

CITY OF OVILLA MINUTES

Monday, August 25, 2014

Regular City Council Meeting

105 S. Cockrell Hill Road, Ovilla, TX 75154

Mayor Dormier called the Regular Council Meeting of the Ovilla City Council to order at 7:01 P.M. The following City Council Members were present:

Rachel Huber	Council Member, Place 1
Larry Stevenson	Council Member, Place 2
David Griffin	Mayor Pro Tem, Place 3
Doug Hunt	Council Member, Place 4
Dean Oberg	Council Member, Place 5

Mayor Dormier announced present Council members, thus constituting a quorum. Various department-heads and staff were also present.

Mayor Dormier gave the Invocation and led the recitation of the Pledge of Allegiance.

COMMENTS, PRESENTATIONS, REPORTS AND/OR APPOINTMENTS

▪ **Citizens Comments / Citizens Forum:**

- I. Mr. Ralph Hall commented on specific discrepancies he found in the proposed budget:
 - a. Budget is out of balance – revenues exceed expenditures
 - b. Tax Rate/Tax Revenue should be same as Ellis County
 - c. Tax Rate M&O and Debt Rate should be listed separately

▪ **Department Activity Reports / Discussion**

- Finance Department City Accountant L. Harding
 - Monthly Financials – no questions
- Administration City Administrator C. Powell
 - Weekly activity report(s) – no questions

CONSENT ITEMS

- C1. Financial Transactions of July 2014
- C2. Minutes of the July 28, 2014 Special Budget Workshop & Meeting

PL4 Hunt moved that Council approve the consent items as presented, seconded by PL2 Stevenson.
No oppositions, no abstentions.

VOTE: The motion carried unanimously: 5-0.

PUBLIC HEARING

Receive public comments on the proposed tax rate for FY2014-15:

PUBLIC HEARING AND DISCUSSION – A TAX RATE of \$0.671900 per \$100 valuation proposed by the governing body of the City of Ovilla, with a Maintenance and Operation Rate of .5101 and a debt rate of .1618.

PROPOSED TAX RATE	\$0.671900 per \$100
PRECEDING YEAR'S TAX RATE	\$0.671900 per \$100
EFFECTIVE TAX RATE	\$0.655815 per \$100
ROLLBACK RATE	\$0.730090 per \$100

Mayor Dormier opened the Public Hearing at 7:31 p.m.

- I. Mr. Ralph Hall reiterated that the M&O and Debt rates should be listed separately.

There was no one else to make comment.

Mayor Dormier closed the Public Hearing at 7:32 p.m.

REGULAR AGENDA

ITEM 1. DISCUSSION/ACTION – Consideration of and action on Resolution R2014-028 authorizing the Mayor to execute, for and on behalf of the City of Ovilla, Texas necessary documents for group health insurance benefits effective October 01, 2014.

City Administrator Cyndy Powell advised that the City received a 29% annual increase from the current health insurance provider, Blue Cross Blue Shield and found it necessary and beneficial to seek proposals for medical insurance. Joe McFadin with Wellspring Insurance Agency, Inc., the City’s agent of record, prepared the bid specifications on behalf of the City and received five proposals from Blue Cross Blue Shield, Aetna, Assurant, United Healthcare, and Texas Municipal League.

The City pays 100% of the employee’s health insurance premium and offers optional dependent coverage as well as optional dental, vision and additional life at the employees’ expense; a deduction from their pay. A comparative analysis was provided for review. The Employee Wellness & Benefits Advisory Committee comprised of employee representatives from each department reviewed the analysis and recommended changing health insurance providers from BC/BS to United Health Care, based on similar coverage at less cost to the City. Additionally, Council reviewed dental, vision and an additional life policy. Council’s consensus was to continue covering the total cost for employees and allow optional coverage for dependents, along with optional dental and vision coverage at the employees’ cost. Council opted not to offer an additional life insurance policy.

PL2 Stevenson moved that Council approve Resolution R2014-028 authorizing the Mayor to execute, for and on behalf of the City of Ovilla, TX necessary documents for group health insurance with United Health Care; voluntary dental benefits with Aetna; and voluntary vision benefits Block Vision, effective October 1, 2014, seconded by PLI Huber. *No oppositions, no abstentions.*

VOTE: The motion carried unanimously: 5-0.

ITEM 2. DISCUSSION/ACTION – Consideration of and action on Resolution R2014-029 establishing an Insurance Trust Fund, appointing a Plan Administrator, a Trustee, and Depository Institution for the Insurance Trust Fund and authorizing the Mayor to execute such Trust Agreement, which is attached hereto as Exhibit A, for and on behalf of the City of Ovilla, Texas, Employee Benefit Insurance Trust Agreement Effective September 01, 2014.

Establishing a trust will would relieve the City of paying taxes on health insurance premiums.

Mayor Pro Tem Griffin moved that Council approve Resolution R2014-029, establishing an Insurance Trust Fund, appointing a plan administrator, a trustee, and depository institution for the Insurance Trust Fund, and

authorizing the Mayor to execute the City of Ovilla Employee Benefit Insurance Trust Agreement as presented, seconded by PL2 Stevenson. *No oppositions, no abstentions.*

VOTE: The motion carried unanimously: 5-0.

ITEM 3. DISCUSSION/ACTION - Consideration of and action on Resolution R2014-030 approving the terms and conditions of the Interlocal Cooperation Agreement by, between and among Ellis County Emergency Services District #2 and the City of Ovilla, for Fire Protection and Emergency Medical First Responder Services to the District, which Agreement is attached hereto and incorporated herein as Exhibit A, authorizing the Mayor to execute said Agreement; and providing an effective date of October 1, 2014.

Staff presented the annual agreement between the Ellis County Emergency Services District #2 and the City that provides fire protection services and increased funding to support extended hours for part-time firefighters. The ESD#2 has proposed to increase funding from last year's \$145,000 to \$160,000.

PL5 Oberg moved that council approve Resolution R2014-030 approving the terms and conditional of the Interlocal Cooperation Agreement by, between and among Ellis County Emergency Services District #2 and the City of Ovilla for Fire Protection and Emergency Medical First Responder Services to the District, which Agreement is attached hereto and incorporated herein an Exhibit A, authorizing the Mayor to execute said agreement; and providing an effective date of October 1, 2014 as presented, seconded by PL2 Stevenson. *No oppositions, no abstentions.*

VOTE: The motion carried unanimously: 5-0.

ITEM 4. DISCUSSION/ACTION – Consideration of and action on Resolution R2014-031 approving the terms and conditions of the Interlocal Cooperation Agreement by, between and among Ellis County Emergency Services District #4 and the City of Ovilla, for Fire Protection and Emergency Medical First Responder Services to the District, which Agreement is attached hereto and incorporated herein as Exhibit A, authorizing the Mayor to execute, said agreement; and providing an effective date of October 01, 2014.

The presented annual agreement between the Ellis County Emergency Services District #4 and the City provides fire protection services and funding to support extended hours for part-time firefighters. The ESD#4 proposed a base funding of \$14,000 and an additional \$4,745 calculated on the number of runs in the prior year. Last year's funding was \$18,000.

PL5 Oberg moved that Council approve Resolution R2014-031 approving the terms and conditions of the Interlocal Cooperation Agreement by, and between and among Ellis County Emergency Services District #4 and the City of Ovilla, for Fire Protection and Emergency Medical First responder Services to the District, which Agreement is attached hereto and incorporated herein as Exhibit A, authorizing the Mayor to execute said Agreement and providing an effective date of October 01, 2014 as presented; seconded by PL1 Huber. *PL4 Hunt opposed, no abstentions.*

VOTE: The motion carried: 4-1.

ITEM 5. DISCUSSION/ACTION – Consideration of and action on Resolution R2014-032 of the City Council of the City of Ovilla, TX, establishing a deadline for the provision of Fire Services and First Responder Services by the Ovilla Fire Department to Emergency Services District #4.

Resolution R2014-032 states that Ovilla will terminate the annual agreement with ESD#4 for Fire Services and First Responder Services if the planned election does not pass. Mr. Dub Newell, ESD#4 Board President assured Council that the ESD#4 was committed to holding an election in May 2015 to increase the tax rate to

compensate those cities (Ovilla & Red Oak) in the district. Council's consensus was to allow a deadline of June 1, 2015.

PL2 Stevenson moved that Council approve Resolution R2014-032, establishing a deadline of June 1, 2015 providing Fire Protection Services and First Responder Services by the Ovilla Fire Department to Emergency service District #4, seconded by PL5 Oberg. *No oppositions, no abstentions.*

VOTE: The motion carried unanimously: 5-0.

ITEM 6. DISCUSSION/ACTION – Consideration of and action on proposed salary adjustments recommended by the Five Year Staffing Plan Committee effective October 01, 2014 and take action as necessary to direct staff to revise Fiscal Year 2014-2015 Budget.

Staff presented a salary survey of the listed cities for Council's review: Alvarado, Ferris, Joshua, Red Oak, Keene, Glenn Heights, including salary data from Texas Municipal League Waters Consulting Salary Data to provide a comparison of the average wage/salary for the City's existing positions. A summary of the analysis was reviewed during the budget process and the Five-Year Staffing Plan Committee was directed to review the data and make a recommendation to Council for consideration in the fiscal year 2014-2015 budget.

The Committee's recommendation included a wage adjustment of \$1.00 for each of the positions of Administrative Support, Court Clerk, Street Maintenance Crew, Public Works Maintenance Crew, Public Works Support Staff, and two positions in Public Works Sewer, seven (7) positions in all. The Committee's recommendation included a salary adjustment for Code Enforcement Officer/Building Official position of \$3,864.29 and a salary adjustment of \$2,000.00 for the Public Works Director position. The total adjustments to the FY2014-2015 Budget including payroll taxes and Texas Municipal Retirement System would be \$24,081. The proposed salary adjustments would not affect the annual merit increase (up to 3%).

Mayor Pro Tem Griffin moved that Council approve the salary adjustments as recommended by the Five-Year Staffing Plan Committee, effective October 1, 2014 and directed staff to revise the FY2014-2015 Budget accordingly, seconded by PL5 Oberg. *No oppositions, no abstentions.*

VOTE: The motion carried unanimously: 5-0.

ITEM 7. DISCUSSION/ACTION – Consideration of and action authorizing the City Administrator to purchase a pothole truck from Ellis County Precinct #4 for \$20,000.

Ellis County Precinct 4 offered the City their pothole truck at a purchase price of \$20,000, as they recently purchased a new one. The cost amount offered for the trade-in value and the truck is in good working condition. By acquiring the used pothole truck, staff would be capable of repairing roads that have been rebuilt using the chip seal process, as the truck utilizes the same materials. Staff reported that the truck would allow Ovilla work crews to maintain roads and make repairs using only two men instead of the four. The truck would benefit Ovilla's road repair program as the City continues to rebuild road infrastructure using the chip seal process.

PL5 Oberg moved that Council approve authorizing the City Administrator to purchase the pothole truck from Ellis County Precinct #4 for \$20,000 contingent that it passes compression check comparisons with a threshold of 20 pounds on each cylinder, seconded by PL4 Hunt. *No oppositions, no abstentions.*

VOTE: The motion carried unanimously: 5-0.

REQUESTS FOR FUTURE AGENDA ITEMS

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|------------------|-------------------|
| 1. PL1 Huber | Main Street Sewer |
| 2. PL2 Stevenson | None |
| 3. PL3 Griffin | None |

Richard Dormier, Mayor
Rachel Huber, Place One
Larry Stevenson, Place Two

Doug Hunt, Place Four
David Griffin, Place Three
Dean Oberg, Place Five

- 4. PL4 Hunt None
- 5. PL5 Oberg Heritage Day status
- 6. Mayor Downtown sewer, Special Meeting on the Tax Rate

ADJOURNMENT

There being no further business, Mayor Dormier adjourned the meeting at 9.-:06 p.m.



Richard Dormier, Mayor

ATTEST:



Pamela Woodall, City Secretary



Approved November 10, 2014