

City of *OVILLA* City Council

Rachel Huber, Place One
Dean Oberg, Place Two

Richard Dormier, Mayor
Doug Hunt Place Four, Mayor Pro Tem

David Griffin, Place Three
Michael Myers, Place Five

Monday, July 12, 2021

105 S. Cockrell Hill Road, Ovilla, TX 75154
6:30 P.M.

Council Chamber Room

AGENDA

PURSUANT TO SECTION 30.06, PENAL CODE (TRESPASS BY LICENSE HOLDER WITH A CONCEALED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A CONCEALED HANDGUN.

CONFORME A LA SECCIÓN 30.06 DEL CÓDIGO PENAL (ENTRADA SIN AUTORIZACIÓN POR TITULAR DE LICENCIA CON UNA PISTOLA OCULTA), UNA PERSONA CON LICENCIA BAJO EL SUBCAPÍTULO H, CAPÍTULO 411 DEL CÓDIGO DE GOBIERNO (LEY DE LICENCIAS DE PISTOLAS), NO PUEDE ENTRAR EN ESTA PROPIEDAD CON UNA PISTOLA OCULTA.

PURSUANT TO SECTION 30.07, PENAL CODE (TRESPASS BY LICENSE HOLDER WITH AN OPENLY CARRIED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A HANDGUN THAT IS CARRIED OPENLY.

CONFORME A LA SECCIÓN 30.07 DEL CÓDIGO PENAL (ENTRADA SIN AUTORIZACIÓN POR TITULAR DE LICENCIA CON UNA PISTOLA VISIBLE), UNA PERSONA CON LICENCIA BAJO EL SUBCAPÍTULO H, CAPÍTULO 411 DEL CÓDIGO DE GOBIERNO (LEY DE LICENCIAS DE PISTOLAS), NO PUEDE ENTRAR EN ESTA PROPIEDAD CON UNA PISTOLA VISIBLE.

NOTICE is hereby given of a Regular Meeting of the City Council of the City of Ovilla, to be held on Monday, July 12 2021 at 6:30 P.M. in person as well as via Zoom, for the purpose of considering the following items:

SUPPLEMENTAL NOTICE OF MEETING BY TELEPHONE CONFERENCE:

In accordance with order of the Office of the Governor, the City Council of the CITY OF OVILLA will conduct the meeting scheduled at 6:30 PM, Monday, July 12, 2021 by Zoom/Teleconference in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19).

The public toll-free dial-in number to participate in the telephonic meeting is:

Telephone: 1-346-248-7799 Meeting ID: 948 4874 7754

If you would like to join the meeting with your computer, tablet, or smartphone:

<https://zoom.us/j/94848747754>

The public will be permitted to offer public comments as provided by the agenda and as permitted by the presiding officer during the meeting. In order to give the public the ability to address the City Council while unable to attend in-person, and for efficient and timely meetings, pre-registration is required for any citizen wishing to speak during the Citizens Comments portion of the meeting. Please Email topic(s) regarding any item(s) you wish to address in the Citizens Comments to the City Secretary at gmler@cityofovilla.org by 4:00 PM on Monday, July 12, 2021. The emails received by the time indicated will be provided to the council members prior to the meeting. Please make sure to include your name, address, and topic in the body of email.

I. CALL TO ORDER

- Invocation – led by PL5 Mike Myers
- US. Pledge of Allegiance and TX Pledge – led by PL2 Dean Oberg

City of *OVILLA* City Council

Rachel Huber, Place One
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II. COMMENTS, PRESENTATIONS, ANNOUNCEMENTS, PROCLAMATIONS

- Announcements – Council approval and welcoming on the appointment of Chief Joey Bennett

III. CITIZENS COMMENTS

The City Council welcomes comments from Citizens. Those wishing to speak must sign in before the meeting begins. Speakers may speak on any topic, whether on the agenda or not. The City Council cannot act upon, discuss issues raised or make any decisions at this time. Speakers under citizen's comments must observe a three-minute time limit. Inquiries regarding matters not listed on the Agenda may be referred to Staff for research and possible future action.

IV. CONSENT AGENDA

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for individual consideration on the regular agenda during this meeting.

- C1. Financial Transactions over \$5000
- C2. Minutes of the Regular Council Meeting July 2, 2021
- C3. Minutes of the Regular Council Meeting June 14, 2021

V. PUBLIC HEARING

Ordinance No.2021-13 of the City of Ovilla, Texas, repealing Sections 32.3, 32.4, 32.5, 32.6 and 33.10 of the City's Zoning Ordinance; adopting new regulations for special events in the City as Chapter 15 to the Code of Ordinances; providing for penalties; providing a savings clause; providing a severance clause; providing for immediate effect; and providing for publication.

- a. **PRESENTATION** by staff.
- b. **PUBLIC HEARING** to receive comments from the public regarding Ordinance No. 2021-13.
- c. **RECEIVE** recommendation from the Planning and Zoning Commission regarding Ordinance No. 2021-13

VI. REGULAR AGENDA

- ITEM 1. **DISCUSSION/ACTION** – Receive recommendation from the Planning and Zoning Commission to consider and act on Ordinance No. 2021-13 of the City of Ovilla, Texas, repealing Sections 32.3, 32.4, 32.5, 32.6 and 33.10 of the City's Zoning Ordinance; repealing Article A8.000, Sections A8.003(5) and A8.003(5)(a) of the Appendix to the Code of Ordinances; adopting new regulations for special events in the City as Chapter 15 to the Code of Ordinance; providing for special event permit fees; providing for penalties; providing a savings clause; providing a severance clause; providing for immediate effect; and providing for publication as presented.

VII. PUBLIC HEARING

Consideration of and action on a replat application submitted by Ronald DeFord to replat 2.306-acres of the 23.99 total acres, Samuel Clark Survey, Abstract 214, off Westmoreland at Hosford Lane, in the City of Ovilla, Ellis County, Texas.

- a. **PRESENTATION** made by applicant and staff.
- b. **PUBLIC HEARING** to receive comments from the public.

VIII. REGULAR AGENDA

City of *OVILLA* City Council

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-
- ITEM 2. **DISCUSSION/ACTION** – Consideration of and action on Re-Plat #2021-01 application submitted by Ronald DeFord to replat 2.306-acres of the 23.99 total acres, Samuel Clark Survey, Abstract 214, off Westmoreland at Hosford Lane, more commonly referred to as 800 Hosford Road, in the City of Ovilla, Ellis County, Texas.
- ITEM 3. **DISCUSSION/ACTION** – Receive recommendation from the Economic Development Corporation to consider and act on use restrictions at 708 W. Main Street, directing staff to work with legal counsel for the preparation of sale.
- ITEM 4. **DISCUSSION/ACTION** – Consideration of and action to authorize the city manager to approve a contract with a licensed real estate appraiser to obtain a formal fair market value on the City property of 708 W. Main Street, Ovilla, Ellis County, Texas 75154.
- ITEM 5. **DISCUSSION/ACTION** – Receive recommendation from the Board Review Committee to consider and act on a volunteer board appointment to fill a vacancy to serve an open term on the Zoning Board of Adjustment.
- ITEM 6. **DISCUSSION/ACTION** – Consideration of and action to discuss the pavilion project funded this fiscal year by the Economic Development Corporation.
- ITEM 7. **DISCUSSION/ACTION** – Consideration of and action on Ordinance No. 2021-14 of the City of Ovilla, Texas, repealing Article a2.000, Section a2.006 of the appendix to the Code of Ordinances of the City of Ovilla; eliminating permit fees for camping or sleeping in parks; providing a savings clause; providing a severance clause; providing for immediate effect; and providing for publication.
- ITEM 8. **DISCUSSION/ACTION** – Consideration of and action on Ordinance No. 2021-15 of the City of Ovilla, Texas, amending Chapter 2 (“animal control”), of the Code of Ordinances of the City of Ovilla, providing beekeeping regulations; providing for penalties; providing a savings clause; providing a severance clause; providing for immediate effect; and providing for publication.
- ITEM 9. **DISCUSSION/ACTION** – Consideration of any item(s) pulled from the Consent Agenda for individual consideration and action.

STAFF REPORTS

- **Department Activity Reports / Discussion**
 - Police Department Chief J. Bennett
 - Fire Department Chief B. Kennedy
 - Public Works Departments Public Works Director J. Kuykendall
 - 1. Construction/Development
 - 2. Water/wastewater
 - 3. Streets
 - 4. Parks
 - 5. Monthly Code/Animal Control Reports
 - Administration
 - 1. Financials (non-reconciled) Finance Director Sharon Jungman
 - a) Monthly Municipal Court Report
 - b) UB Cut-Off May 2021
 - 2. Administration Reports City Manager P. Woodall
City Secretary G. Miller

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EXECUTIVE SESSION

The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

IX. REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS BY COUNCIL AND STAFF

X. ADJOURNMENT

THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF the July 12, 2021 Regular City Council Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.cityofovilla.org, on the 09th day of July 2021 prior to 6:00 p.m., in compliance with Chapter 551, Texas Government Code.



G Miller, City Secretary

DATE OF POSTING:
DATE TAKEN DOWN:

JULY 9, 21

TIME:

4:00

am/pm

TIME:

am/pm

PLEASE SILENCE ALL CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.

A recording of the meeting will be made and will be available to the public in accordance with the Open Meetings Act upon written request.

07.12.2021

Consent Item(s) C1 – C3

To
Honorable Mayor
and Council

BACKGROUND AND JUSTIFICATION:

C1. Financial Transactions over \$5000

These are transactions from October 1, 2020 thru May 31, 2021

STAFF RECOMMENDATION: Staff recommends approval

From
Staff

C2. Regular Meeting Minutes 2021.06.14

STAFF RECOMMENDATION: Staff recommends approval

CC
Applicable
Departments

C3. Special Meeting Minutes 2021.07.02

STAFF RECOMMENDATION: Staff recommends approval

City of Ovilla

Tel 972-617-7262

105 S. Cockrell Hill Road
Ovilla, Texas 75154

www.cityofovilla.org





Date: July 12, 2021

To: Honorable Mayor and Council Members

**Subject: Transactions over \$5,000 From
October 1, 2020 thru
May 31, 2021**

From:

Sharon Jungman – Finance Director

City of Ovilla
Transaction Detail Report
10/1/2020 - 5/31/2021

7/6/2021 5:15 PM

100 - General Fund

Account 100-10-52250

Post Date	Transaction Date	Source	Check #	Line Description	Debit	Credit	Balance
12/11/2020	12/11/2020	AP Invoice		FY2020 Reconciliations	5,925.00	0.00	5,925.00
Total					5,925.00	0.00	

100 - General Fund

Account 100-10-56465

Post Date	Transaction Date	Source	Check #	Line Description	Debit	Credit	Balance
5/27/2021	5/27/2021	AP Invoice		FILE CABINETS FOR HR AND PLANNING	5,162.18	0.00	5,162.18
Total					5,162.18	0.00	

100 - General Fund

Account 100-20-52380

Post Date	Transaction Date	Source	Check #	Line Description	Debit	Credit	Balance
10/9/2020	10/9/2020	AP Invoice		Semi Annual Dispatch	20,475.00	0.00	20,475.00
4/23/2021	4/23/2021	AP Invoice		Communications Contract 4/1/21-9/30/21	20,475.00	0.00	40,950.00
Total					40,950.00	0.00	

100 - General Fund

Account 100-20-52390

Post Date	Transaction Date	Source	Check #	Line Description	Debit	Credit	Balance
11/25/2020	11/25/2020	AP Invoice		SRRG/SRT annual Membership	8,250.00	0.00	8,250.00
Total					8,250.00	0.00	

100 - General Fund

Account 100-20-55240

Post Date	Transaction Date	Source	Check #	Line Description	Debit	Credit	Balance
10/2/2020	10/2/2020	AP Invoice		Crimes Software For FY21	16,500.00	0.00	16,500.00
Total					16,500.00	0.00	

100 - General Fund

Account 100-2311000

Post Date	Transaction Date	Source	Check #	Line Description	Debit	Credit	Balance
10/16/2020	10/16/2020	AP Invoice		TMRS-Employer 10/10/2020	5,128.00	0.00	(5,329.38)
10/29/2020	10/29/2020	AP Invoice		TMRS-Employer 10/24/2020	5,429.09	0.00	(10,758.47)
11/24/2020	11/24/2020	AP Invoice		TMRS-Employer 11/21/2020	5,188.19	0.00	(15,946.66)
12/11/2020	12/11/2020	AP Invoice		TMRS-Employer 12/5/2020	5,238.72	0.00	(21,185.38)
12/22/2020	12/22/2020	AP Invoice		TMRS-Employer 12/19/2020	5,008.80	0.00	(26,194.18)
1/7/2021	1/7/2021	AP Invoice		TMRS-Employer 1/2/2021	5,108.42	0.00	(31,302.60)
2/19/2021	2/19/2021	AP Invoice		TMRS-Employer 2/13/2021	5,177.55	0.00	(36,480.15)
3/2/2021	3/2/2021	AP Invoice		TMRS-Employer 2/27/2021	5,574.88	0.00	(42,055.03)

4/15/2021	4/15/2021	AP Invoice	TMRS-Employer 4/10/2021	5,165.78	0.00	(47,220.81)
Total				<u>47,019.43</u>	<u>0.00</u>	

100 - General Fund

Account 100-2311500

Post Date	Transaction Date	Source	Check #	Line Description	Debit	Credit	Balance
10/16/2020	10/16/2020	AP Invoice		Federal Withholding 10/10/2020	5,287.26	0.00	(10,728.19)
10/29/2020	10/29/2020	AP Invoice		Federal Withholding 10/24/2020	5,935.92	0.00	(16,664.11)
11/13/2020	11/13/2020	AP Invoice		Federal Withholding 11/7/2020	5,148.28	0.00	(21,812.39)
11/24/2020	11/24/2020	AP Invoice		Federal Withholding 11/21/2020	5,627.08	0.00	(27,439.47)
12/11/2020	12/11/2020	AP Invoice		Federal Withholding 12/5/2020	5,654.41	0.00	(33,093.88)
12/22/2020	12/22/2020	AP Invoice		Federal Withholding 12/19/2020	5,130.67	0.00	(38,224.55)
1/7/2021	1/7/2021	AP Invoice		Federal Withholding 1/2/2021	5,363.95	0.00	(43,588.50)
1/22/2021	1/22/2021	AP Invoice		Federal Withholding 1/16/2021	5,131.77	0.00	(48,720.27)
2/4/2021	2/4/2021	AP Invoice		Federal Withholding 1/30/2021	5,380.20	0.00	(54,100.47)
2/19/2021	2/19/2021	AP Invoice		Federal Withholding 2/13/2021	5,646.42	0.00	(59,746.89)
3/2/2021	3/2/2021	AP Invoice		Federal Withholding 2/27/2021	7,102.71	0.00	(66,849.60)
3/18/2021	3/18/2021	AP Invoice		Federal Withholding 3/13/2021	5,105.58	0.00	(71,955.18)
4/15/2021	4/15/2021	AP Invoice		Federal Withholding 4/10/2021	5,282.07	0.00	(77,237.25)
4/28/2021	4/28/2021	AP Invoice		Federal Withholding 4/24/2021	5,146.36	0.00	(82,383.61)
5/13/2021	5/13/2021	AP Invoice		Federal Withholding 5/8/2021	5,052.35	0.00	(87,435.96)
5/27/2021	5/27/2021	AP Invoice		Federal Withholding 5/22/2021	5,023.51	0.00	(92,459.47)
				Total	87,018.54	0.00	

100 - General Fund

Account 100-2312150

Post Date	Transaction Date	Source	Check #	Line Description	Debit	Credit	Balance
1/7/2021	1/7/2021	AP Invoice		ER PD BCBS 1/2/2021	9,972.08	0.00	(9,972.08)
2/4/2021	2/4/2021	AP Invoice		ER PD BCBS 1/30/2021	11,258.80	0.00	(21,230.88)
3/2/2021	3/2/2021	AP Invoice		ER PD BCBS 2/27/2021	11,258.80	0.00	(32,489.68)
3/31/2021	3/31/2021	AP Invoice		ER PD BCBS 3/27/2021	11,258.80	0.00	(43,748.48)
5/13/2021	5/13/2021	AP Invoice		ER PD BCBS 5/8/2021	11,258.80	0.00	(55,007.28)
Total					55,007.28	0.00	

100 - General Fund

Account 100-30-52385

Post Date	Transaction Date	Source	Check #	Line Description	Debit	Credit	Balance
2/1/2021	2/1/2021	AP Invoice		EMS Services for Oct-Dec. 2020	15,889.75	0.00	15,889.75
3/31/2021	3/31/2021	AP Invoice		EMS FOR EMERGENCY MEDICAL TRANSPOR	15,889.75	0.00	31,779.50
4/15/2021	4/15/2021	AP Invoice		EMS FOR EMERGENCY MEDICAL TRANSPOR	15,889.75	0.00	47,669.25
Total					47,669.25	0.00	

100 - General Fund

Account 100-30-53415

Post Date	Transaction Date	Source	Check #	Line Description	Debit	Credit	Balance
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12/23/2020	12/23/2020	AP Invoice		Life Pack 15 Plus Accessories	37,787.54	0.00	37,787.54
12/23/2020	12/23/2020	AP Invoice		Chest Compression Device & Accessories	15,138.58	0.00	52,926.12
12/29/2020	12/29/2020	AP Invoice		AED	10,455.00	0.00	63,381.12
12/30/2020	12/30/2020	AP Invoice		Access, for Life Pak and AED	7,592.92	0.00	70,974.04
2/11/2021	2/11/2021	AP Invoice		Parts for Life Pak 15	7,200.00	0.00	78,174.04
Total					78,174.04	0.00	

100 - General Fund

Account 100-30-55545

Post Date	Transaction Date	Source	Check #	Line Description	Debit	Credit	Balance
11/13/2020	11/13/2020	AP Invoice		E-702 -Pump Drain , warning Lights, Rear E	10,485.07	0.00	10,485.07
4/15/2021	4/15/2021	AP Invoice		REPAIRS TO BRUSH TRUCK 702	10,298.74	0.00	20,783.81
Total					20,783.81	0.00	

100 - General Fund

Account 100-30-56445

Post Date	Transaction Date	Source	Check #	Line Description	Debit	Credit	Balance
2/1/2021	2/1/2021	AP Invoice		20 sets of Bunker Gear	41,977.80	0.00	41,977.80
Total					41,977.80	0.00	

100 - General Fund

Account 100-45-55465

Post Date	Transaction Date	Source	Check #	Line Description	Debit	Credit	Balance
11/6/2020	11/6/2020	AP Invoice		Trash Service for October	23,002.34	0.00	23,002.34
12/11/2020	12/11/2020	AP Invoice		Waste Disposal for November	22,987.73	0.00	45,990.07
1/7/2021	1/7/2021	AP Invoice		Trash collection for December 2020	22,900.07	0.00	68,890.14
2/11/2021	2/11/2021	AP Invoice		Trash collection for January 2021	23,388.48	0.00	92,278.62
3/5/2021	3/5/2021	AP Invoice		Trash collection for February 2021	23,403.41	0.00	115,682.03
4/15/2021	4/15/2021	AP Invoice		Trash Collection for March 2021	23,418.34	0.00	139,100.37
5/6/2021	5/6/2021	AP Invoice		Monthly Statement for April 2021	23,448.20	0.00	162,548.57
Total					162,548.57	0.00	

100 - General Fund

Account 100-50-57463

Post Date	Transaction Date	Source	Check #	Line Description	Debit	Credit	Balance
10/30/2020	10/30/2020	AP Invoice		Water Street Bridge Progress Billing #1	103,233.00	0.00	103,233.00
2/5/2021	2/5/2021	AP Invoice		Construct Redi-Rock Retaining Wall for Wat	99,764.42	0.00	202,997.42
Total					202,997.42	0.00	

200 - Water And Utilities Fund

Account 200-70-52260

Post Date	Transaction Date	Source	Check #	Line Description	Debit	Credit	Balance
5/13/2021	5/13/2021	AP Invoice		SERVICES FROM 3/29/21-4/25/21	9,648.50	0.00	9,648.50
Total					9,648.50	0.00	

200 - Water And Utilities Fund

Account 200-75-53425

Post Date	Transaction Date	Source	Check #	Line Description	Debit	Credit	Balance
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4/23/2021	4/23/2021	AP Invoice	Emergency Disaster Winter Storm 2021	5,465.00	0.00	5,465.00
Total				5,465.00	0.00	

200 - Water And Utilities Fund

Account 200-75-55460

Post Date	Transaction Date	Source	Check #	Line Description	Debit	Credit	Balance
11/13/2020	11/13/2020	AP Invoice		Water purchase for 10-1 to 10-29-20	39,858.92	0.00	39,858.92
12/18/2020	12/18/2020	AP Invoice		Water Purchase for 10-30 to 12-1	35,640.91	0.00	75,499.83
2/1/2021	2/1/2021	AP Invoice		Water Purchase 12/2 to 12/29/20	27,731.02	0.00	103,230.85
2/25/2021	2/25/2021	AP Invoice		Water Purchase for 12-30 to 2/2/21	28,440.66	0.00	131,671.51
4/15/2021	4/15/2021	AP Invoice		WATER PURCHASE 3/5/20 - 3/30/21	23,422.37	0.00	155,093.88
4/15/2021	4/15/2021	AP Invoice		WATER PURCHASE 2/3/20 - 3/4/21	26,484.19	0.00	181,578.07
5/13/2021	5/13/2021	AP Invoice		WATER PURCHASE 3/31/20 - 5/3/21	36,507.50	0.00	218,085.57
Total					218,085.57	0.00	

200 - Water And Utilities Fund

Account 200-80-55463

Post Date	Transaction Date	Source	Check #	Line Description	Debit	Credit	Balance
10/2/2020	10/2/2020	AP Invoice		Sewer Service for October	14,065.00	0.00	14,065.00
10/16/2020	10/16/2020	AP Invoice		Sewer Treatment for November	14,065.00	0.00	28,130.00
12/11/2020	12/11/2020	AP Invoice		Waste Disposal for December	33,066.00	0.00	61,196.00
12/18/2020	12/18/2020	AP Invoice		Waste Disposal for January	33,066.00	0.00	94,262.00
2/1/2021	2/1/2021	AP Invoice		Sewage Treatment for Feb. 2021	33,066.00	0.00	127,328.00
2/25/2021	2/25/2021	AP Invoice		Sewage Treatment for March 2021	33,066.00	0.00	160,394.00
4/15/2021	4/15/2021	AP Invoice		O&M WATER TREATMENT FOR MAY 2021	33,066.00	0.00	193,460.00
4/15/2021	4/15/2021	AP Invoice		O&M WATER TREATMENT	33,066.00	0.00	226,526.00
5/13/2021	5/13/2021	AP Invoice		O&M WATER TREATMENT FOR JUNE 2021	33,066.00	0.00	259,592.00
Total					259,592.00	0.00	

200 - Water And Utilities Fund

Account 200-80-57440

Post Date	Transaction Date	Source	Check #	Line Description	Debit	Credit	Balance
1/7/2021	1/7/2021	AP Invoice		Aluminum Build a Box - safety box 6x6x6	8,973.00	0.00	8,973.00
Total					8,973.00	0.00	

200 - Water And Utilities Fund

Account 200-80-57450

Post Date	Transaction Date	Source	Check #	Line Description	Debit	Credit	Balance
3/11/2021	3/11/2021	AP Invoice		2021 GMC Double Cab Pickup 2500 VIN #4:	32,325.20	0.00	32,325.20
Total					32,325.20	0.00	

400 - Debt Service Fund

Account 400-15-57940

Post Date	Transaction Date	Source	Check #	Line Description	Debit	Credit	Balance
2/19/2021	2/19/2021	AP Invoice		Bond Interest Pmt.	75,000.00	0.00	75,000.00
Total					75,000.00	0.00	

500 - Municipal Development District Fund**Account 500-10-9109216**

Post Date	Transaction Date	Source	Check #	Line Description	Debit	Credit	Balance
10/30/2020	10/30/2020	AP Invoice		Progress Billing #1 on City Hall Parking Lot	52,426.80	0.00	52,426.80
12/3/2020	12/3/2020	AP Invoice		City Hall Parking Lot Progress Billing #2	99,675.00	0.00	152,101.80
2/5/2021	2/5/2021	AP Invoice		City Hall Parking Final Bill less Retainage	46,150.85	0.00	198,252.65
3/31/2021	3/31/2021	AP Invoice		CITY HALL PARKING LOT PROJECT FINAL R	10,618.35	0.00	208,871.00
4/30/2021	4/30/2021	AP Invoice		PEDESTRIAN CROSSING SIGNS	6,526.75	0.00	215,397.75
				Total	<u>215,397.75</u>	<u>0.00</u>	

CITY OF OVILLA MINUTES
Monday June 14, 2021
Regular City Council Meeting
105 S. Cockrell Hill Road, Ovilla, TX 75154

In accordance with order of the Office of the Governor the CITY COUNCIL of the CITY OF OVILLA conducted a meeting at 6:30 PM, Monday June 12, 2021, via Zoom in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19).

The public was also permitted to attend in person however, also permitted to offer public comments via Zoom as provided by the agenda and as permitted by the presiding officer during the meeting.

Mayor Dormier called the Council Meeting of the Ovilla City Council to order at 6:30 PM, with notice of the meeting duly posted.

The following City Council Members were present:

Rachel Huber	Council Member, Place 1
Dean Oberg	Council Member, Place 2
Doug Hunt	Mayor Pro Tem, Place 4
Michael Myers	Council Member, Place 5

Mayor Dormier noted the participating Council Members, thus constituting a quorum. PL3 Griffin was noted absent. City Secretary, department directors and various staff were also present and on the Zoom call.

CALL TO ORDER

PL2 Oberg gave the invocation and PL5 Myers led the reciting of the U.S. Pledge of Allegiance and the Pledge to the Texas Flag.

ANNOUNCEMENTS, PROCLAMATIONS, PRESENTATIONS, COMMENTS

- **PRESENTATIONS** - Mayor Dormier presented Welcoming Plaque for our recent established business in Town - Cup of Alaska - 696 W. Main Street was present to accept the plaque. The businesses that were unable to attend, were read aloud -

Legacy Nutrition - 713 W. Main Street
Snow Place Like Home - 713 W. Main Street
Tiverton Bakery - 839 E. Main Street
Cup of Alaska - 696 W. Main Street
Bella Rose - 702 W. Main Street
Ovilla Barber Shop - 700 W. Main Street #2
Village Counseling and Consulting, PLLC - 700 W. Main Street

- Representative Ben Jarrett gave a presentation of the Smart Earth Technologies Radio Read System regarding water meters.

CITIZEN COMMENTS:

- None

CONSENT AGENDA

- C1. Financial Transactions over \$5000
- C2. Municipal buildings cleaning agreement (authorize CM to sign)
- C3. Emergency Repair to Bent Tree Aerial Sewer Line
- C4. Ellis County Emergency Management Plan update
- C5. Armstrong Forensic Laboratory, Inc. Agreement
- C6. Minutes of the Regular City Council Meeting April 12, 2021
- C7. Minutes of the Regular City Council Meeting May 10, 2021
- C8. Minutes of the Special Council Workshop May 27, 2021

PL4 Hunt made the motion to approve the consent items as presented.
Seconded by PL2 Oberg

No opposition/abstentions.

VOTE: The motion to approve carried unanimously: 4-0

Recorded Vote:

PL1 Huber AYE

PL2 Oberg AYE

Mayor Pro Tem Hunt AYE

PL5 Myers AYE

PL3 Griffin noted absent.

REGULAR AGENDA

- ITEM 1. DISCUSSION/ACTION – Consideration of and action on Resolution R2021-07 accepting the annual financial audit report for the year ended September 30, 2020, prepared by BKD CPAs and Advisors.

Presentation was made by BKD Advisors and the audit was accepted with the following motion:

PL4 Hunt made the motion to approve Resolution R2021-07 accepting the annual financial audit report for the year ending September 30, 2020, prepared by BKD CPSs and Advisors.
Seconded by PL2 Oberg

No opposition/abstentions.

VOTE: The motion to approve carried unanimously: 4-0

Recorded Vote:

PL1 Huber AYE

PL2 Oberg AYE

Mayor Pro Tem Hunt AYE

PL5 Myers AYE

PL3 Griffin noted absent.

- ITEM 2. DISCUSSION/ACTION – Receive recommendation from the Planning and Zoning Commission to consider and act on a site plan application submitted by Ovilla Road Baptist Church/Ovilla Christian School, located at 3251 Ovilla Road, Ovilla, Ellis County Texas.

On Monday June 7, 2021, the Planning and Zoning Commission met to discuss the need for the site plan application and its submittal. After presentation was given that the Ovilla Christian School has had enormous growth over the last year and expressing the need for classroom modular(s) to be added

to the church building/school building for more rooms for students, the P&Z recommended this to be considered by the City Council.

The motion was given by PL5 Myers to approve the site plan application submitted by Ovilla Road Baptist church/Ovilla Christian School, located at 3251 Ovilla Road, Ovilla, Ellis County Texas as presented, with an additional review by City Council in 5 years to consider possible extension. PL2 Oberg seconded the motion.

No opposition/abstentions.

VOTE: The motion to approve carried unanimously: 4-0

Recorded Vote:

PL1 Huber AYE

PL2 Oberg AYE

Mayor Pro Tem Hunt AYE

PL5 Myers AYE

PL3 Griffin noted absent.

ITEM 3. DISCUSSION/ACTION – Consideration of and action on a Meritorious Exception, as permitted by Chapter 3, Section 3.06.012 in the Ovilla Code of Ordinances, filed by Cowtown Graphics & Signs, representative of the Ovilla Road Baptist Church 3251 Ovilla Road, Texas to place a new non-illuminated sign at the same location of 3251 Ovilla Road, Ovilla, TX., authorizing the City Manager to execute said permit.

Code Enforcement Officer Mike Dooly explained the placement of the sign and asked for any questions the Councilmembers may have. He explained it would be a non-illuminated sign for a specific entry to part of the building.

PL2 Oberg made the motion to approve the meritorious exception filed by Cowtown Graphics & Signs, representative of the Ovilla Road Baptist Church to place a new non-illuminated sign at the same location of 3251 Ovilla Road, Ovilla, TX authorizing the City Manager to execute said permit. Seconded by PL4 Hunt.

No opposition/abstentions.

VOTE: The motion to approve carried unanimously: 4-0

Recorded Vote:

PL1 Huber AYE

PL2 Oberg AYE

Mayor Pro Tem Hunt AYE

PL5 Myers AYE

PL3 Griffin noted absent.

ITEM 4. DISCUSSION/ACTION – Consideration of and action on a request submitted by Dee A. and Mattie Raven to rotate the property front for the construction of a residential dwelling on Block 2, Lot 4, more commonly known as 106 Brookwood Court, Brookwood Estates, Ellis County, Ovilla, TX 75154 to face Cockrell Hill Road.

No Action was made – applicant withdrew request.

-AT THIS TIME MAYOR DORMIER CHANGED THE ORDER OF THE AGENDA IN ORDER FOR CITY COUNCIL TO GO INTO EXECUTIVE SESSION-

EXECUTIVE SESSION

Richard Dormier, Mayor

Rachel Huber, Place One

Dean Oberg, Place Two

The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

A. *Convene into Executive Session at 8:12 PM*

ITEM 1. DISCUSSION/ACTION – Deliberate the appointment, employment, evaluation, reassignment and/or duties of the Chief of Police.

B. *Reconvene into Regular (Open) Session at 8:29 PM*

Mayor Dormier called for a motion:

PL2 Oberg made the motion to accept the separation agreement of the Chief of Police.

PL4 Hunt seconded the motion.

No opposition/abstentions.

VOTE: The motion to approve carried unanimously: 4-0

Recorded Vote:

PL1 Huber AYE

PL2 Oberg AYE

Mayor Pro Tem Hunt AYE

PL5 Myers AYE

PL3 Griffin noted absent.

ITEM 5. DISCUSSION/ACTION – Consideration of and action on the authorization of payment to TCAP/GEXA Energy ancillary recovery fees from the February 2021 winter storm freeze disaster.

PL4 Hunt made the motion to accept payment **Option 1** and approve payment of the amount of \$24,445.39

PL1 Huber seconded the motion.

No opposition/abstentions.

VOTE: The motion to approve carried unanimously: 4-0

Recorded Vote:

PL1 Huber AYE

PL2 Oberg AYE

Mayor Pro Tem Hunt AYE

PL5 Myers AYE

PL3 Griffin noted absent.

ITEM 6. DISCUSSION/ACTION – Consideration of and action on Ordinance No. 2021-11 of the City of Ovilla, Texas, amending Chapter 10 (subdivision regulation), Article 10.02, Division 3 (plat requirements and procedures); providing a requirement of plats prior to the issuance of permits and construction of improvements; providing a savings clause; providing a severance clause; providing for publication; and providing an effective date.

Pam Woodall addressed the Mayor and Councilmembers and explained the need for amendment to the current. With this new Ordinance, plats will be required before issuance of any permits. This has not been a requirement in the past.

PL4 Hunt made the motion approve Ordinance No. 2021-11 of the City of Ovilla, Texas, amending Chapter 10 (subdivision regulation), Article 10.02, Division 3 (plat requirements and procedures); providing a requirement of plats prior to the issuance of permits and construction of improvements; providing a savings clause; providing a severance clause; providing for publication as presented. PL2 Oberg seconded the motion.

No opposition/abstentions.

VOTE: The motion to approve carried unanimously: 4-0

Recorded Vote:

PL1 Huber AYE

PL2 Oberg AYE

Mayor Pro Tem Hunt AYE

PL5 Myers AYE

PL3 Griffin noted absent.

ITEM 7. DISCUSSION/ACTION – Consideration of and action on Resolution R2021-08 for the full city opening and operations, and whether to continue virtual and/or teleconference public meetings after the opening of the city municipality.

Mayor Dormier clarified that the Resolution will give the municipality until September to see how the COVID-19 pandemic is developing at that time. He also stated that the State of Emergency Declaration is still in effect therefore giving the city time to decide to keep allowing meetings to be held via Zoom. Once the Declaration ends, it was explained that the city may have to continue Zoom from then on - at every meeting.

PL2 Oberg made the motion approve Resolution R2021-08 for the full city opening and operations, and whether to continue virtual and/or teleconference public meetings after the opening of the city municipality as presented.

PL2 Oberg seconded the motion.

No opposition/abstentions.

VOTE: The motion to approve carried unanimously: 4-0

Recorded Vote:

PL1 Huber AYE

PL2 Oberg AYE

Mayor Pro Tem Hunt AYE

PL5 Myers AYE

PL3 Griffin noted absent.

ITEM 8. DISCUSSION/ACTION – Consideration of and action to approve a proposed Budget Calendar for Fiscal Year 2021-2022 budget preparations.

PL4 Hunt made the motion to approve a proposed Budget Calendar for Fiscal Year 2021-2022 budget preparations.

PL2 Oberg seconded the motion.

No opposition/abstentions.

Richard Dormier, Mayor

Rachel Huber, Place One

Dean Oberg, Place Two

VOTE: The motion to approve carried unanimously: 4-0

Recorded Vote:

PL1 Huber AYE

PL2 Oberg AYE

Mayor Pro Tem Hunt AYE

PL5 Myers AYE

PL3 Griffin noted absent.

ITEM 9. DISCUSSION/ACTION – Consideration of and action on Ordinance No. 2021-12 of the City of Ovilla, Texas, repealing Chapter 1, Article 1.09, Division 4, of the Code of Ordinances of the City of Ovilla, dissolving the Park Board; providing a savings clause; providing a severance clause; providing for immediate effect; and providing for publication.

Mayor Dormier explained that we had a Park Board in the past and that was dissolved by the city. Recently it was reestablished, and the city is having a hard time keeping this Board complete with members.

PL2 Oberg made the motion to approve Ordinance No. 2021-12 of the City of Ovilla, Texas, repealing Chapter 1, Article 1.09, Division 4, of the Code of Ordinances of the City of Ovilla, dissolving the Park Board; providing a savings clause; providing a severance clause; providing for immediate effect; and providing for publication.

PL4 Hunt seconded the motion.

No opposition/abstentions.

VOTE: The motion to approve carried unanimously: 4-0

Recorded Vote:

PI1 Huber AYE

PL2 Oberg AYE

Mayor Pro Tem Hunt AYE

PL5 Myers AYE

PL3 Griffin noted absent.

ITEM 10. DISCUSSION/ACTION – Receive staff and recommendation from the Board Review Committee to consider and act on a volunteer board appointment to fill a vacancy to serve an open term on the Municipal Development District (MDD) Board of Directors.

Pam Woodall, CM explained that 2 members of the Park Board had expressed their desire to serve on other boards if needed. Recommendation was to appoint Matthew Edwards to the MDD as place five.

PL1 Huber made the motion to appoint Matthew Edwards to serve as Place 5 on the MDD.

PL2 Oberg seconded the motion.

No opposition/abstentions.

VOTE: The motion to approve carried unanimously: 4-0

Recorded Vote:

PL1 Huber AYE

PL2 Oberg AYE

Mayor Pro Tem Hunt AYE

PL5 Myers AYE

PL3 Griffin noted absent.

ITEM 11. DISCUSSION/ACTION – Receive recommendation from the Board Review Committee to consider and act on a volunteer board appointment to fill a vacancy to serve an open term on the Planning and Zoning Commission.

Pam Woodall, CM explained that 2 members of the Park Board had expressed their desire to serve on other boards if needed. Recommendation was to appoint Josh Lewis to the P&Z as place two.

PL2 Oberg made the motion to appoint Josh Lewis to serve as Place 2 on the P&Z.

PL5 Myers seconded the motion.

No opposition/abstentions.

VOTE: The motion to approve carried unanimously: 4-0

Recorded Vote:

PL1 Huber AYE

PL2 Oberg AYE

Mayor Pro Tem Hunt AYE

PL5 Myers AYE

PL3 Griffin noted absent.

ITEM 12. DISCUSSION/ACTION – Consideration of and action to determine if Council is interested in the sale of and with any restrictions of .504-acre, Block 4, Lot 8, Brookwood Addition 2, "Water-Well lot", directing staff to work with legal counsel.

PL2 Oberg made the motion to approve the sale of .504 acre, Block 4, Lot 8, Brookwood Addition 2, 'water-well' lot with noted restriction(s) to work with legal counsel on the following: non-residential.

PL1 Huber seconded the motion.

No opposition/abstentions.

VOTE: The motion to approve carried unanimously: 4-0

Recorded Vote:

PL1 Huber AYE

PL2 Oberg AYE

Mayor Pro Tem Hunt AYE

PL5 Myers AYE

PL3 Griffin noted absent.

ITEM 13. DISCUSSION/ACTION – Consideration of and action to authorize the city manager to approve a contract with a licensed real estate appraiser to obtain a formal fair market value on the City property of .504-acre, Block 4, Lot 8, Brookwood Addition 2, "Water-Well lot", Ovilla, Ellis County, Texas 75154.

Mayor Dormier explained that the reasoning behind this item is that the city needs an appraiser in order to advertise property for sale.

PL4 Hunt made the motion to approve the authorization of the city manager to approve a contract with a licensed real estate appraiser not to exceed the amount of \$2500, to obtain a formal fair market value On the sale of .504 acre, Block 4, Lot 8, Brookwood Addition 2, 'water-well' lot, Ovilla, Ellis County, Texas 75154.

PL2 Oberg seconded the motion.

Richard Dormier, Mayor

Rachel Huber, Place One

Dean Oberg, Place Two

Doug Hunt, Place Four

David Griffin, Place Three

Michael Myers, Place Five

No opposition/abstentions.

VOTE: The motion to approve carried unanimously: 4-0

Recorded Vote:

PI1 Huber AYE

PL2 Oberg AYE

Mayor Pro Tem Hunt AYE

PL5 Myers AYE

PL3 Griffin noted absent

ITEM 14. DISCUSSION/ACTION – Consideration of and action to determine the use restrictions of 708 W. Main Street, directing staff to work with legal counsel for the preparation of sale.

No Action

staff directed to bring back in July after further research

ITEM 15. DISCUSSION/ACTION – Consideration of and action to authorize the city manager to approve a contract with a licensed real estate appraiser to obtain a formal fair market value on the City property of 708 W. Main Street, Ovilla, Ellis County, Texas 75154.

No Action

staff directed to bring back in July after further research

ITEM 16. DISCUSSION/ACTION – Consideration of and action on 2021 Heritage Day Committee appointments to facilitate plans of the 2021 Heritage Day Celebration and festivities.

The appointments to facilitate were as follows:

Coordinator: Doug Hunt

Managing Secretarial Assistant: Emily Starkey

Grounds: James Kuykendall

Financials: Sharon Jungman

No motion was needed

ITEM 17. DISCUSSION/ACTION – Consideration of any item(s) pulled from the Consent Agenda for individual consideration and action.

None

STAFF REPORTS

- **Department Activity Reports / Discussion**

- Police Department

Chief B. Windham

- Fire Department

Chief B. Kennedy

- Public Works Departments

Public Works Director J. Kuykendall

1. Construction/Development

2. Water/wastewater

3. Streets

4. Parks

5. Monthly Code/Animal Control Reports

- Administration

1. Financials (non-reconciled)

Finance Director Sharon Jungman

- a) Monthly Municipal Court Report
- b) UB Cut-Off May 2021
- 2. Administration Reports

City Manager P. Woodall
City Secretary G. Miller

REQUESTS FOR FUTURE AGENDA ITEMS AND/OR ANNOUNCEMENTS BY COUNCIL AND STAFF

None

The City Council Meeting was Adjourned at 9:31 pm.

Richard Dormier, Mayor

ATTEST:

G Miller, City Secretary

Approved July 12, 2021

CITY OF OVILLA MINUTES
Friday July 02, 2021
Special City Council Meeting
105 S. Cockrell Hill Road, Ovilla, TX 75154

In accordance with order of the Office of the Governor the CITY COUNCIL of the CITY OF OVILLA conducted a meeting at 5:00 PM, Friday July 2, 2021 via Zoom in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19).

The public was also permitted to attend in person however, also permitted to offer public comments via Zoom as provided by the agenda and as permitted by the presiding officer during the meeting.

Mayor Dormier called the Council Meeting of the Ovilla City Council to order at 5:00 PM, with notice of the meeting duly posted.

The following City Council Members were present:

Rachel Huber	Council Member, Place 1
Dean Oberg	Council Member, Place 2 (arriving at 5:10 pm)
David Griffin	Council Member, Place 3
Doug Hunt	Mayor Pro Tem, Place 4
Michael Myers	Council Member, Place 5

Mayor Dormier noted the participating Council Members, thus constituting a quorum. City Manager, City Secretary and Deputy City Secretary also present.

CALL TO ORDER

Mayor Pro Tem Hunt gave the invocation and PL3 Griffin led the reciting of the U.S. Pledge of Allegiance and the Pledge to the Texas Flag.

ANNOUNCEMENTS, PROCLAMATIONS, PRESENTATIONS, COMMENTS

- None

CITIZEN COMMENTS:

- None

CONSENT AGENDA

- None

- **EXECUTIVE SESSION**

The City Council of the City of Ovilla, Texas, reserves the right to meet in a closed session on any item listed on this Agenda should the need arise, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

A. *Convene into Executive Session at 5:02 pm*

Closed Meeting called pursuant to Texas Government Code §551.074 – Personnel Matters.

ITEM 1. DISCUSSION/ACTION – Deliberate the appointment, employment, reassignment and/or duties of an Interim Chief of Police and/or Permanent Chief of Police.

B. *Reconvene into Regular (Open) Session 5:58 pm*

PL2 Oberg made the motion on the promotional opportunity and letter of understanding between the City of Ovilla and Charles Joey Bennett as permanent Chief of Police.
PL4 Hunt seconded.

VOTE: The motion to approve carried: 5-0

Recorded Vote:

PI1 Huber AYE

PL2 Oberg AYE

PL3 Griffin AYE

Mayor Pro Tem Hunt AYE

PL5 Myers - AYE

The City Council Meeting was Adjourned at 6:04 pm.

Richard Dormier, Mayor

ATTEST:

G Miller, City Secretary

Approved July 12, 2021



Ovilla City Council

Public Hearing

Meeting Date: July 12, 2021

Department: Administration

☒ Discussion ☒ Action

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Submitted By: Staff

Amount: N/A

Reviewed By: ☒ City Manager ☒ City Secretary ☒ City Attorney

☐ Finance Director ☒ Other: Code Enforcement / Construction/ DCS

Attachments:

1. Public Hearing Notice

Agenda Item / Topic:

PUBLIC HEARING

Ordinance No.2021-13 of the City of Ovilla, Texas, repealing Sections 32.3, 32.4, 32.5, 32.6 and 33.10 of the City's Zoning Ordinance; adopting new regulations for special events in the City as Chapter 15 to the Code of Ordinances; providing for penalties; providing a savings clause; providing a severance clause; providing for immediate effect; and providing for publication.

- a. **PRESENTATION** by staff.
- b. **PUBLIC HEARING** to receive comments from the public regarding Ordinance No. 2021-13.
- c. **RECEIVE** recommendation from the Planning and Zoning Commission regarding Ordinance No. 2021-13

Please Publish 06/22/2021

NOTICE OF PUBLIC HEARING FOR REPLAT REQUEST

Notice is hereby given that a public hearing will be held by the Ovilla City Council of the City of Ovilla, Texas, on Monday, July 12, 2021 at 6:30 P.M., at the Ovilla Municipal Building, Council Chamber Room, 105 Cockrell Hill Road, Ovilla, Texas, 75154, to receive public comments for the consideration of a replat request, filed by Ronald L. DeFord, owner. The replat is on 2.306 acres, on the owner's 23.909 acre tract, Samuel Clark Survey, Abstract 212, off of Westmoreland at Hosford Lane, in the City of Ovilla, in Ellis County, Texas. For additional information, contact City Secretary G Miller, 972.617.7262, or email gmliller@cityofovilla.org during normal business hours.



Ovilla City Council

AGENDA ITEM REPORT

Item 1

Meeting Date: July 12, 2021

Department: Administration

☒ Discussion ☒ Action

Budgeted Expense: ☒ YES ☐ NO ☐ N/A

Submitted By: Staff

Reviewed By: ☒ City Manager

☒ City Secretary

☒ City Attorney

☐ Finance Director ☒ Other: Code Enforcement, Deputy CS

Attachments:

1. Ordinance No. 2021-13
2. Recommendation from the Planning and Zoning Commission

Agenda Item / Topic:

ITEM 1. DISCUSSION/ACTION – Receive recommendation from the Planning and Zoning Commission to consider and act on Ordinance No. 2021-13 of the City of Ovilla, Texas, repealing Sections 32.3, 32.4, 32.5, 32.6 and 33.10 of the City's Zoning Ordinance; repealing Article A8.000, Sections A8.003(5) and A8.003(5)(a) of the Appendix to the Code of Ordinances; adopting new regulations for special events in the City as Chapter 15 to the Code of Ordinance; providing for special event permit fees; providing for penalties; providing a savings clause; providing a severance clause; providing for immediate effect; and providing for publication as presented.

Discussion / Justification:

Mayor Dormier and the Ovilla City Council expressed desires that staff review the current Special Events Permit application process, requirements, and definition for possible updates. The Code currently places limitations and frequencies for any Special Events. The current ordinance was established in 2010 and most likely was designed for one-time large events such as:

- 5-k runs through town
- Annual City-wide benefit sales and/or celebrations
- Annual parades through the downtown area

With the City's flourishing downtown businesses, staff realizes a need to revise such limitations with the presented ordinance that updates the definition, application fee, frequency to host such an event and allows more freedom for the current downtown businesses to host food vendors, live music, and temporary structures such as a tent or canopy.

Legal Counsel provided the revised ordinance.

The current ordinance is listed Chapter 14 of the Ovilla Code of Ordinances and will be repealed from that Chapter with a new (presented) ordinance and a new Chapter 15. This requires two public hearings. All legal requirements have been met.

Recommendation / Staff Comments:

Staff recommendation.

Sample Motion(s):

I move that Council approve/deny Ordinance No. 2021-13 of the City of Ovilla, Texas repealing Sections 32.3, 32.4, 32.5, 32.6 and 33.10 of the City's Zoning Ordinance; repealing Article A8.000, Sections A8.003(5) and A8.003(5)(a) of the Appendix to the Code of Ordinances; adopting new

regulations for special events in the City as Chapter 15 to the Code of Ordinance; providing for special event permit fees; providing for penalties; providing a savings clause; providing a severance clause; providing for immediate effect; and providing for publication as presented.

ORDINANCE NO. 2021-13

AN ORDINANCE OF THE CITY OF OVILLA, TEXAS, REPEALING SECTIONS 32.3, 32.4, 32.5, 32.6 AND 33.10 OF THE CITY'S ZONING ORDINANCE; REPEALING ARTICLE A8.000, SECTIONS A8.003(5) AND A8.003(5)(A) OF THE APPENDIX TO THE CODE OF ORDINANCES; ADOPTING NEW REGULATIONS FOR SPECIAL EVENTS IN THE CITY AS CHAPTER 15 TO THE CODE OF ORDINANCES; PROVIDING FOR SPECIAL EVENT PERMIT FEES; PROVIDING FOR PENALTIES; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERANCE CLAUSE; PROVIDING FOR IMMEDIATE EFFECT; AND PROVIDING FOR PUBLICATION.

WHEREAS, the administrative staff of the City of Ovilla periodically reviews the City's ordinances and recommends revisions thereto based on current needs, outdated provisions, changes in the law, advances in technology, changes in costs and necessary fees, administrative needs, and for the protection of citizens of the City; and

WHEREAS, the City of Ovilla, Texas, previously adopted its comprehensive zoning ordinance, Ordinance No. 2010.013 which is codified as Chapter 14 of the City's Code of Ordinances; and

WHEREAS, regulations pertaining to special events on public property were adopted with and in the comprehensive zoning ordinance; and

WHEREAS, city staff has recommended updates to the special events regulations; and

WHEREAS, in addition to updating the special events regulations, city staff has recommended the relocation of the special events regulations from the zoning ordinance to a new chapter of the City's Code of Ordinances; and

WHEREAS, the City Council finds and determines that it is in the best interest of the health, safety, and welfare of the citizens of the City of Ovilla, and for the efficient administration of city government to repeal and replace the existing special event regulations and codify same in a separate chapter of the City's Code of Ordinances, and

WHEREAS, a public hearing was held by the Planning and Zoning Commission of the City on the 06 day of July 2021, and a public hearing was held by the City Council on the 12 day of July 2021, with respect to this ordinance.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS, THAT:

ORDINANCE NO. 2021-13

SECTION 1. REPEAL OF CHAPTER 14, SECTIONS 32.3, 32.4, 32.5, 32.6 AND 33.10, OF THE CODE OF ORDINANCES OF THE CITY OF OVILLA

Chapter 14, Sections 32.3, 32.4, 32.5, 32.6 ad 33.10 of the Code of Ordinances of the City of Ovilla are hereby repealed.

SECTION 2. REPEAL OF ARTICLE A8.000, SECTIONS A8.003(5) AND A8.003(5)(A) OF THE APPENDINX TO THE CODE OF ORDINANCES OF THE CITY OF OVILLA

Article A8.000, Sections A8.003(5) and A8.003(5)(A) are hereby repealed.

SECTION 3. ADOPTION OF SPECIAL EVENTS REGULATIONS

The following special events regulations are hereby adopted and shall be codified as Chapter 15 to the Code of Ordinances of the City of Ovilla.

CHAPTER 15. SPECIAL EVENTS

ARTICLE 15.01. SPECIAL EVENT REGULATIONS

Sec. 15.01.001. - Purpose.

The City of Ovilla recognizes that special events are essential for a vibrant community and provide a distinct benefit to the local culture and economy. This article creates a uniform, fair, and simple process for the safe and orderly implementation of special events which utilize city infrastructure, assets, and personnel. This article enables industry professionals to effectively communicate their needs while protecting the public health, safety, and welfare.

Sec. 15.01.002. - General authority.

The City Manager or his/her designee will carry out the responsibilities under this article including but not limited to:

- (1) Review all special event permits and approve or deny applications in compliance with the rules adopted under this article.
- (2) Impose reasonable conditions on the special event based on health, safety, and welfare requirements.
- (3) May establish a special events district.
- (4) Coordinate permit issuance or authorization for the special event with other city departments, maintaining a special events committee.
- (5) Adopt rules and fees governing the administration and enforcement of this chapter, including application requirements, provisions for interdepartmental review.

Sec. 15.01.003. - Definitions.

ORDINANCE NO. 2021-13

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Applicant means a person who has filed a written application for a special event permit.

City Manager means the City Manager of the City of Ovilla or his or her designee.

Permittee means the person to whom a special event permit is granted pursuant to this article.

Special Event means a planned temporary accumulation of people or attractions for a common purpose, including but not limited to, street fairs, arts and crafts shows, carnivals, circuses, rallies, public entertainments, festivals or other similar events or attractions, that:

- (1) Interfere with the normal flow or regulation of pedestrian or vehicular traffic; or
- (2) Require special city services, including but not limited to, street closure, provisions of barricades, special parking arrangements, special electrical services or special police services.

Special Event Permit means the written approval from the City Manager for a special event.

Sec. 15.01.004. - Permit required; exemptions.

It shall be unlawful for any person to conduct a special event without first having obtained a special event permit from the City unless it falls within the following exempted activities:

- (1) An event conducted entirely on city park land that uses only parks and recreation department facilities, personnel and equipment;
- (2) An event conducted in a city facility that requires only facilities, personnel, or equipment related to that facility;
- (3) A spontaneous event that is occasioned by news or affairs coming into public knowledge less than forty-eight (48) hours before the spontaneous event and that is conducted on sidewalks or city park land;
- (4) An event solely on private property;
- (5) The armed forces of the United States of America, the military forces of the state and the forces of the police and fire departments acting within the scope of their duties;
- (6) Funeral processions proceeding by vehicle under the most reasonable route from a funeral home, church, or residence of the deceased to the place of service or place of interment; or
- (7) Sidewalk processions which observe and comply with traffic regulations and traffic control devices utilizing that portion of a sidewalk nearest the street, but at no time more than one-half of the sidewalk.

Sec. 15.01.005. - Application for permit; fee.

- (a) A person seeking a special event permit shall file an application with the City upon forms provided by the City, which shall be accompanied with an application fee of \$150.00. In

ORDINANCE NO. 2021-13

the event of good cause shown, the City Manager shall have the authority to lower or waive the fee.

- (b) The City Manager shall ensure that other licenses and permits, restrictions, regulations, fees for the City services, safeguards or other conditions deemed necessary by individual city departments for the safe and orderly conduct of a special event be requested, submitted, and approved before the special event permit is granted. City services and permits may include but are not limited to: health permit applications; agreements with the police department for police coverage; agreements for the provision of fire department and emergency medical services; agreement with the public works department regarding costs associated with street closures; agreements with the parks and recreation department for the use of any park facilities.
- (c) No person, firm or other entity shall be permitted to hold a special event in the City more than once per calendar quarter.

Sec. 15.01.006. - Filing period.

- (a) Applications for a special event permit shall be filed not less than thirty (30) days before the special event is to begin and no more than three hundred sixty-five (365) days before the special event is to begin.
- (b) Applications filed less than thirty (30) days before a special event shall be subject to a late fee in the amount of \$75.00. In the event of good cause shown, the City Manager shall have the authority to lower or waive the late fee.

The application for a special event permit shall set forth as a minimum the following information:

- (1) The name, address, telephone number, and email address of the person seeking to conduct the special event;
- (2) If the special event is to be held for or by an organization, the name, address and telephone number of the headquarters of the organization and name, address, telephone number, and email address of the authorized representatives of such organization;
- (3) If the special event is to be held by or for any person other than the applicant, the applicant shall file a written statement from that other person showing authority to make the application;
- (4) The name, address, telephone number, and email address of the person who will be the person responsible for the special event;
- (5) The time at which on-site activities in preparation for the special event will begin;
- (6) The dates and times the special event will start and terminate;
- (7) The details pertaining to sanitation and cleanup;

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- (8) The location, size and number of stages, seating, tents, awnings, canopies, food service booths, first aid stations, portable restrooms or other temporary structures shall be shown;
- (9) The proposed location of entrances and exits and a plan of evacuation in case of emergency;
- (10) The proposed location of parking areas and the number of spaces provided for the special event;
- (11) If food or beverages will be served or sold, include copies of any licenses or permits issued by the appropriate agencies for such vendors;
- (12) The number, size, material and location of any planned signage shall be included;
- (13) When public address systems will be used, the location and orientation of those speakers shall be shown;
- (14) If any portion of the special event is to be held on private property, including parking, written permission for the holding of the special event or parking from the owner of the property or his authorized representative;
- (15) Copies of permits and agreements with all county officials or state agencies shall be included with the application for a special event permit;
- (16) A copy of a certificate of insurance that complies with the requirements set forth in this article.
- (17) Any other information which the City Manager shall find necessary under the standards for issuance.

Sec. 15.01.007. - Standards for issuance.

A special event permit will be issued if, upon review, the City Manager finds that the applicant has secured the police, fire and emergency medical services required under this article; all applicable fees have been paid; and that the special event will be conducted in such a way that:

- (1) It is not likely to cause injury to persons or property;
- (2) It will not substantially interrupt the safe and orderly movement of traffic near its location or route;
- (3) There will be adequate sanitation and other required health facilities made available in or adjacent to any public assembly areas; and
- (4) There are sufficient parking places on the site of the special event to accommodate the number of vehicles reasonably expected to be parked in accordance with Section 19-58 or the applicant has made adequate arrangements for off-site parking and transfer of attendees;
- (5) It will not require the diversion of so great a number of police officers to properly police the special event location or line of movement and the adjacent areas as to unduly interfere with the normal protection for the City; or

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- (6) It will not require the diversion of so great a number of police, fire protection or emergency medical services personnel so as to unduly interfere with the provision of these services to portions of the City other than that to be occupied by the special event and adjacent areas;

Sec. 15.01.008. - Denial or revocation.

(a) The City Manager may deny a special event permit if:

- (1) The special event, in the opinion of one (1) or more city departmental directors, would unduly hinder or compromise the delivery or performance of normal city services, including previously scheduled construction or maintenance services, or emergency services, or constitutes a public threat, or if the special event will conflict in time and location with another special event, parade or assembly for which a permit has already been granted;
- (2) The applicant fails to submit a complete application or fails to provide any additional information requested by the City Manager; or
- (3) The proposed date or time for the special event or the location of the special event or parking for such special event would unduly interfere or disrupt the educational activities of a school when such school is in session.
- (4) The applicant fails to comply with or the special event will violate an ordinance of the City or any other applicable law;
- (5) The applicant makes or permits the making of a false or misleading statement or omission of material fact on an application for a special event;
- (6) The applicant has been convicted of violating this article, has had a special event permit revoked within the preceding twelve (12) months, or has failed to pay any additional costs assessed by the City for a previous special event within the previous two (2) years;
- (7) The applicant has previously been issued a special event permit in the same calendar quarter.
- (8) The applicant fails to provide proof of a license or permit required by this article or another city ordinance or by state law;
- (9) The applicant is unable or unwilling to provide any required insurance or surety bonds that may be required under this article; or
- (10) The applicant is unable or unwilling to pay any additional costs as may be required by the City Manager.

(b) A special event permit shall be revoked upon the following conditions:

- (1) The applicant made or permitted to be made a false or misleading statement or omission of material fact on an application for a special event permit;
- (2) In the event that the police chief, fire chief, director of utilities, other city officials or their designated representatives find that any of the provisions of this section, another

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city ordinance, or state or federal law is being violated, they shall immediately notify the City Manager, and the special event permit issued hereunder shall be revoked;

- (3) When, in the judgment of the above-named officials, a violation exists which requires immediate abatement, they shall have authority to revoke a special event permit in the absence or unavailability of the City Manager.
- (c) The City Manager shall act upon a complete application for a special event permit within ten (10) days after the filing thereof. If the City Manager does not approve the application, the applicant shall be mailed a notice of this action stating the reasons for the denial of the application.

Sec. 15.01.009. - Notice to adjoining property owners.

The City Manager shall have authority to require that permittee send notices of the special event to adjoining property owners when, in the City Manager's judgment, the special event is of a scope and nature that will impact those owners.

Sec. 15.01.010. - Inspection of special event.

The City may enter and inspect any property, building, or premises before, during, or after a special event for the purposes of verifying the accuracy of the information on the permit application, ensuring compliance with this article and all city ordinances, and determining if there are any conditions on the premises that are contrary to the health, safety, or welfare of the public or any participant.

Sec. 15.01.011. - Permit to be maintained on-premises.

The special event permit shall be maintained at all times on the premises and shall be made available to any police officer or other authorized city employee or representative.

Sec. 15.01.012. - Parking.

- (a) An applicant shall submit evidence that sufficient parking will be available to accommodate the projected number of users with a ten (10) percent surplus. The number of spaces deemed sufficient will be determined by the nature of the event, number and age of people attending, including event staff, participants and performers during peak times. If said parking is to be on private property adjacent to the special event, written evidence that the applicant has a right of possession of said property through ownership, lease, license, or other property interest must be provided. When the location is not an established parking area, a parking and traffic plan shall be submitted which will show how the needed parking will be achieved and arranged. The number of parking spaces and layout of parking area, including aisle widths, size of parking spaces and whether parking attendants will be provided, shall be included in the submittal.
- (b) When adequate parking is not available at or immediately adjacent to the site of the special event, off-site parking may be used. When off-site parking and transfer of attendees is used the parking and traffic plan will show how this will be accomplished.
- (c) The City shall have the authority, when reasonably necessary as determined by the police department, to prohibit or restrict the parking of vehicles along a street or highway or part thereof adjacent to the site of the special event. The City shall post signs to such effect,

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and it shall be unlawful for any person to park or leave unattended any vehicle in violation thereof.

Sec. 15.01.013. - Amusement rides.

Rides and/or attractions associated with special events shall conform to the statutory rules and regulations set forth in Texas Occupations Code Chapter 2151, designated the Amusement Ride Safety Inspection and Insurance Act.

Sec. 15.01.014. - Hours of operation.

A special event may be conducted only between the hours of 7:00 a.m. and 11:59 p.m. daily. The police department shall be responsible for enforcing this provision. The City Manager may waive the time limit on certain special events when good cause is previously demonstrated by the applicant in writing.

Sec. 15.01.015. - Tents and temporary structures.

Any special event which includes the use of a stage, seating, tent, canopy, or other temporary structure shall meet the requirements of the City's fire code and building code except that a separate permit is not required when a special event permit has been obtained. Fire lanes for emergency equipment must be provided and the site prepared in a manner so as not to be a fire hazard as determined by the fire chief.

Sec. 15.01.016. - Food and beverage service.

Where food or beverage service is provided or sold, said operation shall be in compliance with all provisions of the food and food establishment ordinances of the City, including ordinances regulating mobile food vendors, as well as all other applicable state and local laws.

Sec. 15.01.017. - Restroom facilities.

- (a) The organizer shall provide ample restroom facilities for the event. If the event site does not provide sufficient permanent restroom facilities, the organizer shall arrange for a sufficient number of portable restrooms to be on site.
- (b) Restrooms shall be located in close proximity to the event site or venue.
- (c) Portable restrooms shall be delivered no earlier than 24 hours before the start of the event and shall be removed from the site no more than 24 hours after the conclusion of the event. Failure to remove portable restrooms within this time period may result in additional fees.
- (d) Portable restrooms shall comply with all applicable requirements under the American Disabilities Act, as it exists or may be amended.

Sec. 15.01.018. - Noise.

The organizer shall be responsible for ensuring that the event complies with all applicable provisions of the City's noise ordinance, set forth in Chapter 8, Article 8.03 of the Code of Ordinances, at all times. Failure to comply with a requirement from the City's police department concerning noise may result in the immediate revocation of the special event permit and/or prosecution under applicable law.

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Sec. 15.01.019. - Alcohol.

- (a) It is the responsibility of the applicant to ensure that if alcoholic beverages will be possessed and consumed during a special event, that they have obtained all necessary city approvals for such possession and use.
- (b) For special events requiring a permit from the Texas Alcoholic Beverage Commission (TABC), a copy of the state permit shall be required prior to the issuance of a special event permit.

Sec. 15.01.020. - Street closure plan.

- (a) Certain streets within the city may be temporarily closed to limit or exclude vehicular or pedestrian traffic before, during or after a special event. An organizer requesting one or more street closures for a special event shall submit for approval a street closure plan showing the layout of all barricades, traffic-control devices and signs as part of the permit application. The special event review committee shall consider such request in evaluating the application and may require additional or fewer street closures. Some street closures may require the organizer to obtain the consent of businesses, property owners or other persons in the area. Should street closures be approved, the City shall supervise the placement of all barricades and signs placed on public streets or other public rights-of-way.
- (b) The City's police and public works department shall determine the type and number of traffic-control devices required to close a public street or other public right-of-way. Such traffic-control devices shall meet the standards of the then-current Texas Manual of Uniform Traffic-Control Devices.
- (c) The City's police or public works department may require the use of electronic changeable message signs to direct event and nonevent traffic on major roadways.
- (d) Electronic changeable message signs shall be used within the public right-of-way when road closure or special parking situations require them. Such signage shall not be used to identify or promote an event.
- (e) Any event equipment or other property that is permitted to be located within the public right-of-way during the event shall be removed in a timely manner to facilitate the reopening of a closed street as soon as possible. For races and rallies, equipment and other property shall be removed as soon as the last participant passes that point of route. For other events, the organizer shall start removing equipment and other property no later than the advertised end time of the event. The organizer shall prioritize removing equipment and other property that is in the public right-of-way before taking down equipment or other property in other areas.

Sec. 15.01.021. - Police/security services.

- (a) Sufficient security measures will be approved solely by the City.

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- (b) If required, the City police department will have final say on the number of security personnel needed for the event and the manner in which they are deployed.
- (c) The City police department may require the organizer to deploy certain security measures during the event at the expense of the organizer.
- (d) The organizer shall be responsible for all costs of police and security services.

Sec. 15.01.022 - Fire/emergency medical services.

- (a) Fire and emergency medical services for special events shall be provided by the City fire department unless specific provisions are authorized by the fire chief in accordance with the City's emergency medical services. Prior to the issuance of a special event permit, the organizer must coordinate with the City's fire department to discuss the specific needs of each event and make arrangements to retain the services of the City's fire department personnel. The City shall have final say as to the extent of the services required to properly serve the special event.
- (b) Venues that are specifically designed for events and that hold a certificate of occupancy for such activity are required to enter into a service agreement with the City for police, fire, and emergency medical services. Provisions of such agreements shall include:
 - a. Compensation of personnel as employees of the venue;
 - b. Worker's compensation or employer's liability insurance through the venue's insurance provider;
 - c. Hourly rates for services determined by the City; and
 - d. Adherence to city medical direction instructions and protocols.

Sec. 15.01.023. - Sanitation.

- (a) An applicant shall submit evidence in the form of a waste, recycling and sanitary plan that sufficient waste resources will be available to accommodate the projected number of users with a ten (10) percent surplus. The amount of waste receptacles (including dumpsters, bins and recycling bins) and sanitary facilities deemed sufficient will be determined by the nature of the event, number and age of people attending, including event staff, participants and performers during peak times.
- (b) Waste from animals used in any such special event shall be removed daily from the grounds. Should animals be kept within the City limits at night, they shall be kept not less than three hundred (300) feet from any developed residential or commercial districts.
- (c) The applicant shall make their best effort to arrange for recycling:

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- (1) The number of recyclable containers at special events shall be equal to the number of trash containers.
 - (2) Recycling and trash containers next to each other throughout the event.
 - (3) Each recyclable container should be clearly identified as a recycling receptacle and display a list of types of recyclable materials accepted.
 - (4) Organizers can determine types of recyclables to be collected.
 - (5) The event's coordinator must ensure that all recyclable materials are delivered to a recycling facility, and not to a landfill.
 - (6) The use of disposable expanded polystyrene food ware is prohibited due to its tendency to easily break apart and create litter. Alternatives such as plastic, paper, or reusable plates/cups are required instead.
- (d) If facilities are used on private property adjacent to the special event, written evidence that the applicant has a right of possession of said property through ownership, lease, license, or other property interest must be provided.
- (e) Contents of required waste, recycling and sanitary plan.
- (1) Name and contact info of contracted vendor;
 - (2) Number of and placement of sanitary facilities;
 - (3) Number, placement and size of dumpsters;
 - (4) Number and placement of trash and recycling bins; and
 - (5) Pickup schedules.
- (f) Water usage and disposal of wastewater.
- (1) Any special event or related activity desiring use of water from the city water system must coordinate with the utilities department to obtain a temporary meter. Deposit for the meter and payment for water used shall be in accordance with ordinances of the City.
 - (2) An applicant shall submit a plan for the disposal of wastewater and the utilities department shall approve the plan.

Sec. 15.01.024. - Signage.

- (a) All signs used to advertise, promote, or provide information relating to a special event must comply with all then-current applicable ordinances, rules, and regulations of the City.
- (b) Written permission from the City must be obtained prior to placing signs/inflatables on public property. The design of signs placed on public property must be approved by the City. Signs placed on public property must be designed and constructed such that they do not leave adhesive residue on property when removed. Inflatable signs promoting special events are permitted on property hosting event; however, inflatables must be anchored to the ground - not a building or other structure. Staking signs deeper than 12 inches is prohibited. Please refer to the City's sign ordinance.

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- (c) Permanent existing signs may not be removed.
- (d) Notwithstanding any other provision of this chapter, no signs, banners, streamers, lights, vehicles, balloons, inflatables or any other materials or devices advertising, promoting or providing information relating to the event may be displayed on or within public right-of-way.

Sec. 15.01.025. - Liability insurance.

- (a) When a special event is partially or fully contained on the City rights-of-way, the applicant for a special event permit shall furnish the City Manager with a certificate of general liability insurance with limits of one million dollars (\$1,000,000.00) per occurrence/two million dollars (\$2,000,000.00) aggregate and naming the City as an additional insured.
- (b) The City Manager shall have the right to lower, waive, or increase the public liability insurance limits based upon the type of special event, equipment, machinery, location, number of people or animals involved, and other pertinent factors or risks associated with the special event.
- (c) An applicant shall have the right to show cause why the insurance requirement should be reduced or waived, and to present such request to the City Manager. Upon receipt of such request, the City Manager shall consult with the City's attorney. The City Manager shall respond to an applicant's request for lower insurance or waiver within five (5) days from date of request.
- (d) If a mutually agreeable insurance limit cannot be agreed upon, the application shall be considered denied.

Sec. 15.01.026. - Indemnification.

When a special event is partially or fully contained on city property, an applicant shall agree to indemnify and hold harmless the City, its officers, employees, agents, and representatives against all claims of liability and causes of action resulting from any death, personal injury and/or damage or property arising out of the special event.

Sec. 15.01.027. - Additional costs and reimbursements.

- (a) In the event the City Manager determines, upon a review of the application, that a special event may require the special attention and involvement of city personnel or facilities, the City Manager shall so notify the applicant. In such event, prior to the issuance of a special event permit, the applicant and the City Manager shall agree upon the cost of city services including but not limited to: policing, fire, emergency medical services, cleaning, closure of roads, and the applicant shall pay that amount to the City upon application. Prior to the issuance of a special event permit, the applicant shall agree in writing to pay any additional costs to the City incurred as a result of the special event within five (5) days of

the date upon which the City informs the permittee of the amount of such additional costs. Should the permittee not pay such additional costs, no future special event permits shall be issued to the same permittee for a period of three (3) years. Nothing herein shall preclude the City from enforcing any legal or equitable remedy against the permittee for recovery of such additional costs.

- (b) The chief of police or his/her designee shall determine whether and to what extent additional police services are reasonably necessary for the special event for traffic control and public safety. The chief of police shall base this decision on the size, location, duration, time and date of the special event, and the need to detour or preempt citizen travel and use of the streets and sidewalks. If possible, without disruption of ordinary police services or compromise of public safety, off-duty personnel will police the special event. If additional police services for the special event are deemed necessary by the chief of police, he shall so inform the applicant for the special event permit. The applicant then shall have the duty to secure the police services deemed necessary by the chief of police.
- (c) The organizer shall be required to pay the City for certain costs and expenses incurred by the City for activities associated with the event, including the following:
 - (1) Utility services provided to the special event, including all the costs of installation, maintenance and connection;
 - (2) Barricades and traffic cones;
 - (3) Electronic changeable message signs;
 - (4) Repair, maintenance and removal of real property, facilities, equipment and other property damaged during the course of the event in the event of a failure of organizer to do so;
 - (5) Repair of public right-of-way, parks and other public property damaged during the course of the event;
 - (6) Police protection;
 - (7) Fire protection;
 - (8) Emergency medical service;
 - (9) Trash and recycling disposal and cleanup;
 - (10) Traffic control; and
 - (11) Other direct costs associated with the special event.

Sec. 15.01.028. - Offenses and penalty.

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- (a) It is hereby determined that this section governs public health and safety and, therefore, any person violating or failing to comply with any of the provisions of this section shall, upon conviction, be liable for penalty not to exceed two thousand dollars (\$2,000.00). Each day that a violation of this article is found to exist or continue shall constitute a separate, punishable offense.
- (b) A culpable mental state is not required for the commission of an offense under this section.

SECTION 4. SAVINGS CLAUSE

In the event that any other Ordinance of the City of Ovilla, Texas, heretofore enacted is found to conflict with the provisions of the Ordinance, this Ordinance shall prevail.

SECTION 5. SEVERANCE CLAUSE

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court or competent jurisdiction, such shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

SECTION 6. EFFECTIVE DATE

Because of the nature of interest and safeguard sought to be protected by this Ordinance and in the interest of the citizens of the City of Ovilla, Texas, this Ordinance shall take effect immediately after passage, approval, and publication, as required by law.

SECTION 7. PUBLICATION

The City Secretary is hereby authorized and directed to cause publication of the descriptive caption and penalty clause hereof as an alternative method of publication provided by law.

PASSED, APPROVED and ADOPTED by the City Council of Ovilla, Texas on this the ____ day of _____, 2021.

Richard Dormier, Mayor

ATTEST:

G Miller, City Secretary

ORDINANCE NO. 2021-13

APPROVED AS TO FORM:

Ron G. MacFarlane, Jr., City Attorney



City of OVILLA Planning & Zoning Commission Recommendation

Case PZ21.05 - Consideration of and action on Ordinance 2021-13, of the City Council of the City of Ovilla, Texas, repealing sections 32.3, 32.4, 32.5, 32.6 and 33.10 of the City's Zoning Ordinance; adopting new regulations for Special Events in the City as Chapter 15 to the Code of Ordinances; providing for penalties; providing a savings clause; providing a severance clause; providing for immediate effect; and providing for publication; and forwarding recommendation to the Ovilla City Council.

PLANNING AND ZONING Members present, and upon a record vote of:

PL1 Gray AYE
PL2 Lewis AYE
PL3 Lynch AYE
PL4 Whittaker AYE

PL5 Muckelroy AYE
PL6 Hart AYE
PL7 Hall AYE

7 FOR

0 AGAINST

0 ABSTAIN

C. Sanchez
Presiding Officer of P&Z

7/6/21
Date

Guiller
Board Secretary

7.6.2021
Date



Ovilla City Council

Public Hearing

Meeting Date: July 12, 2021

Department: Administration

☒ Discussion ☒ Action

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Submitted By: Staff

Amount: N/A

Reviewed By: ☒ City Manager ☒ City Secretary ☒ City Attorney

☐ Finance Director ☒ Other: Code Enforcement / Construction/ DCS

Attachments:

1. Public Hearing Notice

Agenda Item / Topic:

Receive presentation and citizen comments on Re-Plat application #2021-01 submitted by Ronald DeFord to replat 2.306-acres of the 23.99 total acres, Samuel Clark Survey, Abstract 214, off Westmoreland at Hosford Lane, more commonly referred to as 800 Hosford Road, in the City of Ovilla, Ellis County, Texas.

- a. **PRESENTATION** – given by staff and/or applicant.
- b. **PUBLIC HEARING** to receive comments from those wishing to speak.

Replats require a public hearing for notification to the public. Staff provided required legal notice to the newspaper, posting notice of the scheduled public hearing. All legal requirements have been met.

Please Publish 06/22/2021

NOTICE OF PUBLIC HEARING FOR REPLAT REQUEST

Notice is hereby given that a public hearing will be held by the Ovilla City Council of the City of Ovilla, Texas, on Monday, July 12, 2021 at 6:30 P.M., at the Ovilla Municipal Building, Council Chamber Room, 105 Cockrell Hill Road, Ovilla, Texas, 75154, to receive public comments for the consideration of a replat request, filed by Ronald L. DeFord, owner. The replat is on 2.306 acres, on the owner's 23.909 acre tract, Samuel Clark Survey, Abstract 212, off of Westmoreland at Hosford Lane, in the City of Ovilla, in Ellis County, Texas. For additional information, contact City Secretary G Miller, 972.617.7262, or email [gmiller@cityofovilla.org](mailto:gmilller@cityofovilla.org) during normal business hours.



Ovilla City Council

AGENDA ITEM REPORT

Item 2

Meeting Date: July 12, 2021

Department: Finance

☒ Discussion ☒ Action

Budgeted Expense: ☒ YES ☐ NO ☐ N/A

Submitted By: Staff

Reviewed By: ☒ City Manager

☒ City Secretary

☐ City Attorney

☒ Finance Director

☒ Other: Staff

Attachments:

1. Application documents
2. Plat

Agenda Item / Topic:

ITEM 2. **DISCUSSION/ACTION** – Consideration of and action on Re-Plat #2021-01 application submitted by Ronald DeFord (owner) to replat 2.306-acres of the 23.99 total acres, Samuel Clark Survey, Abstract 214, off Westmoreland at Hosford Lane, more commonly referred to as 800 Hosford Road, in the City of Ovilla, Ellis County, Texas.

Discussion / Justification:

OWNER/APPLICANT: RONALD DEFORD
APPLICATION DATE: June 08, 2021
LOCATION: 800 Hosford Lane
UTILITIES: Water/Septic
ZONING: R22
PROPOSED LAND USE: Residential
MAJOR THOROUGHFARE: Highway 664

APPLICANT'S PROPOSAL: To divide 2.306-acres from the 23.909 total acres for residential purposes. Fourteen letters to homeowners within 200 feet were mailed. Staff received two letters in favor. All other posting (newspaper) legal requirements have been met.

Recommendation / Staff Comments:

Staff recommends.

Sample Motion(s):

I move that Council approve/deny Re-Plat #2021-01 application submitted by Ronald DeFord (owner) to replat 2.306 acres of the 23.99 total acres, Samuel Clark Survey, Abstract 214, off Westmoreland at Hosford Lane, more commonly referred to as 800 Hosford Road, in the City of Ovilla, Ellis County, Texas.



APPLICATION FOR SHORT FORM PLAT/REPLAT
THE CITY OF OVILLA, TEXAS

DATE:	<u>5/27/2021</u>		
APPLICANT:	<u>Ronald L. DeFord</u>		
ADDRESS:	<u>800 Hosford Rd</u>	<u>Ovilla, Tx</u>	<u>7584</u>
TELEPHONE:	<u>(214) 882-9668</u>		

APPLICANT'S INTEREST IN PROPERTY: Owner
(Owner, Agent, Leaser(s), Option to Buy, Etc.)

Engineer or Land Planner Shields and Lee Surveyors Phone 214 942 8496

Mailing Address:

Location of Property: 212 Samuel Clark Survey ~~Block 214~~, City of Ovilla, Westmoreland at Hosford Lane
☒ City Limits ☐ Extraterritorial Jurisdiction (ETJ)

Subdivision Name: Hosford Hill Addition

23.909
Area in Subdivision 23.99 Total Acres 2 Number of Lots Average Lot size

Short Form Application Fee \$200 479.80
Engineering Fee: \$20 per lot or acre (if required)

Fee Due City for Application \$ 679.80

DATE:

APPLICANT'S SIGNATURE: R. DeFord



APPLICATION FOR SHORT FORM PLAT/REPLAT
THE CITY OF OVILLA, TEXAS

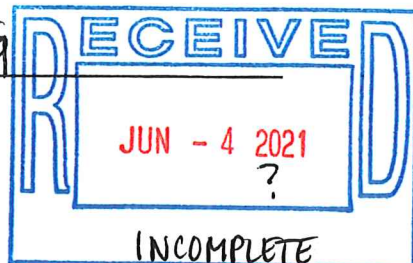
REPLAT CHECK LIST

Please provide the following information/items as part of your submittal packet:

- ☒ CURRENT & PROPOSED SURVEYS ATTACHED
- ☒ CURRENT R-O-W IS DEDICATED TO CITY
- ☒ TAX CERTIFICATE SHOWING ALL PROPERTY TAXES ARE PAID
- ☒ EXISTING ZONING R22 - single family
- ☒ TITLE BLOCK LISTING OF REPLAT, SUBDIVISION NAME, COMPLETE LEGAL DESCRIPTION OF PROPOSED PLAT/REPLAT.
- ☐ PROPOSED USE OF PROPERTY (if other than current use).
- ☒ SIZE OF PROPERTY 23.99 ACRES
- ☒ REPLAT FEES PAID RECEIPT ATTACHED - # 9400

DATE SUBMITTED: 6.8.2021 HEARING DATE: 7.12.2021

RECEIVED BY: CG



TAX CERTIFICATE



RICHARD ROZIER
ELLIS COUNTY TAX OFFICE TAX ASSESSOR - COLLECTOR
P.O. DRAWER 188 109 S. JACKSON RM T125
WAXAHACHIE, TX 75168

Issued To:

DE FORD RONALD L & SANDRA E
800 HOSFORD RD
RED OAK, TX 75154

Legal Description

212 S CLARK 23.908 ACRES

Parcel Address: 609 WESTMORELAND RD

Legal Acres: 23.9080

Account Number: 181524

Certificate No: 243561380

Certificate Fee: \$10.00 CASH

Print Date: 04/06/2021 12:16:43 PM

Paid Date: 04/06/2021

Issue Date: 04/06/2021

Operator ID: JANICEH

TAX CERTIFICATES ARE ISSUED WITH THE MOST CURRENT INFORMATION AVAILABLE. ALL ACCOUNTS ARE SUBJECT TO CHANGE PER SECTION 26.15 AND 11.43(i) OF THE TEXAS PROPERTY TAX CODE. THIS IS TO CERTIFY THAT ALL TAXES DUE ON THE ABOVE DESCRIBED PROPERTY HAVE BEEN EXAMINED, UP TO AND INCLUDING THE YEAR 2020. ALL TAXES ARE PAID IN FULL

Exemptions:

OPEN SPACE 1-D-1

Certified Owner:

DE FORD RONALD L & SANDRA E
800 HOSFORD RD
RED OAK, TX 75154

Certified Tax Unit(s):

70 ELLIS COUNTY
170 LTRD
211 RED OAK ISD
362 CITY OF OVILLA

2020 Value:	1,079,830
2020 Levy:	\$15,649.68
2020 Levy Balance:	\$0.00
Prior Year Levy Balance:	\$0.00
Total Levy Due:	\$0.00
P&I + Attorney Fee:	\$0.00
Total Amount Due:	\$0.00

DUE TO ITS ASSIGNED USAGE, THE ABOVE LEGAL PROPERTY MAY HAVE RECEIVED SPECIAL VALUATION, AND ADDITIONAL ROLLBACK TAXES MAY BECOME DUE BASED ON THE PROVISIONS OF THE SPECIAL VALUATION.

Janice H

Reference (GF) No: N/A

Issued By:

RICHARD ROZIER

ELLIS COUNTY TAX OFFICE TAX ASSESSOR - COLLECTOR

Sec. 10.02.091 Replats

(a) Any person who wishes to revise a subdivision plat which has been previously filed for record must make an application of the proposed revised plat to the city council. The replat of the subdivision shall meet all the requirements for a subdivision that may be pertinent. However, if the subdivision as replatted does not require any appreciable alteration or improvement of utility installations, streets, alleys, building setback lines, etc., then no engineering plans or preliminary plat will be required.

(b) In the event the proposed replat involves property which has been previously developed or zoned as single-family or duplex residential use then special requirements are triggered as follows:

(1) After an application is filed for a replat affecting single-family and duplex property, the city secretary shall give notice of the application to be published in the official newspaper of the city at least fifteen (15) days before the date of the city council meeting at which it is to be considered. Such notice must include a statement of the time and place at which the city council will meet to consider the replat and to hear protests to the revision at a public hearing. Additionally, written notice must be sent to all owners of property located within the two hundred feet (200') of the property upon which the replat is requested. Such notice may be served by depositing the notice, properly addressed and postage paid, at the local post office.

(2) If twenty percent (20%) or more of the property owners to whom notice has been required to be given file a written protest of the replatting before or at the public hearing, then the affirmative vote of at least three-fourths (3/4) of the city council members is required to approve the replat.

(1989 Code, ch. 9, sec. 4.00)

JOHN C. STAFFORD, JR.
JIMMY CAROL KEMPER
3.11 ACRES

HOSFORD LANE

N 89°33'10" E 921.15'

Easement to TP & L Co.
Vol. 657, Pg. 339, DRECT

30' Dedicated by this plat for widening of Hosford Lane

Power Lines

15' UTILITY EASEMENT

315'

15'

N 00°16'13" W 1126.26'

LOT 2

20.209 Acres

ABSTRACT 212

50' Drainage and Utility
Easement To Ovilla
Vol. 1443, Pg. 458
D.R.E.C.T.

30' Dedicated by this plat for widening of Westmoreland Road

846.58'

ATMOS Gas Line per markers
and shown on Exh. A Vol. 779, Pg. 670
D.R.E.C.T.

SAMUEL CLARK SURVEY
BLOCK A

RONALD L. & SANDRA E. DE FORD
Volume: 2813, Page: 1156
DRECT
Called 23.909 acres of land

Drainage and Utility
Easement To Ovilla
Vol. 1443, Pg. 121
D.R.E.C.T.

10' WIDE
ONCOR ELECTRIC
DELIVERY UTILITY EASEMENT

S 89°57'36" E 386.70'

L2

Fence Post for Corner

S 89°57'36" E 396.92'

LOT 1

2.306 Acres

N 01°15'56" W 255.20'

10' UTILITY EASEMENT

S 89°47'41" W 925.14'

GRACE CHURCH OF OVILLA
Volume: 1611, Page: 559
DRECT

S 89°47'41" E 393.34'

ATMOS Gas Enclosure
40' x 40' Easement to
ENSEARCH CORP.
Vol. 779, Pg. 670, DRECT

30'

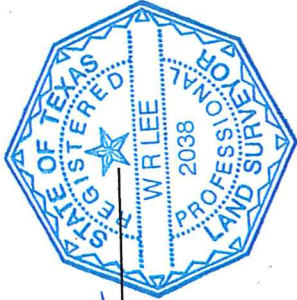
12" I.R.F.

28.34'

Drain
Easement
Vol.
D.R.

12" I.R.F.

SURVEYORS CERTIFICATE
This is to certify that I, W.R. LEE, a Registered Public Land Surveyor of the State of Texas, have plotted
the above sub-division from an actual survey on the ground and that all lot corners, angle points, and points
of curve have been properly marked on the ground, and that this plat correctly represents that survey made by me.



W.R. Lee
Registered Professional
Land Surveyor
Number 2038

Date 5-23-24

Short Form Plat

HOSFORD HILL ADDITION
Lots 1 and 2, Block A
City of Ovilla, Ellis County, Tex
Being 23.909 Acres in the SAMUEL CLARK
City of Ovilla, Ellis County, Tex

Basis of Bearings: Record Description

Rachel Huber, Councilmember, Place 1
Dean Oberg, Councilmember, Place 2



David Griffin, Councilmember, Place 3
Michael Myers, Councilmember, Place 5

Richard Dormier, Mayor
Doug Hunt, Mayor Pro Tem

June 24, 2021

JIMMY CAROL KEMPER
P.O. BOX 1101
RED OAK TX 75154-1101

CERTIFIED MAIL # 9414 7118 9956 0662 0052 16

RE: Notice of Re-Plat Application Request
RE-PLAT # 2021:01

Dear Property Owner (Property ID 181546),

The City of Ovilla has scheduled a public hearing to receive public comment to consider a re-plat application request filed by Ronald L. DeFord, owner. The replat is on 2.306 acres, being located at the owner's 23.908 acre tract, Samuel Clark Survey, Abstract 214, off Westmoreland at Hosford Lane, in the City of Ovilla, in Ellis County, Texas.

The public hearing will be held on Monday, July 12, 2021, at 6:30 PM, by the Ovilla City Council. Said hearing will be held in the Council Chamber of the Ovilla Municipal Building, located at 105 S. Cockrell Hill Road, Ovilla, Texas 75154.

The City of Ovilla welcomes written or emailed (gmler@cityofovilla.org) responses if you are unable to attend.

Name: PAULITA KEMPER Address: 801 Hosford Rd.

In Favor: ✓ Opposed: _____

Comments: _____

If you have any questions regarding this request for a re-plat, please contact Ovilla City Offices.

Sincerely yours,

G. Miller
City Secretary
972.617.7262
gmler@cityofovilla.org

Rachel Huber, Councilmember, Place 1
Dean Oberg, Councilmember, Place 2



David Griffin, Councilmember, Place 3
Michael Myers, Councilmember, Place 5

Richard Dormier, Mayor
Doug Hunt, Mayor Pro Tem

June 24, 2021

BARBARA & RICHARD BARBOUR
610 WESTMORELAND DR
OVILLA, TX 75154-1847

CERTIFIED MAIL # 9414 7118 9956 0662 0231 42

RE: Notice of Re-Plat Application Request
RE-PLAT # 2021.01

Dear Property Owner (Property ID 181542),

The City of Ovilla has scheduled a public hearing to receive public comment to consider a re-plat application request filed by Ronald L. DeFord, owner. The replat is on 2.306 acres, being located at the owner's 23.908 acre tract, Samuel Clark Survey, Abstract 214, off Westmoreland at Hosford Lane, in the City of Ovilla, in Ellis County, Texas.

The public hearing will be held on Monday, July 12, 2021, at 6:30 PM, by the Ovilla City Council. Said hearing will be held in the Council Chamber of the Ovilla Municipal Building, located at 105 S. Cockrell Hill Road, Ovilla, Texas 75154.

The City of Ovilla welcomes written or emailed ([gmiller@cityofovilla.org](mailto:gmill@cityofovilla.org)) responses if you are unable to attend.

Name: Barbara Barbour Address: 610 Westmoreland Ovilla

In Favor: ☒ Opposed: ☐

Comments: Great neighbor, he takes very good care of his place

If you have any questions regarding this request for a re-plat, please contact Ovilla City Offices.

Sincerely yours,

G Miller

G Miller
City Secretary
972.617.7262
[gmiller@cityofovilla.org](mailto:gmill@cityofovilla.org)



Ovilla City Council

AGENDA ITEM REPORT

Item 3

Meeting Date: July 12, 2021

Department: Administration

☒ Discussion ☒ Action

Budgeted Expense: ☐ YES ☒ NO ☐ N/A

Submitted By: Staff

Reviewed By: ☒ City Manager

☒ City Secretary

☒ City Attorney

☒ Finance Director

☒ Other: Staff

Attachments:

1. None

Agenda Item / Topic:

ITEM 3. DISCUSSION/ACTION – Receive recommendation from the Economic Development Corporation to consider and act on use restrictions at 708 W. Main Street, directing staff to work with legal counsel for the preparation of sale.

Discussion / Justification:

Since the May 10, 2021 Council meeting, the consensus of the Council was to move forward with the preparation for the possible sale of 708 W. Main Street. At the June 2021 Council meeting, staff was directed to meet with the Economic Development Corporation (EDC) to receive their ideas and recommendations for the use for this downtown city property, including restrictions.

Staff will receive assistance from legal counsel on setting restrictions and notices.

The EDC was for the most part in agreement with Council:

1. Commercial use only for this property.
2. Take care of the asbestos prior to sell.

However, the EDC also made other suggestions:

2. Childcare
3. Not another Bar-B-Que facility.
4. How about an event facility?

Recommendation / Staff Comments:

Staff recommends approval.

Sample Motion(s):

I move to approve/deny moving forward for the sale of 708 W. Main Street, directing staff to work with legal counsel for the preparation of sale with the noted restrictions, authorizing the mayor to sign required documents for the asbestos abatement.



Ovilla City Council

AGENDA ITEM REPORT

Item 4

Meeting Date: July 12, 2021

Department: Administration

☒ Discussion ☒ Action

Budgeted Expense: ☐ YES ☒ NO ☐ N/A

Submitted By: Staff

Reviewed By: ☒ City Manager

☒ City Secretary

☒ City Attorney

☒ Finance Director

☒ Other: Staff

Attachments:

1. N/A

Agenda Item / Topic:

ITEM 4. DISCUSSION/ACTION – Consideration of and action to authorize the city manager to approve a contract with a licensed real estate appraiser to obtain a formal fair market value on the City property of 708 W. Main Street, Ovilla, Ellis County, Texas 75154.

Discussion / Justification:

If Council approved Item 3, directing staff to move forward with the process of the sale of 708 W. Main Street, an appraisal for a formal fair market value would need to be accomplished, per the city attorney.

Council approved a cost of \$2,500 to obtain a formal fair market value on a previous piece of City owned property. Staff recommends the same for 708 W. Main Street.

Recommendation / Staff Comments:

Staff recommends approval.

Sample Motion(s):

I move to approve/deny the authorization of the city manager to approve a contract with a licensed real estate appraiser, not to exceed \$_____, to obtain a formal fair market value on the City property of 708 W. Main Street, Ovilla, Ellis County, Texas 75154.



Ovilla City Council

AGENDA ITEM REPORT

Item 5

Meeting Date: July 12, 2021

Department: Administration

☒ Discussion ☒ Action

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Submitted By: Staff

Reviewed By: ☒ City Manager

☒ City Secretary

☐ City Attorney

☐ Accountant

☐ Other: Deputy CS

Attachments:

1. Application

Agenda Item / Topic:

ITEM 5. DISCUSSION/ACTION – Receive recommendation from the Board Review Committee to consider and act on a volunteer board appointment to fill a vacancy to serve an open term on the Zoning Board of Adjustment.

Discussion / Justification:

Cody Krupala is willing and ready to serve on the Zoning Board of Adjustment. PL7 is an open position that terms in 2022.

There are no applications pending.

Recommendation / Staff Comments:

The Boards and Commission Appointment Review Committee recommends appointment.

Sample Motion(s):

I move that City Council appoints the following to serve as Place 7 on the BOA:
Cody Krupala.



This Information is a Public Record
*Public Service opportunities are offered by the City of Ovilla without regard
To race, color, national origin, religion, gender, or disability.*

CITY OF OVILLA
BOARDS AND COMMISSIONS
INFORMATION STATEMENT AND APPLICATION

The City of Ovilla desires qualified, interested citizens to serve on city boards and/or commissions. We appreciate your interest in Ovilla's current needs and future. If you believe you meet the requirements and have the allowed time and desired commitment to serve on a board or commission, please complete the following.

Board and commission members must meet the required qualifications listed below:

- ✓ Be a resident of the city for at least 6 months prior to date of appointment.
- ✓ Be a qualified voter at the time of the appointment.
- ✓ Have no criminal record that is considered by the City Council to be so serious that it serves as a disqualification (i.e. felony conviction).
- ✓ Not be an adversary party to pending litigation or claim against the city (except for eminent domain proceedings).
- ✓ Not to be an employee or a business associate of either an adversary party or a representative of an adversary party.
- ✓ Not in arrears on city taxes, water service charges or other obligations owed to the city; and
- ✓ Have a creditable record of attendance and performance in any previous board service.

If you are interested in applying for more than one position, please indicate your top three choices in order of your preference by placing a number in the space to the left of the board/commission/committee for which you are applying (#1 being your 1st choice, #3 being your last choice)

BOARDS, COMMISSIONS, COMMITTEES	MEETING INFORMATION
<input type="checkbox"/> Board of Adjustment	3 rd Monday of each month or as necessary – 7:00 PM
<input type="checkbox"/> Economic Development Corporation	3 rd Monday of each month or as necessary – 6:00 PM
<input type="checkbox"/> Municipal Development District	As necessary
<input type="checkbox"/> Park Board Advisory Committee	1 st Monday of each month or as necessary – 5:00 PM
<input checked="" type="checkbox"/> Planning and Zoning Commission	1 st Monday of each month or as necessary – 6:00 PM
<input type="checkbox"/> Comprehensive Land Use Plan Review Committee	Meeting dates to be determined.

NAME Cody Krupala

HOME ADDRESS 7230 Cherry Ln, Ovilla TX 75154

HOW LONG HAVE YOU LIVED IN OVILLA? 3.5 years EMAIL _____

HOME TELEPHONE _____ BUSINESS TELEPHONE _____

PROFESSION Engineer

INTERESTS All outdoor activities, spending time with my family (4 kids)

1.) DO YOU HAVE EXPERIENCE THAT WOULD QUALIFY YOU FOR SERVING ON A PARTICULAR COMMITTEE?

I have in depth utility and construction knowledge, ability to read and decipher plans and drawings.

2.) HAVE YOU SERVED AS A MEMBER OF ANY MUNICIPAL BOARD OR COMMISSION IN OVILLA?

No

3.) HAVE YOU SERVED AS A MEMBER OF ANY MUNICIPAL BOARD OR COMMISSION FOR ANOTHER MUNICIPALITY?

If yes to one or both, please list the municipality, committee and dates served:

No

4.) PLEASE LIST ANY CIVIC OR COMMUNITY ACTIVITIES IN WHICH YOU MAY HAVE PARTICIPATED.

- ❖ Former coach for Special Olympics in Mansfield
- ❖
- ❖

5.) DO YOU HAVE ANY RELATIVES THAT ARE CITY EMPLOYEES, MEMBER OF THE CITY COUNCIL OR SERVE ON ANY BOARD? (YES OR **NO**) If yes, please list:

6.) WHAT IS YOUR CURRENT PLACE OF EMPLOYMENT OR BUSINESS AFFILIATION? (Please indicate if you are self-employed, home-maker, retired) Byers Engineering

STATEMENT OF INTENT: If appointed, I agree to serve on the Board/Commission for which I have applied or to the Board/Commission to which I am needed.

Cody Krupala
SIGNATURE

05/10/2021
DATE

Cody Krupala
PRINTED NAME OF APPLICANT



CITY OF OVILLA OFFICIAL USE ONLY

DATE APPOINTED _____ COMMITTEE APPOINTED TO _____

RETURN TO CITY HALL,
105 SOUTH COCKRELL HILL ROAD,
OVILLA, TX 75154
972-617-7262

ATTENTION: G Miller



Ovilla City Council

AGENDA ITEM REPORT

Item 6

Meeting Date: July 12, 2021

Department: Park

☒ Discussion ☒ Action

Budgeted Expense: ☒ YES ☐ NO ☐ N/A

Submitted By: Staff

(partially)

Reviewed By: ☒ City Manager

☒ City Secretary

☐ City Attorney

☒ Finance Director

☒ Other: Staff

Attachments:

1. Photo of recommended pavilion
2. Estimated cost

Agenda Item / Topic:

ITEM 6. DISCUSSION/ACTION – Consideration of and action to discuss the pavilion project funded this fiscal year by the Economic Development Corporation.

Discussion / Justification:

The past few fiscal years Council partially funded a pavilion to be constructed in Founders Park. There have been numerous discussions to build this pavilion in stages as the cost estimates based on what Council, the Park Board and staff envisioned was more than 3 times the funded amount in the budget.

Park Supervisor Ainsley Jarvis provided the Public Works Director James Kuykendall and the city manager with a 60' x 60' structure found on Buy-Board. The current budget (funded by the Economic Development Corporation) is a third of this cost estimate.

Staff is not asking for approval of anything at this time but inquiring from Council if this is the appearance and size of Council's vision. This particular pavilion could be constructed in phases. There have been so many options shared in the past and no firm decisions were made.

Current funded amount: \$125,000

Funded through: Economic Development Corporation

Recommendation / Staff Comments:

None

Sample Motion(s):

I move to direct staff...





Lea Park & Play, Inc.
1105 Hampshire Ln.
Richardson, TX 75080
(972) 690-8163
info@leaparkandplay.com
http://www.leaparkandplay.com

Quote

ADDRESS

Ainsley Jarvis
City of Ovilla
105 Cockrell Hill
Ovilla, TX 75154

SHIP TO

Ainsley Jarvis
City of Ovilla
Cindy Jones Park Pavilion
105 Cockrell Hill
Ovilla, TX 75154

QUOTE # 21468

DATE 06/30/2021

EXPIRATION DATE 08/30/2021

SALES REP

Sean Moran

DESCRIPTION

QTY

RATE

AMOUNT

Americana

Americana Building Products
60' x 60' ILLINI SHELTERS W/ 20' GABLE DORMERS MID SPAN
Tubular Steel Frame w/ Powder Coat Finish
Decorative Steel Trusswork in All 4 End Gables
4:12 Roof Pitch
8' 8" Eave Height
#1 Southern Yellow Pine 2 x 6 Tongue & Groove Decking
14 Post Surface Mount Model Designed for Required Loads w/ Anchor Bolts
Roof Panels 18" wide Galvalume Standing Seam
Galvalume Dle Formed Edge Trim
Colors: Standard
Includes Freight

1

438,623.00

438,623.00T

Discount

Discount

1

-65,793.00

-65,793.00T

Terms:Product Only

TERMS: Net % 30 days, 50% down payment required. Financing available upon request. Tax Exempt/Resale Certificate Required. Initial _____.

1

0.00

0.00T

DELIVERY: Delivery is approximately 6-8 weeks after order is received and approved. Installation date TBD (if included). Customer is responsible for offloading the truck if we are not providing installation. Initial _____.

INSTALLATION: Please Note that installation is Not Included.

DISCLAIMER: Pricing quoted is based on our standard insurance certificate. Unless specifically listed in the quote above, payment/performance bonds, permits, sealed engineered drawings, TDLR registration/inspection, and 3rd party safety audits are Not Included in this agreement and, if required, are the responsibility of the customer. A 3% fee will be added for any payments by credit card. Initial _____.

Purchase Orders are required and should be made out to Lea

SUBTOTAL

372,830.00

(972) 690-8163 | (800) 237-4739 Toll Free | (972) 690-9668 Fax | Info@LeaParkAndPlay.com | www.LeaParkAndPlay.com

Park & Play, Inc. Pricing quoted is based on our standard insurance certificate. Unless specifically listed in the quote above, installation, payment/performance bonds, permits, sealed engineered drawings, TDLR registration/inspection, and 3rd party safety audits are Not Included in this agreement and, if required, are the responsibility of the customer. Customer is responsible for repair of any unmarked underground utility lines damaged during construction. Financing available upon request. A 3% fee will be added for payment by credit card.

TAX (0)
TOTAL

0.00

\$372,830.00

THANKS FOR CONSIDERING OUR PRODUCTS !

Accepted By

Accepted Date



Ovilla City Council

AGENDA ITEM REPORT

Item 7

Meeting Date: July 12, 2021

Department: Administration

☒ Discussion ☒ Action

Budgeted Expense: ☒ YES ☐ NO ☐ N/A

Submitted By: Staff

Reviewed By: ☒ City Manager

☒ City Secretary

☒ City Attorney

☐ Finance Director

☒ Other: Code Enforcement

Attachments:

1. Ordinance No. 2021-14

Agenda Item / Topic:

ITEM 7. DISCUSSION/ACTION – Consideration of and action on Ordinance No. 2021-14 of the City of Ovilla, Texas, repealing Article a2.000, Section a2.006 of the appendix to the Code of Ordinances of the City of Ovilla; eliminating permit fees for camping or sleeping in parks; providing a savings clause; providing a severance clause; providing for immediate effect; and providing for publication.

Discussion / Justification:

Staff is continually in the process of preparing necessary revisions to clean up the Code if at any time something needs revision or repeal to improve the life, safety, and welfare of Ovilla residents.

In January 2021, "tourist camping" was repealed by Ordinance 2021-03, approved by Council. The presented ordinance completes the removal of camping in city parks by repealing the fee charge from the appendix.

Recommendation / Staff Comments:

Staff Recommends.

Sample Motion(s):

I move that Council approve/deny Ordinance No. 2021-14 of the City of Ovilla, Texas repealing Article a2.000, Section a2.006 of the appendix to the Code of Ordinances of the City of Ovilla; eliminating permit fees for camping or sleeping in parks; providing a savings clause; providing a severance clause; providing for immediate effect; and providing for publication.

ORDINANCE NO. 2021-14

AN ORDINANCE OF THE CITY OF OVILLA, TEXAS, REPEALING ARTICLE A2.000, SECTION A2.006 OF THE APPENDIX TO THE CODE OF ORDINANCES OF THE CITY OF OVILLA; ELIMINATING PERMIT FEES FOR CAMPING OR SLEEPING IN PARKS; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERANCE CLAUSE; PROVIDING FOR IMMEDIATE EFFECT; AND PROVIDING FOR PUBLICATION.

WHEREAS, the city's staff periodically reviews the city's ordinances and recommends revisions thereto based on current needs, outdated provisions, changes in the law, advances in technology, changes in costs and necessary fees, administrative needs, and for the protection of citizens of the city; and

WHEREAS, city staff has recommended the repeal the regulation requiring permit fees for camping of sleeping in city parks; and

WHEREAS, the City Council finds and determines that it is in the best interest of the of the citizens of the City of Ovilla repeal the regulation requiring permit fees for camping of sleeping in city parks to adopt beekeeping regulations.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS, THAT:

SECTION 1. REPEAL OF ARTICLE A2.000, SECTION A2.006 OF THE APPENDIX TO THE CODE OF ORDINANCES OF THE CITY OF OVILLA

Article A2.000, Section A2.006 of the Appendix to the Code of Ordinances of the City of Ovilla is hereby repealed.

SECTION 2. SAVINGS CLAUSE

In the event that any other Ordinance of the City of Ovilla, Texas, heretofore enacted is found to conflict with the provisions of the Ordinance, this Ordinance shall prevail.

SECTION 3. SEVERANCE CLAUSE

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court or competent jurisdiction, such shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

SECTION 4. EFFECTIVE DATE

Because of the nature of interest and safeguard sought to be protected by this Ordinance and in the interest of the citizens of the City of Ovilla, Texas, this Ordinance shall take effect immediately after passage, approval and publication, as required by law.

SECTION 5. PUBLICATION

The City Secretary is hereby authorized and directed to cause publication of the descriptive caption and penalty clause hereof as an alternative method of publication provided by law.

PASSED, APPROVED and ADOPTED by the City Council of Ovilla, Texas on this the 12th day of July, 2021.

Richard Dormier, Mayor

ATTEST:

G Miller, City Secretary

APPROVED AS TO FORM:

Ron G. MacFarlane, Jr., City Attorney



Ovilla City Council

AGENDA ITEM REPORT

Item 8

Meeting Date: July 12, 2021

☒ Discussion ☒ Action

Submitted By: Staff

Department: Administration/Code

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Reviewed By: ☒ City Manager

☒ City Secretary

☒ City Attorney

☐ Finance Director ☒ Other: Code Enforcement, Deputy CS

Attachments:

1. Ordinance No. 2021-15

Agenda Item / Topic:

ITEM 8. DISCUSSION/ACTION – Consideration of and action on Ordinance No. 2021-15 of the City of Ovilla, Texas, amending Chapter 2 (“animal control”), of the Code of Ordinances of the City of Ovilla, providing beekeeping regulations; providing for penalties; providing a savings clause; providing a severance clause; providing for immediate effect; and providing for publication.

Discussion / Justification:

The City of Ovilla has nothing in the Code related to beekeeping. State law prohibits cities from banning beehives however, they can be regulated and the placement of hives on property can be regulated also to avoid a nuisance issue with neighboring properties.

This ordinance would assist in the keeping of bees in such a manner as to not deny the lawful use of a beekeeper’s property, but also not endanger the personal health and welfare of adjacent property owners.

Recommendation / Staff Comments:

Staff recommends approval.

Sample Motion(s):

I move that Council approve/deny Ordinance No. 2021-15 of the City of Ovilla, Texas amending Chapter 2 (“animal control”), of the Code of Ordinances of the City of Ovilla, providing beekeeping regulations; providing for penalties; providing a savings clause; providing a severance clause; providing for immediate effect; and providing for publication.

ORDINANCE NO. 2021-15

AN ORDINANCE OF THE CITY OF OVILLA, TEXAS, AMENDING CHAPTER 2 (“AMINAL CONTROL”), OF THE CODE OF ORDINANCES OF THE CITY OF OVILLA, PROVIDING BEEKEEPING REGULATIONS; PROVIDING FOR PENALTIES; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERANCE CLAUSE; PROVIDING FOR IMMEDIATE EFFECT; AND PROVIDING FOR PUBLICATION.

WHEREAS, the City’s staff periodically reviews the City’s ordinances and recommends revisions thereto based on current needs, outdated provisions, changes in the law, advances in technology, changes in costs and necessary fees, administrative needs, and for the protection of citizens of the City; and

WHEREAS, City staff has recommended the adoption of regulations pertaining to beekeeping in the city; and

WHEREAS, the City Council finds and determines that it is in the best interest of the health, safety and welfare of the citizens of the City of Ovilla to adopt beekeeping regulations.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OVILLA, TEXAS, THAT:

SECTION 1. AMENDMENT OF CHAPTER 2 OF THE CODE OF ORDINANCES OF THE CITY OF OVILLA

Chapter 2 of the Code of Ordinances of the City of Ovilla is hereby amended by the adoption of article 2.07 (“Beekeeping”) to read as follows.

ARTICLE 2.07 BEEKEEPING.

Sec. 2.07.001 – Definitions.

The following definitions shall apply to this article:

Apiary means a place where a bee colony is kept.

Bee means any stage of the common domestic honey bee, *Apis mellifera* species.

Colony means a hive and related equipment and appurtenances including bees, comb, honey, pollen, and brood.

Hive means a structure intended to house a colony.

Tract means a contiguous parcel of land under common ownership.

Undeveloped property means any property that is not improved or under improvement for human use or occupancy, including property developed as a street or highway, or used for a commercial agricultural purpose.

Sec. 2.07.002 – Offense.

A person commits an offense if the person keeps or allows bees, their hives, or any abandoned hives within the city limits other than as provided in this article.

Sec. 2.07.003 - Apiary Maintenance.

- (a) A person shall keep a colony in a Langstroth-type hive with removable frames that is maintained in sound and usable condition.
- (b) A person shall provide a source of water to a colony to prevent the bees from congregating at a water source used by a human, bird, or domestic pet.
- (c) A person shall store or dispose of bee comb or other material removed from a hive in a sealed container, building, or other bee-proof enclosure.

Sec. 2.07.004 - Hive Location.

A person may not locate a hive within 10 feet of the property line of a tract, as measured from the nearest point of the hive to the property line.

Sec. 2.07.005 - Construction of Flyway Barrier.

- (a) Except as provided in Subsection (b) hereof, a person who keeps a colony within 25 feet of the property line of a tract, as measured from the nearest point of a hive to the property line, shall establish and maintain a flyway barrier parallel to the property line.
- (b) A person is not required to construct a flyway barrier if the apiary tract is adjoined by undeveloped property for a distance of at least 100 feet from the property line of the tract that is closest to location of the colony.
- (c) A flyway barrier created under this section must:
 - (1) consist of a solid wall, fence, dense vegetation, or combination of these materials at least ten (10) feet high; and
 - (2) extends at least 10 feet beyond the hives on each end of the colony.

Sec. 2.07.006 - Control of Aggressive Colony.

- (a) A person shall immediately replace the queen in a colony that exhibits aggressive characteristics, including stinging or attempting to sting without provocation, or a disposition towards swarming. A person required to replace a queen under this subsection shall select the replacement from bee stock bred for gentleness and non-swarming characteristics.

- (b) As required for swarm management, a person may maintain a nucleus colony for each two colonies allowed under this chapter. A person may house a nucleus colony in a structure not exceeding a standard 9 5/8-inch depth ten-frame hive body with no supers attached. A person shall dispose of or combine a nucleus colony with an authorized colony not later than the 30th day after the date the nucleus colony is acquired.

Sec. 2.07.007 – Colony Density.

- (a) Except as provided in Subsection (b) hereof, a person may not keep more than three (3) colonies per lot in the city.
- (b) A person may keep an unlimited number of colonies on a tract:
 - (1) on which all hives are located at least 200 feet from each property line of the tract; or
 - (2) adjacent to undeveloped property for at least 200 feet from any hive.

Sec. 2.07.008 - Hive Identification and Ownership.

- (a) Except as provided in subsection (b) hereof, a person shall:
 - (1) brand, paint, or otherwise clearly mark the apiary owner's name or telephone number on at least two hives placed at opposite ends of an apiary; or
 - (2) post a conspicuous sign displaying the apiary owner's name and telephone number at the entrance to the apiary tract.
- (b) A person is not required to place owner identification on or near a colony located on a tract on which the owner resides.

Sec. 2.07.009 - Inspection and Enforcement by Humane Officer.

- (a) A humane officer, as defined in Article 2.01 Section 2.01.001, may inspect an apiary between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. If the owner of the apiary resides on the tract or the owner's name is marked on the colony, the humane officer shall attempt to give the owner notice of inspection.
- (b) A humane officer may investigate a complaint of a violation of this chapter.
- (c) For enforcement actions under this chapter, a humane officer may presume that the person who owns or has a present right of possession or control of a tract on which an unidentified colony is located is the owner of the colony. A person may rebut the presumption of ownership by presenting the humane officer with a written agreement identifying the name, address, and telephone number of the owner of the unidentified colony.

Sec. 2.07.010 - Destruction of Wild or Abandoned Bees.

- (a) A humane officer may order relocation of bees described in subsection (b)(1)-(3) hereof if the relocation of the bees can be done without threatening human or animal health or interfering with the normal use and enjoyment of public or private property.
- (b) If relocation of bees under subsection (a) above is not possible, then, without notice or hearing, the health authority may order destruction of:
 - (1) a colony not residing in a hive;
 - (2) a swarm of bees; or
 - (3) a colony residing in an abandoned standard or man-made hive.

Sec. 2.07.011 – Penalty; Injunctive Relief

Any owner, custodian, person, firm, corporation, or business entity violating this chapter shall be deemed guilty of a misdemeanor, and upon conviction thereof shall be fined a sum not exceeding \$2,000.00. Each continuing day's violation under this chapter shall constitute a separate offense. This penalty provision shall not preclude the city from filing suit to enjoin any violation of this article. The city retains all legal rights and remedies available to it pursuant to local, state and federal law.

SECTION 2. SAVINGS CLAUSE

In the event that any other Ordinance of the City of Ovilla, Texas, heretofore enacted is found to conflict with the provisions of the Ordinance, this Ordinance shall prevail.

SECTION 3. SEVERANCE CLAUSE

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court or competent jurisdiction, such shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

SECTION 4. EFFECTIVE DATE

Because of the nature of interest and safeguard sought to be protected by this Ordinance and in the interest of the citizens of the City of Ovilla, Texas, this Ordinance shall take effect immediately after passage, approval and publication, as required by law.

SECTION 5. PUBLICATION

ORDINANCE NO. 2021-15

The City Secretary is hereby authorized and directed to cause publication of the descriptive caption and penalty clause hereof as an alternative method of publication provided by law.

PASSED, APPROVED and ADOPTED by the City Council of Ovilla, Texas on this the 12th day of July, 2021.

Richard Dormier, Mayor

ATTEST:

G Miller, City Secretary

APPROVED AS TO FORM:

Ron G. MacFarlane, Jr., City Attorney



Ovilla City Council

AGENDA ITEM REPORT

Item 9

Meeting Date: July 12, 2021

Department: Administration

☒ Discussion ☒ Action

Budgeted Expense: ☐ YES ☐ NO ☒ N/A

Submitted By: Staff

Reviewed By: ☒ City Manager

☒ City Secretary

☐ City Attorney

☒ Accountant

☒ Other

Attachments:

Agenda Item / Topic:

ITEM 9. DISCUSSION/ACTION – Consideration of any item(s) pulled from the Consent Agenda for individual consideration and action.

Discussion / Justification:

Recommendation / Staff Comments:

Staff recommends approval.

Sample Motion(s):

I move to approve/deny

OVILLA POLICE DEPARTMENT

JUNE 2021

Notable Calls / Actions:

21-OP-008998: ARREST – Felony Parole Violation.

21-OP-009063: ARREST – Felony Assault Family Violence / Impeding Breath.

21-OP-009312: ARREST – Felony Evading in Vehicle and on Foot Suspect wanted by Waxahachie PD for THEFT. (Use of Force: TASER deployed / Within policy, no issue)

21-OP-009598: MAJOR ACCIDENT – (3200 Ovilla Road) Stolen Vehicle from Waxahachie / Non-pursuit. Suspect crashed vehicle and was taken via CareFlight to hospital.

21-OP-009799: ARREST – Family Violence warrant from Collin County.

21-OP-010126: ARREST – Unlawful Possession of Firearm by Felon / Possession Controlled Substance (165 grams of THC)

21-OP-010194: ARREST – Felony Stolen Vehicle + Runaway Juvenile. (3800 Ovilla Road / Brief standoff)

21-OP-010198: BURGLARY OF HABITATION / STOLEN VEHICLE (Willow Wood Lane) One suspect in custody and stolen vehicle recovered. (Mansfield PD) Some additional stolen property recovered. Investigation ongoing.

Received 2 Sexual Assault reports during June which are both currently under investigation.

5 Felony arrests

1 Misdemeanor arrest

142 Total Traffic Stops.

95 Pretextual Traffic Stops (Defective taillamp, No license plate light, etc.) No citations issued.

47 Total: Non-Pretextual Traffic Stops. (Excessive Speeding, Ran Red Light, etc.)

39 Total Citations issued.

9 Warnings.

Roughly 83% of the more serious traffic stops received a citation.

NOTE: Some numbers do not easily add up because certain stops result in more than one citation or a citation and a warning for the same stop.

EXTRA NUMBERS: 11 SHIFTS MISSED DUE TO VACATION DAYS TAKEN and 5 SHIFTS MISSED DUE TO OFF-SITE TRAINING. (All approved and / or necessary)

OVILLA POLICE DEPARTMENT
105 S Cockrell Hill Rd
Ovilla, TX 75154
(972) 617-7262

To: Mayor Richard Dormier
Ovilla City Council
Pam Woodall, City Manager

Subject: Police Department Monthly Activity Report

	June 2021	June 2021 YTD	June 2020	June 2020 YTD
Calls For Service				
Accident	1	28	11	31
Alarms	14	104	18	88
Arrest	6	19	5	23
Assault/Assualt FV	1	4	0	3
Assists	68	432	96	436
Building / House Security Check	404	2681	788	4172
Burglary	1	1	0	2
Burglary of Motor Vehicle	1	1	0	1
Criminal Mischief	0	0	2	4
Disturbance	16	72	15	75
Neighborhood Check	783	5556	1355	6587
Other Calls for Service	84	551	81	480
Suspicious Person	8	34	4	25
Suspicious Vehicle	16	110	16	114
Theft	1	2	0	4
Traffic Assignment/School Enforcement	26	335	30	128
TOTAL CALLS FOR SERVICE	1430	9930	2421	12173

Volunteer and Reserve Officer Hours	16	159	0	41
Average Response Time (Minutes)	4.31	3.9916667	4.05	4.213333

STAFFING	
Full Time Sworn	9
Full Time Civillian	1
Part Time Sworn	2
Reserve Officer	2
Total Staffing	14

June 1	TO	June 30, 2021	MILEAGE	MAINTENANCE PERFORMED
Police Unit #	Begin	End	Accrued	
116	109,102	109,348	246	
117	107,100	107,880	780	
216	34,581	35,012	431	
119	48,033	49,041	1,008	
120	35,343	37,460	2,117	
220	35,986	37,979	1,993	New Relay, Oil Change, and Tire Rotation

Ovilla Fire Department June Monthly Report



Fire Chief Brandon Kennedy

105 S. Cockrell Hill Road
Ovilla Texas, 75154
cityofovilla.org

Mission Statement

The mission of the Ovilla Fire Department is to provide services designed to protect citizens and property of the City of Ovilla and outlying areas. All persons and or departments requesting assistance from the Ovilla Fire Department because of the adverse effects of fire, medical emergencies, or hazardous conditions created by man or nature will be dealt with in a professional manner, consistent with the economic capability of the community.

Summary of Staffing for the Department

- Currently the Department has 0 Firefighter Paramedic position open.
- Currently the Department has 3 Firefighter Basic position open.
- Currently the Department has 0 Volunteer Firefighter position open.
- Hired 7 Volunteers this last month

- Current Staffing
 - 2 Chiefs
 - 5 Captains
 - 23 Firefighter Paramedics
 - 5 Firefighter EMT-Basics
 - 12 Volunteer Firefighters
 - Total Staffing of 43 out of 50 positions

- Of the Volunteers on staff,
 - 5 of them are Dual Certified, meaning they have their Fire Certs and EMT Basic and or Paramedic
 - 1 have just their Fire Certs
 - 1 have just their EMT Basic or Paramedic
 - 5 Volunteers do not have any Certification currently.

Grants Report

- Have turned in four Texas Forestry Service Grants, waiting for notification of award and they will remain active until they are awarded without reapplying for them.
 - 01/23/2018 applied for a bunker gear grant that we are still waiting to hear if awarded
 - 01/23/2018 applied for a Brush Truck Chassis grant that we are still waiting to hear if awarded
 - 08/29/2019 applied for a Skid Unit to be placed onto Brush Truck Chassis if awarded
 - 01/23/2018 applied for a Brush Truck grant that we are still waiting to hear if awarded
 - 12/30/2020 submitted all paperwork for the Coronavirus Relief Fund (CRF),
 - Allotted – \$207,515.00 Have Received – \$207,515.00
 - Winter Storm Recovery – Submitted \$109,352.97 75% Refund – \$82,014.73

Summary of Events for the Department

- For the month of June, we had a 23% increase in call volume compared to June of 2020. We made a total of 84 calls (June 2020 we ran 65) through dispatch, and several public service calls that were not dispatched. These come from a resident calling the station phone and needing assistance with smoke detector batteries. We are trying to reach out to the residents to let them know we can assist them with smoke detector batteries and installation. We will not purchase them but if they purchase the detector and or batteries, we will be happy to assist them.
- Siren Testing complete, and all are working properly.
- COVID-19 Monitoring has come to an end.

Summary of Staffing for the Month

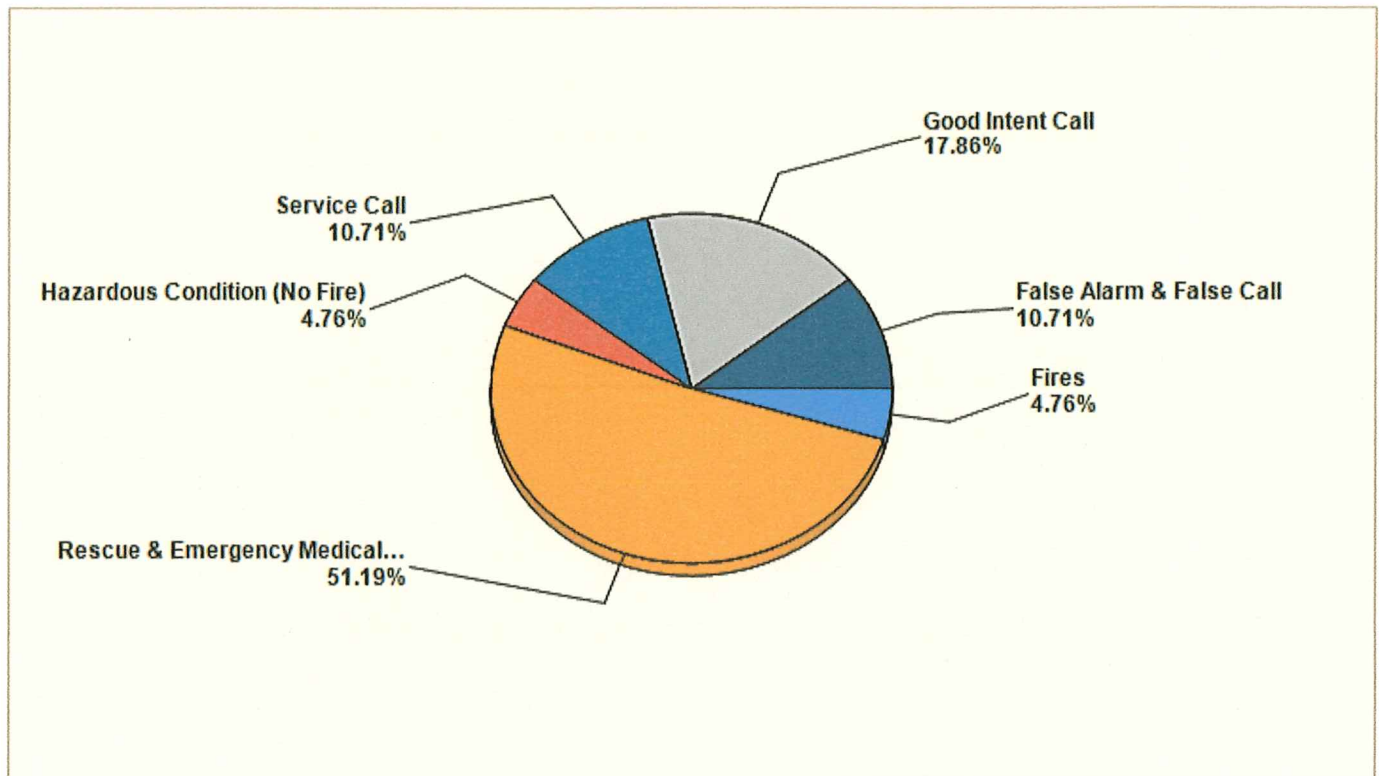
- 7 days a week we have 3 - 24-hour part time positions (0800 – 0800)
- These positions were **100%** filled this month.
- 7 Days a week we have 2 – 12-hour shifts that are covered by volunteers (0800 – 2000) and (2000 – 0800)
- **41 / 60** Volunteer shifts were covered, and these 41 shifts we had 4 personnel on the Engine.

Summary of Activity from Deputy Chief / Fire Marshal's Office

- 3 meetings
- 6 consults
- CQI Reports
- Budget planning
- Assist PD

Monthly Call Summary

INCIDENT COUNT		
INCIDENT TYPE		# INCIDENTS
EMS		43
FIRE		41
TOTAL		84
CO CHECKS		
736 - CO detector activation due to malfunction		1
TOTAL		1
MUTUAL AID		
Aid Type		Total
Aid Given		10
Aid Received		1
OVERLAPPING CALLS		
# OVERLAPPING		% OVERLAPPING
4		4.76
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)		
Station	EMS	FIRE
Station 701	0:04:59	0:06:47
AVERAGE FOR ALL CALLS		0:05:33
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)		
Station	EMS	FIRE
Station 701	0:01:20	0:01:27
AVERAGE FOR ALL CALLS		0:01:22
AGENCY		AVERAGE TIME ON SCENE (MM:SS)
Ovilla Fire Department		16:42

Breakdown by Major Incident Type

MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	4.76%
Rescue & Emergency Medical Service	43	51.19%
Hazardous Condition (No Fire)	4	4.76%
Service Call	9	10.71%
Good Intent Call	15	17.86%
False Alarm & False Call	9	10.71%
TOTAL	84	100%

Average 1.00 fire per week

Average 2.80 calls per day

Average 21.00 calls per week

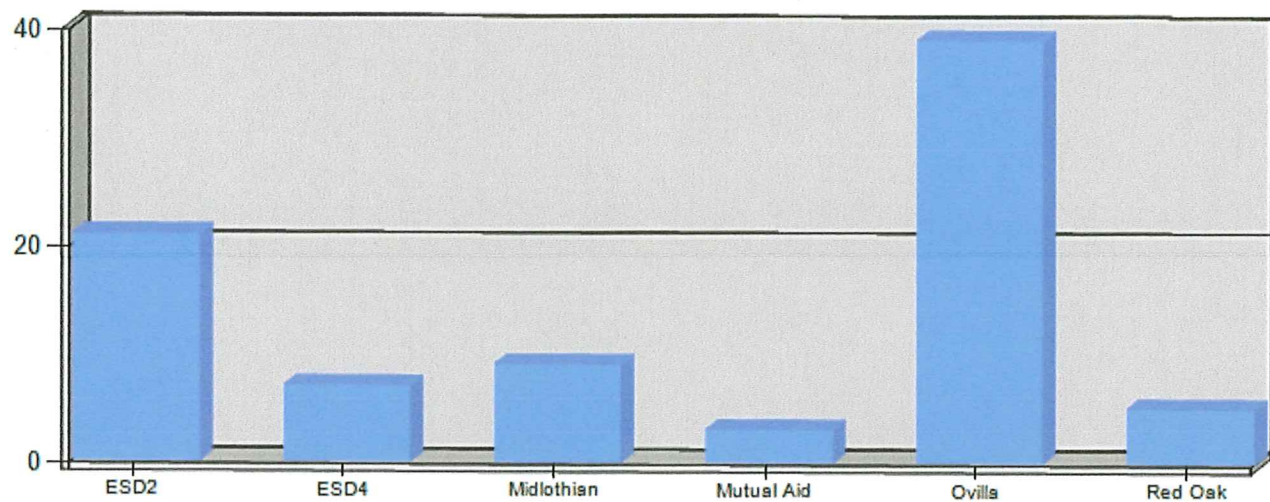
C701 Responses | 10

C702 Responses | 11

Number of Overlapping Calls | **4**

Total Ovilla Fire Department Runs | 84

Breakdown by Districts



DISTRICT	# INCIDENTS
ESD2 - ESD #2	21
ESD4 - ESD #4	7
Midlothian - Midlothian City Limits	9
Mutual Aid - Mutual Aid	3
Ovilla - City Limits	39
Red Oak - Red Oak City Limits	5

TOTAL: 84

Districts are broken down by Cities or Areas we respond to.

Midlothian and Red Oak are what is called Automatic Aid due to being on the same dispatch system, and we are toned at the exact same time for an emergency that requires additional units to respond.

Mutual Aid is calculated by the cities that must call our dispatch center to request our help on incidents that occur in their cities. Examples are Glenn Heights, Desoto, Duncanville, Cedar Hill, Lancaster, Waxahachie, Ferris, and Wilmer.

Breakdown of Average Response Times by District for the Last Two Months

DISTRICT	AVERAGE RESPONSE TIME IN MINUTES (DISPATCH TO ARRIVED)
Midlothian - Midlothian City Limits	18.51
ESD2 - ESD #2	8.12
ESD4 - ESD #4	7.72
Red Oak - Red Oak City Limits	7
Ovilla - City Limits	4.88
AVERAGE RESPONSE TIME	6.91

Response times are figured by Time of Dispatch to Arrival at scene time. Overall, the goal is that in our "First-In Districts", City Limits, ESD #2, and ESD #4, we are there in under 8 minutes.

Average Turn Out Time Dispatch to En-Route by Apparatus

APPARATUS	TURNOUT TIME (min) (Dispatch to Enroute)
AIDAU	0:00
C701	0:54
C702	1:16
E701	1:28
R755	1:58
S701	1:35
AVERAGE TURNOUT TIME:	1:12

Turn out times are figured from time of dispatch to the time the Apparatus checks En-Route, and the goal with this time is to have an average turn out time of 1:30 over 90% of our calls.

Incident Count Per Apparatus

APPARATUS	# of INCIDENTS
AIDAU	1
C701	10
C702	11
E701	70
R755	1
S701	4

This is showing how many runs were made by apparatus. AIDAU is number of runs made by an Automatic Aid Unit due to our unit being on another call.

Fleet Report

Ovilla Fire Department Mileage, Fuel and Maintenance Report for June					
Apparatus	Beginning Mileage	Ending Mileage	Mileage for the Month	Fuel Expenses	Maintenance Expenditures
B701	59,978	59,984	6	\$ -	\$ -
B702	4,240	4,245	5	\$ -	\$ -
C701	35,906	36,368	462	\$ 54.26	\$ -
C702	6,828	7,111	283	\$ 83.60	\$ -
S701	109,836	110,019	183	\$ 54.28	\$ -
E701	26,604	26,989	385	\$ 591.24	\$ 6,339.24
E702	31,556	31,737	181	\$ 156.28	\$ 4,065.00
E703	-		0	\$ -	\$ -
R755	21,542	21,600	58	\$ 68.58	\$ -
Station Supplies (Small Equipment Fuel, Propane, Other)				\$ -	\$ -
Totals for the Month			1,563	\$ 1,008.24	\$ 10,404.24

PUBLIC WORKS DIRECTOR REPORT

TO: Honorable Mayor and City Council Members, City Manager-Pam Woodall

FROM: James Kuykendall – Public Works Director

TOPIC: June 2021 Public Works Overview Report

Employee Status Report

- At this time, we do not have any employees out for covid 19.
- We are currently accepting applications for the new Parks maintenance position.
- I currently have one employee scheduled for testing date.

Public Works Project Overview

- The Public Works department would like to thank the City Council and staff for continued support on our efforts to make Ovilla a customer friendly city.
- **Public Parking Lot** - the fence has been installed, I am waiting for a scheduled date for TSA inspection.
- **Walking paths and crosswalks** - Flashing pedestrian signs and the crosswalk signs have been installed. They are compliant. We have been waiting on a dry day to paint the crosswalks.
- **Vehicle Status-** 2021 GMC warning lights have been delivered and are working on getting the installed.
- **Stand by generators** - I spoke with a Kohlor representative and he is getting the information together for a quote. He did tell me that it would be cheaper to have two separate units for Public Works and PD. The wiring is what drives the price up if we do one unit. We can purchase our propane tanks outright, to be able to shop around for the cheapest price for the fuel. He did tell me that a 20kw will operate Public Works no problem PD is getting some info together so we can see what size unit will be needed for them.
- **Water Department** - The Water/Wastewater department has completed all regulatory reports for sampling and water quality to TCEQ for the month of May. The CCR has been completed and sent to print.
- **Street Department** - the street department has been working on potholes and street repairs between the storms and rain.
- **Parks department** - The parks department has kept up with the mowing as well as could be with the rain. Also, keeping the playgrounds cleaned and in top shape. Ainsley was ask to evaluate a leak at the Fire Department coming from the roof and was able to determine what it was. Also found some structural issues that need to be inspected.

PUBLIC WORKS DIRECTOR REPORT

- **The American Water Infrastructure Act.**

The Risk and Resilience Analysis has been completed and I have a copy of the report, we will be getting started on the next phase of the AWIA later this month.

- **MS4 report update.** We are still working with TCEQ and Eikon to complete the updates on the MS4 Report.

- Public Works thanks the City Council and Mayor for your continued support.

CONSTRUCTION/PROJECTS REPORT

**TO: Honorable Mayor and City Council Members - Pam Woodall, City Manager
James Kuykendall, Public Works Director**

FROM: Randall Bailey

TOPIC: Construction Inspection/Overview Report June 2021

Bryson Manor Phase III

- Circle H is continuing on trenching in conduit for other utilities
- Erosion control contractor has installed topsoil and seeded detention pond
- Erosion control contractor had also installed Curlex to prevent topsoil from eroding away.
- RPM has completed final grading of all the lots

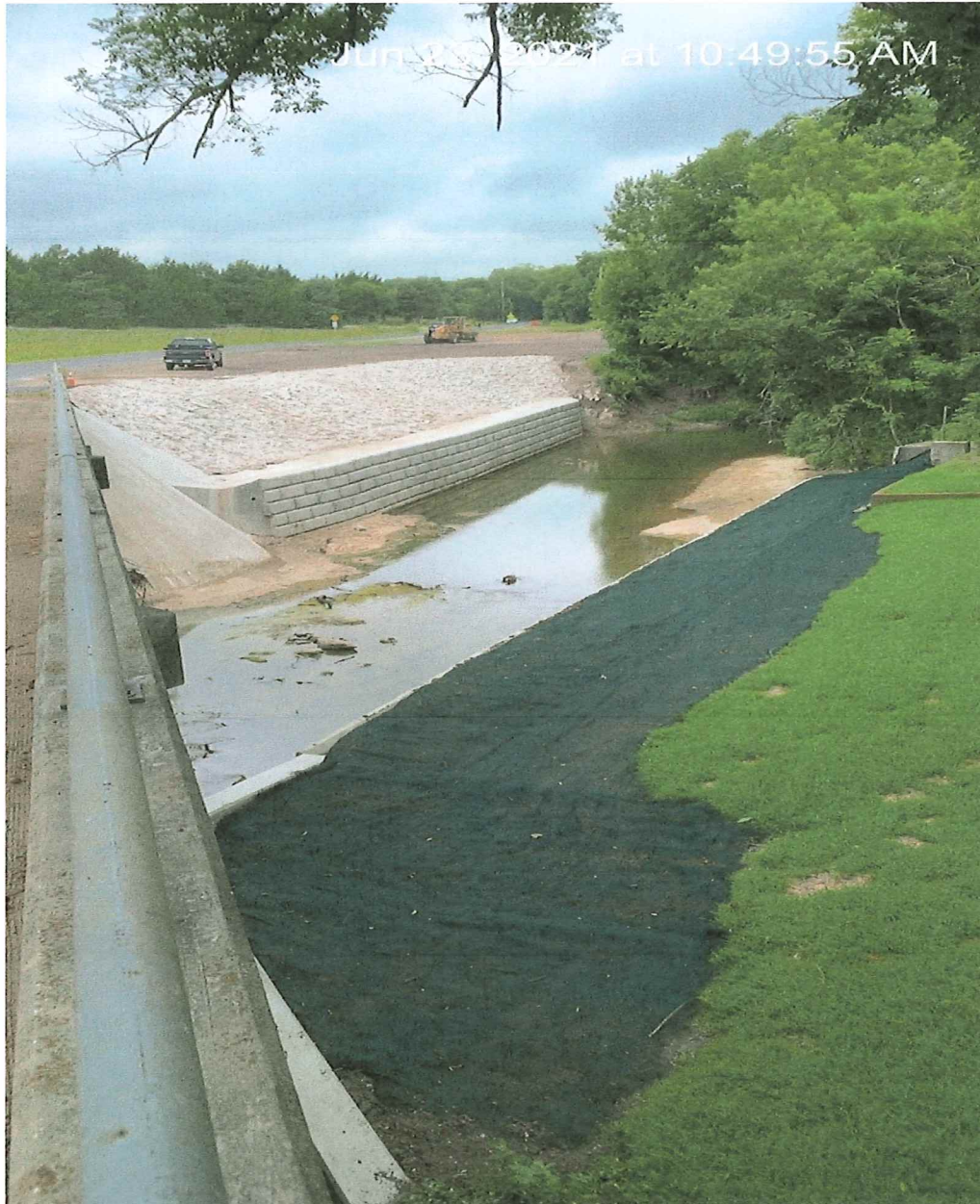
Water Street Bridge

- J&K Excavation has installed the guard rail on the county side of the bridge
- J&K has also installed 20 sqft of asphalt in front of the guard rail
- J&K installed seeded Curlex on the dirt above the City side of the wall
- J&K excavation has cleaned up 100% of debris on site.
- J&K Excavation has cleaned up 90% of the debris on stie
- This project is complete.

Broadmoor Estates

- Retaining wall contractor has completed the retaining walls.
- Texas Inlet Contractor has completed installing the concrete storm drain inlet box tops.
- ACT saw cutting contractor sealed all expansion joint and all transverse dummy joints.
- JBI Partners has surveyed and have staked out where the screening wall will be installed
- Contractor has started on the final grading of the lots.

CONSTRUCTION/PROJECTS REPORT



CONSTRUCTION/PROJECTS REPORT



CITY OF OVILLA

WATER DEPT

**TO: The Honorable Mayor and City Council Members, City Manager- Pam Woodall,
Public Works Director- James Kuykendall**

FROM: Daniel Durham – Water/Wastewater Superintendent

TOPIC: Water/Wastewater Monthly Report for June ,2021

**Water/Wastewater Staffing: Superintendent- 1 / Utility Crew Leader- 1
Pending / Utility Worker- 1 (Water Dept is currently fully staffed)**

WORK ORDERS

Work Orders completed for the month of June ,2021.

Gov Pilot Reporting

Balances

	Completed	Remaining
Water/Wastewater Dept -	27	2

WATER

- **Gallons pumped- 11.808.000MG Retail Billed 9.499.000MG, Retail Unbilled 17.6K , Builder metered 2.1K , Maintenance flushing 120K,**
- **CCR- 2020 Annual Consumer Confidence Report- final forms completed for TCEQ and pamphlets sent out for customer review.**
- **State Reporting – Monthly Bacti water sample results reported TCEQ**
- **Water repairs
326 Willow creek- repaired service line leak
104 Willow creek- repaired service line leak
204 Lariat- 6" Water main repair**

CITY OF OVILLA

WATER DEPT

WATER

- **Water cutoffs – Water cutoffs were performed for month of June.**
- **Daily water sampling and pump station site check. (State Requirement)**
- **Daily Monitoring Chemical Feed - CL2 & NH3 feed rate and ratio check. (State Requirement)**
- **NAP Nitrification Action Plan performed daily @ 5 distribution locations. (State Requirement)**
- **Monthly TCEQ BACTI- water samples collected and sent to lab. (State Requirement)**
- **Performed calibration checks -chlorine meter & HACH SL1000 meter (State Requirement)**
- **Flushed dead end main's- Per state requirement.**
- **Water Meter's- Read monthly water meters.**
- **Monthly Repairs List- Completed monthly repairs list for replacing meter lids, boxes & water meters as needed.**

CITY OF OVILLA

WATER DEPT

WASTEWATER

- ❖ **Bent Tree Aerial Sewer Line- Debris & Silt removed from sewer line letting water flow so that debris does not collect.**
- **Daily Site Checks of Liftstations**
 - **Highland Meadows Lift Station. (State Requirement)**
 - **Daily site checks and maintenance at Cumberland Lift station. (State Requirement)**
 - **Daily site checks and maintenance Heritage lift station. (State Requirement)**
- **Site Maintenance- Cleaned all stations and wet wells.**
- **Liftstation preventive maintenance- Added lift station degreaser / Emulsifier once weekly to all stations as part of a maintenance program.**

This completes the monthly report for Ovilla Water/Wastewater Dept in the month of June ,2021.

STREETS AND DRAINAGE REPORT

**TO: Honorable Mayor and City Council Members, City Manager-Pam Woodall
James Kuykendall –Public Works Director**

FROM: Johnny Cruz

TOPIC: Public Works Overview Report June 2021

Street/Drainage

- Picked up 12 tons hot mix asphalt and 5 tons of cold mix for patching potholes.
- Patched potholes: Shiloh Rd, Bryson Rd, Westmoreland, Joe Wilson Rd, Red Oak Creek Rd, Hosford, Holly, Brookwood edition, Johnson Ln, Duncanville Rd.
- Saw cut crumbled section of road 700 block of W. Main.
- 705 W. Main excavated saw cut section and dragged box area with hot mix asphalt.
- 107 and 109 Elmwood leveled out transition from new pour driveway entrance to street.
- Clean up brush, vines and several trees in the way of the fence installation that borders City Parking Lot and Pickard's House.
- Trim low hanging tree limbs Red Oak Creek Rd @ Westmoreland
- Mow and weed-eat right of ways Cockrell Hill, Johnson Ln, Westmoreland, Red Oak Creek Rd, Holly, Shiloh Rd, E. Highland.
- Trim tree limbs blocking visibility Silverwood @ Cockrell Hill Rd.
- Correct drainage problem 703 Georgetown.
- Shoot grade and correct drainage problem 1930 Duncanville Rd.
- Shoot grade and correct drainage problem 606 & 608 Buckboard.

STREETS AND DRAINAGE REPORT

Parks

- Help Parks dept. mow and weed-eat Heritage Park and around City Hall complex.

Administrative

- Purchase stand-up shelving for old public works offices to store file boxes and file cabinets

Street and Drainage Department

Johnny Cruz

PARK DEPARTMENT REPORT

**TO: Honorable Mayor and City Council Members, Pam Woodall - City Manager,
James Kuykendall – Public Works Director**

FROM: Ainsley Jarvis – Park Department

TOPIC: Park Department Report June 2021

HERITAGE PARK

- Trimmed lower tree limbs around entrance of park and over picnic tables
- Trimmed lower limbs around walk path
- Had street department trim hedge around gazebo
- Mowed Park 3 times this month
- Check restrooms daily and clean
- Empty garbage cans once a week or when needed

CINDY JONES PARK

- Mowed park 2 times this month
- Emptied garbage can
- Raked out kiddie cushion on playground during inspections and picked up garbage on premises.

ASHBURNE GLEN PARK

- Mowed Park 2 times this month
- Picked up garbage on premises
- Raked out kiddie cushion under swings and around playground equipment while inspecting park

SILVER SPUR PARK

- Mowed park 2 times this month
- Raked kiddie cushion under swings during inspection of playground equipment.

PARK DEPARTMENT REPORT

*****Also mowed grass at City Hall, Public Works Department, Founders Park, Ashburne Glen frontage on Cockrell Hill Road, both baseball fields, sections of land on Ovilla Road at tornado siren, and across from Vertical Church. This month's mowing was not as routine as we would have liked due to the rain. This also meant Park traffic was down in the playground areas.***

FACILITIES

- Changed marque signage 4 times
- Finished painting and putting on trim in front lobby of City Hall
- Installed draft speakers in glass panels of City Hall Reception area
- Hung white board in office supply room at City Hall
- Changed light bulbs in Council Chambers
- Fixed front door handle of Council Chambers so it will close properly
- Started working on baseball bathrooms
- Working on next year budget for parks and facility
- Interviewed a potential employee
- Attended a planning meeting for Heritage Day

Code Enforcement Report
105 S Cockrell Hill Rd
Ovilla, TX 75154
(972) 617-7262

To: Mayor Richard Dormier
Ovilla City Council
City Manager Pam Woodall

Subject: **Code Enforcement Monthly Report**

	June 2021	June.2021 YTD	June .2020	
Calls For Service				
Complaint (Nuis 27 Permit 9,Parking 11)	47	168	64	
Follow up (Nuis 29 Permit 9 Park 11)	49	180	70	
Door Notice (Nui - 11 Permit 3 Parking 4)	18	70	36	
Mail Notice (Parking 4 nuisance 4 perm 1)	9	84	33	
Posted Property (nuisance 2)	3	22	13	
Court 4 (4 FTA- 4 Nuisance, ,)	\$0	\$0	\$1,084.00	
Citizen Contacts	43	232	71	
Permits Reviewed	17	110	17	
Permits Issued	11	88	14	
Inspections	19	157	28	
Nuisance Abated by City 2 illegal dump	2	14	0	
Nuisance Signs (Garage sale-9 business 32)	41	179	34	
BOA	0	6	0	

OVILLA ANIMAL CONTROL
105 S Cockrell Hill Rd
Ovilla, TX 75154
(972) 617-7262

To: Mayor Richard Dormier
Ovilla City Council
City Manager Ms.Pam Woodall

Subject: **Animal Control Monthly Report**

	June.2021	June.2021 YTD	June.2020	
Calls For Service				
Complaint (Regist-12 At Large17 Bark 0)	30	140	39	
Follow up	29	142	44	
Door Notice (Regis-5, Bark at large 3	8	43	30	
Impounded Animal (Dog 1 Cat 1)	2	17	7	
Animal welfare check	19	121	4	
Impound Results (Transport 1 Ret to own 1)	2	20	5	
Impound fee collected	\$35.00	\$215.00	70	
Court	\$0.00	\$0.00	0	
Citizen Contacts	29	109	62	
Animal registration \$180	15	44	15	
Registration Letter Mailed	3	57	26	
Nuisance letter - barking 1 At large	0	9	1	
Animals released 1 Possum	1	14	2	
Deceased removed	17	108	23	
Oak Leaf - (2 Dogs 1 cat 1 possum)	4	10	0	
Traps Checked Out	3	15	4	

CITY-WIDE OPERATING FUND TOTALS

For FY2021 October 2020 thru May 2021



		2020	2021	2021	2021
		Actual	Actual	Adopted	% of Budget
		To Date	To Date	Budget	Used
TOTAL REVENUES					
100	General Fund	2,969,390	3,164,914	4,382,620	72%
110	Lease	-	-	1,100	0%
120	Street Improvement	43,903	69,789	63,000	111%
130	Court Technology	1,241	1,197	2,000	60%
140	Court Security	1,048	1,393	1,500	93%
200	Water & Utilities	1,109,085	1,128,332	1,666,879	68%
250	WWW Infrastructure Improv.	44,771	43,640	65,000	67%
400	Debt Service Fund	468,160	573,274	570,550	100%
500	Municipal Devel. District	56,575	68,218	527,331	13%
600	4B Economic Devel. Fund	91,428	140,827	160,920	88%
700	Park Impact Fund	4,014	-	26,000	0%
800	Water & Utilities Impact Fund	36,568	1	131,705	0%
Total		\$ 4,826,184	\$ 5,191,585	\$ 7,598,605	68%

		2020	2021	2021	2021
		Actual	Actual	Adopted	% of Budget
		To Date	To Date	Budget	Used
TOTAL EXPENDITURES					
100	General Fund	2,334,443	2,754,763	4,382,620	63%
110	Lease	-	-	1,100	0%
120	Street Improvement	-	-	63,000	0%
130	Court Technology	-	-	2,000	0%
140	Court Security	836	560	1,500	37%
200	Water & Utilities	846,841	931,846	1,666,879	56%
250	WWW Infrastructure Improv.	(4)	-	65,000	0%
400	Debt Service Fund	81,225	75,000	570,550	13%
500	Municipal Devel. District	70	221,442	527,331	42%
600	4B Economic Devel. Fund	7,611	5,592	160,920	3%
700	Park Impact Fund	-	-	26,000	0%
800	Water & Utilities Impact Fund	-	-	131,705	0%
Total		\$ 3,271,023	\$ 3,989,203	\$ 7,598,605	52%



Date: July 12, 2021

To: Honorable Mayor and Council Members

**Subject: Financial Statement Summaries for
October 1, 2020 thru May 31, 2021**

This period covers 67% of the FY2021 Budget.

(With Unreconciled Bank Statements)

From:

Sharon Jungman – Finance Director

City of Ovilla
Financial Statement
As of May 31, 2021

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100 - General Fund	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Taxes	77,624.50	221,164.33	(143,539.83)	2,416,902.04	2,654,965.00	91.03%	238,062.96
Licenses-Permits-Fees	3,690.66	10,621.58	(6,930.92)	36,421.04	127,510.00	28.56%	91,088.96
Services	22,819.69	47,144.46	(24,324.77)	391,594.08	565,960.00	69.19%	174,365.92
Fines & Forfeitures	8,267.91	10,458.32	(2,190.41)	38,057.59	125,550.00	30.31%	87,492.41
Other Revenue	12,892.11	40,476.70	(27,584.59)	125,792.04	485,785.00	25.89%	359,992.96
Transfers	0.00	68,678.34	(68,678.34)	0.00	422,850.00	0.00%	422,850.00
Intergovernmental	0.00	0.00	0.00	156,147.52	0.00	0.00%	(156,147.52)
Revenue Totals	<u>125,294.87</u>	<u>398,543.73</u>	<u>(273,248.86)</u>	<u>3,164,914.31</u>	<u>4,382,620.00</u>	<u>72.22%</u>	<u>1,217,705.69</u>
Expense Summary							
Employee Benefits	27,431.11	37,663.31	(10,232.20)	289,278.39	457,931.00	63.17%	168,652.61
Other Expense	1,339.89	3,947.54	(2,607.65)	14,117.39	48,370.00	29.19%	34,252.61
Personnel	149,937.70	169,569.55	(19,631.85)	1,395,455.61	2,012,096.00	69.35%	616,640.39
Special Services	10,332.70	13,388.73	(3,056.03)	54,277.60	147,575.00	36.78%	93,297.40
Contractual Services	7,576.04	22,395.63	(14,819.59)	131,608.49	280,781.00	46.87%	149,172.51
Operating Services	6,719.13	8,162.53	(1,443.40)	60,566.94	98,142.00	61.71%	37,575.06
Special Expenses	128.94	2,720.22	(2,591.28)	102,562.47	32,650.00	314.13%	(69,912.47)
Supplies	3,435.83	4,968.73	(1,532.90)	28,927.05	58,350.00	49.58%	29,422.95
Professional Development	962.82	2,024.00	(1,061.18)	5,915.26	26,800.00	22.07%	20,884.74
Software & Computer Equipment	1,259.95	6,516.33	(5,256.38)	44,381.49	78,029.00	56.88%	33,647.51
Printing Expense	799.57	1,474.12	(674.55)	8,072.73	17,644.00	45.75%	9,571.27
Utilities	31,506.94	31,640.08	(133.14)	218,863.24	379,480.00	57.67%	160,616.76
Repairs - Bldg & Machinery	8,704.45	11,792.30	(3,087.85)	55,356.63	141,668.00	39.07%	86,311.37
Insurance	22.05	3,712.41	(3,690.36)	33,428.03	39,579.00	84.46%	6,150.97
Minor Capital Outlay	14,553.10	11,215.72	3,337.38	80,925.14	124,925.00	64.78%	43,999.86
Vehicle Expenses	4,244.67	3,857.40	387.27	22,618.92	46,300.00	48.85%	23,681.08
Capital Outlay	0.00	63,216.67	(63,216.67)	206,231.92	389,000.00	53.02%	182,768.08
Rentals	271.91	274.89	(2.98)	2,175.28	3,300.00	65.92%	1,124.72
Expense Totals	<u>269,226.80</u>	<u>398,540.16</u>	<u>(129,313.36)</u>	<u>2,754,762.58</u>	<u>4,382,620.00</u>	<u>62.86%</u>	<u>1,627,857.42</u>

City of Ovilla
Financial Statement
As of May 31, 2021

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110 - LEOSE	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Other Revenue	0.00	91.67	(91.67)	0.00	1,100.00	0.00%	1,100.00
Revenue Totals	0.00	91.67	(91.67)	0.00	1,100.00	0.00%	1,100.00
Expense Summary							
Professional Development	0.00	91.63	(91.63)	0.00	1,100.00	0.00%	1,100.00
Expense Totals	0.00	91.63	(91.63)	0.00	1,100.00	0.00%	1,100.00

City of Ovilla
Financial Statement
As of May 31, 2021

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120 - Street Improvement Fund	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Taxes	8,981.65	5,247.90	3,733.75	69,788.64	63,000.00	110.78%	(6,788.64)
Revenue Totals	<u>8,981.65</u>	<u>5,247.90</u>	<u>3,733.75</u>	<u>69,788.64</u>	<u>63,000.00</u>	<u>110.78%</u>	<u>(6,788.64)</u>
Expense Summary							
Capital Outlay	0.00	5,247.90	(5,247.90)	0.00	63,000.00	0.00%	63,000.00
Expense Totals	<u>0.00</u>	<u>5,247.90</u>	<u>(5,247.90)</u>	<u>0.00</u>	<u>63,000.00</u>	<u>0.00%</u>	<u>63,000.00</u>

City of Ovilla
Financial Statement
As of May 31, 2021

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130 - Court Technology	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Fines & Forfeitures	269.50	166.60	102.90	1,196.97	2,000.00	59.85%	803.03
Revenue Totals	269.50	166.60	102.90	1,196.97	2,000.00	59.85%	803.03
Expense Summary							
Software & Computer Equipment	0.00	166.60	(166.60)	0.00	2,000.00	0.00%	2,000.00
Expense Totals	0.00	166.60	(166.60)	0.00	2,000.00	0.00%	2,000.00

City of Ovilla
Financial Statement
As of May 31, 2021

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140 - Court Security	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Fines & Forfeitures	322.15	124.95	197.20	1,393.25	1,500.00	92.88%	106.75
Revenue Totals	<u>322.15</u>	<u>124.95</u>	<u>197.20</u>	<u>1,393.25</u>	<u>1,500.00</u>	<u>92.88%</u>	<u>106.75</u>
Expense Summary							
Other Expense	79.95	99.96	(20.01)	559.65	1,200.00	46.64%	640.35
Reserve	0.00	24.99	(24.99)	0.00	300.00	0.00%	300.00
Expense Totals	<u>79.95</u>	<u>124.95</u>	<u>(45.00)</u>	<u>559.65</u>	<u>1,500.00</u>	<u>37.31%</u>	<u>940.35</u>

City of Ovilla
Financial Statement
As of May 31, 2021

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200 - Water And Utilities Fund	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Services	122,838.39	106,190.94	16,647.45	1,038,923.62	1,274,800.00	81.50%	235,876.38
Other Revenue	61,419.47	5,837.49	55,581.98	89,408.11	70,050.00	127.63%	(19,358.11)
Transfers	0.00	27,134.27	(27,134.27)	0.00	322,029.00	0.00%	322,029.00
Revenue Totals	<u>184,257.86</u>	<u>139,162.70</u>	<u>45,095.16</u>	<u>1,128,331.73</u>	<u>1,666,879.00</u>	<u>67.69%</u>	<u>538,547.27</u>
Expense Summary							
Personnel	22,293.31	28,622.86	(6,329.55)	230,054.88	340,466.00	67.57%	110,411.12
Employee Benefits	6,841.42	8,274.96	(1,433.54)	66,683.76	98,982.00	67.37%	32,298.24
Special Services	12,231.44	8,007.53	4,223.91	13,271.44	94,200.00	14.09%	80,928.56
Contractual Services	0.00	1,106.64	(1,106.64)	1,050.00	14,000.00	7.50%	12,950.00
Supplies	46.03	750.40	(704.37)	5,330.42	8,150.00	65.40%	2,819.58
Special Expenses	0.00	0.00	0.00	11,762.53	0.00	0.00%	(11,762.53)
Professional Development	0.00	534.38	(534.38)	3,018.56	5,700.00	52.96%	2,681.44
Software & Computer Equipment	920.00	1,124.63	(204.63)	8,955.04	13,500.00	66.33%	4,544.96
Printing Expense	0.00	129.12	(129.12)	1,506.21	1,550.00	97.17%	43.79
Utilities	71,733.35	60,478.93	11,254.42	494,132.51	725,691.00	68.09%	231,558.49
Other Expense	919.40	833.12	86.28	6,218.28	9,880.00	62.94%	3,661.72
Rentals	692.51	72.09	620.42	969.34	1,130.00	85.78%	160.66
Operating Services	176.00	699.84	(523.84)	6,490.92	8,400.00	77.27%	1,909.08
Vehicle Expenses	424.97	804.36	(379.39)	4,176.87	8,215.00	50.84%	4,038.13
Repairs - Bldg & Machinery	6,946.08	3,529.16	3,416.92	21,490.81	39,500.00	54.41%	18,009.19
Insurance	0.00	675.95	(675.95)	6,410.18	8,115.00	78.99%	1,704.82
Minor Capital Outlay	0.00	842.78	(842.78)	4,765.38	7,150.00	66.65%	2,384.62
Capital Outlay	2,111.08	13,655.60	(11,544.52)	45,559.28	173,950.00	26.19%	128,390.72
Reserve	0.00	9,021.39	(9,021.39)	0.00	108,300.00	0.00%	108,300.00
Expense Totals	<u>125,335.59</u>	<u>139,163.74</u>	<u>(13,828.15)</u>	<u>931,846.41</u>	<u>1,666,879.00</u>	<u>55.90%</u>	<u>735,032.59</u>

City of Ovilla
Financial Statement
As of May 31, 2021

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250 - WWW Infrastructure Improvements	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Services	5,164.52	5,414.50	(249.98)	43,640.06	65,000.00	67.14%	21,359.94
Revenue Totals	5,164.52	5,414.50	(249.98)	43,640.06	65,000.00	67.14%	21,359.94
Expense Summary							
Reserve	0.00	5,414.50	(5,414.50)	0.00	65,000.00	0.00%	65,000.00
Expense Totals	0.00	5,414.50	(5,414.50)	0.00	65,000.00	0.00%	65,000.00

City of Ovilla
Financial Statement
As of May 31, 2021

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400 - Debt Service Fund	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Other Revenue	0.00	45.83	(45.83)	1.75	550.00	0.32%	548.25
Transfers	0.00	9,021.39	(9,021.39)	0.00	108,300.00	0.00%	108,300.00
Taxes	9,116.99	38,459.61	(29,342.62)	573,272.33	461,700.00	124.17%	(111,572.33)
Revenue Totals	<u>9,116.99</u>	<u>47,526.83</u>	<u>(38,409.84)</u>	<u>573,274.08</u>	<u>570,550.00</u>	<u>100.48%</u>	<u>(2,724.08)</u>
Expense Summary							
Long Term Debt	<u>0.00</u>	<u>47,526.81</u>	<u>(47,526.81)</u>	<u>75,000.00</u>	<u>570,550.00</u>	<u>13.15%</u>	<u>495,550.00</u>
Expense Totals	<u>0.00</u>	<u>47,526.81</u>	<u>(47,526.81)</u>	<u>75,000.00</u>	<u>570,550.00</u>	<u>13.15%</u>	<u>495,550.00</u>

City of Ovilla
Financial Statement
As of May 31, 2021

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500 - Municipal Development District Fund	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Taxes	9,635.83	5,331.20	4,304.63	67,578.86	64,000.00	105.59%	(3,578.86)
Other Revenue	0.00	283.22	(283.22)	638.85	3,400.00	18.79%	2,761.15
Transfers	0.00	91,986.20	(91,986.20)	0.00	459,931.00	0.00%	459,931.00
Revenue Totals	<u>9,635.83</u>	<u>97,600.62</u>	<u>(87,964.79)</u>	<u>68,217.71</u>	<u>527,331.00</u>	<u>12.94%</u>	<u>459,113.29</u>
Expense Summary							
Special Services	0.00	233.33	(233.33)	0.00	2,100.00	0.00%	2,100.00
Supplies	0.00	8.33	(8.33)	0.00	100.00	0.00%	100.00
Insurance	0.00	23.32	(23.32)	300.21	280.00	107.22%	(20.21)
Reserve	0.00	5,449.50	(5,449.50)	0.00	65,420.00	0.00%	65,420.00
Capital Outlay	711.02	91,886.20	(91,175.18)	221,141.97	459,431.00	48.13%	238,289.03
Expense Totals	<u>711.02</u>	<u>97,600.68</u>	<u>(96,889.66)</u>	<u>221,442.18</u>	<u>527,331.00</u>	<u>41.99%</u>	<u>305,888.82</u>

City of Ovilla
Financial Statement
As of May 31, 2021

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600 - 4B Economic Development Fund	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Taxes	17,963.31	10,412.50	7,550.81	139,577.31	125,000.00	111.66%	(14,577.31)
Other Revenue	0.00	433.16	(433.16)	1,249.80	5,200.00	24.03%	3,950.20
Transfers	0.00	2,734.02	(2,734.02)	0.00	30,720.00	0.00%	30,720.00
Revenue Totals	<u>17,963.31</u>	<u>13,579.68</u>	<u>4,383.63</u>	<u>140,827.11</u>	<u>160,920.00</u>	<u>87.51%</u>	<u>20,092.89</u>
Expense Summary							
Grant Expense	0.00	416.67	(416.67)	5,000.00	5,000.00	100.00%	0.00
Reserve	0.00	11,037.25	(11,037.25)	0.00	132,500.00	0.00%	132,500.00
Special Services	0.00	741.51	(741.51)	0.00	6,800.00	0.00%	6,800.00
Supplies	0.00	16.66	(16.66)	0.00	200.00	0.00%	200.00
Professional Development	0.00	416.50	(416.50)	0.00	5,000.00	0.00%	5,000.00
Printing Expense	0.00	25.00	(25.00)	363.00	300.00	121.00%	(63.00)
Insurance	0.00	26.65	(26.65)	228.74	320.00	71.48%	91.26
Other Expense	0.00	899.64	(899.64)	0.00	10,800.00	0.00%	10,800.00
Expense Totals	<u>0.00</u>	<u>13,579.88</u>	<u>(13,579.88)</u>	<u>5,591.74</u>	<u>160,920.00</u>	<u>3.47%</u>	<u>155,328.26</u>

City of Ovilla
Financial Statement
As of May 31, 2021

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700 - Park Impact Fund	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Services	0.00	833.00	(833.00)	0.00	10,000.00	0.00%	10,000.00
Other Revenue	0.00	1,332.80	(1,332.80)	0.00	16,000.00	0.00%	16,000.00
Revenue Totals	<u>0.00</u>	<u>2,165.80</u>	<u>(2,165.80)</u>	<u>0.00</u>	<u>26,000.00</u>	<u>0.00%</u>	<u>26,000.00</u>
Expense Summary							
Capital Outlay	0.00	2,165.80	(2,165.80)	0.00	26,000.00	0.00%	26,000.00
Expense Totals	<u>0.00</u>	<u>2,165.80</u>	<u>(2,165.80)</u>	<u>0.00</u>	<u>26,000.00</u>	<u>0.00%</u>	<u>26,000.00</u>

City of Ovilla
Financial Statement
As of May 31, 2021

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800 - Water And Utilities Impact Fee Fund	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Services	0.00	10,723.22	(10,723.22)	0.00	128,705.00	0.00%	128,705.00
Other Revenue	0.00	0.00	0.00	0.88	0.00	0.00%	(0.88)
Transfers	0.00	250.00	(250.00)	0.00	3,000.00	0.00%	3,000.00
Revenue Totals	0.00	10,973.22	(10,973.22)	0.88	131,705.00	0.00%	131,704.12
Expense Summary							
Contractual Services	0.00	250.00	(250.00)	0.00	3,000.00	0.00%	3,000.00
Reserve	0.00	10,721.12	(10,721.12)	0.00	128,705.00	0.00%	128,705.00
Expense Totals	0.00	10,971.12	(10,971.12)	0.00	131,705.00	0.00%	131,705.00



Date: July 12, 2021

To: Honorable Mayor and Council Members

Subject: Analysis of Sales Tax Received

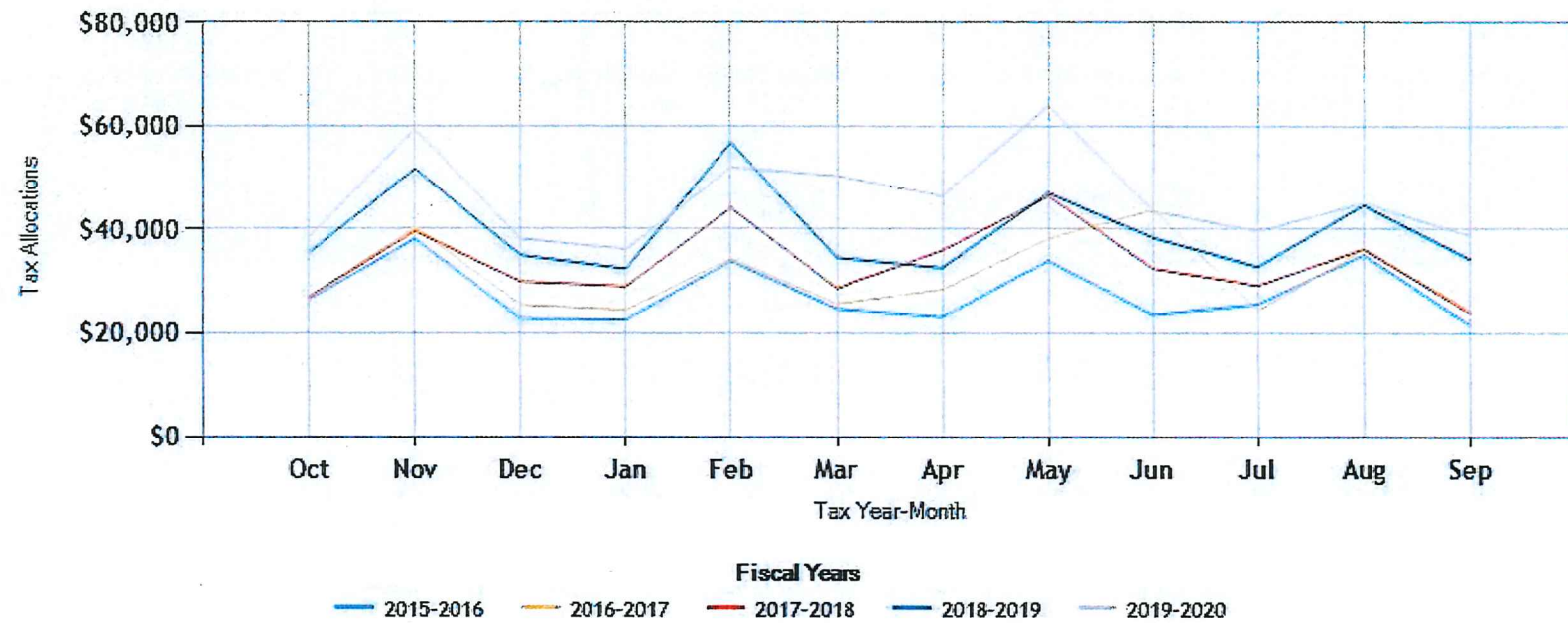
From:

Sharon Jungman – Finance Director

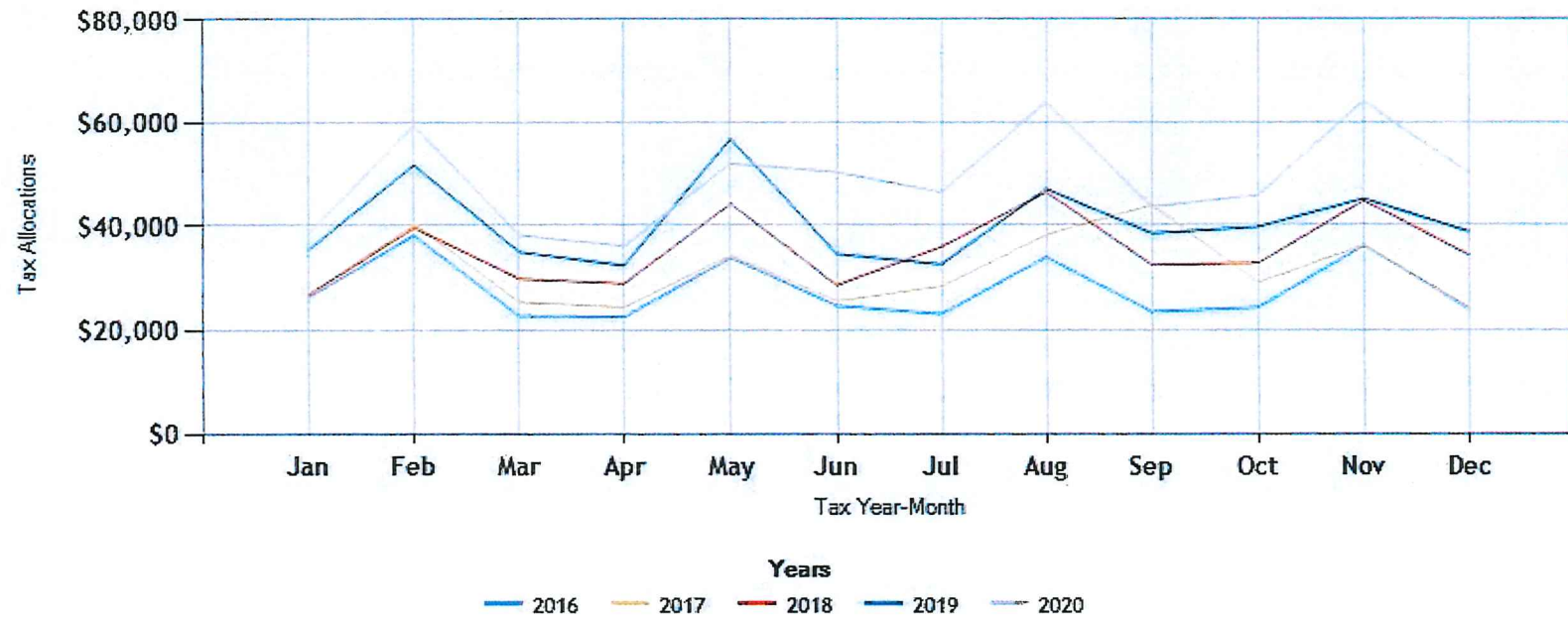
City of Ovilla Sales Tax Collection from 1987 to June 2021

Year	January	February	March	April	May	June	July	August	September	October	November	December	Total
1987	777.93	1,140.24	1,089.07	849.86	1,280.01	918.76	871.56	2,344.37	1,115.40	951.48	970.36	1,383.52	13,692.56
1988	882.84	1,180.31	766.15	0.00	1,442.95	803.27	806.95	1,775.45	934.43	643.24	1,052.73	856.30	11,144.62
1989	537.81	955.54	0.00	823.68	849.84	820.78	783.92	618.90	512.35	682.59	757.85	551.78	7,895.04
1990	0.00	1,040.05	726.29	695.36	950.66	0.00	1,255.05	877.36	531.95	989.90	1,141.75	1,188.82	9,397.19
1991	1,553.06	2,222.64	611.79	1,091.88	3,657.91	1,189.23	926.76	3,180.27	921.06	754.06	5,024.80	506.05	21,639.51
1992	902.70	3,102.81	1,162.84	1,027.20	3,719.27	889.67	775.41	3,282.71	1,239.69	1,094.06	4,733.84	909.86	22,840.06
1993	1,205.85	3,332.74	1,279.53	1,013.54	4,537.78	797.97	1,044.89	4,394.62	986.46	866.00	5,738.36	1,013.18	26,210.92
1994	1,259.92	4,797.63	1,008.12	951.72	5,886.67	1,256.94	1,280.40	5,037.88	1,510.56	1,563.58	6,861.54	1,136.18	32,551.14
1995	910.59	4,373.13	1,431.82	2,481.87	6,499.40	1,714.62	977.42	5,940.41	2,166.03	2,132.86	6,979.62	2,345.08	37,952.85
1996	1,907.31	5,567.30	2,361.66	2,729.76	5,839.69	2,119.08	2,441.65	6,928.30	3,575.54	1,932.92	7,412.34	3,163.24	45,978.79
1997	1,548.96	6,216.94	2,843.07	1,539.42	7,172.54	2,805.26	1,614.75	7,609.27	4,355.89	3,505.37	9,425.55	3,572.29	52,209.31
1998	1,680.32	10,017.93	3,164.95	3,357.00	7,188.59	4,005.72	4,792.31	8,590.98	4,618.79	3,400.74	10,553.53	3,520.35	64,891.21
1999	2,484.21	8,759.51	2,921.02	2,869.96	9,407.82	2,392.55	3,060.14	8,472.68	3,850.70	2,876.11	10,716.63	3,894.06	61,705.39
2000	2,471.49	7,444.82	4,718.31	3,812.26	8,195.64	2,939.67	3,742.80	8,200.14	3,733.09	3,883.96	11,142.19	3,753.99	64,038.36
2001	3,329.97	9,424.39	3,983.23	2,295.80	10,609.32	3,040.92	3,753.81	9,874.71	6,547.78	3,677.87	13,071.71	5,614.95	75,224.46
2002	4,690.56	9,485.81	3,073.84	2,834.13	8,482.16	3,610.20	3,727.63	9,868.96	6,213.48	2,145.25	13,116.51	2,685.68	69,934.21
2003	3,143.98	8,446.70	3,381.84	2,496.48	11,107.12	2,366.54	2,618.40	8,567.18	2,852.89	2,355.92	10,702.18	2,606.15	60,645.38
2004	2,033.30	8,565.30	3,236.31	1,808.63	9,507.17	24,612.06	2,762.42	9,008.82	3,690.16	2,433.55	11,460.70	3,572.30	82,690.72
2005	2,895.04	10,673.53	2,183.44	2,674.55	9,694.83	2,709.70	2,499.05	10,502.87	3,033.39	3,847.10	13,497.20	9,764.43	73,975.13
2006	3,365.14	11,577.64	3,582.80	3,203.83	12,215.42	2,629.55	3,299.48	13,669.88	4,491.19	5,561.74	14,547.84	3,609.05	81,753.56
2007	3,289.03	11,561.60	4,912.18	4,581.78	14,412.53	5,510.87	6,417.17	11,911.92	5,286.87	5,185.07	14,736.65	6,486.73	94,292.40
2008	3,989.31	13,198.83	13,609.48	6,597.48	14,756.53	10,506.78	12,684.33	24,070.06	11,541.24	12,027.19	27,919.15	11,233.69	162,134.07
2009	10,491.50	23,854.02	11,289.47	12,069.38	24,052.07	11,949.58	10,437.89	23,632.23	13,039.00	11,473.17	27,281.70	9,473.11	189,043.12
2010	11,492.08	25,689.32	12,556.80	11,203.11	31,813.43	15,235.91	14,324.89	26,310.84	14,268.72	13,497.71	29,965.48	11,131.15	217,489.44
2011	12,208.57	25,077.13	15,881.79	11,777.82	30,951.41	13,231.27	14,800.53	27,675.65	17,661.90	19,273.15	34,403.43	17,680.62	240,623.27
2012	17,687.23	37,349.54	16,692.75	15,340.85	36,082.41	21,515.68	20,323.70	27,774.05	20,963.77	20,450.28	30,353.81	20,065.35	284,599.42
2013	23,004.12	36,348.43	21,688.32	18,041.38	35,277.37	20,966.03	24,885.96	31,214.38	22,979.50	21,663.69	33,425.48	23,190.31	312,684.97
2014	21,197.76	38,106.29	22,175.86	22,220.84	42,904.07	21,894.72	20,357.01	29,954.78	18,445.17	17,903.88	29,706.17	19,216.90	304,083.45
2015	19,989.08	32,408.45	21,626.65	19,021.43	37,358.84	24,989.60	21,738.11	31,535.18	21,477.46	25,404.53	34,970.80	21,425.44	311,945.57
2016	26,276.67	37,993.65	22,634.38	22,413.38	33,715.02	24,530.86	22,980.29	33,791.91	23,407.54	24,185.55	35,971.14	23,978.58	331,878.97
2017	26,736.24	40,157.86	25,235.97	24,303.85	34,228.89	25,440.30	28,254.85	38,111.08	43,765.50	28,958.87	36,065.21	23,587.69	374,846.31
2018	26,766.92	39,503.72	29,705.47	28,796.28	44,064.18	28,465.54	35,800.26	46,298.97	32,272.24	32,633.67	44,606.90	34,107.68	423,021.83
2019	35,314.28	51,566.15	34,853.91	32,251.60	56,654.29	34,426.75	32,452.19	46,975.44	38,370.08	39,570.61	45,016.66	38,679.17	486,131.13
2020	38,372.78	59,304.74	38,066.71	36,012.67	51,866.09	50,201.34	46,341.08	63,884.78	43,486.28	45,725.85	64,070.25	49,934.65	587,267.22
2021	60,140.81	79,903.01	46,509.88	39,793.93	62,871.57	47,381.39	0.00	0.00	0.00	0.00	0.00	0.00	336,600.59

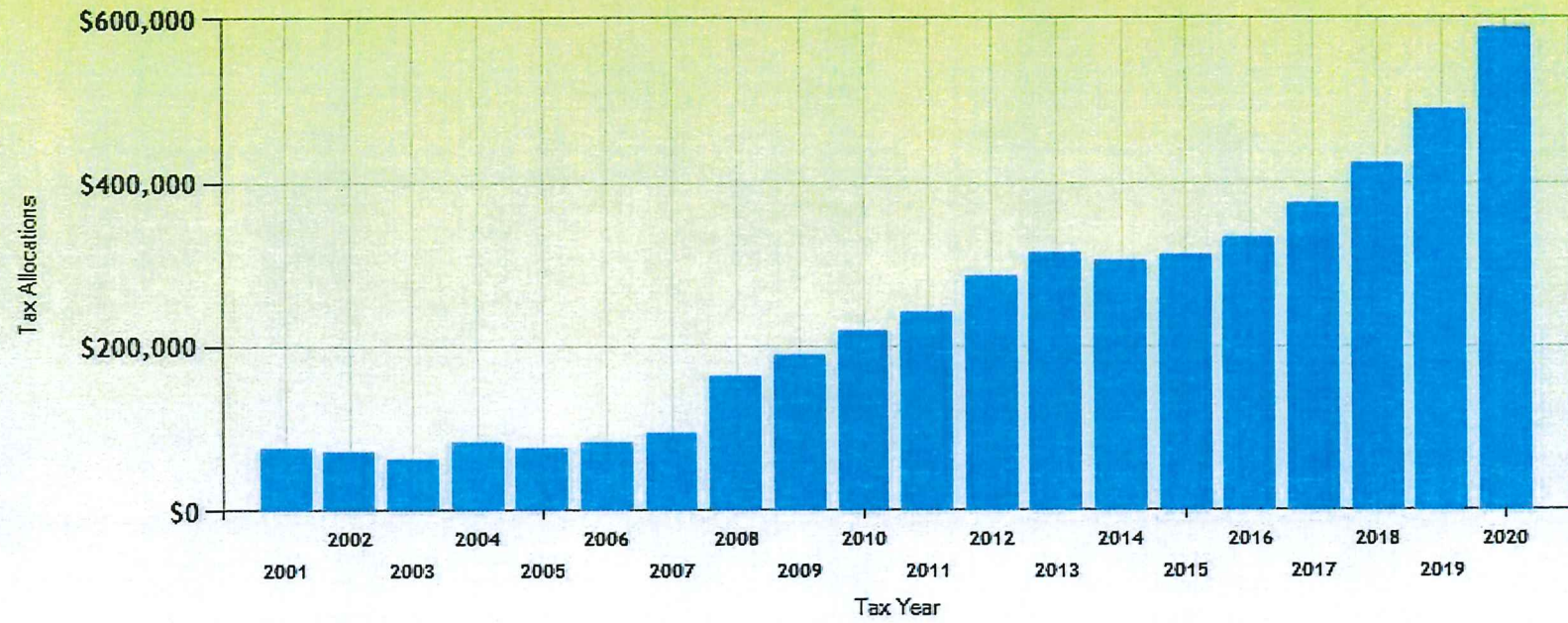
Monthly - Sales Tax Allocations - By Fiscal Year 10/01 - 09/30



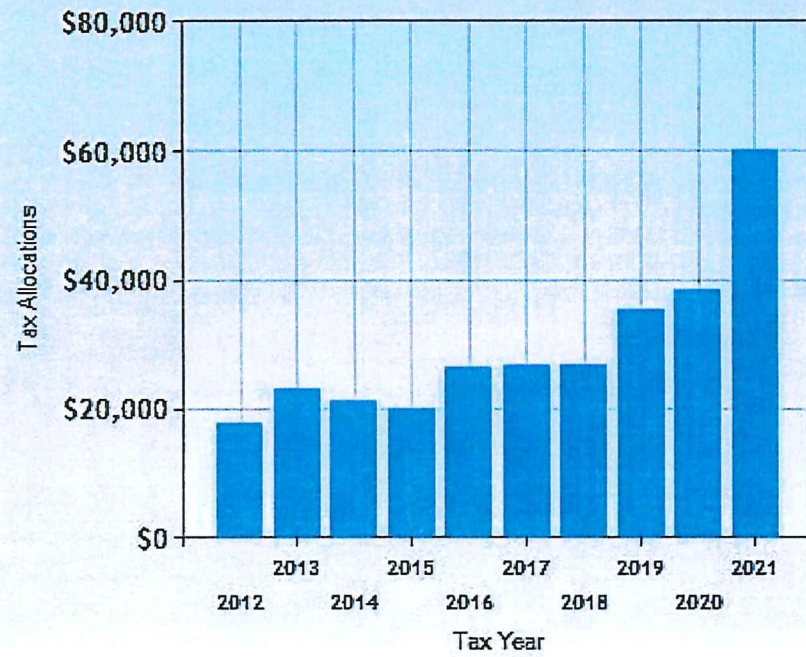
Monthly - Sales Tax Allocations - By Calendar Year



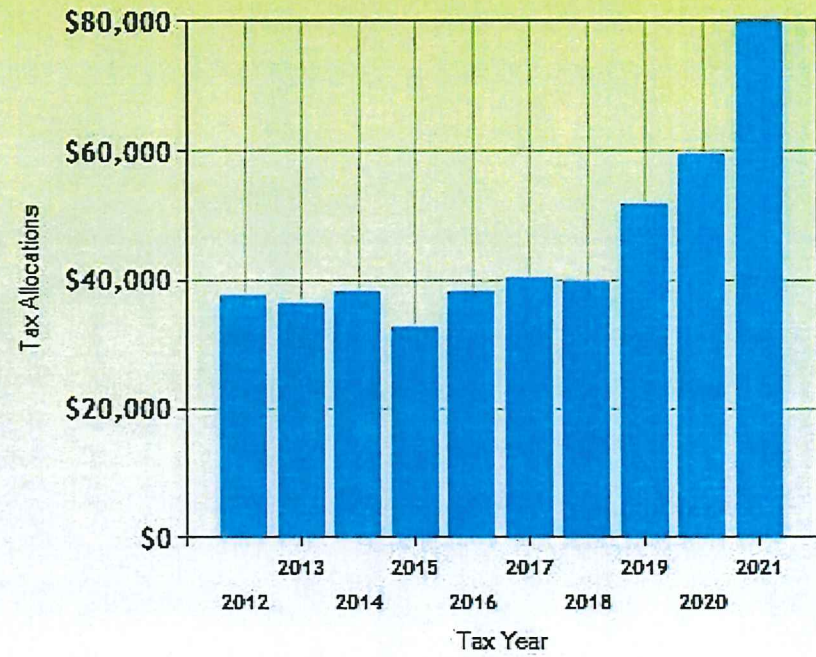
Yearly - Sales Tax Allocations - Past 20 Years



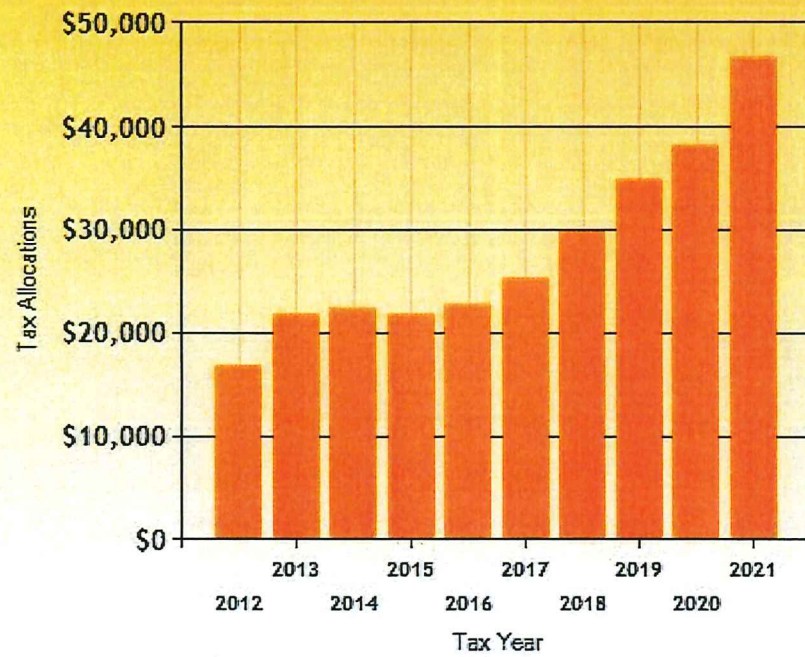
January - Sales Tax Allocations by Year



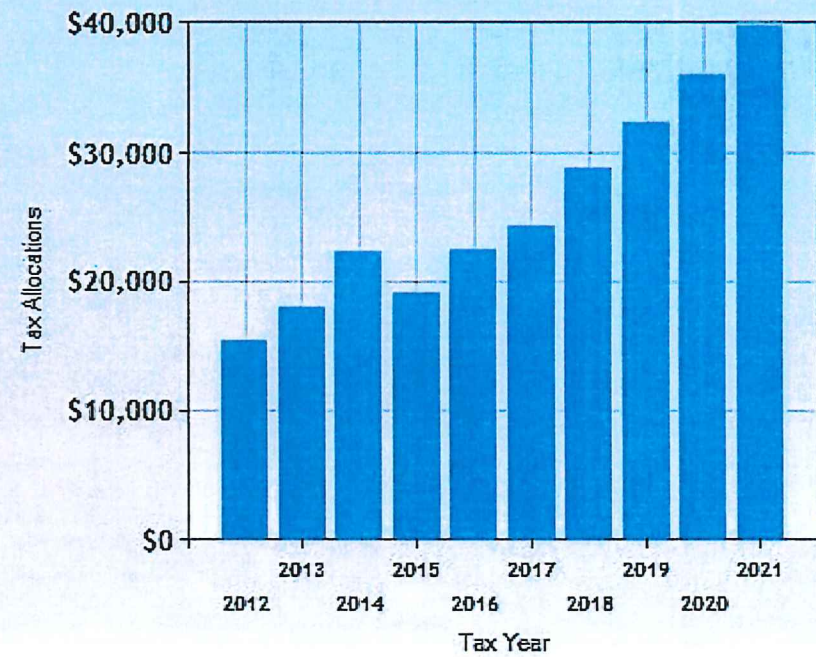
February - Sales Tax Allocations by Year



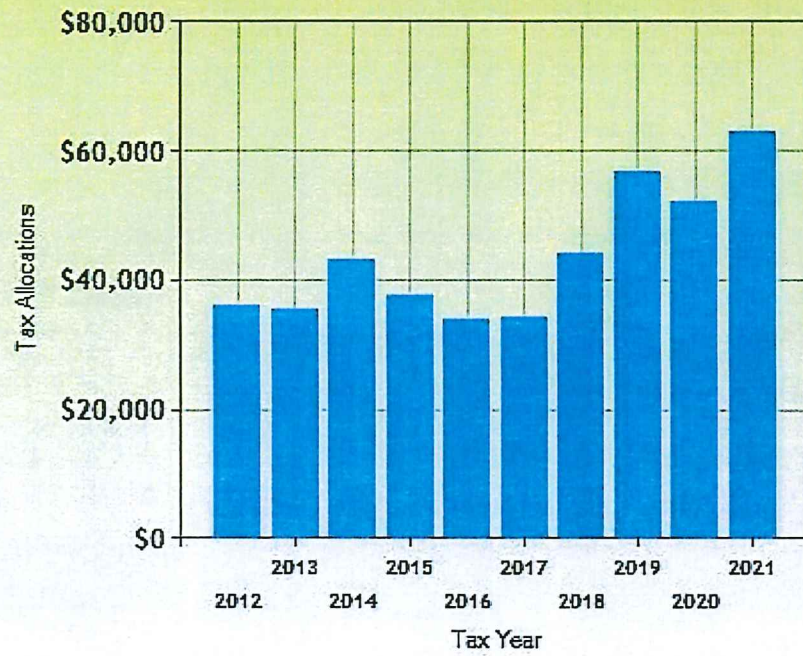
March - Sales Tax Allocations by Year



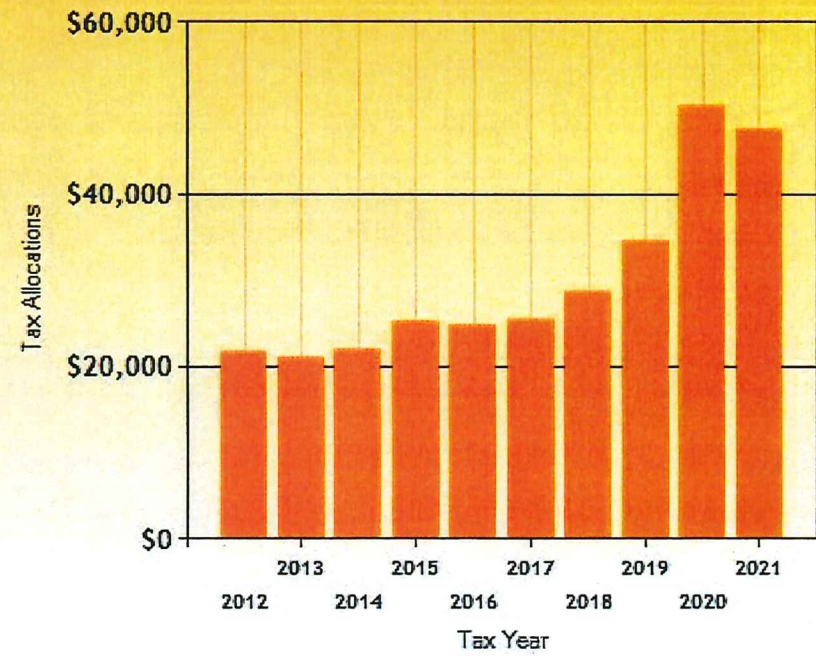
April - Sales Tax Allocations by Year



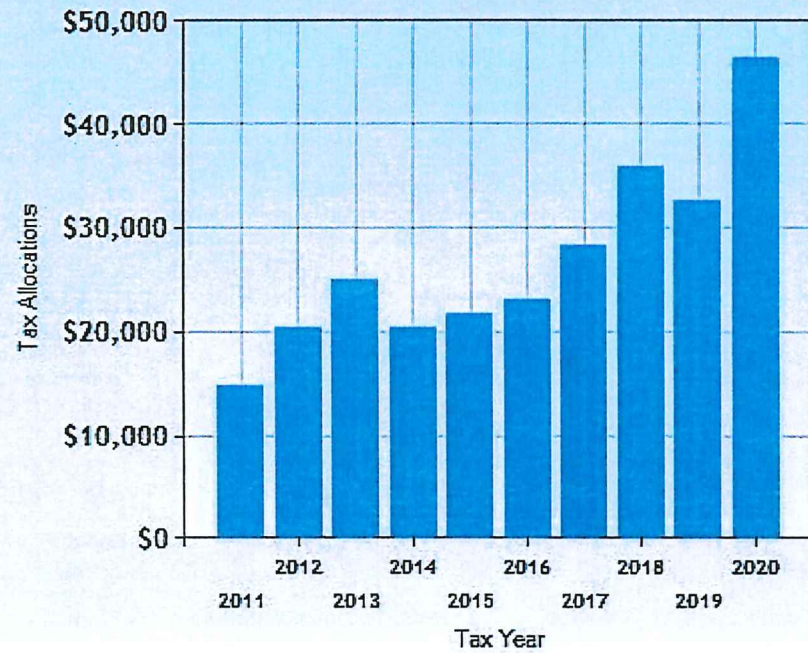
May - Sales Tax Allocations by Year



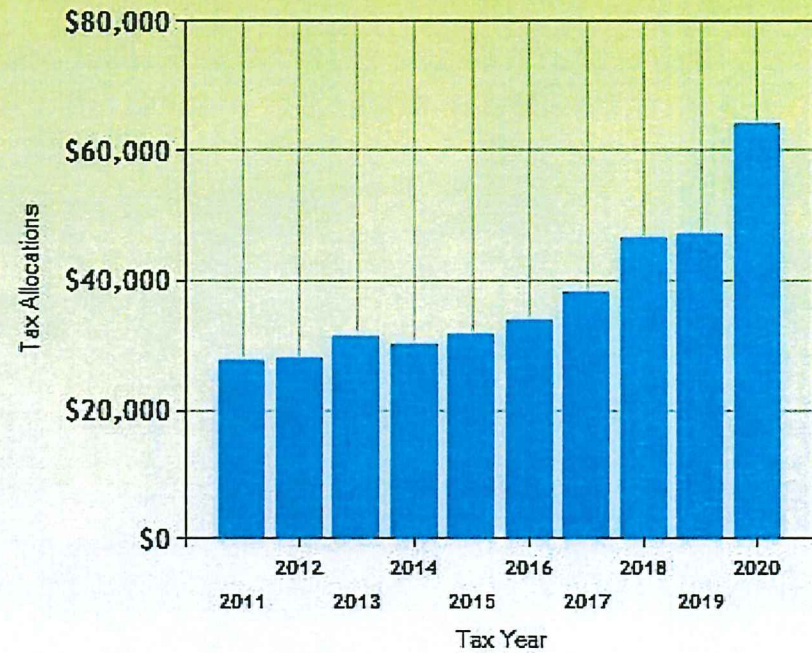
June - Sales Tax Allocations by Year



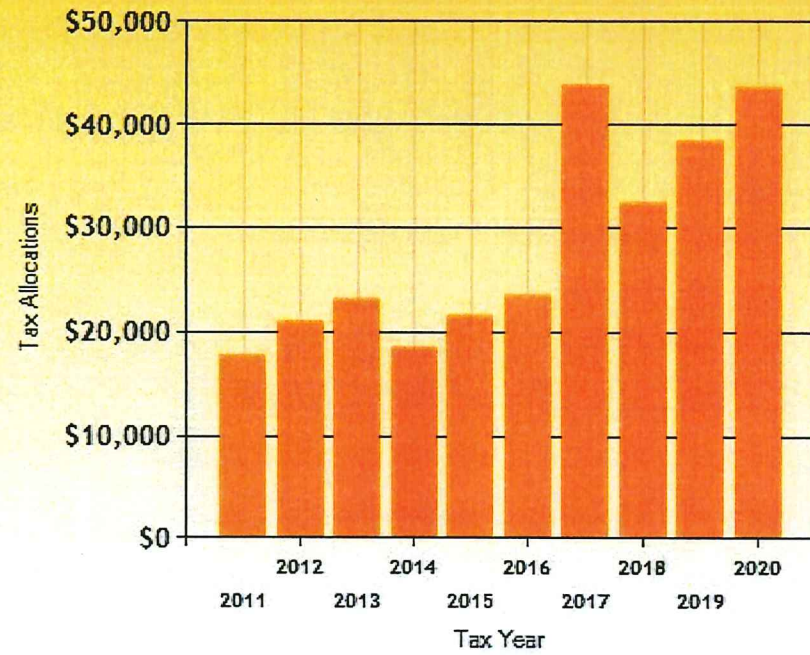
July - Sales Tax Allocations by Year



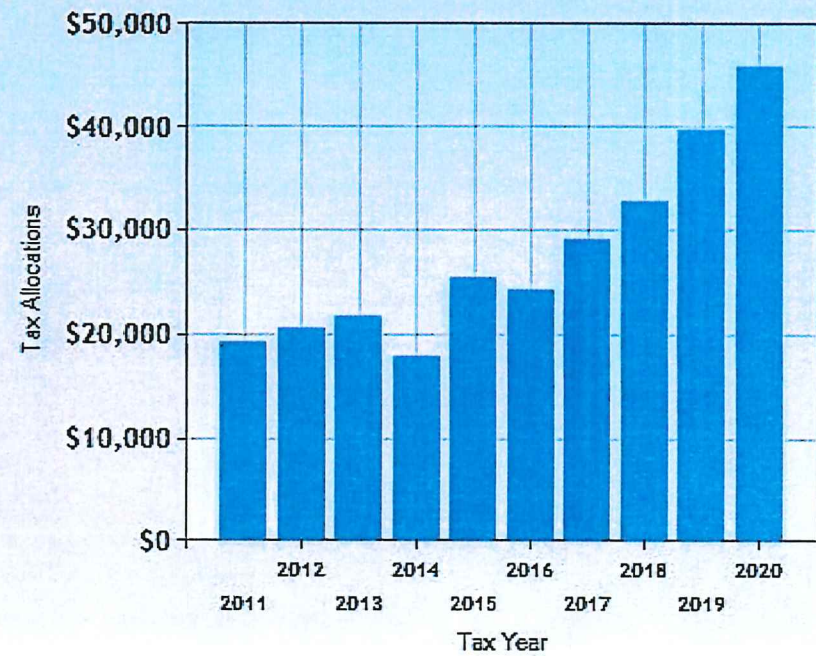
August - Sales Tax Allocations by Year



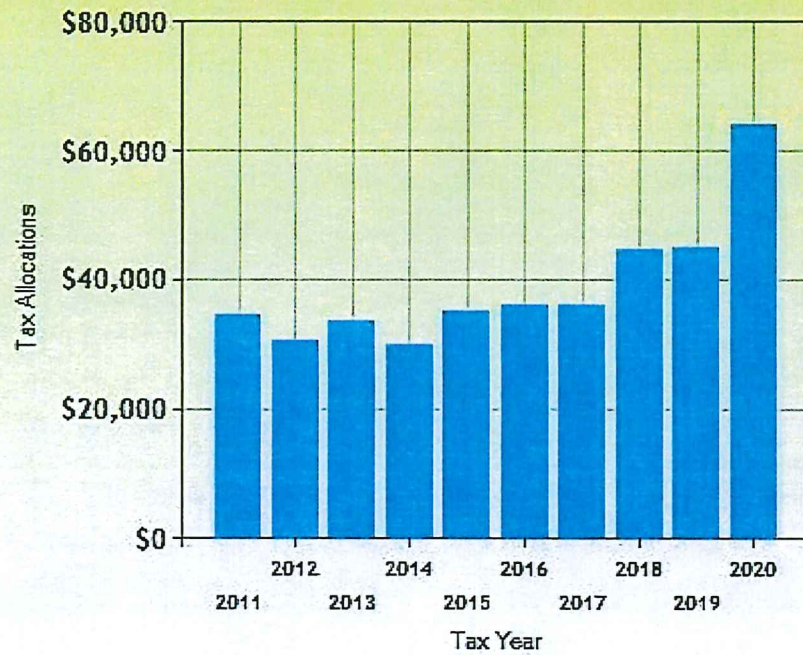
September - Sales Tax Allocations by Year



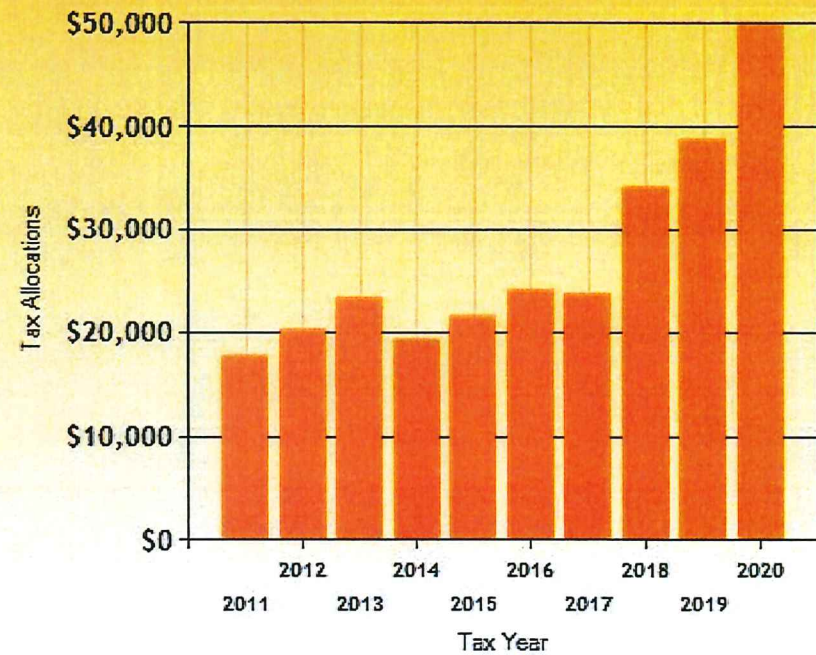
October - Sales Tax Allocations by Year



November - Sales Tax Allocations by Year



December - Sales Tax Allocations by Year





Date: July 12, 2021

**To: The Honorable Mayor and City Council
Members**

Subject – Cash Flow

For General Fund

As of May 31, 2021

From:

Sharon Jungman – Finance Director

Cash Flow as of 5-31-21 for Consolidated Cash Accounts

Bank Account Descriptions	Acct. #	Bank Balances as of 5-31-21
General Fund	9437	3,304,501.16
Debt Service Fund	291	13,961.75
General Fund Reserve	7583	130,805.15
GF Designated Cash	7605	235,235.92
Capital Projects	7648	103.49
Public Works	9445	839.08
TexStar - GF Operating	1110	3,948.10
TexStar - General Fund Reserve	1120	983.73
Pros. CD - General Fund Reserve	608	58,471.68
Pros. CD - General Fund Reserve	694	259,964.07
Total Bank Account Balances as of 5-31-21		4,008,814.13

Estimated Revenue Remaining in each Consol. Fund

General Fund - 100	1,217,705.69
Street Improvement - 120	(6,788.64)
Court Technology - 130	803.03
Court Security - 140	106.75
Debt Service Fund - 400	(2,724.08)
Park Impact Fund -700	26,000.00
Total of expected Revenue Budgeted	1,235,102.75

Budgeted Expenses Remaining in each Consol. Fund

General Fund - 100	1,627,857.42
Street Improvement - 120	63,000.00
Court Technology - 130	2,000.00
Court Security - 140	940.35
Debt Service Fund - 400	495,550.00
Park Impact Fund -700	26,000.00
Total of Budget Remaining	2,215,347.77

Bank Balances plus Remaining Revenue

Expected Less Remaining Budgeted Expenses	3,028,569.11
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Committed Fund Balance for FY2021 Budget

Total Budget for FY2021 for General Fund	4,097,770.00
Less Capital Expenditures	
Park Pavillion (100-60-57420)	125,000.00
Budget for FY2021 Less Capital Expenditures	3,972,770.00
Reserve Budget Percentage	0.25
Reserve Amount for FY2021	993,192.50
Estimated Balance Remaining after 25% Reserve Deducted	2,035,376.61

Ovilla Municipal Court Report

FY-2020-2021	Total Traffic Cases Filed	City Ordinance Filed	Total Revenue	Amount Kept by City	Amount sent to State	Warrants Issued	Warrants Cleared	Uncontested Disposition	Defensive Driving	Deferred Disposition	Compliance Dismissals	Trial
October	20	0	\$5,853.00	\$2,980.44	\$2,872.56	0	2	7	2	1	0	0
November	15	0	\$5,601.67	\$3,516.61	\$2,085.06	0	3	7	3	6	0	0
December	29	3	\$9,085.90	\$6,032.82	\$3,053.08	0	3	15	9	7	0	0
January	46	1	\$7,019.60	\$4,305.42	\$2,714.18	0	3	5	9	5	0	0
February	19	0	\$4,709.70	\$2,812.74	\$1,896.96	0	7	7	4	7	0	0
March	64	2	\$10,436.61	\$6,312.23	\$4,124.38	0	10	21	5	14	0	0
April	94	5	\$13,019.20	\$7,433.53	\$5,585.67	0	4	16	15	9	1	0
May	93	0	\$15,578.80	\$9,209.71	\$6,369.09	19	9	22	11	2	1	0
June	54	0	\$11,398.17	\$6,172.61	\$5,225.56	54	10	14	9	10	0	0
July												
August												
September												
Totals	434	11	\$82,702.65	\$48,776.11	\$33,926.54	73	51	114	67	61	2	0

2019-2020 FY

June	15	0	\$5,317.73	\$4,168.15	\$1,149.58	0
FY Totals	330	9	\$89,047.02	\$61,202.85	\$27,844.17	157

Staffing

Full Time Court Clerk	1
Full Time Deputy Court Clerk	1
Judge	1
Prosecutor	1

Ovilla UB Cut-Off JUNE 2021

FY-2020-2021	TOTAL LETTERS MAILED	TOTAL CUT-OFFS	TOTAL # REMAINING OFF	TOTAL AMOUNT COLLECTED	TOTAL AMOUNT IN ARREARS	CUSTOMERS ON PAYMENT PLAN
MARCH	170	49	7	\$10,236.12	\$2,115.45	1
APRIL	129	26	2	\$3,793.43	\$210.08	0
MAY	137	29	0	\$4,788.06	\$0.00	0
JUNE	166	37	2	\$4,078.90	\$376.96	0
Totals	602	141	11	\$22,896.51	\$2,702.49	1

HONORABLE MAYOR AND CITY COUNCIL OF OVILLA
Administration Monthly Report for July 2021 Council
City Manager - City Secretary

ADMINISTRATION, front office, and HR –

1. Christian “Chris” Wallace, our new customer service representative began her first day with Ovilla on June 28. The front office is fully staffed.
2. Municipal Court continues to conduct court via Zoom, but also began Court sessions in person on June 24, 2021.
3. Comprehensive Land Use Plan Review Committee has been notified of appointments and will begin the review soon.
4. BKD Auditors have kept finance busy with continued audit questions as far back as 2018. The draft audit was presented at the June meeting. Final printed audit is online and available in the front office lobby for review.
5. HR and CM continue working on a revised Employees Policies Manual.

BOARDS AND COMMISSIONS –

Board of Adjustment:

1. July 19 – Meeting scheduled for accessory building.

Economic Development Corporation:

1. Next scheduled meeting July 19, 2021.

Municipal Development District:

1. Next scheduled meeting July 19, 2021.

Park Board Advisory Committee:

1. Board was dissolved by City Council June 14, 2021.

Planning and Zoning Commission:

- Met on July 6th to consider repealing current ordinance and reviewing new ordinance Special Event Permit. That ordinance is presented this evening.
- City Secretary administered oaths to new members.

CURRENT AND PLANNED DEVELOPMENT PROJECTS-

Residential:

- Broadmoor Estates Phase II – still underway.
- Bryson Manor III – still underway.
- Miracle Farms – recently purchased. Will be returning with concept plan to meet with staff.
- Hollywood Estates 20-acres east of Broadmoor Estates – still pending.
- Windsor Development LLC – No new information – pending.

Infrastructure:

- Water Street Bridge- project complete.
 - Invoiced Ellis County for their portion.
- Main Street Parking lot expansion at 701 W. Main
 - Fence installed.
- Police Building Renovation
 - Retention moved to the old public works offices. PW staff built portable metal shelves and moved all boxes and fire-proof file cabinets during the rainy days.



HONORABLE MAYOR AND CITY COUNCIL OF OVILLA
Administration Monthly Report for July 2021 Council
City Manager - City Secretary

- Chief Bennett is currently working on meeting with a potential new architect to revise building plans.
- TXDot 664 expansion – no new information.

Code:

- 101 Oakwood Drive. Staff received advice from legal counsel. Code received information that the home may be sold in the near future.
- 900 Cockrell Hill – considerations and research for abatement process.

Other/Misc.

- Heritage Day meetings are underway.
- RRA Analysis is complete. Final report ready.
 - Engineers will submit the Certification form to the EPA June 21
 - Engineers will begin work on EPA study after submittal of cert.
- Finance will begin the reviews of our bonds in the upcoming week, looking for an opportunity to refinance. The Finance Director has been in communication with Hilltop Securities advising that our earliest date to refinance is August 2021.
- Finance and all departments have met for budget reviews and discussions/justifications for the FY2021-2022 budget.



Department Assigned	Concern Address	Date Received	Date Entered	Date In Progress	Date Closed	Concern Description
Animal Services	613 BUCKBOARD ST	3/17/2020	3/17/2020	3/17/2020		5 HORSES ON 1 ACRE VIOLATION; MAXIMUM ALLOWED 2
Animal Services	465 JOHNSON LN	11/10/2020	11/12/2020	11/12/2020		UNREGISTERED ANIMAL
Animal Services	307 JOHNSON LN	11/12/2020	11/12/2020	11/12/2020		UNREGISTERED ANIMALS
Animal Services	200 COCKRELL HILL RD	11/13/2020	11/13/2020	11/13/2020		UNREGISTERED ANIMAL
Animal Services	338 JOHNSON LN	11/25/2020	11/30/2020	11/30/2020		UNREGISTERED DOGS
Animal Services	338 JOHNSON LN	11/25/2020	11/30/2020	11/30/2020		
Animal Services	125 LARIAT TRL	12/16/2020	12/17/2020	12/17/2020		UNREGISTERED DOGS
Animal Services	100 SILVERWOOD DR	12/18/2020	12/21/2020	12/21/2020		UNREGISTERED DOGS
Animal Services	808 COCKRELL HILL RD	1/7/2021	1/7/2021	1/13/2021		PUBLIC NUISANCE DOGS BARKING
Animal Services	808 COCKRELL HILL RD	1/7/2021	1/7/2021	1/7/2021		UNREGISTERED ANIMALS
Animal Services	200 COCKRELL HILL RD	4/18/2021	4/21/2021	4/21/2021	6/2/2021	Dog from this location killed 5 kittens at 104 Westlawn
Animal Services	130 MEADOW GLEN LN	4/23/2021	4/26/2021	4/26/2021		NUISANCE ANIMAL-DOG BARKING
Animal Services	111 WESTLAWN DR	4/29/2021	5/3/2021	5/3/2021		UNREGISTERED ANIMAL
Animal Services	111 WESTLAWN DR	4/29/2021	5/3/2021	5/3/2021		UNRESTRAINED DOG
Animal Services	611 GEORGETOWN RD	5/20/2021	5/20/2021	5/20/2021		UNRESTRAINED DOGS
Animal Services	103 WOODRIDGE CT	6/3/2021	6/4/2021	6/4/2021		ANIMAL UNRESTRAINED
Animal Services	102 RIMROCK CT	6/14/2021	6/22/2021	6/22/2021		UNRESTRAINED DOG 2 DOGS
Animal Services	102 RIDGE WAY GAP	6/14/2021	6/15/2021	6/15/2021		UNRESTRAINED PETS 2 DOGS
Animal Services	901 COCKRELL HILL RD		6/2/2021		6/2/2021	Officer Ortegón called 2 cows in road at location
Animal Services	210 SPLIT ROCK TER		6/2/2021		6/2/2021	2 dogs in yard, 1 pyreneese, 1 rottweiler
Animal Services	611 GEORGETOWN RD		5/20/2021	5/20/2021	6/2/2021	husky loose in yard for second day
Animal Services	200 COCKRELL HILL RD		3/22/2021	3/22/2021	6/8/2021	dog loose in road , brown tan mix
Animal Services	611 GEORGETOWN RD		5/19/2021	5/19/2021	6/10/2021	2 husky dog and 1 beagle mix? in yard, front door open
Animal Services	408 BLUFF CRK		6/14/2021		6/14/2021	Owners dog had passed away requested removal
Animal Services	1306 RED OAK CREEK DR		6/8/2021	6/8/2021	6/15/2021	stray dog running in yard
Animal Services	631 WILLIAM DR		6/30/2021		6/30/2021	injured bird in yard
Animal Services	613 BUCKBOARD ST		4/28/2021	4/16/2021		3 horses on 1 acre

Department Assigned	Concern Address	Date Received	Date Entered	Date In Progress	Date Closed	Concern Description
Animal Services	139 SUBURBAN DR		7/18/2020	12/9/2020		<p>Re: RAC-2020-01242</p> <p>My complaint was submitted on 4/21/2020. Resident at 139 Suburban Drive has had three horses on his property since April 12 — over three months now. The smell from the horse manure continues to be disgusting and the amount of flies is also a huge problem. The resident apparently got rid of appliance in back yard but the large pile of debris remains (continuing to attract rodents/snakes) as well as other issues outlined in my complaint.</p> <p>It should not take this long to rectify problems at that residence. I am unable to enjoy the use of my back yard and pool much of the time due to the stench. Their disregard for neighbors, the neighborhood and the City of Ovilla is appalling. If/when I were to decide to sell my home, the lack of upkeep and appearance of that property would definitely affect my property value.</p>
Animal Services	139 SUBURBAN DR		4/21/2020	4/22/2020		<p>Resident brought three horses to his property on April 12, where they have been living since that time. The smell at times is sickening and I'm unable to enjoy my back yard due to the smell. When you go check the residence, you will also notice all fencing is falling over, high weeds, junk vehicles, and big pile of trash (and appliances) at the back of the property. The pile of trash is a huge concern since it attracts rats, snakes, etc. This disregard for upkeep and appearance of the property affects the property value of the neighborhood and City.</p>
Animal Services	307 JOHNSON LN		10/30/2020	10/30/2020		3 dogs plus 1 in yard, 3 loose on johnson 1 pyrinese 3 smaller. 1 heeler.

Code Enforcement	520 WESTMORELAND RD	6/14/2018	6/14/2018	6/21/2018		
Code Enforcement	JOHNSON LN	7/5/2019	7/5/2019			Concerned about high grass/weeds/snakes.
Code Enforcement	803 E MAIN ST	8/14/2019	8/20/2019	8/20/2019		DUMPSTER SCREENING
Code Enforcement	201 BROOKWOOD CT	8/20/2019	8/21/2019	8/21/2019		OUTSIDE STORAGE
Code Enforcement	338 JOHNSON LN	11/11/2019	11/14/2019	11/14/2019		PARKING VEHICLE IN YARD
Code Enforcement	613 GEORGETOWN RD	3/27/2020	3/27/2020			QUESTIONS REGARDING INSPECTIONS
Code Enforcement	838 COCKRELL HILL RD	4/14/2020	4/17/2020	4/17/2020		FENCE NEEDS REPAIR

Department Assigned	Concern Address	Date Received	Date Entered	Date In Progress	Date Closed	Concern Description
Code Enforcement	210 WILLIAMSBURG LN	4/24/2020	4/30/2020	4/30/2020		DOG BARKING
Code Enforcement	213 LARIAT TRL	5/8/2020	5/19/2020	5/28/2020		JUNK VEHICLE
Code Enforcement	900 RED OAK CREEK DR	5/15/2020	5/28/2020	5/28/2020		PUBLIC NUISANCE
Code Enforcement	116 LARIAT TRL	7/24/2020	7/24/2020	7/24/2020		FENCE CONSTRUCTION WITHOUT PERMIT
Code Enforcement	621 MEADOW LARK DR	8/26/2020	8/28/2020	8/28/2020		TRAILER PARKING
Code Enforcement	101 OAKWOOD LN	9/16/2020	9/16/2020	9/16/2020		PUBLIC NUISANCE OUTSIDE STORAGE
Code Enforcement	102 LARIAT TRL	11/3/2020	11/3/2020	11/3/2020		ROOF REPLACED WITHOUT PERMIT
Code Enforcement	513 FOREST EDGE LN	11/6/2020	11/6/2020	11/6/2020		NEW ROOF ALREADY CONSTRUCTED
Code Enforcement	834 E MAIN ST	11/6/2020	11/6/2020	11/6/2020		Lights coming from the church at night disturb him - too bright and come into his house. Kids from the church park at his house and have sex - then get out an urinate in the road. He has fussed at them before. Kids from the church school are seen running (track) and come too close to his property - loud and rude.
Code Enforcement	834 E MAIN ST	11/6/2020	11/6/2020	11/6/2020		Cassaro Winery it too loud on the weekends. He cannot hear his television, rest or sleep. He is ill and cannot rest. Additionally, Vertical Church is too loud.
Code Enforcement	509 FOREST EDGE LN	11/6/2020	11/6/2020	11/6/2020		NEW ROOF ALREADY CONTRUCTED
Code Enforcement	503 FOREST EDGE LN	11/6/2020	11/6/2020	11/6/2020		NEW ROOF ALREADY CONSTRUCTED
Code Enforcement	509 FOREST EDGE LN	11/12/2020	11/12/2020	11/12/2020		NO CONTRACTOR REGISTRATION
Code Enforcement	507 FOREST EDGE LN	11/12/2020	11/12/2020	11/12/2020		NO CONTRACTOR REGISTRATION
Code Enforcement	372 JOHNSON LN	12/14/2020	12/15/2020	12/15/2020		TRASH CONTAINERS LEFT OUT
Code Enforcement	901 RED OAK CREEK DR	12/15/2020	12/16/2020	12/16/2020		FENCE NEEDING REPAIR
Code Enforcement	613 GREEN MEADOWS LN	12/18/2020	12/21/2020	12/21/2020		ROOF CONSTURCTION WITHOUT PERMIT
Code Enforcement	3321 OVILLA RD	12/30/2020	12/31/2020	12/31/2020		Received a late evening call from a Council member asking Code to check Ovilla Auto for violations, stating that some junked vehicles had been visible for longer than 90-days. Additionally, the outside visible area was junky and needed cleaning up.
Code Enforcement	3322 FM 664	12/31/2020	1/5/2021	1/5/2021		JUNK VEHICLE
Code Enforcement	300 E UNIVERSITY ST	1/22/2021	1/22/2021	1/22/2021		Home unkept in many areas outside.
Code Enforcement	300 E UNIVERSITY ST	2/5/2021	2/5/2021	2/5/2021		OUTSIDE STORAGE

Department Assigned	Concern Address	Date Received	Date Entered	Date In Progress	Date Closed	Concern Description
Code Enforcement	509 FOREST EDGE LN	2/12/2021	2/12/2021	2/12/2021		NO CONTRACTOR REGISTRATION
Code Enforcement	509 FOREST EDGE LN	2/12/2021	2/12/2021	2/12/2021		NO ROOF PERMIT
Code Enforcement	318 COVINGTON LN	3/3/2021	3/3/2021	3/3/2021		Resident voiced concerns that contractors at Bryson Manor are leaving trash and debris at construction site(s) and along Shiloh Road.
Code Enforcement	696 W MAIN ST	3/11/2021	3/11/2021	3/11/2021		NO BACKFLOW PREVENTION TEST
Code Enforcement	696 W MAIN ST	3/12/2021	3/15/2021	3/15/2021		DUMPSTER SCREENING
Code Enforcement	2885 OVILLA RD	3/12/2021	3/15/2021	3/15/2021		DUMPSTER SCREENING
Code Enforcement	803 E MAIN ST	3/12/2021	3/15/2021	3/15/2021		DUMPSTER SCREENING
Code Enforcement	1908 DUNCANVILLE RD	3/16/2021	3/16/2021	3/16/2021	6/8/2021	TRAILER PARKED IN YARD
Code Enforcement	403 COCKRELL HILL RD	3/16/2021	3/16/2021	3/16/2021		Believe this is the correct address. There are multiple houses along this area that have vehicles on the grass.
Code Enforcement	1908 DUNCANVILLE RD	3/16/2021	3/16/2021	3/16/2021		trailer and other equipment in the front side of the yard.
Code Enforcement	830 E MAIN ST	3/25/2021	3/29/2021	3/29/2021		ACCESSORY BUILDING NEEDS REPAIR
Code Enforcement	372 JOHNSON LN	3/25/2021	3/29/2021	3/29/2021		TRAILER PARKED IN DRIVEWAY LONGER THAN 48 HOURS
Code Enforcement	207 COCKRELL HILL RD	3/29/2021	3/29/2021	3/29/2021		JUNK VEHICLE
Code Enforcement	106 WESTLAWN DR	3/30/2021	3/30/2021	3/30/2021		OUTSIDE STORAGE
Code Enforcement	213 LARIAT TRL	3/30/2021	3/30/2021	3/30/2021		HOME OCCUPATION VIOLATION OUTSIDE STORAGE
Code Enforcement	207 COCKRELL HILL RD	4/5/2021	4/5/2021	4/5/2021		Complainant emailed CM this date with these comments: Can anything be done here. There are also three cars not pictured in the back yard that are clearly junk. All this is visible from Silverwood. This property is an eyesore and a poor representation of our neighborhood
Code Enforcement	116 WATER ST	4/6/2021	4/6/2021			Please investigate and if operating as a Bed and Breakfast they will need to be shut down. (see link) https://www.airbnb.com/rooms/41936183?source_impression_id=p3_1617732547_cROOm17fGbMbapnS
Code Enforcement	233 LARIAT TRL	4/7/2021	4/7/2021	4/7/2021		JUNK VEHICLE
Code Enforcement	211 LARIAT TRL	4/8/2021	4/8/2021	4/8/2021	6/8/2021	JUNK VEHICLE
Code Enforcement	213 LARIAT TRL	4/8/2021	4/8/2021	4/8/2021		JUNK VEHICLE
Code Enforcement	JOHNSON LN	4/14/2021	4/14/2021	4/14/2021	6/8/2021	Multiple vehicles parked in yard and on grass along Johnson Lane beginning next door to 180 Johnson Lane going west toward Duncanville Road,

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Code Enforcement	1908 DUNCANVILLE RD	4/14/2021	4/14/2021	4/14/2021		Multiple vehicles and trailers in yard
Code Enforcement	611 GEORGETOWN RD	4/15/2021	4/19/2021	4/19/2021	6/8/2021	CAR PARKED IN YARD
						<p>834 E. Main Street (Chief Windham has already done some checking) The school has started parking their buses next to our house The church fence is falling down. As you are aware we had to go to court to get issues resolved with the church/school many years back. The court determined with us that the church was in the wrong. Certain requirements were mandated by the court for the church to take care of. These are the issues that have come up again that we need your assistance on.</p> <p>1)They had to build a privacy fence between our properties. They have not maintained their fence and it is falling down. I sent an email to the church on Sept 17th 2021 hoping to get them to do the right thing and repair or replace the fence. They did get back with me that they had gotten estimates for the repair/replacement and that is was being submitted to the board for approval. I never heard back from them. Please get with the church to resolve this issue.</p> <p>2)They were told they were not to park their buses anywhere along our property line. They have been parking there buses ever since then at the corner of Ovilla Rd. and Main St. away from everyone's homes. For some reason they are back to parking them by our house. They were ordered by the court to not do this. I did not even try to contact them over this as they never responded to my email on the fence. So if you could please address this as well.</p>
Code Enforcement	3251 OVILLA RD	4/15/2021	4/15/2021	4/15/2021		
Code Enforcement	133 SUBURBAN DR	4/26/2021	4/26/2021	4/26/2021		FENCE CONSTRUCTION WITHOUT PERMIT
Code Enforcement	207 COCKRELL HILL RD	4/29/2021	5/3/2021	5/3/2021		PUBLIC NUISANCE OUTSIDE STORAGE
Code Enforcement	200 COCKRELL HILL RD	5/6/2021	5/7/2021	5/7/2021	6/8/2021	HIGH GRASS/WEEDS
Code Enforcement	113 LARIAT TRL	5/7/2021	5/10/2021	5/10/2021		TRAILER BOAT PARKED IN YARD
Code Enforcement	101 OAKWOOD LN	5/7/2021	5/10/2021	5/10/2021		NUISANCE OUTSIDE STOARGE
Code Enforcement	3001 OVILLA RD	5/10/2021	5/10/2021		6/2/2021	Another vehicle for sale parked in front of property
Code Enforcement	3001 OVILLA RD	5/11/2021	5/11/2021	5/11/2021	6/2/2021	VEHICLE PARKED IN FRONT YARD
Code Enforcement	713 W MAIN ST	5/13/2021	5/14/2021	5/14/2021		PERMIT FOR MULTIPLE EVENTS DENIED

Department Assigned	Concern Address	Date Received	Date Entered	Date In Progress	Date Closed	Concern Description
Code Enforcement	3500 BRYSON MANOR DR	5/14/2021	5/14/2021			Complaint about high weeds on Shiloh and Bryson Manor rats are coming into home areas. Please cut down weeds behind homes.
Code Enforcement	103 WILLOW CREEK LN	5/20/2021	6/3/2021	6/3/2021		Administration and Council have concerns that multiple beehives are kept at or near this location. Unable to visit a friend's house without getting a bee sting and cannot sit outside. Is this beekeeper licensed?
Code Enforcement	125 LARIAT TRL	5/24/2021	5/24/2021	5/24/2021		ACCESSORY BUILDING CONSTRUCTION WITHOUT PERMIT
Code Enforcement	107 ASHBURNE GLEN LN	5/26/2021	5/26/2021	5/26/2021		FENCE CONSTRUCTION WITHOUT A PERMIT
Code Enforcement	713 W MAIN ST	5/28/2021	6/3/2021	6/3/2021		Received nuisance complaint regarding the bell at the top of the climbing wall. Additionally, the platform is so high that people can see into her back porch and into the house.
Code Enforcement	518 SAVANNAH DR	6/3/2021	6/4/2021	6/4/2021	6/8/2021	TRAILER PARKED LONGER THAN 48 HOURS
Code Enforcement	119 ROBIN GLEN LN	6/3/2021	6/4/2021	6/4/2021	6/10/2021	BRUSH PILED
Code Enforcement	605 CEDAR RIDGE CT	6/3/2021	6/3/2021	6/3/2021		Multiple concerns. Landscaping business with cars parked in the cul-de-sac. Garbage left out, landscaping trees left out. Overall unsightly front and side areas.
Code Enforcement	514 SAVANNAH DR	6/3/2021	6/4/2021	6/4/2021		TRAILER PARKED LONGER THAN 48 HOURS
Code Enforcement	422 SHADOWWOOD TRL	6/3/2021	6/4/2021	6/4/2021		VEHICLE PARKING IN YARD
Code Enforcement	JOHNSON LN	6/11/2021	6/11/2021	6/11/2021		multiple addresses along Johnson Lane
Code Enforcement	JOHNSON LN	6/11/2021	6/11/2021			Received a call about high/overgrown grass at the lot at Johnson and Green Meadows
Code Enforcement	108 COCKRELL HILL RD	6/11/2021	6/11/2021	6/11/2021		vehicle parked on grass in front
Code Enforcement	743 COCKRELL HILL RD	6/11/2021	6/11/2021	6/11/2021		Vehicle parked on grass in front
Code Enforcement	740 COCKRELL HILL RD	6/11/2021	6/11/2021	6/11/2021		vehicle parked on grass in front.
Code Enforcement	105 COCKRELL HILL RD	6/14/2021	6/14/2021	6/14/2021	6/23/2021	Received a call from Place 4... he recieved a complaint that grass and weeds were high the entire area(s) of Bryson Manor 2 and 3. There was not a specific address given but we are assuming the complant is regarding Shiloh Road and Bryson Lane, uless it is specific lots. Please check.
Code Enforcement	611 GEORGETOWN RD	6/15/2021	6/15/2021	6/15/2021		OUTSIDE STORAGE
Code Enforcement	611 GEORGETOWN RD	6/15/2021	6/15/2021	6/15/2021		GRASS TALLER THAN 9 INCHES
Code Enforcement	605 CEDAR RIDGE CT	6/17/2021	6/18/2021	6/18/2021		Outside Employees
Code Enforcement	101 OAKWOOD LN	6/17/2021	6/18/2021	6/18/2021		HIGH GRASS

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Code Enforcement	JOHNSON LN	6/17/2021	6/18/2021	6/18/2021		HIGH GRASS
Code Enforcement	605 CEDAR RIDGE CT	6/17/2021	6/18/2021	6/18/2021		Driveway construction without permit
Code Enforcement	223 LARIAT TRL	6/18/2021	6/22/2021	6/22/2021		TRAILER PARKED IN DRIVEWAY LONGER THAN 48 HOURS
Code Enforcement	213 LARIAT TRL	6/18/2021	6/22/2021	6/22/2021		TRAILER PARKED LONGER THAN 48 HOURS IN DRIVEWAY
Code Enforcement	7000 ORANGE CT		6/30/2021		6/30/2021	construction on driveway, contractor left large pile of debris in road
Code Enforcement	105 OAKWOOD LN		6/29/2021			drive approach and driveway removed most of all drive and new forms already in place , no permit has been issued
Code Enforcement	100 Oakwood Ln		6/29/2021			We have complained & complained about this property. We are trying to IMPROVE ours and we are being asked for permits etc. to do things to improve ours What is the problem that he can continue to JUNK up our neighborhood and not face consequences. I love Ovilla and have lived here almost 40 years. I am disappointed with the lack of concern for our property values being affected. I know about freedom of rights but can he not be forced to fence in and hide his `collection`?
Code Enforcement	114 SILVERWOOD DR		6/4/2021	6/4/2021		UNPERMITTED SIGN
Code Enforcement	RED OAK CREEK DR		8/28/2020	2/3/2021		There has been a significant increase of salesmen walking from house to house on Red Oak Creek Rd in the past month (between S. Westmoreland and Hampton Rd.). They are a public nuisance and often overly-assertive. I cannot find any information regarding the legality of this on the city website or in the Code of Ordinances. Would you please address this soon? Thank you for helping to make our community a safe and friendly place.
Code Enforcement	713 W MAIN ST		5/13/2021	5/13/2021		request for multiple special events on property denied by city council
Code Enforcement	129 CLAREMONT DR		5/3/2021	5/3/2021		littering, storm water violation , blowing leaves and grass clipping into storm drain

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Code Enforcement	900 RED OAK CREEK DR		4/15/2021	4/15/2021		<p>The house at 900 Red Oak Creek burned out two years ago and has been an eyesore since then. There is also an abandoned automobile, lawn tractor, two jet skis, motorboat as well as much other various junk in the yard. I have seen rats running around the structure and wonder what else might be in the house.</p> <p>I assume that the City is aware of this and I would like to know what can be done to rectify the situation. It probably devalues the surrounding properties, of which mine is one.</p> <p>I look forward to a timely response regarding the city's responsibility in this matter. and perhaps comment on what I might do to get things moving in a positive direction.</p>
Code Enforcement	109 ELMWOOD DR		4/26/2021			The new home being built at 109 Elmwood is pouring a driveway in the utility easement that serves the homes on Shadowwood Trail. Once this is done will utility trucks still be able to get to the transformers and internet and phone lines in the easement.
Code Enforcement	625 CARDINAL DR		3/29/2021	3/29/2021		VEHICLE PARKED IN YARD
Code Enforcement	105 COCKRELL HILL RD STE 2		3/23/2021	3/23/2021		PLEASE PURCHASE AND DISTRIBUTE MOUSE TRAPS IN THE OLD PUBLIC WORKS OFFICE (THE NEW RETENTION ROOM) ASAP.
Code Enforcement	GEORGETOWN RD		1/20/2021			trash dumped on side of road
Code Enforcement	901 RED OAK CREEK DR		12/15/2020	12/16/2020		iron fence in need of painting and repair
Code Enforcement	605 MEADOW LARK DR		7/3/2019			Tall Grass
Code Enforcement	101 OAKWOOD LN		9/16/2020	11/2/2020		Continual mess at this property. Abatement should be the option if not cleaned up immediately.
Code Enforcement	701 OVILLA OAKS DR		6/25/2020	6/24/2020		<p>Received a phone call from a concerned resident living in Ovilla Oaks that attests to walking in his neighborhood daily. Individual advised that there was a dead live-oak at 701 Ovilla Oaks and he voiced concern of it falling and hurting people or damaging the surrounding area. It is a large live-oak.</p> <p>PW Director and I drove to the location and it is a rather large dead tree and could cause concern if it fell. It is clearly on the residential property. There is what appears to be phone line cable in front of the tree. That could be cause of concern if the tree fell. Not sure what if anything we can do at this time. Please advise.</p>

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Code Enforcement	2885 OVILLA RD		5/2/2019	2/4/2020		No dumpster screening
Code Enforcement	803 E MAIN ST		5/2/2019	2/4/2020		No dumpster screening.
Code Enforcement	3357 OVILLA RD		5/2/2019	2/4/2020		No dumpster screening
Code Enforcement	696 W MAIN ST		5/2/2019	2/4/2020		no dumpster screening
Code Enforcement	1212 RED OAK CREEK DR		11/5/2019			Tall grass at 1212 ROCD
Code Enforcement	GEORGETOWN RD		5/17/2019			Corner of Hosford Rd & Georgetown- Debris and tall grass.
Code Enforcement	613 GEORGETOWN RD		5/17/2019			Tall Grass
Code Enforcement	1408 RED OAK CREEK DR		5/2/2019			I know that this has been addressed, but the CO-OP noticed it also, Motor home parked in front of home, added dirt in front yard to increase parking lot, 3 driveway lanes in front of yard now.
Code Enforcement	300 E UNIVERSITY ST		5/1/2019	5/1/2019		High Grass, and Junk on 300 and the empty lot next door that is owned by the same person.
Code Enforcement	109 GREENWOOD DR		5/1/2019	5/1/2019		High Grass around the property
Code Enforcement	107 GREENWOOD DR		5/1/2019	5/1/2019		High Grass around property
Code Enforcement	1408 RED OAK CREEK DR		9/5/2018			
Code Enforcement	105 COCKRELL HILL RD RD		1/16/2018			Christmas tree in PD parking lot matter taken care of.
Code Enforcement	905 RED OAK CREEK DR		12/1/2017	12/1/2017		

Drainage	7051 PLUM CT	7/28/2020	7/28/2020			Continued concerns resulting from water run off coming from adjacent home built by Lillian Homes. Complainant's pool is under water. Lillian has not done as promised in building 94 ft retaining wall - per meeting with Lillian Homes rep Gary.
Drainage	201 WILLOW WOOD LN	7/31/2020	7/31/2020			Approximately a year ago, culvert and ditch work was conducted along Westlawn to Willow Wood. MS Huber has advised that work was never completed and would like to see that happen.
Drainage	105 COCKRELL HILL RD RD	9/21/2020	9/21/2020		6/9/2021	709 Buckboard need to jet out culvert
Drainage	3790 BRYSON LN	4/30/2021	5/4/2021	5/4/2021		Homeowner voiced concerns with the drainage issues at their home - especially since the heavy rains and work conducted by the developer in the past few months. Staff will inspect and review BMIII draining study plans and then contact BMIII engineers. This may be a county issue. Staff will evaluate first before contact with county.

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Drainage	103 COCKRELL HILL RD	5/18/2021	5/18/2021			Pam Koval called and said she spoke with James and he directed her to call city hall to place a work order to work on the drainage from 103 Cockrell Hill. Water from the ballfields goes towards the house at 103.
Drainage		6/4/2021	6/7/2021		6/10/2021	shoot grade and correct drainage 608 606 Buckboard
						Exact copy of the email received: Request is for clean up north of this address. on a scale of 1 to 10, what is the likelihood of: a) mowing the ditch b) cutting back the over-growth of trees and shrubs c) picking up the trash all this is just north of 403 cockrell hill while the trash isnt a safety issue, eye-sore mostly, the unmaintainedness of the ditch makes it troublesome to see around when exiting my driveway. yes i realize the speed limit is 25 but let be honest, few follow that speed suggestion. just thought id ask
Drainage	403 COCKRELL HILL RD	6/23/2021	6/23/2021	6/23/2021		

Facilities	105 COCKRELL HILL RD RD	9/16/2019	1/12/2020			Please take the containers to the retention room for storage - as well as the 2 matching mauve chairs. Thank you.
Facilities	105 COCKRELL HILL RD RD	1/27/2020	1/27/2020			Please deliver books for the BOA this afternoon.
Facilities	105 COCKRELL HILL RD RD	2/5/2020	2/5/2020			UPDATE: 2- 18 EDC MTG @ 6 BOA MTG @ 7 (take down `special` from the last boa) ALSO add: Special Council Mtg today 2-5 @ 4:30 PM
Facilities	105 COCKRELL HILL RD RD	2/12/2020	2/12/2020			BOA books to be delivered please - they are ready
Facilities	105 COCKRELL HILL RD RD	2/18/2020	2/14/2020			Add: Spaghetti Dinner 2-21 @ 6
Facilities	105 COCKRELL HILL RD RD	3/23/2020	3/23/2020			Thank you! The marquee looks good!
Facilities	105 COCKRELL HILL RD RD	4/29/2020	4/29/2020			The reflectors for the entrance to City Hall are gone. (the hole) Please replace.
Facilities	105 COCKRELL HILL RD RD	5/8/2020	5/8/2020			2 Council Member books are ready to be delivered ASAP Thank you.
Facilities	105 COCKRELL HILL RD RD	5/29/2020	5/29/2020			In order to have enough COVID spread out room for tonight's meeting - we do need the desk out of the Council chamber room. (it is trash) Thank you - G

Department Assigned	Concern Address	Date Received	Date Entered	Date In Progress	Date Closed	Concern Description
Facilities	105 COCKRELL HILL RD RD	6/10/2020	6/10/2020			NEED TO PAINT SMALL SECTION OF WALL IN FRONT OFFICE NEED TO PAINT CITY MANAGER'S NEW OFFICE
Facilities	105 COCKRELL HILL RD RD	6/10/2020	6/10/2020	6/12/2020		PLEASE SCHEDULE TO SWITCH CITY MANAGER'S OFFICE WITH CONFERENCE ROOM ON THURSDAY MORNING, 6/11/20
Facilities	105 COCKRELL HILL RD RD	7/6/2020	7/6/2020			PLEASE INSTALL THE TWO SIGNS IN THE TWO PARKING SPACES IN FRONT OF THE FIRE DEPARTMENT FOR THE FIRE CHIEF AND DEPUTY FIRE CHIEF.
Facilities	105 COCKRELL HILL RD RD	7/28/2020	7/28/2020			Please take down the information regarding fireworks on the Marquee Please keep the 'see city website for updates' posted ****MARQUEE NEEDS TO SAY 'SEE CITY WEBSITE FOR UPDATES' ABOVE THE WEBSITE ADDRESS, PLEASE****
Facilities	105 COCKRELL HILL RD RD	9/23/2020	9/23/2020			Put together conference room table and chairs, move map file to PW building, & complete baseboards in city offices please.
Facilities	105 COCKRELL HILL RD RD	9/25/2020	9/25/2020			Ellis County is starting the dirt work for public works parking lot.
Facilities	105 COCKRELL HILL RD RD	9/25/2020	9/25/2020			Spread the dirt and cover the road base lot next to the city of ovilla monument that the county is hauling from public works parking lot
Facilities	105 COCKRELL HILL RD	12/31/2020	12/31/2020	12/31/2020		It was reported that the garage area has a couple of leaks from the rain. Please check the retention room for leaks. Thank you.
Facilities	105 COCKRELL HILL RD	5/21/2021	5/21/2021		6/1/2021	NEED TO PAINT THE FRONT LOBBY AND THE WALL AREA BEHIND PERMIT/PLANNING DESK
Facilities	105 COCKRELL HILL RD	5/28/2021	5/28/2021		6/1/2021	INSTALL NO DRAFT SPEAK THRU COVERS IN FRONT OFFICE LOBBY.
Facilities	105 COCKRELL HILL RD	6/1/2021	6/1/2021		6/1/2021	PLEASE REMOVE THE OFFICES CLOSED INFO. ADD JUNE 7TH - P&Z MTG 6PM. ADD JUNE 14TH - CITY COUNCIL MTG 6:30PM
Facilities	105 COCKRELL HILL RD	6/2/2021	6/2/2021		6/23/2021	PLEASE HANG WHITE BOARD OVER THE TRASH CANS BEHIND THE DOOR IN SUPPLY ROOM
Facilities	105 COCKRELL HILL RD	6/11/2021	6/11/2021		6/14/2021	PLEASE REMOVE THE P&Z MEETING FROM THE BOARD
Facilities	105 COCKRELL HILL RD	6/18/2021	6/18/2021		6/18/2021	PLEASE CHANGE TO: JUNE MTGS (CURRENTLY IT HAS MGTS UP) 6/21 EDC 6PM

Department Assigned	Concern Address	Date Received	Date Entered	Date In Progress	Date Closed	Concern Description
Facilities	105 COCKRELL HILL RD	6/22/2021	6/22/2021		6/22/2021	CITY OFFICES CLOSED JULY 5 JULY MTGS: 6 P&Z 6PM 12 CITY COUNCIL 6:30PM
Facilities	105 COCKRELL HILL RD		5/25/2021		6/23/2021	Animal Control building, vent for door , awning cover to deflect rain away from a/c window
Facilities	105 COCKRELL HILL RD		6/10/2021	6/14/2021		Lights not working in women`s restroom
Facilities	105 COCKRELL HILL RD		4/13/2021	4/13/2021		S. Jungman asked for Ainsley to switch out all of the a/c unit filters. I am creating the ticket only. Thank you g
Facilities	105 COCKRELL HILL RD RD		6/15/2020			The Lights in the men`s bathroom at the PD are messing up and out again. Ansley looked at it before and thinks there is an electrical issue. Chief would like for the lights to be looked at and the strobe lighting to be fixed. Please let me know when you can come look at it.

Garbage	719 WESTMORELAND RD	4/26/2021	4/28/2021			Customer called stating neighbor north of them has limbs that have been sitting out for a month. I described to her the requirement for pick up and she did state that the limbs are not within those guidelines. It sounds more like a code violation. Not really sure
Garbage	3151 OVILLA RD	4/26/2021	4/28/2021			Customer called stating that trash was missed. This has happened numerous times and has called CWD and was told someone would come out there to collect. Same issue for a year. Asked to speak with supervisor/manager and was told they were on the phone. Please contact customer regarding issue.
Garbage	133 SUBURBAN DR	5/21/2021	5/24/2021	5/21/2021		Poor service - failed to pick up.
Garbage	3720 MAPLE LN	6/1/2021	6/1/2021		6/1/2021	Customer called stating that her trash was not collected on Thursday. Please collect & advise.
Garbage	612 WILLIAM DR	6/1/2021	6/1/2021		6/1/2021	Customer called stating that bulk has not been collected at his address & pretty much that whole street was missed
Garbage	740 COCKRELL HILL RD	6/1/2021	6/1/2021		6/1/2021	Customer called stating she had lumber/trim that was broke up & several pieces of dry wall & some glass from windows that they replaced. She said they must have went through and picked and chose what to empty out of the can because the glass was not taken but the other stuff was. She was previous told that if its in the can no matter what it is it will be picked up. Now whether that is true or not that is just what she told me
Garbage	747 WESTMORELAND RD	6/4/2021	6/7/2021		6/7/2021	TRASH NOT FULLY COLLECTED-SEE NOTES

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Garbage	1900 DUNCANVILLE RD	6/11/2021	6/21/2021		6/11/2021	Customer called again stating trash was missed yesterday. Please collect & advise.
Garbage	1207 RED OAK CREEK DR	6/12/2021	6/14/2021	6/12/2021		Received an email on Saturday from Mr. Morton that CWD had missed trash pickup along Red Oak Creek. I emailed Jason at CWD immediately.
Garbage	803 COCKRELL HILL RD	6/18/2021	6/18/2021			House in at corner of Cockrell Hill and Johnson. Driveway in on Johnson. Trash missed. Also, cans are continually left in the middle of the driveway so he has to park on Johnson to move the cans to get in driveway. Safety concerns.
Garbage	622 JOHNSON LN	6/18/2021	6/18/2021			CUSTOMER CALLED STATING GARBAGE WAS NOT PICKED UP - AGAIN.....HAPPENS REPEATEDLY
Garbage	704 E HIGHLAND RD	6/18/2021	6/18/2021			Trash not collected
Garbage	1900 DUNCANVILLE RD	6/18/2021	6/18/2021			Bulk brush missed. Been sitting out for 4 weeks.
Garbage	711 W MAIN ST	6/18/2021	6/18/2021			Trash not collected
Garbage	309 BURTONWOOD CIR	6/18/2021	6/18/2021			Only half of his bags collected. Several things left out all down the street
Garbage	907 OVILLA OAKS DR	6/18/2021	6/18/2021			2 cans out only one collected
Garbage	132 CLAREMONT DR	6/18/2021	6/18/2021			Trash not collected
Garbage	106 BURTONWOOD CIR	6/24/2021	6/25/2021	6/24/2021		CWD missed pick up
Garbage	200 THORNTREE DR	6/25/2021	6/28/2021		6/28/2021	Call from 200 Thorntree that their cans are continually left in the middle of the driveway. They have to park their cars to move them out of the way. Also, trash is often dropped/missed and left sitting out. They had a 2x4 in the trash can that was left in the street. She said her bulk wasn't collected but I told her we had to give it the day and to call Monday if it wasn't collected.
Garbage	105 HIGH RIDGE CT	6/25/2021	6/28/2021		6/28/2021	CANS LEFT IN THE STREET AND RECYCLE PIECES BLOWN IN YARD/STREET/CULVERTS
Garbage	616 MEADOW LARK DR	6/25/2021	6/28/2021			Customer called just stated that a big box was not collected.
Garbage	224 LARIAT TRL	6/28/2021	6/28/2021	6/28/2021	6/28/2021	Left trash uncollected.
Garbage	384 JOHNSON LN		6/11/2021		6/11/2021	Trash is continually missed. Always out by 6am.
Garbage	102 BURTONWOOD CIR		6/14/2021		6/14/2021	Trash missed Thursday. Called CWD and sent fax with no response.
Garbage	618 MEADOW LARK DR		6/28/2021			Per Pam: All cans on Meadowlark are left in the street.

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Garbage	599 GEORGETOWN RD		6/14/2021			CUSTOMER CALLED STATING THEIR TRASH WAS MISSED ON FRIDAY. NEIGHBORS WAS PICKED UP BUT NOT THEIRS.

Parks	105 COCKRELL HILL RD RD	5/12/2020	5/12/2020			Large tree has fallen in the creek heritage park at the water fall needs to be removed
Parks	ASHBURNE GLEN CIR	10/9/2020	10/9/2020	10/9/2020		Ashburne Glen park coming off forest edge side walk is lifting creating a tripping hazard
Parks	105 COCKRELL HILL RD	10/26/2020	10/30/2020	10/30/2020		STARTING DAY FOR REMOVAL AND INSTALLATION OF NEW EQUIPMENT AT CINDY JONES PARK.
Parks	105 COCKRELL HILL RD	11/4/2020	11/4/2020	11/4/2020		Refinish 2 spring riding amusement features for parks
Parks	105 COCKRELL HILL RD	11/12/2020	11/12/2020	11/12/2020		PL1 Huber asks that the Service League building be painted.
Parks	105 COCKRELL HILL RD	11/23/2020	11/24/2020	11/23/2020		TREES IN CINDY JONES PARK NEED TO BE TRIMMED .
Parks	206 SPLIT ROCK TER	5/26/2021	5/26/2021	5/26/2021	6/1/2021	Spoke with owner of items, and RED and Ainsley. This is a donation of multiple Christmas decor items. Owner, Stephanie Albright did ask that we bring bolt cutters for two of the items.

Street Department	105 COCKRELL HILL RD RD	2/27/2020	2/27/2020			Main Street to North Cockrell Hill Road the streets are showing bad places. Sub-grade is coming up. Please check this area and set a plan of action for repairs and maintenance.
Street Department	105 COCKRELL HILL RD RD	3/30/2020	3/30/2020			Cockrell Hill Road is showing a lot of alligatoring from the Ellis/Dallas County line all through to the light at 664. Some areas are really bad and need resurfacing, not just a pothole fill.

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						<p>As of this date, as far as we are concerned, this issue has NEVER been resolved completely since 3/29/2018!</p> <p>The first picture is the street of Shadowwood. The streets go up to every driveway all nice and neat. A few weeks ago you were out there repairing all the small cracks all the way down the street. Very nicely! The second picture is the end of Elmwood by Shadowwood. Such a nice, clean well maintained street with no house with a mailbox and two driveways. The last two pictures are the other end of Elmwood! Yes, really!!! This end has a mail box and three driveways! We have seen city employees here looking at it, so we know you are aware that it is now worse than ever! This street is a big mess and is approximately 3 feet more narrow than the other streets in Brookwood. I believe this time period that we have been patient and waited for proper repair of over two years is enough (since the last two times Brookwood streets were redone, we were overlooked so really is way over two years). Not sure what we need to do next but we do pay our taxes and we do deserve better than this!! And again, you would not want your street to look like ours!! Totally unacceptable!!</p> <p>The Warren's - 300 Willow Creek The Raspberry's -214 Willow Creek The Godwin's - 615 Elmwood</p>
Street Department	300 WILLOW CREEK LN	4/9/2020	4/13/2020			
Street Department	105 COCKRELL HILL RD RD	5/15/2020	5/15/2020			Patch pothole at Pickard Bridge turning off Ovilla RD
Street Department	144 WATER ST	7/18/2020	7/18/2020			no trespassing sign - was taken down by unknowns and tacky message left on pole.
Street Department	201 WILLOW WOOD LN	7/31/2020	7/31/2020			MS Huber would like speed humps on Willowwood. She advised that police have issued citations but the speeding continues.
Street Department	105 COCKRELL HILL RD RD	8/6/2020	8/6/2020			Need to take F250 service truck to sardis tire to have new tires mounted
Street Department	105 COCKRELL HILL RD RD	8/6/2020	8/6/2020			Purchase paint to spray storage containers
Street Department	123 SUBURBAN DR	8/10/2020	8/10/2020			Utility pole is leaning. Per James, have someone drive by to check it out.

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Street Department	705 SILVER SPUR LN	8/26/2020	8/26/2020	8/26/2020		Home owner at 705 Silver Spur voiced appreciation for the culvert clean-out being done by Ellis County Precinct, however, he would ask that a City representative contact him and come to his residence to enable him to show how this will affect his property - creating other drainage issues. He asks what can be done to remedy his drainage issue.
Street Department	105 COCKRELL HILL RD RD	9/16/2020	9/16/2020			Purchase paint to spray 40' container
Street Department	105 COCKRELL HILL RD RD	9/23/2020	9/23/2020			Take down front section of fence at the water tower to prep for new panel fence.
Street Department	105 COCKRELL HILL RD RD	9/24/2020	9/24/2020			Set pole and install no truck sign 105 Cockrell Hill
Street Department	105 COCKRELL HILL RD RD	9/24/2020	9/24/2020			Take 2011 Chevy, 1998 Ford dump truck, Crack Seal trailer for inspections.
Street Department	105 COCKRELL HILL RD RD	9/25/2020	9/25/2020			Patch pot holes Johnson, Joe Wilson, Malloy
Street Department	105 COCKRELL HILL RD RD	10/1/2020	10/1/2020			Grade dirt with box blade on the hill by city of ovilla sign
Street Department	105 COCKRELL HILL RD RD	10/5/2020	10/6/2020			Texas Bit in progress of laying new asphalt roads North ends of Buckboard, Georgetown, and connecting street of Silver Spur
Street Department	827 RED OAK CREEK DR	10/8/2020	10/8/2020			827 Red Oak Creek replace old Ovilla City Limit sign
Street Department	105 COCKRELL HILL RD RD	10/8/2020	10/8/2020			At the intersection of Shiloh and Bryson rough section of road with continuous pot holes West bound Ln of Shiloh
Street Department	105 COCKRELL HILL RD RD	10/9/2020	10/9/2020			Northwood and that section of Brookwood are in bad shape and require much needed road repairs.
Street Department	913 RED OAK CREEK DR	10/13/2020	10/13/2020			RESIDENT CALLED TO REQUEST STREET LIGHT. HE SPOKE TO ONCOR AND WAS DIRECTED TO THE CITY TO DO A STUDY AND US REQUEST A LIGHT WITH ONCOR. SAID HE ON A CURVE AND IT IS VERY DARK.
Street Department	105 COCKRELL HILL RD	10/14/2020	10/28/2020			At the entrances of Cardinal & Meadowlark install slow children at play sign
Street Department	105 COCKRELL HILL RD	10/19/2020	10/19/2020			Help Parks dept. remove concrete culverts, broken concrete slap etc. (Sliver Spur Park)
Street Department	105 COCKRELL HILL RD	10/21/2020	10/21/2020			Texas Bit completed the overlay of parking lots to City Hall, Police Station.
Street Department	105 COCKRELL HILL RD	10/29/2020	10/29/2020			Help Parks dept. clean up Cindy Jones Park for the installation of new play ground equipment
Street Department	105 COCKRELL HILL RD	10/30/2020	10/30/2020			Go to Sunnyvale Plant pick up 5 tons of cold mix asphalt
Street Department	105 COCKRELL HILL RD	11/6/2020	11/6/2020			Pick up 6 yards of sand (Living Earth)
Street Department	105 COCKRELL HILL RD	12/8/2020	12/9/2020			Need to pick up 9 tons of asphalt

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Street Department	105 COCKRELL HILL RD	12/10/2020	12/11/2020			Start crack sealing sector #2 Water St, Westlawn, Silverwood, Greenwood, Willowwood, Shadowwood, Lariat Suburban, Westmain, Cockrell Hill Rd
Street Department	105 COCKRELL HILL RD	12/31/2020	12/31/2020	12/31/2020		Certain city offices are encountering rain water coming inside the building: Front city hall office, garage at the police station.
Street Department	105 COCKRELL HILL RD	1/4/2021	1/4/2021			Need to pull edges off of road (Northwood) cut down high spots sweep and prep for asphalt overlay
Street Department	105 COCKRELL HILL RD	2/11/2021	2/11/2021			Sand bridges and major intersections Cockrell Hill, Water St, Bryson, Shiloh Rd, Westmoreland, Red Oak Creek, City Hall parking lot
Street Department	312 COVINGTON LN	2/24/2021	2/24/2021			Please fix Shiloh Road! It is so bad after our ice storm. It needs so much T.L.C. Its been bad but now its BAD BAD!
Street Department	105 COCKRELL HILL RD	2/25/2021	2/25/2021	2/25/2021		Received call on voicemail of bad road area on Shiloh near Ovilla Road.
Street Department	1900 DUNCANVILLE RD	2/26/2021	2/26/2021	2/26/2021		Potholes all along D-Ville Road.
Street Department	SHILOH RD	3/2/2021	3/5/2021			Road damaged from freeze on Shiloh in front of Claremont Dr. need to mill up spread and compact and prep for chip seal overlay
Street Department	606 CREEK VIEW CIR	3/8/2021	3/8/2021	3/8/2021		Resident wants speed humps in Ovilla Oaks
Street Department	901 OVILLA OAKS DR	4/1/2021	4/6/2021			Citizen called and said that there are several streetlight poles in the Ovilla Oaks subdivision that the poles need painting and have become an eyesore. He contacted Oncor and they told him to contact the city. You can reach Terry Davidson @214-616-0246 for further details.
Street Department	105 COCKRELL HILL RD	5/10/2021	5/10/2021			Check for pot holes Shiloh, Bryson, Westmoreland, Joe Wilson, Red Oak Creek, Hosford, Holly, Brookwood edition, Thorn Tree, Johnson Ln, Duncanville
Street Department	105 COCKRELL HILL RD	5/12/2021	5/12/2021	5/12/2021		clean junk from old public works side of city hall building - including old furniture, desks, fans, etc.
Street Department	201 WILLOWWOOD LN	5/17/2021	5/17/2021	5/17/2021		Place 1 Huber called this morning and advised that her street was receiving too much water run-off from Westlawn and that the 'ditch' was too shallow.
Street Department	105 COCKRELL HILL RD	6/1/2021	6/9/2021		6/1/2021	Need to pick up 5 tons of cold mix for pothole patching
Street Department	105 COCKRELL HILL RD	6/2/2021	6/9/2021		6/2/2021	Saw cut crumbled section of road 700 block of Main St
Street Department	705 W MAIN ST	6/3/2021	6/9/2021		6/3/2021	705 West Main dig out saw cut section and overlay with asphalt
Street Department	1930 DUNCANVILLE RD	6/7/2021	6/7/2021			Shoot grade correct drainage 1930 Duncanville Rd
Street Department	105 COCKRELL HILL RD	6/8/2021	6/9/2021		6/9/2021	Start moving boxes and file cabinets out of retention room to old public work offices
Street Department	105 COCKRELL HILL RD	6/9/2021	6/9/2021		6/10/2021	Silverwood @ Cockrell Hill Rd at the stop sign Tree limbs blocking visibility looking South

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Street Department	105 COCKRELL HILL RD	6/9/2021	6/9/2021		6/10/2021	At the intersection of Red Oak Creek Rd @ Westmoreland East on Red Oak Creek Rd trim up low hanging tree limbs off stop sign and hitting vehicles
Street Department	109 ELMWOOD DR	6/9/2021	6/9/2021		6/11/2021	Level out transition from new pour driveway entrance to street 107 & 109 Elmwood
Street Department	204 OAKWOOD LN	6/9/2021	6/9/2021	6/24/2021		Several broken up spots 200 block of Oakwood needs to be milled up and prep for asphalt overlay
Street Department	1711 S JOE WILSON RD	6/15/2021	6/15/2021		6/18/2021	SEVERAL POTHOLES AROUND 1707-1711 JOE WILSON
Street Department	105 COCKRELL HILL RD	6/17/2021	6/17/2021		6/21/2021	Help clean brush, vines and several trees in the way of the fence installation that will border city parking lot and Pickards house
Street Department	WATER ST	6/17/2021	6/17/2021			AT the stop sign At Willow wood and Water St looking East bound trim tree line blocking visibility
Street Department	139 SUBURBAN DR	6/18/2021	6/18/2021		6/24/2021	Trash truck has left major damage on the road right in front this driveway. Hard for vehicles to get in/out of driveway
Street Department	105 COCKRELL HILL RD	6/21/2021	6/24/2021		6/21/2021	Help Parks dept. mow Heritage Park and around City Hall complex
Street Department	105 COCKRELL HILL RD	6/22/2021	6/24/2021		6/23/2021	Mow and weedeat right of ways Cockrell Hill, Johnson Ln Westmoreland, Red Oak creek Rd, Holly, Molly, Shiloh Rd, E. Highland
Street Department	105 COCKRELL HILL RD	6/24/2021	6/24/2021	6/24/2021		CF services starts the brush and silt clearing around aerial sewer line in creek behind Benttree

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Street Department	206 JOHNSON LN		6/16/2021			<p>This was posted on Nextdoor:</p> <p>Drainage Ditch. I need some help from fellow Ovilla citizens. I am having some issues with the water in my drainage ditch not flowing down the street as expected. It seems that a neighbor two houses down from me has a drainage ditch that has created a blockage and the water flows back to the front of my house. I contacted the Public Works department and when they came out to look at the issues, they claim that the water is supposed to gather from my surrounding neighbor's ditches and flow straight through my property into the man made pond located at the very back of my property (I own 6 acres on Johnson Ln). I have attached pictures of how full my ditch gets. Throughout time, the water has naturally created a stream through my property. I have asked the city to provide drainage plans to support their idea of how the water should flow, but they claim they cannot locate any. The only supporting documentation they are relying on is Google Earth which I will not accept as a legal source of documentation. Has anyone had any issues with drainage from their ditch and how did you resolve it with the city? The city doesn't want to take responsibility. I'm assuming it's because they don't want to cover the cost. All they have to do is dig the ditches in the nearby houses and level them so that the water has a slope to flow down to the nearest creek.</p> <p>I'm prepared to take it to the city mayor as the county engineers if I need to.</p>
Street Department	623 Edgewood Ln		5/30/2021			<p>Not really a tree branch in the street, but nothing else seemed appropriate. I am concerned about the tall dead tree that is just south of the bridge going over Red Oak Creek on Ovilla Road. I know there has been some trimming done on it, but it needs to be completely cut down. It is a hazard.</p>
Street Department	703 GEORGETOWN RD		5/11/2021			<p>This is James Beaty at 703 Georgetown Rd.. Several months ago the city came out and `cleaned out` the ditches by the road in front of my house. Before they did this I never had a problem with drainage in my ditch. Now water is ponding in the ditch and not draining correctly to the storm sewer. I cant even mow my entire yard for many days after a rain event because the ditch is so muddy for so long. I would really appreciate it if they could come and correct the drainage issue they caused. Thank you.</p>

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Street Department	214 WILLOW CREEK LN		4/30/2021			Someone needs to take a look at the drainage problem on our property. There needs to be a drain pipe installed across Elmwood on Willow Creek Lane. We are getting the blunt of the drain water on our property.
Street Department	3500 BRYSON MANOR DR		3/28/2021			There is a median directly in front of our home and it comes out about 10 feet in front of our driveway which makes it difficult to turn left from our driveway to get to Shiloh road. When I leave my house, I have to swing out to the right, out of my driveway, to make a hard left turn because of this median. My husband has a new truck and cannot make a left turn from our driveway to the correct side of the median. In order for him to leave our driveway to get to Shiloh, he turns left on the wrong side of the median, the on coming traffic side. This is dangerous and inconvenient. We're asking that y'all please come see what we're talking about in hopes that this median can be modified.
Street Department	401 BURTONWOOD CIR		3/12/2021	3/15/2021		STREET LIGHT IS OUT LOCATED 401 Burtonwood cir thks
Street Department	105 LARIAT TRL		9/18/2020			103 Lariat, 105 Lariat low hanging tree limbs hitting school buses. At the intersection of Lariat @ Westmoreland trim back tree branches blocking visibility pulling onto Westmoreland.
Street Department	RED OAK CREEK DR		5/17/2020			Many tree branches growing out into the road on the sides and also low hanging branches need trimming. On the first curve to the left going south after passing the Methodist Church there is a small tree on east side of curve that really needs taking out as it does trike vehicles.
Street Department	SHILOH RD		4/23/2020			East bound shiloh Road, West of Ovilla Road. Limbs and tee debris protruding into the road.
Street Department	556 JOHNSON LN		8/12/2019	8/12/2019		NEED TO CORRECT DRAINAGE ISSUE AT CULVERT

Department Assigned	Concern Address	Date Received	Date Entered	Date In Progress	Date Closed	Concern Description
						<p> Ovilla. We have been without water for hours today, and have had no communication from the City to expect this outage, or even to let us know how long it will be before water service is restored. I have signed up for text alerts, but have received nothing about this. Water Outage is not a typo. We are seriously disappointed that in 2020 we have to live like it's 1950 and the well ran dry. Our city taxes have increased, as have our water/garbage collection bills and have yet to learn what the 'impound fee' is, so I'd like an answer to that as well. There is nothing on the City's website explaining this water outage, or how long it's going to last. Had we been notified, we could have made provisions to ride the outage out, but that courtesy was not extended to us. So now, it's a sink of dirty breakfast dishes, inability to flush the toilets or do the family laundry. Oh, and it's a pandemic so we can't even wash our hands. I guess we'll fix lunch after dousing ourselves in hand sanitizer. Great way to live. </p> <p> I expect a call or text to 214-226-7483 or the courtesy of a reply by email. </p> <p> Due to the pandemic, even though I live less than 2 miles from City Hall, I can't deliver my water payment to the Night Drop Off site. Nope, now I have to incur the additional cost of postage, go out of my way to a post office, have the payment sent up to Dallas and then ricocheted back to Ovilla, and hope it is not lost in the mail or delayed and received late. </p> <p> Please advise ASAP when we may expect to have the basic necessity of water service flowing from our taps. </p>
Water/Wastewater	202 SPLIT ROCK TER	9/8/2020	9/9/2020			
Water/Wastewater	105 COCKRELL HILL RD RD	9/17/2020	9/21/2020			Had four concrete flumes framed and poured in front of boxed culverts at the intersection of Westlawn & Willowwood
Water/Wastewater	609 CARDINAL DR	9/22/2020	9/22/2020			Check for meter leak

Department Assigned	Concern Address	Date Received	Date Entered	Date In Progress	Date Closed	Concern Description
						<p>Complainant, Mr. Rarick sent this during the ice storm. I held it allowing time for crews to handle the water emergencies resulting from the ice storm. I believe we already have a `report of concern` open a large tree branch/log behind this property at the creek also.</p> <ol style="list-style-type: none"> 1. Some type of animal is building a dam, on the south side of the bridge on Shiloh in the creek. 2. Large trucks are travelling over that same bridge that appear to be over the set limits. I think the bridge needs to be inspected. 3. There is a dam building up against the sanitary sewer line that runs across the creek near my lot. There is still a large tree log pushed against the line.. Spring rains could be too much pressure on that line` 4. The creek is still not draining, therefore I have a lake behind our house which becomes a mosquito breeding ground every summer. <p>The bridge is a real concern. The other items need some attention.</p> <p>05/02/2021 Received updated information via message on iPad regarding the debris still there. Work crews responded to this area, took photos and had one vendor to review. Ovilla crews do not have the equipment to make the necessary cleanout. We are currently waiting on quotes from this vendor and others that the public works director has scheduled appointments to meet at the site.</p>
Water/Wastewater	109 OAK FOREST LN	2/18/2021	3/2/2021	3/2/2021		
Water/Wastewater	603 MEADOW LARK DR	4/5/2021	4/5/2021			VALVE NEXT TO WATER METER IS BROKEN, WATER LEAK ON STREET SIDE. (REPORTED BY PHONE TO DANIEL)
Water/Wastewater	321 SHADOWWOOD TRL	4/23/2021	4/23/2021			IN-READ FOR NEW CUSTOMER
						FINAL OUT READ FOR EXISTING CUSTOMER **JUNE 3**
Water/Wastewater	101 HIGH VIEW CT	5/28/2021	5/28/2021			DO NOT LOCK BOX APP/DEP REC'D FOR NEW CUSTOMER
Water/Wastewater	919 RED OAK CREEK DR	6/3/2021	6/3/2021		6/3/2021	CUSTOMER STATING HIGH BILL-REREAD METER
Water/Wastewater	108 MEADOW GLEN LN	6/4/2021	6/4/2021		6/7/2021	FINAL OUT READ LOCK BOX NO APP/DEP REC'D FOR NEW CUSTOMER
Water/Wastewater	621 CARDINAL DR	6/7/2021	6/7/2021		6/7/2021	FINAL OUT READING/ LOCK BOX
Water/Wastewater	709 W MAIN ST	6/7/2021	6/7/2021		6/7/2021	Please turn on water....made a full payment Contact Andrea Calvery with any questions/concerns 469-358-1283
						FINAL OUT READING **JUNE 9TH***
Water/Wastewater	438 JOHNSON LN	6/7/2021	6/7/2021			DO NOT LOCK BOX

Department Assigned	Concern Address	Date Received	Date Entered	Date In Progress	Date Closed	Concern Description
						FINAL OUT READ
Water/Wastewater	229 LARIAT TRL	6/10/2021	6/10/2021			DO NOT LOCK BOX/NEW APP/DEP REC'D
Water/Wastewater	105 COCKRELL HILL RD	6/10/2021	6/10/2021			METER BOOKS IN PW BOX
						FINAL OUT READ
Water/Wastewater	817 COCKRELL HILL RD	6/10/2021	6/10/2021			DO NOT LOCK BOX
Water/Wastewater	105 COCKRELL HILL RD	6/18/2021	6/18/2021			PLEASE SEE ATTACHED REREAD LIST (LIST PUT IN BOX ALSO)
						FINAL OUT READING ***JUNE 28TH***
Water/Wastewater	601 GEORGETOWN RD	6/24/2021	6/24/2021			LOCK BOX/NO NEW APP/DEP REC'D
Water/Wastewater	616 WILLIAM DR	6/25/2021	6/25/2021			CUSTOMER CALLED AND SAID THERE IS A PUDDLE OF WATER AROUND THE METER BOX. PLEASE CHECK FOR LEAK AND IF ON CUSTOMER SIDE PLEASE NOTIFY THEM.
						FINAL OUT READING/LOCK BOX
Water/Wastewater	965 JOHNSON LN	6/28/2021	6/28/2021			NO NEW APP/DEP REC'D
Water/Wastewater	201 BURTONWOOD CIR	6/28/2021	6/28/2021			CUSTOMER CALLED STATING HIGH BILL PLEASE GET REREAD
Water/Wastewater	324 SHADOWWOOD TRL	6/29/2021	6/29/2021	6/29/2021		Reread meter
Water/Wastewater	634 E HIGHLAND RD	6/29/2021	6/29/2021			CUSTOMER STATING HIGH BILL NOTES SAY POSSIBLE LEAK
Water/Wastewater	108 MEADOW GLEN LN	6/29/2021	6/29/2021			CUSTOMER CALLED STATING HIGH BILL
Water/Wastewater	610 GREEN MEADOWS LN	7/1/2021	7/1/2021			AT CUSTOMERS REQUEST TURN WATER BACK ON & GET IN READ.
Water/Wastewater	103 SLIPPERY ROCK CT		6/8/2021		6/8/2021	Customer states that water from faucet was brown. Flush hydrant and test chlorine residual also make contact with homeowner and retrieve water sample.
Water/Wastewater	822 COCKRELL HILL RD		5/25/2021		6/14/2021	Finish clean up of angle stop replacement.
Water/Wastewater	105 COCKRELL HILL RD		6/14/2021		6/14/2021	Put address labels on 2020 CCR reports for mailing
Water/Wastewater	105 COCKRELL HILL RD		6/17/2021		6/17/2021	Water meters started on 6/15 and completed 6/17 Streets Dept helped read meters all 3 days.
Water/Wastewater	701 W MAIN ST		6/17/2021		6/17/2021	Help clean brush, vines and several trees in the way of the fence installation that will border city parking lot and Pickards house
Water/Wastewater	104 WILLOW CREEK LN		6/24/2021		6/24/2021	Please repair service line leak going to the meter on city side.
Water/Wastewater	326 WILLOW CREEK LN		6/24/2021		6/24/2021	Please repair service line leak going to the meter on city side.

Department Assigned	Concern Address	Date Received	Date Entered	Date In Progress	Date Closed	Concern Description
Water/Wastewater	714 BUCKBOARD ST		6/22/2021			Around September 2012, there was a water spout shooting up in the air (see attached picture) that was caused by a bust in the water line going to the water meter box. At the time, the city crew just capped the line and did not reinstall the water meter box. I am now planning to build a workshop on that lot and would like to have the water meter box installed. Can someone come out and talk to me about this? Thanks, Bert Holombek 469-865-0889
Water/Wastewater	105 COCKRELL HILL RD		6/18/2021			PLEASE SEE THE ATTACHED REPAIR LIST
Water/Wastewater	HAMPTON RD		6/17/2021			place blue valve marker on water valve in field as noted by attachment
Water/Wastewater	104 WILLOW CREEK LN		6/15/2021			Service line going into the meter on the city side has a slow leak. Please make repairs as needed to fix service line leak.
Water/Wastewater	114 SUBURBAN DR		6/15/2021			NEED TO HAVE THE WATER METER LID REPLACED
Water/Wastewater	FM 664		6/8/2021			culvert under Georgetown is plugged causing water not draining.
Water/Wastewater	806 COCKRELL HILL RD		6/1/2021			Please lower the valve pad to ground level at the corner of Cockrell Hill. Rd and Lariat Trl customer says that he cannot mow over it
Water/Wastewater	226 WILLIAMSBURG LN		5/10/2021			Replace section of sewer service at the city / customer clean out due to roots in the joints of the fitting.
Water/Wastewater	401 SHADOWWOOD TRL		4/28/2021			Place a concrete pad around the fire hydrant valve and fill in low spots where washed out.
Water/Wastewater	710 HOLLINGSWORTH LN		4/26/2021			Need to replace angle stop its hard to operate and leaks by when turned off. Homeowner has a leak to repair and cant do so because water wont shut off all the way.
Water/Wastewater	411 SHADOWWOOD TRL		4/23/2021			Customer states that the angle stop wont turn off the water to his home all the way and believes he has a leak under his foundation at the house.
Water/Wastewater	113 ASHBURNE GLEN LN		2/23/2021			Need to replace the angle stop at this location due to the operation nut being broke.
Water/Wastewater	SHILOH RD		9/17/2020			Circle H is now working on the water main installation.
Water/Wastewater	105 COCKRELL HILL RD RD		7/8/2020			Take monthly water samples and carry to the lab.