

CITY OF OVILLA MINUTES
Tuesday, May 27, 2014
Regular City Council Meeting
105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Dormier called the Regular Council Meeting of the Ovilla City Council to order at 7:00 P.M. The following City Council Members were present:

Larry Stevenson	Council Member, Place 2
David Griffin	Council Member, Place 3
Doug Hunt	Council Member, Place 4
Dean Oberg	Council Member, Place 5

Absent and departing Council Member -	Ralph Hall	Mayor Pro Tem, Place 1
Present newly elected Council Member -	Rachel Huber	Council Member, Place 1

Mayor Dormier noted present Council members, thus constituting a quorum. Various department-heads and staff were also present.

Pastor Sansom gave the Invocation and Mayor Dormier led the recitation of the Pledge of Allegiance.

COMMENTS, PRESENTATIONS, REPORTS AND/OR APPOINTMENTS

Ellis County District Judge Bob Carroll administered the Oath and Statement of Office to new Council Member Rachel Huber, Place 1. Mayor Dormier administered the Oaths and Statements of Office to incumbents and returning Council Members David Griffin, Place 3 and Dean Oberg, Place 5. Photos were taken and the new and returning Council Members took their respective seats at the dais.

▪ **Citizens Comments / Citizens Forum:**

I. There were no comments.

▪ **Department Activity Reports / Discussion**

- Administration City Administrator C. Powell
- Activity Report(s) were reviewed.

CONSENT ITEMS

- A. Resolution R2014-020 Updating authorized representatives for TexStar
- B. Resolution R2014-021 Updating authorized representatives for TexPool.
- C. April 28, 2014 Council Meeting Minutes

PL4 Hunt made the motion that Council approves Consent Items as presented, seconded by PL5 Oberg.
No oppositions, no abstentions.

VOTE: The motion carried unanimously: 5-0.

REGULAR AGENDA

ITEM 1. DISCUSSION/ACTION – Consideration of and action on the nominations and appointment of Mayor Pro Tem.

PL5 Oberg made the nomination to appoint PL3 Griffin as Mayor Pro Tem. There were no other nominations.

PL5 Oberg moved that Council appoint PL3 Griffin to serve as Mayor Pro Tem for the City of Ovilla following the canvass of the May 2014 general election for the period for May 2014-May 2015, seconded by PL2 Stevenson. *No oppositions, no abstentions.*

VOTE: The motion carried unanimously: 5-0.

ITEM 2. DISCUSSION/ACTION – Consideration of and action on Resolution R2014-022 adopting a Social Media Policy for the dissemination of information to the citizens of Ovilla and authorizing the Mayor to execute.

Staff and Council discussed a social media policy during the April 28th meeting. Staff was directed to return with a policy, establishing guidelines for promoting information to the public and a resolution for execution.

Mayor Pro Tem Griffin moved that Council approve Resolution R2014-022, adopting a Social Media Policy for the dissemination of information to the citizens of Ovilla and authorizing the Mayor to execute, seconded by PL2 Stevenson. *No oppositions, no abstentions.*

VOTE: The motion carried unanimously: 5-0.

ITEM 3. DISCUSSION/ACTION – Consideration of and action on nominations and appointments or reappointments to the Board of Adjustment.

The Board of Adjustment consists of a five-member board and two alternates. Each member and alternate member shall be appointed by the City Council for a two-year term. Current terms expiring in July were:

Julia Cearley, PL2 (Desired term to expire)

Stephanie Albright, PL4 (Voiced desire for reappointment)

Alternate Jeanne Ham, PL6 (Voiced desire for reappointment)

During their terms, all members notified staff in advance on any noted absences. Staff presented Council with an annual activity summary and attendance record along with new applications from interested applicants.

Mayor Pro Tem Griffin moved that Council appoint Ms Jamie Hilburn to PL2 and reappoint Ms Stephanie Albright to PL4 and reappoint Ms Jeanne Ham to PL6 to serve 2-year terms on the Board of Adjustment, seconded by PL2 Stevenson. *No oppositions, no abstentions.*

VOTE: The motion carried unanimously: 5-0.

ITEM 4. DISCUSSION/ACTION – Consideration of and action on nominations and appointments or reappointments to the Economic Development Corporation.

The Economic Development Corporation consists of a seven-member board. EDC Bylaws state each member shall be appointed by the City Council for a two-year term. The current expiring terms were:

Ronald Kingsley, PL1 (Voiced desire for reappointment)

VACANT, PL3

John Knight, PL5 (Voiced desire for reappointment)

Richard Pettit, PL7 (Desired term to expire)

Staff included new applications from interested applicants.

Mayor Pro Tem Griffin moved that Council reappoint Mr. Ron Kingsley as PL1 Director and Mr. John Knight as PL5 Director and designate new appointments to Mr. David Staalsen as PL3 Director and Ms Barbara Turner as PL7 Director; all to serve 2-year terms on the EDC, seconded by PL5 Oberg. *No oppositions, no abstentions.*

VOTE: The motion carried unanimously: 5-0.

ITEM 5. DISCUSSION/ACTION – Consideration of and action on nominations and appointments or reappointments to the Planning and Zoning Commission.

The Planning & Zoning Commission consists of a seven-member board. Each member shall be appointed by the City Council for a two-year term. Current terms expiring are:

Michael Yordy, PL2 (Voiced desire for reappointment)

George Favron, PL4 (Desired term to expire)

Anita Lamar, PL6 (Desired term to expire)

During their terms, all members notified staff in advance on any noted absences. Staff presented Council with an annual activity summary and attendance record along with new applications from interested applicants.

Mayor Pro Tem Griffin moved that Council reappoint Michael Yordy as PL2 and designate new appointments to Mr. Alan Whittaker as PL4 and Mr. Fred Hart as PL6 to the Planning and Zoning Commission, seconded by PL2 Stevenson. *No oppositions, no abstentions.*

VOTE: The motion carried unanimously: 5-0.

ITEM 6. DISCUSSION/ACTION – Consideration of and action on nominations and appointments or reappointments to the Capital Improvements Projects Committee.

Council concurred that staff bring back an ordinance establishing an official CIP Committee before designating appointments.

No Action.

ITEM 7. DISCUSSION/ACTION – Consider one Council appointment to fill the vacancy on the City Council Finance Committee.

The City Council Finance Committee (consisting of two Council Members and ex-officio Member Mayor Dormier) scheduled a meeting to discuss and rank proposals for Professional Auditing Services on Thursday, June 05, 2014 at 6:00 p.m. to meet the timeline for negotiating and executing a contract by July 01, 2014. Concluding the recent general election, the Finance Committee is absent one Council Member. Current members: Ex- officio Member Mayor Dormier and PL4 Hunt.

PL2 Stevenson moved that Council appoint Mayor Pro Tem Griffin to fill the vacancy on the City Council Finance Committee, seconded by PL5 Oberg. *No oppositions, no abstentions.*

VOTE: The motion carried unanimously: 5-0.

ITEM 8. DISCUSSION/ACTION – Consider one Council appointment to fill the vacancy on the 5-Year Staffing Committee.

The 5-Year Staffing Committee (consisting of two Council Members and ex-officio Member Mayor Dormier) was formed to review the current and future personnel needs of the City. Concluding the recent general election, the Finance Committee was absent one Council Member. Current members are Ex- officio Member Mayor Dormier and PL5 Oberg. There are no pending committee meetings.

PL5 Oberg moved that Council appoint Mayor Pro Tem Griffin to fill the vacancy on the 5-year Staffing Committee, seconded by Mayor Pro Tem Griffin. *No oppositions, no abstentions.*

VOTE: The motion carried unanimously: 5-0.

REQUESTS FOR FUTURE AGENDA ITEMS

- | | |
|------------------------------|--|
| 1. PL1 Huber | None |
| 2. PL2 Stevenson | None |
| 3. Mayor Pro Tem/PL3 Griffin | Consider one Council meeting per month, assure the sound system works properly |
| 4. PL4 Hunt | None |
| 5. PL5 Oberg | Policies and Procedures on the Investment Policy and the Purchasing Guidelines |
| 6. Mayor Dormier | Update on Downtown Sewer Project |

ADJOURNMENT

There being no further business, Mayor Dormier adjourned the meeting at 7:39 p.m.

Richard Dormier, Mayor

ATTEST:

Pamela Woodall, City Secretary

Approved July 14, 2014

