775)	0%
<b>Total 5709000 · Reserve</b>	<b>0</b>	<b>59,322</b>	<b>190,423</b>	<b>(131,101)</b>	<b>31%</b>
<b>Total 70 · Administration</b>	<b>5,493</b>	<b>138,098</b>	<b>327,998</b>	<b>(189,900)</b>	<b>42%</b>
5708228 · Interest Expense - 2011	0	196	0	196	100%

**Ovilla W&S Utility Fund**  
**Profit & Loss Budget Performance**  
 October 2013 through May 2014

	May 14	Oct '13 - May 14	Budget	\$ Over (Under) Budget	% of Budget Thru May 67%
<b>75 - Water</b>					
5751100 - Salaries & Wages					
5751133 - Superintendent	3,457	31,460	43,700	(12,240)	72%
5751180 - Merit Raises - Staff	0	0	1,325	(1,325)	0%
<b>Total 5751100 - Salaries &amp; Wages</b>	<b>3,457</b>	<b>31,460</b>	<b>45,025</b>	<b>(13,565)</b>	<b>70%</b>
5751400 - Support Salaries					
5751405 - Support Staff	2,886	19,427	27,400	(7,973)	71%
5751415 - Maintenance Crew	3,838	31,049	49,000	(17,951)	63%
5751430 - Seasonal Crew	1,280	1,768	3,000	(1,232)	59%
5751450 - Certification Pay	69	589	1,200	(611)	49%
5751480 - Merit Raises	0	0	3,600	(3,600)	0%
5751490 - Overtime	124	1,218	4,000	(2,782)	30%
5751500 - Water - On Call	50	400	700	(300)	57%
<b>Total 5751400 - Support Salaries</b>	<b>8,247</b>	<b>54,451</b>	<b>88,900</b>	<b>(34,449)</b>	<b>61%</b>
5752100 - Employee Benefits					
5752110 - Group Insurance	3,202	14,410	24,810	(10,400)	58%
5752135 - TMRS	588	4,904	7,050	(2,146)	70%
5752160 - Worker's Compensation	0	1,967	2,910	(943)	68%
5752170 - Payroll Taxes	267	1,564	2,000	(436)	78%
5752190 - Licenses	0	0	222	(222)	0%
<b>Total 5752100 - Employee Benefits</b>	<b>4,057</b>	<b>22,845</b>	<b>36,992</b>	<b>(14,147)</b>	<b>62%</b>
5752300 - Contractual Services/Personnel					
5752350 - Contract Labor - Company	0	0	2,000	(2,000)	0%
5752380 - Dispatch	0	9,230	9,750	(520)	95%
<b>Total 5752300 - Contractual Services/Personnel</b>	<b>0</b>	<b>9,230</b>	<b>11,750</b>	<b>(2,520)</b>	<b>79%</b>
5752400 - Rentals					
5752420 - Rental - Machinery & Equipment	0	0	100	(100)	0%
5752490 - Rental - Other	0	0	200	(200)	0%
<b>Total 5752400 - Rentals</b>	<b>0</b>	<b>0</b>	<b>300</b>	<b>(300)</b>	<b>0%</b>

**Ovilla W&S Utility Fund**  
**Profit & Loss Budget Performance**  
 October 2013 through May 2014

	May 14	Oct '13 - May 14	Budget	\$ Over (Under) Budget	% of Budget Thru May 67%
<b>5752500 · Operating Services</b>					
5752580 · Water Testing	0	1,008	4,000	(2,992)	25%
5752590 · TCEQ Fees	0	2,614	3,000	(386)	87%
<b>Total 5752500 · Operating Services</b>	0	3,622	7,000	(3,378)	52%
<b>5753100 · General Supplies</b>					
5753140 · Uniforms	0	1,584	1,700	(116)	93%
<b>Total 5753100 · General Supplies</b>	0	1,584	1,700	(116)	93%
<b>5753400 · Maintenance Supplies &amp; Parts</b>					
5753460 · Miscellaneous	45	315	500	(185)	63%
<b>Total 5753400 · Maintenance Supplies &amp; Parts</b>	45	315	500	(185)	63%
<b>5754200 · Travel Expenses</b>					
5754220 · Professional Development	235	235	1,000	(765)	24%
5754270 · Vehicle Expenses	1,082	5,538	10,000	(4,462)	55%
<b>Total 5754200 · Travel Expenses</b>	1,317	5,773	11,000	(5,227)	52%
<b>5755200 · Data Processing Expenses</b>					
5755230 · Data Proc-Maintenance & Repairs	0	571	1,700	(1,129)	34%
5755240 · Data Processing - Software	0	3,434	3,800	(366)	90%
<b>Total 5755200 · Data Processing Expenses</b>	0	4,005	5,500	(1,495)	73%
<b>5755300 · Printing Expenses</b>					
5755310 · Copier Expense	674	1,988	2,700	(712)	74%
5755350 · Printing - Other	0	0	3,200	(3,200)	0%
<b>Total 5755300 · Printing Expenses</b>	674	1,988	5,900	(3,912)	34%
<b>5755400 · Utilities</b>					
5755415 · Cellular Phone	106	716	1,500	(784)	48%
5755450 · Electricity	2,339	16,939	22,000	(5,061)	77%
5755460 · Water, wholesale	21,445	132,111	350,000	(217,889)	38%
<b>Total 5755400 · Utilities</b>	23,890	149,766	373,500	(223,734)	40%

**Ovilla W&S Utility Fund**  
**Profit & Loss Budget Performance**  
 October 2013 through May 2014

	May 14	Oct '13 - May 14	Budget	\$ Over (Under) Budget	% of Budget Thru May 67%
<b>5755500 · Repairs &amp; Building Improvements</b>					
5755530 · Improvements Other Than Bldgs	0	165	500	(335)	33%
5755540 · Repairs- Machinery & Equipment	935	2,487	7,300	(4,813)	34%
5755550 · Repairs - Vehicles	30	946	2,000	(1,054)	47%
5755570 · Inventory Expense	739	8,679	19,000	(10,321)	46%
5755590 · Repairs - Other	0	327	4,500	(4,173)	7%
<b>Total 5755500 · Repairs &amp; Building Improvements</b>	<b>1,704</b>	<b>12,604</b>	<b>33,300</b>	<b>(20,696)</b>	<b>38%</b>
<b>5755600 · Insurance</b>					
5755610 · Insurance - Property	0	1,944	2,600	(656)	75%
5755620 · Insurance - Liability	0	1,295	1,750	(455)	74%
5755640 · Insurance - Vehicle	0	1,131	1,600	(469)	71%
<b>Total 5755600 · Insurance</b>	<b>0</b>	<b>4,370</b>	<b>5,950</b>	<b>(1,580)</b>	<b>73%</b>
<b>5755700 · Other Expenses</b>					
5755752 · Employment Screening	0	162	200	(38)	81%
<b>Total 5755700 · Other Expenses</b>	<b>0</b>	<b>162</b>	<b>200</b>	<b>(38)</b>	<b>81%</b>
<b>5756400 · Minor Capital Outlay</b>					
5756490 · Other	0	40	500	(460)	8%
<b>Total 5756400 · Minor Capital Outlay</b>	<b>0</b>	<b>40</b>	<b>500</b>	<b>(460)</b>	<b>8%</b>
<b>5757400 · Capitalized Assets</b>					
5757440 · Machinery & Equipment	0	2,080	2,200	(120)	95%
5757470 · Infrastructure - Water	0	0	5,000	(5,000)	0%
<b>Total 5757400 · Capitalized Assets</b>	<b>0</b>	<b>2,080</b>	<b>7,200</b>	<b>(5,120)</b>	<b>29%</b>
<b>5757900 · Long-Term Debt</b>					
5758225 · Admin. Expense to Debt Fund	0	61,800	123,600	(61,800)	50%
<b>Total 5757900 · Long-Term Debt</b>	<b>0</b>	<b>61,800</b>	<b>123,600</b>	<b>(61,800)</b>	<b>50%</b>
<b>Total 75 · Water</b>	<b>43,391</b>	<b>366,095</b>	<b>758,817</b>	<b>(392,722)</b>	<b>48%</b>

**Ovilla W&S Utility Fund**  
**Profit & Loss Budget Performance**  
 October 2013 through May 2014

	May 14	Oct '13 - May 14	Budget	\$ Over (Under)	% of Budget Thru May
<b>80 - Sewer</b>					
5801400 - Support Salaries	0	6,804	9,106	(2,302)	75%
5801405 - Support Staff	3,965	27,245	51,730	(24,465)	53%
5801415 - Maintenance Crew	92	785	1,210	(425)	65%
5801450 - Certification Pay	0	0	1,900	(1,900)	0%
5801480 - Merit Raises	437	2,195	2,500	(305)	88%
5801490 - Overtime	50	540	1,150	(610)	47%
5801500 - Sewer - On Call					
<b>Total 5801400 - Support Salaries</b>	<b>4,544</b>	<b>37,569</b>	<b>67,596</b>	<b>(30,027)</b>	<b>56%</b>
5802100 - Employee Benefits	551	5,511	14,900	(9,389)	37%
5802110 - Group Insurance	255	1,757	3,200	(1,443)	55%
5802135 - TMRS	0	1,967	2,700	(733)	73%
5802160 - Worker's Compensation-Sewer	79	484	900	(416)	54%
5802170 - Payroll Taxes	0	111	222	(111)	50%
5802190 - Licenses					
<b>Total 5802100 - Employee Benefits</b>	<b>885</b>	<b>9,830</b>	<b>21,922</b>	<b>(12,092)</b>	<b>45%</b>
5802300 - Contractual Services/Personnel	0	550	1,000	(450)	55%
5802350 - Contract Labor - Company	0	550	1,000	(450)	55%
<b>Total 5802300 - Contractual Services/Personnel</b>	<b>0</b>	<b>550</b>	<b>1,000</b>	<b>(450)</b>	<b>55%</b>
5802500 - Operating Services	0	1,697	2,500	(803)	68%
5802515 - Sardis Collection Expense	0	0	60	(60)	0%
5802590 - TCEQ Fees - Sewer	0	1,697	2,560	(863)	66%
<b>Total 5802500 - Operating Services</b>	<b>0</b>	<b>1,697</b>	<b>2,560</b>	<b>(863)</b>	<b>66%</b>
5803100 - General Supplies	0	778	1,000	(222)	78%
5803140 - Uniforms	0	778	1,000	(222)	78%
<b>Total 5803100 - General Supplies</b>	<b>0</b>	<b>778</b>	<b>1,000</b>	<b>(222)</b>	<b>78%</b>

**Ovilla W&S Utility Fund**  
**Profit & Loss Budget Performance**  
 October 2013 through May 2014

	May 14	Oct '13 - May 14	Budget	\$ Over (Under) Budget	% of Budget Thru May 67%
5803400 · Maintenance Supplies & Parts					
5803460 · Miscellaneous	0	0	500	(500)	0%
Total 5803400 · Maintenance Supplies & Parts	0	0	500	(500)	0%
5804200 · Travel Expenses					
5804220 · Professional Development	0	290	500	(210)	58%
5804270 · Vehicle Expense	301	1,063	1,800	(737)	59%
Total 5804200 · Travel Expenses	301	1,353	2,300	(947)	59%
5805400 · Utilities					
5805450 · Electricity	271	1,571	2,700	(1,129)	58%
5805463 · TRA Wastewater Treatment	3,921	62,790	335,029	(272,239)	19%
Total 5805400 · Utilities	4,192	64,361	337,729	(273,368)	19%
5805500 · Repairs & Bldg Improvements					
5805510 · Repairs - Land Improvements	0	0	300	(300)	0%
5805540 · Repairs - Machinery & Equipment	0	5,460	6,100	(640)	90%
5805570 · Inventory Expense	0	1,380	2,500	(1,120)	55%
5805590 · Repairs - Other	0	0	700	(700)	0%
Total 5805500 · Repairs & Bldg Improvements	0	6,840	9,600	(2,760)	71%
5805600 · Insurance					
5805610 · Insurance - Property	0	41	75	(34)	55%
5805620 · Insurance - Liability	0	251	350	(99)	72%
5805640 · Insurance - Vehicle	0	29	50	(21)	58%
Total 5805600 · Insurance	0	321	475	(154)	68%
5805700 · Other Expenses					
5805752 · Employment Screening	0	0	200	(200)	0%
Total 5805700 · Other Expenses	0	0	200	(200)	0%

**Ovilla W&S Utility Fund**  
**Profit & Loss Budget Performance**  
 October 2013 through May 2014

	May 14	Oct '13 - May 14	Budget	\$ Over (Under) Budget	% of Budget Thru May 67%
5807400 · Capitalized Assets					
5807440 · Machinery & Equipment	0	0	4,000	(4,000)	0%
5807485 · Sewer Improve.- Main St. Sewer	828	20,528	24,530	(4,002)	84%
<b>Total 5807400 · Capitalized Assets</b>	<b>828</b>	<b>20,528</b>	<b>28,530</b>	<b>(8,002)</b>	<b>72%</b>
<b>Total 80 · Sewer</b>	<b>10,750</b>	<b>143,827</b>	<b>473,412</b>	<b>(329,585)</b>	<b>30%</b>
<b>Total Expense</b>	<b>59,634</b>	<b>648,216</b>	<b>1,560,227</b>	<b>(912,011)</b>	<b>42%</b>
<b>Change in Net Position</b>	<b>23,379</b>	<b>124,468</b>	<b>0</b>	<b>124,468</b>	<b>100%</b>

**Ovilla Debt Service**  
**Profit & Loss Budget Performance**  
 October 2013 through May 2014

	May 14	Oct '13 - May 14	Budget	\$ Over (Under) Budget	% of Budget Thru May 67%
<b>Revenues</b>					
4000100 · Taxes					
4000107 · Ad Valorem, Current I & S	163,423%	41,200,297%	41,343,600%	(143,303%)	100%
4000111 · Ad Valorem, Delinquent I & S	3,476%	75,085%	340,000%	(264,915%)	22%
4000114 · Interest/Penalties - I & S	8,114%	128,513%	280,000%	(151,487%)	46%
<b>Total 4000100 · Taxes</b>	<b>175,013%</b>	<b>41,403,895%</b>	<b>41,963,600%</b>	<b>(559,705%)</b>	<b>99%</b>
<b>4000800 · Other Revenue</b>					
4000840 · Interest Earned	8,080%	44,316%	76,500%	(32,184%)	58%
4000900 · Reduction of Reserve Fund Bal.	0%	0%	2,892,400%	(2,892,400%)	0%
4000930 · Admin.Rev.Rec.Fr Water & Sewer	0%	6,180,000%	12,360,000%	(6,180,000%)	50%
<b>Total 4000800 · Other Revenue</b>	<b>8,080%</b>	<b>6,224,316%</b>	<b>15,328,900%</b>	<b>(9,104,584%)</b>	<b>41%</b>
<b>Total Revenues</b>	<b>183,093%</b>	<b>47,628,211%</b>	<b>57,292,500%</b>	<b>(9,664,289%)</b>	<b>83%</b>
<b>Expenditures</b>					
5157900 · Long-Term Debt	0%	0%	50,000%	(50,000%)	0%
5157930 · Paying Agent Fees	0%	0%	35,500,000%	(35,500,000%)	0%
5157935 · 2011 Bond Issue Principle	0%	10,871,250%	21,742,500%	(10,871,250%)	50%
5157940 · 2011 Bond Issue Interest	0%	10,871,250%	57,292,500%	(46,421,250%)	19%
<b>Total 5157900 · Long-Term Debt</b>	<b>0%</b>	<b>10,871,250%</b>	<b>57,292,500%</b>	<b>(46,421,250%)</b>	<b>19%</b>
<b>Total Expenditures</b>	<b>0%</b>	<b>10,871,250%</b>	<b>57,292,500%</b>	<b>(46,421,250%)</b>	<b>19%</b>
<b>Net Change in Fund Balance</b>	<b>183,093%</b>	<b>36,756,961%</b>	<b>0%</b>	<b>36,756,961%</b>	<b>100%</b>

**City of Ovilla Capital Projects Fund**  
**Profit & Loss Budget Performance**  
 October 2013 through May 2014

	May 14	Oct '13 - May 14	Budget	\$ Over (Under) Budget	% of Budget Thru May 67%
<b>Revenues</b>					
4000800 · Other Revenue					
4000845 · Interest Earned - Texstar	0	0	1	(1)	0%
4000850 · Interest Earned - Prosperity	22	173	255	(82)	68%
<b>Total 4000800 · Other Revenue</b>	<b>22</b>	<b>173</b>	<b>256</b>	<b>(83)</b>	<b>68%</b>
<b>Total Revenues</b>	<b>22</b>	<b>173</b>	<b>256</b>	<b>(83)</b>	<b>68%</b>
<b>Expense</b>					
5879000 · Reserves					
5879010 · Admin Reserves	0	0	256	(256)	0%
<b>Total 5879000 · Reserves</b>	<b>0</b>	<b>0</b>	<b>256</b>	<b>(256)</b>	<b>0%</b>
<b>Total Expense</b>	<b>0</b>	<b>0</b>	<b>256</b>	<b>(256)</b>	<b>0%</b>
<b>Change in Net Position</b>	<b>22</b>	<b>173</b>	<b>0</b>	<b>173</b>	<b>100%</b>

**City of Ovilla - Park Impact Fund**  
**Profit & Loss Budget Performance**  
 October 2013 through May 2014

	May 14	Oct '13 - May 14	Budget	\$ Over (Under) Budget	% of Budget Thru May 67%
<b>Revenues</b>					
4000400 · Charges for Services					
4000460 · Park Impact	669	10,705	16,314	(5,609)	66%
<b>Total 4000400 · Charges for Services</b>	<b>669</b>	<b>10,705</b>	<b>16,314</b>	<b>(5,609)</b>	<b>66%</b>
4000800 · Other Revenue					
4000840 · Interest Earned	6	43	30	13	143%
<b>Total 4000800 · Other Revenue</b>	<b>6</b>	<b>43</b>	<b>30</b>	<b>13</b>	<b>143%</b>
<b>Total Revenues</b>	<b>675</b>	<b>10,748</b>	<b>16,344</b>	<b>(5,596)</b>	<b>66%</b>
<b>Expenditures</b>					
5606400 · Minor Capital Outlay					
5606410 · Land Improvements	0	0	500	(500)	0%
<b>Total 5606400 · Minor Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>500</b>	<b>(500)</b>	<b>0%</b>
5607400 · Capitalized Assets					
5607440 · Capital Machinery & Equipment	0	0	3,500	(3,500)	0%
<b>Total 5607400 · Capitalized Assets</b>	<b>0</b>	<b>0</b>	<b>3,500</b>	<b>(3,500)</b>	<b>0%</b>
5609000 · Reserves					
5609035 · Park Impact Reserves	0	0	12,344	(12,344)	0%
<b>Total 5609000 · Reserves</b>	<b>0</b>	<b>0</b>	<b>12,344</b>	<b>(12,344)</b>	<b>0%</b>
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>16,344</b>	<b>(16,344)</b>	<b>0%</b>
<b>Net Change in Fund Balance</b>	<b>675</b>	<b>10,748</b>	<b>0</b>	<b>10,748</b>	<b>100%</b>

**Ovilla W&S Impact Fee Fund**  
**Profit & Loss Budget Performance**  
 October 2013 through May 2014

	May 14	Oct '13 - May 14	Budget	\$ Over (Under) Budget	% of Budget Thru May 67%
<b>Revenues</b>					
4000400 · Charges for Services	174	2,588	4,044	(1,456)	64%
4000477 · Sewer Impact Fee	174	2,588	4,044	(1,456)	64%
<b>Total 4000400 · Charges for Services</b>					
4000800 · Other Revenue	13	133	195	(62)	68%
4000840 · Interest Earned	13	133	195	(62)	68%
<b>Total 4000800 · Other Revenue</b>					
<b>Total Revenues</b>	<b>187</b>	<b>2,721</b>	<b>4,239</b>	<b>(1,518)</b>	<b>64%</b>
<b>Expense</b>					
5859000 · Reserves	0	0	4,239	(4,239)	0%
5859030 · Sewer Impact Fees Reserve	0	0	4,239	(4,239)	0%
<b>Total 5859000 · Reserves</b>					
<b>Total Expense</b>	<b>0</b>	<b>0</b>	<b>4,239</b>	<b>(4,239)</b>	<b>0%</b>
<b>Change in Net Position</b>	<b>187</b>	<b>2,721</b>	<b>0</b>	<b>2,721</b>	<b>100%</b>

Ovilla 4B Economic Development Corporation  
**Profit & Loss Budget Performance**  
 October 2013 through May 2014

	May 14	Oct '13 - May 14	Budget	\$ Over (Under) Budget	% of Budget Thru May 67%
<b>Revenues</b>					
4000100 · Taxes					
4000120 · Sales tax	12,258	64,686	90,000	(25,314)	72%
Total 4000100 · Taxes	12,258	64,686	90,000	(25,314)	72%
4000800 · Other Revenue					
4000840 · Interest Income	94	701	785	(84)	89%
Total 4000800 · Other Revenue	94	701	785	(84)	89%
<b>Total Revenues</b>	12,352	65,387	90,785	(25,398)	72%
<b>Expenditures</b>					
8102200 · Special Services					
8102220 · Website Support & Maintenance	0	0	1,000	(1,000)	0%
8102230 · Legal Fees	0	0	500	(500)	0%
8102240 · Audit	0	1,600	1,600	0	100%
Total 8102200 · Special Services	0	1,600	3,100	(1,500)	52%
8102300 · Consultant Services					
8102310 · Consultant Fees	0	14,099	15,000	(901)	94%
Total 8102300 · Consultant Services	0	14,099	15,000	(901)	94%
8103100 · General Supplies					
8103110 · Office Supplies	0	10	100	(90)	10%
Total 8103100 · General Supplies	0	10	100	(90)	10%
8104200 · Travel Expense					
8104210 · Travel Expense	0	0	1,000	(1,000)	0%
8104220 · Professional Development	0	270	2,000	(1,730)	14%
Total 8104200 · Travel Expense	0	270	3,000	(2,730)	9%

**Ovilla 4B Economic Development Corporation**  
**Profit & Loss Budget Performance**  
 October 2013 through May 2014

	May 14	Oct '13 - May 14	Budget	\$ Over (Under) Budget	% of Budget Thru May 67%
8105300 · - Printing					
8105320 · Printing Expense	0	177	2,335	(2,158)	8%
Total 8105300 · - Printing	0	177	2,335	(2,158)	8%
8105500 · - Projects					
8105560 · Sewer Line	0	0	45,000	(45,000)	0%
Total 8105500 · - Projects	0	0	45,000	(45,000)	0%
8105600 · Insurance					
8105620 · Insurance - Liability	0	213	285	(72)	75%
Total 8105600 · Insurance	0	213	285	(72)	75%
8105700 · Other Expenses					
8105705 · Postage	0	0	100	(100)	0%
8105730 · Memberships	0	0	165	(165)	0%
8105740 · Advertising	250	1,850	1,800	50	103%
8105765 · Business Expense	0	0	100	(100)	0%
Total 8105700 · Other Expenses	250	1,850	2,165	(315)	85%
8109000 · Reserves					
8109015 · Administrative Reserves	0	0	17,300	(17,300)	0%
8109215 · Admin. Expense to General Fund	0	1,250	2,500	(1,250)	50%
Total 8109000 · Reserves	0	1,250	19,800	(18,550)	6%
Total Expenditures	250	19,469	90,785	(71,316)	21%
Net Change in Fund Balance	12,102	45,918	0	45,918	100%

**Ovilla Municipal Development District**  
**Profit & Loss Budget Performance**  
 October 2013 through May 2014

	May 14	Oct '13 - May 14	Budget	\$ Over (Under) Budget	% of Budget Thru May 67%
<b>Revenues</b>					
4000100 · Taxes					
4000120 · Sales tax	3,390	20,807	25,000	(4,193)	83%
Total 4000100 · Taxes	3,390	20,807	25,000	(4,193)	83%
4000800 · Other Revenue					
4000840 · Interest Income	23	160	135	25	119%
Total 4000800 · Other Revenue	23	160	135	25	119%
<b>Total Revenues</b>	3,413	20,967	25,135	(4,168)	83%
<b>Expenditures</b>					
9102200 · Special Services					
9102230 · Legal Fees	0	0	250	(250)	0%
9102240 · Audit	0	1,600	1,600	0	100%
9102250 · Accounting	0	0	250	(250)	0%
Total 9102200 · Special Services	0	1,600	2,100	(500)	76%
9102300 · Consultant Services					
9102310 · Consultant Fees	0	0	500	(500)	0%
Total 9102300 · Consultant Services	0	0	500	(500)	0%
9103100 · General Supplies					
9103110 · Office Supplies	0	0	100	(100)	0%
Total 9103100 · General Supplies	0	0	100	(100)	0%
9104200 · Travel Expense					
9104220 · Professional Development	0	0	250	(250)	0%
Total 9104200 · Travel Expense	0	0	250	(250)	0%
9105600 · Insurance					

**Ovilla Municipal Development District**  
**Profit & Loss Budget Performance**  
 October 2013 through May 2014

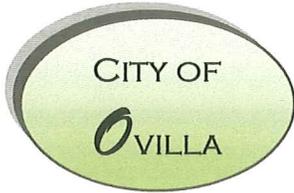
	May 14	Oct '13 - May 14	Budget	\$ Over (Under) Budget	% of Budget Thru May 67%
9105620 · Insurance - Liability	0	213	285	(72)	75%
Total 9105600 · Insurance	0	213	285	(72)	75%
9105700 · Other Expenses	0	0	25	(25)	0%
9105705 · Postage	0	0	25	(25)	0%
Total 9105700 · Other Expenses	0	0	25	(25)	0%
9109000 · Reserves					
9109015 · Administrative Reserves	0	0	21,375	(21,375)	0%
9109215 · Admin. Expense to General Fund	0	250	500	(250)	50%
Total 9109000 · Reserves	0	250	21,875	(21,625)	1%
Total Expenditures	0	2,063	25,135	(23,072)	8%
Net Change in Fund Balance	3,413	18,904	0	18,904	100%

**Ovilla Fire Department Auxiliary**  
**Profit & Loss Budget Performance**  
 October 2013 through May 2014

	May 14	Oct '13 - May 14	Budget	\$ Over (Under) Budget	% of Budget Thru May 67%
<b>Revenues</b>					
4000800 · Other Revenue					
4000815 · Gifts	50	3,050	7,500	(4,450)	41%
4000830 · Vending Machines	0	0	500	(500)	0%
<b>Total 4000800 · Other Revenue</b>	<b>50</b>	<b>3,050</b>	<b>8,000</b>	<b>(4,950)</b>	<b>38%</b>
<b>Total Revenues</b>	<b>50</b>	<b>3,050</b>	<b>8,000</b>	<b>(4,950)</b>	<b>38%</b>
<b>Expenditures</b>					
5332100 · Employee Benefits					
5332196 · Membership Dues	0	0	100	(100)	0%
<b>Total 5332100 · Employee Benefits</b>	<b>0</b>	<b>0</b>	<b>100</b>	<b>(100)</b>	<b>0%</b>
5333400 · Maintenance Supplies and Parts					
5333460 · Supplies - Miscellaneous	198	266	1,750	(1,484)	15%
<b>Total 5333400 · Maintenance Supplies and Parts</b>	<b>198</b>	<b>266</b>	<b>1,750</b>	<b>(1,484)</b>	<b>15%</b>
5334200 · Travel Expenses					
5334220 · Professional Development	0	0	150	(150)	0%
<b>Total 5334200 · Travel Expenses</b>	<b>0</b>	<b>0</b>	<b>150</b>	<b>(150)</b>	<b>0%</b>
5335700 · Other Expense					
5335735 · Official Functions	0	394	3,000	(2,606)	13%
5335765 · Miscellaneous	0	2,980	3,000	(20)	99%
<b>Total 5335700 · Other Expense</b>	<b>0</b>	<b>3,374</b>	<b>6,000</b>	<b>(2,626)</b>	<b>56%</b>
<b>Total Expenditures</b>	<b>198</b>	<b>3,640</b>	<b>8,000</b>	<b>(4,360)</b>	<b>46%</b>
<b>Net Change in Fund Balance</b>	<b>(148)</b>	<b>(590)</b>	<b>0</b>	<b>(590)</b>	<b>100%</b>

Ovilla Police Department Special Fund  
**Profit & Loss Budget Performance**  
 October 2013 through May 2014

	May 14	Oct '13 - May 14	Budget	\$ Over (Under) Budget	% of Budget Thru May 67%
<b>Revenues</b>					
4000800 · Other Revenue					
4000815 · Gifts	50	300	1,000	(700)	30%
4000880 · Reduction of Fund Balance	0	0	4,365	(4,365)	0%
<b>Total 4000800 · Other Revenue</b>	<b>50</b>	<b>300</b>	<b>5,365</b>	<b>(5,065)</b>	<b>6%</b>
<b>Total Revenues</b>	<b>50</b>	<b>300</b>	<b>5,365</b>	<b>(5,065)</b>	<b>6%</b>
<b>Expenditures</b>					
5232600 · Special Expenses					
5232690 · Special Expenses - Other	140	825	2,265	(1,440)	36%
<b>Total 5232600 · Special Expenses</b>	<b>140</b>	<b>825</b>	<b>2,265</b>	<b>(1,440)</b>	<b>36%</b>
5235500 · Repairs and Bldg Improvements					
5235540 · Repairs - Machinery & Equipment	0	0	100	(100)	0%
<b>Total 5235500 · Repairs and Bldg Improvements</b>	<b>0</b>	<b>0</b>	<b>100</b>	<b>(100)</b>	<b>0%</b>
5235700 · Other Expense					
5235735 · Official Functions	80	80	1,000	(920)	8%
<b>Total 5235700 · Other Expense</b>	<b>80</b>	<b>80</b>	<b>1,000</b>	<b>(920)</b>	<b>8%</b>
5236400 · Minor Capital Outlay					
5236440 · Machinery and Equipment	0	908	2,000	(1,092)	45%
<b>Total 5236400 · Minor Capital Outlay</b>	<b>0</b>	<b>908</b>	<b>2,000</b>	<b>(1,092)</b>	<b>45%</b>
5239000 · Reserves					
5239010 · Administrative Reserves	0	0	0	0	0%
<b>Total 5239000 · Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Total Expenditures</b>	<b>220</b>	<b>1,813</b>	<b>5,365</b>	<b>(3,552)</b>	<b>34%</b>
<b>Net Change in Fund Balance</b>	<b>(170)</b>	<b>(1,513)</b>	<b>0</b>	<b>(1,513)</b>	<b>100%</b>



# Villa City Council

## CONSENT ITEMS A & B

Meeting Date: June 23, 2014

Department: Administration

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted by: Staff

Amount: N/A

### Attachments:

- A. Resolution R2014-023 approving the 2014 assessment and continued membership with ATMOS Cities Steering Committee
- B. Minutes of the May 12 Council Meeting

### Agenda Item / Topic:

### Discussion / Justification:

### Recommendation / Staff Comments:

Staff recommends approval.

### Sample Motion(s):

*I move to approve the consent items as presented.*

**RESOLUTION NO. R2014-023**

A RESOLUTION AUTHORIZING CONTINUED PARTICIPATION WITH THE ATMOS CITIES STEERING COMMITTEE; AND AUTHORIZING THE PAYMENT OF FIVE CENTS PER CAPITA TO THE ATMOS CITIES STEERING COMMITTEE TO FUND REGULATORY AND RELATED ACTIVITIES RELATED TO ATMOS ENERGY CORPORATION

WHEREAS, the City of Ovilla is a regulatory authority under the Gas Utility Regulatory Act (GURA) and has exclusive original jurisdiction over the rates and services of Atmos Energy Corporation, Mid-Tex Division (Atmos) within the municipal boundaries of the city; and

WHEREAS, the Atmos Cities Steering Committee (ACSC) has historically intervened in Atmos rate proceedings and gas utility related rulemakings to protect the interests of municipalities and gas customers residing within municipal boundaries; and

WHEREAS, ACSC is participating in Railroad Commission dockets and projects, as well as court proceedings and legislative activities, affecting gas utility rates; and

WHEREAS, the City is a member of ACSC; and

WHEREAS, in order for ACSC to continue its participation in these activities which affects the provision of gas utility service and the rates to be charged, it must assess its members for such costs; NOW THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS:

I.

That the City is authorized to continue its membership with the Atmos Cities Steering Committee to protect the interests of the City of Ovilla and protect the interests of the customers of Atmos Energy Corporation, Mid-Tex Division residing and conducting business within the City limits.

II.

The City is further authorized to pay its 2014 assessment to the ACSC in the amount of five cents (\$0.05) per capita.

III.

A copy of this Resolution and approved assessment fee payable to "*Atmos Cities Steering Committee*" shall be sent to:

Jay Doegey  
Co-Chair, Atmos Cities Steering Committee  
c/o Arlington City Attorney's Office, Mail Stop 63-0300  
P.O. Box 90231  
Arlington, Texas 76004-3231

PRESENTED AND PASSED on this the 23 day of June, 2014, by a vote of \_\_\_\_\_ ayes and \_\_\_\_\_ nays at a regular meeting of the City Council of the City of OVILLA, Texas.

\_\_\_\_\_  
Signature  
Mayor

ATTEST:

\_\_\_\_\_  
Signature  
City Secretary

APPROVED AS TO FORM:  
City Attorney

BY \_\_\_\_\_

## MEMORANDUM

TO: Atmos Cities Steering Committee  
FROM: Jay Doegey and Odis Dolton, Co-Chairs, Atmos Cities Steering Committee  
DATE: May 30, 2014  
RE: **Action Needed - 2014 Atmos (Gas) Cities Steering Committee Membership Assessment Invoice**

December, 2013 the Atmos Cities Steering Committee (“ACSC”) held a quarterly meeting with representatives from Atmos Energy. During the meeting, the group held a discussion of upcoming natural gas issues and approved the assessment for ACSC membership. Using the population-based assessment protocol previously adopted by ACSC, the assessment for 2014 is a per capita fee of \$0.05.

ACSC protects the authority of municipalities over the monopoly natural gas provider and defends the interests of the residential and small commercial customers within the cities. Cities are the only consumer advocates that work to keep natural gas rates reasonable. The work undertaken by ACSC has saved ratepayers millions of dollars in unreasonable charges. In order to continue to be an effective voice at the Railroad Commission, at the Legislature, and in the courts, ACSC must have your support. Please take action to pay the membership assessment as soon as possible. Payment of the membership assessment fee shall be deemed to be in agreement with the terms of the ACSC participation agreement.

Although ACSC does not require that your city take action by resolution to approve the assessment, some members have requested a model resolution authorizing payment of the 2014 membership assessment. To assist you in the assessment process, we have provided the following documents for your use:

- ACSC 2013 Year in Review
- Model resolution approving the 2014 assessment (optional, provided for those cities that have requested a resolution to authorize payment)
- Model staff report supporting the resolution
- List of Atmos Cities Steering Committee members
- 2014 Assessment invoice
- 2013 Assessment invoice and statement (only included if not yet paid)
- Blank member contact form to update the distribution lists

Please forward the membership assessment fee and, if applicable, the signed resolution to Jay Doegey, Co-Chair, Atmos Cities Steering Committee, c/o City Attorney’s Office, Mail Stop 63-0300, P.O. Box 90231, Arlington, Texas 76004-3231. Checks should be made payable to: *Atmos Cities Steering Committee*.

If you have any questions, please contact ACSC Co-Chairmen Jay Doegey (817/459-6878), or Odis Dolton (325/676-6496). ACSC’s counsel, Geoffrey Gay (ggay@lglawfirm.com) and Thomas Brocato (tbrocato@lglawfirm.com) at 512/322-5857 are also available to assist you.

## ACSC Cities (168 Total)

Abilene	Everman	Newark
Addison	Fairview	Nocona
Allen	Farmers Branch	North Richland Hills
Alvarado	Farmersville	Northlake
Angus	Fate	Oak Leaf
Anna	Flower Mound	Ovilla
Argyle	Forest Hill	Palestine
Arlington	Fort Worth	Pantego
Aubrey	Frisco	Paris
Bedford	Frost	Parker
Bellmead	Gainesville	Pecan Hill
Benbrook	Garland	Petrolia
Beverly Hills	Garrett	Plano
Blossom	Grand Prairie	Ponder
Blue Ridge	Grapevine	Pottsboro
Bowie	Groesbeck	Prosper
Boyd	Gunter	Putnam
Bridgeport	Haltom City	Quitman
Brownwood	Harker Heights	Red Oak
Buffalo	Haskell	Reno (Parker County)
Burkburnett	Haslet	Richardson
Burleson	Hewitt	Richland
Caddo Mills	Highland Park	Richland Hills
Canton	Highland Village	River Oaks
Carrollton	Honey Grove	Roanoke
Cedar Hill	Hurst	Robinson
Celeste	Hutto	Rockwall
Celina	Iowa Park	Roscoe
Centerville	Irving	Rowlett
Cisco	Justin	Royse City
Clarksville	Kaufman	Sachse
Cleburne	Keene	Saginaw
Clyde	Keller	Seagoville
College Station	Kemp	Sherman
Colleyville	Kennedale	Snyder
Colorado City	Kerens	Southlake
Comanche	Kerrville	Springtown
Commerce	Killeen	Stamford
Coolidge	Krum	Stephenville
Coppell	Lakeside	Sulphur Springs
Copperas Cove	Lake Worth	Sweetwater
Corinth	Lancaster	Temple
Corral City	Lewisville	Terrell
Crandall	Lincoln Park	The Colony
Crowley	Little Elm	Throckmorton
Dalworthington Gardens	Lorena	Trophy Club
Denison	Madisonville	Tyler
DeSoto	Malakoff	University Park
Duncanville	Mansfield	Venus
Eastland	McKinney	Vernon
Edgecliff Village	Melissa	Waco
Emory	Mesquite	Watauga
Ennis	Midlothian	Waxahachie
Euless	Murphy	Westlake

**ACSC Cities (168 Total)**

Westworth Village  
Whitesboro

White Settlement  
Wichita Falls

Woodway  
Wylie



## *2013 Year In Review*

### **Atmos Cities Steering Committee Has Another Active Year In 2013**

This year in review of the Atmos Cities Steering Committee ("ACSC") highlights a few of the notable proceedings in which ACSC participated throughout 2013. ACSC maintained its presence before the Texas Legislature concerning gas utility matters, including the Sunset Review of the Railroad Commission ("RRC"). Additionally, ACSC settled Atmos Mid-Tex's first RRM filing under the newly renegotiated RRM tariff. ACSC expects to be equally busy in 2014, with another annual RRM filing and gearing up for the 2015 legislative session.

Sincerely,

Jay Doegey and Odis Dalton, Chairmen of the Steering Committee

### **ACSC Representatives Make Legislative Visits to Legislators in Local Offices**

In the fall of 2013, ACSC representatives continued ACSC's ongoing efforts to promote consumer interests at the Legislature. Specifically, ACSC representatives conducted meetings with over 31 legislators and staffers at their local district offices. The purpose of these meetings was to introduce ACSC's membership and agenda, as well as to offer ACSC as a resource on gas utility matters. ACSC representatives also sought input regarding concerns of the legislators. ACSC representatives have thus far met with legislators in the Metroplex, Central Texas, West Texas, the Houston area, and North/Northeast Texas. The reception and impact that the interim legislative activities have achieved has overall been very good.

These interim efforts will continue in the new year to prepare for the 2015 legislative session. In 2014, ACSC intends to follow up with staffers for the members ACSC representatives have already visited with and to make additional visits. Additionally, in the spring, ACSC will be developing its agenda for the 2015 legislative session.



## ACSC Settles 2013 RRM With Atmos Mid-Tex



In July of 2013, Atmos Energy Corporation Mid-Tex Division (“Atmos Mid-Tex” or “Company”) filed a Rate Review Mechanism (“RRM”) application with each of the ACSC members. You will recall that earlier in 2013, ACSC and Atmos Mid-Tex renewed the RRM mechanism for an additional period of five years.

In the filing, Atmos Mid-Tex alleged a test year revenue deficiency of \$25.7 million on a total company basis. Pursuant to the RRM renewal ordinances passed by the ACSC cities, the Company was required in its filing to make an automatic downward adjustment of \$3 million to its alleged cost of service revenue deficiency. Including this adjustment, Atmos requested \$22.7 million in additional revenues.

ACSC hired consultants, who performed discovery upon the Company’s rate request. The consultants produced a report to ACSC counsel in late August 2013. The report concluded that the Company was entitled to additional revenues but significantly less than it had requested. After several rounds of negotiations with Atmos Mid-Tex, the Company agreed to accept additional revenues of \$16.6 million, rather than the initially requested \$22.7 million. The Executive Committee recommended adoption of the settlement and ACSC cities passed ordinances adopting the settlement in fall of 2013. Due to ACSC’s advocacy in both the renegotiation of the RRM tariff, as well as in the 2013 RRM filing, Atmos Mid-Tex ratepayers will pay rates designed to collect over \$9 million less than originally requested by the Company.

## Appeal of Atmos Pipeline Rate Case Heard at Third Court of Appeals

In GUD No. 10000, Atmos Pipeline—Texas’ (“APT”) last rate case, the Railroad Commission of Texas (“Commission”) introduced a trial run of a new rate mechanism that has proven harmful to consumers. In that case, the Commission allocated all of APT’s revenue requirement to its rate-regulated customers, despite the fact that APT also serves unregulated customers who contract with APT for gas service. The Commission determined that APT and the rate-regulated customers would “share” in the alleged volatility of Other Revenues, due to changes in the amount of these revenues from year to year. The Commission thus approved the Rider REV tariff, which requires an annual filing by APT to report the amount of revenues received from unregulated customers in the preceding year. To the extent the amount exceeds \$83.7 million in any one year, APT provides an additional credit to the Rate CGS and PT customers in the amount of 75% of the additional revenues, keeping 25% for itself. To the extent the amount of unregulated revenues is less than \$83.7 million, APT raises the rates to CGS and PT customers by 75% of the “shortfall.”



ACSC strongly opposed the creation of the Rider REV tariff in GUD No. 10000. ACSC has pursued an appeal to the courts in an effort to overturn the Commission’s decision to implement the Rider REV tariff. In December of 2012, a Travis County District Court judge affirmed the Railroad Commission order creating the Rider REV tariff. ACSC appealed the district court’s decision to the Third Court of Appeals in Austin. In October of 2013, the Third Court of Appeals heard oral argument regarding the Rider REV tariff.

ACSC argued that the Rider REV tariff is unlawful piecemeal ratemaking and that it is detrimental to customers. The Railroad Commission and APT argued mainly that the Commission’s authority under the law is virtually unfettered when it comes to ratemaking. The Third Court has taken the matter under advisement and has not yet issued a ruling in the appeal of GUD No. 10000.

## ACSC Sets Budget and Elects Officers for 2014

At the December 19, 2013 membership meeting, ACSC approved its budget for 2014. Additionally, ACSC members elected the following officers for 2014:

Co-Chairs—Jay Doegey, Arlington & Odis Dolton, Abilene  
Co-Vice Chairs—Tim Kelty, Red Oak & Carla Robinson, College Station  
Secretary—Joel Welch, Haltom City

Congratulations to the 2014 ACSC officers!



## Commission Extends Rider REV Tariff

In late 2013, APT filed an application to renew the Rider REV tariff. APT sought renewal of the tariff for an additional term of three years. ACSC intervened and argued that the Rider REV should not be renewed. ACSC's main objection to the renewal of the Rider REV is that over the life of its three-year trial period, the Rider REV has proven to be detrimental to customers. While customers saw a credit of \$3.8 million in the first year of its application, over the next two years, customers experienced an \$8.6 million *increase* in rates. Over the life of the trial run of the Rider REV, customers had to pay \$4.8 million in additional rates simply due to the Rider REV. ACSC presented this evidence as proof that the Rider REV harms customers. The evidence conclusively showed that APT is in fact overearning, above its authorized rate of return, due to a combination of both the Rider REV tariff and annual GRIP filings.

Rider REV was originally approved on the alleged grounds that revenues from non-regulated customers are unpredictable. ACSC's testimony, however, showed that this was not the case—unregulated revenues are stable and predictable. APT also claimed that the Rider REV reduces the need for general rate cases. ACSC was also able to refute that claim, as the GRIP statute requires APT to file a rate case periodically.

The Commission's Hearings Examiners held a hearing in late October 2013. The Examiners issued a proposal for decision in December 2013, recommending the renewal of the Rider REV tariff, despite the overwhelming evidence presented by ACSC that Rider REV is not in the public interest. In December, the Commission adopted the Examiners' recommendation without any discussion whatsoever. The Commission issued an order renewing the Rider REV for an additional period. Additionally, the Commission restricted whom may intervene and participate in Rider REV proceedings. ACSC will file its Motion for Rehearing on the Commission's Order on January 10, 2014.

### Questions?

If you have questions about any Steering Committee matter or communication, please feel free to contact:

Geoffrey Gay at  
(512) 322-5875 or ggay@lglawfirm.com or

Thomas Brocato at  
(512) 322-5857 or tbrocato@lglawfirm.com.

They will be happy to answer your question or assist you.



Lloyd Gosselink Rochelle and Townsend, P.C.  
816 Congress Avenue Suite 1900  
Austin, Texas 78701



# CITY OF OVILLA MINUTES

*Monday, May 12, 2014*  
*Regular City Council Meeting*  
*105 S. Cockrell Hill Road, Ovilla, TX 75154*

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Mayor Dormier called the Regular Council Meeting of the Ovilla City Council to order at 7:03 P.M. The following City Council Members were present:

Ralph Hall	Mayor Pro Tem, Place 1
Larry Stevenson	Council Member Place 2
David Griffin	Council Member Place 3
Doug Hunt	Council Member Place 4
Dean Oberg	Council Member Place 5

Mayor Dormier announced all Councilmen present, thus constituting a quorum. Various department-heads and staff were also present.

PL4 Hunt gave the Invocation and Mayor Pro Tem Hall led the recitation of the Pledge of Allegiance.

## **COMMENTS, PRESENTATIONS, REPORTS AND/OR APPOINTMENTS**

### ▪ **Citizens Comments / Citizens Forum:**

1. Mr. Kyle Butler introduced himself and advised all present he was running for Ellis County Commissioner, Precinct 4 and would appreciate the support.
2. Ms Carol Lynch, Chair on the Ovilla P & Z Commission, spoke on behalf of the Commission with the request that Council direct staff and P & Z to research the necessity to zone an area for boarding facilities.
3. Mr. Crouch and Mr. Fiedler signed up to speak during Item 3.

### ▪ **Department Activity Reports / Discussion**

- Police Department Police Chief M. Moon
  - Monthly Report
  - National Police Week-Mayor Dormier presented a proclamation.
- Fire Department Fire Chief P. Brancato
  - Monthly Report
- Public Works Public Works Director B. Piland
  - Monthly Report
    - Crews are working on road issues on Thorntree Drive resulting from the rain.
- Administration City Administrator C. Powell
  - Weekly activity report(s)
  - Monthly Municipal Court Report City Secretary P. Woodall
- Code Enforcement/Animal Control Code/A/C Officer M. Dooly
  - Monthly Reports

## **CONSENT ITEMS**

- A. Minutes of the April 14, 2014 Regular Council Meeting
- B. Financial Transactions over \$5,000 for April 2014
- C. Resolution R2014-014, adopting an updated Storm Water Management Plan 2014-2019 prepared by Birkhoff, Hendricks and Carter, LLP, Consulting Engineers and authorizing the Mayor to

execute the Notice of Intent Application to Texas Commission on Environmental Quality for a General Permit.

- D. Resolution R2014-015 for a Master Interlocal Agreement between Dallas County and the City of Ovilla, TX, pertaining to transportation-related maintenance on or about certain designated roadways situated within the territorial limits of the City of Ovilla.
- E. Resolution R2014-016 to authorize the City's continued membership with the Steering Committee of Cities served by ONCOR and approve the annual assessment for Steering Committee membership.
- F. Resolution R2014-017 denying the rate increase requested by ATMOS Energy Corp., Mid-Tex Division under the company's 2014 annual rate review mechanism filing in all cities exercising jurisdiction; requiring the Company to reimburse cities, reasonable ratemaking expenses pertaining to review of the RRM; authorizing the City's participation with ATMOS Cities Steering Commission of TX in any appeal filed at the Railroad Commission of TX by the Company.
- G. One Member appointment and one alternate representative to the Red Oak Creek Regional Wastewater System Advisory Committee.

PL2 Stevenson moved that Council approve the consent items as presented, seconded by Mayor Pro Tem Hall.  
*No oppositions, no abstentions.*

**VOTE: The motion carried unanimously: 5-0.**

### **PUBLIC HEARING**

- ITEM 1.      *Public Hearing & Discussion*** – Discuss and consider a replat application request submitted by Ms Mary Byers, Mr. David Byers and Ms Donna Byers on their properties located at 320-322 Willow Creek Estates, respectively.

Staff explained that the Byers' family was merely changing the lot-line between their properties, Lots 11R and 12R, Block B. The replatting did not require any appreciable alteration or improvement of utility installations, streets, alleys or building setback lines and met all the requirements for the subdivision. The property fell within the guidelines of the Comprehensive Land Use Plan.

Mayor Dormier opened the Public Hearing at 7:24 p.m.

There was no one to speak against the replat.

There was no one to speak in favor of the replat.

Mayor Dormier closed the Public Hearing at 7:25 p.m.

### **REGULAR AGENDA**

- ITEM 1.      *DISCUSSION/ACTION – Consideration*** of and action on a replat application request submitted by Ms Mary Byers, Mr. David Byers and Ms Donna Byers on their properties located at 320-322 Willow Creek Estates, respectively.

Mayor Pro Tem Hall moved that Council approve the replat application request submitted by Ms Mary Byers, Mr. David Byers and Ms Donna Byers on their properties located at 320-322 Willow Creek Estates, respectively, seconded by PL2 Stevenson. *No abstentions.*

**VOTE: The motion carried unanimously: 5-0.**

- ITEM 2.      *DISCUSSION/ACTION – Consideration*** of and action on Case PZ13-010 – Consideration of and action on recommendation from the Planning and Zoning Commission to grant a one-year extension to the Preliminary Plat for the Bryson Manor Subdivision.

On behalf of Anew Properties, Inc., Tony Martin submitted a written request on April 28, 2014, to extend the preliminary plat for Bryson Manor Subdivision for twelve (12) months. The City's Code of Ordinances, Division 3, Plat Requirements, Section 10.02.063 (j) provides for a one-time written request for an extension of the preliminary plat application to be considered by the Planning and Zoning Commission (P&Z) for up to one year from the date of approval. City Council approved the preliminary plat application Case PZ13-010 for the Bryson Manor Subdivision on May 13, 2013.

The P&Z considered the April 28, 2014 request during their May 05, 2014 P&Z meeting and voted to recommend Council's approval for the extension of the preliminary plat for the Bryson Manor Subdivision for twelve months following this date. The former applicant/developer had paid preliminary plat fees of \$9,292.50, submitted with the initial application process before abandoning the project. The subdivision is 124.85 acres in the city limits and holds 175 residential lots. Council advised that the City was undergoing changes to the Thoroughfare Standards by widening the street width to 30 ft. Mr. Martin agreed that he would comply with Ovilla's current plat standards.

PL4 Hunt moved that Council approve a one-year extension to the Preliminary Plat for the Bryson Manor Subdivision, seconded by PL2 Stevenson. *No oppositions, no abstentions.*

**VOTE: The motion carried unanimously: 5-0.**

**ITEM 3. DISCUSSION/ACTION – Consideration** of and action on petition to close Water Street and take action as necessary to direct staff.

Mayor Dormier allowed Mr. Crouch and Mr. Fiedler to speak. Both Mr. Crouch and Mr. Fiedler presented Council with a petition stating that as abutting property owners of Water Street, they formally requested that Council allow the closing of Water Street to provide additional parking spaces in the downtown area for safety and developmental reasons. Council voiced gratitude to all property owners that made payments of over \$25,000 for the placement of the sanitary sewer line on Water Street. The Council has the authority to close a street within the city limits, subject to certain procedural requirements. Council's consensus was to direct staff to continue research. (Public hearings, including who will own and maintain the street)

PL3 Griffin moved that Council direct staff to proceed with the procedures necessary to the closing of Water Street, beginning with contact and review with the P&Z, acquiring information for ownership of the road and following all requirements for public hearings, and report back to Council, seconded by PL5 Oberg. *No oppositions, no abstentions.*

**VOTE: The motion carried unanimously: 5-0.**

**ITEM 4. DISCUSSION/ACTION – Review** and discuss the City's role in mowing designated right-of-ways and take action as necessary to direct staff.

The Public Works Director Brad Piland shared concerns brought forward regarding right-of-way mowing within the City. He shared certain roads he believed needed right-of-way maintenance. Council was adamant that staff mowed only city owned properties unless a safety issue occurred.

**No Action.**

**ITEM 5. DISCUSSION/ACTION – Review** and discuss status of roadwork on Thorntree Drive and take action as necessary to direct staff.

Residents on Thorntree Drive raised concern regarding the width of the road and the deterioration of the side of the roadway making it difficult for the mail carrier to access resident mailboxes. Public Works Director

Brad Piland said the County had been helpful with the recent 7/10 of a mile relay. Working crews would make the final width from the current 26 ft to approximately 29 ft.

**No Action.**

**ITEM 6. DISCUSSION/ACTION – Consideration** of and action on Resolution R2014-018 authorizing the Mayor to execute a Planning Consulting Services Agreement by and between the City of Ovilla and Sherry Sefko, The Town Planner, LLC., for planning consulting services.

A firm (Terry Morgan & Associates) the city had previously contracted with regarding interpretation of development regulations recommended Ms. Sefko to assist Ovilla with those regulations. Ms Sefko would assist Ovilla with development plan reviews for compliance with existing development regulations and to provide staff with planning guidance, review current platting and zoning practices and to check for conflicts in Ovilla's codification. Council discussed the expense since it was not budgeted.

Mayor Pro Tem Hall moved that Council approve Resolution R2014-018 authorizing the Mayor to execute a Planning Consulting Services Agreement by and between the City of Ovilla and Sherry Sefko, The Town Planner, L.L.C., for planning consulting services not to exceed \$10,000, seconded by PL2 Stevenson. *No oppositions, no abstentions.*

**VOTE: The motion carried unanimously: 5-0.**

**ITEM 7. DISCUSSION/ACTION – Consideration** of and action on projected increase to sewer rates in response to the Trinity River Authority wastewater flow data for City sewer customers.

Council considered a rate increase for city sewer customers due to the revised wastewater flow data presented by Trinity River Authority of Texas (TRA). The City's proportionate share of the Red Oak Creek Wastewater System (ROCWS), in 2014, was 3.52% of the \$6.134M required to maintain and operate the system. During the March 10, 2014 Council Meeting, staff presented comparisons of neighboring cities' residential sewer rates as well as rates of cities comparable in population to Ovilla. Following Council's direction, staff met with the City Council Finance Committee to review the revised sewer rates proposed to meet the revised financial obligations for FY2014 and projected financial obligation for FY2015.

The City Council Finance Committee directed staff to present to Council a rate option to be implemented with the June 01, 2014 customer's billing cycle – to be on the July billing. Sewer winter averaging determines the maximum charge. A monthly flat fee of \$30.00 per month and a base monthly rate per 1,000 gallons of \$8.22 will be the revised sewer customer rates. Because of the significant increase, Council directed staff to compose a letter to all customers on sewer and mail before the July billing goes out.

**No Action.**

**ITEM 8. DISCUSSION/ACTION –Consideration** of and action on Ordinance 2014-007 of the City of Ovilla, Texas, Amending Appendix A, Article A7.000, Section A7.003(B)(1)&(2) of the Code of Ordinances of the City of Ovilla; repealing certain sections and establishing a monthly flat fee and monthly rates for wastewater service to residential and non-residential customers; providing a savings clause; providing a severance clause; providing for incorporation into the Ovilla Code of Ordinances; providing for immediate effect; and providing for publication.

PL4 Hunt moved that Council approve Ordinance 2014-007 amending Appendix A, Article A7.00, Section A7.003 (B), of the Ovilla Code of Ordinances, repealing certain sections and establishing a monthly flat fee and monthly rates for wastewater service to residential and non-residential customers as presented, seconded by PL5 Oberg. *No oppositions, no abstentions.*

**VOTE: The motion carried unanimously: 5-0.**

Richard Dormier, Mayor  
Ralph Hall, Place One  
Larry Stevenson, Place Two

4

Doug Hunt, Place Four  
David Griffin, Place Three  
Dean Oberg, Place Five

**ITEM 9. DISCUSSION/ACTION – Consideration** of and action on Ordinance 2014-009 amending the Thoroughfare Standards of the City of Ovilla; providing a change to the pavement width requirements for residential streets from 28 feet to 30 feet; providing a savings clause; providing a severance clause; providing for immediate effect; and providing for publication.

PL3 Griffin moved that Council approve Ordinance 2014-009 amending the Thoroughfare Standards of the City of Ovilla; providing a change to the pavement width requirements for residential streets from 28 feet to 30 feet; providing a savings clause; providing a severance clause; providing for immediate effect; and providing for publication as presented. *No oppositions, no abstentions.*

**VOTE: The motion carried unanimously: 5-0.**

**REQUESTS FOR FUTURE AGENDA ITEMS**

- |                       |   |
|-----------------------|---|
| 1. Mayor Pro Tem Hall | None  |
| 2. PL2 Stevenson      | None  |
| 3. PL3 Griffin        | Reappoint a member to the Council Finance and Compensation Committees |
| 4. PL4 Hunt           | None  |
| 5. PL5 Oberg          | None  |
| 6. Mayor              | Thanked Mr. Ralph Hall for his years of service to Ovilla.            |

**ADJOURNMENT**

There being no further business, Mayor Dormier adjourned the meeting at 8:56 p.m.

ATTEST:

Richard Dormier, Mayor

Pamela Woodall, City Secretary

*Approved June 23, 2014*



# Ovilla City Council

## AGENDA ITEM REPORT

Item(s): 1

Meeting Date: June 23, 2014

Department: Administration

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted By: Cyndy Powell, CA

Amount: N/A

Reviewed By:  City Administrator

City Secretary  City Attorney

Accountant

Other: Staff

### Attachments:

1. Resolution No. 2014-024
2. Engagement Letter

### Agenda Item / Topic:

**ITEM 1.**            **DISCUSSION/ACTION** – Consideration of and action on Resolution R2014-024 a Resolution of the City Council of the City of Ovilla, Texas approving the terms, conditions and Engagement Letter by, between, and among Yeldell, Wilson & Co., P.C., Certified Public Accountants and the City of Ovilla, which Engagement Letter is attached hereto and incorporated herein as Exhibit “A”; authorizing the Mayor to sign said Engagement Letter; and providing an effective date.

### Discussion / Justification:

At the Regular Meeting of the City Council on Monday, June 09, 2014, City Council directed staff to negotiate an agreement with the selected auditing firm, Yeldell, Wilson & Co., P.C., for professional auditing services. The Engagement Letter presented from Yeldell, Wilson & Co., P.C., is for two years, for a fee of \$16,900.00 for year one and \$17,500 for year two. The Engagement Letter provides for three one-year options for extending the agreement through September 2019 at Council’s discretion.

### Recommendation / Staff Comments:

Staff recommends approval of the Engagement Letter with Yeldell, Wilson & Co., P.C.

### Sample Motion(s):

*I move that Council APPROVES/DENIES Resolution R2014-024, approving the terms, conditions and Engagement Letter by, between, and among Yeldell, Wilson & Co., P.C., Certified Public Accountants and the City of Ovilla, which Engagement Letter is attached hereto and incorporated herein as Exhibit “A”; authorizing the Mayor to sign said Engagement Letter; and providing an effective date.*

**RESOLUTION NO. R2014-024**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS APPROVING THE TERMS, CONDITIONS AND ENGAGEMENT LETTER BY, BETWEEN, AND AMONG YELDELL, WILSON & CO. , P.C., CERTIFIED PUBLIC ACCOUNTANTS AND THE CITY OF OVILLA, WHICH ENGAGEMENT LETTER IS ATTACHED HERETO AND INCORPORATED HEREIN AS EXHIBIT "A"; AUTHORIZING THE MAYOR TO SIGN SAID ENGAGEMENT LETTER; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council has been presented an Engagement Letter by, between, and among Yeldell, Wilson and Co., Certified Public Accountants, and the City of Ovilla to perform Annual Professional Auditing Services of which is attached hereto and incorporated herein by reference; and

**WHEREAS**, the auditing services provided by Yeldell, Wilson and Co., P.C. will collectively supplement and audit the basic financial statements of the City of Ovilla, TX in accordance with generally accepted accounting principles for year-end 2015 and year-end 2016, with three one-year optional extensions for the fiscal years ending through September 2019; and

**WHEREAS**, upon full review and consideration of the Engagement Letter, and all matters related thereto, the City Council is of the opinion and finds that the terms and conditions thereof should be approved, and that the Mayor should be authorized to execute the Engagement Letter on behalf of the City of Ovilla, Texas.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS;**

**SECTION 1.**

That the Engagement Letter by, between, and among Yeldell, Wilson and Co., P.C. and the City of Ovilla to provide professional auditing services, which Engagement Letter is attached hereto as Exhibit "A," having been reviewed by the City Council of the City of Ovilla, Texas, is hereby, in all things approved; and, the Mayor is hereby authorized to execute the Agreement on behalf of the City of Ovilla, Ellis County, Texas.

**SECTION 2.**

That this Resolution shall take effect immediately from and after its adoption and it is so resolved.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS, this 23<sup>rd</sup> day of June, 2014.**

**APPROVED:**

\_\_\_\_\_  
**Richard Dormier, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Pamela Woodall, City Secretary**



# Yeldell, Wilson & Co., P.C.

Certified Public Accountants

Greer Yeldell, CPA | Glen Wilson, CPA | Brooke Farmer, CPA | Joyce Reeve, CPA | Glenda Valek, CPA

June 12, 2014

Honorable Mayor and City Council  
City of Ovilla, Texas  
105 S. Cockrell Hill Rd.  
Ovilla, TX 75154

We are pleased to confirm our understanding of the services we are to provide City of Ovilla, Texas for the year ended September 30, 2014 and 2015. We will audit the financial statements of the governmental activities, the business-type activities, the discretely presented component units, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of City of Ovilla, Texas as of and for the year ended September 30, 2014 and 2015. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement City of Ovilla, Texas' basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to City of Ovilla, Texas' RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budgetary Comparison Information.

We have also been engaged to report on supplementary information other than RSI that accompanies City of Ovilla, Texas' financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole:

- 1) Combining and Individual Fund Statements and Schedules.
- 2) Combining Component Unit Financial Statements.
- 3) Supplementary Financial Data.

### **Audit Objective**

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

### **Management Responsibilities**

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. You agree to assume all management responsibilities for any nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in

communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) that you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

#### **Audit Procedures—General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

#### **Audit Procedures—Internal Control**

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

#### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of City of Ovilla, Texas' compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

#### **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing. If such assistance is provided by our audit staff, such services will be billed based on the actual time spent at our standard hourly rates, ranging from \$75 to \$200.

Greer Yeldell is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) and is estimated to be \$16,900 for 2014 and \$17,500 for 2015. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes sixty days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit.

Our fees for bookkeeping time necessary to generate auditable balances will be based on the actual time spent at our standard hourly rates ranging from \$75 to \$200. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned. We will work with City staff to reduce or eliminate such charges by providing guidance in areas that staff may perform such bookkeeping and/or modify the existing bookkeeping it is currently performing.

Honorable Mayor and City Council  
City of Ovilla, Texas  
Page Five

We appreciate the opportunity to be of service to City of Ovilla, Texas and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Yeldell, Wilson & Co., P.C.  
*Certified Public Accountants*

RESPONSE:

This letter correctly sets forth the understanding of City of Ovilla, Texas.

Management signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Governance signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



# Villa City Council

## AGENDA ITEM REPORT

Item(s): 2

### REGULAR AGENDA

Meeting Date: June 23, 2014

Department: Fire Department

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted By: Chief Brancato

Amount: \$N/A Account: Budget

Reviewed By:  City Administrator

City Secretary

City Attorney

Accountant

Other: \_\_\_\_\_

#### Attachments:

1. Request for Disposition or Sale of Surplus Property

#### Agenda Item / Topic:

ITEM 4. *DISCUSSION/ACTION - Consideration* of and action declaring the Fire Department's 1998 Chevrolet Suburban (Chief 702) as surplus property and authorize its sale.

#### Discussion / Justification:

This vehicle was purchased to function as the fire chief's vehicle. It was replaced in 2007. The vehicle was assigned to the assistant fire chief at that point. The current status is a reserve manpower vehicle. With the increasing maintenance cost due to the age and mileage, the vehicle has been placed out of service. VIN 3GNFK16R4WG9880, current mileage 136,935. The value is estimated at \$2,000.00

#### Recommendation / Staff Comments:

#### Sample Motion(s):

*I move that Council APPROVE/DENY the declaration of the Fire Department's 1998 Chevrolet Suburban (Chief 702) as surplus property and authorize its sale.*

## Request for Disposition or Sale of Surplus Property

Directions: complete the form in its entirety and forward to the City Administrator for consideration.

NOTE: Assets valued over \$2,000 must be declared surplus by Council action. Council recommends method of disposal of those assets: sale (by auction or formal bidding), trade-in, or destruction. Council will have final decision on assets over \$2,000 being sold using the formal bidding process (Section 6. g.)

### Item/ Description

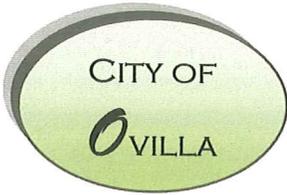
**Fire Department's 1998 Chevrolet Suburban (Chief 702); VIN 3GNFK16R4WG9880**

**The vehicle has been placed out of service due to increasing maintenance cost due to the age; 136,935 miles.**

**Value: \$2,000.00**

Ally Banta 6-19-14  
Recommending Department Head/Date

Cindy Dancer 6/19/14  
City Administrator Approval/Date



# Villa City Council

## AGENDA ITEM REPORT

REGULAR AGENDA

Item(s): 3

Meeting Date: June 23, 2014

Department: Fire Department

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted by: Chief Brancato

Amount \$ \_\_\_\_\_ Account: Budget

Reviewed By:  City Administrator

City Secretary

City Attorney

Accountant

Other: Staff

### Attachments:

No attachment

### Agenda Item / Topic:

ITEM 3. *DISCUSSION/ACTION – Consideration* of and action authorizing the Fire Chief to list the Fire Department’s 1998 Chevrolet Suburban (Chief 702), declared as surplus property under Item 2, with Rene Bates Auctioneers.

### Discussion / Justification:

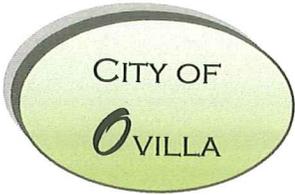
This company specializes in auctioning surplus equipment.

### Recommendation / Staff Comments:

Staff recommends the vehicle be declared surplus and listed for sale by on-line auction. René Bates Auctioneers, Inc. specializes in online auctions for governmental entities, financial institutions, utility companies, regulatory agencies and others. René Bates is a licensed, full service auction company that has been in operation since 1966. The City has utilized René Bates to dispose of vehicles and miscellaneous equipment on numerous occasions.

### Sample Motion(s):

*I move that Council AUTHORIZES/DOES NOT AUTHORIZE the Fire Chief to list the Fire Department’s 1998 Chevrolet Suburban (Chief 702) declared as surplus property under Item 2, with Rene Bates Auctioneers.*



# Villa City Council

## AGENDA ITEM REPORT

Item(s): 4

Meeting Date: June 23, 2014

Department: Administration

Discussion  Action

Budgeted Expense:  YES  NO  N/A

Submitted By: Cyndy Powell, CA

Amount: N/A Account: Budget

Reviewed By:  City Administrator

City Secretary

City Attorney

Accountant

Other: Staff

### Attachments:

1. Strategic Guide 2013-2018 Update

### Agenda Item / Topic:

ITEM 4. *DISCUSSION* - Receive update on Strategic Guide and take action as necessary to direct staff.

### Discussion / Justification:

This item is provided to update City Council on the development of action plans for each of the Goals in the Strategic Guide.

### Recommendation / Staff Comments:

### Sample Motion(s):



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# OVILLA, TEXAS STRATEGIC GUIDE 2013-2018

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Update June 23, 2014

# Strategic Goals and Leadership Teams

## **Goal Statement I - *Ensure future planning continues to enhance the characteristics of the City of Ovilla***

**Team:** Mike Dooly, Mike Moon, Cyndy Powell, and Planning & Zoning

**WHY Statement:** Orderly planning for residential growth and economic development will enhance our quality of life.

## **Goal Statement II - *Create a Master Parks Plan that connects the community***

**Team:** Brad Piland, Pam Woodall, Cyndy Powell, and Parks Committee

**WHY Statement:** The creation of a parks master plan will provide the City with an opportunity to seek grants to enhance the existing parks system and create a place for the community to gather.

## **Goal Statement III - *Create a Capital Improvement Plan***

**Team:** Brad Piland, Phillip Brancato, Cyndy Powell, and Finance Committee

**WHY Statement:** A capital improvement plan will identify the capital equipment and infrastructure needs for investing in our community for the long range.

## **Goal Statement IV - *Create a Strategic Plan for Economic Development***

**Team:** Cyndy Powell, Ovilla Economic Development Corporation

**WHY Statement:** A Strategic Plan for economic development will provide guidance for long range planning to attract residents and businesses to the community to enhance our quality of life and increase our tax base.

## **Goal Statement V - *Showcase the City of Ovilla during the Heritage Day Festival***

**Team:** Mike Dooly, Mike Moon, Cyndy Powell, and Heritage Day Committee

**WHY Statement:** Showcasing the City during Heritage Day will provide the community with a sense of place and pride and attract visitors to our community.

**Goal Statement I: Ensure future planning continues to enhance the characteristics of the City of Ovilla by December 2018**

	<b>Action Steps</b>	<b>Target Date</b>	<b>Who</b>	<b>Completion Date</b>
1	<b>Invite the community to validate the Vision, Mission, and Values on regular basis decided by the council.</b>			
	Task 1. Hold Town Hall Meetings for Citizen input.	November 09, 2013 and March 24, 2014.	Citizens, Boards, Commissions, Council, and staff.	November 09, 2013 and March 24, 2014.
	Task 2. Present Quarterly Update to Council at a Regular Meeting.	June 2014, September, December, March	Make presentation during budget meeting. Update in September, December and March.	
	Task 3. Publish Strategic Guide as updated on the City's web site.	Quarterly		
2	<b>Attract high end residential development. Minimum 2,400 sq.ft. homes. Maintain our high standards for house and lot minimums.</b>			
	Task 1.			
	Task 2.			
	Task 3.			
3	<b>Develop Entry Way Signage.</b>			
	Task 1. Partner with the Economic Development Corporation to design entry signage for the major gateways into the City.			
	Task 2.			
	Task 3.			
4	<b>Review ordinances to ensure property values are maintained and/or increased.</b>			
	Task 1. Contract with Sherry Sefko to review and revise ordinances.			
	Task 2.			
	Task 3.			
5	<b>Create opportunities for Citizen Involvement.</b>			
	Task 1. Establish objectives for committees.			
	Task 2.			
	Task 3.			

6	<b>Continue to implement strategies that keep our community safe.</b>			
	Task 1. Revitalize Neighborhood Crime Watch program.			
	Task 2.			
	Task 3.			
7	<b>Educate Community on Ovilla's Emergency Preparedness Plan.</b>			
	Task 1. Hold Emergency Preparedness Training for Elected Officials and City staff bi-annually.	February 2014		
	Task 2.			
	Task 3.			

Value of accomplishing this goal:

- Decisions made will be consistent with Vision, Mission, and Values.
- Provides a clear focus on the characteristics of the community.
- The community identified the characteristics in the strengths and values of this document.

**Goal Statement II: Create a Master Parks Plan that connects the community by December 2018**

	<b>Action Steps</b>	<b>Target Date</b>	<b>Who</b>	<b>Completion Date</b>
1	<b>Develop current Park.</b>			
	Task 1.			
	Task 2.			
	Task 3.			
2	<b>Create satellite recreation areas around town.</b>			
	Task 1.			
	Task 2.			
	Task 3.			
3	<b>Work with ORCS to develop park plan.</b>			
	Task 1.			
	Task 2.			
	Task 3.			
4	<b>Establish ordinances that promote park/recreation areas in new developments.</b>			
	Task 1.			
	Task 2.			
	Task 3.			
5	<b>Develop City Park Maintenance Plan.</b>			
	Task 1.			
	Task 2.			
	Task 3.			
6	<b>Explore developing partnerships with other community entities for parks and recreation opportunities (churches).</b>			
	Task 1.			
	Task 2.			
	Task 3.			

<p>Value of accomplishing this goal:</p> <ul style="list-style-type: none"> <li>• Attracts families to the community.</li> <li>Encourages the citizens to participate in different activities.</li> <li>supports the characteristics of Ovilla.</li> </ul>	<ul style="list-style-type: none"> <li>•</li> <li>• It</li> </ul>
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**Goal Statement III: Create a Capital Improvement Plan by December 2018**

	<b>Action Steps</b>	<b>Target Date</b>	<b>Who</b>	<b>Completion Date</b>
1	<b>Need to identify challenges and potential shortfalls with additional development and current revenue rate.</b>			
	Task 1.			
	Task 2.			
	Task 3.			
2	<b>Need to assess potential current and future water problems.</b>			
	Task 1.			
	Task 2.			
	Task 3.			
3	<b>Need to assess the level of city services.</b>			
	Task 1. Send a Citizen Survey.			
	Task 2.			
	Task 3.			
4	<b>Develop strategy of how to increase water pressure.</b>			
	Task 1. Evaluate problem area(s).			
	Task 2.			
	Task 3.			
5	<b>Establish fund for major street/water/sewer repairs and capital equipment (such as fire engines).</b>			
	Task 1. Needs assessment and timeline.			
	Task 2. Evaluate funding options.			
	Task 3. Develop strategy and time line.			

<p>Value of accomplishing this goal:</p> <ul style="list-style-type: none"> <li>• Provides a needs assessment of current status.</li> <li>• Provides plan to move forward.</li> <li>• Identifies funding options to be discussed and decided by Community.</li> </ul>
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**Goal Statement IV: Create a Strategic Plan for Economic Development by 2014**

	<b>Action Steps</b>	<b>Target Date</b>	<b>Who</b>	<b>Completion Date</b>
1	<b>The Economic Development Plan must support Ovilla's Vision, Mission, Values, and Goals.</b>			
	Task 1. Revise Vision: The Ovilla EDC envisions an expanded business and commercial sector that will enable every citizen to realize their full potential.	March 2014	OEDC Board	March 17, 2014
	Task 2. Revise Mission: To create an economic environment that is diverse and strong by demonstrating our commitment to business retention and expansion by initiating a proactive approach toward business recruitment that meets or exceeds the expectations of our community.	March 2014	OEDC Board	March 17, 2014
	Task 3. Revise Goals and Objectives and incorporate into City-wide plan.	March 2014	OEDC Board	March 17, 2014
	Task 4. Maintain the quality of life enjoyed by Ovilla's citizens by protecting and enhancing its natural beauty and preserving and enhancing its historical heritage.	Ongoing	policy driven	
	Task 5. Work with the Parks Board to develop a parks master plan.		EDC can participate in certain features of community park development.	
2	<b>The plan needs to identify businesses that are desired and sustained by the economy.</b>			
	Task 1. Retain and/or create additional, well paying, jobs with benefits.		Seek medical (dialysis, physicians), retail (small-medium national chains, restaurants, consumer goods/services), mom & pop's, business park-identify tracts that can support small corporate headquarters, 25K sqft building with 40 employees.	
	Task 2. Assist and support our existing businesses.		Publish a list of businesses on the web site, including home-based, to promote "What Ovilla offers close to home".	
	Task 3. Effectively market our community both internally and externally.	July 2014	Promote the community through Heritage Day advertising in regional publications, TML's festival listings, Texas Highways, Texas Downtown Association; create web page to promote the event and email address to respond to inquiries. Evaluate Branding agencies and short range plan to implement.	
	Task 4. Update business profile created by Retail Coach.		Utilize work completed by Retail Coach, revising demographics to update business profile and utilize at ICSC.	
3	<b>The plan needs to address viable businesses for FM664/Ovilla Road development.</b>			
	Task 1. Monitor progress of TxDOT Plans for expansion of FM664 and partner where possible for entrance signage.		TxDOT suggested preliminary sign design be submitted to their engineers to determine feasibility with plans.	
	Task 2. Participate in Best Southwest Partnership and area Chambers.	Ongoing	Membership and participation will provide exposure to businesses looking at the region.	

4	<b>Identify what the City's responsibility will be in supporting the infrastructure when FM664 to Westmoreland is completed.</b>			
	Task 1. Assess and evaluate infrastructure needs and develop plan to address those needs and return on investment.		Utilize water and sewer study to support future development plans. Review CIP plan.	
	Task 2. Create economic development guidelines and toolbox for incentivizing economic development.		Guidelines for tax abatement and infrastructure support. Use separate policy for commercial and retail.	
	Task 3. Leverage the assets of the city, including infrastructure, services, and funds with State and Federal programs to attract new businesses to Ovilla.		Guidelines for 380 agreements.	
5	<b>The plan should explore business opportunities for the Downtown Improvement Plan.</b>			
	Task 1. Receive assessment from Texas Downtown Association (TDA) regarding similar small cities' successful downtown revitalization programs.	August 2014	Invite the community and downtown property owners to hear ideas of successful downtown revitalization projects.	
	Task 2. Develop a matching grant program to incentivize restoration and façade improvements.		Develop policy and criteria for a matching grant program.	
	Task 3. Develop a vision and long-range plan with the property owners for Historic Downtown.		Utilize guidance from TDA to develop a plan for downtown that supports the values of strategic guide.	

Value of accomplishing this goal:

- Diversifies the tax base.
- Identifies economic opportunities.
- Will support the goals of the community.
- Will bring services to the citizens.

**Goal Statement V: Showcase the City of Ovilla During the Heritage Day Festival by December 2018**

	<b>Action Steps</b>	<b>Target Date</b>	<b>Who</b>	<b>Completion Date</b>
1	<b>Create different marketing tools to attract high end residential developers.</b>			
	Task 1. Create a brand for the City.			
	Task 2.			
	Task 3.			
2	<b>Create different marketing tools to attract desired businesses.</b>			
	Task 1. Promote Heritage Day by advertising in regional publications, TML's festival listings, Texas Highways, Texas Downtown Association.	Fall 2014		
	Task 2. Create web page to promote the event and email address to respond to inquiries	Jul-14		
	Task 3.			
3	<b>Create large map of Ovilla that identifies properties available for residential/commercial development.</b>			
	Task 1. OEDC will evaluate map options.			
	Task 2.			
	Task 3.			

Value of accomplishing this goal:

- Creates Community.
- Reinforces the values of the community.
- Gives the residents the opportunity to meet each other.