

City of OVILLE City Council

*Rachel Huber, Place One
Larry Stevenson, Place Two
David Griffin, Place Three, Mayor Pro Tem*

Richard Dormier, Mayor

*Doug Hunt, Place Four
Michael Myers, Place Five
Dennis Burn, City Manager*

NOTICE OF CITY COUNCIL BRIEFING SESSION 105 S. Cockrell Hill Road, Ovilla, TX 75154

Monday, February 13, 2017

6:00 P.M.

Council Chamber Room

AGENDA

- I. CALL TO ORDER
- II. CONDUCT A BRIEFING SESSION to review and discuss agenda items for the 6:30 p.m. regular meeting.
- III. ADJOURNMENT

THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF the February 13, 2017 Briefing Session Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofovilla.org, on the 10th day of February 2017 prior to 6:00 p.m., in compliance with Chapter 551, Texas Government Code.




Pamela Woodall, City Secretary

DATE OF POSTING: 2-10-2017 TIME: 12:30 am/pm
DATE TAKEN DOWN: _____ TIME: _____ am/pm

This facility is ADA compliant. If you plan to attend this public meeting and have a disability that requires special arrangements, please call 972-617-7262 at least 48 hours in advance. Reasonable accommodation will be made to assist your needs. PLEASE SILENCE ALL PAGERS, CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.

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105 S. Cockrell Hill Road, Ovilla, TX 75154

Monday, February 13, 2017

6:30 P.M.

Council Chamber Room

AGENDA

NOTICE is hereby given of a **Regular Meeting** of the City Council of the City of Ovilla, to be held on **Monday, February 13, 2017** at **6:30 P.M.** in the Ovilla Municipal Building, Council Chamber Room, 105 S. Cockrell Hill Road, Ovilla, Texas, 75154, for the purpose of considering the following items:

I. CALL TO ORDER

- Invocation
- Pledge of Allegiance

II. COMMENTS, PRESENTATIONS & REPORTS

- **Proclamations** to be read by Mayor Dormier:
 1. African American Month

- **Citizen Comments**

The City Council welcomes comments from Citizens. Those wishing to speak must sign in before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised, or make any decisions at this time. Speakers under citizen's comments must observe a three-minute time limit. Inquiries regarding matters not listed on the Agenda may be referred to Staff for research and possible future action.

- **Department Activity Reports / Discussion**

- | | |
|---|---------------------------------|
| • Police Department | Police Chief B. Windham |
| ○ Monthly Report | |
| • Fire Department | Fire Chief B. Kennedy |
| ○ Monthly Report | |
| • Public Works | Public Works Director B. Piland |
| ○ Monthly Report /Water loss report | |
| 1. Monthly Park Maintenance Reports | |
| • Finance Department | Accountant L. Harding |
| ○ December 2016 Financials | |
| ○ Bank Balances through February 09, 2017 | |
| • Administration | City Manager D. Burn |
| ○ City Manager Reports | |
| ○ Monthly Municipal Court Report | |
| ○ Monthly Code/Animal Control Reports | |
| 1. Monthly activity reports | |

III. CONSENT AGENDA

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration on the regular agenda during this meeting.

- C1.** December 2016 Financial Transactions over \$5,000
- C2.** Investment Report for quarter ending December 31, 2016
- C3.** Committed Fund Balance Report for quarter ending December 31, 2016
- C4.** Briefing Session and Minutes of the January 09, 2017 Regular Council Meeting

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IV. PUBLIC HEARING

Council will receive presentation, recommendation and public comments on approving Land Use Assumptions and Capital Improvements Plan for the City's updated Water and Wastewater Impact Fee Service Area, based on a recommendation from the Capital Improvement and Impact Fee Advisory Committee.

V. REGULAR AGENDA

- ITEM 1.** *DISCUSSION/ACTION* – Consideration of and Action on Resolution R2017-02 of the City of Ovilla, Texas, approving the Land Use Assumptions and Capital Improvements Plan for the City's proposed Water and Wastewater Impact Fee Service Area; based on recommendation from the Capital Improvement and Impact Fee Advisory Committee and declaring an effective date.
- ITEM 2.** *DISCUSSION/ACTION* – Consideration of and Action on Resolution R2017-03 accepting the Annual Financial Audit Report for the year ended September 30, 2016, prepared by Yeldell, Wilson, Wood and Reeve, P.C.
- ITEM 3.** *DISCUSSION/ACTION* – Consideration of and Action to review and approve the placement site of the Heritage Park Restroom Facility.
- ITEM 4.** *DISCUSSION* – Discuss and consider the designation of the Ovilla Police Station as a safe zone.
- ITEM 5.** *DISCUSSION/ACTION* – Consideration of and Action on Resolution R2017-04 enacting a City of Ovilla Citizens on Patrol Program and adopting an operating procedure for the program.
- ITEM 6.** *DISCUSSION/ACTION* – Consideration of and Action on a draft Road Maintenance and Operations Manual and direct staff as necessary.
- ITEM 7.** *DISCUSSION/ACTION* – Consideration of and Action on to direct staff as necessary for continued research of a plan for the use and installation of Smart Water Meters.
- ITEM 8.** *DISCUSSION/ACTION* – Consideration of and Action on Resolution R2017-05 of the City of Ovilla, Texas, for and on behalf of the City of Ovilla, Texas an Agreement Letter, by and between the City of Ovilla and Lee Engineering, LLC for the preparation of a Rough Proportionality Study for Hidden Valley Residential Development, authorizing the Mayor to execute said document.
- ITEM 9.** *DISCUSSION/ACTION* – Consideration of and Action on the status of the Municipal Services Advisory Committee (MSAC) and the need for additional members.
- ITEM 10.** *DISCUSSION/ACTION* – Consideration of and Action on establishing and setting the annual Clean-Up date for the City of Ovilla.
- ITEM 11.** *DISCUSSION* – Discussion and review of City Code of Ethics and Procedures on Hearing Ethics Complaints.
- ITEM 12.** *DISCUSSION/ACTION* – Consideration of any item(s) pulled from the Consent Agenda above for individual consideration and action.

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VI. EXECUTIVE SESSION

The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

ITEM 13. DISCUSSION/ACTION – Closed session called pursuant to § 551.072 of the Texas Government Code to deliberate the purchase, exchange, lease, or value of real property.

VII. REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS BY COUNCIL AND STAFF

VIII. ADJOURNMENT

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