



APPLICATION FOR TAX ABATEMENT ASSISTANCE

This application is relative to the City of Ovilla ad-valorem taxes. The application will become a part of any Tax Abatement Agreement with the City of Ovilla. Knowingly providing false information will result in voiding the application and termination of any Tax Abatement Agreement. At the time of submission, a non-refundable application fee must be provided in the proper amount.

Date of application (MM/DD/YY): / /

SECTION I – APPLICANT INFORMATION AND BUSINESS DESCRIPTION

Company name:

Address:

City: State: Zip: -

Principal contact name:

Title:

Mailing Address:

City: State: Zip: -

Telephone: () - Fax: () -

E-mail address:

1.1 Indicate ownership of applicant company: Private Public

1.2 Indicate applicant's North American Industrial Classification System (NAICS) code for the operations at the project location:

1.3 Indicate applicant's type of business entity, i.e., proprietorship, partnership, joint venture, or corporation:

1.4 Identify applicant's state of registration or incorporation, if applicable:

1.5 Identify business headquarters location (city, state): ,

1.6 Is the applicant a certified Small, Minority or Woman-owned Enterprise: Yes No

Indicate certifications: SBE MBE WBE DBE 8(a) Veteran

Certifying agency: No. Renew date: / /

1.7 Does/will the applicant own or lease the project land and/or facility: Own Lease

If leased, indicate lease term: Years Expiration date: / /

1.8 Indicate applicant’s total workforce: Full-time: Part-time: Seasonal:

1.9 Indicate applicant’s local workforce: Full-time: Part-time: Seasonal:

1.10 Indicate applicant’s existing Ellis or Dallas Appraisal District tax account numbers:

Real property: - -

Personal property: - -

Inventory and supplies: - -

1.11 Identify the owner or owners of the real and/or personal property if applicant is not the owner:

1.12 Is the company delinquent in the payment of ad-valorem taxes to any taxing unit located in Ellis or Dallas County: Yes No If yes, explain:

SECTION II – PROJECT DESCRIPTION

2.1 Type of facility (check):

- Agribusiness Aviation/Aerospace
- Biotechnology Creative Services
- Environmental Technology (also known as Clean Technology or Green Technology)
- Finance Information Technology and Security
- Logistics and Distribution Manufacturing (any industry)
- Telecommunications Corporate and Regional Headquarters

2.2 Type of project (check): New construction Expansion or modernization

Lease development or improvements

2.3 Fully describe the proposed project, including capital improvements (real and personal property) to be undertaken, the facility’s use, and the product or service to be produced:

2.4 Briefly justify how this tax abatement is necessary for the project to be located in Ovilla and distinguish the project’s associated community benefits:

2.5 Indicate any other incentives sought in connection with the proposed project:

2.6 List other communities that are being considered for the proposed project:

2.7 Indicate project street address:

SECTION III – PROJECT VALUATIONS

3.1 Provide a copy of the most current Ellis or Dallas Appraisal District property value sheets for the proposed property.

3.2 Are any of the appraised values described above currently being contested:

Yes No If yes, please explain:

3.3 Indicate the estimated project improvement values:

Real property: \$ Personal property: \$ Inventory/supplies: \$

SECTION IV – PROJECT JOB CREATION

4.1 Number of new, permanent jobs to be created: Full-time: Part-time:

4.2 Indicate the number of new, full-time jobs to be created for each year of the projects:

Year 1 (20)		Year 6 (20)	
Year 2 (20)		Year 7 (20)	
Year 3 (20)		Year 8 (20)	
Year 4 (20)		Year 9 (20)	
Year 5 (20)		Year 10 (20)	

4.3 Indicate the project impact on the following job position classifications (at full operations)¹:

	Managerial/ Executive	Professional	Clerical	Other (Identify)
Total number of employees	F/T:	F/T:	F/T:	F/T:
	P/T:	P/T:	P/T:	P/T:
# to be filled by a relocated worker				
Salary range	\$ - \$	\$ - \$	\$ - \$	\$ - \$
Min. hourly rate	\$	\$	\$	\$

4.4 Indicate the projected Average Annual Salary with Existing Jobs and the projected Average Annual Salary with the additional New Jobs.

Existing Jobs:

New Jobs:

4.5 Describe the benefits package to be offered to employees (and their dependents) for the entire term of the Tax Abatement Agreement:

4.6 Describe the investment in training/education that will be made for jobs created:

SECTION V – PROJECT CONSTRUCTION

5.1 Schedule for undertaking and completing the proposed improvements (MM/YY):

Start date: / Completion date: /

5.2 Indicate the construction contract amounts for the following:

Facility exterior: \$ Facility interior: \$

SECTION VI – OTHER PROJECT INFORMATION

6.1 Has the company or any of its affiliates been cited, currently under investigation, or have litigation pending for any violations of Federal, State, County and/or City laws, codes or ordinances: Yes No. If yes, indicate the nature/status of the violation(s):

6.2 Has the company received a tax abatement before: Yes No

If yes, indicate the granting governmental entities:

If yes, indicate the time period (MM/YY): / to /

If yes, is/was the company in compliance with all terms and conditions: Yes No

6.3 Is any interest in the proposed project presently held by a member of the Ovilla City Council or other City official or employee: Yes No

6.4 Is any interest in the proposed project presently held by a member of Ellis or Dallas County Commissioners Court or other County official or employee: Yes No

APPLICATION ATTACHMENTS

The following information supports various application sections and is needed to fully evaluate the company for tax abatement assistance. *Applications will not be considered until all the information is received:*

SECTION I – APPLICANT INFORMATION AND BUSINESS DESCRIPTION

- 1. Provide information regarding the applicant company’s description, including corporate structure, annual financial statement or prior year report, and organization chart identifying affiliates and subsidiaries, if any.**

SECTION II – PROJECT DESCRIPTION

- 2. Indicate property description and attach field notes and a map showing the location of existing and proposed improvements.**

SECTION III – OTHER PROJECT INFORMATION

- 3. Provide an assessment of the proposed project's environmental impact, and any remediation and/or compliance plan associated with the project, which would have the effect of minimizing the negative impact of the project on the environment.**
- 4. Describe any goodwill benefits and involvement that the applicant company has previously provided and/or is committed to providing in the future to the City and Community of Ovilla.**
- 5. Applicant Company must complete and sign the City of Ovilla Discretionary Contracts Disclosure form, which can be found at the following web address:
<http://www.cityofovilla.org>**

CERTIFICATION

I certify that I am authorized to sign the tax abatement application and that the information provided in this application is true and correct. I understand that the information provided will become a part of the Tax Abatement Agreement with the City of Ovilla. I also understand and certify that I have read the Tax Abatement Guidelines and am familiar with the provisions contained therein.

Signature: _____ **Date (MM/DD/YY):** / /

Printed Name:

Title:

Company Name: