

CITY OF OVILLA MINUTES
Monday, March 24, 2014
Regular City Council Meeting held at the
First Baptist Church of Ovilla
3333 Ovilla Road, TX 75154

Mayor Dormier called the Regular Council Meeting of the Ovilla City Council to order at 7:35 P.M. The following City Council Members were present:

Ralph Hall	Mayor Pro Tem, Place 1
Larry Stevenson	Council Member Place 2
David Griffin	Council Member Place 3
Doug Hunt	Council Member Place 4

Absent: Dean Oberg Council Member Place 5

Mayor Dormier announced present Council Members, thus constituting a quorum. Various department-heads and staff were also present.

PL2 Stevenson gave the Invocation and Mayor Dormier led the recitation of the Pledge of Allegiance.

COMMENTS, PRESENTATIONS, REPORTS AND/OR APPOINTMENTS

▪ **Citizens Comments / Citizens Forum:**

I. None

▪ **Department Activity Reports / Discussion**

- Finance Department Accountant S. Jungman
 - Monthly financials –
 - a) Advised Council that there were 28 new home permits YTD
 - b) Would be working on mid-year revisions in April for Council review and consideration
- Administration City Administrator C. Powell
 - Bi-weekly update activity report
 - a) PW Director Piland met with Ellis and Dallas Counties to coordinate the refurbishment of Cockrell Hill Road.

CONSENT ITEMS

A. Minutes of the March 10, 2014 Regular Council Meeting

PL4 Hunt moved that Council approve the consent items as presented, seconded by PL3 Griffin.

No oppositions, no abstentions.

VOTE: The motion carried unanimously: 4-0.

REGULAR AGENDA

ITEM I. DISCUSSION - Review and discuss revisions to the Employee Policies Handbook as presented.

The City contracted with Texas First Group for the consultation services of Ms. Jacqueline Lee to provide a thorough revision of the City's Employee Policies Handbook. Following months of discussions, multiple workshops, including final revisions from the February 09 workshop based on Council's recommendations with staff, Ms. Lee finalized the Employee Policies Handbook and presented said Handbook for Council's review.

Mayor Pro Tem Hall suggested additional final revisions on three items to read:

1. Daily per diem will be based on the GSA rates
2. Leave bereavement to 3 days maximum
3. Remove any "conditional standing" regarding payment of vacation pay

No Action.

ITEM 2. DISCUSSION/ACTION – Consideration of and action on Resolution R2014-002 approving and adopting the Employee Policies Handbook.

Mayor Pro Tem Hall moved that Council approve Resolution R2014-002, adopting the Personnel Employee Policies Handbook with the three noted revisions, seconded by PL4 Hunt.

No oppositions, no abstentions.

VOTE: The motion carried unanimously: 4-0.

ITEM 3. DISCUSSION/ACTION – Consideration of and action to approve an appointment to the Economic Development Cooperation Board.

The Economic Development Corporation had two vacancies, Places Two and Three; staggered terms:

Director Place Two: Expires June 2015

Director Place Three: Expires June 2014

Staff received an application from Mr. Emmett Fox for Council's consideration to serve as an EDC Director in one of the vacancies.

PL4 Hunt moved that Council appoint Emmett Fox to serve the term of Place Two on the Economic Development Corporation Board, seconded by PL2 Stevenson.

No oppositions, no abstentions.

VOTE: The motion carried unanimously: 4-0.

REQUESTS FOR FUTURE AGENDA ITEMS

- | | |
|-----------------------|-------------------------------------------------------------|
| 1. Mayor Pro Tem Hall | Reminder: Review the Policy & Procedure Guide to Purchasing |
| 2. PL2 Stevenson | None |
| 3. PL3 Griffin | None |
| 4. PL4 Hunt | None |
| 5. PL5 Oberg | None |
| 6. Mayor | None |

ADJOURNMENT

There being no further business, Mayor Dormier adjourned the meeting at 8:00 p.m.



Richard Dormier, Mayor

ATTEST:



Pamela Woodall, City Secretary



Approved April 14, 2014

Richard Dormier, Mayor
Ralph Hall, Place One
Larry Stevenson, Place Two

Doug Hunt, Place Four
David Griffin, Place Three
Dean Oberg, Place Five